

Oak Brook Park District

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MINUTES OF THE RESCHEDULED SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS February 19, 2014

1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL

Acting-President announced that due to severe weather on Monday, January 17, 2014, the Regular Board Meeting scheduled for Monday night was cancelled and rescheduled for tonight's meeting at 6:30 p.m. This resulted in rescheduling the Special Meeting from 6:30 p.m. to 7:30 p.m.

Acting-President Knitter opened the rescheduled special meeting of the Oak Brook Park District at 7:30 p.m. in the Family Recreation Center, Room 1/Autumn Oaks Room. Commissioners Truedson, Trombetta, and Carson answered, "present". President O'Brien was absent. Also present were Laure Kosey, Executive Director; Harlan Spiroff, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources; Karen Spandikow, Aquatics Manager and Clint Lauderdale, Director of Parks and Facilities.

2) APPROVAL OF THE February 19, 2014 AGENDA OF THE SPECIAL MEETING

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the February 19, 2014 agenda of the Special Meeting.

There was no discussion and the motion passed by voice vote.

3) OPEN FORUM

President asked whether there are any public comments.

No one wished to address the board.

4) COMMUNICATIONS

a) Commissioners to share communications

President asked if there were any Commissioners who wished to share communications.

There were no communications shared by the board.

5) UNFINISHED BUSINESS

- a) None

6) NEW BUSINESS

- a) Discussion of the Fiscal Year 2014 – 2015 Budget of the Oak Brook Park District

Laure Kosey said the budget for fiscal year 2014-2015 is currently in draft form and is a working document. She said Nancy Strathdee will present the budget and that staff is simply looking for input and direction from the board.

Ms. Strathdee presented the fiscal year 2014-2015 budget materials to the board and were included in the meeting materials.

Corporate Fund Presentation

There was discussion regarding a currently vacant position and when and if it is planned to be filled.

Ms. Kosey said she plans to have the position filled in the near future.

There was discussion regarding how staff determines a position's salary range.

Ms. Strathdee said she relies on contacting surrounding Park Districts to see what range they are offering for the same or similar position.

Recreation Fund Presentation

Acting-President Knitter asked if the Park District spent its entire contingency fund last year.

Ms. Kosey said it did not.

Acting-President Knitter said it is wise to shore up the contingency fund in case there is a costly repair.

Tennis Center Enterprise Fund Presentation

Alan Pop noted that he added 90k to enterprise fund reserves this last year.

The board requested to see actual vs. budgeted figures for this year's budget so that they can compare to the proposed budget for 2014-2015.

Ms. Kosey said she will email each board member this information.

General Budget Discussion

Ms. Kosey noted that the increase in the landscaping fund is due to the planned tree installation in response to the Forest Gate light issue.

Ms. Kosey clarified that the proposed 4% merit increase will not be given to all staff members.

There was discussion regarding the possible increase in the minimum wage. Ms. Kosey said a large number of the Park District's employees receive minimum wage and that is why she is proposing that the Park District increase its minimum pay to \$9.25 per hour. She said by doing this now, it would bring the Park District one step closer to a future minimum wage increase, which would make that increase a smaller shock to the budget.

The board concurred.

There was discussion regarding the museum funding of \$10,000.

Ms. Kosey said the Park District has met its commitment of funding the Historical Society with \$10,000 each year for five years, for a total of \$50,000, but the Village disagreed.

Acting-President Knitter said it is troubling that the Village believes that we still owe \$10,000 and suggested that we pay the additional \$10,000 directly to the Historical Society rather than relying on the Village to forward it to the Historical Society.

Ms. Kosey said she and Ms. Strathdee will inquire whether this is a possibility.

Acting-President Knitter said if it is a problem, then perhaps provide the \$10,000 via the Park District Foundation.

The Board concurred to budget \$10,000 for the Historical Society with the covenant that the Park District agrees on how it will be spent.

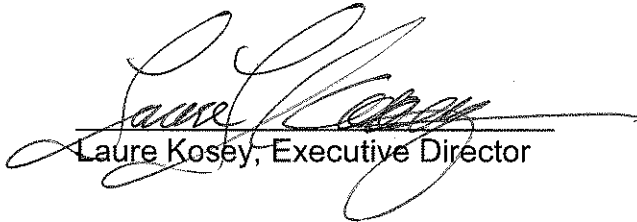
7) NEXT REGULAR MEETING: March 17, 2014

Acting-President Knitter announced the next regular meeting of the Board will be held March 17, 2014 at 6:30 p.m.

8) ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to adjourn at the hour of 8:04 p.m.

There was no discussion and the motion passed by voice vote.



Laure Kosey, Executive Director