

Oak Brook Park District

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MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

November 17, 2014 - 6:30 p.m.

Autumn Oaks Room

1. CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

- a. President Knitter opened the regular meeting of the Oak Brook Park District at 6:35 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Trombetta, Carson and President Knitter answered, "present". Commissioners O'Brien and Truedson were absent. Also present were Barbara Gosselar, Park District Attorney; Laure Kosey, Executive Director, Nancy Strathdee, Director of Finance & Human Resources; Dave Thommes, Director of Recreation, and Clint Lauderdale, Director of Parks and Facilities.
- b. Approval by a majority of the Commissioners present to allow Commissioner O'Brien to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to allow Commissioner O'Brien to attend the meeting by audio conference.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, and President Knitter

Nays: None

Absent: Commissioners Truedson and O'Brien

2. APPROVAL OF November 17, 2014 AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the November 17, 2014 agenda.

There was no discussion and the motion passed by voice vote.

3. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the board.

Bill Lindeman, 11 Pembroke Lane, Oak Brook, addressed the board. He thanked Commissioner Trombetta and others for bringing things up to standard at the Park District. He also voiced his concern regarding the accumulating funds at the Tennis Center. He said he would like the board to consider scheduling a discussion regarding the matter at the upcoming workshop. He said Mr. Pop is doing a wonderful job at the Tennis Center and questioned at what point are the funds going to be used for other purposes. He suggested that the auditor, Mr. DeLand, who was also present at the meeting to present the annual audit, offer his thoughts regarding this matter. Mr. Lindeman also said he has been unable to obtain information from the Park District regarding the legal fees incurred with its dispute with

the Village. He said he was able to receive an exact amount from the Village but received nothing but redacted paragraphs from the Park District. He said residents have a right to know.

Mr. Lindeman had nothing more to discuss and as no one else wished to address the board, President Knitter closed open forum.

4. APPROVAL OF MINUTES

a. Approval of October 20, 2014 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion, seconded by Commissioner O'Brien, to approve the October 20, 2014, regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, O'Brien and President Knitter

Nays: None

Absent: Commissioner Truedson

5. APPROVAL OF FINANCIAL STATEMENT ENDING October 31, 2014

Motion: Commissioner Trombetta made a motion, seconded by Commissioner O'Brien, to approve the financial statement ending October 31, 2014.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, O'Brien and President Knitter

Nays: None

Absent: Commissioner Truedson

6. APPROVAL OF WARRANTS

a. Approval of Warrant No. 569

Motion: Commissioner Trombetta made a motion, seconded by Commissioner O'Brien, to approve warrant 569.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, O'Brien and President Knitter

Nays: None

Absent: Commissioner Truedson

7. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked the board if anyone had communications to share.

Commissioner Carson mentioned that the new doors at the Tennis Center look great.

Commissioner Truedson entered the meeting at 6:41 p.m.

b. John DeLand, Wolf & Company, LLP. Report of the Audit for Fiscal Year 2013-2014

John DeLand presented the Wolf & Company audit for fiscal year 2013-2014, a copy of which can be found in the Park District records.

Mr. DeLand summarized that the Park District received a clean opinion on the audit with only one minor restatement going back to May 1, 2013 correcting the recognition of the property tax receivable.

The operating results for the three funds are: General Fund net income of \$146,000; Recreation Fund net income of \$283,000; and the Enterprise Fund net income of \$105,000.

There were no questions or comments regarding Mr. DeLand's presentation.

c. Tennis Center Business Plan

Alin Pop presented his business plan, a copy of which can be found in the Park District records.

President Knitter asked Mr. Pop if he has considered holding social events such as tennis mixers.

Mr. Pop said he holds one or two of these types of events each year.

Commissioner Carson asked Mr. Pop whether he is looking into offering paddle tennis.

Mr. Pop said he does not recommend offering paddle tennis. He said it is not a revenue maker for the Park District but for the clubs that use the facilities for paddle tennis. He said it would not be a good business decision to pursue paddle tennis.

Commissioner Carson asked for a status on the brick work for the pathway.

Mr. Pop said the bricks have been purchased but now the project must wait until spring when the weather warms up. He noted that only the bad bricks will be replaced; bricks that are in good condition will remain in place.

President Knitter asked whether the Park District can retain its tennis pros so that members do not leave to follow them.

Mr. Pop said he is working with Dave Thommes to offer three of the pros benefits in an effort to retain them.

8. STAFF RECOGNITION

a. None

9. REPORTS:

a. Executive Director & Marketing Department Report

Laure Kosey presented her report, which can be found in the Park District records.

Board concurred to keep the time for holding regular meetings at 6:30 p.m.

President Knitter noted that she heard many people ask why the Park District does not offer The Haunted Forest over more weekends.

There were no further questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Director

Nancy Strathdee presented her report, which can be found in the Park District records.

Commissioner Trombetta asked why the Park District is accepting the levy fund increase if it is doing so well financially.

Ms. Strathdee said it is always in the Park District's best interest to request the full amount of the levy from the county. She said it is best to levy for the max with the anticipation that the county will only give us 97-98% of the funds.

Commissioner Carson asked whether it is possible to reduce the levy over time.

Ms. Strathdee said that would not be wise as once it is reduced, you cannot ask for it back.

Commissioner Truedson noted that there are always up and down years and suggested that during good years, the Park District can subsidize some of its programming.

Ms. Kosey said in order to expand the parking lots, it will cost the Park District \$200,000 - \$300,000. She also noted that the Recreation Center's HVAC systems include 12 units that are nearing the age of replacement. Each unit costs approximately \$175,000. She said it is important to be proactive on these types of projects and to budget accordingly.

There were no further questions or comments regarding Ms. Strathdee's report.

c. Director of Recreation

Dave Thommes presented his report, which can be found in the Park District records.

Commissioner Carson said that she heard that some groups are having a difficult time paying for the Choose to Loose Program with only one person in the group allowed to pay for the entire group. She said each member of a group should be able to pay for their portion.

Staff said they would modify the payment setup.

It was mentioned that the Balance Program offered to seniors has been very successful and staff is working on it will be offered in the future - whether to offer it free or with a fee.

Commissioner Trombetta suggested that it be offered free to seniors noting that he always has seniors complaining that there is a lack of free programming.

There were no further questions or comments regarding Mr. Thommes' report.

d. Director of Parks & Facilities

Clint Lauderdale presented his report, which can be found in the Park District records.

Mr. Lauderdale said he and his staff are developing a plan for HVAC replacement at the Family Recreation Center and that he anticipates having a proposal to present to the board early next year.

Commissioner Carson asked if the piece of outdoor fitness equipment to be installed at the Saddle Brook Park will be done by the end of year.

Mr. Lauderdale said it should be installed next week some time.

Commissioner O'Brien said the Park District must be proactive on HVAC system replacement and that the expansion of the parking lot should be completed ASAP, which he said is a safety issue. It will also show Park District patrons that we are listening. Commissioner O'Brien also noted that the Park District must be successful with its programming.

President Knitter asked if there were any huge improvements to new HVAC systems since the current ones were installed.

Mr. Lauderdale said there have been many improvements and noted that the project should not be done piecemeal if it means that we miss out on technological improvements.

Commissioner Trombetta suggested that staff look into the possibility of a solar reliant HVAC system.

There were no further questions or comments regarding Mr. Lauderdale's report.

10. UNFINISHED BUSINESS

- a. Resolution 14-1117: A Resolution Approving an Addendum to an Agreement Between The Oak Brook Park District and Advanced Disposal Services Solid Waste Midwest, Inc. For Refuse and Recyclable Collection Services

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Truedson, to approve Resolution 14-1117: A Resolution Approving an Addendum to an Agreement Between The Oak Brook Park District and Advanced Disposal Services Solid Waste Midwest, Inc. For Refuse and Recyclable Collection Services.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta, Carson, O'Brien and President Knitter

Nays: None

11. NEW BUSINESS

- a. Ordinance No 14-1215: An Ordinance Levying Taxes and Assessing Taxes For The Fiscal Year 2015-2016 Of The Oak Brook Park District of Du Page and Cook Counties, Illinois.
A Public Hearing is scheduled to commence at the beginning of the December 15, 2014 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying of taxes and assessing of taxes for Fiscal Year 2015 -2016 for the Oak Brook Park District, Du Page and Cook Counties, Illinois.

This issue was presented for review and discussion only.

President Knitter noted that this issue was discussed earlier in the meeting.

- b. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park

This issue was presented for review and discussion only.

Ms. Kosey said this is merely a formality and she will act as the Delegate.

- c. Records Management and Disposal

- I. Application for Authority to Dispose of Local Records No. 10:256: Records Disposal Certificate for March 16, 2015

Ms. Kosey reviewed this issue which was presented for review and discussion only.

There were no questions or comments regarding this matter.

- d. 2015 Board Meeting Dates

President Knitter noted that this issue was discussed earlier in the meeting.

- e. Designation of Staff to Serve as the Freedom of Information Act and Open Meetings Officer and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Counselor

In addition to Ms. Strathdee, it was noted that Ms. Kosey will also be appointed to serve as a Freedom of Information Act and Open Meetings Officer for the park district.

12. NEXT SPECIAL MEETING OF THE BOARD OF COMMISSIONERS: November 20, 2014, 9:30 a.m.

- a. Strategic Planning

President Knitter announced that there will be a Special Meeting of the Board on November 20, 2014, at 9:30 a.m. to discuss Strategic Planning.


13. NEXT REGULAR MEETING: December 15, 2014, 6:30 p.m.

President Knitter announced that the next Regular Meeting of the Board will be held on December 15, 2014 at 6:30 p.m.

14. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to adjourn the meeting at 7:24 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director