

# Oak Brook Park District

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**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
September 17, 2012- 6:30 p.m.  
Meeting Room 1**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL**

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:31 p.m. in the Family Recreation Center, Room 1. Commissioners Trombetta, Carson, Knitter and President O'Brien answered, "present". Commissioner Truedson was absent at the time of roll call. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Dave Thommes, Director of Recreation and Norm Russell, Director of Parks and Planning. Nancy Strathdee, Director of Finance and Human Resources; and Clint Lauderdale, Director of Facility Services were absent.

1) APPROVAL OF September 17, 2012 AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve the September 17, 2012 agenda.

There was no discussion and the motion passed by voice vote.

2) OPEN FORUM

President O'Brien asked if anyone in the audience wished to address the board.

No one addressed the board.

President O'Brien closed open form.

3) APPROVAL OF MINUTES

a) Approval of August 20, 2012 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve the August 20, 2012 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Knitter and President O'Brien

Nays: None

Absent: Commissioner Truedson

4) APPROVAL OF FINANCIAL STATEMENT ENDING August 31, 2012

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve the financial statement ending August 31, 2012

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Knitter and President O'Brien

Nays: None

Absent: Commissioner Truedson

5) APPROVAL OF WARRANTS

a) Approval of Warrant No. 543

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve warrant No. 543.

Ms. Kosey clarified an expense found on page eight concerning a trip being offered to Boston on the Fourth of July. She said the expense concerned a deposit for the trip.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Knitter and President O'Brien

Nays: None

Absent Truedson

Commissioner Truedson entered meeting at 6:33 p.m.

6) COMMUNICATIONS/PROCLAMATIONS

a) Board of Commissioners to share communications

President O'Brien asked the board members if they wished to share any communications.

Commissioner Carson said she received a compliment on the job performance of Executive Director Laure Kosey.

President O'Brien thanked Commissioner Trombetta for his assistance with interviewing the contractor whose bid is up for board approval for the building maintenance building.

President O'Brien reminded two board members who have not yet completed training required by the Attorney General's Office which must be done by December 31, 2012. This training is a part of the open meeting act requirements.

Ms. Kosey reminded the board that the IPRA Gala is being held on September 28<sup>th</sup> and the Park District is being honored for its 50<sup>th</sup> anniversary. She announced the specifics regarding this event, time and location.

7) STAFF RECOGNITION OF NEW EMPLOYEES

- a) Joel Schick, FRC Facility Supervisor

Ms. Kosey introduced Mr. Schick, the new FRC Facility Supervisor, to the board and said he has been doing a great job since being here only a short time.

9) REPORTS:

- a) Executive Director & Marketing Department Report

Laure Kosey presented her report, which can be found in the Park District records.

Commissioner Knitter asked questions regarding fitness center membership.

There were no further questions regarding Ms. Kosey's report.

- b) Finance & Human Resources Director

In the absence of Nancy Strathdee, Ms. Kosey presented Ms. Strathdee's report, which can be found in the Park District records.

There were no questions regarding Ms. Strathdee's report.

- c) Director of Recreation

Dave Thommes presented his report, which can be found in the Park District records.

Commissioner Knitter said that with the increase in usage and enrollments, it is important to track whether marketing is resulting in these improved numbers.

There were no further questions regarding Mr. Thommes report.

- d) Director of Parks & Planning

Norm Russell presented his report, which can be found in the Park District records.

Commissioner Truedson suggested installing a speed bump at the Forest Gate stop sign.

Ms. Kosey said she recently met with the Village Manager and other Village staff regarding this issue. She said it is the Village's decision and they will be offering their recommendation for a variance soon. She said the police will also be conducting a traffic study, and the traffic pattern will be changed at the ball field parking lot.

There were no further questions regarding Mr. Russell's report.

- e) Director of Facility Services

In the absence of Clint Lauderdale, Ms. Kosey presented Mr. Lauderdale's report, which can be found in the Park District records.

There were no questions regarding Mr. Lauderdale's report.

10) UNFINISHED BUSINESS

a) RFQ for Wayfaring and Sign Planning

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to accept the proposal of Bluestone Design Build, Inc. for the wayfaring and sign master planning project for a not to exceed cost of \$19,260, and to approve an agreement between the Oak Brook Park District and Bluestone Design Build, Inc. for a not to exceed price of \$19,260.

Ms. Kosey noted that the cost of this project was reduced by just over \$5,000.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, Knitter and President O'Brien

Nays: None

b) Maintenance Building Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to accept the base bid from FBG Corporation of \$399,000, along with Alternate #2 bid for the Gymguard Insulation for the Additional cost of \$4,220, Alternate #6 for the credit of \$4,400 for the use of the Fiber Mesh in the concrete, Alternate #8 for the credit of \$7,220 for the Park District supplied stone, and the \$1,100 Extra Alternate to increase the floor drain from a 4" pipe to a 6" pipe, and to approve an agreement between the Oak Brook Park District and FBG Corporation for the construction of the maintenance building for a not to exceed price of \$392,700.00.

It was noted that Commissioner Trombetta and Mr. Russell met with the contractor and were very impressed with his credentials.

Ms. Kosey also noted that the contractor's references were verified.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, Knitter and President O'Brien

Nays: None

c) Soccer Field Scoreboard Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to accept the bid of Baum Sign, Inc. of \$25,000 for a 25' sign and installation, and to approve an agreement between the Oak Brook Park District and Baum Sign, Inc. for a not to exceed price of \$25,000.

There was discussion regarding the logistics of the scoreboard and the number of sports that it can accommodate.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, Knitter and President O'Brien

Nays: None

11) NEW BUSINESS

- a) Ordinance 12-1015: An Ordinance Declaring Surplus Property and Authorizing Conveyance or Sale Thereof

This item was for discussion only.

There were no questions or comments regarding this issue and it will be on the agenda for board approval at the October, 2012 meeting.

Ms. Kosey said this part of the annual cleaning.

- b) Outdoor Aquatic Pool Construction Bid

This item was for discussion only.

There were no questions or comments regarding this issue and it will be on the agenda for board approval at the October, 2012 meeting.

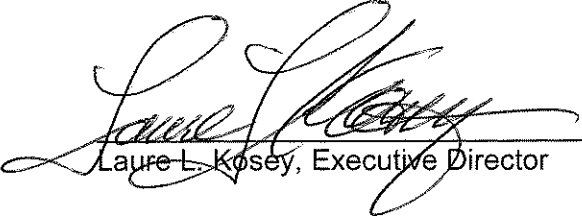
- 12) NEXT REGULAR MEETING: October 15, 2012 (Regular Meetings of the Park Board of Commissioners will now be held on the third Monday of the Month)

President O'Brien announced that the next meeting will be held on October 15, 2012 at 6:30 p.m.

13) ADJOURNMENT

Motion: President O'Brien made a motion, seconded by Commissioner Trombetta to adjourn at the hour of 7:09 p.m.

There was no discussion and the motion pass by voice vote.



Laure L. Kosey, Executive Director