

Oak Brook Park District

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Phone: 630-990-4233 • Fax: 630-990-8379 • www.obparks.org

MINUTES OF THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS

April 15, 2013 6:30 p.m.

Meeting Room 1/Autumn Oaks Room

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular session of the Oak Brook Park District at 6:30 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Carson, Trombetta, Truedson, and President O'Brien answered, "present". Commissioner Knitter was absent. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation and Clint Lauderdale Director of Facility Services.

2) APPROVAL OF April 15, 2013 AGENDA

Motion: Commissioner Trombetta made a motion seconded by Commissioner Truedson to approve the April 15, 2013 agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien

Nays: None

Absent: Commissioner Knitter

3) PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2013 – APRIL 30, 2014 (Notice of the Public Hearing was published in the Suburban Life Newspaper - April 5, 2013.

a) Call to Order and Roll Call

President O'Brien opened the public hearing for the proposed budget and appropriation ordinance for fiscal year May 1, 2013 - April 30, 2014 of the Oak Brook Park District at 6:30 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Carson, Trombetta, Truedson, and President O'Brien answered, "present". Commissioner Knitter was absent. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation and Clint Lauderdale Director of Facility Services.

b) Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2013 – April 30, 2014

President O'Brien asked for discussion and public input from those in the audience only concerning the proposed budget and appropriation ordinance.

Bill Lindeman, an Oak Brook resident, addressed the board with several questions. He asked why the proposed budget was not available for public review at the library and on weekends. President O'Brien stated the Park District has always followed the proper protocol by providing a copy of the proposed budget for public review and inspection at the front desk of the Park District administration office from 9:00 a.m. through 5:00 p.m., Monday through Friday for 30 days prior to the public hearing.

Mr. Lindeman asked if the proposed budget includes funds to reduce the height of the baseball field lights.

President O'Brien reminded Mr. Lindeman that the public hearing is not open for question and answer discussion and public comments could only be made.

Mr. Lindeman had no further comments, and there was no one else who wished to address the board.

c) Adjournment of Public Hearing

President O'Brien adjourned the public hearing at 6:35 p.m.

4) OPEN FORUM

President O'Brien asked if there was anyone in the audience who wished to address the board.

Dr. Tom Sullivan, 50 Oak Brook Club Drive, Oak Brook, addressed the board. He proposed an open race down Jorie Boulevard and would like to see the event held during the July 4th holiday. He noted that there are no other running events scheduled in the area over the July 4th holiday.

President O'Brien introduced Dr. Sullivan to Mr. Thommes in order to coordinate this event.

Bill Lindeman, an Oak Brook resident, addressed the board and noted that as an Oak Brook tax payer, he has an interest as a shareholder in the Oak Brook Park District.

Mr. Lindeman asked if it is the Park District's intention to reduce the height of baseball field lights.

Mr. Lindeman questioned why the board is proceeding with the proposed Oak Brook monument sign, as he is not in favor of the current materials slated to be used.

Mr. Lindeman asked the board whether they believe the written minutes that are being approved really are more reliable than what you hear with your own ears. He said recordings are more reliable.

Mr. Lindeman had no further comments, there was no one else who wished to address the board, and President O'Brien therefore closed open form.

5) APPROVAL OF MINUTES

a) Approval of March 18, 2013 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion seconded by Commissioner Truedson, to approve the March 18, 2013 Regular Meeting Minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien

Nays: None

Absent: Commissioner Knitter

6) APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2013

Motion: Commissioner Trombetta made a motion seconded by Commissioner Truedson, to approve the Financial Statement ending March 31, 2013.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien
Nays: None
Absent: Commissioner Knitter

7) APPROVAL OF WARRANTS

- a) Approval of Warrant No. 550

Motion: Commissioner Trombetta made a motion seconded by Commissioner Carson, to approve Warrant No. 550.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien
Nays: None
Absent: Commissioner Knitter

8) COMMUNICATIONS/PROCLAMATIONS

- a) Board of Commissioners to share communications

President O'Brien asked the Commissioners whether they had communications they wished to share with the board.

Commissioner Truedson said after the recent election, he spoke with Kathy Maher, President of the Oak Brook Historical Society. Ms. Maher indicated that the Historical Society would like to keep using the display case at the Recreation Center and would like the continued financial support of the Park District. Commissioner Truedson said he told Ms. Maher to develop a presentation to present to the board.

- b) Board Evaluation

Ms. Kosey said she would like the Commissioners to perform self-evaluations annually as it behooves the Park District and the board to ensure that we are doing a good job and are on the same page. She said she would like the evaluations completed and returned to her by the end of the week.

9) STAFF RECOGNITION

- a) Mike Delgado, new Fitness Supervisor

Laure Kosey introduced Mike Delgado to the board as the Park District's new Fitness Supervisor.

The board congratulated Mr. Delgado on his promotion and a picture was taken.

- b) Alin Pop, Tennis Center Manager

- i) In recognition of the "2012 Tournament Director of the Year Award" from the Chicago District Tennis Association Laure Kosey announced Alin Pop's receipt of the 2012 Tournament Director of the Year Award from the Chicago District Tennis Association.

President O'Brien and the board thanked Mr. Pop and suggested that he work to develop a plan to overhaul the entire Tennis Center.

A picture was taken.

10) REPORTS:

a) Executive Director & Marketing Department Report

Laure Kosey presented her report to the board, which can be found in the Park District records.

There were no questions regarding Ms. Kosey's report.

b) Finance & Human Resources Director

Nancy Strathdee presented her report to the board, which can be found in the Park District records.

There were no questions regarding Ms. Strathdee's report.

c) Director of Recreation

Dave Thommes presented his report to the board, which can be found in the Park District records.

Ms. Carson asked for clarification regarding the archery programming.

There were no further questions regarding Mr. Thommes report.

d) Director of Parks & Planning

In the absent of Norm Russell, Laure Kosey presented his report to the board, which can be found in the Park District records.

There were no questions regarding Mr. Russell's report.

e) Director of Facility Services

Clint Lauderdale presented his report to the board, which can be found in the Park District records.

There were no questions regarding Mr. Lauderdale's report.

11) UNFINISHED BUSINESS:

a) Ordinance 13-0417: Annual Budget and Appropriation Ordinance

The Budget and Appropriation for Fiscal Year May 1, 2013 – April 30, 2014 has been placed on public display for thirty days following the publication notice in the Suburban Life Newspapers on February 15, 2013. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners.

Motion: Commissioner Trombetta made a motion seconded by Commissioner Caron, to approve Ordinance 13-0417: Annual Budget and Appropriation Ordinance, Fiscal Year 2013-2014.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien

Nays: None

Absent: Commissioner Knitter

b) Seasonal Brochure Printing and Mailing Preparation Services Bid

Motion: Commissioner Trombetta made a motion seconded by Commissioner Carson, to approve an Agreement between the Oak Brook Park District and Hagg Press for Seasonal Brochure Printing and Mailing Preparation Services for a Not to Exceed Annual Price of \$31,823.00, including the summer camp brochure.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien

Nays: None

Absent: Commissioner Knitter

c) Central Park Monument Sign Bid

Motion: Commissioner Trombetta made a motion seconded by Commissioner Carson, to approve an Agreement between the Oak Brook Park District and ASI Chicago for the Fabrication and Installation of the Central Park Monument Sign to be Located at the Corner of Forest Gate Road and Jorie Boulevard, for a Not to Exceed Price of \$57,788.00 .

Commissioner Trombetta said he has concerns about approving this agreement because only one bid was received. He suggested looking for a better estimate.

Barb Gosselar said that obtaining estimates could not be done at this point - the bidding process was completed, one bid was received, and now the board must vote whether to accept it.

Ms. Kosey said several bid packets were distributed to a variety of vendors, but only one vendor, that being ASI, submitted a bid. She believes the bid from ASI Chicago is a fair price.

Jessica Cannaday, Marketing and Communications Manager, noted that she went the extra mile with all the vendors to ensure that they had the complete information to submit a bid.

Commissioner Truedson agreed with Commissioner Trombetta stating that he is uneasy with just having received one bid. He also said that he has seen attempts to complete this project at least three times during his tenure and as such, he thinks that there is no rush to complete it.

Ms. Gosselar suggested that staff contact the vendors who did not submit a bid to determine their reasons for not participating in the bid. She noted that the Park District would have to rebid the project.

Motion: Commissioner Truedson, made a motion, seconded by Commissioner Carson, to table the motion to approve an Agreement between the Oak Brook Park District and ASI Chicago for the Fabrication and Installation of the Central Park Monument Sign to be Located at the Corner of Forest Gate Road and Jorie Boulevard, for a Not to Exceed Price of \$57,788.00 until the May 20th meeting in order to conduct further research.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien

Nays: None

Absent: Commissioner Knitter

The board concurred to have Commissioner Trombetta work with Jessica Cannaday on this matter.

d) Telephony Solution Request for Proposal

Motion: Commissioner Trombetta made a motion seconded by Commissioner Truedson, to approve an Agreement between the Oak Brook Park District and Gregg Communications for the Telephony Solution, to be Prepared by the District's Attorney, for a Not to Exceed Total Price of \$44,178.00.

The board had questions and asked for clarifications regarding this matter from Mr. Robert Pechous, IT Specialist.

Commissioner Carson asked for the procedure followed for power outages.

It was noted that outbound caller ID would be added to each extension.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien
Nays: None
Absent: Commissioner Knitter

- e) Ordinance 13-0415: An Ordinance Declaring Surplus Personal Property and Authorizing the Conveyance or Sale Thereof.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to Approve Ordinance 13-0415: An Ordinance Declaring Surplus Personal Property and Authorizing the Conveyance or Sale Thereof.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien
Nays: None
Absent: Commissioner Knitter

- f) Ordinance 13-0416: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation Thereof

Motion: Commissioner Trombetta made a motion seconded by Commissioner Carson, to Approve Ordinance 13-0416: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items of Appropriation Thereof.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien
Nays: None
Absent: Commissioner Knitter

- g) Sponsorship Policy

Motion: Commissioner Trombetta made a motion seconded by Commissioner Carson, to Approve the Proposed sponsorship Policy, as Presented to the Board

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Knitter, Trombetta, Truedson and President O'Brien
Nays: None

Commissioner Carson noted a spelling correction on page two of the policy.

12) NEW BUSINESS

- a) Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008 by and between the Board of Education or Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program At The Oak Brook Park District Recreation Center

This item was presented for review and discussion only.

Mr. Thommes said no major changes were made from the prior Agreement.

There was no further discussion regarding this matter.

b) Federal Holiday Compensation

This item was presented for discussion only.

This issue was already discussed under Ms. Kosey's report.

3) ADJOURN TO EXECUTIVE SESSION

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta to adjourn to executive session at the hour of 7:19 p.m. for the discussion and Approval of Minutes for the Closed Meeting Held on February 18, 2013; for Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District; and for Probable or Imminent Litigation.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Trombetta, Truedson and President O'Brien

Nays: None

Absent: Commissioner Knitter

14) EXECUTIVE SESSION

a) Discussion and Approval of Closed Meeting Minutes, February 18, 2013

b) Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District

c) Probable or Imminent Litigation

15) RECONVENE OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to reconvene open session at the 8:06 p.m.

There was no discussion and the motion passed by voice vote.

16) POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken on items discussed in executive session.

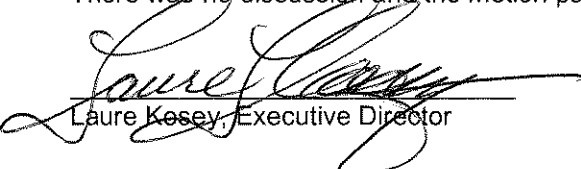
17) NEXT REGULAR MEETING: May 20, 2013

President O'Brien announced the next regular meeting will be held on May 20, 2013 at 6:30 p.m.

18) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to adjourn at the hour of 8:06 p.m.

There was no discussion and the motion passed by voice vote.


Laure Kosey, Executive Director