

Oak Brook Park District

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MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

September 16, 2013- 6:30 p.m.

Meeting Room 1/Autumn Oaks Room

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Acting-President Knitter opened the regular meeting of the Oak Brook Park District at 6:32 p.m. in the Family Recreation Center, Room 1. Commissioners Carson, Truedson, and Acting-President Knitter answered "present". Commissioner Trombetta and President O'Brien were absent. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation and Joel Shick, Manager of Facility Services.

- a) Approval by a majority of the Commissioners present to allow President O'Brien to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to allow President O'Brien to attend the meeting via audio conference because of employment purposes as provided in section I-G-1 of the Board Rules.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

Because President O'Brien was not present in the conference room, he asked that Commissioner Knitter continue with the presidential duty of running the meeting.

2) APPROVAL OF September 16, 2013 AGENDA

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve the September 16, 2013 agenda.

There was no discussion and the motion passed by voice vote.

3) OPEN FORUM

Bill Lindeman, 11 Pembroke, Oak Brook, addressed the board. He stated that he does not favor the Park District's use of banners when advertising an upcoming event and that the new signage currently on order will not address this issue. He said that the Park District must consider consolidating advertisements of upcoming events in an aesthetic manner but that this cannot be done with the new signage. Mr. Lindeman also said there are safety issues at the new soccer field in Central Park with soccer balls often

being kicked into the parking lot. He said the grading must be addressed. He also noted that there is a drain tile issue in the southeast corner near the soccer field.

Mr. Lindeman reached the five minute limit for comments and Acting-President Knitter thanked him for his input.

Mickey Woo, 38 Devonshire Drive, Oak Brook, addressed the board and thanked Commissioner Carson for saving Kenin's aerobics class. He asked that the class also be offered on Mondays and Fridays as there is a time slot available on both these days and Kenin is willing and available to expand the class.

Acting-President Knitter thanked Mr. Woo for his comments.

Mary Gibbs, an Oak Brook resident, addressed the board stating that there are too many people in Kenin's class for it to be held in studio B and asked that the class be moved to studio A where there is also a mounted bar available for those with balance issues.

Acting-President Knitter thanked Ms. Gibbs for her comments.

4) APPROVAL OF MINUTES

a) Approval of August 19, 2013 Regular Meeting Minutes

Motion: President O'Brien made a motion, seconded by Commissioner Carson, to approve the August 19, 2013 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

5) APPROVAL OF FINANCIAL STATEMENT ENDING August 31, 2013

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve the financial statement ending August 31, 2013.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

6) APPROVAL OF WARRANTS

a) Approval of Warrant No. 555

Motion: Commissioner Carson made a motion, seconded by President O'Brien, to approve the Warrant No.555.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

7) COMMUNICATIONS/PROCLAMATIONS

- a) Board of Commissioners to share communications

Commissioner Carson stated that since last month's meeting, when the issue of the aerobics instructor was raised, she attended what was to be the last class of the exercise program. However, several participants attended and supported Kenin, so it was decided to continue offering the class.

- b) Recognition of Evergreen Bank Group's receipt of the IAPD "Best Friend of Illinois Parks" Award

Acting-President Knitter offered the Park District's recognition of Evergreen Bank having received the IAPD's "Best Friend of Illinois Parks Award.

Ms. Kosey announced that IAPD will be holding a Best of the Best Gala on September 27th and that President O'Brien will be honored at the event for his 20 years of service on the Park Board.

8) STAFF RECOGNITION

- a) Readers' Choice Awards

Acting-President Knitter announced that the Readers of Suburban Life recently awarded Park District trainers Brian Burtch and Jackie Yu for Best Fitness Trainers. The Park District was also awarded Best Fitness Center, Best Family Recreation, Best Festival-Oktoberfest, Best Preschool or daycare-ABC Preschool.

Both Mr. Burtch and Ms. Yu were presented with the awards and a picture was taken.

- b) Sarah Borshell, new Family Recreation Center Supervisor.

Joel Shick introduced Ms. Sarah Borshell to the board and detailed her duties as Family Recreation Center Supervisor.

The board welcomed Ms. Borshell.

9) REPORTS:

- a) Executive Director & Marketing Department Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey stated that staff is currently obtaining quotes for a new boiler for the Recreation Center and likewise, for the apparel needed for staff and events.

Ms. Kosey stated as part of Phase II of the Master Plan, she is considering the idea of re-designing the baseball fields. She said staff is currently working with a consultant to see whether there are any available grants and that the project would be completely funded via grants, donations, etc. She also said that the re-design would address current drainage issues and would include the construction of a

concession stand, bathrooms and a reconfiguration of the lighting. She noted that if the project does move forward, she would suggest that a representative from Forest Gate be actively involved.

There were no further comments regarding Ms. Kosey's report.

b) Finance & Human Resources Director

Nancy Strathdee presented her report, which can be found in the Park District records.

There were no comments regarding Ms. Strathdee's report.

c) Director of Recreation

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes stated that a leak was recently found in the spa and that he hopes to have it repaired as soon as possible, but noted that it is 5-6 feet deep and located in the pump room which he was told by the contractor is the worst possible place for a leak.

There were no comments regarding Mr. Thommes' report.

d) Director of Parks & Facilities

Joel Shick presented his report, which can be found in the Park District records.

There were no comments regarding Mr. Shick's report.

10) UNFINISHED BUSINESS

a) Children in the Workplace Policy (Personnel Policy Addendum 1.0)

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedon, to approve The Children in the Workplace Policy (Personnel Policy Addendum 1.0) as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

b) Ordinance 13-0916: An Ordinance Declaring Surplus Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve Ordinance No. 13-0916, An Ordinance Declaring Surplus Property and Authorizing Conveyance or Sale Thereof.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

11) NEW BUSINESS

a) Apparel Bid

This issue was presented for discussion only.

Jessica Cannaday, Marketing and Promotions Manager, reported this would be for the purchase of necessary staff clothing, and event t-shirts such as those for run events. She said the bidding process will most likely begin next year and that staff is currently seeking Requests for Proposals (RFP).

President O'Brien suggested staff choose a vender who offers quality apparel at a reasonable price.

b) Approval of Appointment of New Oak Brook Park District Foundation Board Member***(Requires Board Action at this meeting)

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to waive the Board's Rules to approve, at this meeting, the appointment of Dr. Marcos Lopez as a new Oak Brook Park District Foundation Board Member.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

Motion: President O'Brien made a motion, seconded by Commissioner Carson, to approve the appointment of Dr. Marcos Lopez as a new Oak Brook Park District Foundation Board Member.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Acting-President Knitter and President O'Brien

Nays: None

Absent: Commissioner Trombetta

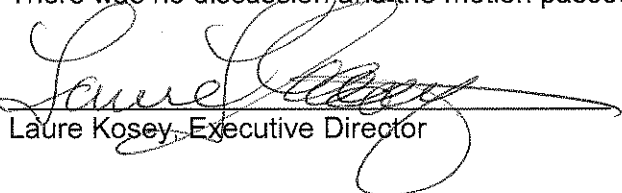
12) NEXT REGULAR MEETING: October 21, 2013

Acting-President Knitter announced that the next Regular Meeting of the Board will be on October 21, 2013, at 6:30 p.m.

13) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to adjourn at the hour of 7:04 p.m.

There was no discussion and the motion passed by voice vote.



Laure Kosey, Executive Director

