

Oak Brook Park District

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MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

November 18, 2013- 6:30 p.m.

Meeting Room 1/Autumn Oaks Room

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:30 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Trombetta, Knitter, Carson and President O'Brien answered, "present". Commissioner Truedson was absent. Also present were Laure Kosey, Executive Director; Barb Gosselear, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation and Clint Lauderdale, Director of Parks and Planning.

2) APPROVAL OF November 18, 2013 AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the November 18, 2013, agenda.

There was no discussion and the motion passed by voice vote.

3) OPEN FORUM

President O'Brien asked if there was anyone who wished to address the board.

Paul Grane, 610 Lakewood Court (Forest Glen subdivision), Oak Brook, addressed the board regarding the playground set at the park in the Forest Glen subdivision. He said it is very small and only accommodates very young children. He said there is plenty of space for an addition to the current playground and asked that the board consider expanding the set to include playground equipment for children of ages 8-13. He noted that most children living at Forest Glen fall within this age bracket.

Ms. Kosey noted that Forest Glen playground renovation is slated to be addressed in the 2015 budget.

President O'Brien advised the board to consider re-addressing the amount allocated in the 2015 budget for this playground.

President O'Brien thanked Mr. Grane for his input.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board.

Mr. Lindeman agreed with Mr. Grane's request for the playground expansion at Forest Glen. He said the Park District must get its priorities straight and should be addressing the Oak Brook residents, not people from the West Side of Chicago.

Mr. Lindeman questioned whether the LED lighting at the new sign located at Jorie Boulevard would be replaced and whether the elevation would be changed.

Ms. Kosey said the new sign is lit from within and additional lighting creates a glare. She said the spot lights previously located at the old sign will be used elsewhere within Central Park. She also said that the current grade elevation of the sign will not be changed.

Mr. Lindeman said that there must be permanent fencing installed between the sled hill and ice rink.

Mr. Lindeman requested that levy documentation be made available on the Park District website and also at the Oak Brook Library. He said this would make it more accessible to the public.

Mr. Lindeman asked that the approved minutes be available to the public as soon as they are approved.

Mr. Lindeman said that the board must stop flying under the radar and must begin recording their meetings. He said there has been a total lack of public interest in Park District meetings but that is changing.

Mr. Lindeman's time was up, and President O'Brien thanked him for his input.

4) APPROVAL OF MINUTES

a) Approval of October 21, 2013 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to approve the October 21, 2013 regular meeting minutes.

President O'Brien directed Ms. Kosey to post the approved minutes before the next regular meeting.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Knitter, Carson and President O'Brien

Nays: None

Absent: Commissioner Truedson

5) APPROVAL OF FINANCIAL STATEMENT ENDING October 31, 2013

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to approve the financial statement ending October 31, 2013.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Knitter, Carson and President O'Brien

Nays: None

Absent: Commissioner Truedson

6) APPROVAL OF WARRANTS

a) Approval of Warrant No. 557

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to approve Warrant No. 557.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Knitter, Carson and President O'Brien

Nays: None

Absent: Commissioner Truedson

7) COMMUNICATIONS/PROCLAMATIONS

a) Board of Commissioners to share communications

President O'Brien asked the board whether there was anyone who wished to share communications.

President O'Brien read a statement to the board which will be sent to the Village Board of Trustees and Village Manager. The letter was entered into the park district meeting records as follows

"As President of the Park District Board, I would like to go on record stating, the Oak Brook Park District is committed to working with the Village Board as well as the Forest Gate Residents. There is a tree plan that has been submitted to the Village as well as the Forest Gate Board. Due to lateness of the season, these trees will be planted in the spring according to the tree plan. The park district is committed to planting \$30,000 in trees in the next two years; this is the same commitment I made at the ZBA meeting on October 1, 2013.

Furthermore, the park district is committed to addressing any issues with the lights in an attempt to be the good neighbors we strive to be. We brought a lighting engineer out on December 19, 2012 to adjust several lights as well as add shields to what was perceived as the problematic glare on the synthetic field. The Village would like to meet again on December 2 at 6:30 p.m. to address the lights a second time. The park district will have a lighting engineer from Musco present on December 2, in order to adjust any other lights as well as add any needed shields. The park district, acting in good faith would hope these commitments will assure the Village, as well as the Forest Gate Board, that we are cooperative in this matter."

There were no further communications presented by the board.

b) John DeLand, Wolf & Company, LLP. Report of the Audit for Fiscal Year 2012-2013

Mr. John DeLand, Wolf & Company, LLP, presented the report of the Audit for Fiscal Year 2012 - 2013 to the board. After his review, Mr. DeLand asked the board if they had any questions or input.

There were no questions for Mr. DeLand and the board thanked him for his time and presentation.

c) State of Illinois House of Representatives Recognition of the Oak Brook Park District for Receiving the Illinois Association of Park District's "Best of the Best" Statewide Award in the Best Friend of Illinois Parks Small Business Category for Its Nomination of Evergreen Bank Group.

Laure Kosey announced that the Oak Brook Park District has been recognized by the State of Illinois House of Representatives for receiving the "Best of the Best" Statewide Award in the Best

Friend of Illinois Parks Small Business category for its nomination of Evergreen Bank Group.

There were no questions or comments.

8) STAFF RECOGNITION

a) None

9) REPORTS:

a) Executive Director & Marketing Department Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said that a landscaping plan for the new monument signs is being developed and will be presented to the board next month, The landscaping installation is scheduled to take place next spring.

There were no further questions or comments regarding Ms. Kosey's report.

b) Finance & Human Resources Director

Nancy Strathdee presented her report, which can be found in the Park District records.

Ms. Strathdee asked the board to review their schedules to see if they are available for a February 17, 2014 budget workshop meeting. President O'Brien discussed the upcoming tax levy and said the Park District must wisely allocate the levy funds throughout the Park District departments.

Ms. Strathdee reported that next year, the park district will have utilized the auditing services of Wolf & Company for five years and she was seeking Board's direction if we should solicit Request for Proposals fro auditing firms to change audit services. Ms. Strathdee stated that she has been satisfied with the work performed by Wolf & Co.

Attorney Gosselar commented that the purpose of changing audit firms periodically is to have a fresh set of eyes reviewing the district's accounting records.

It was the Board's consensus to have Commissioner Trombetta meet with Ms. Strathdee to evaluate the accounting firms.

There were no further questions or comments regarding Ms. Strathdee's report.

c) Director of Recreation

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes conducted a presentation to the board via a slideshow concerning the process and objectives needed to achieve the Illinois Association of Park Districts and the Illinois Park and Recreation Association Distinguished Agency Accreditation.

The goal of the Illinois Distinguished Accreditation program is to improve the delivery of recreation services to the residents of Illinois through a voluntary comprehensive evaluation process. The

desired result is to improve the quality of life for Illinois residents and to recognize those agencies that provide this quality service.

Mr. Thommes said an added benefit of this certification process is that it forces the Park District to define areas it needs improvement. He stressed that these are not required certifications but that obtaining them would considerably elevate the Park District's reputation and may prove beneficial in the District's future application for the National Gold Medal Award.

Mr. Thommes noted that the evaluation must be completed by November 2015 and if the certification is received, it would be valid for 6 years.

Mr. Thommes asked the board for their direction.

Commissioner Trombetta said he likes the idea of conducting a self-evaluation and that the process would allow the added benefit of the Park District networking with other Park Districts.

Commissioner Knitter said she likes that the process is objective.

Laure Kosey explained that there are costs associated with the process, including transportation and lodging of the evaluation committee from IAPD/IPRA. She estimated the costs to be close to \$10,000.

The consensus of the board was to proceed with the certification process.

There were no further questions or comments regarding Mr. Thommes' presentation or report.

d) Director of Parks & Facilities

Clint Lauderdale presented his report, which can be found in the Park District records.

There were no questions or comments regarding Mr. Lauderdale's report.

10) UNFINISHED BUSINESS

a) Phase 2 of the Master Plan

Laure Kosey presented this issue review and discussion only.

In regard to the HVAC system at the Aquatic Center, Ms. Kosey said she and staff recently met with an HVAC contractor who advised, after having inspected the current system, that it has five to ten additional years of life left (the current system is 17 years old). Ms. Kosey said it is therefore her recommendation to keep the current HVAC system rather than replacing it at this time. She said by doing this, funds would be available to address other pressing issues at the Park District such as expansion of the Recreation Center parking lot.

The board concurred.

11) NEW BUSINESS

a) Ordinance No 13-1216: An Ordinance Levying Taxes and Assessing Taxes For Fiscal Year 2014 - 2015 Of The Oak Brook Park District, DuPage and Cook Counties, Illinois.

Ms. Strathdee presented this matter for review and discussion only.

A Public Hearing is scheduled to commence at the beginning of the December 16, 2013 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the Levying Taxes and Assessing of Taxes for Fiscal Year 2014 - 2015 of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

There were no questions regarding this matter.

- b) Resolution 13-1217: A Resolution Approving an Agreement between the Oak Brook Park District and Advanced Disposal Services Solid Waste Midwest, Inc.. for Refuse and Recyclable Collection Services

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said that this is the same contractor the Park District has been using and that through Ms. Gibellina's efforts, a great rate was obtained. She noted that the Park District has been very happy with the services provided by this contractor.

- c) IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts

President O'Brien presented this matter for review and discussion only.

President O'Brien said that the board has appointed Laure Kosey as the Park District's Delegate to this meeting in the past and recommends doing so again.

The board concurred.

- d) Records Management and Disposal

- (i) Application for Authority to Dispose of Local Records No. 10:256: Records Disposal Certificate for March 15, 2014

Ms. Kosey presented this matter for review and discussion only.

There were no comments regarding this matter.

- e) 2014 Board Meeting Dates

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said the third Monday of each month for the regular meeting has worked very well with staff and thanked the board for the adjustment to their schedules.

It was concurred by the board to continue with this schedule.

- f) Family Recreation Center Sliding Glass Door System Bid

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said that this project is still in the early stages with staff still drafting the bidding package.

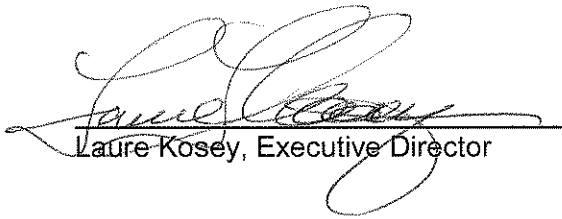
12) NEXT REGULAR MEETING: December 16, 2013

President O'Brien announced the next regular meeting of the Board will be held on December 16, 2013 at 6:30 p.m.

13) ADJOURNMENT

Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to adjourn at the hour of 7:48 p.m.

There was no discussion and the motion passed by voice vote.



Laure Kosey, Executive Director

