

Oak Brook Park District

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**MINUTES OF THE SPECIAL MEETING
OF THE
OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS
February 20, 2013**

1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL

Acting-President Carson called the special meeting to order at the hour of 6:02 p.m. Commissioner Trombetta, Knitter and Acting-President Carson answered "present". President O'Brien and Commissioner Truedson was absent. Also present were Laure Kosey, Executive Director and Nancy Strathdee, Director of Finance and Human Resources.

2) APPROVAL OF THE February 20, 2013 AGENDA OF THE SPECIAL MEETING

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve the February 20, 2013 agenda of the special meeting.

There was no discussion and the motion passed by voice vote.

3) OPEN FORUM

No one addressed the board.

4) COMMUNICATIONS

- a) Commissioners to share communications

There were no shared communications.

5) UNFINISHED BUSINESS

- a) None

6) NEW BUSINESS

- a) Discussion of the Fiscal Year 2013 – 2014 Budget of the Oak Brook Park District

Laure Kosey presented the budget for fiscal year 2013 – 2014 budget and related materials which can be found in the Park District records.

Ms. Kosey reviewed the revenues and expenses for each department - Corporate, Recreation and Recreation Facilities.

Ms. Kosey noted to the board that contingency funds have been increased so that the Park District is prepared should the minimum wage be increased. She said these funds can also be used as an emergency fund.

Acting-President Carson asked what happens to these funds if they are not used.

Ms. Strathdee said the funds can be used for overages in other areas of the budget near the end of the fiscal year.

Commissioner Knitter asked when the new healthcare laws take effect.

Ms. Kosey said January, 2014.

There was concern regarding the Recreation Facilities budget, which is the Tennis Center budget. Ms. Kosey said Mr. Pop has budgeted an increase in his capital spending and the existing capital fund can not cover it. She said Mr. Pop has proposed pulling money from his contingency fund to cover the difference.

Commissioner Truedson entered the meeting at 6:10 p.m.

Ms. Kosey said it is her recommendation to cut Recreation Facilities' (Tennis Center) proposed spending and decrease the proposed pull from contingency funds.

The board concurred to not have reserve funds decreased in the Tennis Center.

In regard to the Diamondbrite project set for the Aquatic Center's leisure pool, Commissioner Truedson said this was done several years ago, but not 10-15 years ago, which is the warranty for this product. He suggested that Ms. Kosey check into records and with staff to verify the date of the last application to ensure that it is still not under warranty.

The board requested more detail on the locker room restoration project slated for the Tennis Center as there was recent and substantial work done to these locker rooms.

The board took a few minutes to further review budget materials.

There was discussion and review of group health insurance figures.

Ms. Strathdee noted that a difference in the group health insurance fund when compared to the current budget is due to a staff member having left who had insurance for herself and one family member. This position was vacant for a few months after her departure and thus, the insurance cost dipped somewhat for that time period.

The board noted a big jump in training expenses.

Ms. Kosey said this increase is due to staff pursuing the Gold Medal Award. She said obtaining this award would improve the image of the Park District among other park districts.

Some board members questioned if obtaining this award benefits the Park District.

Commissioner Truedson said once the award is achieved, the Park District should not need to keep going for it every year; perhaps every five years.

Commissioner Truedson asked if there are plans to apply for grants.

Ms. Kosey said staff is pursuing tree grants totaling \$20,000, but reminded the board that the Park District must match that amount for the project.

Ms. Kosey noted that there are currently two projects that are unfunded with the plan being to obtain donor funds: The meditation garden and preschool hallway.

The board directed Ms. Kosey to speak with the Recreation staff to have their budget's expenses reduced.

The board concurred with the 3% increases. Ms. Kosey reminded the Board that a 3% increase would be rare with the staff person needing to have gone above and beyond their objectives.

Commissioner Truedson asked for a status on pool party bookings.

Ms. Kosey said bookings are up and will only go up higher with the new outdoor aquatic facility.

The board had various questions regarding special events including fundraising events.

Ms. Tansey offered an update on planned events for the next year.

It was noted that the preschool classes are doing very well with a waiting list for enrollment.

Commissioner Truedson asked if the Park District is receiving money from baseball little league groups.

Ms. Kosey said no, because leagues are now focusing on obtaining sponsors for funds in exchange for banners to be posted on the fencing. Ms. Kosey noted that banners will be within code requirements.

Commissioner Knitter asked if staff is pursuing new programming.

Ms. Kosey said there are plans in the works for new programming and that the theme parties are also being revamped to keep them fresh and exciting.

Acting-Vice President Carson suggested offering outdoor parties during the summer.

It was confirmed that there are four outdoor concerts scheduled for this year; down from six. The budget for these concert events is \$2,500 per concert.

There were no further questions regarding the proposed 2013/2014 budget.

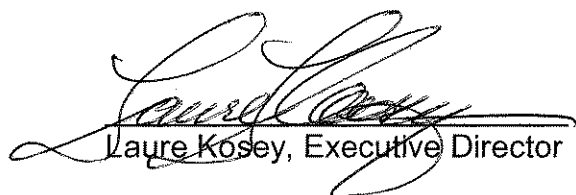
7) NEXT REGULAR MEETING: March 18, 2013

Acting-President Carson announced the next regular meeting will held on March 18, 2013.

8) ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to adjourn at the hour of 9:17 p.m.

There was no discussion and the motion passed by voice vote.



Laure Kosey, Executive Director