

Oak Brook Park District

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MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

December 16, 2013- 6:30 p.m.

Autumn Oaks Room

1) PUBLIC HEARING – TRUTH IN TAXATION ACT (Notice was Published December 6, 2013 Suburban Life Publications)

a) Call to Order and Roll Call

Acting-President Knitter opened the public hearing of the Oak Brook Park District at 6:42 p.m. in the Autumn Oaks Room. Commissioners Trombetta and Carson, answered, "present". President O'Brien and Commissioner Truedson were absent at the time of roll call. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation; and Clint Lauderdale, Director of Parks and Facilities.

i) Approval by a majority of the Commissioners present to allow President O'Brien to attend the Public Hearing by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve allowing President O'Brien to attend the Public Hearing by audio conference because of employment purposes as provided in section I-G-1 of the Board Rules.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, and Acting -President Knitter.

Nays: None

Absent: Commissioner Truedson

Commissioner Knitter continued running the meeting due to the physical absence of President O'Brien.

b) Public Hearing For The Levying Of Taxes And Assessing Of Taxes For Fiscal Year 2014-2015 Of The Oak Brook Park District, DuPage And Cook Counties, Illinois

Commissioner Knitter asked if there was anyone who wished to address the board concerning the levy for fiscal year 2014-2015.

Commissioner Truedson entered the meeting at 6:43 p.m.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board stating that the publication of the 2014-2015 tax levy was incomplete as the last two pages were missing and therefore, he is unable to offer comments on the issue.

c) Adjournment of Public Hearing

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to adjourn from public hearing at the hour of 6:44 p.m.

There was no discussion and the motion passed by voice vote.

2) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

- a) Approval by a majority of the Commissioners present to allow President O'Brien to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve allowing President O'Brien to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, and Carson, .
Nays: None

Commissioner Knitter continued running the meeting due to the physical absence of President O'Brien.

Commissioner Knitter opened the regular meeting of the Oak Brook Park District at 6:44 p.m. in the Autumn Oaks Room. Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien answered, "present". Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation; Clint Lauderdale, Director of Parks and Facilities.

3) APPROVAL OF December 16, 2013 AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the December 16, 2013, agenda.

There was no discussion and the motion passed by voice vote.

4) OPEN FORUM

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board stating that he is pleased with the ice rink set up which has improved grading. He was said the best recent accomplishment of the Park District was replacing the thermo pane windows at Central Park West.

Mr. Lindeman wished the board a Merry Christmas.

There were no further comments from the audience, and Commissioner Knitter closed open forum.

5) APPROVAL OF MINUTES

- a) Approval of November 18, 2013 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the November 18, 2013 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien

Nays: None

b) Approval of December 2, 2013 Special Meeting Minutes

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the December 2, 2013 special meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien

Nays: None

6) APPROVAL OF FINANCIAL STATEMENT ENDING November 30, 2013

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve financial statement ending November 30, 2013.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien

Nays: None

7) APPROVAL OF WARRANTS

a) Approval of Warrant No. 558

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve warrant No. 558.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien

Nays: None

6) COMMUNICATIONS/PROCLAMATIONS

a) Board of Commissioners to share communications

Commissioner Knitter asked the board whether they had any communications to share.

Commissioner Knitter noted that the recent Civic Association Newsletter reported some inaccuracies regarding the Park District.

9) STAFF RECOGNITION

- a) Laura Reinke, Aquatic Supervisor, recipient of the IPRA Facility Management Section's Rising Star Award, November 2013.

Dave Thommes introduced Laura Reinke, the Aquatic Supervisor to the Board and announced that she has received the IPRA Facility Management Section's Rising Star Award for November, 2013.

The board congratulated Ms. Reinke.

10) REPORTS:

- a) Executive Director & Marketing Department Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey stated that she is still waiting for the field light evaluation report from the Village's lighting consultant.

In regard to the baseball field reconfiguration in the capital projects plan, Ms. Kosey said staff will be going for RFQ (request for qualifications) for consulting services, but emphasized that this is being done as a part of a general exploration of possibly moving forward with this project. She noted that the consultant would be responsible for seeking OSLAD or other such grants which would be necessary for the project to take place.

Commissioner Carson commended Ms. Kosey on the recent holiday card mailing.

There was no further discussion regarding Ms. Kosey's report.

- b) Finance & Human Resources Director

Nancy Strathdee presented her report, which can be found in the Park District records.

Ms. Strathdee asked board members to check their calendars to see if they are available for the budget workshop meeting the week of February 17th, 2014.

Ms. Strathdee stated that the Park District will remain with Wolf & Associates for auditing services for this upcoming fiscal year, but will go out to bid for the following year's audit. She said she queried other Park District finance departments to see what firms they use and found that of 20 park districts, 15 or 16 use the auditing firm of Lauterbach and Amen which specializes in governmental entities.

There were was no further discussion regarding Ms. Strathdee's report.

- c) Director of Recreation

Dave Thommes presented his report, which can be found in the Park District records.

There was discussion regarding the upcoming Holiday Express event.

Mr. Thommes noted that an opposing swim team coach had a seizure during a meet last week and Park District staff performed extremely well during the medical emergency.

Mr. Thommes stated that the Tennis Center was named Facility of The Year by the USTA Chicago District Tennis Association and Alin Pop was also recognized for his work.

There was no further discussion under Mr. Thommes' report.

d) Director of Parks & Facilities

Clint Lauderdale presented his report, which can be found in the Park District records.

Mr. Lauderdale said the Park District is ending the contract with TLC Mowing Services due to poor workmanship and will be going out to bid for a new contractor. He said the issue will be up for approval at next month's meeting.

Commissioner Knitter suggested talking with the Oak Brook Golf Course staff to see if an agreement could be worked out with them to mow Park District grass.

Ms. Kosey said she would contact Trey Van Dyke at the Sports Core.

Mr. Lauderdale said he and his staff are currently working with Shemin Nurseries to develop a landscaping plan for the new signage.

Commissioner Trombetta asked if any activity could be scheduled on the synthetic turf field when it is covered with snow.

Mrs. Kosey said that nothing organized through a club or sanctioned organization.

11) UNFINISHED BUSINESS

- a) Ordinance No 13-1216: An Ordinance Levying Taxes and Assessing Taxes For Fiscal Year 2014-2015 Of The Oak Brook Park District of DuPage and Cook Counties, Illinois. A Public Hearing was held at the beginning of the meeting.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve Ordinance No. 13-1216: An Ordinance Levying Taxes and Assessing Taxes For Fiscal Year 2014-2015 Of The Oak Brook Park District of DuPage and Cook Counties, Illinois.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien
Nays: None

- b) Resolution 13-1217: A Resolution Approving an Agreement between the Oak Brook Park District and Advanced Disposal Services Solid Waste Midwest, Inc. for Refuse and Recyclable Collection Services

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve Resolution 13-1217: A Resolution Approving an Agreement between the Oak Brook Park District and Advanced Disposal Services Solid Waste Midwest, Inc. for Refuse and Recyclable Collection Services.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien
Nays: None

- c) IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to appoint Laure Kosey, Executive Director, as the District's Delegate to the Annual Business Meeting of the Illinois Association of Park Districts.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien
Nays: None

- d) Records Management and Disposal

Application for Authority to Dispose of Local Records No. 10:256: Records Disposal Certificate for March 15, 2014

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the Application for Authority to Dispose of Local Records No. 10:256: Records Disposal Certificate for March 15, 2014

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, Carson, and President O'Brien
Nays: None

- e) 2014 Board Meeting Dates

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the 2014 Board meeting dates, as presented to the Board.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Knitter, and Carson
Nays: President O'Brien

- f) Family Recreation Center Sliding Glass Door System Bid

This issue was presented for discussion only.

Ms. Kosey said the bid package will go out tomorrow and results will be presented to the board at the January meeting. She noted that a permit is required for this project and that the contractor is responsible for obtaining it from the Village. She also noted that she has contacted the Village to let them know of this pending project.

12) NEW BUSINESS

- a) Request for Letter of Interest and Statement of Qualifications for Professional Services for The Planning of the Central Park Ball Fields

This issue was presented for review and discussion only and had been previously discussed under Ms. Kosey's report.

Ms. Kosey again said staff will be going out for RFQ shortly as the first step in obtaining consulting services for this potential project. She emphasized that this project would only be pursued if an OSLAD grant or some similar grant could be obtained. She said the consultant would be responsible for obtaining the grant.

- b) Tennis Center Court Sweeper Lease

This issue was presented for discussion only.

Mr. Thommes said that Alin Pop has completed thorough research in new court sweeper options and noted that the new models can sweep the courts much more quickly and efficiently.

- c) Turf Grass Mowing Bid

This issue was presented for review and discussion only.

This issue was previously discussed under Mr. Lauderdale's report.

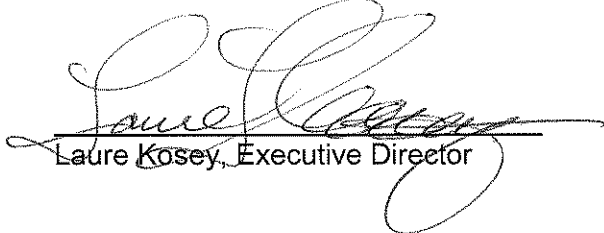
13) NEXT REGULAR MEETING: January 20, 2014

Commissioner Knitter announced the next regular meeting of the Board will be held on January 20, 2014, at 6:30 p.m.

14) ADJOURNMENT

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to adjourn at the hour of 7:14 p.m.

There was no discussion and the motion passed by voice vote.



Laure Kosey, Executive Director

