

Oak Brook Park District

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Phone: 630-990-4233 • Fax: 630-990-8379 • www.obparks.org

MINUTES OF THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS

April 9, 2012 - 6:30 p.m.

Meeting Rooms 2 & 3

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:32 p.m. in the Family Recreation Center, Room 1. Commissioners Carson, Truedson, and President O'Brien answered, "present". Commissioners Knitter and Trombetta were absent. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Karen Spandikow, Assistant Director of Recreation; Clint Lauderdale, Director of Facility Services and Norm Russell, Director of Parks and Planning.

2) APPROVAL OF April 9, 2012 AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve the April 9, 2012 agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, and President O'Brien

Nays: None

Absent: Commissioners Knitter and Trombetta

3) ADJOURNMENT TO PUBLIC HEARING

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to adjourn to public hearing at the hour of 6:33 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, and President O'Brien

Nays: None

Absent: Commissioners Knitter and Trombetta

4) PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2012 – APRIL 30, 2013 (Notice of the Public Hearing was published in the Liberty Suburban Newspaper March 9, 2012.

a) Call to Order and Roll Call

President O'Brien opened the public hearing of the Oak Brook Park District at 6:33 p.m. in the Family Recreation Center, Room 1. Commissioners Carson, Truedson, and President O'Brien answered, "present". Commissioners Knitter and Trombetta were absent. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of

Finance & Human Resources; Karen Spandikow, Assistant Director of Recreation; Clint Lauderdale, Director of Facility Services and Norm Russell, Director of Parks and Planning.

- b) Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2012 – April 30, 2013

President O'Brien asked if there was anyone who wished to address the board.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, IL, addressed the board and presented a list of questions and statements, which can be found in the Park District records.

Commissioner Trombetta entered the meeting at 6:36 p.m.

President O'Brien thanked Mr. Lindeman for his input and stated that replies to Mr. Lindeman's questions would be forthcoming in writing from the Park District.

5) ADJOURNMENT OF PUBLIC HEARING

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to adjourn from the public hearing at the hour of 6:37 p.m.

There was no discussion and the motion passed by voice vote.

6) RECONVENE TO REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to reconvene the regular meeting at the hour of 6:37 p.m.

There was no discussion and the motion passed by voice vote.

7) OPEN FORUM

President O'Brien asked if there was anyone who wished to address the board.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, IL addressed the board. He said he objects to the use of certain out-of-town newspapers being used by the Park District to publish public notices. He said the Park District should post its public notices in local Oak Brook newspapers.

Mr. Lindeman thanked Commissioner Truedson for his thorough explanation of the recent bond issue.

Mr. Lindeman said the Oak Brook Park District has accepted drivers licenses, bills, and personal checks as proof of residency for the past 50 years and said these forms of identification no longer serve as adequate proof of residency.

With regard to the \$100.00 membership fee, Mr. Lindeman said the explanation he received from Laure Kosey and Cathy Fallon as well as the board minutes in no way resemble each other. He urged the board to record its meetings.

President O'Brien thanked Mr. Lindeman for his comments.

8) APPROVAL OF MINUTES

a) Approval of March 12, 2012 Regular Meeting Minutes

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve March 12, 2012 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

9) APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2012

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the financial statement ending March 31, 2012.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

10) APPROVAL OF WARRANTS

a) Approval of Warrant No. 538

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve warrant No. 538.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

11) COMMUNICATIONS/PROCLAMATIONS

a) Board of Commissioners to share communications

Commissioner Carson said she received a compliment in regards to the work of Clint Lauderdale.

Commissioner Truedson said he had two people approach him regarding the new aerobics programming, both stating it is much improved, but asked that some of the programming be offered earlier in the day. Commissioner Truedson noted that he directed both people to contact Ms. Kosey.

President O'Brien said he was approached by a resident and participant of the recent Easter Egg Hunt in the Aquatic Center who said that the facility is not big enough to host the event. President O'Brien suggested offering the event several times via multiple time slots.

Commissioner Trombetta commended the staff in regards to the success of the Aquatic Center.

b) Presentation of Family Aquatic Center Outdoor Pool Designs

- i) Professional Design Firms will present concept drawings to the Board of Commissioners to consider in awarding a design contract for the renovation of the Splash Pad. (see agenda item 15e.)

Joe Brusseau, President of the Brusseau Design Group, LLC gave his presentation to the board regarding the splash pad design and renovation suggestions from his firm.

Mr. Brusseau also offered a tentative timeline of the project completion.

James Lueders, President of Innovative Aquatic Design, LLC gave his presentation to the board regarding the splash pad design and aquatic engineering his firm provides to the architectural firms. Innovative Aquatic Design, LLC and Brusseau Design Group belong to a team of professional firms under the WT Family of Companies.

The board asked various questions regarding both presentations and for cost estimates.

The board asked staff whether they have considered construction of an outdoor pool instead of reconstructing the splash pad.

Ms. Kosey noted that the proposed splash pad calls for an 18 inch depth, which qualifies it as a pool.

There were several questions and comments regarding cost issues and fitting the project within the budget.

Mr. Daniel D. Dalziel, of 3D Design gave his presentation to the board regarding the splash pad design and renovation suggestions from his firm. 3D Design would also utilize the engineering services of James Lueders, of Innovative Aquatic Design, LLC.

The board asked for cost comparisons on each of Mr. Dalziel's option.

There was discussion regarding the types of energy saving pumps that could be used for the facility and possible state grants that are available for their purchase .

Commissioner Trombetta asked if additional lifeguards are needed for an 18 inch splash pad.

Ms. Spandikow said the proposed splash pad will require that one additional lifeguard be added to the current rotation for three months of the year.

The board questioned whether the splash pad would end up just being an added service instead of a revenue maker.

Ms. Kosey said it would be an added service, but would generate additional revenue through increased party bookings.

The board voiced its concern in not making the same mistakes that were made with the current splash pad.

Ms. Spandikow reassured the board that staff has made sure that specifications for this proposed splash pad will be correct and to that the proper materials are used.

The board asked for the typical lifespan of a splash pad. Mr. Lueders said if installed and maintained properly, the lifespan should be approximately 25 to 30 years.

There was additional discussion on project options if funding was scaled back to \$500,000.00.

Mr. Lueders said that the proposed splash pad features could be swapped out and returned from time to time. The features would be the property of the Park District and stored by the Park District.

12) STAFF RECOGNITION

There was no staff recognition made.

13) REPORTS:

a) Executive Director

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey recommended to the board that a special meeting be held to approve various bids.

The board concurred to hold a special meeting to be held on April 26, 2012 at 6:30 p.m.

There were no questions regarding Ms. Kosey's report.

b) Director of Finance & Human Resources

Nancy Strathdee presented her report, which can be found in the Park District records.

There were no questions regarding Ms. Strathdee's report.

c) Assistant Director of Recreation

Laura Spandikow presented her report, which can be found in the Park District records.

There were no questions regarding Ms. Spandikow's report.

d) Director of Parks & Planning

Norm Russell presented his report, which can be found in the Park District records.

Commissioner Carson said in regards to the Saddlebrook tennis and basketball courts, there are a couple of open cracks going through the courts. Mr. Russell said the recent resurfacing/patch work is still under warranty and he will have those repaired at no cost.

e) Director of Facility Services

Clint Lauderdale presented his report, which can be found in the Park District records.

Commissioner Carson asked for clarifications regarding work currently being done around the flag poles of the recreation center.

Mr. Lauderdale said it was to repair cracks and damaged concrete.

f) Corporate Relations

In the absence of Mary Tansey, Laure Kosey presented Ms. Tansey's report, which can be found in the Park District record.

There were no questions regarding Ms. Tansey's report.

14) UNFINISHED BUSINESS

- a) Ordinance 12-0409 An Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the Oak Brook Park District, DuPage and Cook Counties, Illinois for the Fiscal Year beginning May 1, 2012 – April 30, 2013 Budget

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 12-0409 adopting the combined annual budget and appropriation of funds for the Oak Brook Park District, DuPage and Cook counties, Illinois for the fiscal year beginning May 1, 2012 – April 30, 2013.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

- b) Proposed Artificial Turf Athletic Field Fees

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve the proposed rental rates for the artificial turf athletic field as \$100/hour for residents and \$150/hour for non-residents of the district.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

- c) Excavation and Site Preparation for Synthetic Turf Athletic Field Installation, Detention Pond, and Sled Hill Project Request for Bids

Ms. Kosey said the bid packets are nearly complete and currently, 1.7 million is budgeted. She did make it clear to the board that at this point, there is no way to get an exact cost, but noted that the estimate includes other projects such as the sled hill and additional parking. She also noted that a contingency is built into the 1.7 million estimate.

- d) Ordinance 12-0410: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 12-0410, an ordinance for transferring anticipated unexpended funds from certain appropriation items to other items of appropriation.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

- e) Ordinance 12-0412: An Ordinance Transferring Funds from Debt Service Fund Derived from Investment Interest Earnings to the IMRF Fund and Capital Projects Fund

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve ordinance 12-0412: an ordinance transferring funds from debt service fund derived from investment interest earnings to the IMRF fund and capital projects fund.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

- f) Proposed Personal Training Fee Changes

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve the proposed personal training fees, as presented to the board.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

- g) Amendment to Executive Director's Contract

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve the proposed amendment to the Executive Director's contract, as presented to the board

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

15) NEW BUSINESS

- a) Fixed Assets Policy and Procedure

This issue was for discussion only.

Nancy Strathdee presented this issue and its materials, which can be found in the Park District records.

There were no questions regarding this issue.

b) Biweekly Payroll Tax Policy and Procedure

This issue was for discussion only.

Nancy Strathdee presented this issue and its materials, which can be found in the Park District records.

There were no questions regarding this issue.

c) Annual Budget Policy and Procedure

This issue was for discussion only.

Nancy Strathdee presented this issue and its materials, which can be found in the Park District records.

There were no questions regarding this issue.

d) Annual Payroll Audit

This issue was for discussion only.

Nancy Strathdee presented this issue and its materials, which can be found in the Park District records.

There were no questions regarding this issue.

Commissioner Truedson recommended that earlier in the budget process, a more in depth budget meeting occur with the board.

The board concurred to hold an additional meeting each February for budget discussion.

Ms. Gosselar stated that this must be added as an amendment to the budget policy.

e) RFP For Family Aquatic Center Outdoor Pool

This issue is for discussion only.

Laure Kosey presented this issue to the board and asked for the board's input on the presentations given tonight. Ms. Spandikow also addressed the board regarding this issue.

Ms. Kosey clarified that James Lueders of Innovative Aquatic Design, LLC is the aquatic engineering firm, and will work with whichever architectural firm the Park District selects.

Commissioner Carson said she is not sure this project can be pursued until a firm number is reached for the turf field.

Commissioner Trombetta said Brusseau Design seems to have more experience but is less forthcoming. He also noted that the project cannot be cut back too much or it will not be successful in attracting users.

Commissioner Truedson said making it a 18 inch deep pool is a good idea. He said if it is designed

correctly, it could be a destination rather than just an added attraction. He emphasized that he is not in favor of scrimping.

President O'Brien stated that he preferred 3D's presentation, that they have a 3% contingency built into their plan, and is already doing the landscaping design project. He did agree with other board members that the Park District cannot scrimp on this project. It must be a wow destination.

Ms. Spandikow said she prefers the experience the Brusseau firm has with pools.

Jessica Gray, Aquatic Manager, said she also prefers Brusseau noting that Dan Dalziel of 3D design comes off as inflexible at the meetings they have had.

Commissioner Truedson cautioned the board to not fall in love with just the presentation.

President O'Brien said he needs to see more numbers and that staff can choose the firm they prefer and begin negotiations.

Upon the recommendation of staff, the board concurred to go with Brusseau.

Ms. Spandikow noted that Brusseau comes with good references.

f) 3D Design Studio Agreement for Central Park Landscape Enhancement Projects

This issue is for discussion only. This project is for the landscaping design work to assist the District with the outdoor exercise garden/meditation and interpretive gardens and labyrinth, site enhancements and furnishings for the soccer field, the planning and relocation for the concert gazebo, sled hill fencing, handrail, lighting and any landscaping, temporary and permanent relocation of existing disc golf holes, landscape planting and accents around the detention basin, shade trees and landscape around the splash pad/outdoor pool, landscape around the maintenance building. Some of the actual physical work would be performed in-house.

Ms. Kosey stated that the Park District already has a working relationship with 3D Design and therefore, the bidding process can be skipped and 3D can be used. She did note that bids could be obtained if that is the wish of the board.

The board asked Ms. Kosey if she prefers going with 3D Design. Ms. Kosey confirmed that she is comfortable with 3D Design and also noted that she cannot imagine receiving a bid much lower than 3D Design's as it is such a small project.

It was the consensus of the board to have 3D Design perform the landscaping.*

Ms. Gosselar shall prepare a contract for board approval at the May 21, 2012 board meeting.

g) Resolution No. 12-0411, A Resolution Approving Participation In The Interlocal Purchasing System (TIPS) for the Purpose of Utilizing Public Bid Contract # 08022510 with Musco Sports Lighting, LLC for Sports Facility Lighting at the District's Synthetic Turf Athletic Field (**Requires Board Action Tonight)

Ms. Kosey said this resolution allows the Park District to become a member of a bidding group. She noted that there is no urgency to do this, but it makes the current approved resolution more defined.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to waive the Board's Rules to approve, at this meeting, "A Resolution Approving Participation in The Interlocal Purchasing System (TIPS)".

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Knitter

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve at this Meeting, "A Resolution Approving Participation in The Interlocal Purchasing System (TIPS)".

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien

Nays: None

Absent: Commissioner Knitter

16) NEXT REGULAR MEETING: May 21, 2012 (Regular Meetings of the Park Board of Commissioners will now be held on the third Monday of the Month)


President O'Brien announced that the next regular meeting of the board will be held on May 21, 2012 at 6:30 p.m.

President O'Brien announced the special meeting will be held on April 26, 2012 at 6:30 p.m.

17) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to adjourn at the hour of 8:42 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director