

Oak Brook Park District

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MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

July 21, 2014 - 6:30 p.m.

Autumn Oaks Room

1. CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter opened the regular meeting of the Oak Brook Park District at 6:30 p.m. in the Family Recreation Center, Autumn Oaks Room. Commissioners Truedson, Trombetta, and President Knitter answered, "present". Commissioners O'Brien and Carson were absent. Also present were Barbara Gosselar, Park District Attorney; Laure Kosey, Executive Director, Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation, and Clint Lauderdale, Director of Parks and Facilities.

- a. Approval by a majority of the Commissioners present to allow Commissioner O'Brien to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to allow Commissioner O'Brien to attend the meeting by audio conference.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta and President Knitter
Absent: Commissioners Carson and O'Brien

2. APPROVAL OF July 21, 2014 AGENDA

Motion: Commissioner Knitter made a motion, seconded by Commissioner Trombetta, to approve the July 21, 2014 agenda.

There was no discussion and the motion passed by voice vote.

3. OPEN FORUM

President Knitter asked if there was anyone who wished to address the board.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board. Mr. Lindeman referred to the fact that Commissioner O'Brien has been attending the meetings via Skype lately and said it raises doubts. He made reference to the movie, "The Wizard of Oz" and how the wizard was hiding behind a curtain.

Mr. Lindeman referenced President Knitter's remarks last month when she welcomed three new employees wherein she said they offered the Park District a fresh set of eyes and to offer their suggestions.

President Knitter told Mr. Lindeman that he is incorrect and that what she actually said to the three new employees was that there is never a time in a job as when you first begin it and have fresh eyes, so ask staff any and all questions.

Mr. Lindeman said that all Park District dumpsters should be corralled. He also said that a stump near the volleyball nets should be removed and an area near the sled hill should be seeded. He also noted that there is a sinkhole in the parking lot near the soccer fields that can be verified by Google. He said someone could drown in it.

Ms. Kosey said staff from the Village Public Works department inspected the hole last week.

Mr. Lindeman said there should be a backdrop installed on performing arts pavilion. He said he didn't believe it would be too costly and that the Foundation could cover the cost.

Mr. Lindeman's allotted time was up and President Knitter thanked him for his comments and concerns.

4. APPROVAL OF MINUTES

a. Approval of June 16, 2014 Regular Meeting Minutes

Motion: Commissioner Truedson made a motion, seconded by Commissioner O'Brien, to approve the June 16, 2014 Regular Meeting Minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, O'Brien, and President Knitter

Nays: None

Absent: Commissioner Carson

5. APPROVAL OF FINANCIAL STATEMENT ENDING June 30, 2014

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Financial Statement ending June 30, 2014.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, O'Brien, and President Knitter

Nays: None

Absent: Commissioner Carson

6. APPROVAL OF WARRANTS

a. Approval of Warrant No. 565

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Warrant No. 565

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, O'Brien, and President Knitter

Nays: None

Absent: Commissioner Carson

7. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there were any board members who wished to share communications.

Commissioner Truedson said he was told by a patron that one of the women's showers in the Recreation Center has not worked in months.

Ms. Kosey said she will personally go in and check the showers.

President Knitter said she received thanks from a patron for the repairs to the ADA bathroom at Central Park West.

President Knitter said she received tons of positive remarks regarding the recent Walk in the Park and Wine and Dine events.

b. OSLAD Grant Submittal for Central Park Improvements

Ms. Kosey said the consultants submitted the OSLAD Grant application on July 1st and a decision is not expected until after January 1, 2015. She said the decision is typically announced at the annual conference which is held at the end of January. She noted that once an OSLAD Grant is received, all projects must be completed in 18 months from the date of receipt.

8. STAFF RECOGNITION

a. Katie Klemp, Recipient of the Golden Life Guard Award from Ellis and Associates

Jessica Grey introduced Katie Klemp to the board. Ms. Klemp recently received the very prestigious Golden Life Guard Award. Ms. Grey noted that this is Ms. Klemp's rookie year as a lifeguard.

The board congratulated Ms. Klemp on this wonderful achievement.

9. REPORTS:

a. Executive Director & Marketing Department Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said that everything is going really well throughout the Park District. She noted that Corporate Relations recently received a large donation from Adventist with regard to the Pink 5k and the summer camp and preschool programs.

There were no questions regarding Ms. Kosey's report.

b. Finance & Human Resources Director

Nancy Strathdee presented her report, which can be found in the Park District records.

Ms. Strathdee noted that the audit was recently completed and that the auditors are currently drafting their report which should be available soon. From there, staff can begin working on analysis and the annual financial report.

There were no questions or comments regarding Ms. Strathdee's report.

c. Director of Recreation

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said pool usage continues to be high with the splash pad being very popular.

Mr. Thommes noted that the Tennis Center's kid's tennis team has recently won a spot at the national tournament.

There were no questions or comments regarding Mr. Thommes' report.

d. Director of Parks & Facilities

Clint Lauderdale presented his report, which can be found in the Park District records.

Mr. Lauderdale said there have now been six consecutive months of over 30,000 patrons per month coming to use the Family Recreation Center. He noted that his staff will be making various improvements throughout the Family Recreation Center including installing wireless scoreboards, and various classroom improvements.

President Knitter asked what the minor damages were during the recent power outages.

Mr. Lauderdale said there was minor damage to various electrical phase units throughout the Park District which have all been repaired.

Mr. Lauderdale noted that the sliding glass door project is still set to be performed in about 8 weeks.

Commissioner Truedson asked if there are plans to replace the lockers in the Family Recreation Center.

Mr. Lauderdale said locker replacement is set to be done in the near future and will be completed in blocks of lockers at a time in order to manage costs.

10. UNFINISHED BUSINESS

a. Bid for Tennis Center Upper/Lower level remodeling project

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the bid of Happ Builders, Inc. for the Tennis Center upper/lower level remodeling project, for a not to exceed cost of \$167,900.00, and to approve an Agreement between the Oak Brook Park District and Happ Builders, Inc. for the Tennis Center upper/lower level remodeling project.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, O'Brien, and President Knitter

Nays: None

Absent: Commissioner Carson

b. Notice of postponement of the Bid for Tennis Center Court Ballast Retrofit and Relamp Project

This issue was presented for discussion only.

Mr. Thommes said this project was proposed to the Park District by a lighting contractor who said that it could be funded via grants and rebates. Once staff presented the contractor with the project's specifications, the contractor backed off from his assurances of grants and rebates covering the cost. Mr. Thommes said this project will therefore be included in next year's budget.

c. Bid for Natural Areas Stewardship at the Dean Nature Sanctuary

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Truedson to accept the bid of Conservation Land Stewardship, Inc. for Natural Areas Stewardship at the Dean Nature Sanctuary, for the fees stated in the bid proposal, and to approve an agreement between the Oak Brook Park District and Conservation Land Stewardship, Inc. for Natural Areas Stewardship at the Dean Nature Sanctuary.

Commissioner Truedson asked staff to be keep him informed on this project.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, O'Brien, and President Knitter

Nays: None

Absent: Commissioner Carson

11. NEW BUSINESS

a. Bid for Family Aquatic Center HVAC System

This issue was presented for discussion only.

Mr. Thommes said he and staff met last week to review the options submitted by the HVAC engineering contractor and the process of determining which option to go with is currently underway.

There were no questions regarding this issue.

b. Personnel Policy Manual Review: Sections I and II

This issue was presented for review and discussion only.

Ms. Kosey said sections of the Personnel Policy Manual will be presented one or two at a time to the board for review and once this is completed, the entire manual will be presented for board approval.

c. Resolution 14-0820: A Resolution for Participation in State of Illinois Federal Surplus Property Program

This issue was presented for review and discussion only.

Ms. Kosey said she is seeking to participate in this program with the hope that the Park District could obtain a generator for the Recreation Center at a significant cost savings.

President Knitter noted that the Village has a generator that they purchased for Y2K and that they may be interested in getting rid of it.

There were no further questions or comments regarding this issue.

12. ADJOURN TO EXECUTIVE SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner O'Brien to adjourn to Executive Session at the hour of 7:06 p.m. for discussion and approval of Minutes for the Closed Meeting held on April 21, 2014; for Semi-Annual Review of Closed Meeting Minutes for release; and for probable or imminent litigation.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, O'Brien, and President Knitter

Nays: None

Absent: Commissioner Carson

13. EXECUTIVE SESSION

- a. Discussion and Approval of Closed Meeting Minutes April 21, 2014
- b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 14-0818: A Resolution Approving and Authorizing the Release of Minutes for Closed Meetings from January 1989 Through April 21, 2014
 - ii. Ordinance 14-0819: An Ordinance Authorizing the Destruction of Verbatim Record of Certain Closed Meetings
- c. Probable or Imminent Litigation

14. RECONVENE TO OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to reconvene open session at the hour of 7:48 p.m.

There was no discussion and the motion passed by voice vote.

15. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken on items discussed in executive session.

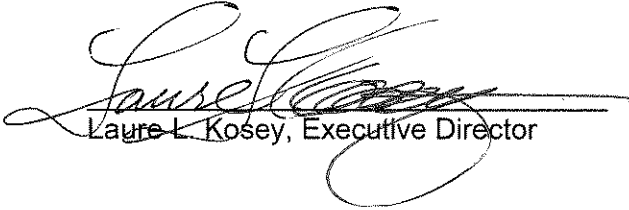
16. NEXT REGULAR MEETING: August 18, 2014, 6:30 p.m.

President Knitter announced the next regular meeting of the Board on August 18, 2014, at 6:30 p.m.

17. ADJOURNMENT

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Trombetta, to adjourn the regular meeting at 7:48 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director

