



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**October 15, 2018 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
  - a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in Section 1.1 I.G.1 of the Board Rules.
2. OPEN FORUM
3. CONSENT AGENDA
  - a. APPROVAL OF October 15, 2018 AGENDA
  - b. APPROVAL OF MINUTES
    - i. September 17, 2018 Regular Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING September 30, 2018
    - i. Approval of Warrant No. 616
4. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications
  - b. Presentation of the Comprehensive Annual Financial Report FY 2017-2018 of the Oak Brook Park District by Matt Beran, Partner, Lauterbach & Amen, LLP.
  - c. Annual Report of the Oak Brook Park District
5. STAFF RECOGNITION
  - a. None
6. REPORTS:
  - a. Administrative, IT, and Marketing Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**October 15, 2018 – 6:30 p.m.**  
**Canterberry Room**

7. UNFINISHED BUSINESS

a. None

8. NEW BUSINESS

a. None

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON November 12\*, 2018, 6:30 p.m.

\*Due to the Thanksgiving Holiday occurring during the third week of November, the Board Meeting has been scheduled to occur on the second Monday of the month.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

[www.obparks.org](http://www.obparks.org)





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**October 15, 2018 – 6:30 p.m.**  
**Canterberry Room**

1. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL** *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
  - a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in Section 1.1 I.G.1 of the Board Rules.  
  
*[Request a motion and a second to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in section 1.1 I.G.1 of the Board Rules. **Roll Call Vote...**]*
2. **OPEN FORUM** *[Ask whether there are any public comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. **CONSENT AGENDA** *[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***  
  
*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
  - a. **APPROVAL OF October 15, 2018 AGENDA**
  - b. **APPROVAL OF MINUTES**
    - i. September 17, 2018 Regular Meeting Minutes
  - c. **APPROVAL OF FINANCIAL STATEMENT ENDING September 30, 2018**
    - i. Approval of Warrant No. 616
4. **COMMUNICATIONS/PROCLAMATIONS** *[Discussion Only]*
  - a. Board of Commissioners to share communications
  - b. Presentation of the Comprehensive Annual Financial Report FY 2017-2018 of the Oak Brook Park District by Matt Beran, Partner, Lauterbach & Amen, LLP.
  - c. Annual Report of the Oak Brook Park District
5. **STAFF RECOGNITION**
  - a. None





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**October 15, 2018 – 6:30 p.m.**  
**Canterberry Room**

6. REPORTS: *[Discussion Only]*
  - a. Administrative, IT, and Marketing Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report
7. UNFINISHED BUSINESS
  - a. None
8. NEW BUSINESS
  - a. None
9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON November 12\*, 2018, 6:30 p.m.

\*Due to the Thanksgiving Holiday occurring during the third week of November, the Board Meeting has been scheduled to occur on the second Monday of the month. *[Announce the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners Will Be Held on November 12, 2018.]*
10. ADJOURNMENT *[Request a motion and a second to adjourn the September 17, 2018 regular meeting. **Voice Vote** – “All in favor...”]*



**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
September 17, 2018 – 6:30 p.m.  
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Vice-President Truedson called the Regular Meeting of the Oak Brook Park District to order at 6:31 p.m. in the Recreation Center's Canterberry Room. Commissioners Tan and Trombetta answered "present." President Knitter and Commissioner Carson were absent. Also present was Laure Kosey, Executive Director.

- a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in Section 1.1 I.G.1 of the Board Rules.

Two attempts were made to reach Commissioner Carson via telephone, however, she was unreachable. Therefore, the motion to allow her to attend by audio conference was not required.

2. OPEN FORUM

Vice-President Truedson asked if there was anyone in the audience who wished to address the Board.

There were no requests to address the Board.

3. CONSENT AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan and Trombetta, and Vice President Truedson.

Nays: None

Absent: President Knitter and Commissioner Carson

Motion: Commissioner Trombetta made a motion seconded by Commissioner Tan, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan, Trombetta, and Vice-President Truedson.

Nays: None

Absent: President Knitter and Commissioner Carson.

- a. APPROVAL OF SEPTEMBER 17, 2018 AGENDA
- b. APPROVAL OF MINUTES

- i. August 20, 2018 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING August 31, 2018
  - i. Approval of Warrant No. 615

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

Vice-President Truedson asked if there was anyone on the Board who wished to share communications.

There were no communications shared.

5. STAFF RECOGNITION

- a. None

6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report and all the director reports, which can be found in the Park District records.

Ms. Kosey said since it is such a short agenda, she excused the directors from attending the meeting.

Ms. Kosey reminded everyone that there is a referendum on the November ballot regarding the McDonald's soccer fields and to get out and vote.

There was no discussion regarding the Administrative, IT, and Marketing Report.

- b. Finance & Human Resources Report

Regarding the higher fund balances, Ms. Kosey said it is in large part due to fewer capital projects being done this year.

Vice-President Truedson asked if there is a concern that there may be too much money in reserves.

Ms. Kosey said there is no concern because there is a policy in place to keep reserve funds from getting too high.

There was no further discussion regarding the Finance and Human Resources Report.

- c. Recreation & Facilities Report

Ms. Kosey noted that Autumn Fest will be held this weekend. She also said the Aquatic Center is back up and running after its annual maintenance, and all went well.

Commissioner Trombetta asked if the new doors to the Aquatic Center near the studio have had an impact on the humidity level in the studios.

Ms. Kosey said no determination has been made yet as the pool was just filled again after being drained for maintenance. She said humidity levels will now be monitored.

Ms. Kosey said staff will begin assessing the Park District's Bath & Tennis services now that the season is complete, and that she has already been approached by the Village about managing it again next year. She said if we decide to manage the B&T next year, it appears that the Park District may not have to ask the Village for as much money for its management costs.

Commissioner Trombetta said it does not matter whether our costs came in less than what we budgeted for and to keep our fee to the Village the same. Ms. Kosey made note to the Board that the Park District is not managing the B&T to make money but that she would take Commissioner Trombetta's recommendation into consideration.

Vice-President Truedson said he was told by two Trustees and the Village President about how well the season went at the B&T under the management of the Park District.

There was no discussion regarding the Recreation and Facilities Report.

d. Parks & Planning Report

Ms. Kosey said staff is working with contractors to finish up a few punch list items at the playground but have received nothing but positive feedback from playground users. She also said that she has been approached by three different park districts who want to meet with her and tour the playground as they are also looking into creating a universal playground.

There was no further discussion regarding the Parks and Planning report.

7. UNFINISHED BUSINESS

- a. None

8. NEW BUSINESS

- a. Central Park Asphalt Project Bid

\*\*\*Requires Waiving the Board Rules to approve at this meeting.

Motion: Commissioner Trombetta made a motion seconded by Commissioner Tan, to reject all bids for the Central Park Asphalt Project

Commissioner Trombetta asked how much was budgeted for this work and who has completed the work in the past?

Ms. Kosey said we had to go out to bid because the project was going to be over \$25,000. She said the plan was to complete the project in segments with the bulk of the work getting completed first, and, if money was still available, to complete segments of additional areas needing asphalt. She said the amount budgeted is \$35,000.

Ms. Kosey said the reason for rejecting the bids is that one of the companies did not submit their bid bond and this made their bid null and void. She said we could have taken the next bid but there was a difference of \$12,000. Ms. Kosey said we will have to rebid the project, which may delay it until next Spring. She said she does not mind the work getting delayed until Spring because the new surface would not be affected by the winter weather and salt.

The Board concurred.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan, Trombetta, and Vice-President Truedson.

Nays: None

Absent: President Knitter and Commissioner Carson.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON October 15, 2018, 6:30 p.m.

Vice-President Truedson announced that the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on October 15, 2018, 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion seconded by Commissioner Tan, to adjourn the regular meeting at the hour of 6:43 p.m.

There was no discussion, and the motion pass by voice vote.

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Laure L. Kosey, Executive Director



**Oak Brook Park District**  
**General Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through September 30, 2018 and 2017**  
**41.67% completed (5 out of 12 months)**

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	September 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
	<b>REVENUES</b>								
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ 1,444,224	\$ (1,444,224)	-100.0%
<b>Finance</b>									
Property Taxes	1,305,765	314,517	1,319,855	-	1,319,855	101.1%	-	1,319,855	N/A
Personal Prop. Repl. Taxes	84,012	-	34,644	-	34,644	41.2%	-	34,644	N/A
Investment Income	11,000	934	4,887	-	4,887	44.4%	-	4,887	N/A
Other	3,000	4,347	8,855	-	8,855	295.2%	-	8,855	N/A
Central Park	97,000	15,370	68,470	-	68,470	70.6%	71,650	(3,179)	-4.4%
Dean Property	-	-	-	-	-	N/A	-	-	N/A
Building-Recreation Center	978,204	27,725	307,822	-	307,822	31.5%	306,139	1,683	0.5%
Central Park West	80,625	8,451	43,668	-	43,668	54.2%	30,220	13,448	44.5%
<b>TOTAL REVENUES</b>	<b>\$ 2,559,606</b>	<b>\$ 371,343</b>	<b>\$ 1,788,201</b>	<b>\$ -</b>	<b>\$ 1,788,201</b>	<b>69.9%</b>	<b>\$ 1,852,232</b>	<b>\$ (64,031)</b>	<b>-3.5%</b>
<b>EXPENDITURES</b>									
Administration	\$ 436,174	\$ 5,365	\$ 169,759	\$ 4,011	\$ 173,770	38.9%	\$ 319,130	\$ (149,372)	-46.8%
Finance	494,615	51,827	155,244	9,982	165,226	31.4%	-	155,244	N/A
Central Park	605,602	43,857	216,704	43,549	260,252	35.8%	230,157	(13,453)	-5.8%
Saddlebrook Park	30,262	5,201	11,560	4,939	16,499	38.2%	7,002	4,558	65.1%
Forest Glen Park	27,961	1,412	11,602	5,345	16,947	41.5%	13,651	(2,049)	-15.0%
Chillem Park	9,621	530	2,489	2,708	5,197	25.9%	5,123	(2,634)	-51.4%
Dean Property	10,641	370	2,853	1,525	4,377	26.8%	9,317	(6,464)	-69.4%
Professional Services	62,200	8,041	16,478	290	16,768	26.5%	4,613	11,866	257.3%
Contracts- Maint. DNS	27,000	-	-	-	-	0.0%	4,102	(4,102)	-100.0%
Building-Recreation Center	923,174	53,699	319,457	55,693	375,150	34.6%	318,624	833	0.3%
Central Park West	63,066	2,743	13,316	1,180	14,496	21.1%	13,487	(170)	-1.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,690,316</b>	<b>\$ 173,045</b>	<b>\$ 919,462</b>	<b>\$ 129,221</b>	<b>\$ 1,048,683</b>	<b>34.2%</b>	<b>\$ 925,206</b>	<b>\$ (5,744)</b>	<b>-0.6%</b>
<b>TRANSFERS OUT</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 2,840,316</b>	<b>\$ 173,045</b>	<b>\$ 919,462</b>	<b>\$ 129,221</b>	<b>\$ 1,048,683</b>	<b>32.4%</b>	<b>\$ 925,206</b>	<b>\$ (5,744)</b>	<b>-0.6%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (280,710)</b>	<b>\$ 198,299</b>	<b>\$ 868,739</b>	<b>\$ (129,221)</b>	<b>\$ 739,517</b>	<b>-309.5%</b>	<b>\$ 927,026</b>	<b>\$ (58,287)</b>	<b>-6.3%</b>

**Note>** Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Recreation Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through September 30, 2018 and 2017**  
**41.67% completed (5 out of 12 months)**

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	September 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 900,000	\$ 203,155	\$ 852,516	\$ -	\$ 852,516	94.7%	\$ 793,018	\$ 59,499	7.5%
Personal Prop. Repl. Taxes	26,448	-	10,907	-	10,907	41.2%	14,185	(3,279)	-23.1%
Investment Income	12,000	1,413	6,735	-	6,735	56.1%	6,132	603	9.8%
Other	3,000	413	30,416	-	30,416	1013.9%	870	29,546	3396.1%
<b>Fitness Center</b>	857,121	76,188	372,511	-	372,511	43.5%	365,575	6,936	1.9%
<b>Aquatic Center</b>	485,062	37,446	225,725	-	225,725	46.5%	189,104	36,621	19.4%
<b>Aquatic Recreation Prog.</b>	574,212	34,944	307,616	-	307,616	53.6%	294,088	13,529	4.6%
<b>Children's Programs</b>	90,890	4,478	57,882	-	57,882	63.7%	50,868	7,014	13.8%
<b>Preschool Programs</b>	313,993	23,932	79,836	-	79,836	25.4%	88,145	(8,308)	-9.4%
<b>Youth Programs</b>	182,733	4,871	161,564	-	161,564	88.4%	158,989	2,575	1.6%
<b>Adult Programs</b>	52,490	5,291	33,878	-	33,878	64.5%	36,083	(2,205)	-6.1%
<b>Pioneer Programs</b>	84,500	6,792	48,131	-	48,131	57.0%	54,746	(6,615)	-12.1%
<b>Special Events and Trips</b>	87,715	4,541	59,055	-	59,055	67.3%	58,304	751	1.3%
<b>Marketing</b>	24,000	1,225	14,300	-	14,300	59.6%	19,017	(4,717)	-24.8%
<b>TOTAL REVENUES</b>	<b>\$ 3,694,164</b>	<b>\$ 404,689</b>	<b>\$ 2,261,073</b>	<b>\$ -</b>	<b>\$ 2,261,073</b>	<b>61.2%</b>	<b>\$ 2,129,122</b>	<b>\$ 131,950</b>	<b>6.2%</b>
<b>EXPENDITURES</b>									
<b>Administration</b>	\$ 952,031	\$ 26,554	\$ 238,253	\$ 37,473	\$ 275,726	25.0%	\$ 242,836	\$ (4,583)	-1.9%
<b>Fitness Center</b>	687,190	41,320	233,713	31,899	265,612	34.0%	235,619	(1,906)	-0.8%
<b>Aquatic Center</b>	806,398	23,154	266,673	67,542	334,215	33.1%	284,036	(17,363)	-6.1%
<b>Aquatic Recreation Prog.</b>	297,857	1,774	85,812	800	86,612	28.8%	99,792	(13,981)	-14.0%
<b>Children's Programs</b>	77,825	2,700	24,950	9,398	34,348	32.1%	20,607	4,343	21.1%
<b>Preschool Programs</b>	245,478	13,504	49,370	70	196,038	20.1%	50,677	(1,306)	-2.6%
<b>Youth Programs</b>	142,630	2,867	78,816	2,680	81,496	55.3%	80,484	(1,668)	-2.1%
<b>Adult Programs</b>	46,469	1,872	9,979	17,942	27,921	21.5%	14,270	(4,291)	-30.1%
<b>Pioneer Programs</b>	82,230	645	24,659	12,556	37,215	30.0%	36,174	(11,515)	-31.8%
<b>Special Events and Trips</b>	87,340	8,775	51,425	6,087	57,512	58.9%	51,133	292	0.6%
<b>Marketing</b>	337,410	22,960	117,660	43,141	160,801	34.9%	120,248	(2,588)	-2.2%
<b>Capital Outlay</b>	375,000	172,941	205,702	-	205,702	54.9%	32,761	172,941	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,137,858</b>	<b>\$ 319,067</b>	<b>\$ 1,387,012</b>	<b>\$ 229,588</b>	<b>\$ 1,616,600</b>	<b>33.5%</b>	<b>\$ 1,268,637</b>	<b>\$ 118,375</b>	<b>9.3%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (443,694)</b>	<b>\$ 85,622</b>	<b>\$ 874,061</b>	<b>\$ (229,588)</b>	<b>\$ 644,473</b>	<b>-197.0%</b>	<b>\$ 860,485</b>	<b>\$ 13,576</b>	<b>1.6%</b>

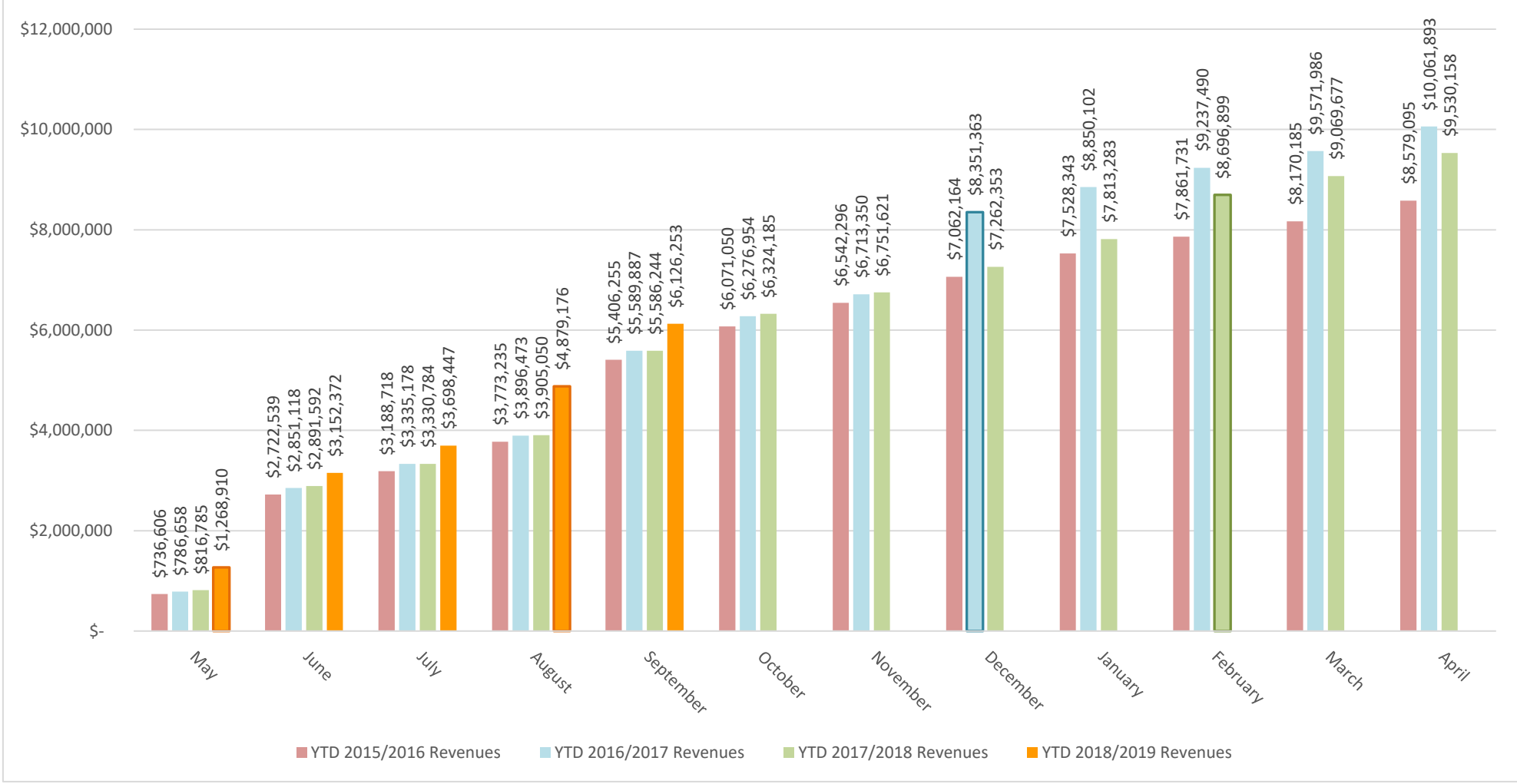
**Note>** Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited**  
**Fiscal Year-to-Date Activity through September 30, 2018 and 2017**  
**41.67% completed (5 out of 12 months)**

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	September 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
<b>REVENUES</b>									
Administration	\$ 6,500	\$ 1,135	\$ 3,479	\$ -	\$ 3,479	53.5%	\$ 2,804	\$ 674	24.0%
Building- Racquet Club	1,000	-	-	-	-	0.0%	414	(414)	-100.0%
Programs- Racquet Club	1,543,700	148,692	822,192	-	822,192	53.3%	683,891	138,301	20.2%
<b>TOTAL REVENUES</b>	<b>\$ 1,551,200</b>	<b>\$ 149,827</b>	<b>\$ 825,670</b>	<b>\$ -</b>	<b>\$ 825,670</b>	<b>53.2%</b>	<b>\$ 687,109</b>	<b>\$ 138,562</b>	<b>20.2%</b>
<b>EXPENSES</b>									
Administration	\$ 688,492	\$ 42,000	\$ 186,656	\$ 11,216	\$ 197,872	27.1%	\$ 220,411	\$ (33,755)	-15.3%
Building- Racquet Club	357,077	28,601	113,674	41,522	155,195	31.8%	96,561	17,113	17.7%
Programs- Racquet Club	624,873	28,542	203,244	4,416	207,659	32.5%	181,346	21,898	12.1%
Capital Outlay	225,000	1,944	15,301	114,303	129,604	6.8%	375,097	(359,797)	-95.9%
<b>TOTAL EXPENSES</b>	<b>\$ 1,895,442</b>	<b>\$ 101,087</b>	<b>\$ 518,874</b>	<b>\$ 171,456</b>	<b>\$ 690,330</b>	<b>27.4%</b>	<b>\$ 873,415</b>	<b>\$ (354,540)</b>	<b>-40.6%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (344,242)</b>	<b>\$ 48,740</b>	<b>\$ 306,796</b>	<b>\$ (171,456)</b>	<b>\$ 135,340</b>	<b>-89.1%</b>	<b>\$ (186,306)</b>	<b>\$ 493,102</b>	<b>-264.7%</b>

**Note>** Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

## Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



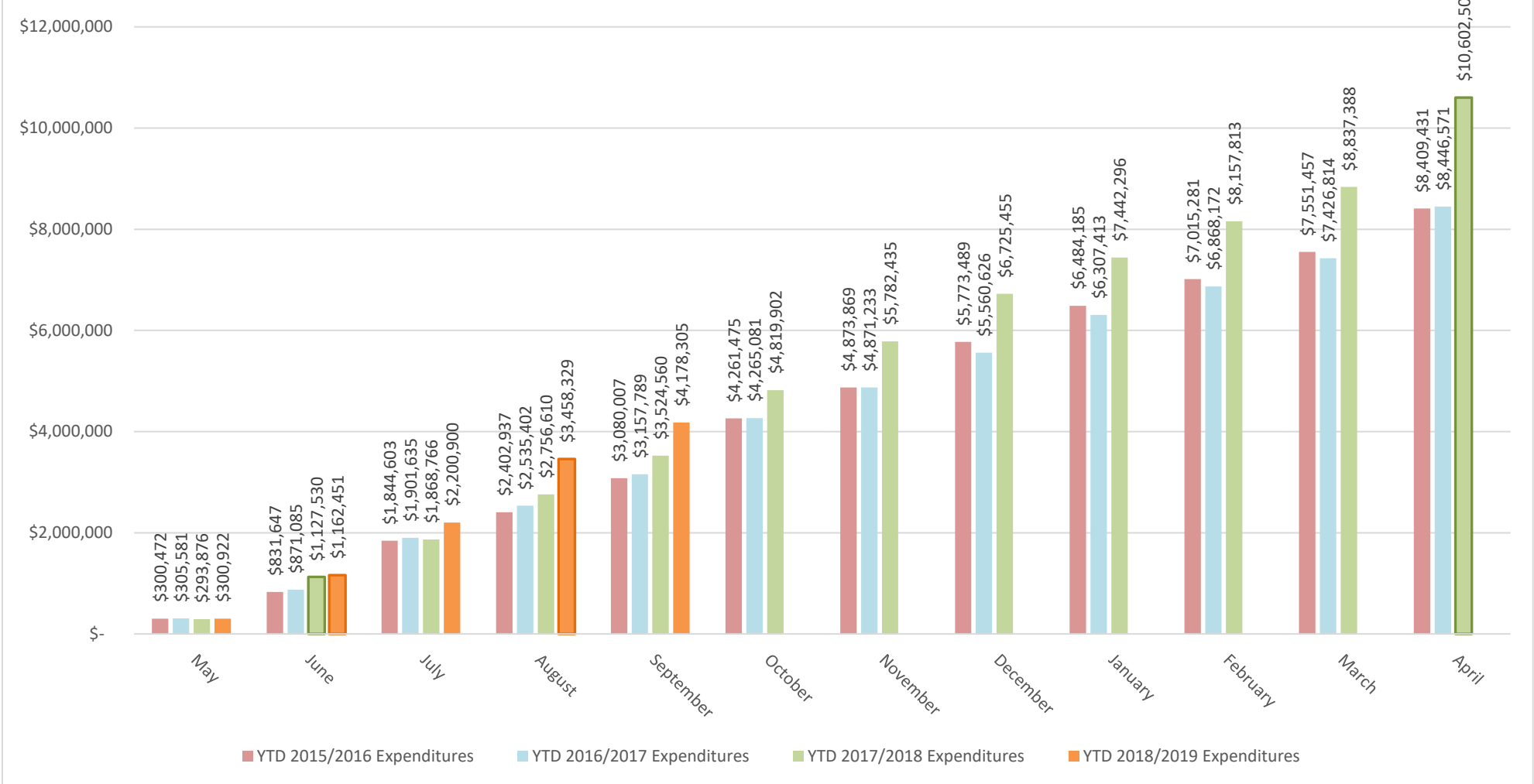
**NOTES**

**2016/2017:** In December 2016 we recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017.

**2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

**2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual.

## Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

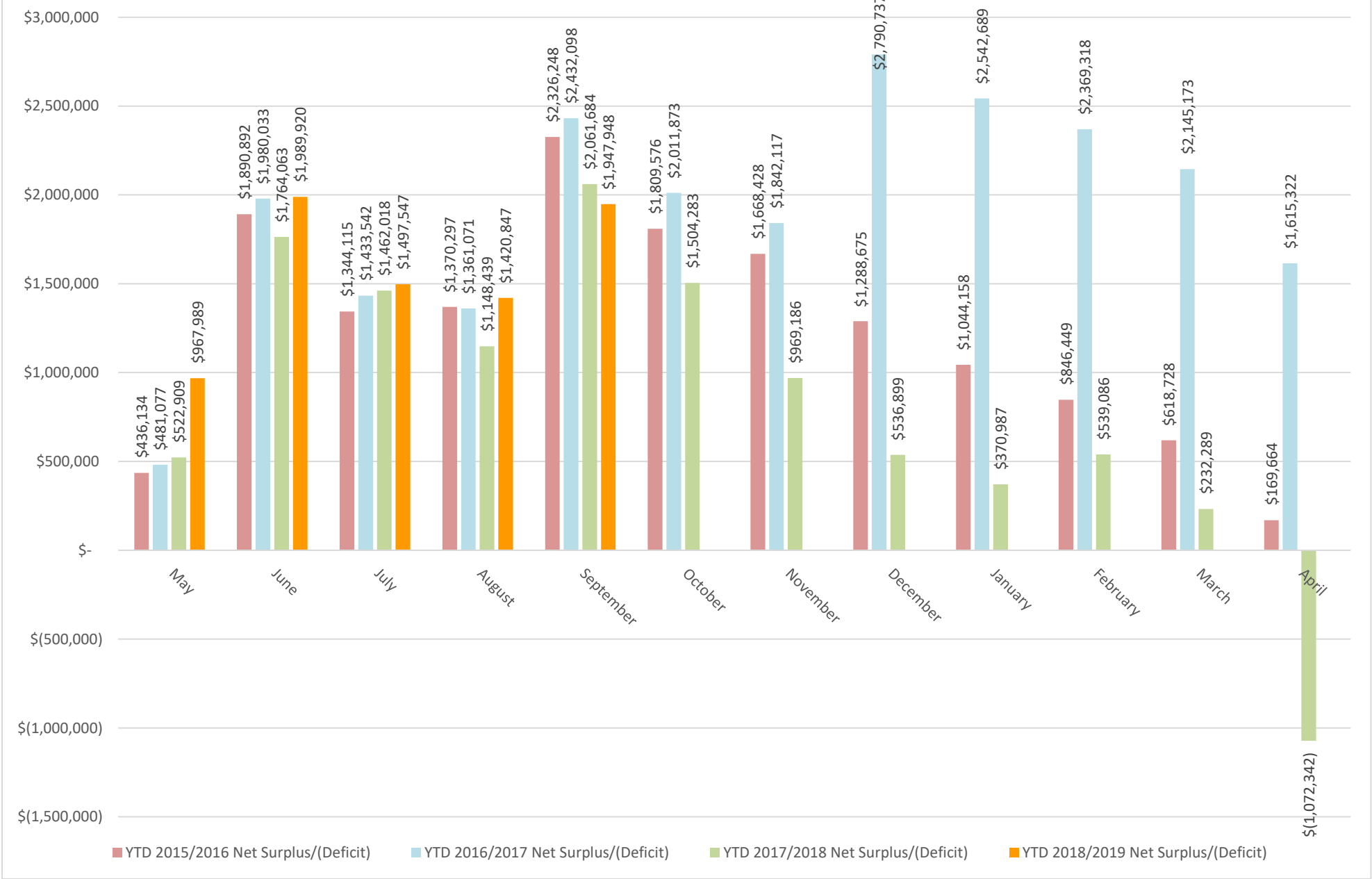


**NOTES**

**2017/2018:** During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

**2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During this month we recognized \$502,035 in capital costs which brings the YTD total to \$896,177. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017.

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
SEPTEMBER, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
<b>GENERAL CORPORATE FUND</b>			
REVENUE	\$ 371,343	\$ 1,788,201	\$ 2,559,606
EXPENSES	\$ 173,045	\$ 919,462	\$ 2,840,316
SURPLUS/(DEFICIT)	<u>\$ 198,299</u>	<u>\$ 868,739</u>	<u>\$ (280,710)</u>
<b>RECREATION FUND</b>			
REVENUE	\$ 404,689	\$ 2,261,073	\$ 3,694,164
EXPENSES	\$ 319,067	\$ 1,387,012	\$ 4,137,858
SURPLUS/(DEFICIT)	<u>\$ 85,622</u>	<u>\$ 874,061</u>	<u>\$ (443,694)</u>
<b>IMRF FUND</b>			
REVENUE	\$ 37,539	\$ 167,216	\$ 189,312
EXPENSES	\$ 14,986	\$ 82,557	\$ 205,000
SURPLUS/(DEFICIT)	<u>\$ 22,553</u>	<u>\$ 84,659</u>	<u>\$ (15,688)</u>
<b>LIABILITY INSURANCE FUND</b>			
REVENUE	\$ 52,198	\$ 221,622	\$ 236,563
EXPENSES	\$ 2,723	\$ 69,976	\$ 161,836
SURPLUS/(DEFICIT)	<u>\$ 49,475</u>	<u>\$ 151,646</u>	<u>\$ 74,727</u>
<b>AUDIT FUND</b>			
REVENUE	\$ 18	\$ 98	\$ 201
EXPENSES	\$ 11,513	\$ 11,513	\$ 13,263
SURPLUS/(DEFICIT)	<u>\$ (11,495)</u>	<u>\$ (11,415)</u>	<u>\$ (13,062)</u>
<b>DEBT SERVICE FUND</b>			
REVENUE	\$ 71,092	\$ 298,358	\$ 412,409
EXPENSES	\$ -	\$ 8,125	\$ 411,999
SURPLUS/(DEFICIT)	<u>\$ 71,092</u>	<u>\$ 290,233</u>	<u>\$ 410</u>



OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
SEPTEMBER, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 149,827	\$ 825,670	\$ 1,551,200
EXPENSES	\$ 101,087	\$ 518,874	\$ 1,895,442
SURPLUS/(DEFICIT)	<u>\$ 48,740</u>	<u>\$ 306,795</u>	<u>\$ (344,242)</u>
SPORTS CORE FUND			
REVENUE	\$ 65,144	\$ 182,123	\$ 265,000
EXPENSES	\$ 62,649	\$ 174,571	\$ 265,000
SURPLUS/(DEFICIT)	<u>\$ 2,495</u>	<u>\$ 7,551</u>	<u>\$ -</u>
SPECIAL RECREATION FUND			
REVENUE	\$ 29,077	\$ 122,023	\$ 144,155
EXPENSES	\$ 1,489	\$ 35,178	\$ 129,200
SURPLUS/(DEFICIT)	<u>\$ 27,588</u>	<u>\$ 86,845</u>	<u>\$ 14,955</u>
CAPITAL PROJECT FUND			
REVENUE	\$ 8,675	\$ 12,158	\$ 686,500
EXPENSES	\$ (40,931)	\$ 859,778	\$ 1,289,806
SURPLUS/(DEFICIT)	<u>\$ 49,607</u>	<u>\$ (847,620)</u>	<u>\$ (603,306)</u>
SOCIAL SECURITY FUND			
REVENUE	\$ 57,490	\$ 247,712	\$ 271,133
EXPENSES	\$ 16,234	\$ 111,259	\$ 253,000
SURPLUS/(DEFICIT)	<u>\$ 41,257</u>	<u>\$ 136,453</u>	<u>\$ 18,133</u>
SUMMARY			
REVENUE	\$1,247,093	\$ 6,126,251	\$ 9,745,243
EXPENSES	\$ 661,861	\$ 4,178,306	\$ 11,337,720
SURPLUS/(DEFICIT)	<u>\$ 585,232</u>	<u>\$ 1,947,945</u>	<u>\$ (1,592,477)</u>



**OAK BROOK PARK DISTRICT**  
**CONSOLIDATED AGENCY TREASURER'S REPORT**  
**SEPTEMBER, 2018**

		<b>CONSOLIDATED</b>
		<b>TOTALS</b>
<b>REVENUES</b>		
Property Taxes	\$	764,890
Back Taxes		-
Replacement Taxes		-
Recreation Program Fees		199,822
Rec/Fitness Center Fees		76,188
Rec/Aquatic Center Fees		72,390
Sports Core - Bath & Tennis		65,144
FRC/Building Rental Fees		15,707
Theme Party Rental Fees		56
Recreation Center Fees		11,962
CPW Building Rentals		8,451
Field Rentals		15,370
Interest		4,202
Debt Certificate Proceeds		-
Transfers		-
Donations		-
Sponsorship		-
Miscellaneous		12,911
<b>TOTAL- REVENUES</b>	<b>\$</b>	<b>1,247,093</b>
<b>DISBURSEMENTS</b>		
Warrant No.615	\$	389,738
September Payroll		272,123
<b>TOTAL DISBURSEMENTS</b>	<b>\$</b>	<b>661,861</b>

**Oak Brook Park District  
Consolidated Agency Balance Sheet  
as of September 30, 2018**

<u>ASSETS</u>	Consolidated Totals
Current Assets	
Cash and Investments	\$ 7,320,477
Receivables - Net of Allowances	-
Property Taxes	3,351,979
Accounts	440,424
Due from Other Funds	37
Prepays	1,450
Inventories	15,238
Total Current Assets	<u>\$ 11,129,604</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Construction in Process	-
Depreciable	4,608,995
Accumulated Depreciation	<u>(3,051,661)</u>
Total Noncurrent Assets	1,597,809
<b>Total Assets</b>	<b>12,727,413</b>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	<u>96,253</u>
Total Assets and Deferred outflows of Resources	<u>12,823,666</u>
<u>LIABILITIES</u>	
Accounts Payable	74,936
Accrued Payroll	11,762
Other Payables	872,757
Due To Other Funds	-
Compensated Absences Payable	<u>2,827</u>
Total Liabilities	962,281
Noncurrent Liabilities	
Compensated Absences Payable	
Net Pension Liability - IMRF	
Total Noncurrent Liabilities	<u>-</u>
<b>Total Liabilities</b>	<b>962,281</b>
DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	182,013
Property Taxes	<u>3,351,979</u>
Total Liabilities and Deferred Inflows of Resources	<u>4,528,597</u>
<u>FUND BALANCES</u>	
Net Investment in Capital Assets	1,597,808
Nonspendable	1,450
Restricted	993,762
Committed	2,974,713
Unassigned	<u>2,727,338</u>
<b>Total Fund Balances</b>	<b><u>8,295,071</u></b>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 12,823,666</u>





Oak Brook Park District  
Capital Expenditures  
As of September 30, 2018

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Shade Structure for CP Playground	Parkreation, Inc	\$ 23,331.00	\$ -	\$ 23,331.00
Central Park Improvement - Landscaping	Allied Landscaping Corp	133,884.00		133,884.00
Central Park Improvement - Excavation & Site Utilities	Clauss Brothers	237,415.50		237,415.50
Central Park Improvement - Playground Equipment Pkg 6	The Kenneth Company	218,619.00		218,619.00
Gabian Wier Bid Documents	Manhard Consulting	2,979.30		2,979.30
Legal Fees	Robbins Schwartz	1,444.00		1,444.00
Trees for Central Park Improvement	Hinsdale Nurseries	7,724.00		7,724.00
Central Park Improvements Mgmt Services	Wight and Company	25,900.00		25,900.00
Central Park Improvements	Wight and Company	11,795.00		11,795.00
Central Park Improvements - Fencing	Peerless Enterprise	43,200.00		43,200.00
Central Park Improvements - Electrical Outlet Install	Barton Electric Inc.	4,790.00		4,790.00
Central Park Improvements	Dawson's Tree Service	530.00		530.00
Court Resurfacing	Construction By Camco	9,425.00		9,425.00
Parking Lot Cameras	Construction By Camco	2,175.00		2,175.00
Paver Installation ->Playground Parking	LPS Paving Company	74,970.00		74,970.00
Ballfield Lighting	Musco Lighting	96,639.00		96,639.00
Locker Room Mirrors	House of Glass	1,004.00		1,004.00
Countertop Men's Locker Room	Premiere Woodworking Concepts	2,150.00		2,150.00
Exhaust Return Grates Locker Room	Air Products Equipment	200.00		200.00
Directional Borings - Central Park	Richmond Electric Co. Inc	12,700.00		12,700.00
Parking Lot Security Camera	Lucky Locators Inc	645.00		645.00
Gabian Wier Project	Nettle Creek Nursery, Inc.	115,405.09		115,405.09
Bleachers & Benches	Kay Park Rec Corp	5,815.00		5,815.00
Capital expense allocation to 02-81 per budget.		(172,961.50)		(172,961.50)
	Subtotal-Capital Improvement Fund	\$ 859,778.39	\$ -	\$ 859,778.39
Capital expense allocation to 02-81 per budget.		172,961.50		172,961.50
Cardio Fitness Equipment Payment 3 of 3	Lease Servicing Center Inc	32,760.71		32,760.71
	Subtotal-Recreation Fund Capital	\$ 205,722.21	-	\$ 205,722.21
	<b>TOTAL BALANCE</b>	<b>\$ 1,065,500.60</b>	<b>\$ -</b>	<b>\$ 1,065,500.60</b>

WARRANT NO. 616  
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
36490	ACTION CAULKING & SEALANTS INC	08/22/2018	10/15/2018	1,670.00	1,670.00	Open	Y
36623	ACTIVE NETWORK LLC	08/29/2018	10/15/2018	828.00	828.00	Open	N
36499	ANDERSON ELEVATOR CO.	09/01/2018	10/15/2018	567.84	567.84	Open	Y
36525	ANDERSON LANDSCAPE SUPPLY	09/26/2018	10/15/2018	160.00	160.00	Open	N
36638	ANDERSON LANDSCAPE SUPPLY	09/20/2018	10/15/2018	108.00	108.00	Open	N
36639	ANDERSON LANDSCAPE SUPPLY	10/04/2018	10/15/2018	28.50	28.50	Open	N
36597	APPLIED CONTROLS, INC.	08/27/2018	10/15/2018	516.00	516.00	Open	N
36489	AQUA PURE ENTERPRISES, INC.	08/15/2018	10/15/2018	1,020.59	1,020.59	Open	Y
36519	AQUA PURE ENTERPRISES, INC.	09/21/2018	10/15/2018	4,001.62	4,001.62	Open	Y
36529	AQUA PURE ENTERPRISES, INC.	09/19/2018	10/15/2018	216.00	216.00	Open	Y
36540	AQUA PURE ENTERPRISES, INC.	09/21/2018	10/15/2018	1,080.00	1,080.00	Open	Y
36543	AQUA PURE ENTERPRISES, INC.	09/18/2018	10/15/2018	1,277.17	1,277.17	Open	Y
36541	BEST LIGHTS INC.	09/28/2018	10/15/2018	7,630.00	7,630.00	Open	N
36550	BRIAN PANEK	10/02/2018	10/15/2018	1,326.00	1,326.00	Open	Y
36551	BRIAN PANEK	10/02/2018	10/15/2018	1,968.00	1,968.00	Open	Y
36545	BULLS/SOX TRAINING ACADEMY	07/24/2018	10/15/2018	2,042.50	2,042.50	Open	Y
36546	BULLS/SOX TRAINING ACADEMY	07/24/2018	10/15/2018	481.25	481.25	Open	Y
36547	BULLS/SOX TRAINING ACADEMY	07/24/2018	10/15/2018	53.75	53.75	Open	Y
36598	CARDMEMBER SERVICE	09/08/2018	10/15/2018	29.95	29.95	Open	N
36599	CARDMEMBER SERVICE	09/25/2018	10/15/2018	458.90	458.90	Open	N
36600	CARDMEMBER SERVICE	09/25/2018	10/15/2018	84.90	84.90	Open	N
36601	CARDMEMBER SERVICE	09/25/2018	10/15/2018	6,481.36	6,481.36	Open	N
36602	CARDMEMBER SERVICE	09/25/2018	10/15/2018	1,529.88	1,529.88	Open	N
36603	CARDMEMBER SERVICE	09/25/2018	10/15/2018	265.37	265.37	Open	N
36604	CARDMEMBER SERVICE	09/25/2018	10/15/2018	85.27	85.27	Open	N
36605	CARDMEMBER SERVICE	09/25/2018	10/15/2018	3,141.72	3,141.72	Open	N
36606	CARDMEMBER SERVICE	09/25/2018	10/15/2018	89.00	89.00	Open	N
36607	CARDMEMBER SERVICE	09/25/2018	10/15/2018	4,223.44	4,223.44	Open	N
36608	CARDMEMBER SERVICE	09/25/2018	10/15/2018	(768.69)	(768.69)	Open	N
36609	CARDMEMBER SERVICE	09/25/2018	10/15/2018	440.88	440.88	Open	N
36610	CARDMEMBER SERVICE	09/25/2018	10/15/2018	90.65	90.65	Open	N
36611	CARDMEMBER SERVICE	09/25/2018	10/15/2018	345.48	345.48	Open	N
36612	CARDMEMBER SERVICE	09/25/2018	10/15/2018	924.16	924.16	Open	N
36613	CARDMEMBER SERVICE	09/25/2018	10/15/2018	928.45	928.45	Open	N
36614	CARDMEMBER SERVICE	09/25/2018	10/15/2018	129.57	129.57	Open	N
36615*	CARDMEMBER SERVICE	09/25/2018	10/15/2018	834.45	834.45	Open	N
36616	CARDMEMBER SERVICE	09/25/2018	10/15/2018	2,660.42	2,660.42	Open	N
36617	CARDMEMBER SERVICE	09/25/2018	10/15/2018	1,494.38	1,494.38	Open	N
36618	CARDMEMBER SERVICE	09/25/2018	10/15/2018	2,544.63	2,544.63	Open	N
36619	CARDMEMBER SERVICE	09/25/2018	10/15/2018	205.89	205.89	Open	N
36620	CARDMEMBER SERVICE	09/25/2018	10/15/2018	5,092.56	5,092.56	Open	N
36621	CARDMEMBER SERVICE	09/25/2018	10/15/2018	296.81	296.81	Open	N
36524	CERAMIC SUPPLY CHICAGO	09/18/2018	10/15/2018	110.00	110.00	Open	Y
36549	CLASSIC LANDSCAPE, LTD.	10/01/2018	10/15/2018	5,488.00	5,488.00	Open	N
36560	COM ED	09/27/2018	10/15/2018	39.62	39.62	Open	N
36580	COMCAST CABLE	09/20/2018	10/15/2018	589.13	589.13	Open	N
36526	DAILY HERALD	09/08/2018	10/15/2018	142.60	142.60	Open	Y

User: mkorman

INVOICE DUE DATES 10/15/2018 - 10/15/2018

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
36521	DAVE THOMMES	09/28/2018	10/15/2018	135.16	135.16	Open	Y
36514	DAWSONS TREE SERVICE	09/17/2018	10/15/2018	3,610.00	3,610.00	Open	Y
36553	DIRECT ENERGY BUSINESS	09/24/2018	10/15/2018	1,157.84	1,157.84	Open	N
36554	DIRECT ENERGY BUSINESS	09/24/2018	10/15/2018	29.07	29.07	Open	N
36627	DREISILKER ELECTRIC MOTORS INC	09/27/2018	10/15/2018	67.11	67.11	Open	N
36511	ELMHURST MEMORIAL OCCUPATIONAL	09/11/2018	10/15/2018	175.00	175.00	Open	Y
36585	ENVISION HEALTHCARE INC	10/01/2018	10/15/2018	35.00	35.00	Open	N
36497	FIELDTURF USA, INC.	08/31/2018	10/15/2018	890.70	890.70	Open	Y
36572	FITNESS EQUIPMENT SERVICES	09/17/2018	10/15/2018	114.00	114.00	Open	N
36573	FITNESS EQUIPMENT SERVICES	09/20/2018	10/15/2018	133.00	133.00	Open	N
36555	FLAGG CREEK WATER RECLAMATION	09/27/2018	10/15/2018	2,039.29	2,039.29	Open	N
36556	FLAGG CREEK WATER RECLAMATION	09/27/2018	10/15/2018	90.81	90.81	Open	N
36557	FLAGG CREEK WATER RECLAMATION	09/27/2018	10/15/2018	43.95	43.95	Open	N
36558	FLAGG CREEK WATER RECLAMATION	09/27/2018	10/15/2018	47.39	47.39	Open	N
36622	GEORGE E. QUILL & SONS INC	08/27/2018	10/15/2018	47,349.94	47,349.94	Open	N
36503	GRAINGER	07/23/2018	10/15/2018	87.70	87.70	Open	Y
36487	HALOGEN SUPPLY COMPANY, INC.	08/28/2018	10/15/2018	740.90	740.90	Open	Y
36509	HI TOUCH BUSINESS SERVICES	09/18/2018	10/15/2018	189.77	189.77	Open	Y
36510	HI TOUCH BUSINESS SERVICES	09/11/2018	10/15/2018	26.98	26.98	Open	Y
36520	HI TOUCH BUSINESS SERVICES	09/26/2018	10/15/2018	74.34	74.34	Open	Y
36559	HI TOUCH BUSINESS SERVICES	10/01/2018	10/15/2018	57.81	57.81	Open	N
36590	HI TOUCH BUSINESS SERVICES	09/04/2018	10/15/2018	285.23	285.23	Open	N
36592	HI TOUCH BUSINESS SERVICES	06/12/2018	10/15/2018	210.53	210.53	Open	N
36593	HI TOUCH BUSINESS SERVICES	07/20/2018	10/15/2018	79.58	79.58	Open	N
36594	HI TOUCH BUSINESS SERVICES	06/13/2018	10/15/2018	50.83	50.83	Open	N
36595	HI TOUCH BUSINESS SERVICES	07/13/2018	10/15/2018	347.52	347.52	Open	N
36537	HINSDALE NURSERIES INC	09/25/2018	10/15/2018	690.00	690.00	Open	N
36635	HINSDALE NURSERIES INC	10/02/2018	10/15/2018	379.00	379.00	Open	N
36631	HOME DEPOT CREDIT SERVICES	09/26/2018	10/15/2018	218.72	218.72	Open	N
36632	HOME DEPOT CREDIT SERVICES	09/26/2018	10/15/2018	74.85	74.85	Open	N
36633	HOME DEPOT CREDIT SERVICES	09/21/2018	10/15/2018	203.70	203.70	Open	N
36634	HOME DEPOT CREDIT SERVICES	09/24/2018	10/15/2018	298.92	298.92	Open	N
36640	HOME DEPOT CREDIT SERVICES	09/24/2018	10/15/2018	95.59	95.59	Open	N
36641	HOME DEPOT CREDIT SERVICES	09/04/2018	10/15/2018	108.56	108.56	Open	N
36642	HOME DEPOT CREDIT SERVICES	09/12/2018	10/15/2018	235.77	235.77	Open	N
36643	HOME DEPOT CREDIT SERVICES	09/13/2018	10/15/2018	67.89	67.89	Open	N
36644	HOME DEPOT CREDIT SERVICES	09/07/2018	10/15/2018	6.08	6.08	Open	N
36645	HOME DEPOT CREDIT SERVICES	09/21/2018	10/15/2018	220.21	220.21	Open	N
36646	HOME DEPOT CREDIT SERVICES	09/10/2018	10/15/2018	58.58	58.58	Open	N
36552	HUGH LIGHTING DESIGN LLC	10/01/2018	10/15/2018	968.72	968.72	Open	N
36566	JACKSON-HIRSCH, INC.	09/26/2018	10/15/2018	230.55	230.55	Open	N
36491	JONES TRAVEL	08/22/2018	10/15/2018	745.00	745.00	Open	Y
36548	JONES TRAVEL	09/27/2018	10/15/2018	950.00	950.00	Open	Y
36502	KAY PARK-REC CORP	09/13/2018	10/15/2018	5,815.00	5,815.00	Open	Y
36581	KEEPIPSAFE INC.	09/30/2018	10/15/2018	569.00	569.00	Open	N
36500	KLUBER ARCHITECTS & ENGINEERS	08/31/2018	10/15/2018	1,155.81	1,155.81	Open	Y
36564	LINTFIGHTERS OF CENTRAL	07/05/2018	10/15/2018	200.00	200.00	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 INVOICE DUE DATES 10/15/2018 - 10/15/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
36571	LPG MUSIC INC.	07/25/2018	10/15/2018	150.00	150.00	Open	N
36496	MANHARD CONSULTING LTD	09/12/2018	10/15/2018	1,313.75	1,313.75	Open	Y
36495	MARKET ACCESS CORP.	09/11/2018	10/15/2018	350.00	350.00	Open	Y
36596	MARKET ACCESS CORP.	10/03/2018	10/15/2018	350.00	350.00	Open	N
36538	MASTERBLEND INTERNATIONAL LLC	03/28/2018	10/15/2018	317.20	317.20	Open	N
36539	MASTERBLEND INTERNATIONAL LLC	03/28/2018	10/15/2018	4,182.50	4,182.50	Open	N
36562	MASTERBLEND INTERNATIONAL LLC	09/20/2018	10/15/2018	354.90	354.90	Open	N
36504	McMASTER-CARR	09/12/2018	10/15/2018	229.25	229.25	Open	Y
36505	McMASTER-CARR	09/12/2018	10/15/2018	46.41	46.41	Open	Y
36516	McMASTER-CARR	09/13/2018	10/15/2018	185.88	185.88	Open	Y
36588	MEDIA IN BLACK INC	09/26/2018	10/15/2018	200.00	200.00	Open	N
36586	MEDIA NUT	09/30/2018	10/15/2018	21.25	21.25	Open	N
36624	MEDIA NUT	09/30/2018	10/15/2018	786.20	786.20	Open	N
36578	MICHAEL J. ELLIS	06/27/2018	10/15/2018	1,375.00	1,375.00	Open	N
36507	NEXT GENERATION	09/12/2018	10/15/2018	793.80	793.80	Open	Y
36508	NEXT GENERATION	09/18/2018	10/15/2018	453.50	453.50	Open	Y
36570	NEXT GENERATION	07/25/2018	10/15/2018	1,268.80	1,268.80	Open	N
36576	NEXT GENERATION	09/27/2018	10/15/2018	375.00	375.00	Open	N
36577	NEXT GENERATION	09/28/2018	10/15/2018	572.80	572.80	Open	N
36522	NICOR GAS	09/21/2018	10/15/2018	172.41	172.41	Open	Y
36523	NICOR GAS	09/21/2018	10/15/2018	596.89	596.89	Open	Y
36532	NORMAN J. LANDRUM	09/21/2018	10/15/2018	946.00	946.00	Open	Y
36501	OAK BROOK MECHANICAL SERVICES INC	08/30/2018	10/15/2018	4,091.00	4,091.00	Open	Y
36569	OAK BROOK PARK DISTRICT	10/01/2018	10/15/2018	686.35	686.35	Open	N
36630	OAK BROOK PARK DISTRICT	10/05/2018	10/15/2018	838.39	838.39	Open	N
36515	OAK BROOK REAL ESTATE	08/01/2018	10/15/2018	500.00	500.00	Open	Y
36636	O'REILLY AUTO PARTS	10/01/2018	10/15/2018	119.83	119.83	Open	N
36518	OZINGA READY MIX CONCRETE INC	09/11/2018	10/15/2018	351.00	351.00	Open	Y
36637	P.D.R.M.A.	10/05/2018	10/15/2018	50.00	50.00	Open	N
36582	PCM SALES	09/19/2018	10/15/2018	257.30	257.30	Open	N
36583	PCM SALES	09/10/2018	10/15/2018	1,033.32	1,033.32	Open	N
36626	PERM A-SEAL	09/20/2018	10/15/2018	42,276.00	42,276.00	Open	N
36568	PETTY CASH - CORPORATE ADMIN.	10/02/2018	10/15/2018	101.32	101.32	Open	Y
36589	PETTY CASH - RACQUET CLUB	09/30/2018	10/15/2018	50.53	50.53	Open	N
36567	PETTY CASH-RECREATION DEPT.	10/02/2018	10/15/2018	115.45	115.45	Open	Y
36493	PFEIFFER'S PEST CONTROL	08/29/2018	10/15/2018	150.00	150.00	Open	Y
36494	PFEIFFER'S PEST CONTROL	08/29/2018	10/15/2018	150.00	150.00	Open	Y
36498	POSSIBILITY PLACE NURSERY INC	09/01/2018	10/15/2018	5,060.00	5,060.00	Open	Y
36628	PUBLIC COMMUNICATIONS INC	08/31/2018	10/15/2018	4,706.85	4,706.85	Open	N
36629	PUBLIC COMMUNICATIONS INC	09/30/2018	10/15/2018	4,798.19	4,798.19	Open	N
36579	QUEST DIAGNOSTICS	06/27/2018	10/15/2018	317.68	317.68	Open	N
36530	SERVICE SANITATION, INC.	09/21/2018	10/15/2018	404.00	404.00	Open	N
36531	SERVICE SANITATION, INC.	09/21/2018	10/15/2018	165.50	165.50	Open	N
36574	SHAW MEDIA	09/30/2018	10/15/2018	150.00	150.00	Open	N
36575	SHAW MEDIA	08/31/2018	10/15/2018	150.00	150.00	Open	N
36535	SHERIDAN PLUMBING & SEWER INC.	09/11/2018	10/15/2018	2,923.50	2,923.50	Open	N
36625	SHI INTERNATIONAL CORP.	09/10/2018	10/15/2018	5,576.00	5,576.00	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 INVOICE DUE DATES 10/15/2018 - 10/15/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
36492	SOCCER MADE IN AMERICA	08/30/2018	10/15/2018	833.90	833.90	Open	Y
36512	SOUTHWEST ELECTRIC	09/24/2018	10/15/2018	255.00	255.00	Open	Y
36587	SPRINT PHONE	09/26/2018	10/15/2018	17.25	17.25	Open	N
36517	TAMELING INDUSTRIES INC.	09/13/2018	10/15/2018	304.75	304.75	Open	Y
36563	TAMELING INDUSTRIES INC.	09/20/2018	10/15/2018	248.45	248.45	Open	N
36561	THE EMPLOYERS ASSOCIATION	09/20/2018	10/15/2018	119.00	119.00	Open	N
36544	THE LIFEGUARD STORE	07/09/2018	10/15/2018	500.47	500.47	Open	Y
36534	THREE OAKS GROUND COVER	09/21/2018	10/15/2018	5,880.00	5,880.00	Open	N
36528	TRANE U.S. INC.	09/11/2018	10/15/2018	121.76	121.76	Open	Y
36533	TRUGREEN	09/13/2018	10/15/2018	3,800.00	3,800.00	Open	N
36527	TYCO INTEGRATED SECURITY LLC	09/08/2018	10/15/2018	228.98	228.98	Open	Y
36584	VERIZON WIRELESS	09/15/2018	10/15/2018	1,082.37	1,082.37	Open	N
36513	VILLA PARK ELECTRICAL SUPPLY	09/25/2018	10/15/2018	79.89	79.89	Open	Y
36542	VILLA PARK ELECTRICAL SUPPLY	09/21/2018	10/15/2018	2,860.00	2,860.00	Open	Y
36565	VILLA PARK ELECTRICAL SUPPLY	09/17/2018	10/15/2018	51.81	51.81	Open	Y
36591	VILLAGE OF OAK BROOK	10/04/2018	10/15/2018	50.00	50.00	Open	N
36506	WAREHOUSE DIRECT WORKPLACE	09/13/2018	10/15/2018	234.35	234.35	Open	Y
36536	WIGHT & COMPANY	04/13/2018	10/15/2018	5,915.00	5,915.00	Open	N
# of Invoices:	158	# Due:	158	Totals:	247,730.82	247,730.82	
# of Credit Memos:	1	# Due:	1	Totals:	(768.69)	(768.69)	
Net of Invoices and Credit Memos:					246,962.13	246,962.13	
* 1 Net Invoices have Credits Totalling:					(3.40)		



INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 INVOICE DUE DATES 10/15/2018 - 10/15/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			48,041.64	48,041.64		
	02 - RECREATION FUND			62,354.45	62,354.45		
	07 - RECREATIONAL FACILITIES FUND			72,608.04	72,608.04		
	08 - SPORTS CORE			1,893.53	1,893.53		
	09 - SPECIAL RECREATION FUND			200.00	200.00		
	12 - CAPITAL PROJECTS FUND			61,864.47	61,864.47		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			21,207.93	21,207.93		
	02 - FINANCE			913.54	913.54		
	05 - CENTRAL PARK			24,864.40	24,864.40		
	06 - SADDLEBROOK PARK			6,345.40	6,345.40		
	07 - FOREST GLEN PARK			3,819.60	3,819.60		
	08 - CHILLEM PARK			2,134.00	2,134.00		
	09 - DEAN PROPERTY			516.31	516.31		
	10 - PROFESSIONAL SERVICES			221.25	221.25		
	15 - BUILDING/RECREATION CENTER			4,430.98	4,430.98		
	20 - CENTRAL PARK WEST			1,057.18	1,057.18		
	21 - FITNESS CENTER			2,042.09	2,042.09		
	25 - AQUATIC CENTER			24,289.88	24,289.88		
	26 - AQUATIC-RECREATION PROGRAMS			881.10	881.10		
	30 - CHILDRENS PROGRAMS			3,693.38	3,693.38		
	31 - PRESCHOOL PROGRAMS			1,247.49	1,247.49		
	32 - YOUTH PROGRAMS			325.51	325.51		
	40 - ADULT PROGRAMS			4,706.22	4,706.22		
	50 - PIONEER PROGRAMS			4,128.73	4,128.73		
	60 - SPECIAL EVENTS & TRIPS			3,405.63	3,405.63		
	71 - BUILDING/RACQUET CLUB			15,154.79	15,154.79		
	75 - PROGRAMS/RACQUET CLUB			4,681.20	4,681.20		
	80 - MARKETING			55,031.05	55,031.05		
	95 - CAPITAL PROJECTS FUND			61,864.47	61,864.47		

PAID  
**INTERIM CHECKS**

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
36484	COMCAST	09/01/2018	09/27/2018	574.19	0.00	Paid	Y
36483	CTUC	09/18/2018	09/27/2018	348.50	0.00	Paid	Y
36485	CTUC	08/20/2018	09/27/2018	433.50	0.00	Paid	Y
36472	DIRECT ENERGY BUSINESS	08/05/2018	09/25/2018	19,291.86	0.00	Paid	Y
36475	DIXIE CRUSH LLC	09/22/2018	09/20/2018	1,000.00	0.00	Paid	Y
36479	EMILY CULELLA	09/18/2018	09/26/2018	151.50	0.00	Paid	Y
36482	FIRST COMMUNICATION LLC	09/01/2018	09/27/2018	989.18	0.00	Paid	Y
36480	KIREEH JALIPARTHI	09/18/2018	09/26/2018	83.24	0.00	Paid	Y
36481	KONICA MINOLTA BUSINESS	09/02/2018	09/27/2018	404.66	0.00	Paid	Y
36486	KONICA MINOLTA BUSINESS	08/31/2018	09/27/2018	31.35	0.00	Paid	Y
36474	KONICA MINOLTA PREMIER FINANCE	07/31/2018	09/14/2018	784.00	0.00	Paid	Y
36478	OAK BROOK PARK DISTRICT	08/01/2018	09/21/2018	6,000.00	0.00	Paid	Y
36473	SAFEGUARD	09/12/2018	09/20/2018	423.75	0.00	Paid	Y
36467	VILLAGE OF OAK BROOK	08/31/2018	09/20/2018	5,230.00	0.00	Paid	Y
36468	VILLAGE OF OAK BROOK	08/31/2018	09/20/2018	240.00	0.00	Paid	Y
36469	VILLAGE OF OAK BROOK	08/31/2018	09/20/2018	130.00	0.00	Paid	Y
36470	VILLAGE OF OAK BROOK	08/31/2018	09/20/2018	120.00	0.00	Paid	Y
36471	VILLAGE OF OAK BROOK	08/31/2018	09/20/2018	120.00	0.00	Paid	Y
36477	WINDY CITY DISTRIBUTING	09/20/2018	09/21/2018	2,925.57	0.00	Paid	Y

# of Invoices:	19	# Due:	0	Totals:	39,281.30	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos:	39,281.30	0.00
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--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	7,352.99	0.00
02 - RECREATION FUND	18,319.17	0.00
07 - RECREATIONAL FACILITIES FUND	13,609.14	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	5,222.43	0.00
02 - FINANCE	793.34	0.00
05 - CENTRAL PARK	1,126.16	0.00
15 - BUILDING/RECREATION CENTER	4,745.10	0.00
20 - CENTRAL PARK WEST	688.39	0.00
21 - FITNESS CENTER	3,821.03	0.00
25 - AQUATIC CENTER	6,470.82	0.00
60 - SPECIAL EVENTS & TRIPS	3,925.57	0.00
71 - BUILDING/RACQUET CLUB	11,706.46	0.00
75 - PROGRAMS/RACQUET CLUB	782.00	0.00



## Oak Brook Park District

1450 Forest Gate Road  
Oak Brook, IL 60523

### Petty Cash Corporate

Petty Cash for October 2018

Received By	Date	Description	Account Number	Amount
L. Kosey	9/14/18	Valet at Gibsons	01-01-660-002	\$2.00
		<b>Total</b>		<b>\$2.00</b>
L. Littwin	5/2,23,6/5,25	Specialty's Café,Season's 52,CIBC,Dean Nature,LaLabanita	01-01-660-002	\$31.94
L. Littwin	6/29,7/2,10,26	Two Brothers,CIBC,Home Depot,Tuscany,Weber,Nike	01-01-660-002	\$63.67
L. Noonan	9/6/18	Jewel, Westmont	01-01-660-002	\$3.71
		<b>Total</b>		<b>\$99.32</b>
		<b>Grand Total</b>		<b>\$101.32</b>



## Oak Brook Park District

1450 Forest Gate Road  
Oak Brook, IL 60523

### Petty Cash      Recreation

Petty Cash for      October 2018

Received By	Date	Description	Account Number	Amount
D. Thommes	9/24/18	Uber (Conference in Indiana)	02-01-690-001	\$35.28
		<b>Total</b>		<b>\$35.28</b>
	10/1/18	Delivery of Operation Care Pkgs. Made By Teen Camp	02-32-755-005	\$37.78
		<b>Total</b>		<b>\$37.78</b>
	10/1/18	Bandanas and Raffle Prizes for Mutt Miler	02-60-765-030	\$14.00
		<b>Total</b>		<b>\$14.00</b>
Matt Murtaugh	9/24/18	Home Depot Oak Brook Terrace, Villa Park Electric	02-01-660-002	\$15.26
Matt Murtaugh	9/27/18	Home Depot, Dreisilker Motors	02-01-660-002	\$13.13
		<b>Total</b>		<b>\$28.39</b>
			<b>Grand Total</b>	<b>\$115.45</b>

# Oak Brook Park District

A National Gold Medal Agency



# 2017/2018 Annual Highlights

## Vision:

To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.

## Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.

## About This Report

This report highlights progress, accomplishments, goals, and initiatives of the Oak Brook Park District, as outlined in our 2016 Strategic Plan.

The report follows our five **STRATEGIC INITIATIVES**, developed through our Strategic Planning process. They focus on developing a tactical and adaptive working plan linking our mission, vision, and core values with policy making and organization. This will ensure the operational goals for the next three years fall within the parameters of our mission and vision.

## 5 STRATEGIC INITIATIVES



To ensure that the very best facilities are available to our constituents.



To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.



To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



To prioritize the fiscally responsible use of resources in all aspects of our operations.

**To ensure that the very best facilities are available to our constituents.**



Upgraded the Tennis Center HVAC systems & added reflective insulation to the tennis court ceilings.

Launched a brand-new [www.obparks.org](http://www.obparks.org).

Self-check-in stations at the newly expanded FRC front desk.

New Inclusive Family Locker Rooms opened in November 2017.

Added new Wifi access points.



Oak Brook Park District and Oakbrook Terrace Park District partnered to offer over 20 nature programs at the Lake View Nature Center.

**73**

Tennis Center Winter Open Tournament attracted 73 participants.



Oak Brook Tennis Center Junior Team (10 and under) brings home their **3rd** USTA Midwest Sectional Championship.

**64 players**



Tennis Center hosts the prestigious Chicago District Championship tournament for boys 16 division and Girls 12 division with **64 participants each**.

**To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.**



**955 Runners**

Pink 5K 2018



**71 Runners**

Cori's Kids Triathlon



**To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.**



Our Family Aquatic center lifeguards receive the highest rating of "5-star" during the audit in August 2017.

Oak Brook Park District achieved one of the highest benchmarks of excellence that an Agency can attain when it was certified by the Commission for Accreditation of Park and Recreation Agencies. (CAPRA)

To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.

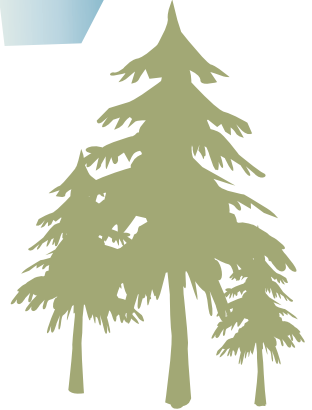


## \$100,000 Water Quality Grant

The Oak Brook Park District was one of five agencies to receive a water quality grant from DuPage County. The grant awarded 18% of the funding for the native restoration of the Ginger Creek shoreline, green infrastructure, and the replacement of the east gabion weir.

## 50 trees removed...

50 mature trees were removed from Central Park last winter, out of several hundred inventoried and assessed for health. The vast majority were dead Ash trees, and a handful were part of the site clearing for the Universal Playground.



## 1 Playground Donated...

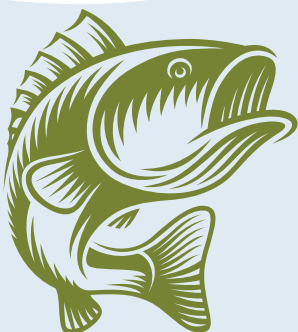
The park district donated the Tennis Center Playground to the Kids Around the World organization. After being removed, the equipment will be refurbished and then installed by volunteers in an impoverished community outside of the USA.

## ...1 Playground Installed

Work began in April on the Central Park Improvements project, which included the ground-breaking for the Sandlot - a Universal Playground.

## Pickleball and more

A plan was developed for resurfacing the basketball and tennis courts at the satellite parks. The project includes additional striping for pickleball.



# 25

Triploid Grass Carp were added to the west end of Ginger Creek as a natural control for the large amounts of algae - the fish are unable to reproduce and live 10-15 years.

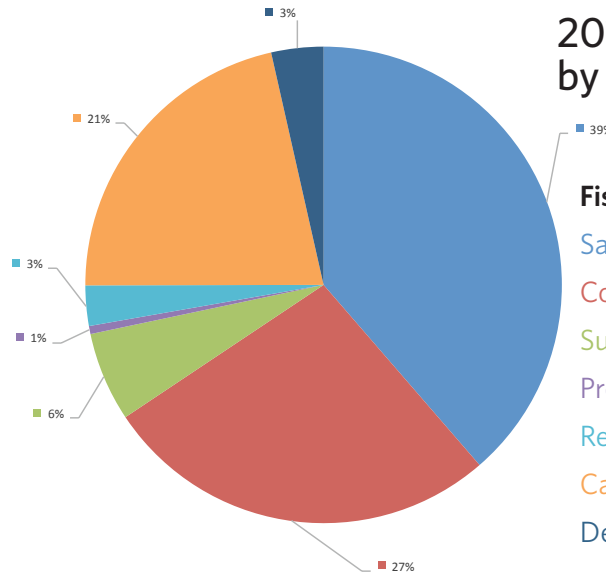


# Agency Revenue Recap

The annual operating budget produces revenue which contributes to capital replacements and improvements such as field maintenance, ballfield work, and facility repairs.

For a more in-depth look at agency financials, consult the 2018 Comprehensive Annual Financial Report at [obparks.org](http://obparks.org).

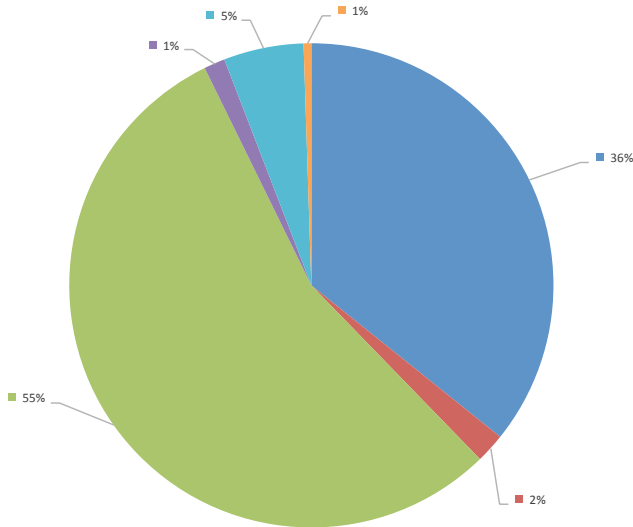
## 2017/2018 Expenditures by Allocation



### Fiscal Year 2017/2018 Expenditures

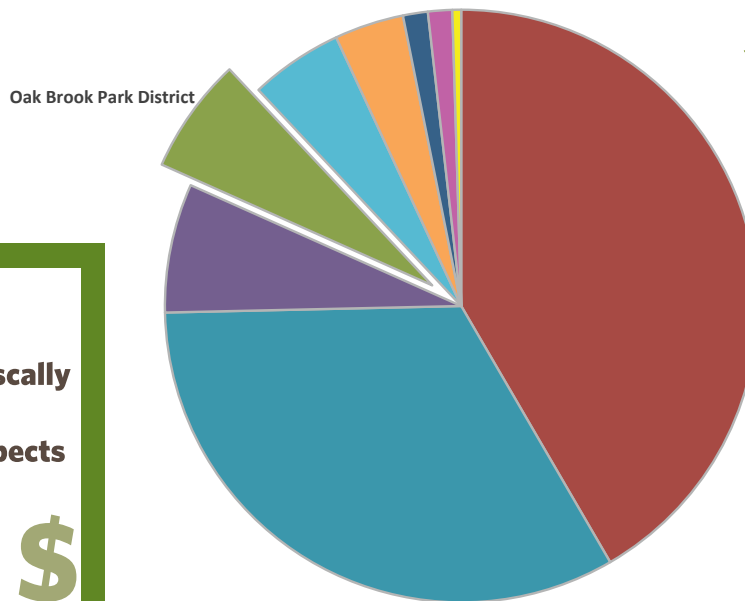
- Salaries and Wages: \$3,974,998
- Contractual Services: \$2,776,124
- Supplies and Materials: \$623,239
- Professional Services: \$55,959
- Repairs and Maintenance: \$281,342
- Capital & Depreciation: \$2,211,121
- Debt Service: \$363,749

## 2017/2018 Revenue by Source



- Property Taxes: \$3,230,033
- Other Taxes: \$178,522
- Charges for Services: \$4,968,032
- Sponsorship & Grants: \$127,341
- Miscellaneous: \$482,124
- Interest: \$46,469

## Your Tax Dollars



- High School District 86: 41.6%
  - Grade School District 53: 33.0%
  - College of DuPage: 7.0%
  - Oak Brook Park District: 6.3%
  - Dupage County: 5.1%
  - Forest Preserve District: 3.8%
  - York Township: 1.4%
  - York Township Road: 1.3%
  - DuPage Airport: .50%
- Source: DuPage County Clerk

**To prioritize the fiscally responsible use of resources in all aspects of our operations.**







# Memo

To: Oak Brook Park District Board of Commissioners  
From: Laure Kosey, Executive Director  
Date: October 5, 2018  
Re: September/October 2018: Admin., Corporate Relations, IT & Marketing

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## September Board Meeting Follow Up:

### **Central Park Asphalt Project Bid**

This project is being postponed to the Spring of 2019.

## October Board Meeting Discussion Points:

### **Referendum Question on November ballot**

The question on the November ballot has been confirmed. The next Community Education Meeting is on October 18<sup>th</sup> from 4pm to 7pm. The meeting will take place in Canterbury. A final meeting will be held on November 5<sup>th</sup> from 11am to 1pm at the FRC.

### **Annual Report and Audit**

The 2017-2018 Annual Report and Audit will be distributed at the board meeting. Matt Beran with Lauterbach & Amen, LLP will be presenting the audit.

## September Corporate & Community Relations Report

	<b>FY 2017</b>	<b>FY 2018</b>
<b>Sponsorships</b>	\$44,425.00	\$30,490.00
<b>Ad Space</b>	\$14,816.67	\$16,950.00
<b>Vendors</b>	\$3,500.00	\$7,600.00
<b>In-Kind Donations</b>	\$15,667.00	\$24,542.30
<b>Oak Brook Park District Foundation</b>	\$7,145.00	\$32,845.95

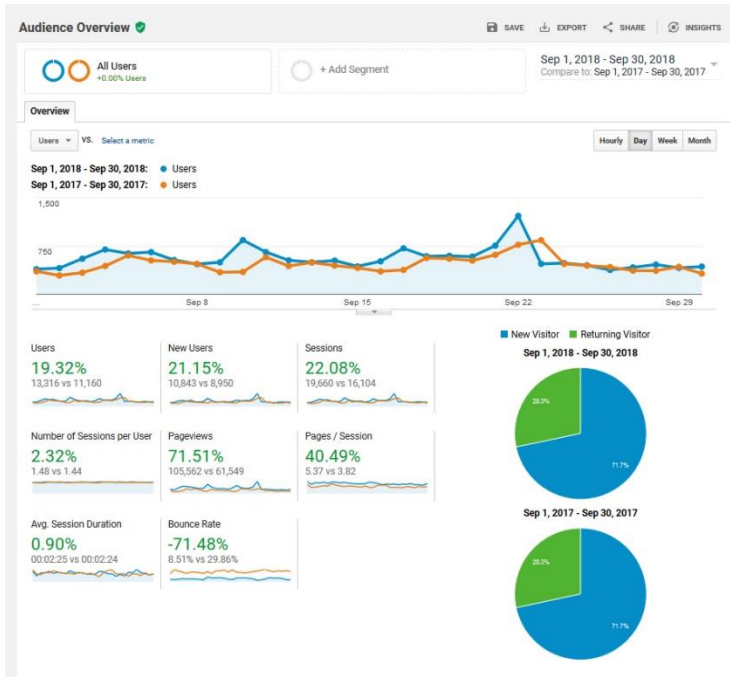
### **August Revenues**

**Sponsorships:** \$0      **Advertising:** \$0      **Vendors:** \$1,350      **In-Kind Donations:** \$5,867.50  
**OBPARKS Foundation:** \$6,606.62

# September Marketing & IT Report

## obparks.org Analytics

### August Audience Report



## September Social Media Analytics

Facebook Total Likes: 2200 (32 new) Total Posts: 32

### Total Reach

The number of people who had any content from your Page or about your Page enter their screen.



Sep 2018 • 30 days

### Tweet Highlights

**Top Tweet** earned 700 impressions

Join us today for the Grand Opening of our Universal Playground! #BeYourVeryBest #FeelYourVeryBest #HappyFitActiveKids #PowerofParks #Accessibility #Inclusion #PlayWithHeart buff.ly/2NN8HeP pic.twitter.com/uWAKaobe5H



View Tweet activity

**Top mention** earned 88 engagements

**Breakaway Basketball**

@BreakawayBall Sep 9 So proud to be part of this project. Once again how the game of basketball can impact kids off the court. Thank you to all of our supporters. Changing lives one community at a time @obparks pic.twitter.com/427zpMzuk7



View Tweet

### SEP 2018 SUMMARY

Tweets: 8 Tweet impressions: 5,051

Profile visits: 158 Mentions: 8

New followers: 5

**Top Follower** followed by 745 people



**workNet DuPage**

@workNetDuPage FOLLOWING YOU workNet DuPage provides free career resources and occupational training grants for individuals, as well as workforce development services for employers.

View profile View followers dashboard

**Top media Tweet** earned 341 impressions

Now more than ever, it's important to engage children in active, social activities that exercise the body and the mind. bit.ly/obparksfencing... #HappyFitActiveKids #Fencing #BeYourVeryBest #FeelYourVeryBest pic.twitter.com/YWc0GM43J1



**Oak Brook** Park District  
 www.obparks.org  
 1450 Forest Gate Road • Oak Brook, IL 60523-2151  
 Providing the very best in park and recreational opportunities, facilities and open lands for our community.

## Audience Analysis

September 2018 is now the second consecutive month reporting better site performance in all categories YOY. We recorded **400 more unique** visits the day of Autumn Fest this year over last year's Oktoberfest event.

## Top Referral Sites:

Facebook, Tennis Source, Mykidlist.com

## Sept. Ecommerce

Total: \$49,297

## Obparks.org acquisition value and visitor trends

Referral Values	Sept.	August	July
Direct:	\$44,174	\$114K	\$39,337
External Refs:	\$3,372	\$3,034	\$1,685
Organic Search:	\$1,685	\$7,442	\$1,840
Social Media:	\$93	\$514	\$156
Email:	\$0	\$488	\$22

## Top Pages

1. Home
2. Autumn-Fest
3. Programs/aquatics
4. Facilities/FAC
5. Programs/tennis

## Email Marketing

Email	Date	Open	Clicks
Open House	9/10	34%	11%
Special Events	9/10	42%	9%

## IT Initiatives

AT&T replaced an unground cable in central park that connects the Tennis Center to Forest Gate Rd. The old cable became water filled over the years and completely failed. This cable is used for alarm circuits and backup internet.

IT equipment and components were taken down at the Bath & Tennis for winter storage. A few of the inside core network parts will stay up and running throughout the year.

## The Oak Brook Park District Sandlot

### A Universal Playground



**Ribbon Cutting: September 5**

**ABC 7 Disability Report: September 9**

**NRPA Universal Recreation Podcast: September 18**

556 unique visitors to Universalplayground.org



# Memo

To: Board of Commissioners and Executive Director, Laure Kosey  
From: Marco Salinas, Chief Financial Officer  
Date: October 9, 2018  
Re: September 2018 Financials

---

## General Fund

We have now completed five months of our current fiscal year. Year-to-date (YTD) revenues and expenditures in this fund equal \$1,788,201 and \$919,462, respectively, which is resulting in a YTD net surplus of \$868,739. This surplus is approximately 6% lower than prior year's surplus of \$927,026. Following is additional commentary:

- YTD property tax revenues have decreased from \$1.395 million in the prior year to \$1.320 million in the current year. This is due to the fact that we decreased our tax levy for corporate purposes and increased our levies for liability insurance, social security, and special recreation purposes (i.e. a change in the distribution of the levy);
- YTD Personal Property Replacement Tax (PPRT) revenues have decreased from \$45K in the prior year to \$35K in the current year. Last year we benefitted from a one-time adjustment in revenues during the month of September 2017 that resulted in approximately \$12K in additional revenue. This adjustment is also impacting several other funds, including our Recreation fund;
- Expenditures in our Saddlebrook Park department are higher than prior year due to the costs of removing 7 trees and trimming several others adjacent to the tennis courts;
- Our Professional Services department has experienced increased expenditures when compared to prior year. In the current year we have incurred \$750 in costs for video services related to universal playground, and \$2,950 in costs for the required annual audit/assessment of our compliance with the Payment Card Industry Data Security Standard. This assessment is required by all major credit card companies and last year's expense was recorded a month later, in October. Additionally, we have incurred \$4,500 in costs for continued work on our Master Plan including the hosting of several focus group meetings;
- In our Contracts-Dean Nature Sanctuary department we have yet to incur any costs related to maintenance of the sanctuary. Our maintenance contractor has delayed the start of the annual maintenance work; therefore, we should see an increase in expenditures in the near future.

## Recreation Fund

YTD revenues and expenditures in this fund are currently at \$2,261,073 and \$1,387,012, respectively. This is resulting in a YTD net surplus of \$874,061, which is slightly higher than prior year's net surplus of \$860,485. Following is additional commentary over this fund's activities:

- Property tax receipts have increased approximately \$59K over prior year;

- The Other revenue category reflects receipt of a \$29,533 donation from the Foundation. This donation will be used to partially fund the current year debt service payments on our \$500K debt certificates;
- Although Youth Programs expenditures are ahead of budget at 55%, they are in-line with last year's balance. Since summer camp activities are the primary drivers of this department's expenditures, the majority of these expenditures have been incurred during the summer season and should taper for the remainder of the fiscal year;
- The \$205,702 in expenditures in our Capital Outlay department are for our Central Park Improvement project (\$172,942) and a lease payment for our fitness equipment (\$32,761).

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$825,670 and \$518,874, respectively. This is resulting in a YTD net surplus of \$306,796, which is an increase over prior year's net deficit of \$186,415. This surplus is primarily being driven by the following activity:

- Earlier collection of season court time fees for the current tennis season which runs from September 2018 through May 2019. We expect another spike in this revenue in December 2018 when the second and final installment will be due;
- Increased indoor daily court time revenue- \$58,910 in the current year versus \$45,219 in the prior year, an increase of 30%;
- Increased private lesson revenue- \$87,590 in the current year versus \$69,635 in the prior year, an increase of 26%;
- Increased group lesson revenues- \$434,176 in the current year versus \$356,987 in the prior year, an increase of 22%.

#### **FINANCE OPERATIONS:**

- Finance is conducting preparation work for the upcoming budget cycle. Fiscal year 2019/2020 will be the first budget prepared utilizing the BS&A software.
- Finance has modified the process for distributing physical payroll checks. Any checks not claimed on the designated pay date will be dropped off at the post office in the afternoon for mailing. Affected employees have been previously notified.

#### **HUMAN RESOURCES:**

- Linda N. has been working on revisions to our Emergency Operations Plan Manual that were reviewed by members of the Safety Committee last month. The updated Manual will be distributed to personnel in the near future.



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Dave Thommes, Deputy Director  
Date: October 9, 2018  
Re: Recreation & Facilities Report

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## Recreation

- Preschool is officially in session! The first day of class was September 5<sup>th</sup>.
- The Galaxy Gallop, our Preschool fun run, took place on September 28<sup>th</sup>. 65 preschoolers ran the Evergreen Bank Group athletic field. They received race t-shirts and medals.
- Preschool hosted a book fair September 17<sup>th</sup> – 19<sup>th</sup>. The proceeds will support the Universal Playground.
- Karen Spandikow, Dave Thommes and Katie Basile attended the National Conference in Indianapolis, IN Sept 25-27.
- Pioneer programs this month include: Bingo, Movie Matinee of Victoria and Abdul, Brain Games and Mah Jongg.
- Pinstripes is starting back strong in the fall with a new set of 5-6 ladies attending each week.
- Twenty Pioneers enjoyed a day in Northwest Indiana. They visited a bison farm, had an Italian lunch at Pesto's and ended at an orchard for some apple picking and shopping.
- Autumn Fest kicked off for its Inaugural year on September 22<sup>nd</sup>. The fest featured a Wagon N' Wine Tour, three bands, beer and wine sales and fun children's activities!

## Aquatics

- Splash Island and Bath & Tennis are closed for the season. Staff is putting the finishing touches on winterizing both facilities.
- Pumpkin swim is October 19<sup>th</sup> and at the time of this report we have 69 kids registered.

## Fitness

- A new Saturday class of Tai Chi began with nine participants enrolled.
- In collaboration with Marketing and Corporate Relations, we are working on promoting our Pink 5K during Breast Cancer Awareness Month (October) to possible participants, as well as vendors.
- Working with marketing on promoting our second annual "Turkey Dri Tri", which will take place the day after Thanksgiving.

## Tennis

- The Tennis Center hosted the Oak Brook Fall II Junior Open Tournament October 5 – 7<sup>th</sup>, with 72 individuals participating.
- A new programming session started the first week of September, with most classes at or near capacity.
- Work continue on the boiler and hot water heater project this past month. Staff anticipates that this work will be complete in the coming weeks.

## Athletics

- Youth Basketball registration is at 31 kids enrolled so far. This number will definitely go up and we're hoping for over 150 kids!
- A new session of Self Defense began with five participants enrolled.



## Retention Results

18-Sep			
	Retained	Total	Rate
Aquatic	174	182	95.60%
Aqua/Ten	2	3	66.70%
Fitness	320	336	95.20%
Fit/Aqua	178	178	100.00%
Fit/Ten	17	17	93.50%
Premiere	23	23	100.00%
Yearly Total	714	739	96.60%
EFT Aqua	666	682	97.70%
EFT Aqua/Ten	48	52	92.30%
EFT Fitness	1119	1150	97.30%
EFT Fit/Aqua	629	655	96.00%
EFT Fit/Ten	88	89	98.90%
EFT Premiere	23	23	100.00%
Yearly & EFT	3287	3390	97.00%

- Sixty-eight new members joined in September.

## Bath and Tennis

- Bath and Tennis end of season report is on the pages that follow.



Oak Brook Park District  
 Aquatic Center  
 Aquatic Party Statistics

2018 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	20	21	25	23	19	17	14	7	13				159
Super Splash Birthday	10	8	7	14	9	13	8	10	10				89
Group (by day)	7	6	6	6	8	5	10	7	2				57
Private (indoors only)	5	3	4	6	2	5	1	3	2				31
Private (indoor/outdoor combo)	0	0	0	0	0	0	1	1	0				2
Splash Island Birthday	0	0	0	0	0	4	7	5	1				17
Camp Rentals	2	3	5	2	3	13	9	6	0				43
Lane Rental (lap only)	3	1	1	0	5	0	0	0	0				10
Scout	2	3	1	5	2	1	0	1	0				15
<b>Total # Parties</b>	<b>49</b>	<b>45</b>	<b>49</b>	<b>56</b>	<b>48</b>	<b>58</b>	<b>50</b>	<b>40</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>423</b>

<b>2017</b>	<b>46</b>	<b>52</b>	<b>59</b>	<b>55</b>	<b>47</b>	<b>60</b>	<b>98</b>	<b>37</b>	<b>2</b>	<b>44</b>	<b>31</b>	<b>63</b>	<b>594</b>
<b>2016</b>	65	60	61	80	84	90	80	68	34	49	44	46	761
<b>2015</b>	52	58	71	51	65	77	82	47	37	44	49	42	675



# Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

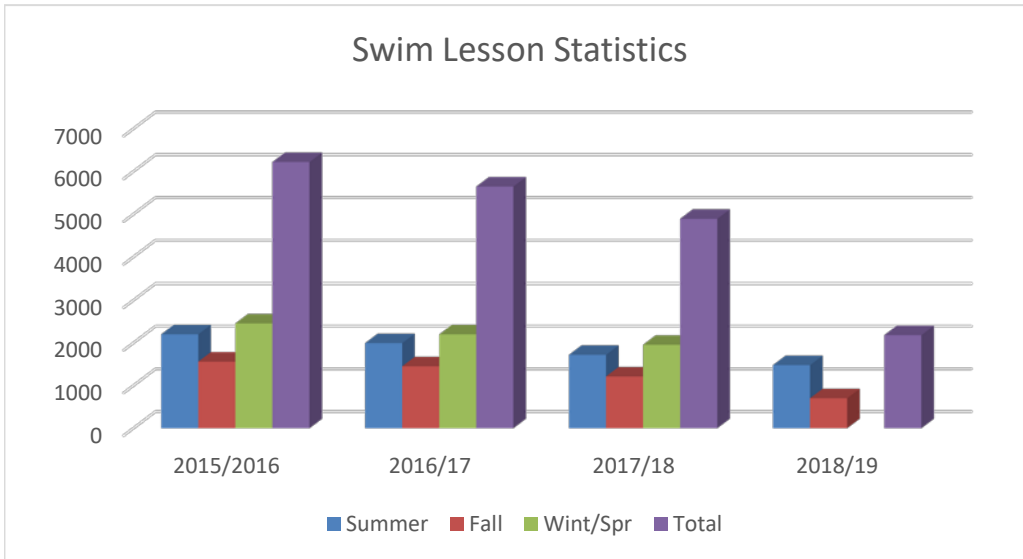
## Swim Lesson Statistics

	Summer	Fall	Wint/Spr	Total
<b>2015/2016</b>	2202	1562	2457	6221
<b>2016/17</b>	1995	1451	2201	5647
<b>2017/18</b>	1721	1214	1957	4892
<b>2018/19</b>	1480	703		2183

## Swim Team Statistics

	Summer	Fall/Winter	Spring
<b>2015/2016</b>	34	56	27
<b>2016/17</b>	32	51	21
<b>2017/18</b>	25	50	73
<b>2018/19</b>	55	52	

Swim Lesson Statistics







## Oak Brook Park District Athletic Fields Rental Report

### Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	177	103	109	180	188	183	109	8	7.5	3	80.5	168	1,316	1,233
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238	\$14,722	\$87,638	\$80,718

### Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	159	140	133	202	211	200	1	0	0	0	0	73	1,119	1,106
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0	\$1,742	\$18,987	\$9,850

### Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	88	148	151	209	183	81	2	0	0	0	0	79.25	941	987
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0	\$1,053	\$18,160	\$16,645

### Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	172	126	79	168									545	569
Revenue	\$15,258	\$9,005	\$3,813	\$12,280									\$40,355	\$30,972

### Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	91	154	131	145									520	634
Revenue	\$3,156	\$2,081	\$725	\$1,625									\$7,588	\$8,420

### Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	116	96	37	24									272	596
Revenue	\$1,740	\$595	\$100	\$75									\$2,510	\$10,643



## Oak Brook Park District Facility Usage

Facility Usage													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<b>2017</b>	43,582	37,431	45,170	31,760	31,932	35,136	33,194	27,695	17,587	15,789	24,693	24,856	368,825
<b>Weekday Avg.</b>	1,355	1,252	1,597	1,107	1,069	1,342	1,165	911	637	853	976	1,174	1,120
<b>Weekend Avg.</b>	1,531	1,551	1,054	1,071	736	700	944	887	467	672	896	1,037	962
<b>2018</b>	27,978	41,768	44,831	40,154	37,099	41,229	51,465	41,786					326,310
<b>Weekday Avg.</b>	1,453	1,397	1,510	1,338	1,283	1,522	1,646	1,368					1,440
<b>Weekend Avg.</b>	1,499	1,729	1,291	1,339	949	1,031	1,693	1,145					1,335

Oak Brook Park District  
Family Recreation Center  
Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
<b>2015</b>	2,368	2,412	2,467	2,489	2,520	2,572	2,628	2,464	2,636	2,564	2,534	3,299
<b>Resident</b>	67%	67%	67%	67%	67%	66%	66%	64%	65%	65%	63%	54%
<b>Non Resident</b>	33%	33%	33%	33%	33%	34%	34%	36%	35%	35%	37%	46%
<b>EFT</b>	2,123	2,141	2,195	2,192	2,149	2,243	2,207	2,263	2,318	2,277	2,556	2,492
<b>2016</b>	3,524	3,456	3,704	3,623	4,053	4,204	4,333	4,220	3,603	3,571	3,600	3,757
<b>Resident</b>	54%	53%	54%	56%	54%	52%	52%	52%	56%	55%	57%	56%
<b>Non Resident</b>	46%	47%	46%	44%	46%	48%	48%	48%	44%	45%	43%	44%
<b>EFT</b>	2,216	2,674	2,188	2,170	2,205	2,177	2,212	2,207	2,207	2,197	2,209	2,329
<b>2017</b>	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
<b>Resident</b>	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
<b>Non Resident</b>	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
<b>EFT</b>	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
<b>2018</b>	3,902	3,888	4,015	4,132	4,283	4,422	4,457	4,252				
<b>Resident</b>	52%	52%	52%	52%	51%	50%	51%	52%				
<b>Non Resident</b>	48%	48%	48%	48%	49%	50%	49%	48%				
<b>EFT</b>	2,827	2,836	2,845	2,829	2,810	2,781	2,765	2,763				
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
<b>2015</b>	10,055	8,974	9,813	8,938	8,713	9,082	8,655	8,545	7,911	8,612	8,261**	10,880
<b>2016</b>	13,418	13,216	12,915	12,360	11,828	11,750	11,538	10,900	9,097	10,625	10,233	10,034
<b>2017</b>	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
<b>2018</b>	15,909	13,043	16,047	14,383	14,333	14,782	15,768	13,472				

\*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



## Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
<b>2017</b>	231	198	224	200	147	158	154	163	149	135	178	178	2,115
<b>Gym Rentals</b>	164	132	136	112	82	81	81	89	90	107	124	117	1,315
<b>Gym Revenue</b>								\$ 11,855.00	\$ 11,040.00	\$ 13,125.00	\$ 17,702.50	\$ 16,137.00	\$ 69,859.50
<b>Room Rentals</b>	57	56	69	77	55	56	57	58	45	51	54	47	682
<b>Room Revenue</b>								\$ 4,580.00	\$ 2,565.00	\$ 4,350.00	\$ 2,612.00	\$ 2,854.00	\$ 16,961.00
<b>CPW Rentals</b>	10	10	19	11	10	21	16	16	14	7	13	14	161
<b>CPW Revenue</b>	\$3,745.00	\$3,360.00	\$6,412.50	\$4,330.00	\$2,395.00	\$9,430.00	\$7,142.50	\$5,575.00	\$6,892.50	\$3,590.00	\$6,027.50	\$7,410.00	\$66,310.00

<b>2018</b>	217	188	216										621
<b>Gym Rentals</b>	152	131	137	101	78	73	70	96					838
<b>Gym Revenue</b>	\$ 19,245.00	\$ 18,237.00	\$ 14,510.00	\$ 11,025.00	\$ 6,490.00	\$ 7,412.50	\$ 7,340.00	\$ 20,500.00					\$ 104,759.50
<b>Room Rentals</b>	57	48	66	64	45	56	47	45					
<b>Room Revenue</b>	\$ 4,409.00	\$ 4,202.00	5,385	4,430	1,900	5,180	4,170	\$ 3,117.00					\$ 32,793.00
<b>CPW Rentals</b>	8	9	13	12	9	20	11	17					99
<b>CPW Revenue</b>	\$4,307.50	\$3,457.50	\$5,501	\$4,950	\$4,590	\$10,325	\$5,780	\$5,340					\$44,251.00

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<b>2017</b>	4	2	4	7	5	4	9	2	5	6	2	2	52
<b>2018</b>	5	5	8	2	5	5	2	1					33



# Memo

To: Board of Commissioners  
From: Bob Johnson, Director of Parks and Planning  
Date: October 9, 2018  
Re: Board Report

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- The last punch list items are being completed on the Central Park project. The playground will be closed for approximately 2 days in October (date to be determined) to complete 2 warranty repairs items on one of the sleds as well as on the rubber surfacing.
- The LED lights on field #1 have been tested and adjusted to achieve proper light levels on the playing field and to comply with the lighting ordinance.
- The parking lots at Central Park are being re-striped. Next year the parking lots and drive lanes will have additional maintenance performed including crack filling and sealcoating.
- Staff planted 55 new trees in Central Park and the satellite parks. The District has focused on planting a variety of deciduous native trees in the parks over the last several years. Next season staff will focus on adding more evergreen trees, specifically to Central Park.
- In the coming weeks the honeybee hives at Dean Nature Sanctuary will be relocated to a prepared area behind the barn on the property. The goal is to increase the chances of winter survivability by keeping the hives in an area that is better protected from the elements.
- There are two change orders this month for the Central Park project.
  1. A scope of work reduction for Airport Electric for wiring that was not installed due to a design change in the field. The result is a deductive change order in the amount of \$5,629.00
  2. A scope of work reduction for Kenneth Company for three stepping pods on the playground that were not installed due to the impact they would have had on circulation routes. The result is a deductive change order in the amount of \$410.00



# AIA Document G701/CMa™ – 1992

## Change Order - Construction Manager-Adviser Edition

<b>PROJECT</b> (Name and address): Oak Brook Park District Central Park Renovations	<b>CHANGE ORDER NUMBER:</b> AE-03 <b>INITIATION DATE:</b>	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>CONSTRUCTION MANAGER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address): Airport Electric Co 6342 S. Central Ave Chicago, IL 60638	<b>PROJECT NUMBERS:</b> 07-5646-04 / <b>CONTRACT DATE:</b> 01/15/18 <b>CONTRACT FOR:</b> Electrical	

### THE CONTRACT IS CHANGED AS FOLLOWS:

The owner finds this Change Order germane to the original contract signed with Airport Electric Co., and in the best interest of the owner.

The original Contract Sum was	\$	39,840.00
Net change by previously authorized Change Orders	\$	-5,740.32
The Contract Sum prior to this Change Order was	\$	34,099.68
The Contract Sum will be decreased by this Change Order in the amount of	\$	5,629.00
The new Contract Sum including this Change Order will be	\$	28,470.68

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Wight Construction Services, Inc.  
2500 N. Frontage Road  
Darien, IL 60561  
**CONSTRUCTION MANAGER** (Firm name)

Wight & Company  
2500 N. Frontage Road  
Darien, IL 60561  
**ARCHITECT** (Firm name)

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

(Typed name)

DATE:

(Typed name)

DATE:

Airport Electric Co.,  
6342 S. Central Ave  
Chicago, IL 60638

**CONTRACTOR** (Firm name)

Oak Brook Park District  
1450 Forest Gate Road  
Oak Brook, IL 60523

**OWNER** (Firm name)

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

(Typed name)

DATE:

(Typed name)

DATE:

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# Airport Electric Co.

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July 26, 2018

Wight Construction  
2500 N. Frontage Rd.  
Darien, IL. 60561

Attn: Adam Tomsha

Re: Oak Brook Park District – Central Park  
1500 Forest Gate Road  
Oak Brook, IL.

Change Order No. 3

Adam,

Below is the cost summary associated with the project base scope of work reduction as discussed in the field on July 11, 2018 .

\* Project Reduction Summary:

1. Baseball Field #1 Feeder Extension & Existing Receptacle Post Relocation Scope.
2. Installation of (2) 2" Empty Conduits w/ Handhole.

\* Total Scope Reduction Credit Amount.....(\$10,419.00)

If you have any questions regarding this proposal please contact our Estimating Department accordingly.

Sincerely,  
Airport Electric Company  
Rick Stiegal





# AIA<sup>®</sup> Document G701/CMa<sup>™</sup> – 1992

## Change Order - Construction Manager-Adviser Edition

<b>PROJECT</b> <i>(Name and address):</i> Oak Brook Park District Central Park Renovations	<b>CHANGE ORDER NUMBER:</b> KC-03 <b>INITIATION DATE:</b>	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>CONSTRUCTION MANAGER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i> The Kenneth Company 16W064 Jean Road Lemont, IL 60439	<b>PROJECT NUMBERS:</b> 07-5646-04 / <b>CONTRACT DATE:</b> 01/15/18 <b>CONTRACT FOR:</b> Playground Equipment	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

The owner finds this Change Order germane to the original contract signed with The Kenneth Company and in the best interest of the owner.

The original Contract Sum was	\$	253,044.00
Net change by previously authorized Change Orders	\$	1,930.00
The Contract Sum prior to this Change Order was	\$	254,974.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	410.00
The new Contract Sum including this Change Order will be	\$	254,564.00

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.**

Wight Construction Services, Inc.  
2500 N. Frontage Road  
Darien, IL 60561

Wight & Company  
2500 N. Frontage Road  
Darien, IL 60561

CONSTRUCTION MANAGER *(Firm name)*

ARCHITECT *(Firm name)*

ADDRESS

ADDRESS

BY *(Signature)*

BY *(Signature)*

*(Typed name)*

DATE:

*(Typed name)*

DATE:

The Kenneth Company  
16W064 Jean Road  
Lemont, IL 60439

Oak Brook Park District  
1450 Forest Gate Road  
Oak Brook, IL 60523

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

ADDRESS

ADDRESS

BY *(Signature)*

BY *(Signature)*

*(Typed name)*

DATE:

*(Typed name)*

DATE: