

Oak Brook Park District

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MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

April 21, 2014 - 6:30 p.m.

Autumn Oaks Room

1. CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

- a. Approval by a majority of the Commissioners present to allow President O'Brien to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Acting-President Knitter opened the regular meeting of the Oak Brook Park District at 6:48 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Truedson, Trombetta, and Acting-President Knitter answered, "present". President O'Brien and Commissioner Carson were absent. Also present were Laure Kosey, Executive Director; Barbara Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation, and Clint Lauderdale, Director of Parks and Facilities.

- a) Approval by a majority of the Commissioners present to allow President O'Brien to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to allow President O'Brien to attend the meeting by audio conference.

There was no discussion and the motion passed by voice vote.

2. APPROVAL OF April 21, 2014 AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to approve the April 21, 2014, agenda.

There was no discussion and the motion passed by voice vote.

3. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2014 – APRIL 30, 2015 (*Notice of the Public Hearing was published in the Doings – Oak Brook Newspaper – April 3, 2014.*)

- a. Call to Order and Roll Call

President O'Brien opened the public hearing of the Oak Brook Park District at 6:50 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Truedson, Trombetta, Knitter, and President O'Brien answered, "present". Commissioner Carson was absent. Also present were Laure Kosey, Executive Director; Barbara Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation, and Clint Lauderdale, Director of Parks and Facilities.

- b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2014 – April 30, 2015

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board. stating that Ms. Strathdee did a wonderful job with the budget, but he does not understand the Park District's secrecy as it pertains to the budget display for the public. He suggested that the budget be accessible in a box where the pages can be turned.

There was no one else attending the public hearing that wished to speak.

- c. Adjournment of Public Hearing

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter, to adjourn from Public Hearing at the hour of 6:51p.m.

There was no discussion and the motion passed by voice vote.

4. OPEN FORUM

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board. He said he would like to thank the board for switching to The Doings to publish its public notices, but thought it was excessive to use a six page memo in the prior board packet regarding the change.

Mr. Lindeman offered a history of the Flag Creek sewer line utility easement which is adjacent to the Ginger Creek and runs through the Central Park property. He said that the Park District misled the Village's Department of Public Works when the Park District's master plan showed the soccer field to be in the location by the Ginger Creek, but then moved the soccer field to its current location. The planners should have known that the Flag Creek sewer line was there since day 1. He said that the Park District would not be facing the light glare issues now.

Mr. Lindeman said the Park District must understand that it must be compliant with Village ordinances.

Mr. Lindeman said he would like to receive a status update on the grant application.

Mr. Lindeman ended his public comments and no one else addressed the board.

President O'Brien closed open forum.

5. APPROVAL OF MINUTES

- a. Approval of March 17, 2014 Regular Meeting Minutes

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter, to approve the March 17, 2014, Regular Meeting Minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

6. APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2014

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter, to approve the financial statement ending March 31, 2014.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

7. APPROVAL OF WARRANTS

a. Approval of Warrant No. 562

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve warrant No. 562.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

8. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President O'Brien asked if any board member had communications to share.

There were no communications shared.

b. Village Ordinance S-1361

President O'Brien read his statement regarding Ordinance S-1361 concerning Park District field lighting. This statement can be found in the Park District records.

President O'Brien asked for a board consensus to direct the Executive Director and the Park District attorney to begin an investigation into filing a lawsuit against the Village of Oak Brook if they vote against the Park District field lighting request on May 27th. The investigation would include seeking possible attorneys for representation, the Park District's likelihood in winning the lawsuit, attorney review of the case, possible defendants, and overall cost.

President O'Brien said that he does not want to wait until June and July to conduct the investigation should the Village vote against the Park District on May 27th explaining that doing so would eat up even more time that the lights could be used.

Commissioner Knitter said conducting the investigation would be money well spent as it would provide the Park District with the understanding of its options.

Commissioner Trombetta agreed with Commissioner Knitter.

Commissioner Truedson said it is too early to conduct the investigation.

After lengthy discussion, Commissioner Knitter and Trombetta concurred to begin the investigation.

Commissioner Truedson said it was premature and did not concur.

President O'Brien said three board members concurred, one did not and one is absent so the majority vote rules. He directed staff to begin the investigation.

9. STAFF RECOGNITION

a. Darius Melton, recipient of the Golden Life Guard Award

Laure Kosey said this award is rarely given and therefore, is an unbelievable accomplishment.

Rob Bast, Aquatic Supervisor, introduced Darius Melton and congratulated him on this outstanding achievement. It was noted there were only four recipients in world to receive this award.

10. REPORTS:

a. Executive Director & Marketing Department Report

Laure Kosey presented her report which can be found in the Park District records.

Ms. Kosey said there will be a second community input meeting regarding potential future projects that will be held on May 19th, T 6:00 P.M., before the regular board meeting. Planning Resources Inc., the consultants, will be present to answer any questions.

Commissioner Knitter asked that all present at the meeting be made aware of the fact that the proposed projects are very costly even with the grant and donations via the Foundation will be necessary.

Ms. Kosey said she and staff will begin developing a new strategic plan to be presented in the fall.

Ms. Kosey said she would like the board's direction regarding the possibility of selling the Spring Road property to the Forest Preserve. She said the Park District has never used or needed the property and she believes the Forest Preserve would be interested in acquiring it. She suggested hiring a realtor to conduct this possible transaction.

Commissioner Trombetta said a realtor may not be needed.

Ms. Gosselar said the Park District would ultimately require an appraisal anyway so hiring a realtor may be wise.

Commissioner Truedson said he would only consider the sale if it were to the Forest Preserve. He said it is the job of the Park District to keep the land an open space.

Ms. Kosey said she will investigate the matter further and will present her findings at the May or June meeting.

There were no further comments regarding Ms. Kosey's report.

b. Finance & Human Resources Director

Nancy Strathdee presented her report which can be found in the Park District records.

Commissioner Knitter noted that beginning this month vendors including the Park District have until October, 2015, to become compliant with the new chip and pin credit card processing system.

There were no further comments regarding Ms. Strathdee's report.

c. Director of Recreation

Dave Thommes presented his report which can be found in the Park District records.

There were no comments regarding Mr. Thommes' report.

d. Director of Parks & Facilities

Clint Lauderdale presented his report which can be found in the Park District records.

There were no comments regarding Mr. Lauderdale's report.

11. UNFINISHED BUSINESS

a. Budget for Fiscal Year 2014 - 2015

The tentative Budget and Appropriation Ordinance 14-0421 for Fiscal Year May 1, 2014 – April 30, 2015 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 13, 2014. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 14-0421: Annual Budget and Appropriation Ordinance, Fiscal Year 2014-2015.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

b. RFQ for Engineering Design Services of Aquatic Center HVAC System

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter, to accept the proposal of Cartland & Kraus Engineering, Ltd. for Engineering Design Services of Aquatic HVAC System, for a not to exceed cost of \$16,850.00, and to approve an Agreement Between the Oak Brook Park District and Cartland & Kraus Engineering Ltd. for Professional Consulting Services.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

c. Oak Brook Park District Grievance Procedure Under the Americans with Disabilities Act

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter, to Approve the Oak Brook Park District Grievance Procedure Under the Americans with Disabilities Act, as presented to the Board.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

- d. Ordinance 14-0422: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter, to approve Ordinance 14-0422: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items to Other Items of Appropriation.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

- e. Resolution 14-0423: A Resolution Approving an Addendum to an Agreement Between The Oak Brook Park District And Hagg Press, Inc. For Printing And Mailing Preparation Services

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution 14-0423: A Resolution Approving an Addendum to an Agreement Between the Oak Brook Park District and Hagg Press, Inc. for Printing and Mailing Preparation Services.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

- f. Apparel Screen Printing and Embroidery Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the Base Bid for Apparel Screen Printing and Embroidery from Next Generation Screen Printing and Embroidery, Inc. for a Not-to-Exceed Cost of \$11,963.31; to Accept the Quoted Prices for Other Nonspecific and Specific Apparel Items as Stated in the Bid Submittal Form; and to Approve an Agreement between the Oak Brook Park District and Next Generation Screen Printing and Embroidery, Inc, in Accordance with the Base Bid and Quoted Prices.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

- g. Wayfaring Signage Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept certain portions of the alternate bid from Latimer Associates, Inc. d/b/a ASI Signage Innovations, for the Fabrication and Installation of Five (5) wayfaring signs and modified bases, for an amount not-to-exceed \$25,000; and to approve an agreement between the Oak Brook Park District and Latimer Associates, Inc. d/b/a ASI Signage Innovations for such signs.

Commissioner Knitter asked why there was such a wide variance in the prices?

Ms. Kosey said each company uses a different method of production but the quality and result are the same.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

h. Group Fitness Schedule Policy

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Group Fitness Schedule Policy, as presented to the Board.

Commissioner Knitter said she does not like the word "complimentary" as it makes the classes sound as if they are free. She said she would rather have the term "all inclusive" used.

The board concurred with this amendment to the motion.

There was no further discussion and the amended motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

12. NEW BUSINESS

a. Electrical Services Bid

This matter was presented for discussion only.

Clint Lauderdale presented this matter and its materials, which can be found in the Park District records.

Ms. Lauderdale said he is trying to achieve better containment and cost control concerning both the electrical and plumbing services bids. He noted that these bids do not pertain to the tennis center.

There were no questions regarding this matter.

b. Plumbing Services Bid

This matter was presented and discussed under "a. Electrical Services Bid".

There were no questions regarding this matter.

13. ADJOURN TO EXECUTIVE SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter to adjourn to executive session for Discussion and Approval of Minutes for the Closed Meeting Held on January 20, 2014; and for Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District at the hour of 7:28 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Trombetta, Knitter, and President O'Brien.

Nays: None.

Absent: Commissioner Carson

14. EXECUTIVE SESSION

- a. Discussion and Approval of Closed Meeting Minutes, January 20, 2014
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District

15. RECONVENE OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to reconvene open session at the hour of 7:42 p.m.

There was no discussion and the motion passed by voice vote.

16. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken on items discussed in executive session.

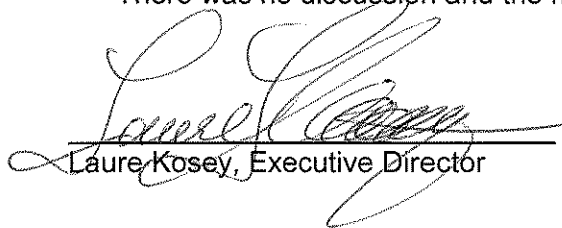
17. NEXT REGULAR MEETING: May 19, 2014, 6:30 p.m.

President O'Brien announced that the next Regular Meeting of the Board will be held on May 18, 2014, at 6:30p.m.

18. ADJOURNMENT

Motion: Commissioner Knitter made a motion, seconded by Commissioner Truedson to adjourn at the hour of 7:43 p.m.

There was no discussion and the motion passed by voice vote.



Laure Kosey, Executive Director