

Oak Brook Park District

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Phone: 630-990-4233 • Fax: 630-990-8379 • www.obparks.org

AGENDA REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS

June 17, 2013, 2013 6:30 p.m.

Meeting Room: 1/Autumn Oaks Room

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular session of the Oak Brook Park District at 6:30 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Sharon Knitter, Frank Trombetta, Tom Truedson and President O'Brien answered, "present." Commissioner Kathy Carson was absent. Also in attendance were Laure Kosey, Executive Director, Nancy Strathdee, Director of Finance and HR, Dave Thommes, Director of Recreation, and Clint Lauderdale, Director of Parks & Facilities. Attorney Harlan Spiroff was in attendance in behalf of Attorney Barbara Gosselar.

2) APPROVAL OF June 17, 2013 AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to approve the June 17, 2013 Agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Carson

3) OPEN FORUM

William Lindeman, an Oak Brook Resident, addressed the Board, stating that he was disappointed in the progress that has been made on the master plan projects. He stated that the park district has not been realistic in setting a completion schedule and that when you have two major projects, the maintenance building and the pool, and both are unfinished because of the weather, he questioned if anyone questioned if the park district was meeting its goals. Mr. Lindeman said the kids had been deprived of a good splash pad for years, and perhaps the new pool will not be finished until August, which would be the end of the season. Mr. Lindeman further commented that he thought the park district may have been too busy with signage for the Evergreen Bank Group Athletic Field and the front monument sign.

4) APPROVAL OF MINUTES

a) Approval of May 20, 2013 Regular Meeting

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to approve the May 20, 2013 Regular Meeting Minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Carson

5) APPROVAL OF FINANCIAL STATEMENT ENDING May 31, 2013

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to approve the Financial Statement ending May 31, 2013.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Carson

6) APPROVAL OF WARRANTS

a) Approval of Warrant No. 552

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve Warrant Number 552.

Commissioner Truedson requested more information on the computer server replacement.

Ms. Kosey replied that the park district has several different servers. Some of the servers had reached near capacity for data storage and additional storage space on the servers were needed. Ms. Kosey said that staff has looked into utilizing the "Cloud" for the storage, but it was more costly than buying the two servers.

Commissioner Truedson inquired about the services covered in the fee for the Forest Glen pond treatment and if we use the treatment services at any of the other park district ponds. Ms. Kosey explained that the cost is the seasonal fee for pond treatment during the summer months at Forest Glen. The other park district ponds do not require the same treatment as they are deeper and do not have the algae problems.

Commissioner Truedson noted that the Dean Nature Sanctuary Stewardship is on the agenda for discussion. He was wondering about the stewardship cost incurred on the warrant, and if the board was going to talk about the stewardship. Ms. Kosey explained that the amount invoiced on the warrant was for a comprehensive treatment as it was too wet this spring to do a burn. The stewardship services performed also included the hand weeding of the six interpretive gardens and the parking lot planting bed, in addition to the other stewardship services.

There were no further questions and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Carson

7) COMMUNICATIONS/PROCLAMATIONS

a) Board of Commissioners to share communications

Commissioner O'Brien presented the letter of gratitude he had received from Hinsdale Adventist Hospital for the funds received during the Pink 5K. Last year the funds helped forty women receive essential diagnostic testing, in which one of these tests saved the life of one woman.

b) Proclamation in Recognition of Park and Recreation Month

President O'Brien presented the Proclamation in support of the National Park and Recreation Association's "July is Park and Recreation Month." He invited all to enjoy the new Master Plan amenities and the summer concerts to celebrate "July is Park and Recreation Month."

Commissioner O'Brien said that he had toured the maintenance facility with Clint and that it is nearing completion. The asphalt company will be installing the parking lot tomorrow morning.

Commissioner Trombetta asked when we would receive the certificate of occupancy for the new maintenance building.

Ms. Kosey said the inspection is scheduled for this Thursday, June 20, 2013.

President O'Brien said that the fence will be installed tomorrow at the pool.

8) STAFF RECOGNITION

a) None

9) REPORTS:

a) Executive Director & Marketing Department Report

Ms. Kosey presented her report, which included the updated strategic plan. Ms. Kosey also reported that there are several bids going out and that she was pleased to report almost \$20,000 was received in corporate sponsorships so far this fiscal year.

President O'Brien temporarily departed from the meeting at 6:43 p.m.

b) Finance & Human Resources Director.

Ms. Strathdee presented her report and said that she added additional explanations in the financial report as requested by the Board at a previous meeting. Ms. Strathdee reported that her department is also preparing for the auditors annual review. The audit will commence on July 8.

President O'Brien returned to the meeting at 6:45 p.m.

c) Director of Recreation

Mr. Thommes presented his report and highlighted on the success of the Cori's Kids Tri in which he had received many positive comments. He also reported that the Smartboards for the park district's preschool are here and will be installed this summer for the fall season.

Commissioner Knitter had questions about the swim team as she and Commissioner Trombetta had been at the Sports Core for a meeting. During the Sports Core meeting there was discussion about the Sports Core swim team and the perception that the park district's swim team is more competitive. Commissioner Knitter wanted to know if that was the case.

Mr. Thommes confirmed that the park district's team is competitive.

Commissioner Truedson said that about 10 years ago, we tried to get the two teams together, but it was not successful.

Commissioner Knitter reported that the parents at the Sports Core preferred not to be in a competitive team environment.

d) Director of Parks and Facilities

Mr. Lauderdale said that he had made a big effort to tackle the concerns at Central Park and at the satellite parks. Summer help has been hired so that we will be able to meet the needs of our patrons. The gym floor will be refinished this early fall. However, much of the efforts are outside trying to tackle the concerns of our residents. He is making the effort to contact the residents around the satellite parks to find out what the concerns are and to address those concerns. Mr. Lauderdale said that staff is working hard to accomplish our goals. Joel Schick has taken over the managerial operations of the Family Recreation Center facility.

President O'Brien thanked Mr. Lauderdale for his efforts and that residents are noticing the efforts. If additional staff are needed to address the resident needs, he would be in support of it.

Commissioner Trombetta inquired what occurs in the situation when we are promoting from within, and the individual is not able to move into the new position.

President O'Brien said we do post the job openings.

Mr. Lauderdale said that we try to find the best candidate for the position and help them to be successful.

10) UNFINISHED BUSINESS

a) Pricing Policy

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve the revised Pricing Policy, as presented to the Board.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien

Nays: None

Absent: Commissioner Carson

b) Fee Increase for Parties/Rentals

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve the Fee Increase for Parties/Rentals.

Commissioner Knitter commended the staff for developing this policy.

Mr. Thommes replied that the new policy will provide consistency in pricing.

Commissioner Truedson stated that consumers have no problem with small incremental increases. However, it is detrimental when there are large increases in fees. We want to be sure that we do not have this happen.

Ms. Kosey said that this policy will help to make sure that no large jumps take place, and staff will be able to raise the incremental fees.

Mr. Thommes also noted that the policy will help any future employees know the method.

There was no additional discussion and the motion passed by voice vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien
Nays: None
Absent: Commissioner Carson

c) Indoor Tennis Court Resurfacing Bid for the Tennis Center

Commissioner Trombetta made a motion, seconded by Commissioner Knitter to accept the Base Bid and Alternate Bids 1 and 2 from US Tennis Court, and to approve an agreement between the Oak Brook Park District and US Tennis Court for the Tennis Center Indoor Court Resurfacing, for a not-to-exceed price of \$51,625.00.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien
Nays: None
Absent: Commissioner Carson

d) Central Park Monument Sign Bid

Commissioner Truedson made a motion, seconded by Commissioner Trombetta to accept the Base Bid and Alternate 1 Bid from Adams Sign, Inc., and to approve an agreement between the Oak Brook Park District and Adams Sign, Inc. for the fabrication and installation of the Central Park Monument Sign and Family Recreation Center Parking Lot Sign for a total not-to-exceed price of \$63,545.

President O'Brien thanked Commissioners Truedson and Trombetta for questioning the validity of accepting the prior bid submitted in April, as only one bid had been received. By directing staff to rebid the project, the park district received several bids, and is now able to achieve the installation of both signs for a little more than what was previously bid for the one sign.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Trombetta, Truedson, and President O'Brien
Nays: None
Absent: Commissioner Carson

e) Resolution 13-0617: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act

Commissioner Trombetta made a motion, seconded by President O'Brien to approve Resolution 13-0617: A Resolution of the Oak Brook Park District Regarding Illinois Prevailing Wage Act

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Truedson, and President O'Brien
Nays: Commissioner Trombetta
Absent: Commissioner Carson

11) NEW BUSINESS

- a) Resolution 13-0715: A Resolution Approving an Addendum to an Agreement Between the Oak Brook Park District and Conservation Land Stewardship, Inc. for the Natural Areas Stewardship Project at the Dean Nature Sanctuary To Extend the Term for an Additional Year of Service

Ms. Kosey explained that one of the things that we did not oversee very well was the stewardship work encompassed in this agreement last year. With the new positions in place this will be taken care of better.

Commissioner Truedson said that he would like to be part of this as he has been the chair on the Dean Nature Sanctuary. He would like to meet with staff at the Dean Nature Sanctuary.

Ms. Kosey said that would work out great and asked Mr. Lauderdale to make note.

- b) Bid for Resurfacing "Diamond Brite" Surface for the Leisure Pool

Ms. Kosey reported that the resurfacing of the leisure pool has not been done in over 10 years and it is needed for maintenance.

Commissioner Truedson asked how long the Diamond Brite lasts.

Mr. Thommes said that the surface usually lasts for around ten years.

Ms. Kosey said the good news is that we are also looking at a different product.

- c) Bid for Tennis Center Fitness Room

Mr. Thommes said that Kluber, the architect firm, and Alin have been working on the specifications and the plans are being submitted to the Village for review. Kluber is the same architect firm that worked on the Tennis Center Building Automation System.

Commissioner Truedson inquired to the location of the fitness room.

Ms. Kosey said that the new fitness room will be located where the offices were previously located.

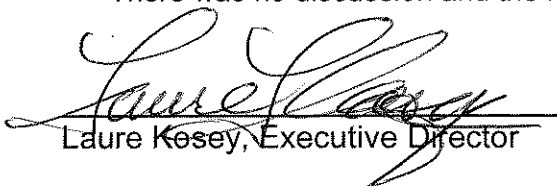
12) NEXT REGULAR MEETING: July 15, 2013

President O'Brien announced the next Regular Board Meeting will be held on July 15, 2013, at 6:30 p.m.

13) ADJOURNMENT

Commissioner Trombetta made a motion, seconded by Commissioner Knitter to adjourn the meeting at the hour of 7:07 p.m.

There was no discussion and the motion passed by voice vote.


Laure Kosey, Executive Director