



Oak Brook Park District

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MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

December 15, 2014 - 6:30 p.m.

Autumn Oaks Room

1. PUBLIC HEARING – TRUTH IN TAXATION ACT (Notice was Published December 4, 2014 in the "Doings – Oak Brook" Publication)

a. Call to Order and Roll Call

President Knitter opened the public hearing of the Oak Brook Park District at 6:31 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Truedson, Trombetta, Carson and President Knitter answered, "present". Commissioner O'Brien was present by video conference and standing by for the vote to allow him to participate in the meeting by video conference. Also present were Barbara Gosselar, Park District Attorney; Laure Kosey, Executive Director, Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation, and Clint Lauderdale, Director of Parks and Facilities.

- i. Approval by a majority of the Commissioners present to allow Commissioner O'Brien to attend the Public Hearing by video conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to allow Commissioner O'Brien to attend the meeting by audio conference.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, and President Knitter

Nays: None

Absent: None

Commissioner O'Brien was standing by on video-conference pending the vote and did not vote on this Motion.

Following the vote, Commissioner O'Brien joined the meeting via video-conference at 6:33 p.m.

b. Levying of Taxes and Assessing of Taxes for Fiscal Year 2015-2016 of the Oak Brook Park District, DuPage and Cook Counties, Illinois

Nancy Strathdee presented the proposed Tax Levy for discussion as appropriate, including questions and comments, if any, from the Public.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board and offered his appreciation for the Park District having published the Tax Levy information in a local newspaper. He said in addition to the increase of the levy, the Park District is also increasing membership fees.

President Knitter clarified to Mr. Lindeman that the membership fees are being increased for non-residents only; resident memberships will remain the same.

Mr. Lindeman questioned the level of the increase and suggested that funds should be abated from the budget.

Mr. Lindeman concluded and there were no others in the audience who wished to speak.

c. Adjournment of Public Hearing

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Carson, to adjourn the public hearing at 6:35 p.m.

2. CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

a. Call to Order and Roll Call

President Knitter opened the regular meeting of the Oak Brook Park District at 6:35 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Truedson, Trombetta, Carson and President Knitter answered, "present". Commissioner O'Brien was present by video conference and standing by for the vote to allow him to participate in the meeting by video conference. Also present were Barbara Gosselar, Park District Attorney; Laure Kosey, Executive Director, Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation, and Clint Lauderdale, Director of Parks and Facilities.

- i. Approval by a majority of the Commissioners present to allow Commissioner O'Brien to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to allow Commissioner O'Brien to attend the meeting by audio conference.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, and President Knitter

Nays: None

Absent: None

Commissioner O'Brien was standing by on video-conference pending the vote and did not vote on this Motion.

Following the vote, Commissioner O'Brien joined the meeting via video conference.

3. APPROVAL OF December 15, 2014 AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the December 15, 2014 agenda.

There was no discussion and the motion passed by voice vote.

4. OPEN FORUM

President Knitter asked if anyone in the audience wished to address the board.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board. He said that Commissioner O'Brien has not been physically present at the last 17 meetings and six of those he did not participate in at all - not by teleconference or any other way. He said the board has the responsibility to review its rules if it is within its authority to set rules for remote participation. He said participating via teleconference diminishes the ability for Commissioner O'Brien to properly represent the people who elected him. He said there should be limits. Mr. Lindeman said because of his physical absence, Commissioner O'Brien passed the responsibilities of running the meeting onto Commissioner Knitter.

President Knitter clarified to Mr. Lindeman that no duties or responsibilities were passed to her from Commissioner O'Brien. She said the board elected her as board president.

Mr. Lindeman said the Financial Officer and Board Treasurer have not conducted an analysis or report regarding the Tennis Center which continues to operate under an enterprise fund.

Mr. Lindeman apologized for hurting anyone's feelings in the past when speaking during Open Forum.

Mr. Lindeman concluded addressing the board and there were no others in the audience who wished to speak.

5. APPROVAL OF MINUTES

a. Approval of November 17, 2014 Regular Meeting Minutes

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the November 17, 2014, regular special meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter

Nays: None

b. Approval of November 20, 2014 Special Meeting Minutes

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve the November 20, 2014, special meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter

Nays: None

6. APPROVAL OF FINANCIAL STATEMENT ENDING November 30, 2014

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Trombetta, to approve the financial statement ending November 30, 2014.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter
Nays: None

7. APPROVAL OF WARRANTS

a. Approval of Warrant No. 570

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Trombetta, to approve warrant 570.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter
Nays: None

8. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked the board if anyone wished to share communications.

Commissioner Trombetta wholeheartedly agreed with Commissioner O'Brien's prior recommendation to make Recreation Center parking lot expansion the Park District's top priority.

Commissioner Carson said the adult pieces of park equipment at Saddlebrook Park are wonderful.

Commissioner Truedson said he again was approached by a patron who said that one of the showers in the men's locker room is falling apart. He was told that there is a hole in the wall.

Staff said they would look into the matter.

b. Presentation of the Illinois Association of Park Districts' Certificate of Appreciation to Commissioner Tom Truedson for his 15-Year Board Member Service Anniversary Award

President Knitter presented Commissioner Truedson with this certificate and the board collectively thanked him for his dedication to the Park District.

A picture was taken.

c. Oak Brook Historical Society

i. Presentation by Kathy Maher, President, Oak Brook Historical Society on the renovations completed at the Oak Brook Heritage Center

Kathy Maher, President of the Oak Brook Historical Society, conducted a power point presentation regarding the completed and future renovations at the Oak Brook Heritage Center.

President Knitter asked Ms. Maher whether the historical society is digitizing any of the materials.

Ms. Maher said yes, they are currently digitizing materials.

Commissioner Truedson asked if any drain tiles are or were installed as a part of the renovations.

Ms. Maher said a lot of work with waterproofing has been done including the installation of a drain to bring water away from the building. She said grading is also planned to be done this next year and that the entire gutter system has been revamped. She noted that a new roof is planned to be completed in two years.

President Knitter asked Mr. Maher what the impact would be if the Park District did not provide the Historical Society with \$10,000. Ms. Maher said a lot of projects could be not done including the drywall work. She said projects would have to be scaled back considerably.

Ms. Maher noted that the Historical Society has \$10,000 in reserves and is asking for a grant from the Park District of \$10,000. She said the Historical Society has applied for a grant to have an elevator installed but that no one wants to award brick and mortar grants to a historical society.

9. STAFF RECOGNITION

- a. None

10. REPORTS:

- b. Executive Director & Marketing Department Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey asked board members to provide her with any thoughts regarding the Strategic Plan as she plans on presenting it to the Board for approval at next month's meeting.

Ms. Kosey said that the planned measurement of ball field lights was to be completed tonight, but has been canceled. She said that staff is looking into getting another consultant for this service. It was noted that Forest Gate representatives were not in agreement with the consultant slated to be used and contacted the consultant directly. The consultant ultimately informed Ms. Kosey that he did not feel comfortable providing his services.

Ms. Gosselar noted that this consultant was approved by the Village to conduct the light analysis.

President Knitter asked Mr. Kosey to look for another consultant and if one cannot be obtained, to ask the Village to hire the consultant.

Ms. Kosey noted that Forest Gate was aware of the direction the Park District was given by the Village which was to have this analysis performed at this time.

There were no further questions or comments regarding Ms. Kosey's report.

- c. Finance & Human Resources Director

Nancy Strathdee presented her report, which can be found in the Park District records.

Ms. Strathdee outlined the timeline for the upcoming 2015-2016 budget.

After reviewing with all board members, it was confirmed that the budget workshop will be held on February 25, 2015, at 6:00 p.m.

Ms. Strathdee said she would like to send out RFP letters to auditing firms by the end of this week. Responses from these letters are typically received by February.

There were no further questions or comments regarding Ms. Strathdee's report.

d. Director of Recreation

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said spring registration began today and that the Park District generated approximately \$55,000 in registrations by 4:00 p.m. today.

President Knitter asked for an update on the possibility of offering Pickle Ball.

Mr. Thommes said a positive response was received regarding Pickle Ball and the Park District will offer the program indoors and eventually outdoors.

There were no further questions or comments regarding Mr. Thommes' report.

e. Director of Parks & Facilities

Clint Lauderdale presented his report, which can be found in the Park District records.

Commissioner Trombetta said a patron complained to him that the snow was not cleared quickly enough from the ice rink last year.

Mr. Lauderdale said he would ensure that this would not happen this year.

Commissioner Carson asked for a status on the tree removal at Saddlebrook Park.

Mr. Lauderdale said if not at the end of this week, then the work will be done on December 26th. He said the delay is due to the fact that the ground is far too wet to bring in heavy equipment without damaging the surrounding area.

There were no further questions or comments regarding Mr. Lauderdale's report.

11. UNFINISHED BUSINESS

a. Ordinance No 14-1215: An Ordinance Levying Taxes and Assessing Taxes For The Fiscal Year 2015-2016 Of The Oak Brook Park District of DuPage and Cook Counties, Illinois.

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Trombetta, to approve Ordinance no. 14-1215: an Ordinance levying taxes and assessing taxes for the fiscal year 2015-2016 of the Oak Brook Park District Of Du Page and Cook Counties, Illinois.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter
Nays: None

- b. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Truedson, to appoint Laure Kosey, Executive Director, or her Designee, to serve as a Delegate to the Annual Business Meeting of the Illinois Association of Park Districts.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter
Nays: None

- c. Records Management and Disposal

- i. Application for Authority to Dispose of Local Records No. 10:256: Records Disposal Certificate for March 16, 2015

Motion: Commissioner Trombetta made a motion, seconded by Commissioner O'Brien, to approve the Records Management and Disposal Application for Authority to Dispose of Local Records No. 10:256, Records Disposal Certification for March 16, 2014.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter
Nays: None

- d. 2015 Board Meeting Dates

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve the 2015 Board Meeting Dates.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, and President Knitter
Nays: Commissioner O'Brien

- e. Designation of Staff to Serve as the Freedom of Information Act and Open Meetings Officer and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Counselor.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to confirm Laure Kosey as an additional Freedom of Information Act and Open Meetings Officer and to acknowledge her completion of the annual electronic training curriculum developed and administered by the Illinois Attorney General's Public Access Counselor.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter
Nays: None

12. NEW BUSINESS

a. Strategic Plan 2015

This issue was previously discussed under Ms. Kosey's report.

There were no further questions or comments.

b. Request for Proposals – Audit Services

This issue was previously discussed under Ms. Strathdee's report.

There were no further questions or comments.

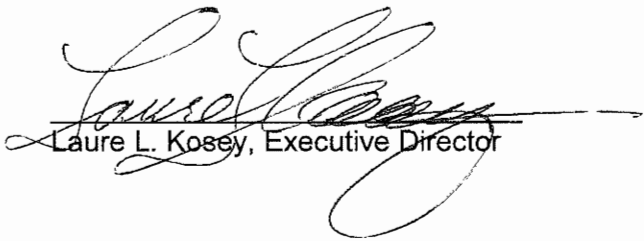
13. NEXT REGULAR MEETING: January 19, 2015, 6:30 p.m.

President Knitter announced that the next Regular Meeting of the Board will be on January 19, 2015.

14. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn the meeting at 7:18 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director