



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**April 16, 2018 – 6:30 p.m.**  
**Canterberry Room**

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2018 – APRIL 30, 2019 (Notice of the Public Hearing was published in the *Doings-Oak Brook Newspaper – April 5, 2018.*)
  - a. Call to Order and Roll Call
  - b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2018 – April 30, 2019
  - c. Adjournment of Public Hearing
2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
3. OPEN FORUM
4. CONSENT AGENDA
  - a. APPROVAL OF April 16, 2018 AGENDA
  - b. APPROVAL OF MINUTES
    - i. March 15, 2018 Special Meeting Minutes
    - ii. March 19, 2018 Regular Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2018
    - i. Approval of Warrant No. 610
5. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications
6. STAFF RECOGNITION
  - a. None
7. REPORTS:
  - a. Administrative, IT, and Marketing Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report





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**8. UNFINISHED BUSINESS**

- a. Ordinance 18-0416: An Ordinance Setting Forth The Budget And Making Appropriation Of Sums Of Money For All Of The Necessary Expenditures Of The Oak Brook Park District Of Cook And DuPage Counties, Illinois For The Corporate Purpose For The Fiscal Year Beginning May 1, 2018 And Ending April 30, 2019.
- b. Ordinance 18-0417: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation
- c. Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008 by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center for School Year 2018- 2019
- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between The Board Of Education Of Butler School District #53 And The Oak Brook Park District For A Before And After School Program At Brook Forest Elementary School for School Year 2018-2019
- e. Bid for Apparel Screen Printing and Embroidery
- f. Ordinance 18-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018
- g. Intergovernmental Agreement Between County of DuPage, Illinois and The Oak Brook Park District for The Central Park BMP Water Quality Improvement Project

**9. NEW BUSINESS**

- a. Ginger Creek Gabion Weir Project Bid
- b. Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for Installation of Playground Equipment
- c. Tennis Center Court Fees
- d. Brochure Printing and Mailing Services Bid
- e. Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof





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9. NEW BUSINESS CONTINUED:

- f. Resolution 18-0419: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Musco Lighting, LLC (\*\*\*)Requires Waiving the Board Rules to Approve at this Meeting.)
- g. Resolution 18-0420: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Allied Landscaping. \*\*\* Requires Waiving the Board Rules to Approve at this Meeting.)

10. ADJOURN TO CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

11. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, January 15, 2018
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District

12. RECONVENE OPEN SESSION

13. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

14. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON May 21, 2018, 6:30 p.m.

15. ADJOURNMENT





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1. **PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2018 – APRIL 30, 2019** *(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 5, 2018.)*
  - a. Call to Order and Roll Call *[Call to Order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2018 – April 30, 2019 and ask the Recording Secretary to conduct the Roll Call.]*
  - b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2018 – April 30, 2019 *Ask staff for presentation of the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2018 – April 30, 2019.*

*Then ask whether there are any public comments on the Proposed Budget and Appropriation Ordinance. If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
  - c. Adjournment of Public Hearing *[Ask for Motion (and Second) to Adjourn the Public Hearing. **Voice vote -- "All in favor. . . "**]*
2. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL** *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
3. **OPEN FORUM** *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners]*
4. **CONSENT AGENDA** *Request a Motion (and Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.** [Then Ask for a Motion (and Second) to Approve the Consent Agenda, as Presented. **Roll Call Vote...**]*
  - a. **APPROVAL OF April 16, 2018 AGENDA**
  - b. **APPROVAL OF MINUTES**
    - i. March 15, 2018 Special Meeting Minutes
    - ii. March 19, 2018 Regular Meeting Minutes
  - c. **APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2018**
    - i. Approval of Warrant No. 610





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5. COMMUNICATIONS/PROCLAMATIONS *[Discussion Only]*
  - a. Board of Commissioners to share communications
  
6. STAFF RECOGNITION *[Discussion Only]*
  - a. None
  
7. REPORTS: *[Discussion Only]*
  - a. Administrative, IT, and Marketing Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report
  
8. UNFINISHED BUSINESS
  - a. Ordinance 18-0416: An Ordinance Setting Forth The Budget And Making Appropriation Of Sums Of Money For All Of The Necessary Expenditures Of The Oak Brook Park District Of Cook And DuPage Counties, Illinois For The Corporate Purpose For The Fiscal Year Beginning May 1, 2018 And Ending April 30, 2019. *[Request a motion and a second to Approve Ordinance 18-0416: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019. Roll Call Vote...]*
  - b. Ordinance 18-0417: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation *[Request a motion and a second to Approve Ordinance 18-0417: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation. Roll Call Vote...]*
  - c. Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008 by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center for School Year 2018- 2019 *[Request a motion and a second to approve the Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008 By and Between the Board of Education of Butler School District # 53, the Oak Brook Park District, and the LaGrange*





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*Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Year 2018-2019. **Roll Call Vote...***

- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between The Board Of Education Of Butler School District #53 And The Oak Brook Park District For A Before And After School Program At Brook Forest Elementary School for School Year 2018-2019 *[Request a motion and a second to Approve the Renewal of the Intergovernmental Agreement Dated January 18, 2016 By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a before and after school program at Brook Forest Elementary School for School Year 2018-2019. **Roll Call Vote...**]*
  - e. Bid for Apparel Screen Printing and Embroidery *[Request a motion and a second to accept the quoted prices for apparel items as stated in the Bid Submittal Form and to approve an Agreement between the Oak Brook Park District and Next Generation Screen Printing and Embroidery, Inc. in accordance with the quoted prices for a not to exceed cost of \$34,000. **Roll Call Vote...**]*
  - f. Ordinance 18-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018 *[Request a motion and a second to approve Ordinance 18-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018. **Roll Call Vote...**]*
  - g. Intergovernmental Agreement Between County of DuPage, Illinois and The Oak Brook Park District for The Central Park BMP Water Quality Improvement Project *[Request a motion and a second to approve an Intergovernmental Agreement between the County of DuPage, Illinois and the Oak Brook Park District for the Central Park BMP Water Quality Improvement Project. **Roll Call Vote...**]*
9. **NEW BUSINESS**
- a. Ginger Creek Gabion Weir Project Bid *[For Review and Discussion Only.]*
  - b. Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for Installation of Playground Equipment *[For Review and Discussion Only.]*





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**9. NEW BUSINESS CONTINUED:**

- c. Tennis Center Court Fees *[For Review and Discussion Only.]*
- d. Brochure Printing and Mailing Services Bid *[For Review and Discussion Only.]*
- e. Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[For Review and Discussion Only.]*
- f. Resolution 18-0419: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Musco Lighting, LLC (\*\*Requires Waiving the Board Rules to Approve at this Meeting.) *[Request a motion and a second to waive the Board's Rules to Approve at this Meeting, Resolution 19-0419, a Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price with Musco Lighting, LLC in the Amount of \$9,900 for a New Total Cost Not-to-Exceed \$298,550. Roll Call Vote...]*

*The request a motion and a second to Approve Resolution 19-0419, a Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price with Musco Lighting, LLC in the Amount of \$9,900 for a New Total Cost Not-to-Exceed \$298,550. Roll Call Vote...]*

- g. Resolution 18-0420: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Allied Landscaping. \*\*\* Requires Waiving the Board Rules to Approve at this Meeting.) *[Request a motion and a second to Waive the Board 's Rules to Approve at this meeting, Resolution 18-0420, a Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price with Allied Landscaping Corporation in the Amount of \$6,530, for a new total cost not-to-exceed of \$167,360. Roll Call Vote...]*

*Then request a motion and a second to approve Resolution 18-0420, a Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price with Allied Landscaping Corporation in the Amount of \$6,530 for a new total cost not-to-exceed \$167,360. Roll Call Vote...]*





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10. **ADJOURN TO CLOSED SESSION:** For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act  
*[Request a motion and second to adjourn the Open Session of the regular Board Meeting and convene the Closed Session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act. **Roll Call Vote**]*
11. **CLOSED SESSION**
  - a. Discussion and Approval of Closed Meeting Minutes, January 15, 2018
  - b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District
12. **RECONVENE OPEN SESSION** *[Request a motion and a second to Adjourn the Closed Session of the April 16, 2018 Regular Meeting. Roll Call Vote. Then request a motion and a second to Reconvene to the Open Session of the April 16, 2018 Regular Meeting. **Roll Call Vote**]*
13. **POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION** *[The Board may wish to take action on the items discussed in closed session. If the Board so concurs, the Park District's attorney will provide direction and assist with the proper motion language.]*
14. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON May 21, 2018, 6:30 p.m.** *[Announce the next regular meeting of the Oak Brook Park District Board of Park Commissioners will be held on May 21, 2018, 6:30 p.m.]*
15. **ADJOURNMENT** *[Request a motion and second to Adjourn the Meeting. **Voice Vote** "All In Favor"…]*





**Legal Notices**

**Legal Notice**  
The Village of Western Springs, Cook County, Illinois, does hereby invite sealed bids for the following: 2018 RECREATION CENTER ROOF

Bids will be received until 10:00 A.M. Prevaling Local Time on the Thursday, April 19, 2018 by mail or delivered by hand to the Office of the Village Clerk, Village of Western Springs, 740 Hillgrove Avenue, Western Springs, Illinois, 60558-0528 immediately after which time and at such place all bids will be publicly opened and read aloud. Bids shall be submitted in an opaque, sealed envelope plainly marked with the title of the contract.

Those desiring to bid may obtain copies of the contract, specifications and other bidding documents at the Western Springs Village Hall, 740 Hillgrove Avenue, Western Springs, Illinois, or at [www.wsprings.com/bids](http://www.wsprings.com/bids). A pre-bid conference walk through will be held at the RECREATION CENTER, 1500 Walker Street, Western Springs, 60558, on Tuesday, April 10, 2018 at 9:00:00 AM All interested parties are mandatory to attend. The purpose of the pre-bid walk through is to allow potential bidders an opportunity to present questions to staff and obtain clarification of the requirements of the bid documents. Minutes of the conference will not be published.

As evidence of good faith, each bid shall be accompanied by a bid bond, bank draft or certified check and made payable to the Village of Western Springs, Illinois, in the amount of five hundred dollars (\$500), which shall be submitted to secure the Village against loss occasioned by failure of the bidder to abide by and comply with the terms of his bid.

The successful bidder shall be required to furnish payment and performance bonds in the full amount of the bid or proposal, at the time a contract is awarded, to the Village of Western Springs by a surety company authorized to do business in the State of Illinois and approved by the Village. Failure to produce acceptable bonds will constitute default and the bid bond will be forfeited. No bid shall be withdrawn after the opening of bids without the consent of the Village for a period of sixty (60) days after the scheduled time of closing bids.

Bidders will be required to comply with all laws including those related to employment of labor and the payment of local prevailing wage rates, including any revisions by the Department of Labor of the prevailing rate of hourly wages which revised rate shall apply to this contract and any related sub-contractor contracts. The prevailing rate of wages is subject to revision from time to time by the Department of Labor and are available on the Department's official website. Each bidder shall satisfy the Village as to his ability, financial and otherwise, to perform the work specified.

The Village Board reserves the right to reject any applicable bids for any reason, if it decides that such rejection is in the Village's interest, to reject any nonconforming bids, to waive any informalities in bidding, and to make award on that bid, which, in its opinion, is most advantageous to the Village. The contract will be awarded to the lowest responsible bidder.

VILLAGE OF WESTERN SPRINGS  
By Bridget Fitzgerald, Village Clerk  
04/05/2018 5542805

**SELL, SELL, SELL**

**Your Stuff!**  
Placing an ad in the classifieds is the most cost-effective way to sell your home, car or valuables! Call 866-399-0537 or go online to [placeanad.tribunesuburbs.com](http://placeanad.tribunesuburbs.com) to place your advertisement.

**Legal Notices**

**Legal Notice**  
The Board of Education of LEYDEN HIGH SCHOOL DISTRICT NO. 212 will receive sealed bids for the following:

Science Room Renovation Work by a General Contractor to be performed at the following school:

EAST LEYDEN HIGH SCHOOL  
3400 North Rose Street  
Franklin Park, Illinois 60131

Sealed bids for such work shall be delivered by hand or mail and must be received by 2:00PM on Monday, April 23, 2018 by the office of the Chief School Business Official, Leyden High School District No. 212, 3400 North Rose Street, Franklin Park, Illinois 60131. Bids will be opened and read at that time. Bidders are invited to be present at the bid opening.

All interested bidders must demonstrate previous experience with school renovation projects in Illinois schools and complete and file with the Architect a confidential AIA-A305 Contractor's Qualification Statement. The Qualification Statement must be reviewed by the Architect before bid documents can be obtained. Please email completed AIA-305 forms to SPM Architects, Inc. at [mimelendez@spmarchitect.com](mailto:mimelendez@spmarchitect.com)

A MANDATORY PRE-BID MEETING shall be held at 2:30PM on Tuesday April 10, 2018 at East Leyden High School (see address above). Contractors interested in attending the pre-bid shall contact the architect's office: SPM Architects, Inc. 708-671-0446.

Qualified bids must include a Bid Security in the amount of ten percent (10%) of the Base Bid, which shall be a bid bond or certified check. The school district reserves the right to reject a bid from a contractor who in the school district's opinion does not exhibit experience equal to the size and scope of this project.

The Board of Education reserves the right to accept or reject any or all bids for the Science Room Renovation Work. Bidders may not withdraw a bid for a period of sixty (60) days after the date set for the opening thereof.

SIGNED: Secretary  
Board of Education  
LEYDEN HIGH SCHOOL DISTRICT NO. 212  
3400 North Rose Street  
Franklin Park, Illinois 60131  
04/03/2018 5542998

**NOTICE OF PUBLIC HEARING REGARDING THE VILLAGE OF BURR RIDGE'S FISCAL YEAR 2018-19 BUDGET**

The Corporate Authorities of the Village of Burr Ridge will conduct a public hearing to consider the tentative Budget for Fiscal Year 2018-19 (commencing May 1, 2018 and ending April 30, 2019) on April 9, 2018, at 7:00 p.m. in the Village Hall Board Room located at 7660 County Line Road, Burr Ridge, Illinois 60527. This hearing shall be open to the public. Any person desiring to appear at the public hearing and provide comments on the tentative Budget for Fiscal Year 2018-19 to the Corporate Authorities will be heard. The tentative Budget is available and may be inspected by the general public at the Village Clerk's Office located at 7660 County Line Road, Burr Ridge, Illinois 60527, phone number 630-654-8181.

VILLAGE OF BURR RIDGE, ILLINOIS  
04/05/2018 5539318

**NOTICE-PLEASANT DALE PARK DISTRICT 7425 South Wolf Road Burr Ridge, Illinois 60527**

Please be advised that the public hearing on the budget and appropriation ordinance for the fiscal year May 1, 2018 through April 30, 2019 will be held on Wednesday, April 11, 2018, at 7:00 P.M., in its boardroom at Walker Park, 7425 South Wolf Road, Burr Ridge, Illinois. Copies of the tentative budget and appropriation ordinance are available for public inspection at said address.  
CHARLES C. JOHNSON, Secretary  
04/05/2018 5532615

**Legal Notices**

**NOTICE OF SALE IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS, COUNTY DEPARTMENT, Chancery Division.**  
Brendan Financial, Inc., Plaintiff vs. Michelle Kemp, individually, and as Special Representative for Jessie Smith, Deceased, Unknown Owners, and Non-Record Claimants, Defendants.  
Case No. 15 CH 08338

Pursuant to a Judgment made and entered at said Court in the above entitled cause on March 10, 2017, Thomas J. Dart, Sheriff of Cook County, Illinois, will on April 16, 2018 at 1:00 p.m. in Room 06 of the lower level of the Richard J. Daley Center, 50 West Washington Street, Chicago, Illinois, sell at public auction the following described premises and real estate mentioned in said Judgment:

LOT 3 IN AUBURN GARDENS, BEING ALBERT A BILLASCH'S RESUBDIVISION OF LOTS 7 TO 24, INCLUSIVE IN BLOCK 2 IN RE- SUBDIVISION OF BLOCKS 2 AND 3 OF SISSON'S SUBDIVISION OF THE WEST 1/2 OF THE EAST 1/2 AND THE RESUBDIVISION OF BLOCKS 1 AND 4 OF GILBERT'S SUBDIVISION OF THE EAST 1/2 OF THE WEST 1/2 AND ALL OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWNSHIP 38 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS. P.I.N. 20-32-305-029-0000  
Address: 8322 S. Elizabeth Street, Chicago, IL 60620

Improvements: Single family residence.  
Sale shall be under the following terms: The real estate described herein, with all improvements, fixtures and appurtenances is sold "AS IS" condition. The subject property is offered for sale without any representation as to quality or quantity of title and without recourse to Plaintiff. Premises will NOT be open for inspection, and Plaintiff makes no representations nor any warranties as to the condition of the property.

There shall be no proration of taxes, assessments, water bills or any other bill that may accrue or has accrued in association with the property. The deposit required at the time of sale will be between 10% and 25% of the successful bid. The balance of the bid amount is required to be paid within 24 hours of sale. All payments of the amount bid shall be in certified funds. The judgment amount is \$118,306.58 with accruing post judgment interest and accruing costs.

At any time, if the sale is set aside for any reason, the purchaser shall have no recourse or claims against the mortgagee's attorney(s). Prospective bidders are to check the court file and verify information herein and therein. Sale shall be subject to general taxes, special assessments, and any liens or encumbrances that have priority. For information: Scott R. Barfuss, Plaintiff's Attorney, 24 East Avenue, Riverside, IL 60546. Tel. No. (708) 788-4870.  
This is an attempt to collect a debt pursuant to the Fair Debt Collection Practices Act and any information obtained will be used for that purpose.  
03/22, 03/29, 04/05/18 5513326

**BUSINESS OWNERS**

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**CAR OWNERS**

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**Legal Notices**

**Notice of Public Sale of Personal Property**  
**Metro Self Storage**

Notice is hereby given that the undersigned self storage units will be sold at a public sale by competitive bidding in their entirety to the highest bidder to satisfy the lien of the Lessor, with Metro Storage LLC as managing agent for Lessor, for rental and other charges due from the undersigned. The said property has been stored and is located at the respective address below. The sale will be conducted under the guidance of Christopher Rosa (441.002059) on behalf of the facility's management. Units will be available for viewing and bidding five (5) days prior to the sale on [www.StorageStuff.com](http://www.StorageStuff.com). Bid, bidding will close on April 25, 2018 beginning at 9:30 AM. The terms of the sale will be cash only to the highest bidder. A 10% buyer's premium will be charged per unit. All sales are final. Metro Self Storage LLC reserves the right to withdraw any or all units, partial or entire, from the sale at any time before the sale or to refuse any bids. The property to be sold is described as "general household items" unless otherwise noted. All contents must be removed completely from the property within 48 hours or sooner.

**Metro Self Storage - 60 East Lake St., Northlake, IL 60164, 708-344-3346**  
Unit A36 Minerva Galvan, Unit A36 Miverva Galvan, Unit E35 Roberto Sanchez, Unit C41 Juan Bustamante.

**Metro Self Storage - 465 N. Des Plaines, Chicago, IL 60654, 312-243-2222**  
Unit 5197 Jeffrey Epstein, Unit 2121 Jim Anderson, Unit 2121 James S. Anderson.

**Metro Self Storage - 3220 West Touhy Ave, Skokie, IL 60077, 847-406-1006**  
Unit 870 Maurice Davis, Unit 1043 Jose Gutierrez.  
03/29 & 04/05/2018 5526059

**Probate**

**IN THE CIRCUIT COURT OF THE EIGHTEENTH JUDICIAL CIRCUIT STATE OF ILLINOIS COUNTY OF DUPAGE**

In re: The Estate of Sara C. Weber  
Case number 2017 P 1094  
Notice is given of the death of Sara C. Weber whose address was 407 Traube, Clarendon Hills, IL 60514. Letters of Office were issued on January 31, 2018 to Andrew W. Schmidt, 119 Walker, Clarendon Hills, IL 60514 as Executor whose attorney is Kathleen R. Ryding/Huck Bouma PC. Claims against the estate may be filed in the Office of CHRIS KACHROUBAS, Circuit Court Clerk, 505 N. County Farm Road, Wheaton, Illinois or with the Representative, or both on or before September 22, 2018. Any claim not filed within that period is barred. Copies of a claim filed with the Circuit Court Clerk must be mailed or delivered to the representative and to the attorney, if any, within 10 days after it has been filed with the Clerk.  
Kathleen R. Ryding/Huck Bouma DuPage Attorney Number: 7800 Attorney for: Andrew W. Schmidt  
1755 S. Naperville Road, Suite 200 Wheaton, IL 60189  
630-221-1755

3/22, 3/29, 4/5/2018 5516680

**APARTMENT FOR RENT?**

The search begins here! Many apartment and home hunters check the Classifieds before looking for a new place to live. Advise your rental units with us to get a jump on the competition! Call 866-399-0537 or visit [placeanad.tribunesuburbs.com](http://placeanad.tribunesuburbs.com)

**Public Hearings**

**NOTICE TO BIDDERS**  
Rhodes School District 84.5 is accepting sealed bids for the following items:

Portable four-post bus lift along with four high lift jack stands

Bids will be publicly opened and read at the District Office, Rhodes School District 84.5, 8931 West Fullerton Ave, River Grove, IL 60171 at 10:00am, local time on Tuesday, April 24, 2018. Bids received after the time and date of bid opening will not be considered.

The Board of Education reserves the right to reject any and all bids or parts thereof, to waive any irregularities or informalities in bidding procedures and to award the purchasing contract in a manner best serving the interests of the Owners.

For information on the specifications of the bus lift, please contact:

Robert Boyte, Mechanic  
Rhodes School District 84.5  
8931 W Fullerton Ave  
River Grove, IL 60171  
708-420-3595  
rboyte@rhodes.k12.il.us

Board of Education  
Rhodes School District 84.5  
8931 West Fullerton Ave  
River Grove, IL 60171  
4/5/2018 5528940

**LEGAL NOTICE NOTICE OF PUBLIC HEARING FOR THE PROPOSED BUDGET AND APPROPRIATIONS ORDINANCE**

NOTICE IS HEREBY GIVEN THAT THE Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, will conduct a public hearing regarding the proposed budget and appropriations ordinance for the fiscal year commencing May 1, 2018 and ending April 30, 2019, at the Oak Brook Park District, Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, Monday, April 16, 2018, at 6:30 PM, during the Regular Meeting of the Board of Commissioners, at which time the proposed Budget and Appropriation Ordinance will be adopted.

Copies of the proposed ordinance are available for public inspection at the Park District Administration Office, 1450 Forest Gate Road, Oak Brook, Illinois, during normal business of 9:00AM - 4:30PM.

Laure L. Kosey, Board Secretary  
Oak Brook Park District  
4/5/2018 5542229

**Storage - Legal**

**Notice of Public Sale**  
Notice is hereby given that the undersigned will sell, to satisfy lien of the owner, according to (270 ILCS) Self-Service Storage Facility Act, 1 at public sale by competitive bidding on [www.storagestuffs.com](http://www.storagestuffs.com) ending on April 11th, 2018 at 10:00 am or after for units located at:

Compass Self Storage  
3000 N River Rd.  
River Grove, IL 60171

The personal goods stored therein by the following may include, but are not limited to general household, furniture, boxes, clothes and appliances. Purchases must be made with cash only and paid at the time of sale. All goods are sold as is and must be removed at the time of purchase. Compass Self Storage reserves the right to refuse any bid. Sale is subject to adjournment.  
Unit# Tenants Name  
205 Sebastiano Ferrara  
3/29, 4/5/2018 5518750

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**MINUTES OF A SPECIAL MEETING  
OF THE  
OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS  
March 15, 2018**

A special meeting of the Oak Brook Park District Board of Commissioners was held on Thursday, March 15, 2018, at 9:00 a.m., at the Oak Brook Park District Central Park West, 1500 Forest Gate Road, Oak Brook, Illinois, 60523.

1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the meeting to order at 9:08 am. President Sharon Knitter and Commissioner Tom Truedson answered present. Commissioners Tan, Trombetta, and Carson were absent. Also, in attendance were Laure Kosey, Executive Director; Bob Johnson, Director of Parks and Planning; Marco Salinas, Chief Financial Officer; Dave Thommes, Director of Recreation and Facilities, 34 staff members from various departments of the Park District, and guest presenters from "We are Campfire Concepts."

2) APPROVAL OF THE MARCH 15, 2018 AGENDA OF THE SPECIAL MEETING TT SK

Motion: Tom Truedson made a motion, seconded by Sharon Knitter to approve the March 15, 2018 Agenda of the Special Meeting.

Ayes: Truedson, Knitter

Nays: None

Absent: Carson, Tan, and Trombetta

3) OPEN FORUM

No one addressed the board.

4) COMMUNICATIONS

a) Commissioners to share communications

No communications were shared.

5) UNFINISHED BUSINESS

a) None

6) NEW BUSINESS

a) Oak Brook Park District Comprehensive Master Planning

Executive Director Laure Kosey thanked all participants for being in attendance and working on the Oak Brook Park District's comprehensive Master Plan.

Ms. Kosey introduced the Master Plan facilitators, Jarrod Scheunemann, and Lori Kay Paden from "We are Campfire Concepts."

Mr. Scheunemann and Ms. Paden shared their professional backgrounds and stated their appreciation for the field of parks and recreation.

Mr. Scheunemann said that he is very familiar with the Oak Brook Park District, its programs and parks, as he had facilitated the community survey on behalf of the park district in 2016.

Mr. Scheunemann and Ms. Paden proceeded to ask questions and conduct activities that helped the commissioners and staff review the park district's mission statement, which is to provide "the very best in park and recreational opportunities, facilities and open land for our community."

President Knitter commented that it makes her happy to serve in her role as a park commissioner for Oak Brook, and the impact that can be made in the community. She said we need to focus on the millennials, which will be largest demographic we can look forward to serving.

Mr. Scheunemann said that Oak Brook is the 63<sup>rd</sup> wealthiest community in the nation. Residents can purchase better fitness equipment than what is available at the district and have beautiful pools and tennis courts in their yards. Yet, the residents' responses in the last survey indicated their support of the park district because of the quality that the park district provides.

Residents' survey responses indicated interest in additional walking path trails, increased group fitness class for adults, and maintaining the facilities and parks. Also noted from the survey was that 54% of residents over the age of 45 did not use the park district. The park district needs to create programs and provide ways for these residents to enjoy the park district.

Commissioners and staff reviewed the 2011 Master Plan accomplishments which are the improved trails in Central Park, installation of the synthetic turf field with lights, construction of the maintenance garage, disc golf course and Splash Island.

Commissioners and staff reviewed the items that have been achieved which were not part of the 2011 Master Plan which include the installation of the new financial software, upgrades to building automation systems, installation of a new front porch railing at the Tennis Center, new website design, plans for the construction of the universal playground – the first one that will be fully fenced in, managing the pool at the Village owned Bath and Tennis Club, and the ADA assessment.

A review of the park district's accomplishment of receiving the IAPD/IPRA State Accreditation and the national accreditation from the Commissioner for Accreditation of Park and Recreation Agencies (CAPRA). These accreditations are very important. Dave Thommes, Director of Recreation and Facilities, said that the accreditations helped us to work together to improve policies, procedures and operations. The accreditations validate the value of the park district to the community.

Through a puzzle activity, Commissioners and staff learned that the park district may not have all the answers and that it is important to work with other teams.

The District's core values and mission statement were reviewed and it was noted that all must realize their part in the mission and the core values of the park district.

Commissioners are an important part of the community and are elected to represent the community and its recreational needs.

The District needs vision to be able to put the future picture together. A discussion was had on the accomplishments of the District as they pertain to the District's core values: Communication, Collaboration, Accessibility & Inclusion, Holistic Wellness; Consistent Customer Service, and Environmental Conservation & Stewardship.

Commissioners and staff then brainstormed for ideas on where the District could go in the next 10 years and voted to which ideas should be considered.

Jarrold Scheunemann will tabulate the ideas and votes and present a report to the Board of Commissioners.

7) THE NEXT REGULAR MEETING WILL BE HELD ON March 19, 2018, 6:30 p.m.

President Knitter announced the next regular meeting of the Board of Commissioners will be held on March 19, 2018 at 6:30 p.m.

8) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by President Knitter to adjourn the meeting at the hour of 12:10 p.m. The motion passed by voice vote.

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Laure L. Kosey, Executive Director

**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
March 19, 2018 – 6:30 p.m.  
Canterberry Room**

1. REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Tan, Truedson, Trombetta, and President Knitter answered "present." Commissioner Carson was absent. Also present were Laure Kosey, Executive Director, Marco Salinas, Chief Financial Officer, Dave Thommes, Director of Recreation and Facilities, and Bob Johnson, Director of Parks and Planning.

- a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of a family or other emergency as provided in section I-G-1 of the Board Rules.

Commissioner Carson was unable to attend via audio conference, so no motion was required.

2. OPEN FORUM

President Knitter asked if anyone in the audience wanted to address the Board.

There were no comments.

3. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the February 19, 2018, Consent Agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

- a. APPROVAL OF MARCH 19, 2018 AGENDA

- b. APPROVAL OF MINUTES

- i. February 19, 2018 Regular Meeting Minutes

- ii. February 19, 2018 Special Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING February 28, 2018

i. Approval of Warrant No. 609

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked the Board members if they had any communications.

There were no shared communications.

b. Jim Belden, Demand Response Presentation

Jim Belden, of Belden Energy Solutions, made his presentation regarding Demand Response. All materials presented can be found in the Park District records.

Belden Energy Solutions is an energy consulting firm based in Chicago that helps businesses and institutions procure electricity supply, natural gas supply, demand response, and other energy efficiency services. Mr. Belden said he works with two electrical suppliers and that he would match the Park District with the provider that would offer the best cost saving for the Park District.

Mr. Belden said by joining the Demand Response program, you agree to participate in an annual test during the peak summer months wherein the Park District would reduce energy usage for a determined period of about one hour. By doing so, the Park District would receive approximately \$4,000 to \$5,000. He said if the Park District chooses not to participate in the test, there would be no penalty; there simply would be no participation compensation.

Mr. Belden stated that for clients who can reduce electricity consumption during times of peak system demand, Demand Response Programs may offer significant financial rewards. Demand Response alerts are called when demand for electricity threatens to outpace supply, which typically occurs during hot summer days. Additionally, a Demand Response event can occur if generation or transmission systems are disrupted from normal system operations. He noted that there has been no such electrical supply disruption in this region since 2005.

President Knitter asked if the Park District would remain a ComEd customer.

Mr. Belden said you would remain a ComEd customer; you would simply be receiving the electrical supply from a third party.

Ms. Kosey noted that the Park District already is receiving its supply from a third party. President Knitter was concerned that by participating in the program, we would risk inconveniencing our customers.

Mr. Belden again stressed that if the Park District exceeded its pledged usage reduction during the test or a declared emergency, there would be no financial penalty.

Mr. Belden stated that the Elmhurst Park District has participated in this program for several years with no problems. He said they send out alerts to its users regarding upcoming tests.

Commissioner Truedson said he doesn't believe patrons would notice when the test was underway and thinks that it is wise for the Park District to participate in this program as it is another step in its mission to go green.

It was confirmed that there are no capital costs to enroll or participate.

Commissioner Tan said he believes that our residents would be agreeable to participating in this program.

Commissioner Truedson said he has talked to the Elmhurst Park District' Director and Facilities Manager and both think the program is great. They told him that it helps to make you smarter about energy usage. He also said by participating in the program, we would already have a plan in place to effectively reduce energy if there is a grid emergency.

Commissioner Trombetta said the Park District has an obligation to help the electrical grid system.

Ms. Kosey said she and staff need to further research the program.

After lengthy discussion, the Board directed staff to take the necessary steps to participate in this program.

The Board suggested that staff be realistic about the pledged reduction figure, so that it is set at a sustainable level.

Mr. Belden suggested that with each year in the program, the Park District can become more and more aggressive with their pledge.

## 5. STAFF RECOGNITION

- a. None

## 6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey highlighted the current sponsorships received noting that \$67,000 was received from Evergreen Bank for naming rights at the synthetic turf field.

President Knitter suggested that there be monthly reports rather than quarterly reports for the sponsorship fund.

There were no further questions regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said that expenditures are very favorable and comparable to last year's figures.

President Knitter asked for Mr. Salinas' thoughts on the new accounting software. Mr. Salinas said he is very happy with its capabilities.

There were no further questions regarding Mr. Salinas' report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said staff received three quotes for a new door in the hallway by the Studio C, including one for an electric sliding door. He also noted that quotes were also sought for an exhaust fan in the same area in order to reduce humidity. Mr. Thommes noted that he confirmed with the Village that installing a door in this area will not break any fire codes. He said that the electrical door quote came in at approximately \$10,000-\$12,000 and the quotes for a regular door came in substantially lower at approximately \$2,000-\$4,000.

President Knitter said that she would like to see a monthly report on the park district's management of the pool at the Bath and Tennis Club.

Mr. Thommes noted that there have been several non-resident users of the B&T pool that are upset about the new hours at the facility.

Mr. Thommes noted that the Village has a deadline of April 1, 2018, to provide the Park District with a list of needed repairs at the B&T pool.

Mr. Thommes noted that staffing for the B&T pool is nearly complete.

There were no further questions regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said that the removal of existing lights at ballfield #1 will be begin tomorrow with construction fencing to be installed at the ballfields and the site for the universal playground.

It was noted that the project completion deadline is August 18, 2018.

Mr. Johnson noted that the Park District was awarded a DuPage County Stormwater Grant which will go towards the weir replacement project and the Central Park Improvement Project permeable pavers.



In regard to the proposed electric charging parking spaces, President Knitter said she is concerned about the Park District's obligations for accidents and malfunctions.

Ms. Kosey said the Park District would be insured for these types of obligations via PDRMA. She also said that before we enter an agreement for these chargers, the proposal would be reviewed and vetted by our attorneys.

It was noted that the proposed charging stations would be located at the FRC and Tennis Center.

Commissioner Truedson said he would not like the chargers installed in premium parking spaces.

Mr. Johnson said the chargers need to be installed close to the building for electrical wiring purposes as the power is pulled from the building.

President Knitter said she does not want these charging spaces to inconvenience the handicap spots.

## 7. UNFINISHED BUSINESS

### a. Turf Grass Mowing Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to accept the bid from, and approve an agreement with, Classic Landscape, Ltd. For turf mowing services and hand weeding, for a total contract price not-to-exceed \$54,000.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

### b. Resolution 18-0319: A Resolution Authorizing and Approving Change Orders Involving an Increase in the Contract of \$10,000 Or More for the Family Locker Room Project

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution 18-0319: A Resolution authorizing and approving a change order involving an increase in the contract price of \$10,000.00 or more for the Family Locker Room Project.

Mr. Thommes noted that this cost is for final repairs and adjustments that resolve all of the outstanding items on the punch list and said that the project came in under budget.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

c. Electric Vehicle Charging Stations

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the proposal from Kapital Electric, Inc. for the installation of electric vehicle charging stations pending the completion of a letter of intent agreement between the Oak Brook Park District and Tesla, Inc.

Commissioner Trombetta asked who approached the Park District with this proposal.

Mr. Johnson said that he was approached by Kapital Electric while they were installing these charging stations at Village facilities.

Ms. Kosey said the Board can table the matter if it is not comfortable with voting on it this evening.

Commissioner Trombetta said that we cannot give up six spaces on a full-time basis for these charging stations.

Commissioner Truedson said he has several concerns regarding the charging stations. He said he did some research on electric cars and found that there are several manufacturers who are not going to produce electric cars because of the huge environmental problem with battery disposal. He questioned whether offering these charging stations would offer a real benefit.

Commissioner Tan questioned whether our residents really need these charging stations since they live so close to the facilities.

It was confirmed that six chargers would consist of four which can only be used by Tesla vehicles and the remaining two would have universal plugs.

President Knitter said the Board must consider whether the positives outweigh the negatives.

Commissioner Truedson said he recommends not installing these charging stations because there is more of a downside than benefit. Commissioners Trombetta and Tan agreed.

There was no further discussion and the Board rejected the motion by roll call vote.

Ayes: None

Nays: Commissioners Truedson, Tan, Trombetta and President Knitter.

Absent: Commissioner Carson

8. NEW BUSINESS

a. Budget for Fiscal Year 2018 - 2019

The tentative Budget and Appropriation Ordinance 18-0416 for Fiscal Year May 1, 2018 – April 30, 2019 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 15, 2018. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of

Commissioners. The Public Hearing is scheduled to occur at the April 16, 2018 regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 5, 2018.

The budget was presented for review and discussion only.

Ms. Salinas reviewed the updated schedules and noted the changes made since the February meeting. He said the District published the notice of the availability of the budget for public review and there will be a public hearing at the April Board Meeting prior to the Board's approval of the budget. He said that he doesn't foresee any big changes being made to the budget between now and then.

Staff confirmed with the Board that Park District revenue is derived from approximately 60% programming and 40% taxes.

There was no further discussion or comments regarding this matter.

- b. Ordinance 18-0417: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation

Mr. Salinas presented the ordinance for review and discussion only.

There were no questions or comments regarding this matter.

- c. Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008 by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center for School Year 2018- 2019

The amendment and renewal of the intergovernmental agreement for the cooperative preschool program was presented for review and discussion only.

There were no questions or comments regarding this matter.

- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between The Board Of Education Of Butler School District #53 And The Oak Brook Park District For A Before And After School Program At Brook Forest Elementary School for School Year 2018-2019

The renewal of the intergovernmental agreement between the park district and the school district for the before and after school program was presented for review and discussion only.

There were no questions or comments regarding this matter.

- e. Bid for Apparel Screen Printing and Embroidery

This bid and bid schedule were presented for review and discussion only.

There were no questions or comments regarding this matter.

- f. Ordinance 18-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018

Mr. Salinas presented this issue for review and discussion only. This ordinance is related to the park district's management of the Bath & Tennis Club pool.

Mr. Salinas said the Park District received \$255,000 from the Village for the pool's management and the supplemental appropriation ordinance gives the authority to the Board to spend the funds for the management of the pool.

- g. Intergovernmental Agreement Between County of DuPage, Illinois and the Oak Brook Park District for the Central Park BMP Water Quality Improvement Project

Bob Johnson presented this issue for review and discussion only.

Mr. Johnson said this agreement is needed to receive the grant for the weir and permeable pavers projects.

- 9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON April 16, 2018, 6:30 p.m.

President Knitter announced the next regular Board Meeting of the Oak Brook Park District Board of Park Commissioners will be held on April 16, 2018, at 6:30 p.m.

#### 10. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn at the hour of 7:47 p.m.

There was no discussion and the motion passed by voice vote.

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Laure L. Kosey, Executive Director

**Oak Brook Park District**  
**General Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through March 31, 2018 and 2017**  
**91.67% completed (11 out of 12 months)**

	Fiscal Year 2017/2018- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	March 2018 Actual	Year-To-Date Actual (11 Months)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + Encumbered, as a % of Original Annual Budget	Fiscal Year 2016/2017 Year-To-Date Actual	2017/2018 Y-T-D Actual Higher/ (Lower) than 2016/2017 Y-T-D	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 1,528,000	\$ 150	\$ 1,504,883	\$ -	\$ 1,504,883	98.5%	\$ 1,458,026	\$ 46,857	3.2%
Personal Property Repl. Taxes	95,000	8,899	78,110	-	78,110	82.2%	78,780	(670)	-0.9%
Investment Income	10,000	961	9,933	-	9,933	99.3%	8,176	1,757	21.5%
Other	3,000	-	2,864	-	2,864	95.5%	2,715	149	5.5%
<b>Central Park</b>	97,000	4,227	106,760	-	106,760	110.1%	86,190	20,570	23.9%
<b>Dean Property</b>	-	1,000	4,750	-	4,750	N/A	3,000	1,750	58.3%
<b>Building-Recreation Center</b>	987,062	48,905	769,890	-	769,890	78.0%	809,911	(40,021)	-4.9%
<b>Central Park West</b>	79,750	4,292	67,423	-	67,423	84.5%	82,128	(14,705)	-17.9%
<b>TOTAL REVENUES</b>	<b>\$ 2,799,812</b>	<b>\$ 68,434</b>	<b>\$ 2,544,613</b>	<b>\$ -</b>	<b>\$ 2,544,613</b>	<b>90.9%</b>	<b>\$ 2,528,926</b>	<b>\$ 15,688</b>	<b>0.6%</b>
<b>EXPENDITURES</b>									
<b>Administration</b>	\$ 932,503	\$ 59,461	\$ 717,280	\$ 1,726	\$ 719,006	77.1%	\$ 710,944	\$ 6,336	0.9%
<b>Central Park</b>	608,519	42,138	507,911	1,592	509,503	83.7%	512,063	(4,152)	-0.8%
<b>Saddlebrook Park</b>	17,870	310	11,426	-	11,426	63.9%	7,265	4,161	57.3%
<b>Forest Glen Park</b>	28,631	290	17,974	-	17,974	62.8%	19,587	(1,614)	-8.2%
<b>Chillem Park</b>	7,465	-	5,628	-	5,628	75.4%	2,748	2,880	104.8%
<b>Dean Property</b>	13,948	35	10,064	-	10,064	72.2%	8,138	1,926	23.7%
<b>Professional Services</b>	81,200	5,506	31,909	-	31,909	39.3%	75,945	(44,036)	-58.0%
<b>Contracts- Maintenance DNS</b>	37,000	-	13,249	-	13,249	35.8%	29,498	(16,248)	-55.1%
<b>Building-Recreation Center</b>	964,376	65,396	733,354	4,807	738,161	76.5%	740,871	(7,517)	-1.0%
<b>Central Park West</b>	63,214	2,599	30,769	170	30,939	48.9%	35,918	(5,149)	-14.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,754,726</b>	<b>\$ 175,734</b>	<b>\$ 2,079,564</b>	<b>\$ 8,295</b>	<b>\$ 2,087,859</b>	<b>75.8%</b>	<b>\$ 2,142,977</b>	<b>\$ (63,413)</b>	<b>-3.0%</b>
<b>TRANSFERS OUT</b>	\$ 410,000	\$ -	\$ 410,000	\$ -	\$ 410,000	100.0%	\$ 285,000	\$ 125,000	N/A
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,164,726</b>	<b>\$ 175,734</b>	<b>\$ 2,489,564</b>	<b>\$ 8,295</b>	<b>\$ 2,497,859</b>	<b>78.9%</b>	<b>\$ 2,427,977</b>	<b>\$ 61,587</b>	<b>2.5%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (364,914)</b>	<b>\$ (107,300)</b>	<b>\$ 55,049</b>	<b>\$ (8,295)</b>	<b>\$ 46,754</b>	<b>-12.8%</b>	<b>\$ 100,948</b>	<b>\$ (45,899)</b>	<b>-45.5%</b>

**Note>** Fiscal year 2017/2018 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Recreation Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through March 31, 2018 and 2017**  
**91.67% completed (11 out of 12 months)**

	Fiscal Year 2017/2018- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	March 2018 Actual	Year-To-Date Actual (11 Months)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + a % of Original Annual Budget	Fiscal Year 2016/2017 Year-To-Date Actual	2017/2018 Y-T-D Actual Higher/ (Lower) than 2016/2017 Y-T-D	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 894,000	\$ 85	\$ 879,649	\$ -	\$ 879,649	98.4%	\$ 828,932	\$ 50,717	6.1%
Personal Property Repl. Taxes	32,000	2,801	24,590	-	24,590	76.8%	24,801	(211)	-0.9%
Investment Income	12,000	1,330	13,976	-	13,976	116.5%	11,886	2,090	17.6%
Other	3,000	110	1,420	-	1,420	47.3%	1,596	(176)	-11.0%
<b>Fitness Center</b>	849,212	76,852	767,547	-	767,547	90.4%	752,432	15,115	2.0%
<b>Aquatic Center</b>	474,032	28,338	416,836	-	416,836	87.9%	441,737	(24,901)	-5.6%
<b>Aquatic Recreation Programs</b>	607,588	19,127	493,388	-	493,388	81.2%	575,785	(82,397)	-14.3%
<b>Children's Programs</b>	83,960	3,809	99,853	-	99,853	118.9%	78,611	21,241	27.0%
<b>Preschool Programs</b>	309,767	39,124	294,499	-	294,499	95.1%	281,946	12,554	4.5%
<b>Youth Programs</b>	168,335	3,754	185,175	-	185,175	110.0%	176,824	8,352	4.7%
<b>Adult Programs</b>	53,890	550	50,409	-	50,409	93.5%	51,847	(1,438)	-2.8%
<b>Pioneer Programs</b>	169,850	4,028	84,127	-	84,127	49.5%	116,405	(32,278)	-27.7%
<b>Special Events and Trips</b>	91,765	3,032	77,745	-	77,745	84.7%	75,180	2,565	3.4%
<b>Marketing</b>	96,700	12,600	114,475	-	114,475	118.4%	28,424	86,051	302.7%
<b>TOTAL REVENUES</b>	<b>\$ 3,846,099</b>	<b>\$ 195,541</b>	<b>\$ 3,503,689</b>	<b>\$ -</b>	<b>\$ 3,503,689</b>	<b>91.1%</b>	<b>\$ 3,446,405</b>	<b>\$ 57,285</b>	<b>1.7%</b>
<b>EXPENDITURES</b>									
<b>Administration</b>	\$ 896,234	\$ 43,590	\$ 602,143	\$ 4,806	\$ 606,949	67.2%	\$ 604,450	\$ (2,307)	-0.4%
<b>Fitness Center</b>	695,987	45,500	541,893	3,303	545,196	77.9%	553,017	(11,124)	-2.0%
<b>Aquatic Center</b>	864,800	55,226	641,682	6,688	648,371	74.2%	672,176	(30,494)	-4.5%
<b>Aquatic Recreation Programs</b>	319,880	20,949	221,527	-	221,527	69.3%	260,639	(39,111)	-15.0%
<b>Children's Programs</b>	80,668	6,933	62,620	3,352	65,972	77.6%	60,031	2,589	4.3%
<b>Preschool Programs</b>	247,199	17,569	179,519	392	179,911	72.6%	190,734	(11,216)	-5.9%
<b>Youth Programs</b>	139,340	3,546	105,150	22	105,172	75.5%	104,018	1,132	1.1%
<b>Adult Programs</b>	49,351	4,082	36,018	2,236	38,255	73.0%	38,231	(2,13)	-5.8%
<b>Pioneer Programs</b>	166,191	1,750	65,363	58	65,421	39.3%	102,745	(37,382)	-36.4%
<b>Special Events and Trips</b>	91,430	567	61,872	313	62,185	67.7%	64,431	(2,560)	-4.0%
<b>Marketing</b>	333,851	20,239	244,438	29,516	273,953	73.2%	265,757	(21,320)	-8.0%
<b>Capital Outlay</b>	363,000	-	137,761	-	137,761	38.0%	189,848	(52,087)	-27.4%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,247,931</b>	<b>\$ 219,949</b>	<b>\$ 2,899,985</b>	<b>\$ 50,686</b>	<b>\$ 2,950,671</b>	<b>68.3%</b>	<b>\$ 3,106,078</b>	<b>\$ (206,093)</b>	<b>-6.6%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (401,832)</b>	<b>\$ (24,408)</b>	<b>\$ 603,704</b>	<b>\$ (50,686)</b>	<b>\$ 553,019</b>	<b>-150.2%</b>	<b>\$ 340,327</b>	<b>\$ 263,377</b>	<b>77.4%</b>

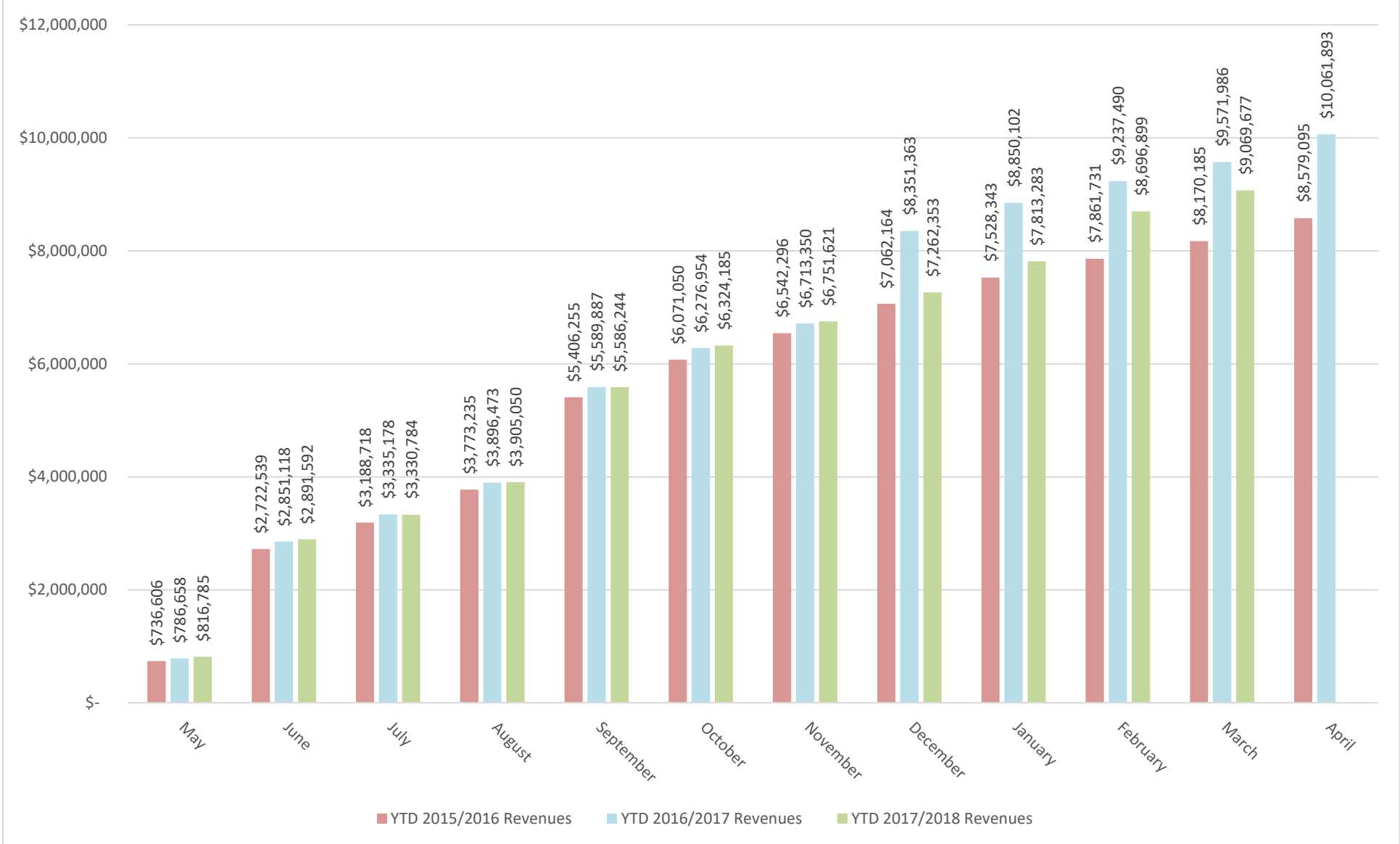
**Note>** Fiscal year 2017/2018 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited**  
**Fiscal Year-to-Date Activity through March 31, 2018 and 2017**  
**91.67% completed (11 out of 12 months)**

	Fiscal Year 2017/2018- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	March 2018 Actual	Year-To-Date Actual (11 Months)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + a % of Original Annual Budget	Fiscal Year 2016/2017 Year-To-Date Actual	2017/2018 Y-T-D Actual Higher/ (Lower) than 2016/2017 Y-T-D	Percent Change
<b>REVENUES</b>									
Administration	\$ 4,900	\$ 280	\$ 5,937	\$ -	\$ 5,937	121.2%	\$ 52,391	\$ (46,454)	-88.7%
Building- Racquet Club	1,700	-	550	-	550	32.3%	938	(389)	-41.4%
Programs- Racquet Club	1,457,500	82,152	1,562,380	-	1,562,380	107.2%	1,434,353	128,027	8.9%
<b>TOTAL REVENUES</b>	<b>\$ 1,464,100</b>	<b>\$ 82,432</b>	<b>\$ 1,568,867</b>	<b>\$ -</b>	<b>\$ 1,568,867</b>	<b>107.2%</b>	<b>\$ 1,487,682</b>	<b>\$ 81,185</b>	<b>5.5%</b>
<b>EXPENSES</b>									
Administration	\$ 710,040	\$ 40,397	\$ 471,546	\$ 3,338	\$ 474,884	66.4%	\$ 465,731	\$ 5,815	1.2%
Building- Racquet Club	366,920	35,782	231,144	2,683	233,827	63.0%	245,754	(14,610)	-5.9%
Programs- Racquet Club	490,371	46,235	436,911	-	436,911	89.1%	403,349	33,562	8.3%
Capital Outlay	495,000	52,284	501,682	-	501,682	101.3%	94,051	407,632	433.4%
<b>TOTAL EXPENSES</b>	<b>\$ 2,062,331</b>	<b>\$ 174,698</b>	<b>\$ 1,641,283</b>	<b>\$ 6,021</b>	<b>\$ 1,647,304</b>	<b>79.6%</b>	<b>\$ 1,208,885</b>	<b>\$ 432,399</b>	<b>35.8%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (598,231)</b>	<b>\$ (92,266)</b>	<b>\$ (72,416)</b>	<b>\$ (6,021)</b>	<b>\$ (78,437)</b>	<b>12.1%</b>	<b>\$ 278,797</b>	<b>\$ (351,214)</b>	<b>-126.0%</b>

**Note>** Fiscal year 2017/2018 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

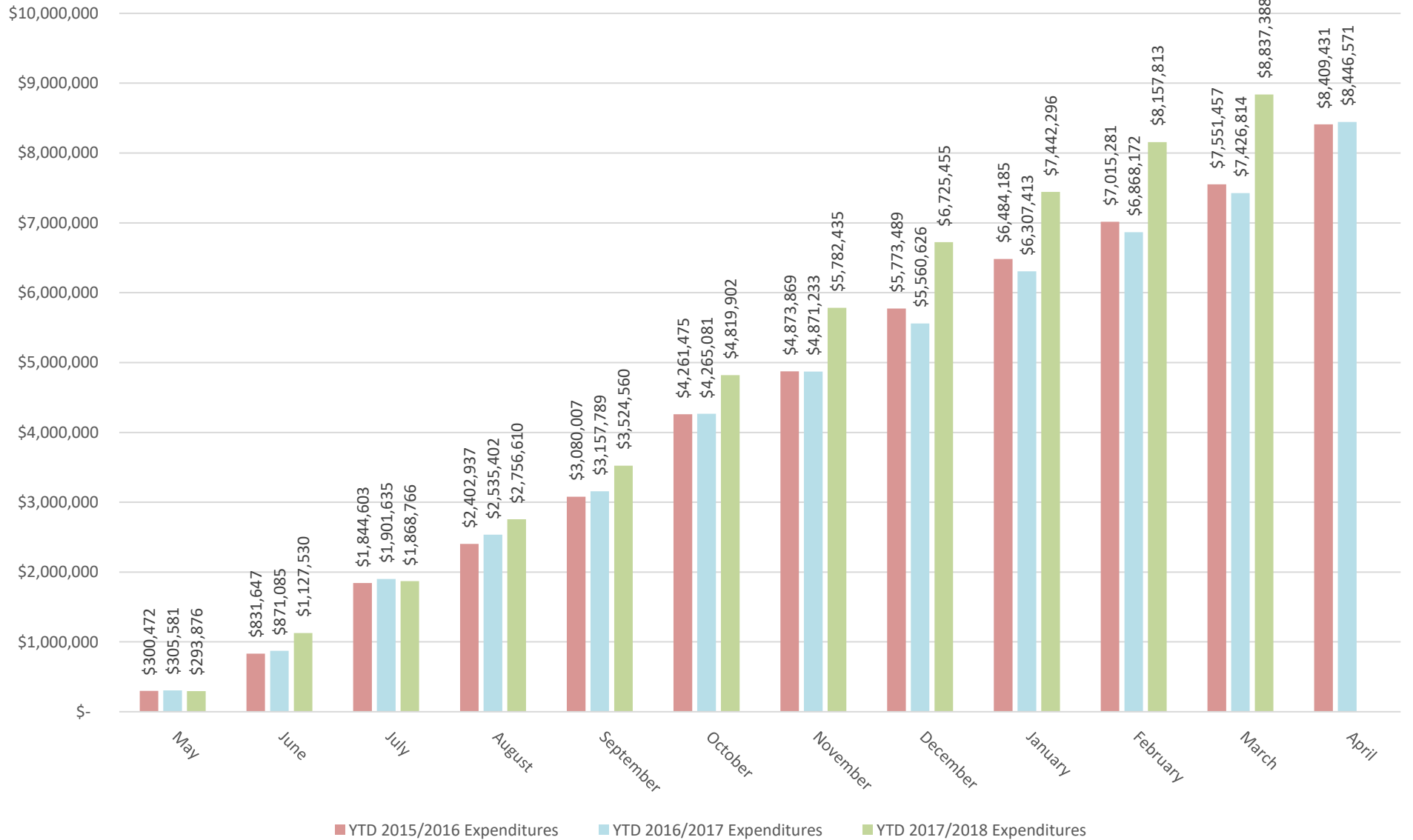
## Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



**Note>** In December 2016 the Park District recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017. In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund. These proceeds will be used to pay for the universal playground to be installed at Central Park.

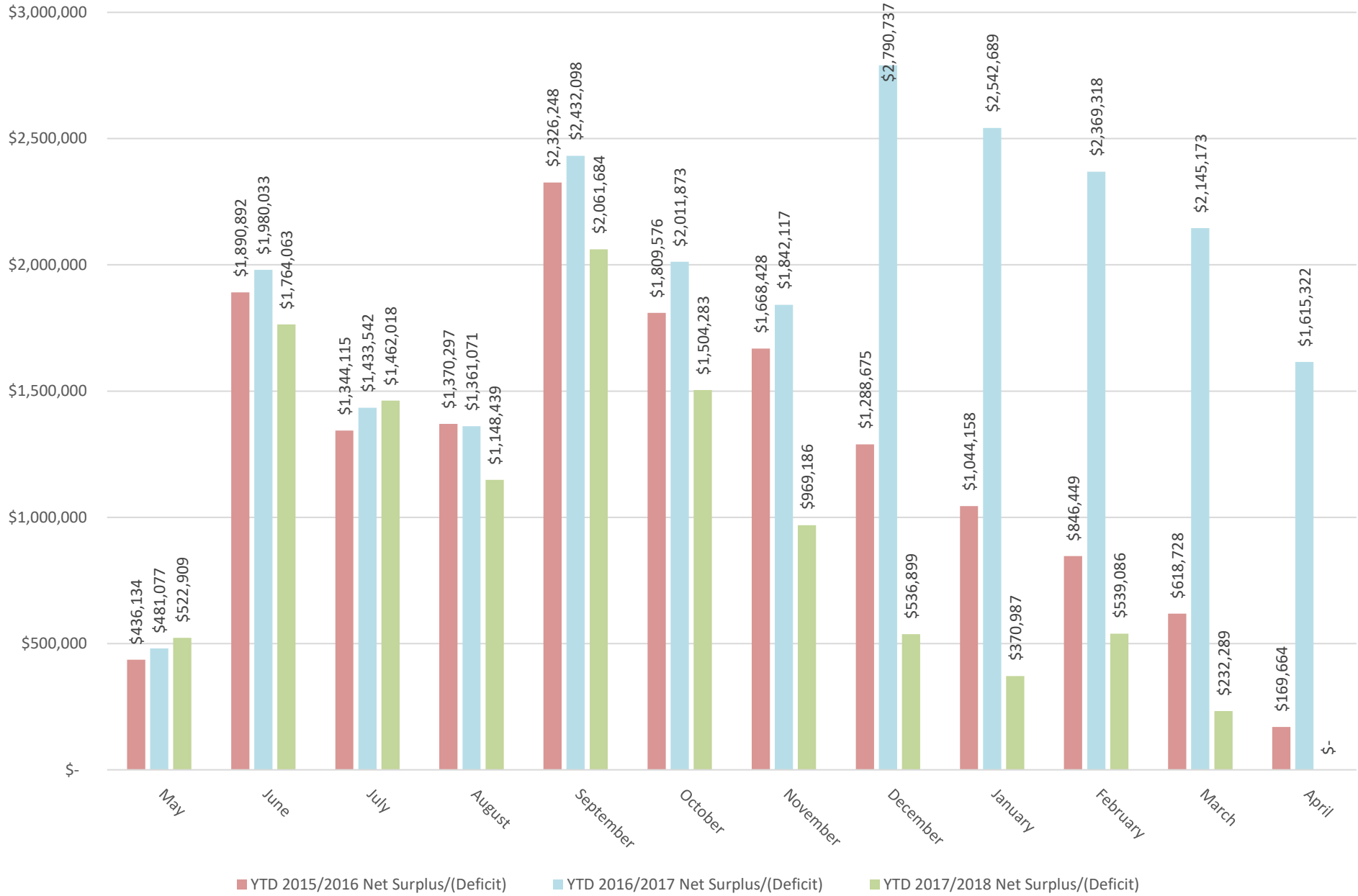


## Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



**Note>** During June 2017 the Park District recognized three payroll disbursements when compared to two disbursements in the prior year. This is the primary reason for the increased Y-T-D expenditures in June 2017 over the same period in 2016 and 2015. The increases in August through November 2017 are primarily driven by increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
MARCH, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
<b>GENERAL CORPORATE FUND</b>			
REVENUE	\$ 68,434	\$ 2,544,613	\$ 2,799,812
EXPENSES	\$ 175,734	\$ 2,489,564	\$ 3,164,726
SURPLUS/(DEFICIT)	<u>\$ (107,300)</u>	<u>\$ 55,049</u>	<u>\$ (364,914)</u>
<b>RECREATION FUND</b>			
REVENUE	\$ 195,541	\$ 3,503,689	\$ 3,846,100
EXPENSES	\$ 219,949	\$ 2,899,985	\$ 4,247,931
SURPLUS/(DEFICIT)	<u>\$ (24,408)</u>	<u>\$ 603,704</u>	<u>\$ (401,831)</u>
<b>IMRF FUND</b>			
REVENUE	\$ 2,552	\$ 182,353	\$ 185,750
EXPENSES	\$ 14,240	\$ 175,886	\$ 200,000
SURPLUS/(DEFICIT)	<u>\$ (11,688)</u>	<u>\$ 6,467</u>	<u>\$ (14,250)</u>
<b>LIABILITY INSURANCE FUND</b>			
REVENUE	\$ 698	\$ 59,680	\$ 60,250
EXPENSES	\$ 2,568	\$ 138,735	\$ 168,305
SURPLUS/(DEFICIT)	<u>\$ (1,870)</u>	<u>\$ (79,056)</u>	<u>\$ (108,055)</u>
<b>AUDIT FUND</b>			
REVENUE	\$ 21	\$ 14,269	\$ 14,130
EXPENSES	\$ -	\$ 13,013	\$ 27,850
SURPLUS/(DEFICIT)	<u>\$ 21</u>	<u>\$ 1,256</u>	<u>\$ (13,720)</u>
<b>DEBT SERVICE FUND</b>			
REVENUE	\$ 64	\$ 322,894	\$ 331,250
EXPENSES	\$ -	\$ 330,988	\$ 330,914
SURPLUS/(DEFICIT)	<u>\$ 64</u>	<u>\$ (8,094)</u>	<u>\$ 336</u>



OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
MARCH, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 82,432	\$ 1,568,867	\$ 1,464,100
EXPENSES	\$ 174,698	\$ 1,641,283	\$ 2,062,331
SURPLUS/(DEFICIT)	<u>\$ (92,266)</u>	<u>\$ (72,416)</u>	<u>\$ (598,231)</u>
SPORTS CORE FUND			
REVENUE	\$ -	\$ -	\$ -
EXPENSES	\$ 6,639	\$ 7,087	\$ -
SURPLUS/(DEFICIT)	<u>\$ (6,639)</u>	<u>\$ (7,087)</u>	<u>\$ -</u>
SPECIAL RECREATION FUND			
REVENUE	\$ 20,113	\$ 115,348	\$ 117,750
EXPENSES	\$ 12,303	\$ 92,627	\$ 124,700
SURPLUS/(DEFICIT)	<u>\$ 7,810</u>	<u>\$ 22,722</u>	<u>\$ (6,950)</u>
CAPITAL PROJECT FUND			
REVENUE	\$ 1,205	\$ 952,223	\$ 413,000
EXPENSES	\$ 50,406	\$ 1,259,983	\$ 2,352,884
SURPLUS/(DEFICIT)	<u>\$ (49,201)</u>	<u>\$ (307,761)</u>	<u>\$ (1,939,884)</u>
SOCIAL SECURITY FUND			
REVENUE	\$ 1,717	\$ 238,698	\$ 247,700
EXPENSES	\$ 23,037	\$ 221,194	\$ 258,000
SURPLUS/(DEFICIT)	<u>\$ (21,320)</u>	<u>\$ 17,504</u>	<u>\$ (10,300)</u>
SUMMARY			
REVENUE	\$ 372,778	\$ 9,502,635	\$ 9,479,842
EXPENSES	\$ 679,575	\$ 9,270,346	\$ 12,937,640
SURPLUS/(DEFICIT)	<u>\$ (306,797)</u>	<u>\$ 232,289</u>	<u>\$ (3,457,799)</u>

**OAK BROOK PARK DISTRICT**  
**CONSOLIDATED AGENCY TREASURER'S REPORT**  
**MARCH, 2018**

		<b>CONSOLIDATED</b>
		<b>TOTALS</b>
<b>REVENUES</b>		
Property Taxes	\$	327
Back Taxes		-
Replacement Taxes		16,479
Recreation Program Fees		144,823
Rec/Fitness Center Fees		76,852
Rec/Aquatic Center Fees		47,465
FRC/Building Rental Fees		18,685
Theme Party Rental Fees		2,239
Recreation Center Fees		27,981
CPW Building Rentals		4,292
Field Rentals		4,227
Interest		3,832
Debt Certificate Proceeds		-
Transfers		-
Sponsorship		4,225
Miscellaneous		21,350
<b>TOTAL- REVENUES</b>	<b>\$</b>	<b>372,778</b>
<b>DISBURSEMENTS</b>		
Warrant No.610	\$	370,697
February Payroll		308,878
<b>TOTAL DISBURSEMENTS</b>	<b>\$</b>	<b>679,575</b>

**Oak Brook Park District  
Consolidated Agency Balance Sheet  
as of March 31, 2018**

ASSETS	Consolidated Totals
<b>Current Assets</b>	
Cash and Investments	\$ 7,142,815
Receivables - Net of Allowances	-
Property Taxes	3,231,741
Accounts	(1,322)
Due from Other Funds	384,850
Prepays	5,835
Inventories	16,707
<b>Total Current Assets</b>	<b>\$ 10,780,628</b>
<b>Noncurrent Assets</b>	
<b>Capital Assets</b>	
Nondepreciable	40,475
Depreciable	1,170,178
Accumulated Depreciation	-
<b>Total Noncurrent Assets</b>	<b>1,210,653</b>
<b>Total Assets</b>	<b>11,991,281</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred Items-IMRF	95,047
<b>Total Assets and Deferred outflows of Resources</b>	<b>12,086,328</b>
<b>LIABILITIES</b>	
Accounts Payable	15,741
Accrued Payroll	11,429
Other Payables	1,295,997
Due To Other Funds	-
Compensated Absences Payable	7,885
<b>Total Liabilities</b>	<b>1,331,052</b>
<b>Noncurrent Liabilities</b>	
Compensated Absences Payable	6,200
Net Pension Liability - IMRF	162,214
<b>Total Noncurrent Liabilities</b>	<b>168,414</b>
<b>Total Liabilities</b>	<b>1,499,466</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred Items - IMRF	21,693
Property Taxes	3,231,741
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>4,752,900</b>
<b>FUND BALANCES</b>	
Net Investment in Capital Assets	1,210,652
Nonspendable	(1,252)
Restricted	301,648
Committed	4,023,501
Unassigned	1,798,878
<b>Total Fund Balances</b>	<b>7,333,427</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 12,086,328</b>





Oak Brook Park District  
Capital Expenditures  
As of March 31, 2018

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Gabion Weir Engineering	Manhard Consulting Ltd	\$ 20,981.99	\$ -	\$ 20,981.99
Gabion Weir Replacement	IDNR	2,825.00		2,825.00
Gabion Weir->Plan Review	Kane Dupage Soil & Conservation	1,439.00		1,439.00
IT Security Camera	Sterling Network Int	6,247.00		6,247.00
IT Security Camera	P Drinkard	660.00		660.00
IT Security Camera	Shoe Me Cables	454.38		454.38
IT Security Camera - Outdoor	RPB & HP Photo	651.90		651.90
Electrical Work Locker Rooms	Airport Electric	124,317.79		124,317.79
Professional Svces - Central Park	Wight & Company	115,544.88		115,544.88
Central Park Project - Tree Removal	Dawson Tree Service	7,627.30		7,627.30
Soil Borings - Central Park	ECS Midwest, LLC	6,850.00		6,850.00
Central Park Pymt 1	Wight & Company	51,126.02		51,126.02
Locker Room Installment Pymt 1-6	Wight & Company	28,797.39		28,797.39
Demolition Locker Rooms	Alpine Demolition Services	57,645.00		57,645.00
Plumbing Locker Rooms Pymt 1-3	C.W. Burns Company, Inc.	111,122.10		111,122.10
Locker Room Tile Work 1	Kingston Tile Company	107,587.80		107,587.80
General Carpentry Locker Rooms Pymt 1-3	DBM Services Inc.	449,553.60		449,553.60
Hvac Units 2 & 5	Trane U.S. Inc	54,751.00		54,751.00
Hvac Install Family Locker Room Pymt 1-2	MG Mechanical Contractors	37,407.60		37,407.60
Hvac Controls	Applied Controls Inc.	22,153.50		22,153.50
Fire Protection Family Locker Room	Nelson Fire Protection	17,661.60		17,661.60
Concrete Flooring Work Family Locker Room	Linblad Construction	2,739.99		2,739.99
Legal Services for Capital Projects	Robbins Schwartz	38,324.00		38,324.00
Legal Notice for Special Use Hearing	Village of Oak Brook	483.00		483.00
Lighting Consultant Central Park	Hugh Lighting Design	1,007.49		1,007.49
Permit	Ill Dept of Public Health	1,000.00		1,000.00
Financial Suite Software 1-2	BS & A	57,120.00	57,120.00	
Financial Suite Software Server Hardware	SHI International Company	3,630.00	3,630.00	
Financial Suite Software Server Install	Sterling Network Int	2,000.50	2,000.50	
Relativity Software License	Harris Computer	1,043.00	1,043.00	
Partial Demolition of Barn at DNS	Crunch Inc	5,000.00	5,000.00	
Roof Repair at DNS	Affordable Roofing Inc.	3,747.00	3,747.00	
Capitalized Interest Expense	MB Financial	22,957.46		22,957.46
Plan Review - Central Park Improvements	Village of Oak Brook	511.00		511.00
Wire Transfer Fee	Evergreen Bank Group	15.00	15.00	
Allocation to Rec Capital - Family Locker Room	Per amount budgeted.	(105,000.00)		(105,000.00)
	Subtotal-Capital Improvement Fund	\$ 1,259,983.29	\$ 72,555.50	\$ 1,187,427.79
	Lease Servicing Center National			
Fitness Cardio Equipment - Pymt 2 of 3	Coop Leasing	32,760.71	32,760.71	
Allocation to Rec Capital - Family Locker Room	Per amount budgeted.	105,000.00		105,000.00
	Subtotal-Recreation Fund Capital	\$ 137,760.71	32,760.71	\$ 105,000.00
	TOTAL BALANCE	\$ 1,397,744.00	\$ 105,316.21	\$ 1,292,427.79



User: mkorman

EXP CHECK RUN DATES 04/16/2018 - 04/16/2018

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

## WARRANT NO. 610

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35408	ALL INCLUSIVE REC	03/28/2018	04/16/2018	8,921.80	8,921.80	Open	Y
35402	AQUA PURE ENTERPRISES, INC.	03/06/2018	04/16/2018	909.75	909.75	Open	Y
35421	AQUA PURE ENTERPRISES, INC.	03/15/2018	04/16/2018	1,262.33	1,262.33	Open	Y
35433	AQUA PURE ENTERPRISES, INC.	03/21/2018	04/16/2018	194.20	194.20	Open	Y
35434	AQUA PURE ENTERPRISES, INC.	01/05/2018	04/16/2018	30.48	30.48	Open	Y
35335	BRIAN PANEK	03/26/2018	04/16/2018	273.00	273.00	Open	Y
35336	BRIAN PANEK	03/26/2018	04/16/2018	984.00	984.00	Open	Y
35397	CARDMEMBER SERVICE	03/23/2018	04/16/2018	6.47	6.47	Open	Y
35398	CARDMEMBER SERVICE	03/31/2018	04/16/2018	60.00	60.00	Open	Y
35399	CARDMEMBER SERVICE	03/31/2018	04/16/2018	168.44	168.44	Open	Y
35400	CARDMEMBER SERVICE	03/31/2018	04/16/2018	657.93	657.93	Open	Y
35418	CARDMEMBER SERVICE	03/31/2018	04/16/2018	1,388.70	1,388.70	Open	Y
35444	CARDMEMBER SERVICE	04/04/2018	04/16/2018	147.98	147.98	Open	Y
35445	CARDMEMBER SERVICE	03/31/2018	04/16/2018	673.81	673.81	Open	Y
35446	CARDMEMBER SERVICE	03/31/2018	04/16/2018	346.94	346.94	Open	Y
35447	CARDMEMBER SERVICE	03/31/2018	04/16/2018	597.81	597.81	Open	Y
35450	CARDMEMBER SERVICE	03/31/2018	04/16/2018	511.39	511.39	Open	Y
35451	CARDMEMBER SERVICE	03/31/2018	04/16/2018	3,133.83	3,133.83	Open	Y
35452	CARDMEMBER SERVICE	03/31/2018	04/16/2018	1,457.02	1,457.02	Open	N
35453	CARDMEMBER SERVICE	03/31/2018	04/16/2018	7,316.32	7,316.32	Open	N
35456	CARDMEMBER SERVICE	03/31/2018	04/16/2018	859.85	859.85	Open	Y
35457*	CARDMEMBER SERVICE	03/31/2018	04/16/2018	1,966.83	1,966.83	Open	N
35458	CARDMEMBER SERVICE	03/31/2018	04/16/2018	389.35	389.35	Open	N
35459	CARDMEMBER SERVICE	03/31/2018	04/16/2018	229.97	229.97	Open	N
35460	CARDMEMBER SERVICE	03/31/2018	04/16/2018	689.99	689.99	Open	Y
35461	CARDMEMBER SERVICE	03/31/2018	04/16/2018	5,086.70	5,086.70	Open	Y
35462	CARDMEMBER SERVICE	03/31/2018	04/16/2018	126.43	126.43	Open	Y
35476	CARDMEMBER SERVICE	04/03/2018	04/16/2018	4,595.96	4,595.96	Open	Y
35481	CARDMEMBER SERVICE	03/31/2018	04/16/2018	1,065.76	1,065.76	Open	Y
35403	CDW GOVERNMENT, INC.	03/19/2018	04/16/2018	2,380.00	2,380.00	Open	Y
35364	CERAMIC SUPPLY CHICAGO	01/04/2018	04/16/2018	129.90	129.90	Open	Y
35370	CERAMIC SUPPLY CHICAGO	03/10/2018	04/16/2018	118.30	118.30	Open	Y
35468	CHICAGO TRIBUNE MEDIA GROUP	03/23/2018	04/16/2018	17.09	17.09	Open	N
35482	CLAUSS BROTHERS INC.	03/31/2018	04/16/2018	2,835.00	2,835.00	Open	Y
35483	CLAUSS BROTHERS INC.	03/31/2018	04/16/2018	292.50	292.50	Open	Y
35395	COM ED	03/30/2018	04/16/2018	37.96	37.96	Open	Y
35454	COMCAST	04/01/2018	04/16/2018	576.94	576.94	Open	Y
35414	COMCAST CABLE	03/20/2018	04/16/2018	1,178.26	1,178.26	Open	Y
35388	COMPLIANCE POSTER CO.	04/03/2018	04/16/2018	41.55	41.55	Open	Y
35320	DAILY HERALD	03/13/2018	04/16/2018	350.00	350.00	Open	Y
35439	DAILY HERALD	03/13/2018	04/16/2018	94.30	94.30	Open	Y
35317	DAWSONS TREE SERVICE	03/08/2018	04/16/2018	310.00	310.00	Open	Y
35338	DAWSONS TREE SERVICE	03/16/2018	04/16/2018	6,995.00	6,995.00	Open	Y
35354	DAWSONS TREE SERVICE	03/16/2018	04/16/2018	7,627.30	7,627.30	Open	Y
35374	DAWSONS TREE SERVICE	03/28/2018	04/16/2018	420.00	420.00	Open	Y
35359	DIRECT ENERGY BUSINESS	03/21/2018	04/16/2018	1,429.97	1,429.97	Open	Y
35360	DIRECT ENERGY BUSINESS	03/21/2018	04/16/2018	7,257.13	7,257.13	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 EXP CHECK RUN DATES 04/16/2018 - 04/16/2018  
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 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
35349	EBEL'S ACE HARDWARE #8313	03/27/2018	04/16/2018	1.49	1.49	Open	Y
35350	EBEL'S ACE HARDWARE #8313	03/27/2018	04/16/2018	12.25	12.25	Open	Y
35376	EBEL'S ACE HARDWARE #8313	03/28/2018	04/16/2018	11.47	11.47	Open	Y
35365	ECLIPSE SELECT SOCCER CLUB	04/02/2018	04/16/2018	1,008.00	1,008.00	Open	Y
35389	ENVISION HEALTHCARE INC	04/01/2018	04/16/2018	36.00	36.00	Open	Y
35438	FED EX	03/28/2018	04/16/2018	74.41	74.41	Open	Y
35455	FIRST COMMUNICATION LLC	04/01/2018	04/16/2018	1,010.65	1,010.65	Open	Y
35432	FITNESS EQUIPMENT SERVICES	03/06/2018	04/16/2018	92.50	92.50	Open	Y
35377	FLAGG CREEK WATER RECLAMATION	03/26/2018	04/16/2018	18.05	18.05	Open	Y
35378	FLAGG CREEK WATER RECLAMATION	03/26/2018	04/16/2018	74.89	74.89	Open	Y
35379	FLAGG CREEK WATER RECLAMATION	03/26/2018	04/16/2018	20.75	20.75	Open	Y
35409	FLAGG CREEK WATER RECLAMATION	03/26/2018	04/16/2018	1,417.96	1,417.96	Open	Y
35416	FLUID RUNNING LLC	04/01/2018	04/16/2018	4,234.50	4,234.50	Open	Y
35352	GAME TIME	02/20/2018	04/16/2018	80.48	80.48	Open	Y
35420	GEORGELO PIZZA - CHICAGO, INC.	03/15/2018	04/16/2018	620.00	620.00	Open	Y
35422	GEORGELO PIZZA - CHICAGO, INC.	03/01/2018	04/16/2018	123.00	123.00	Open	Y
35327	GRAINGER	03/08/2018	04/16/2018	59.18	59.18	Open	Y
35328	GRAINGER	03/01/2018	04/16/2018	40.43	40.43	Open	Y
35411	GREGG COMMUNICATIONS SYSTEMS	03/28/2018	04/16/2018	551.74	551.74	Open	Y
35318	HOLIDAY GOO	03/05/2018	04/16/2018	699.00	699.00	Open	Y
35375	HOME DEPOT CREDIT SERVICES	02/28/2018	04/16/2018	6.38	6.38	Open	Y
35391	HOME DEPOT CREDIT SERVICES	03/05/2018	04/16/2018	24.24	24.24	Open	Y
35392	HOME DEPOT CREDIT SERVICES	03/21/2018	04/16/2018	33.97	33.97	Open	Y
35393	HOME DEPOT CREDIT SERVICES	03/21/2018	04/16/2018	22.59	22.59	Open	Y
35463	HOME DEPOT CREDIT SERVICES	03/31/2018	04/16/2018	178.07	178.07	Open	Y
35464	HOME DEPOT CREDIT SERVICES	04/03/2018	04/16/2018	80.40	80.40	Open	N
35322	HP PRODUCTS	03/13/2018	04/16/2018	195.60	195.60	Open	Y
35323	HP PRODUCTS	03/14/2018	04/16/2018	119.50	119.50	Open	Y
35324	HP PRODUCTS	03/12/2018	04/16/2018	287.68	287.68	Open	Y
35425	HP PRODUCTS	03/20/2018	04/16/2018	1,162.07	1,162.07	Open	N
35385	IMPRINT PLUS	03/21/2018	04/16/2018	974.29	974.29	Open	Y
35390	INDUSTRIAL ELECTRIC	03/27/2018	04/16/2018	163.00	163.00	Open	Y
35367	J.B METAL WORKS INC	03/28/2018	04/16/2018	2,300.00	2,300.00	Open	Y
35405	JAMES LEZATTE	03/31/2018	04/16/2018	495.00	495.00	Open	Y
35484	JAMES WILSON CUSTOM PAINTING	03/31/2018	04/16/2018	800.00	800.00	Open	N
35355	JONES TRAVEL	03/16/2018	04/16/2018	659.00	659.00	Open	Y
35357	JONES TRAVEL	03/23/2018	04/16/2018	704.00	704.00	Open	Y
35407	JONES TRAVEL	03/30/2018	04/16/2018	884.00	884.00	Open	Y
35396	KEEPITSAFE INC.	02/28/2018	04/16/2018	453.72	453.72	Open	Y
35436	KEEPITSAFE INC.	03/31/2018	04/16/2018	487.06	487.06	Open	Y
35441	KENNEN HOOTMAN	03/15/2018	04/16/2018	100.00	100.00	Open	Y
35371	KIM CATRIS	03/21/2018	04/16/2018	80.00	80.00	Open	Y
35466	KONICA MINOLTA BUSINESS	04/03/2018	04/16/2018	24.94	24.94	Open	Y
35467	KONICA MINOLTA BUSINESS	04/02/2018	04/16/2018	372.35	372.35	Open	N
35435	M&M LOCK & SAFE, LTD	03/05/2018	04/16/2018	118.00	118.00	Open	Y
35475	MAILFINANCE	04/03/2018	04/16/2018	699.00	699.00	Open	N
35368	McMASTER-CARR	03/27/2018	04/16/2018	41.48	41.48	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
35369	McMASTER-CARR	03/27/2018	04/16/2018	26.43	26.43	Open	Y
35380	MY OFFICE PRODUCTS	03/01/2018	04/16/2018	126.50	126.50	Open	Y
35381	MY OFFICE PRODUCTS	03/08/2018	04/16/2018	176.61	176.61	Open	Y
35382	MY OFFICE PRODUCTS	03/15/2018	04/16/2018	195.12	195.12	Open	Y
35383	MY OFFICE PRODUCTS	03/23/2018	04/16/2018	82.71	82.71	Open	Y
35319	NEXT GENERATION	03/13/2018	04/16/2018	150.00	150.00	Open	Y
35384	NEXT GENERATION	03/31/2018	04/16/2018	335.80	335.80	Open	Y
35314	NICOR GAS	03/16/2018	04/16/2018	1,458.31	1,458.31	Open	Y
35315	NICOR GAS	03/16/2018	04/16/2018	395.17	395.17	Open	Y
35356	NORMAN J. LANDRUM	03/16/2018	04/16/2018	602.00	602.00	Open	Y
35401	NORTHERN PRINT NETWORK	03/15/2018	04/16/2018	777.50	777.50	Open	Y
35406	NORTHERN PRINT NETWORK	03/15/2018	04/16/2018	87.75	87.75	Open	Y
35330	OAKBROOK TERRACE PARK DISTRICT	03/01/2018	04/16/2018	34.20	34.20	Open	Y
35477	OAKBROOK TERRACE PARK DISTRICT	04/07/2018	04/16/2018	64.80	64.80	Open	N
35372	O'REILLY AUTO PARTS	03/29/2018	04/16/2018	62.98	62.98	Open	Y
35358	PARKREATION, INC.	03/22/2018	04/16/2018	13,526.00	13,526.00	Open	Y
35412	PCM SALES	03/30/2018	04/16/2018	2,995.00	2,995.00	Open	Y
35413	PCM SALES	02/28/2018	04/16/2018	996.00	996.00	Open	Y
35415	PCM SALES	03/01/2018	04/16/2018	1,066.00	1,066.00	Open	Y
35419	PCM SALES	03/22/2018	04/16/2018	533.00	533.00	Open	Y
35427	PCS INDUSTRIES	03/04/2018	04/16/2018	2,112.83	2,112.83	Open	N
35428	PCS INDUSTRIES	03/26/2018	04/16/2018	1,052.45	1,052.45	Open	Y
35429	PCS INDUSTRIES	03/27/2018	04/16/2018	1,202.80	1,202.80	Open	Y
35430	PCS INDUSTRIES	03/06/2018	04/16/2018	751.75	751.75	Open	Y
35423	PEPSI	03/09/2018	04/16/2018	261.50	261.50	Open	Y
35442	PETTY CASH - CORPORATE ADMIN.	04/04/2018	04/16/2018	1.91	1.91	Open	Y
35448	PETTY CASH - RACQUET CLUB	01/08/2018	04/16/2018	50.00	50.00	Open	Y
35443	PETTY CASH-RECREATION DEPT.	04/04/2018	04/16/2018	244.38	244.38	Open	N
35342	PFEIFFER'S PEST CONTROL	03/19/2018	04/16/2018	150.00	150.00	Open	Y
35353	PFEIFFER'S PEST CONTROL	03/19/2018	04/16/2018	150.00	150.00	Open	Y
35373	QUEST DIAGNOSTICS	03/27/2018	04/16/2018	173.28	173.28	Open	Y
35478	RANDALL INDUSTRIES	04/03/2018	04/16/2018	294.80	294.80	Open	Y
35449	ROBBINS SCHWARTZ	03/13/2018	04/16/2018	2,755.00	2,755.00	Open	Y
35332	RUSSO POWER EQUIPMENT	03/22/2018	04/16/2018	144.21	144.21	Open	Y
35333	RUSSO POWER EQUIPMENT	03/22/2018	04/16/2018	328.36	328.36	Open	Y
35334	RUSSO POWER EQUIPMENT	03/22/2018	04/16/2018	789.96	789.96	Open	Y
35329	SERVICE SANITATION, INC.	03/09/2018	04/16/2018	58.50	58.50	Open	Y
35386	SERVICE SANITATION, INC.	04/03/2018	04/16/2018	14.50	14.50	Open	Y
35387	SERVICE SANITATION, INC.	04/03/2018	04/16/2018	49.07	49.07	Open	Y
35479	SERVICE SANITATION, INC.	04/06/2018	04/16/2018	404.00	404.00	Open	Y
35480	SERVICE SANITATION, INC.	04/06/2018	04/16/2018	101.50	101.50	Open	Y
35316	SMART INDUSTRY PRODUCTS	03/19/2018	04/16/2018	290.00	290.00	Open	Y
35437	SOUTHWEST ELECTRIC	04/03/2018	04/16/2018	255.00	255.00	Open	Y
35394	SPRINT PHONE	03/29/2018	04/16/2018	17.25	17.25	Open	Y
35426	STARBUCKS COFFEE COMPANY	03/21/2018	04/16/2018	652.00	652.00	Open	Y
35410	STERLING NETWORK INTEGRATION	03/13/2018	04/16/2018	839.16	839.16	Open	Y
35424	SWANK MOTION PICTURES, INC.	03/06/2018	04/16/2018	193.00	193.00	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35469	THE CONSERVATION FOUNDATION	03/05/2018	04/16/2018	500.00	500.00	Open	Y
35361	THE EMPLOYERS ASSOCIATION	03/21/2018	04/16/2018	112.00	112.00	Open	Y
35313	TYCO INTEGRATED SECURITY LLC	03/10/2018	04/16/2018	228.98	228.98	Open	Y
35326	TYCO INTEGRATED SECURITY LLC	03/10/2018	04/16/2018	228.98	228.98	Open	Y
35431	UNDERSEAS SCUBA CENTER, INC.	03/07/2018	04/16/2018	225.00	225.00	Open	Y
35404	VERIZON WIRELESS	03/15/2018	04/16/2018	1,002.67	1,002.67	Open	Y
35362	VILLA PARK ELECTRICAL SUPPLY	03/14/2018	04/16/2018	12.40	12.40	Open	Y
35340	VILLAGE OF OAK BROOK	03/19/2018	04/16/2018	1,575.00	1,575.00	Open	Y
35341	VILLAGE OF OAK BROOK	03/19/2018	04/16/2018	292.00	292.00	Open	Y
35465	VILLAGE OF OAK BROOK	04/03/2018	04/16/2018	687.79	687.79	Open	Y
35470	VILLAGE OF OAK BROOK	03/05/2018	04/16/2018	4,840.00	4,840.00	Open	Y
35471	VILLAGE OF OAK BROOK	04/06/2018	04/16/2018	430.00	430.00	Open	Y
35472	VILLAGE OF OAK BROOK	04/06/2018	04/16/2018	40.00	40.00	Open	Y
35473	VILLAGE OF OAK BROOK	04/06/2018	04/16/2018	30.00	30.00	Open	N
35474	VILLAGE OF OAK BROOK	04/06/2018	04/16/2018	230.00	230.00	Open	N
35325	WAREHOUSE DIRECT WORKPLACE	03/07/2018	04/16/2018	44.60	44.60	Open	Y
35331	WAREHOUSE DIRECT WORKPLACE	03/15/2018	04/16/2018	126.10	126.10	Open	Y
35366	WASTE MANAGEMENT OF ILLINOIS I	04/02/2018	04/16/2018	576.88	576.88	Open	Y
35321	WIGHT & COMPANY	03/13/2018	04/16/2018	3,000.00	3,000.00	Open	Y
35337	WIGHT & COMPANY	02/28/2018	04/16/2018	4,000.00	4,000.00	Open	Y
35339	WIGHT & COMPANY	02/28/2018	04/16/2018	2,000.00	2,000.00	Open	Y
35440	WINSTON RASMUSSEN	03/29/2018	04/16/2018	355.00	355.00	Open	Y
35417	ZENON COMPANY	03/22/2018	04/16/2018	2,955.00	2,955.00	Open	Y

# of Invoices:	164	# Due:	164	Totals:	158,318.82	158,318.82
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					158,318.82	158,318.82

\* 1 Net Invoices have Credits Totalling: (85.56)

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 EXP CHECK RUN DATES 04/16/2018 - 04/16/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			44,363.79	44,363.79		
	02 - RECREATION FUND			51,947.68	51,947.68		
	07 - RECREATIONAL FACILITIES FUND			15,486.82	15,486.82		
	08 - SPORTS CORE			2,264.93	2,264.93		
	09 - SPECIAL RECREATION FUND			9,321.80	9,321.80		
	12 - CAPITAL PROJECTS FUND			34,933.80	34,933.80		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			34,344.94	34,344.94		
	05 - CENTRAL PARK			9,895.56	9,895.56		
	06 - SADDLEBROOK PARK			310.00	310.00		
	07 - FOREST GLEN PARK			722.40	722.40		
	09 - DEAN PROPERTY			2,495.44	2,495.44		
	10 - PROFESSIONAL SERVICES			2,864.50	2,864.50		
	12 - CONTRACTS. MAINTENANCE DNS			500.00	500.00		
	15 - BUILDING/RECREATION CENTER			14,611.42	14,611.42		
	20 - CENTRAL PARK WEST			978.83	978.83		
	21 - FITNESS CENTER			6,992.51	6,992.51		
	25 - AQUATIC CENTER			15,973.29	15,973.29		
	26 - AQUATIC-RECREATION PROGRAMS			6,802.72	6,802.72		
	30 - CHILDRENS PROGRAMS			1,733.78	1,733.78		
	31 - PRESCHOOL PROGRAMS			832.11	832.11		
	32 - YOUTH PROGRAMS			120.98	120.98		
	40 - ADULT PROGRAMS			1,646.23	1,646.23		
	50 - PIONEER PROGRAMS			8,810.33	8,810.33		
	60 - SPECIAL EVENTS & TRIPS			687.15	687.15		
	71 - BUILDING/RACQUET CLUB			6,378.67	6,378.67		
	75 - PROGRAMS/RACQUET CLUB			4,134.74	4,134.74		
	80 - MARKETING			2,549.42	2,549.42		
	95 - CAPITAL PROJECTS FUND			34,933.80	34,933.80		

WARRANT NO. 610  
CHECKS

<u>Check #</u>	<u>Date</u>	<u>Vendor/Description</u>	<u>Amount:</u>
51534	3/22/2018	Ace Hardware Pink 5K parking	\$ 10.00
<b>51536</b>	3/29/2018	Jim Budnar TC refund	\$ 125.23
<b>51537</b>	3/29/2018	Wayne Pritzel Program refund	\$ 158.00
<b>51538</b>	3/29/2018	Brian Panek Best Officials	\$ 2,732.00
<b>51539</b>	4/8/2018	DBM Services Pizzas Aug17- Feb18	\$ 2,952.96
<b>51540</b>	4/8/2018	Rosati's Pizzas Aug17- Feb18	\$ 5,216.55
<b>51541</b>	4/8/18	Washburn Machinery Service call	\$ 247.50
<b>ACH Transfer</b>		Konica Minolta Premier Finance Bill paid by ACH transfer on 3/15/18	\$ 784.00
<b>ACH Transfer</b>		Visa Bill paid by ACH transfer on 3/1/18	\$ 31,509.11
<b>ACH Transfer</b>		Direct Energy Bill paid by ACH transfer on 3/28/18	\$ 15,713.04
		<b>TOTAL INTERIM CHECKS &amp; ACH TRANSFER</b>	<b>59,448.39</b>
		<b>ACTUAL WARRANT</b>	<b>\$ 158,318.82</b>
		<b>TOTAL WARRANT # 610</b>	<b>217,767.21</b>



## Oak Brook Park District

1450 Forest Gate Road  
Oak Brook, IL 60523

### Petty Cash - Corporate

Petty Cash for April 2018

Received By	Date	Description	Account Number	Amount
L. Kosey	3/27/18	Pioneer Tickets Postage Due	01-01-710-001	\$1.91
			<b>Total</b>	<b>\$1.91</b>
			<b>Grand Total</b>	<b>\$1.91</b>



## Oak Brook Park District

1450 Forest Gate Road  
Oak Brook, IL 60523

### Petty Cash      Recreation

Petty Cash for      April 2018

Received By	Date	Description	Account Number	Amount
D. Thommes	3/16/2018	Preschool Supplies	02-31-765-001	\$6.00
	3/19/2018	Preschool Supplies	02-31-765-001	\$13.00
	3/20/2018	Preschool Supplies	02-31-765-001	\$12.00
	3/22/2018	Preschool Supplies	02-31-765-001	\$24.20
		<b>Total</b>		<b>\$55.20</b>
	3/22/18	Lunch & Tip	02-01-690-000	\$22.00
		<b>Total</b>		<b>\$22.00</b>
	4/2/18	Travel Club	02-50-792-300	\$9.98
		<b>Total</b>		<b>\$9.98</b>
	3/14/18	Youth Basketball Supplies	02-30-765-215	\$51.00
		<b>Total</b>		<b>\$51.00</b>
L. Gnippe	12/6,12,19,20	Hyatt Lodge,Naperville Campus,Clarion Inn,Grill 89	02-01-660-002	\$23.45
L. Gnippe	Jan thru Feb	Village of OB,CIBC,Giordano's,Pinstripes,Inland,Maggiano's	02-01-660-002	\$37.25
M. Azzaretto	2/21,3/16,20	Giordano's,Whirley Ball,Warrenville Park Dist. Two Brothers	02-01-660-002	\$45.50
		<b>Total</b>		<b>\$106.20</b>
		<b>Grand Total</b>		<b>\$244.38</b>





# Memo

To: Oak Brook Park District Board of Commissioners  
 From: Laure Kosey, Executive Director  
 Date: April 10, 2018  
 Re: March/April 2018: Admin., Corporate Relations, IT & Marketing

## March Board Meeting Follow Up:

### **Apparel Bid**

Staff's recommendation is to accept the bid from Next Generation as the lowest responsible bidder. We have worked with Next Generation for a while and they have provided good service for the District's apparel needs.

### **Butler 53 IGA**

Both intergovernmental agreements are just being renewed. No other adjustments have been made to the pre-school or after school programming.

## April Board Meeting Discussion Points:

### **Public Hearing and Budget**

The Public Hearing and proposed budget will be on the agenda for approval.

### **Butler 53 IGA**

This a short intergovernmental agreement for the park district to install playground equipment at Butler Jr. High.

### **Surplus Property**

With our spring cleaning in early April, we have electronics, office furniture and old equipment which are no longer needed by the park district. Ordinance 18-0521 list these items and the ordinance is included in the Board Packet for review.

## March Corporate & Community Relations Report

	<b>2016/2017</b>	<b>2017/2018</b>
<b>Sponsorships</b>	\$13,625.00	\$104,600.00
<b>Ad Space</b>	\$11,433.32	\$24,983.34
<b>Vendors</b>	\$100.00	\$7,443.95
<b>In-Kind Donations</b>	\$3,387.50	\$24,703.55
<b>Oak Brook Park District Foundation</b>	\$0.00	\$25,124.87

### **March Revenues:**

**Ad Space:** \$12,600      **Vendors:** \$2,050      **In-Kind Donations:** \$3,490      **OBPARKS Foundation:** \$1,307

# March Marketing & IT Report

## obparks.org Analytics

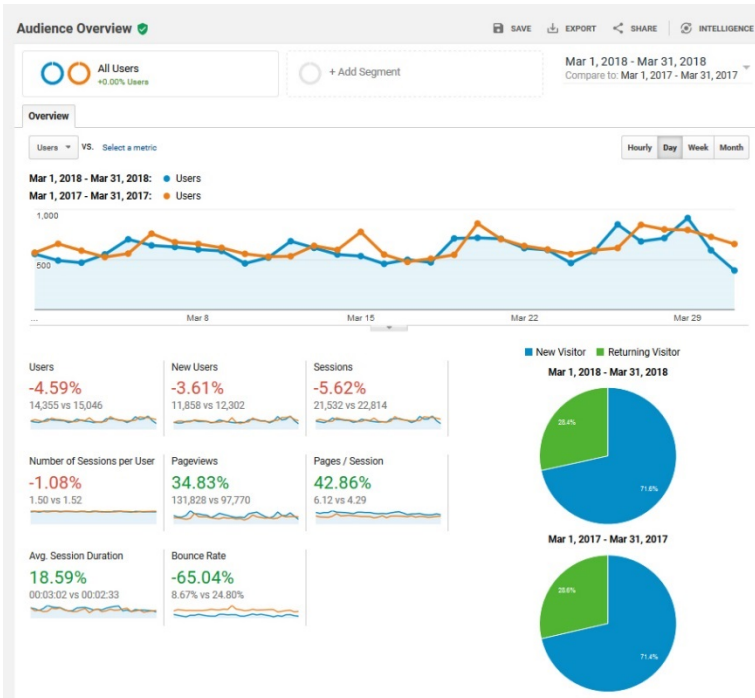
### March Audience Report



**Oak Brook**  
Park District

www.obparks.org  
1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.



### Audience Analysis

With acquisition campaigns running, we saw user and session gaps close significantly this month. Online promotions of the Underwater Egg Hunt and Pink 5K drove traffic and transactions to our site. Top external referrals include MyKidList, RunningInTheUSA, and FleetFeet.

**March Ecommerce Total: \$99,666.46**

### Obparks.org acquisition value and visitor trends

Referral Values	Mar.	Feb.	Jan.
Direct:	\$87,176	\$51,965	\$53,806
Organic Search:	\$3,843	\$1,019	\$384
External Refs:	\$6,275	\$1,259	\$1,204
Email:	\$173	\$154	\$216
Social Media:	\$2,199	\$660	\$0

### Top Pages

1. Home
2. Programs/aquatics
3. Facilities/FAC
4. Special-events
5. Special-events/Pink-5k

### Email Marketing

Email	Date	Open	Clicks
Special Events	3/8	48%	13%
General News	3/14	32%	10%
Pink Remarketing	3/15	26%	9%
Fitness	3/22	42%	19%
Kids Tri Too	3/22	43%	33%
Youth	3/22	29%	12%

### March Social Media Analytics

Facebook Total Likes: 1915 (22 new) Total Posts: 30



Mar 2018 • 31 days

#### TWEET HIGHLIGHTS

**Top Tweet** earned 195 impressions  
Save the Date! Add the Oak Brook Summer Concert Series dates to your calendar! [chicago.tribune.com/suburbs/oak-br...](http://chicago.tribune.com/suburbs/oak-br...)

**Top Follower** followed by 382 people

**Cunningham Recreation** @CunninghamRec FOLLOWERS YOU  
Complete Park and Playground Solutions...Sports/Fitness /Playground equipment, Shade and Shelters, Site Furnishings, Water Play, Safety Surfacing and Dog Parks  
[View profile](#) [View followers dashboard](#)

**Top mention** earned 3 engagements  
  
@GTtoAmerica - Mar 2  
@Openlands @FPDCC @dupageforest @obparks @elparkdistrict @forestpreserves @brookfield\_zoo @WestchesterIL @Trails4Illinois @ChicagoPrairie @WestCookWildOne that's our non-profits favourite trail and its very close to our HQ, great recommendation.

**Top media Tweet** earned 184 impressions  
Adult and Youth Intro to Fencing begins tomorrow. Experience improved focus, coordination, and fitness levels as you explore the discipline of Fencing! Register here: [bit.ly/obparksfencing](http://bit.ly/obparksfencing) #HappyFitActive [pic.twitter.com/vJshazv1N](http://pic.twitter.com/vJshazv1N)



#### MAR 2018 SUMMARY

Tweets	4	Tweet impressions	2,382
Profile visits	131	Mentions	3
New followers	3		

### IT Initiatives

Additional access control was installed on several doors in the Family Recreation Center. This will increase security being able to keep more doors locked to restrict access.

We have been working with Comcast and the Village of Oak Brook to have a point to point network connection installed. This point to point will create a parallel network with the Village to connect the Bath and Tennis Club to the Family Recreation Center.

### Oak Brook Bath & Tennis

Sports Core Brochure was designed, produced and delivered.

Member Renewal Packet was designed produced and delivered.

### March Summer Aquatic Membership Campaign Investment: \$1435

Display Advertising Shaw Media: \$150

Display Advertising Oaklees Guide: \$250

Dedicated Email Blast: Daily Herald: \$475

OBPARKS Email Blast Discount Coupon: (\$550 redeemed)

OPBARKS Egg Hunt Discount: (\$10 redeemed)

Free collateral: Social Media Posts (1), Posters, Electronic Flyers to Butler, Flyers

**Memberships sold through 3/31/17**

6 Aquatic Memberships (28 members)

**Memberships sold through 3/31/18**

26 Aquatic Memberships (124 members)



# Memo

To: Board of Commissioners and Executive Director, Laure Kosey  
From: Marco Salinas, Chief Financial Officer  
Date: April 11, 2018  
Re: March 2018 Financials

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## General Fund

We have now completed the eleventh month of the current fiscal year. Year-to-date (YTD) revenues in this fund equal \$2,544,613, which is comparable to prior year's YTD revenues of \$2,528,926. YTD expenditures currently equal \$2,079,564, which is a 3.0% decrease over prior year's YTD expenditures of \$2,142,977. Including the transfers out activity, the General fund is experiencing a YTD net surplus of \$55,049, which is a decrease over last year's YTD net surplus of \$100,948. Following is additional information of the General Fund's activities:

On the revenue side, Personal Property Replacement Taxes are currently under budget at 82%, however, we are scheduled to receive another payment from the Illinois Department of Revenue in April 2018 which should get us close to the annual budget amount. In the Building-Recreation Center department, we are also experiencing lower than expected revenues primarily due to lower building rental revenues and non-resident daily fees.

With regards to expenditures, the Central Park department is currently on target with the annual budget and all other departments are experiencing lower than expected activity (favorable variances shaded in green). Among the activities experiencing lower than expected costs includes banking fees, legal fees, and utilities and commodities in the Central Park West department.

**Contracts- Maintenance DNS-** Expenditures in this cost center were approximately double in the prior year due to the costs incurred to establish the apiary program (e.g. supplies and equipment). Current year expenditures are primarily related to recurring mowing and maintenance with no major expenditures related to the apiary.

**Transfers Out-** The current year's transfer to the Capital Projects Fund is much higher than prior year's transfer (\$410,000 -vs- \$125,000) due to the increased capital project expenditures.

## Recreation Fund

YTD revenues in this fund are currently at \$3,503,689, which is a slight increase over last year's revenues of \$3,446,405. YTD expenditures are currently at \$2,899,985 and represent a 6.6% decrease over prior year's expenditures of \$3,106,078. There is currently a YTD net surplus of \$603,704, which is a significant increase over prior year's YTD net surplus of \$340,327.

On the revenue side, total revenues are right on budget at 91% with children's and youth program revenues, and marketing revenues exceeding expectations. As discussed in previous months, aquatic program and Pioneer program revenues continue to be unfavorable against budget.

On the expenditure side, all departments in this fund are currently experiencing a favorable variance against budget (shaded in green).

**Capital Outlay-** Of the \$363,000 in budgeted capital costs, \$200,000 was budgeted for the Central Park Improvement Project. The main construction phase of this project is expected to occur in the upcoming fiscal year

(May-July) which is the reason why YTD expenditures in this department are only at 38% of budget. The \$137,761 in actual incurred costs are attributed to the family locker improvement project (\$105,000), and payment 2 of 3 on our fitness equipment lease (\$32,761).

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues are currently at \$1,568,867, which represents 107% of the annual budget and an approximate 6% increase over prior year's revenues of \$1,487,682. YTD expenses, which includes capital costs, are currently at \$1,641,283 and represent a 36% increase over prior year's expenses of \$1,208,885. Combined, this fund is experiencing a deficit totaling \$72,416 as compared to last year's surplus of \$278,797. This year's deficit reflects the large increase in capital costs over the previous year.

With regards to revenues, the Administration and Programming departments have both exceeded budgeted targets at 121% and 107%, respectively.

On the expense side, all departments are either on target or behind target with the exception of capital outlay.

**Programs- Racquet Club-** Overall revenues in this department are 9% higher than prior year, primarily due to increased private lesson revenues (\$207,287 -vs- \$190,131) and group lesson revenues (\$728,898 -vs- \$612,761). This increased revenue is partially offset by a corresponding increase in direct expenses of approximately 8% over the prior year.

**Capital Outlay-** Current YTD costs are higher than prior year due to expenses incurred for the HVAC upgrade (\$344,260), reflective ceiling (\$156,300), and tennis court resurfacing (\$1,122) projects.

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#### **FINANCE OPERATIONS:**

- Finance staff is assembling paper copies of the fiscal year 2018/2019 budget in anticipation of its approval at the April 16, 2018 Board meeting. Final copies will be distributed to supervisory staff and Commissioners in the near future.
- Staff is working on preparing the annual compensation disclosure which must be published on our website within 6 business days of adoption of the final budget.
- Due to timing, the FY 2018/2019 budget was prepared under our previous financial software MSI. With the assistance of BS&A, this budget has now been imported into the BS&A software and will be ready to go live at the start of the upcoming fiscal year.
- Finance will be working with staff to ensure the capture of all necessary year-end accruals in preparation for the year-end close. We are striving to have all FY 2017/2018 invoices entered and accounted for by mid-June 2018.

#### **HUMAN RESOURCES:**

- Human resource staff has been busy assisting the aquatics department with ensuring that all required employment notices and safety data sheets are in place at the village's Bath & Tennis Club in preparation for the upcoming opening of the swimming pool.
- Staff has begun to receive and process the annual performance evaluation forms and the volume will only increase as we close-out the fiscal year. Such forms must be completed and finalized by the end of the first week in May 2018.



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Dave Thommes, Director of Recreation & Facilities  
Date: April 10, 2018  
Re: Recreation & Facilities Report

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## Recreation

- Eighteen excited Oak Brook children received baskets and a visit from the bunny this year.
- Twenty-Five Pioneers enjoyed the monthly Thursday afternoon movie Mama Mia.
- Pioneer Pinstripes started the spring season with five new attendees in addition to the regulars.
- Forty Pioneers dined on lunch at The Italian Village and the performance of Hamilton at the CIBC Theatre.
- Eight Playground and fifteen Pee Wee participants attended Spring Break camp, March 26<sup>th</sup> – 30<sup>th</sup>. The campers enjoyed arts and crafts, games, gym time and swimming during Spring Break.
- Karen volunteered for the Polar Plunge in Oak Brook on March 3<sup>rd</sup>.
- Kim and Karen helped with the pancake breakfast that took place on St. Patrick's Day. Part of the proceeds will benefit the foundation.
- Pioneer activities for the month included: a day trip to The Chicago History Museum, Steel Magnolias Play, Brain Games, Bingo, and Rules of the Road class.

## Aquatics

- Stars Spring Training has 43 participants so far.
- Due to demand, staff added a starfish pre-swim team spring season. This additional program began April 2<sup>nd</sup>.
- The Dive in Movie, Lego Batman was well attended on March 27<sup>th</sup>.
- The Underwater Egg Hunt was a success with two hunts running on Thursday and Friday. Each day had approximately 150 participants and the feedback received was that participants really appreciated the switch to a two-day event.
- Splash Island Prep is underway. Even without the weather cooperating, maintenance staff has managed to install a new chlorinator pump, palm trees and shade structures.
- Aquatic Staff attended PDRMA Aquatic Risk Management Institute.

## Fitness

- The Pink 5K has 307 participants registered.
- The new Pink 5K course was measured by the United States Track and Field Association and is awaiting CARA approval.

## Tennis

- The Tennis Center hosted the Oak Brook Spring Break Junior Open tournament with 55 participants, March 29<sup>th</sup> – 31<sup>st</sup>.
- Additional security cameras were installed at the Tennis Center.

## Athletics

- Open Pickleball has begun! The first day attracted nine non-members to the FRC.
- Staff has been meeting with Knights and Breakaway Basketball for a potential partnership on a 3v3 basketball tournament that would benefit the Universal Playground.
- A new session of All Star Sports Jr. program has begun with 21 kids enrolled.

## Facilities

- Staff assisted with the installation and set-up of the new building automation system and attended training.
- Staff met with Great Lakes roof for a preliminary inspection of the FRC roof leaks and proposal of repairs.

- Staff met with the Oak Brook fire department to update our floor plans that they have on file for emergencies since we have changed the locker room configuration and added a key to the Knox box outside our front doors.
- Installed the electric for the vehicle lift at Maintenance garage and tested the supplied voltage at the unit.
- Assisted with installation of a new spa heater at the Family Aquatic Center and replaced the control circuit boards on Leisure and Lap pool heaters.
- Rebuilt supply fan on VAV unit that supplies Autumn Oaks room.

Retention Results

March-17			
	Retained	Total	Rate
Aquatic	178	181	98.3%
Aqua/Ten	3	3	100.0%
Fitness	306	347	88.2%
Fit/Aqua	132	140	94.3%
Fit/Ten	25	30	83.3%
Premiere	19	21	90.5%
<b>Yearly Total</b>	<b>663</b>	<b>722</b>	<b>91.8%</b>
EFT Aqua	700	723	96.8%
EFT Aqua/Ten	43	43	100.0%
EFT Fitness	1176	1197	98.2%
EFT Fit/Aqua	616	639	96.4%
EFT Fit/Ten	96	96	100.0%
EFT Premiere	144	145	99.3%
<b>Yearly &amp; EFT</b>	<b>3438</b>	<b>3565</b>	<b>96.4%</b>

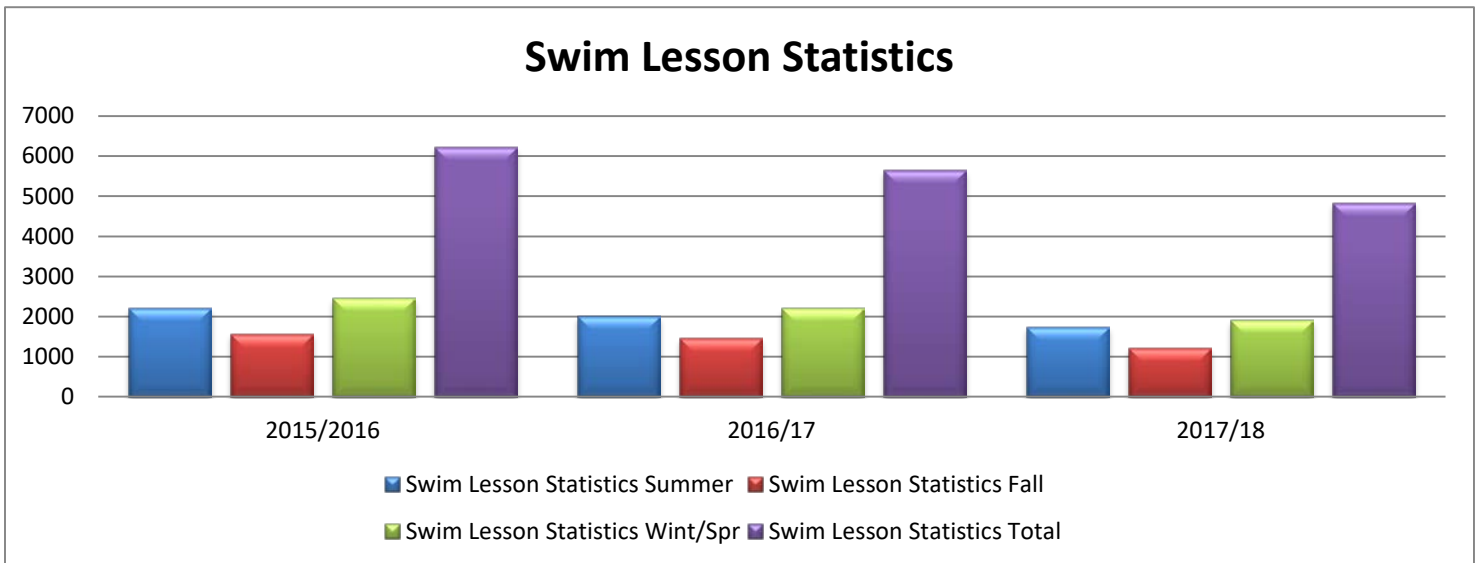
We gained 43 new members in March.



# Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
<b>2015/2016</b>	2202	1562	2457	6221
<b>2016/17</b>	1995	1451	2201	5647
<b>2017/18</b>	1721	1214	1898	4833

Swim Team Statistics			
	Summer	Fall/Winter	Spring
<b>2015/2016</b>	34	56	27
<b>2016/17</b>	32	51	21
<b>2017/18</b>	25	50	20





Oak Brook Park District  
 Aquatic Center  
 Aquatic Party Statistics

2018 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	20	21	25										66
Super Splash Birthday	10	8	7										25
Group (by day)	7	6	6										19
Private (indoors only)	5	3	4										12
Private (indoor/outdoor combo)	0	0	0										0
Splash Island Birthday	0	0	0										0
Camp Rentals	2	3	5										10
Lane Rental (lap only)	3	1	1										5
Scout	2	3	1										6
<b>Total # Parties</b>	<b>49</b>	<b>45</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>143</b>

<b>2017</b>	<b>46</b>	<b>52</b>	<b>59</b>	<b>55</b>	<b>47</b>	<b>60</b>	<b>98</b>	<b>37</b>	<b>2</b>	<b>44</b>	<b>31</b>	<b>63</b>	<b>594</b>
<b>2016</b>	65	60	61	80	84	90	80	68	34	49	44	46	761
<b>2015</b>	52	58	71	51	65	77	82	47	37	44	49	42	675





## Oak Brook Park District Athletic Fields Rental Report

### Athletic Field Usage 2016/2017 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	15/16 Actual
Hours	149	116	86	130	165	190	97	28	5	26	108	135	1,233	1,113
Revenue	\$11,855	\$7,598	\$3,236	\$9,478	\$8,602	\$10,652	\$7,272	\$478	\$500	\$2,600	\$8,334	\$10,115	\$80,718	\$78,489

### Athletic Field Usage 2016/2017 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	15/16 Actual
Hours	207	105	138	177	191	196	0	0	0	0	0	93	1,106	1,328
Revenue	\$2,500	\$2,200	\$600	\$650	\$1,550	\$1,075	\$0	\$0	\$0	\$0	\$0	\$1,275	\$9,850	\$14,981

### Athletic Field Usage 2016/2017 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	15/16 Actual
Hours	118	118	147	70	222	246	9	0	0	0	0	57	987	1,179
Revenue	\$3,123	\$1,924	\$735	\$960	\$4,062	\$3,422	\$912	\$0	\$0	\$0	\$0	\$1,508	\$16,645	\$27,914

### Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	177	103	109	180	188	183	109	8	8	3	80.5		1,148	1,099
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238		\$72,917	\$70,603

### Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	159	140	133	202	211	200	1	0	0	0	0		1,046	1,013
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0		\$17,245	\$8,575

### Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	88	148	151	209	183	81	2	0	0	0	0		862	930
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0		\$17,107	\$15,138





## Premiere Fitness Club Membership and Usage Data

<b>*Members</b>												
	January	February	March	April	May	June	July	August	September	October	November	December
<b>2008</b>	1,684	1,675	1,658	1,605	1,553	1,594	1,570	1,548	1,490	1,489	1,500	1,515
<b>Resident</b>	59%	59%	60%	60%	60%	60%	60%	59%	60%	61%	62%	62%
<b>Non Resident</b>	26%	25%	25%	24%	25%	24%	24%	25%	23%	23%	21%	22%
<b>Corporate Resident</b>	15%	16%	15%	16%	15%	16%	16%	16%	17%	16%	17%	16%
<b>2009</b>	1,537	1,598	1,576	1,532	1,557	1,588	1,568	1,509	1,524	1,516	1,527	1,516
<b>Resident</b>	63%	61%	62%	62%	62%	62%	63%	62%	62%	63%	61%	62%
<b>Non Resident</b>	22%	23%	21%	22%	21%	22%	22%	23%	22%	21%	24%	22%
<b>Corporate Resident</b>	15%	16%	17%	16%	17%	16%	15%	15%	16%	16%	15%	16%
<b>2010</b>	1,501	1,511	1,514	1,501	1,506	1,519	1,522	1,463	1,454	1,499	1,486	1,432
<b>Resident</b>	62%	62%	62%	61%	62%	64%	64%	63%	71%	65%	64%	65%
<b>Non Resident</b>	23%	23%	23%	25%	24%	23%	23%	22%	18%	22%	23%	22%
<b>Corporate Resident</b>	15%	15%	15%	14%	14%	13%	13%	15%	11%	13%	13%	13%
<b>Usage</b>												
	January	February	March	April	May	June	July	August	September	October	November	December
<b>2008</b>	7,932	7,453	7,470	7,435	6,665	6,576	8,725	5,615	5,421	6,221	6,193	6,306
<b>2009</b>	7,261	7,090	7,189	7,036	5,885	6,779	6,596	6,064	5,653	6,464	6,141	6,358
<b>2010</b>	7,449	7,327	7,718	6,731	5,915	5,868	5,961	4,986	4,563	4,532	5,335	5,227
<b>Aerobic Members Usage</b>												
	January	February	March	April	May	June	July	August	September	October	November	December
<b>2010</b>				209	344	321	326	325	342	377	332	166

\*Total Membership(Excludes Staff Memberships)



# Memo

To: Board of Commissioners  
From: Bob Johnson, Director of Parks and Planning  
Date: April 10, 2018  
Re: Board Report

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- The Central Park project is underway. Construction and silt fencing has been installed, and demolition of pavement and fencing is nearly complete. Excavation for the playground has started, followed by the new parking lot grading. The new LED lighting structures for field 1 will be delivered this week.
- The District is out to bid for the east gabion weir replacement in Ginger Creek. The work is expected to take place this summer.
- Winter tree removals from Central Park are complete and staff has been spreading the leftover wood chips throughout Central Park. Keeping the chips on site is a cost savings to the District and allows the trees to be completely recycled.
- The dormant seeding performed last fall on the grass soccer fields is just beginning to sprout. The cold temperatures have caused a delay in germination, but with a few warm days the seedlings will begin to develop. Staff worked at the end of last season to relieve surface compaction and level many low areas on the fields to improve playability.
- The Parks Department is interviewing candidates for a Park Technician position currently held by Jarret Tinman. Jarret was recently hired by the Frankfort Police Department and will enter the police academy at the end of this month. His last day of employment will be April 20<sup>th</sup>, and the Park District wishes him the best.
- There are two change orders for the Central Park project. Please see the agenda histories for details.



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 18-0416: AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019**

**AGENDA No.:** 8 A.

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Chief Financial Officer, Marco Salinas:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

Preparation of the proposed fiscal year 2018/2019 budgets kicked-off in October 2017 when Finance staff began calculating the expected 2017 property tax levy. On December 11, 2017 the budget planning module was made available to staff so they could begin compiling their proposed budgets. These budgets were due to Finance by January 17, 2018 at which time access to the budget module was closed. Concurrent with this process, staff was also tasked with developing their capital budget requests and updating the five-year capital improvement plan (CIP) and such capital requests were due to Finance on December 26, 2017. Soon after the closure of the budget module, Finance staff began compiling the proposed budget information and presented such requests to the Executive Director for review.

Subsequent to the Executive Director’s review, finance staff and the Executive Director began holding meetings with all directors and respective managers to conduct a detailed review of the operating and capital budget requests to identify any necessary adjustments.

On February 19, 2018 the Board conducted a Special Meeting and at such meeting staff presented the Board with various schedules detailing the proposed FY 2018/2019 budgets. The Board made several inquiries about the budget and provided feedback to staff. Subsequent to this meeting Finance staff continued to further refine the budget and made the following additional adjustments:

- Reduced budgeted part-time wages in the Finance department (General Fund) in the amount of \$11,878
- Increased budgeted costs for the Gabion Weir project (Capital Projects Fund) in the amount of \$45,264
- Increased budgeted grant revenue in the amount of \$119,000 (Capital Projects Fund). This amount consists of a \$100,000 grant from the DuPage County Stormwater Management and a \$19,000 grant from ComEd.

A public hearing on our proposed fiscal year 2018/2019 budget is scheduled for April 16, 2018; immediately prior to the regular Board meeting. Notice of this public hearing has been published in the April 5, 2018 edition of The Doings-Oak Brook newspaper as well as on our website.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

A schedule listing the fiscal year 2018/2019 budgets for all eleven (11) of the Park District's funds is included in this agenda packet. On a consolidated basis, total budgeted revenues equal \$9,756,274 and total budgeted expenditures/expenses equal \$11,348,726.

**ACTION PROPOSED:**

Motion (and a Second) to approve Ordinance 18-0416: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019.

**ORDINANCE NO. 18-0416**

**OAK BROOK PARK DISTRICT**

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019.**

WHEREAS, the Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 16th day of April, 2018, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Oak Brook Park District, as follows:

Section 1. That the fiscal year of this District be and the same hereby is fixed and declared to be from May 1, 2018 to April 30, 2019.

Section 2. That the following Budget, containing an estimate of the amount available and expenditures and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Park District for the said fiscal year and the following sums of money:

GENERAL FUND	\$2,690,302.00
RECREATION FUND	\$4,056,837.00
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 205,000.00
SOCIAL SECURITY FUND	\$ 253,000.00
LIABILITY INSURANCE FUND	\$ 161,836.00
AUDIT FUND	\$ 13,263.00
SPECIAL RECREATION FUND	\$ 129,200.00
DEBT SERVICE FUND	\$ 411,999.00
RECREATIONAL FACILITIES FUND (Tennis Ctr.)	\$1,895,440.00
CAPITAL PROJECTS FUND	\$1,266,849.00
SPORTS CORE FUND	\$ 265,000.00

or as much thereof as may be authorized by law and hereby appropriated for the purpose of the Oak Brook Park District, as herein thereafter specified for said fiscal year.



**SUMMARY OF APPROPRIATIONS**

GENERAL CORPORATE FUND	\$2,690,302.00
RECREATION PROGRAM FUND	4,056,837.00
ILLINOIS MUNICIPAL RETIREMENT FUND	205,000.00
SOCIAL SECURITY FUND	253,000.00
LIABILITY INSURANCE FUND	161,836.00
AUDIT FUND	13,263.00
SPECIAL RECREATION FUND	129,200.00
DEBT SERVICE FUND	411,999.00
RECREATIONAL FACILITIES FUND	1,895,440.00
CAPITAL PROJECTS FUND	1,266,849.00
SPORTS CORE FUND	<u>265,000.00</u>
TOTAL	<u>\$11,348,726.00</u>

Section 3. That the estimated cash expected to be on hand at the end of this fiscal year is \$5,661,931.

Section 4. That all balances of any item or items of any general appropriation made in the Ordinance be expended in making up any deficiency in any item in the same general appropriation, and for the same general purposes, or any like appropriation and for the same general purpose, or any like appropriation made by this Ordinance.

Section 5. That all unexpended balances from annual appropriations of the previous years be and they are hereby re-appropriated for the same or similar purpose.

Section 6. That should any clause, sentence, paragraph or part of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 16th day of April, 2018, pursuant to a roll call vote as follows:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Board Secretary

**OAK BROOK PARK DISTRICT  
2018 - 2019 BUDGET SUMMARY**

<b>REVENUES</b>	<b>GENERAL</b>	<b>RECREATION</b>	<b>RECREATIONAL FACILITIES</b>	<b>IMRF</b>	<b>SOCIAL SECURITY</b>	<b>LIABILITY INSURANCE</b>	<b>AUDIT</b>	<b>SPECIAL RECREATION</b>	<b>DEBT SERVICE</b>	<b>CAPITAL PROJECTS</b>	<b>SPORTS CORE</b>	<b>TOTALS</b>
Taxes - Property	\$ 1,305,765	\$ 900,000	\$ -	\$ 165,075	\$ 255,075	\$ 230,040	\$ -	\$ 125,030	\$ 308,106	\$ -	\$ -	\$ 3,289,091
Taxes - Replacement	84,012	26,448	-	23,337	15,558	6,223	-	-	-	-	-	155,578
Interest	11,000	12,000	5,000	900	500	300	200	125	335	7,000	-	37,360
Building Rental Fees	321,845	-	-	-	-	-	-	-	-	-	-	321,845
Program Fees	736,984	2,728,716	1,544,700	-	-	-	-	-	-	-	10,000	5,020,400
Field Rentals	97,000	-	-	-	-	-	-	-	-	-	-	97,000
Marketing	-	24,000	-	-	-	-	-	-	-	-	-	24,000
Grants	-	-	-	-	-	-	-	-	-	527,500	-	527,500
Other	3,000	3,000	1,500	-	-	-	-	19,000	-	2,000	255,000	283,500
<b>Total Revenues</b>	<b>\$ 2,559,606</b>	<b>\$ 3,694,164</b>	<b>\$ 1,551,200</b>	<b>\$ 189,312</b>	<b>\$ 271,133</b>	<b>\$ 236,563</b>	<b>\$ 200</b>	<b>\$ 144,155</b>	<b>\$ 308,441</b>	<b>\$ 536,500</b>	<b>\$ 265,000</b>	<b>\$ 9,756,274</b>
<b>EXPENDITURES/ EXPENSES</b>												
Administration	\$ 436,172	\$ 871,019	\$ 688,491	\$ -	\$ -	\$ 34,836	\$ -	\$ 49,200	\$ -	\$ -	\$ -	\$ 2,079,718
Finance & H.R.	494,614	-	-	-	-	-	-	-	-	-	-	494,614
Parks	711,087	-	-	-	-	-	-	-	-	-	-	711,087
Professional Services	62,199	-	-	-	-	-	13,263	-	-	-	-	75,462
Recreation Center	923,166	-	-	-	-	-	-	-	-	-	-	923,166
Buildings	63,064	-	357,077	-	-	-	-	-	-	-	-	420,141
Programs	-	2,473,410	524,872	-	-	-	-	35,000	-	-	265,000	3,298,282
Marketing	-	337,408	-	-	-	-	-	-	-	-	-	337,408
Other	-	-	-	205,000	253,000	127,000	-	5,000	411,999	-	-	1,001,999
Capital Projects	-	375,000	225,000	-	-	-	-	40,000	-	1,266,849	-	1,906,849
Depreciation	-	-	100,000	-	-	-	-	-	-	-	-	100,000
<b>Total Expenditures/ Expenses</b>	<b>\$ 2,690,302</b>	<b>\$ 4,056,837</b>	<b>\$ 1,895,440</b>	<b>\$ 205,000</b>	<b>\$ 253,000</b>	<b>\$ 161,836</b>	<b>\$ 13,263</b>	<b>\$ 129,200</b>	<b>\$ 411,999</b>	<b>\$ 1,266,849</b>	<b>\$ 265,000</b>	<b>\$ 11,348,726</b>
<b>Net Surplus/(Deficit), Excluding Transfers</b>	<b>\$ (130,696)</b>	<b>\$ (362,673)</b>	<b>\$ (344,240)</b>	<b>\$ (15,688)</b>	<b>\$ 18,133</b>	<b>\$ 74,727</b>	<b>\$ (13,063)</b>	<b>\$ 14,955</b>	<b>\$ (103,558)</b>	<b>\$ (730,349)</b>	<b>\$ -</b>	<b>\$ (1,592,452)</b>
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,968	\$ 150,000	\$ -	\$ 253,968
Transfers (out)	(150,000)	(81,011)	-	-	-	-	-	-	-	(22,957)	-	(253,968)
<b>Net Surplus/(Deficit)</b>	<b>\$ (280,696)</b>	<b>\$ (443,684)</b>	<b>\$ (344,240)</b>	<b>\$ (15,688)</b>	<b>\$ 18,133</b>	<b>\$ 74,727</b>	<b>\$ (13,063)</b>	<b>\$ 14,955</b>	<b>\$ 410</b>	<b>\$ (603,306)</b>	<b>\$ -</b>	<b>\$ (1,592,452)</b>
<b>Cash Balance- Beginning</b>	<b>\$ 1,485,706</b>	<b>\$ 2,996,837</b>	<b>\$ 463,762</b>	<b>\$ 138,945</b>	<b>\$ 120,683</b>	<b>\$ (18,293)</b>	<b>\$ 37,306</b>	<b>\$ 26,488</b>	<b>\$ 46,055</b>	<b>\$ 1,729,763</b>	<b>\$ 247,913</b>	<b>\$ 7,275,165</b>
<b>Cash Balance- Ending</b>	<b>\$ 1,339,526</b>	<b>\$ 2,755,995</b>	<b>\$ 209,294</b>	<b>\$ 123,257</b>	<b>\$ 138,816</b>	<b>\$ 56,434</b>	<b>\$ 24,243</b>	<b>\$ 41,443</b>	<b>\$ 46,466</b>	<b>\$ 926,457</b>	<b>\$ -</b>	<b>\$ 5,661,931</b>

**OAK BROOK PARK DISTRICT  
CERTIFICATION OF ESTIMATE OF  
REVENUE FOR FISCAL YEAR 2018-2019**

**I, Kevin Tan**, do hereby certify that I am the duly qualified Treasurer of the Oak Brook Park District and the Chief Fiscal Officer of said Park District; as such officer I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2018 and ending April 30, 2019 are estimated to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property and Replacement Taxes	
General Corporate	\$ 1,389,777.00
Recreation	926,448.00
Illinois Municipal Retirement Fund	188,412.00
Special Recreation Funds	125,030.00
Social Security Fund	270,633.00
Liability Insurance	236,263.00
Debt Service	308,106.00
Sub-Total	<u>\$ 3,444,669.00</u>
 Non-Tax Revenues	
Interest Earned	\$ 37,360.00
Program Fees	1,669,442.00
Recreation Center/Memberships & Fees	1,165,829.00
Racquet Club/Tennis Court Fund	1,544,700.00
Aquatic Center	1,059,274.00
Grants	527,500.00
Bonds	-
Other	307,500.00
Sub-Total	<u>\$ 6,311,605.00</u>
 <b>TOTAL ESTIMATED REVENUES</b>	 <b><u><u>\$ 9,756,274.00</u></u></b>

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the said Park District this 16th day of April, 2018.

\_\_\_\_\_  
Kevin Tan  
Treasurer and Chief Fiscal Officer

SEAL

STATE OF ILLINOIS    )  
  )  
COUNTIES OF         )  
DUPAGE & COOK     ) S.S.

I, Laure L. Kosey, do hereby certify that I am the duly appointed Secretary of the Oak Brook Park District in the county and state aforesaid, and as such Secretary, I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I do further certify that the attached and foregoing is a true and complete copy of the “**Annual Budget and Appropriation Ordinance of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the Fiscal Year beginning May 1, 2018 and ending April 30, 2019**”, as adopted by the Board of Park Commissioners at its properly convened meeting held on April 16, 2018, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Park District at Oak Brook, Illinois this 16th day of April, 2018.

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Laure L. Kosey, Secretary  
Board of Park Commissioners  
Oak Brook Park District

SEAL



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE NO. 18-0417: AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION**

AGENDA No.: 8 B.

MEETING DATE: APRIL 16, 2018

STAFF REVIEW: Chief Financial Officer, Marco Salinas: 

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

This ordinance authorizes staff to transfer anticipated fiscal year 2017/2018 unexpended funds from certain appropriation line items to other certain appropriation line items. Per Section 4-4 of the Illinois Park District Code, such transfers may only occur after the first six months of any fiscal year have elapsed and requires approval by two-thirds of the Park District Board.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

If approved, these transfers will be carried-out during the month of April 2018; the twelfth (12<sup>th</sup>) month of the current fiscal year.

**ACTION PROPOSED:**

A Motion (and a second) to approve Ordinance No. 18-0417: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation.

**ORDINANCE NO. 18-0417**

**AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION**

---

**WHEREAS**, the first six months of fiscal year 2017-2018 of the Oak Brook Park District have elapsed; and

**WHEREAS**, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, anticipated unexpended funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

**WHEREAS**, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

**Section 1:** Anticipated unexpended funds from certain specified budget and appropriation line items in the Budget and Appropriation Ordinance for fiscal year 2017-2018, in the amounts set forth in Exhibit A attached hereto, are hereby transferred to those specific line items and in the amounts, which are also set forth in such Exhibit A, such line items to be increased to the extent of the amount so transferred.

**Section 2:** This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

**Section 3.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**Passed and approved this 16th day of April, 2018.**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure L. Kosey, Secretary

**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2017-2018**

<b>Fund &amp; Department</b>	<b>Account Description</b>	<b>Original Budget Balance</b>	<b>Transfer To</b>	<b>Transfer From</b>	<b>Revised Budget Balance</b>
<b>Corporate/Admin. (01-01)</b>					
01-01-630-000	Salaries- Administration Full-Time	\$ 546,346.96	\$ 20,653.04	\$ -	\$ 567,000.00
01-01-740-025	Contingency	100,000.00	-	(20,653.04)	79,346.96
01-01-650-000	Group Medical & Life- Full-Time	110,114.28	19,885.72	-	130,000.00
01-01-740-025	Contingency	79,346.96	-	(19,885.72)	59,461.24
01-01-720-000	Business/Line Charges	3,120.00	1,080.00	-	4,200.00
01-01-740-025	Contingency	59,461.24	-	(1,080.00)	58,381.24
		<b>Total:</b>	<b>\$ 41,618.76</b>	<b>\$ (41,618.76)</b>	
<b>Central Park (01-05)</b>					
01-05-790-002	Snow Removal- Salt	\$ 5,488.00	\$ 3,612.00	\$ -	\$ 9,100.00
01-01-740-025	Contingency	58,381.24	-	(3,612.00)	54,769.24
		<b>Total:</b>	<b>\$ 3,612.00</b>	<b>\$ (3,612.00)</b>	
<b>Saddlebrook Park (01-06)</b>					
01-06-790-009	Playground Surfacing	\$ 500.00	\$ 1,000.00	\$ -	\$ 1,500.00
01-06-790-010	Landscape Supplies	1,500.00	300.00	-	1,800.00
01-01-740-025	Contingency	54,769.24	-	(1,300.00)	53,469.24
		<b>Total:</b>	<b>\$ 1,300.00</b>	<b>\$ (1,300.00)</b>	
<b>Dean Nature Sanctuary (01-09)</b>					
01-09-750-033	Barn Maintenance	\$ 350.00	\$ 1,650.00	\$ -	\$ 2,000.00
01-01-740-025	Contingency	53,469.24	-	(1,650.00)	51,819.24
01-09-770-001	Electricity	-	600.00	-	600.00
01-01-740-025	Contingency	51,819.24	-	(600.00)	51,219.24
		<b>Total:</b>	<b>\$ 2,250.00</b>	<b>\$ (2,250.00)</b>	
<b>Building/Recreation Center (01-15)</b>					
01-15-770-002	Water	\$ 19,763.00	\$ 10,237.00	\$ -	\$ 30,000.00
01-15-770-003	Sewer	8,936.00	4,064.00	-	13,000.00
01-01-740-025	Contingency	51,219.24	-	(14,301.00)	36,918.24
01-15-790-000	Janitorial Supplies- Paper Products	8,500.92	1,500.00	-	10,000.92
01-15-790-001	Janitorial Supplies- Clean. Products	7,920.00	1,500.00	-	9,420.00
01-15-750-000	General Maintenance	12,500.00	-	(3,000.00)	9,500.00
01-15-790-007	Locker Room Supplies	11,574.00	1,000.00	-	12,574.00
01-15-800-000	Building Equipment	13,550.00	-	(1,000.00)	12,550.00
		<b>Total:</b>	<b>\$ 18,301.00</b>	<b>\$ (18,301.00)</b>	



**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2017-2018**

<b>Fund &amp; Department</b>	<b>Account Description</b>	<b>Original Budget Balance</b>	<b>Transfer To</b>	<b>Transfer From</b>	<b>Revised Budget Balance</b>
<b>Central Park West (01-20)</b>					
01-20-650-000	Group Medical & Life	-	1,500.00	-	1,500.00
01-01-740-025	Contingency	36,918.24	-	(1,500.00)	35,418.24
01-20-720-000	Business/Line Charges	1,200.00	300.00	-	1,500.00
01-01-740-025	Contingency	35,418.24	-	(300.00)	35,118.24
<b>Total:</b>		<b>\$ 1,800.00</b>		<b>\$ (1,800.00)</b>	

<b>Fitness Center (02-21)</b>					
02-21-670-000	Maintenance/Contracts & Leases	\$ 10,747.00	\$ 3,753.00	\$ -	\$ 14,500.00
02-01-840-025	Contingency	100,000.00	-	(3,753.00)	96,247.00
02-21-750-000	Towel Services/Replacement	9,760.00	4,740.00	-	14,500.00
02-01-840-025	Contingency	96,247.00	-	(4,740.00)	91,507.00
02-21-770-010	Water	15,674.00	8,326.00		24,000.00
02-21-770-015	Sewer	7,149.00	1,751.00		8,900.00
02-01-840-025	Contingency	91,507.00	-	(10,077.00)	81,430.00
<b>Total:</b>		<b>\$ 18,570.00</b>		<b>\$ (18,570.00)</b>	

<b>Aquatic Center (02-25)</b>					
02-25-770-010	Water	\$ 28,043.00	\$ 13,957.00	\$ -	\$ 42,000.00
02-25-770-015	Sewer	12,510.00	2,990.00	-	15,500.00
02-01-840-025	Contingency	81,430.00	-	(16,947.00)	64,483.00
<b>Total:</b>		<b>\$ 16,947.00</b>		<b>\$ (16,947.00)</b>	

<b>Aquatic- Recreation Programs (02-26)</b>					
02-26-681-000	Children's Programs- Print. & Publ.	\$ 100.00	\$ 80.00	\$ -	\$ 180.00
02-01-840-025	Contingency	64,483.00	-	(80.00)	64,403.00
<b>Total:</b>		<b>\$ 80.00</b>		<b>\$ (80.00)</b>	

<b>Children's Programs (02-30)</b>					
02-30-631-432	Sports Camps	\$ 1,200.00	\$ 3,000.00	\$ -	\$ 4,200.00
02-01-840-025	Contingency	64,403.00	-	(3,000.00)	61,403.00
02-30-640-215	Youth Basketball	1,872.00	1,528.00	-	3,400.00
02-01-840-025	Contingency	61,403.00	-	(1,528.00)	59,875.00
<b>Total:</b>		<b>\$ 4,528.00</b>		<b>\$ (4,528.00)</b>	

**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2017-2018**

<b>Fund &amp; Department</b>	<b>Account Description</b>	<b>Original Budget Balance</b>	<b>Transfer To</b>	<b>Transfer From</b>	<b>Revised Budget Balance</b>
<b>Preschool Programs (02-31)</b>					
02-31-765-001	EC Preschool Morning	\$ 3,200.00	\$ 1,100.00	\$ -	\$ 4,300.00
02-01-840-025	Contingency	59,875.00	-	(1,100.00)	58,775.00
02-31-792-001	EC Preschool Morning	1,700.00	3,000.00	-	4,700.00
02-01-840-025	Contingency	58,775.00	-	(3,000.00)	55,775.00
<b>Total:</b>		<b>\$ 4,100.00</b>	<b>\$ (4,100.00)</b>		

<b>Pioneer Programs (02-50)</b>					
02-50-754-300	Trips- Admissions	\$ 22,000.00	\$ 5,250.00	\$ -	\$ 27,250.00
02-01-840-025	Contingency	55,775.00	-	(5,250.00)	50,525.00
02-50-757-300	Trips- Dinner & Tickets	20,000.00	4,100.00	-	24,100.00
02-01-840-025	Contingency	50,525.00	-	(4,100.00)	46,425.00
<b>Total:</b>		<b>\$ 9,350.00</b>	<b>\$ (9,350.00)</b>		

<b>Marketing (02-80)</b>					
02-80-941-000	General Marketing/Sponsorship	\$ 500.00	\$ 900.00	\$ -	\$ 1,400.00
02-01-840-025	Contingency	46,425.00	-	(900.00)	45,525.00
02-80-960-000	Printed Materials	11,650.00	2,050.00	-	13,700.00
02-01-840-025	Contingency	45,525.00	-	(2,050.00)	43,475.00
<b>Total:</b>		<b>\$ 2,950.00</b>	<b>\$ (2,950.00)</b>		

<b>Liability Insurance Fund (04-90)</b>					
04-90-630-000	Administration- Full-Time	\$ 25,734.80	\$ 1,265.20	\$ -	\$ 27,000.00
04-90-920-000	Risk Management Pool/PDRMA	115,000.00	-	(1,265.20)	113,734.80
<b>Total:</b>		<b>\$ 1,265.20</b>	<b>\$ (1,265.20)</b>		

<b>Tennis Center- Administration (07-01)</b>					
07-01-720-000	Business/Line Charges	\$ 10,800.00	\$ 2,100.00	\$ -	\$ 12,900.00
07-01-740-025	Contingency	75,000.00	-	(2,100.00)	72,900.00
07-01-910-000	Employer Contribution- IMRF	-	4,400.00	-	4,400.00
07-01-915-000	Social Security Contributions	-	8,800.00	-	8,800.00
07-01-920-000	Medicare Contributions	-	2,200.00	-	2,200.00
07-01-740-025	Contingency	72,900.00	-	(15,400.00)	57,500.00
<b>Total:</b>		<b>\$ 17,500.00</b>	<b>\$ (17,500.00)</b>		

**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2017-2018**

<b>Fund &amp; Department</b>	<b>Account Description</b>	<b>Original Budget Balance</b>	<b>Transfer To</b>	<b>Transfer From</b>	<b>Revised Budget Balance</b>
<b>Tennis Center- Building (07-71)</b>					
07-71-910-000	Employer Contribution- IMRF	\$ -	\$ 800.00	\$ -	\$ 800.00
07-71-915-000	Social Security Contributions	-	1,800.00	-	1,800.00
07-71-920-000	Medicare Contributions	-	500.00	-	500.00
07-01-740-025	Contingency	57,500.00	-	(3,100.00)	54,400.00
07-71-780-000	Risk Management-PDRMA	34,000.00	1,200.00	-	35,200.00
07-01-740-025	Contingency	54,400.00	-	(1,200.00)	53,200.00
<b>Total:</b>		<b>\$</b>	<b>4,300.00</b>	<b>\$</b>	<b>(4,300.00)</b>

<b>Tennis Center- Programs (07-75)</b>					
07-75-631-000	Part-Time Salaries	\$ 305,000.00	\$ 70,000.00	\$ -	\$ 375,000.00
07-01-740-025	Contingency	53,200.00	-	(53,200.00)	-
07-75-650-002	Group Medical & Life	67,870.52	-	(16,800.00)	51,070.52
07-75-910-000	Employer Contribution- IMRF	\$ -	\$ 6,600.00	\$ -	\$ 6,600.00
07-75-915-000	Social Security Contributions	-	10,900.00	-	10,900.00
07-75-920-000	Medicare Contributions	-	2,700.00	-	2,700.00
07-75-650-002	Group Medical & Life	51,070.52	-	(10,100.00)	40,970.52
07-71-770-001	Electric	70,390.00	-	(10,100.00)	60,290.00
<b>Total:</b>		<b>\$</b>	<b>90,200.00</b>	<b>\$</b>	<b>(90,200.00)</b>

<b>Tennis Center- Capital Projects (07-80)</b>					
07-80-805-000	Capital Outlay	\$ 495,000.00	\$ 7,000.00	\$ -	\$ 502,000.00
07-01-650-002	IMRF Contributions	34,000.00	-	(7,000.00)	27,000.00
<b>Total:</b>		<b>\$</b>	<b>7,000.00</b>	<b>\$</b>	<b>(7,000.00)</b>

<b>Special Recreation (09-01)</b>					
09-01-631-000	Part-Time Salaries	\$ 44,700.00	\$ 2,000.00	\$ -	\$ 46,700.00
09-01-800-000	Non-Capital Small Equipment	40,000.00	-	(2,000.00)	38,000.00
<b>Total:</b>		<b>\$</b>	<b>2,000.00</b>	<b>\$</b>	<b>(2,000.00)</b>

<b>Capital Projects (12-95)</b>					
12-95-622-000	Transfer to Debt Service	\$ 22,884.00	\$ 74.00	\$ -	\$ 22,958.00
12-95-940-017	Capital Asset Replacement	20,000.00	-	(74.00)	19,926.00
<b>Total:</b>		<b>\$</b>	<b>74.00</b>	<b>\$</b>	<b>(74.00)</b>



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: AMENDMENT AND RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT DATED MARCH 10, 2008 BY AND BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53, THE OAK BROOK PARK DISTRICT, AND THE LAGRANGE AREA DEPARTMENT OF SPECIAL EDUCATION FOR A COOPERATIVE PRESCHOOL PROGRAM AT THE OAK BROOK PARK DISTRICT RECREATION CENTER FOR SCHOOL YEAR 2018 – 2019.**

**AGENDA NO.:** 8 C

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Director of Recreation & Facilities, Dave Thommes:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Intergovernmental Agreement between the Oak Brook Park District, Butler School District #53 and the LaGrange Area Department of Special Education, is due for amendment and renewal. Staff from all three agencies have reviewed the agreement.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Since 2008 the Park District has entered into a contract to provide a blended preschool program to serve children with Individualized Education Plans in the District. The program has been beneficial to the participants as well as the Park District. The blended program offers training opportunities that have not been available to staff previously. This also promotes a sense of teamwork in the community. It is recommended that the Agreement be amended and renewed for the 2018-2019 school year.

**ACTION PROPOSED:**

A motion (and second) to approve the Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008 By and Between The Board of Education of Butler School District #53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Year 2018 – 2019.

**AMENDMENT AND RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT  
DATED MARCH 10, 2010, BY AND BETWEEN  
THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53,  
THE OAK BROOK PARK DISTRICT AND THE LAGRANGE AREA DEPARTMENT  
OF SPECIAL EDUCATION FOR A COOPERATIVE PRESCHOOL PROGRAM  
AT THE OAK BROOK PARK DISTRICT RECREATION CENTER**

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THIS AMENDMENT AND RENEWAL is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the Board of Education of Butler School District #53, a unit of local government located in DuPage County, Illinois (hereinafter referred to as the "School District"), the Oak Brook Park District, a unit of local government located in DuPage and Cook Counties, Illinois (hereinafter referred to as the "Park District"), and the LaGrange Area Department of Special Education, a special education joint agreement cooperative in DuPage and Cook Counties, Illinois (hereinafter referred to as "LADSE"), hereinafter sometimes collectively referred to as the "Parties",

WITNESSETH:

WHEREAS, Article VII, §10 of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois (5 ILCS 220/1, *et seq.*) authorize units of local government to contract or otherwise associate among themselves to exercise, combine or transfer any power or function, in any manner not prohibited by law; and to contract with any one or more other public agencies to perform any governmental service, activity or undertaking, or to combine, transfer or exercise any powers, functions, privileges or authority which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, Article VII, §10 of the 1970 Illinois Constitution further provides that units of local government may contract and otherwise associate with individuals, associations and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, such provisions of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois encourage mutual cooperation for matters of mutual concern; and

WHEREAS, the Park District provides a preschool program at its Recreation Center; and

WHEREAS, LADSE is a special education joint agreement cooperative that provides special education services and assistance to school districts in DuPage and Cook Counties; and

WHEREAS, the School District is a member of LADSE, and is responsible for providing early childhood learning opportunities for special education and special needs students in the School District; and

WHEREAS, the Parties entered an "Intergovernmental Agreement By and Between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center", dated March 10, 2008 (the "Agreement"), by which the Parties agreed that the Park District would provide enrollment space in the Park District's preschool program to assist the School District in meeting the special needs of the School District's students, and that the School District and LADSE would provide certain personnel, funding, equipment, supplies, training, screening and testing, and other assistance with the Park District's preschool programming; and

WHEREAS, the School District and LADSE have provided written notice to the Park District of their desire and intent to renew the Agreement under amended terms and conditions,

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements as hereinafter set forth, the Parties agree as follows:

1. Incorporation of Preambles. The preambles to this Amendment and Renewal are incorporated and made a part hereof as though fully set forth herein.

2. Amendments to and Renewal of the Agreement. Pursuant to Section 5 of the Agreement, the Parties hereby agree to the renewal of the Agreement for the 2010-2011 school year, subject to the following modifications to the Agreement as permitted under Section 9 of the Agreement:

(a) Section 2 shall be amended by deleting paragraph b and d and substituting the following:

b. One (1) half-time special education teacher. One (1) half-time speech pathologist. Three (3) half-time inclusion aides (provided by Park District and reimbursed by School District). One on one (1:1) aides required by the students' IEP's.

d. Two (2) computers for each of three (3) classrooms for a total of six (6) computers, and regular upgrades to all hardware for such computers as it becomes available. Such computers shall, at all times during the term of this Agreement, meet the recommended specifications consistent with that used in the School District.

(b) Section 3 shall be amended by deleting paragraphs a, b and c and substituting the following:

a. Reserved enrollment space for fifteen (15) special education students of the School District, with five (5) students in each of three (3) classrooms. This number may be increased by mutual agreement of the parties.

b. A minimum of three (3) classrooms for its preschool program at the

Park District's Recreation Center, and the administrative services of the Park District's Assistant Director of Recreation.

c. One (1) lead teacher, one (1) aide, and one (1) inclusion aide per classroom (half-time). Inclusion aides (1.5 FTE) to be reimbursed by the School District.

(c) Section 4 shall be amended by deleting paragraph a without substitution and deleting paragraphs b, c and d and substituting the following:

b. One (1) half-time speech therapist 0-5 (0-.5 FTE) days per week as needed and determined by the students' IEP's.

c. One (1) half-time occupational therapist 3-5 (.3-.5 FTE) days per week as needed and determined by the students' IEP's.

d. One (1) half-time physical therapist 2-5 (.2-.5 FTE) days per week as needed and determined by the students' IEP's.

3. Continued Effectiveness of Other Terms and Conditions of Agreement. Except as provided in Section 2 of this Amendment and Renewal, all other terms and conditions of the Agreement shall continue in full force and effect for the 2018-2019 school year.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

**BOARD OF EDUCATION OF  
BUTLER SCHOOL DISTRICT #53**

**OAK BROOK PARK DISTRICT**

By: \_\_\_\_\_  
Elizabeth Chun, Its President

By: \_\_\_\_\_  
Sharon Knitter, Its President

Attest: \_\_\_\_\_  
Ahmad Sulaiman, Its Secretary

Attest: \_\_\_\_\_  
Laure L. Kosey, Its Secretary

**LADSE**

By: \_\_\_\_\_  
Dr. Sheri Wernsing, Its Executive Director

Attest: \_\_\_\_\_  
Kelly Rathburn, Its Program Administrator or  
Melissa Hanke, Its Program Administrator



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT DATED JANUARY 18, 2016, BY AND BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53, THE OAK BROOK PARK DISTRICT FOR A BEFORE AND AFTER SCHOOL PROGRAM AT BROOK FOREST ELEMENTARY SCHOOL FOR SCHOOL YEAR 2018 – 2019.**


**AGENDA NO.:** 8 D

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Director of Recreation & Facilities, Dave Thommes: 

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Intergovernmental Agreement between the Oak Brook Park District and District #53 is due for renewal. Staff has reviewed the agreement and no changes are anticipated.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

In 2016 the Park District entered into a contract to provide a before and after school recreational program for District 53 elementary aged students. The program has been beneficial to the children by providing a social recreational outlet before and after school and the community as a whole by providing a needed service for working parents. This partnership also encourages collaboration and teamwork in the community. It is recommended that the Agreement be renewed again for the 2018 – 2019 school year.

**ACTION PROPOSED:**

A motion (and second) to approve the Renewal of the Intergovernmental Agreement Dated January 18, 2016 By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a before and after school program at Brook Forest Elementary School for School Year 2018 – 2019.



**RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT DATED JANUARY 18, 2016, BY AND BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53, THE OAK BROOK PARK DISTRICT FOR A BEFORE AND AFTER SCHOOL PROGRAM AT BROOK FOREST ELEMENTARY SCHOOL**

**AGREEMENT:**

This Agreement dated this 16<sup>th</sup> day of April, 2018 by and between the Board of Commissioners of Oak Brook Park District, DuPage County, Illinois (hereinafter the “Park District”) and the Board of Education Butler School District 53, DuPage County, Illinois (hereinafter the “School District”)(and hereinafter sometimes referred to collectively as the “Parties”) provides for hosting of Park District Before and After School Recreational Programs (hereinafter the “Program”, “Programs” or “Programming”) as follows:

**WITNESSETH:**

**WHEREAS**, the Park District and the School District are “units of local government” as defined under Article VII, Section 10, of the Constitution of Illinois 1970 and are “public agencies” as defined under Paragraph 2 of the Intergovernmental Cooperation Act, 5 ILCS220/1 *et seq.*; and

**WHEREAS**, the Park District and the School District have mutually determined that it would be in the best interest of the citizens of the community to be able to utilize certain facilities at the Brook Forest Elementary School (the “School”) for the Programs when it is not being used by the School District for its own before and after school program; and

**WHEREAS**, by this Agreement, the School District intends to authorize the Park District to use certain facilities at the School for a facility usage fee as provided in this Agreement; and

**WHEREAS**, parents of students who attend the School will benefit from the Programming to be provided by the Park District;

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the Parties hereby agree as follows:

1. Enabling Authority
  - a. This Agreement is entered into between the Parties pursuant to the Constitution of the State of Illinois and the Intergovernmental Cooperation Act.
2. General Conditions
  - a. Program
    - i. That subsidized fees shall be made available for the Programs for eligible low income families of the School District, through the Park District or other financial assistance programs; and
    - ii. That Park District Programming will provide students of the School District with age-appropriate recreational physical, educational and social activities, including homework assistance; and

- iii. That a snack program is made available by the Park District at no additional cost to the families or participants; and
- iv. That both the Park District and the School District will actively promote the Programs to School District families.
- v. That the facility usage fee to be paid by the Park District to the School District shall be \$10.00 per week for before school care and \$20.00 per week for after school care.

b. School District Facilities

- i. The School District shall provide the Park District with the use of the following facilities at the School for the Programs, without requiring any facility fee: the gymnasium, washrooms, designated classrooms, designated kitchen storage areas, designated exterior play area, and other designated storage areas, together with such corridors and entrance ways necessary to gain ingress and egress to and from said areas, which shall be limited to pre-established schedules and times (the "School Facilities"). The specific School Facilities shall be agreed upon by the Parties prior to the commencement of the Programming. The Park District Programs will periodically be required to share these School Facilities with other user groups scheduled within the School.
- ii. The School's Administrative Staff will notify the Park District site staff, with as much advance notice as possible, of any proposed conflicting or shared use of the School Facilities. When possible, the School's Administrative Staff may offer alternative spaces to accommodate the Programs when such conflicts or sharing occur.

c. Terms of Agreement

- i. The term of this Agreement shall be for a period of one year effective with the 2018/2019 school year.
- ii. This Agreement may be renewed for additional one-year terms if either of the Parties hereto notifies the other in writing no less than sixty (60) days prior to September 15.
- iii. The Park District has the right to discontinue any Program if participation falls below seven (7) total students, by written notification to the School District prior to September 15.

d. Access to School

- i. The School shall provide ingress and egress to Park District Program employees and Program participants, as authorized by the School District, during hours of Program operation, and to other areas needed to meet crisis protocol and procedures.

e. Parking

- i. Authorized Park District employees and Program participants shall be permitted to park vehicles in any parking lot at the School during the hours of operation for the Programs without interference or hindrance, except reasonable periods of repair or construction or other School programming.

3. Use of School Facilities

a. Time Scheduling

- i. During regular School attendance days, for the purposes of before school Programming, the Park District shall have use of the School Facilities beginning at 6:45 a.m. and ending at the School's start time.
- ii. During regular School attendance days, for the purposes of after school Programming, the Park District shall have use of the School Facilities beginning at the time of School dismissal and ending when all students have been picked up, with a published ending time of 6:00 p.m.
- iii. The School District will allow adequate time for Program set-up and take-down.
- iv. If scheduling conflicts occur with the School, the School shall be given priority over the Programs. Both Parties will cooperate in adjusting their needs to eliminate such conflicts.

b. Site Use and Maintenance

- i. Refrigerator space is limited, but a small space will be designated for the Programs. The School's custodial staff shall have no responsibility for the cleanliness of this unit.
- ii. All kitchen surfaces and appliances must be cleaned after use.
- iii. The School has designated storage space for use by the Park District. Materials must be stored securely and within designated spaces. The School District has no responsibility for these supplies. If space allows, the Park District may provide its own storage cabinets with the permission of the School's Principal.

- iv. School District-owned equipment and/or supplies are available for use only as authorized by the School or School District. Authorized equipment and/or supplies must remain in the area authorized for use. All other supplies and equipment are not available for use. The Park District shall supply any needed games, educational materials, activities, art supplies and consumables.
- v. No supplies or materials shall be left in the gymnasium or any other space following Park District use, other than in spaces designated for storage.
- vi. Lunch tables are available for use on a regular basis. Park District staff will be responsible for the complete clean-up following all activities.
- vii. Snacks must be consumed at designated tables only and cleaned up after each use. Only peanut-free snacks will be offered by the Park District during Program use.
- viii. School Facilities must be left in a clean orderly condition, including floors, walls and restrooms. Accidents and general clean-up that require custodial assistance during the Programs will be handled by the Park District's on-site staff. All areas of the School should be left ready for use at the end of each Program session.
- ix. The Park District agrees that it shall promptly reimburse the School District for the cost of necessary repairs to or replacements of furnishings, fixtures and other improvements at the School that may be caused by the Park District's operation of the Programs, normal wear and tear excepted.
- x. The School District agrees to provide reasonably required heating, electrical, and water services during such times as the Park District uses the School to operate the Programs.
- xi. The School office copier may be used upon request only and only for incidental, periodic use.
- xii. The School office and other non-designated classrooms are off-limits for Park District staff and participants unless previously scheduled.
- xiii. The School's custodial staff shall have authority to request compliance with Site Use and Maintenance Regulations and to report any non-compliance issues to the School's administration.

4. **Access to Internet and Network**

- a. The School shall make access to the Internet and the School's wireless network available to the Park District for the Programs.
- b. Park District participants and staff are subject to Park District and School District electronic use policies, and only for materials related to the Programs.

5. **Supervision**

- a. The Park District's Program Supervisor shall be responsible for adherence to all rules, regulations and procedures by the Park District and the participants, and shall serve as the primary contact between the School and the Park District regarding site operations and School-specific procedures for the Programs.
- b. Park District shall, at all times, maintain at least one qualified adult, over the age of 18, at the School during all Program operation, which adult shall be designated as the Site Supervisor.
- c. The Park District and the School District shall work cooperatively with regard to performance standards and issues for Program supervisory staff.
- d. The Park District shall provide supervision for parent drop-off and pick-up areas.
- e. Park District support supervision personnel shall have the following qualifications:
  - i. All such personnel shall be at least 18 years of age.
  - ii. Personnel in a counselor position shall have a high school diploma, shall have a minimum of six (6) months' experience in an environment with children 5-11 years of age, shall be trained in CPR and First Aid, and shall be required to pass an Illinois State Police Criminal Background Check and a drug test.
  - iii. Personnel in a supervisor position shall have a college degree or have a high school diploma and a minimum of three (3) years' child development experience with children 5-11 years of age, shall be trained in CPR and First Aid, and shall be required to pass an Illinois State Police Criminal Background Check and a drug test.

6. **Specific Safety Requirements**

- a. The Park District shall follow the School District's Board of Education policies regarding local, state and federal licensing requirements and those regarding safety.
- b. Alcoholic beverages, smoking, drugs or weapons are strictly forbidden on School property.
- c. Access to the School building shall be limited to specified entrance(s) only. All other entrances must remain locked. Doors must not be propped open or left ajar at any time.
- d. Fire exits, doorways and hallways shall be kept passable at all times.

7. **Insurance Requirements: Each Party shall be required to maintain the following insurance coverages:**

- a. General Liability Coverage, including Contractual Liability Coverage, specifically including bodily injury, personal injury, and property damage
  - i. Each occurrence: \$3,000,000, written on an occurrence basis
  - ii. General aggregate: \$2,000,000
- b. Worker's Compensation Coverage
  - i. Statutory for Illinois
  - ii. Each accident: \$500,000
  - iii. Disease policy limit: \$500,000
  - iv. Disease each employee: \$500,000
- c. Excess Liability/Umbrella Coverage
  - i. \$1,000,000
- d. Sexual Misconduct and Molestation Liability Coverage
  - i. Each loss limit: \$1,000,000
  - ii. Aggregate limit: \$1,000,000
  - iii. Innocent party defense: \$300,000
- e. Each Party shall include the other Party, its public officials, employees, volunteers and agents, as additional insureds for all liability coverage. In addition, each Party shall furnish the other Party with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.
- f. In the event that any Party is self-insured, member of an intergovernmental pool or provides for its risk financing by a means other than commercial insurance, that Party shall keep in force at all times during the term of this Agreement, all coverages provided for hereinabove notwithstanding provision of such coverages in such manner.
- g. The insurance company, self-insurance pool, or similar entity of the Party administering any claim, cause of action and the like, shall be allowed to raise on behalf of the other Party any and all defenses, statutory and/or common law, to such claim or action that the other Party might have raised, including, but not limited to,

any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, *et seq.*

**8. Indemnification**

- a. To the maximum extent permitted by law, Park District and School District shall indemnify and hold each other harmless from any and all actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to tangible physical property of the other, to the extent arising out of or resulting from the negligence or wrongful conduct of their respective employees or other authorized agents in connection with this Agreement. However, neither Party shall indemnify the other against actions, costs, expenses, damages and liabilities to the extent attributable to the negligent or wrongful acts or omissions of the other Party. If the Parties are both at fault hereunder, then any obligation to indemnify shall be proportional to their relative fault.

**9. Relationship of the Parties**

- a. Nothing in this Agreement shall be deemed to create any joint venture or partnership between the Parties. Neither the Park District nor the School District shall have the power to bind or obligate the other except as to the extent expressly set forth in this Agreement.

**10. No Third Party Beneficiary**

- a. This Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a Party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

**11. Assignment**

- a. No part of this Agreement may be assigned by either of the Parties hereto without prior written consent of the other Party.

**12. Right to Amend**

- a. In the event that either Party desires to modify or amend this Agreement, written notice thereof shall be given prior to September 15 of the preceding year for modification to be adopted for the subsequent year unless otherwise agreed. Modification to this Agreement must be by formal public action of the elected Board of the respective Party.

**13. Authority**

- a. The individual officers of the Park District and the School District who have executed this Agreement represent and warrant that they have full power and lawful authority to execute this Agreement and perform and fulfill the obligations and responsibilities contemplated hereunder on behalf of and in the name of their respective governing boards.

**14. Successor**

- a. It is the intention of the Parties hereto that this Agreement and each and all of the provisions be binding on their successors in office.

**15. Multiple Counterparts**

- a. This Agreement may be executed in multiple counterparts, each of which shall, for all purposes, constitute a duplicate original.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year first above written.

Board of Education of  
Butler School District #53

Oak Brook Park District

By: \_\_\_\_\_  
Elizabeth Chun, Its President

By: \_\_\_\_\_  
Sharon Knitter, Its President

Attest: \_\_\_\_\_  
Ahmad Sulaiman, Its Secretary

Attest: \_\_\_\_\_  
Laure L. Kosey, Its Secretary





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE:**

**BID FOR APPAREL SCREEN PRINTING AND EMBROIDERY**

**AGENDA NO.:** 8 E

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Marketing Manager, Jessica Cannaday:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The District solicited bids for our screen printing and apparel services. Bid specifications included employee uniform items, Pink 5K race shirts, and apparel for recreation programs and events. The bid requests also included patron wear for programs such as STARS Swim Team.

Sealed bids were opened on Monday, April 2, 2018 at 11:00am.

**Results of the bid opening are as follows:**

Meridian (Bensenville, IL): \$53,351.18

Advantage Team Sales Group (Lisle, IL): \$48,755.15 (Did not quote 4 items, including Pink 5K race shirts)

Titan Image Group (Bolingbrook, IL): \$54,662

Arena Sports (Cary, IL): \$37,735.80

BSN Sports (Dallas, TX): \$48,299.31 (Did not provide a quote for aquatic shorts)

Next Generation (Lombard, IL): \$36,693.75

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Base bids came in higher than the 2018/2019 budget can sustain. Per Oak Brook Park District Apparel Screen Printing and Embroidery Bid Specifications #10 (page 20): “The District reserves the right to change quantities, colors, sizes, eliminate an apparel item and/or to adjust the delivery dates for any order...”

Staff evaluated and prioritized the items bid, and removed 5 apparel items, including aquatic rash guards and fitness staff performance wear.

Bid totals on remaining apparel items from companies that provided complete bids are as follows:

Meridian: \$50,097.68 Titan: \$51,544.25 Arena Sports: \$35,488.30 Next Generation: \$34,734.02

Staff recommends awarding the 2017/2018 Apparel Screen Printing and Embroidery contract to Next Generation, Inc. Next Generation is the current contractor and we are satisfied with their product and service.

**ACTION PROPOSED:**

Motion (and a second) to accept the quoted prices for apparel items as stated in the Bid Submittal Form and to approve an Agreement between the Oak Brook Park District and Next Generation Screen Printing and Embroidery, Inc, in accordance with the quoted prices for a not to exceed cost of \$34,000.

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
1	Parks' Summer Order	35	\$ 12.25	\$ 428.75	\$ 9.00	\$ 315.00	\$ 8.25	\$ 288.75	\$ 4.50	\$ 157.50	6.6	\$ 231.00	\$ 3.00	\$ 105.00
2	All Staff Polos													
	ST640 Graphite or Black	40	\$ 12.22	\$ 488.80	\$ 17.50	\$ 700.00	\$ 11.70	\$ 468.00	\$ 11.50	\$ 460.00	13.74	\$ 549.60	\$ 9.95	\$ 398.00
	Sizes XXL	1	\$ 13.32	\$ 13.32	\$ 18.50	\$ 18.50	\$ 13.15	\$ 13.15	\$ 11.50	\$ 11.50	13.74	\$ 13.74	\$ 10.95	\$ 10.95
	Ladies Regular	75	\$ 12.22	\$ 916.50	\$ 17.50	\$ 1,312.50	\$ 11.70	\$ 877.50	\$ 11.50	\$ 862.50	13.74	\$ 1,030.50	\$ 9.95	\$ 746.25
	Ladies XXL	5	\$ 13.32	\$ 66.60	\$ 18.50	\$ 92.50	\$ 13.15	\$ 65.75	\$ 13.50	\$ 67.50	13.74	\$ 68.70	\$ 10.95	\$ 54.75
	Ladies XXXL	8	\$ 15.55	\$ 124.40	\$ 19.50	\$ 156.00	\$ 16.00	\$ 128.00	\$ 13.50	\$ 108.00	13.74	\$ 109.92	\$ 12.95	\$ 103.60
				\$ 1,609.62		\$ 2,279.50		\$ 1,552.40		\$ 1,509.50		\$ 1,772.46		\$ 1,313.55
3	Hats White	75	\$ 7.80	\$ 585.00	n/a		\$ 6.00	\$ 450.00	\$ 6.50	\$ 487.50	8.26	\$ 619.50	\$ 5.75	\$ 431.25
	Hats Mesh Sandstone/Charcoal	25	\$ 8.90	\$ 222.50			\$ 6.00	\$ 150.00	\$ 6.50	\$ 162.50	9.54	\$ 238.50	\$ 6.75	\$ 168.75
				\$ 807.50				\$ 600.00		\$ 650.00		\$ 858.00		\$ 600.00
4	Parks Seasonal Order	24	\$ 9.25	\$ 222.00	\$ 6.95	\$ 166.80	\$ 7.20	\$ 172.80	\$ 3.75	\$ 90.00	7.65	\$ 183.60	\$ 2.95	\$ 70.80
5	Lifeguard Visors	75	\$ 4.70	\$ 352.50	\$ 7.35	\$ 551.25	\$ 5.00	\$ 375.00	\$ 6.50	\$ 487.50	8.26	\$ 619.50	\$ 3.25	\$ 243.75
	Lifeguard Hats	25	\$ 7.55	\$ 188.75	\$ 7.45	\$ 186.25	\$ 4.75	\$ 118.75	\$ 6.50	\$ 162.50	7.91	\$ 197.75	\$ 3.00	\$ 75.00
				\$ 541.25		\$ 737.50		\$ 493.75		\$ 650.00		\$ 817.25		\$ 318.75
6	Mens Staff T Shirts	105	\$ 6.80	\$ 714.00	\$ 5.20	\$ 546.00	\$ 4.90	\$ 514.50	\$ 3.00	\$ 315.00	3.94	\$ 413.70	\$ 2.75	\$ 288.75

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
7	Women's Staff Tee Shirts													
	Womens Staff T Regular	105	\$ 6.25	\$ 656.25	\$ 5.20	\$ 546.00	\$ 4.40	\$ 462.00	\$ 4.00	\$ 420.00	5.13	\$ 538.65	\$ 3.50	\$ 367.50
	Womens Staff T XXL	30	\$ 7.40	\$ 222.00	\$ 7.20	\$ 216.00	\$ 5.05	\$ 151.50	\$ 4.00	\$ 120.00	5.13	\$ 153.90	\$ 5.25	\$ 157.50
	Womens Staff T 3XL	6	\$ 8.10	\$ 48.60	\$ 8.20	\$ 49.20	\$ 5.95	\$ 35.70	\$ 4.00	\$ 24.00	5.13	\$ 30.78	\$ 5.95	\$ 35.70
				\$ 926.85		\$ 811.20		\$ 649.20		\$ 564.00		\$ 723.33		\$ 560.70
8	Aquatics Manager Polo													
	Regular sizes	40	\$ 11.80	\$ 472.00	\$ 16.00	\$ 640.00	\$ 12.05	\$ 482.00	\$ 8.80	\$ 352.00	9.76	\$ 390.40	\$ 8.50	\$ 340.00
	XXL	1	\$ 12.90	\$ 12.90	\$ 17.00	\$ 17.00	\$ 13.40	\$ 13.40	\$ 8.80	\$ 8.80	9.76	\$ 9.76	\$ 9.50	\$ 9.50
	XXXL	1	\$ 15.15	\$ 15.15	\$ 18.00	\$ 18.00	\$ 16.05	\$ 16.05	\$ 8.80	\$ 8.80	9.76	\$ 9.76	\$ 11.50	\$ 11.50
				\$ 500.05		\$ 675.00		\$ 511.45		\$ 369.60		\$ 409.92		\$ 361.00
9	Aquatic Summer Manager Lightweight Pullover	12	\$ 20.40	\$ 244.80	\$ 27.00	\$ 324.00	\$ 18.75	\$ 225.00	\$ 15.00	\$ 180.00	19.69	\$ 236.28	\$ 15.00	\$ 180.00
10	Aquatic Summer Seasonal Staff Lifeguard Tank Tops Men													
	Regular sizes	55	\$ 8.75	\$ 481.25	\$ 7.50	\$ 412.50	\$ 8.50	\$ 467.50	\$ 6.50	\$ 357.50	9.36	\$ 514.80	\$ 5.80	\$ 319.00
	XXL	1	\$ 10.64	\$ 10.64	\$ 9.50	\$ 9.50	\$ 10.75	\$ 10.75	\$ 6.50	\$ 6.50	9.36	\$ 9.36	\$ 7.00	\$ 7.00
	Aquatic Summer Seasonal Staff Lifeguard Tank Tops Women													
	Regular sizes	110	\$ 7.65	\$ 841.50	\$ 8.90	\$ 979.00	\$ 7.05	\$ 775.50	\$ 5.50	\$ 605.00	7.94	\$ 873.40	\$ 4.65	\$ 511.50
	XXL	5	\$ 8.75	\$ 43.75	\$ 8.90	\$ 44.50	\$ 8.40	\$ 42.00	\$ 5.50	\$ 27.50	7.94	\$ 39.70	\$ 5.95	\$ 29.75
				\$ 1,377.14		\$ 1,445.50		\$ 1,295.75		\$ 996.50		\$ 1,437.26		\$ 867.25
11	Aquatic Summer Seasonal Staff Lifeguard Shirts	90	\$ 7.72	\$ 694.80	\$ 5.40	\$ 486.00	\$ 5.35	\$ 481.50	\$ 3.80	\$ 342.00	7.14	\$ 642.60	\$ 2.85	\$ 256.50

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
12	Aquatic Summer Swim Lesson Staff													
	Regular sizes	90	\$ 7.70	\$ 693.00	\$ 5.40	\$ 486.00	\$ 5.35	\$ 481.50	\$ 3.90	\$ 351.00	7.14	\$ 642.60	\$ 2.85	\$ 256.50
	XXL	5	\$ 9.45	\$ 47.25	\$ 7.40	\$ 37.00	\$ 5.35	\$ 26.75	\$ 3.90	\$ 19.50	7.14	\$ 35.70	\$ 4.50	\$ 22.50
				\$ 740.25		\$ 523.00		\$ 508.25		\$ 370.50		\$ 678.30		\$ 279.00
13	Aquatic Summer Swim Lesson Staff Tank Tops Men													
	Regular sizes	45	\$ 9.00	\$ 405.00	\$ 9.00	\$ 405.00	\$ 7.00	\$ 315.00	\$ 6.50	\$ 292.50	9.91	\$ 445.95	\$ 5.80	\$ 261.00
	XXL	2	\$ 10.90	\$ 21.80	\$ 11.00	\$ 22.00	\$ 8.75	\$ 17.50	\$ 6.50	\$ 13.00	9.91	\$ 19.82	\$ 7.00	\$ 14.00
	Aquatic Summer Swim Lesson Staff Tank Tops Women	45	\$ 7.90	\$ 355.50	n/a		\$ 6.85	\$ 308.25	\$ 5.30	\$ 238.50	8.45	\$ 380.25	\$ 4.65	\$ 209.25
	XXL	2	\$ 9.00	\$ 18.00			\$ 8.20	\$ 16.40	\$ 5.30	\$ 10.60	8.45	\$ 16.90	\$ 5.95	\$ 11.90
				\$ 800.30		\$ 427.00		\$ 657.15		\$ 554.60		\$ 862.92		\$ 496.15
14	Aquatic Staff Shorts	119	\$ 3.40	\$ 404.60	\$ 9.75	\$ 1,160.25	\$ 12.29	\$ 1,462.75	\$ 5.65	\$ 672.35	n/a		\$ 6.58	\$ 783.02
15	Aquatic Staff Sweatshirts													
	Regular sizes	66	\$ 16.35	\$ 1,079.10	\$ 16.75	\$ 1,105.50	\$ 16.45	\$ 1,085.70	\$ 11.28	\$ 744.48	15.13	\$ 998.58	\$ 11.95	\$ 788.70
	XXL+	3	\$ 18.30	\$ 54.90	\$ 18.75	\$ 56.25	\$ 19.35	\$ 58.05	\$ 11.28	\$ 33.84	15.13	\$ 45.39	\$ 14.95	\$ 44.85
				\$ 1,134.00		\$ 1,161.75		\$ 1,143.75		\$ 778.32		\$ 1,043.97		\$ 833.55
16	Aquatic Staff Sweatpants	45	\$ 12.10	\$ 544.50	\$ 14.90	\$ 670.50	\$ 12.15	\$ 546.75	\$ 9.00	\$ 405.00	12.47	\$ 561.15	\$ 9.30	\$ 418.50
17	Aquatic Stars Coach Shirts													
	Regular sizes	22	\$ 21.22	\$ 466.84	\$ 36.90	\$ 811.80	\$ 32.05	\$ 705.10	\$ 6.43	\$ 141.46	20.53	\$ 451.66	\$ 13.95	\$ 306.90
	XXL+	2	\$ 22.35	\$ 44.70	\$ 38.90	\$ 77.80	\$ 33.50	\$ 67.00	\$ 6.43	\$ 12.86	20.53	\$ 41.06	\$ 15.95	\$ 31.90
				\$ 511.54		\$ 889.60		\$ 772.10		\$ 154.32		\$ 492.72		\$ 338.80
18	Aquatic Stars Swim Team Parent Club													
	Regular Sizes	22	\$ 17.22	\$ 378.84	\$ 25.00	\$ 550.00	\$ 28.00	\$ 616.00	\$ 6.43	\$ 141.46	18.81	\$ 413.82	\$ 6.95	\$ 152.90
	XXL+	1	\$ 19.50	\$ 19.50	\$ 27.00	\$ 27.00	\$ 29.50	\$ 29.50	\$ 6.43	\$ 6.43	18.81	\$ 18.81	\$ 8.95	\$ 8.95
				\$ 398.34		\$ 577.00		\$ 645.50		\$ 147.89		\$ 432.63		\$ 161.85

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
19	Aquatic Swim Team T Shirts													
	Youth	57	\$ 10.25	\$ 584.25	\$ 13.00	\$ 741.00	\$ 12.85	\$ 732.45	\$ 6.43	\$ 366.51	12.78	\$ 728.46	\$ 4.65	\$ 265.05
	Adult Sizes	72	\$ 11.00	\$ 792.00	\$ 13.00	\$ 936.00	\$ 13.30	\$ 957.60	\$ 6.43	\$ 462.96	12.78	\$ 920.16	\$ 4.75	\$ 342.00
				\$ 1,376.25		\$ 1,677.00		\$ 1,690.05		\$ 829.47		\$ 1,648.62		\$ 607.05
20	Cori's Participant Shirts	100	\$ 8.60	\$ 860.00	\$ 10.45	\$ 1,045.00	\$ 8.90	\$ 890.00	\$ 6.75	\$ 675.00	8.74	\$ 874.00	\$ 4.45	\$ 445.00
21	Aquatic Staff of the Week	50	\$ 10.22	\$ 511.00	\$ 10.00	\$ 500.00	\$ 10.95	\$ 547.50	\$ 6.70	\$ 335.00	9.6	\$ 480.00	\$ 5.90	\$ 295.00
22	Fitness Tank Tops Ladies	40	\$ 8.90	\$ 356.00	n/a		\$ 8.85	\$ 354.00	\$ 6.50	\$ 260.00	9.58	\$ 383.20	\$ 5.95	\$ 238.00
23	Fitness Instructor Tank Tops Mens	6	\$ 8.90	\$ 53.40	n/a		\$ 8.85	\$ 53.10	\$ 6.50	\$ 39.00	9.58	\$ 57.48	\$ 5.95	\$ 35.70
24	Fitness Instructor Performance T - Ladies	60	\$ 8.90	\$ 534.00	\$ 8.75	\$ 525.00	\$ 8.85	\$ 531.00	\$ 6.50	\$ 390.00	8.79	\$ 527.40	\$ 5.95	\$ 357.00
25	Fitness Instructor Performance T - men	9	\$ 8.90	\$ 80.10	\$ 8.75	\$ 78.75	\$ 8.85	\$ 79.65	\$ 6.50	\$ 58.50	8.79	\$ 79.11	\$ 5.95	\$ 53.55
26	FitnessTrainer Polo Womens - Sport Tek LS640	16	\$ 11.80	\$ 188.80	\$ 16.45	\$ 263.20	\$ 12.05	\$ 192.80	\$ 8.75	\$ 140.00	9.31	\$ 148.96	\$ 8.75	\$ 140.00
27	Fitness Trainer Polo Mens ST 640 Poly Performance	30	\$ 11.65	\$ 349.50	\$ 16.45	\$ 493.50	\$ 12.05	\$ 361.50	\$ 8.75	\$ 262.50	9.31	\$ 279.30	\$ 8.75	\$ 262.50
28	Fitness Floor Staff Polo	80	\$ 9.42	\$ 753.60	\$ 22.00	\$ 1,760.00	\$ 12.50	\$ 1,000.00	\$ 10.00	\$ 800.00	8.67	\$ 693.60	\$ 10.00	\$ 800.00
	XXL	20	\$ 11.72	\$ 234.40	\$ 22.00	\$ 440.00	\$ 13.85	\$ 277.00	\$ 10.00	\$ 200.00	8.67	\$ 173.40	\$ 10.00	\$ 200.00
				\$ 988.00		\$ 2,200.00		\$ 1,277.00		\$ 1,000.00		\$ 867.00		\$ 1,000.00
29	All Staff Fall Order Womens Quarter Zip- Badger 4198													
	Regular sizes	75	\$ 22.90	\$ 1,717.50	\$ 24.45	\$ 1,833.75	\$ 27.40	\$ 2,055.00	\$ 23.30	\$ 1,747.50	21.54	\$ 1,615.50	\$ 23.95	\$ 1,796.25
	XXL	5	\$ 25.70	\$ 128.50	\$ 24.45	\$ 122.25	\$ 29.50	\$ 147.50	\$ 23.30	\$ 116.50	21.54	\$ 107.70	\$ 26.95	\$ 134.75
				\$ 1,846.00		\$ 1,956.00		\$ 2,202.50		\$ 1,864.00		\$ 1,723.20		\$ 1,931.00

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
30	All Staff Fall Order Mens Quarter Zip Badger 4172													
	Regular sizes	40	\$ 23.00	\$ 920.00	\$ 24.45	\$ 978.00	\$ 25.40	\$ 1,016.00	\$ 23.00	\$ 920.00	21.54	\$ 861.60	\$ 23.95	\$ 958.00
	XXL	1	\$ 25.80	\$ 25.80	\$ 24.45	\$ 24.45	\$ 29.00	\$ 29.00	\$ 23.00	\$ 23.00	21.54	\$ 21.54	\$ 26.95	\$ 26.95
				\$ 945.80		\$ 1,002.45		\$ 1,045.00		\$ 943.00		\$ 883.14		\$ 984.95
31	Knit Hats C908	50	\$ 10.00	\$ 500.00	\$ 10.25	\$ 512.50	\$ 7.50	\$ 375.00	\$ 6.50	\$ 325.00	9.54	\$ 477.00	\$ 6.95	\$ 347.50
32	Winter Headbands	50	\$ 7.50	\$ 375.00	n/a		\$ 5.65	\$ 282.50	\$ 6.00	\$ 300.00	7.95	\$ 397.50	\$ 6.00	\$ 300.00
33	Haunted Forest long sleeve PC55LS	100	\$ 10.90	\$ 1,090.00	\$ 8.70	\$ 870.00	\$ 10.30	\$ 1,030.00	\$ 7.75	\$ 775.00	8.91	\$ 891.00	\$ 7.00	\$ 700.00
34	Haunted Forest Sweatshirts Gildan 18500	50	\$ 18.00	\$ 900.00	\$ 17.25	\$ 862.50	\$ 18.10	\$ 905.00	\$ 14.00	\$ 700.00	15.56	\$ 778.00	\$ 11.75	\$ 587.50
35	All Staff Winter Order J333													
	Regular Sizes	40	\$35.65	\$ 1,426.00	\$ 76.75	\$ 3,070.00	\$ 38.85	\$ 1,554.00	\$ 33.00	\$ 1,320.00	37.74	\$ 1,509.60	\$ 34.00	\$ 1,360.00
	XXL	1	\$36.80	\$ 36.80	\$ 77.75	\$ 77.75	\$ 40.30	\$ 40.30	\$ 33.00	\$ 33.00	37.74	\$ 37.74	\$ 36.00	\$ 36.00
	L33 - Regular Sizes	75	\$35.65	\$ 2,673.75	\$ 76.75	\$ 5,756.25	\$ 38.85	\$ 2,913.75	\$ 33.00	\$ 2,475.00	37.74	\$ 2,830.50	\$ 34.00	\$ 2,550.00
	XXL	5	\$36.80	\$ 184.00	\$ 77.75	\$ 388.75	\$ 40.30	\$ 201.50	\$ 33.00	\$ 165.00	37.74	\$ 188.70	\$ 36.00	\$ 180.00
	XXXL	8	\$ 40.10	\$ 320.80	\$ 79.75	\$ 638.00	\$ 43.05	\$ 344.40	\$ 33.00	\$ 264.00	37.74	\$ 301.92	\$ 38.00	\$ 304.00
				\$ 4,641.35		\$ 9,930.75		\$ 5,053.95		\$ 4,257.00		\$ 4,868.46		\$ 4,430.00

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
36	Choose to Lose - Long Sleeve Gildan 8400	200	\$ 15.50	\$ 3,100.00	\$ 14.66	\$ 2,932.00	\$ 11.00	\$ 2,200.00	\$ 7.75	\$ 1,550.00	10.24	\$ 2,048.00	\$ 7.95	\$ 1,590.00
37	Youth Basketball Reversible Jerseys													
	Youth sizes	142	\$ 14.32	\$ 2,033.44	\$ 17.00	\$ 2,414.00	\$ 16.75	\$ 2,378.50	\$ 9.75	\$ 1,384.50	19.18	\$ 2,723.56	\$ 11.60	\$ 1,647.20
	Adult Sizes	8	\$ 16.00	\$ 128.00	\$ 19.00	\$ 152.00	\$ 18.55	\$ 148.40	\$ 9.75	\$ 78.00	19.18	\$ 153.44	\$ 12.60	\$ 100.80
				\$ 2,161.44		\$ 2,566.00		\$ 2,526.90		\$ 1,462.50		\$ 2,877.00		\$ 1,748.00
38	Youth Basketball Coaches - Gildan 8000													
	S - XL	11	\$ 8.42	\$ 92.62	\$ 8.25	\$ 90.75	\$ 5.60	\$ 61.60	\$ 4.00	\$ 44.00	6.05	\$ 66.55	\$ 2.95	\$ 32.45
	XXL	1	\$ 10.18	\$ 10.18	\$ 10.25	\$ 10.25	\$ 7.95	\$ 7.95	\$ 4.00	\$ 4.00	6.05	\$ 6.05	\$ 4.95	\$ 4.95
				\$ 102.80		\$ 101.00		\$ 69.55		\$ 48.00		\$ 72.60		\$ 37.40
39	Youth Basketball Coaches 3/4 Zip Badger 4172													
	Regular sizes	14	\$ 21.80	\$ 305.20	\$ 23.50	\$ 329.00	\$ 24.25	\$ 339.50	20.25	\$ 283.50	18.85	\$ 263.90	\$ 20.95	\$ 293.30
	XXL	1	\$ 24.90	\$ 24.90	\$ 23.50	\$ 23.50	\$ 27.65	\$ 27.65	20.25	\$ 20.25	18.85	\$ 18.85	\$ 23.95	\$ 23.95
	4XL	1	\$ 26.80	\$ 26.80	\$ 28.50	\$ 28.50	\$ 33.50	\$ 33.50	20.25	\$ 20.25	18.85	\$ 18.85	\$ 23.95	\$ 23.95
				\$ 356.90		\$ 381.00		\$ 400.65		\$ 324.00		\$ 301.60		\$ 341.20
40	Special Event Shirts - Gildan 8000 "Staff Safety Green"													
	Regular sizes	160	\$ 7.45	\$ 1,192.00	\$ 6.00	\$ 960.00	\$ 5.95	\$ 952.00	\$ 4.00	\$ 640.00	5.86	\$ 937.60	\$ 2.95	\$ 472.00
	XXL	30	\$ 9.20	\$ 276.00	\$ 8.00	\$ 240.00	\$ 8.25	\$ 247.50	\$ 4.00	\$ 120.00	5.86	\$ 175.80	\$ 4.70	\$ 141.00
	XXXL	5	\$ 9.75	\$ 48.75	\$ 9.00	\$ 45.00	\$ 9.95	\$ 49.75	\$ 4.00	\$ 20.00	5.86	\$ 29.30	\$ 5.65	\$ 28.25
				\$ 1,516.75		\$ 1,245.00		\$ 1,249.25		\$ 780.00		\$ 1,142.70		\$ 641.25
41	Fitness Race Long Sleeve T-Shirts Gildan 8400	100	\$ 11.62	\$ 1,162.00	\$ 13.00	\$ 1,300.00	\$ 12.40	\$ 1,240.00	\$ 7.75	\$ 775.00	10.05	\$ 1,005.00	\$ 6.55	\$ 655.00
42	Summer Seasonal Camp Staff - Performance Polos ST640	75	\$ 11.32	\$ 849.00	\$ 15.95	\$ 1,196.25	\$ 11.55	\$ 866.25	\$ 8.75	\$ 656.25	11.55	\$ 866.25	\$ 7.95	\$ 596.25
43	Summer Seasonal Junior Counselor	30	\$ 10.60	\$ 318.00	\$ 24.00	\$ 720.00	\$ 12.65	\$ 379.50	\$ 6.80	\$ 204.00	9.95	\$ 298.50	\$ 7.95	\$ 238.50

Oak Brook Park District  
 Apparel Screen Printing and Embroidery Bid  
 Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
44	Summer Seasonal Staff Generic T-shirt Gildan 8000	140	\$ 7.10	\$ 994.00	\$ 6.40	\$ 896.00	\$ 8.15	\$ 1,141.00	\$ 3.80	\$ 532.00	6.37	\$ 891.80	\$ 2.95	\$ 413.00
45	Summer Camper Shirts Gildan 8000 and 8000B	300	\$ 7.40	\$ 2,220.00	\$ 6.00	\$ 1,800.00	\$ 6.70	\$ 2,010.00	\$ 4.00	\$ 1,200.00	5.6	\$ 1,680.00	\$ 2.95	\$ 885.00
46	Parks Water Resistant Jacket Sport Tek JST70	12	\$ 22.25	\$ 267.00	\$ 25.95	\$ 311.40	\$ 27.75	\$ 333.00	\$ 23.00	\$ 276.00	24.35	\$ 292.20	\$ 23.25	\$ 279.00
47	Pink5K Participant Shirts													
	Youth YS-YL	90	\$ 7.60	\$ 684.00	n/a		\$ 6.95	\$ 625.50	\$ 4.50	\$ 405.00	6.21	\$ 558.90	\$ 4.75	\$ 427.50
	Adult S-XL	1260	\$ 6.80	\$ 8,568.00	n/a		\$ 7.55	\$ 9,513.00	\$ 4.50	\$ 5,670.00	6.21	\$ 7,824.60	\$ 4.90	\$ 6,174.00
	Adult XXL	50	\$ 8.85	\$ 442.50	n/a		\$ 8.80	\$ 440.00	\$ 4.50	\$ 225.00	6.21	\$ 310.50	\$ 6.80	\$ 340.00
				\$ 9,694.50				\$ 10,578.50		\$ 6,300.00		\$ 8,694.00		\$ 6,941.50
48	Parks Fall Order - Long Sleeve T-shirts Gildan 8400	15	\$ 12.22	\$ 183.30	\$ 12.95	\$ 194.25	\$ 11.70	\$ 175.50	\$ 4.50	\$ 67.50	11.08	\$ 166.20	\$ 6.95	\$ 104.25
49	Aquatic Rash Guard	100	\$ 22.30	\$ 2,230.00	n/a		\$ 21.00	\$ 2,100.00	\$ 15.00	\$ 1,500.00	8.03	\$ 803.00	\$ 12.75	\$ 1,275.00
				\$ 53,351.18		\$ 48,755.15		\$ 54,662.00		\$ 37,735.80		\$ 48,299.31		\$ 36,693.27

To fairly calculate bids submitted by each bidder, when a quantity range was provided in the bid specifications, the park district used the highest quantity to calculate the bid submittal prices equally.



Bid totals after apparel category cuts.

Oak Brook Park District  
 Apparel Screen Printing and Embroidery Bid  
 Bid Open: April 2, 2018

Bidder:			Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
Item #	Apparel Description	Qty	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost
1	Parks' Summer Order	35	\$ 12.25	\$ 428.75	\$ 9.00	\$ 315.00	\$ 8.25	\$ 288.75	\$ 4.50	\$ 157.50	6.6	\$ 231.00	\$ 3.00	\$ 105.00
2	All Staff Polos													
	ST640 Graphite or Black	40	\$ 12.22	\$ 488.80	\$ 17.50	\$ 700.00	\$ 11.70	\$ 468.00	\$ 11.50	\$ 460.00	13.74	\$ 549.60	\$ 9.95	\$ 398.00
	Sizes XXL	1	\$ 13.32	\$ 13.32	\$ 18.50	\$ 18.50	\$ 13.15	\$ 13.15	\$ 11.50	\$ 11.50	13.74	\$ 13.74	\$ 10.95	\$ 10.95
	Ladies Regular	75	\$ 12.22	\$ 916.50	\$ 17.50	\$ 1,312.50	\$ 11.70	\$ 877.50	\$ 11.50	\$ 862.50	13.74	\$ 1,030.50	\$ 9.95	\$ 746.25
	Ladies XXL	5	\$ 13.32	\$ 66.60	\$ 18.50	\$ 92.50	\$ 13.15	\$ 65.75	\$ 13.50	\$ 67.50	13.74	\$ 68.70	\$ 10.95	\$ 54.75
	Ladies XXXL	8	\$ 15.55	\$ 124.40	\$ 19.50	\$ 156.00	\$ 16.00	\$ 128.00	\$ 13.50	\$ 108.00	13.74	\$ 109.92	\$ 12.95	\$ 103.60
				\$ 1,609.62		\$ 2,279.50		\$ 1,552.40		\$ 1,509.50		\$ 1,772.46		\$ 1,313.55
3	Hats White	75	\$ 7.80	\$ 585.00	n/a		\$ 6.00	\$ 450.00	\$ 6.50	\$ 487.50	8.26	\$ 619.50	\$ 5.75	\$ 431.25
	Hats Mesh Sandstone/Charcoal	25	\$ 8.90	\$ 222.50			\$ 6.00	\$ 150.00	\$ 6.50	\$ 162.50	9.54	\$ 238.50	\$ 6.75	\$ 168.75
				\$ 807.50				\$ 600.00		\$ 650.00		\$ 858.00		\$ 600.00
4	Parks Seasonal Order	24	\$ 9.25	\$ 222.00	\$ 6.95	\$ 166.80	\$ 7.20	\$ 172.80	\$ 3.75	\$ 90.00	7.65	\$ 183.60	\$ 2.95	\$ 70.80
5	Lifeguard Visors	75	\$ 4.70	\$ 352.50	\$ 7.35	\$ 551.25	\$ 5.00	\$ 375.00	\$ 6.50	\$ 487.50	8.26	\$ 619.50	\$ 3.25	\$ 243.75
	Lifeguard Hats	25	\$ 7.55	\$ 188.75	\$ 7.45	\$ 186.25	\$ 4.75	\$ 118.75	\$ 6.50	\$ 162.50	7.91	\$ 197.75	\$ 3.00	\$ 75.00
				\$ 541.25		\$ 737.50		\$ 493.75		\$ 650.00		\$ 817.25		\$ 318.75
6	Mens Staff T Shirts	105	\$ 6.80	\$ 714.00	\$ 5.20	\$ 546.00	\$ 4.90	\$ 514.50	\$ 3.00	\$ 315.00	3.94	\$ 413.70	\$ 2.75	\$ 288.75

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation		
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL		
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	
7	Women's Staff Tee Shirts														
	Womens Staff T Regular	105	\$ 6.25	\$ 656.25	\$ 5.20	\$ 546.00	\$ 4.40	\$ 462.00	\$ 4.00	\$ 420.00	5.13	\$ 538.65	\$ 3.50	\$ 367.50	
	Womens Staff T XXL	30	\$ 7.40	\$ 222.00	\$ 7.20	\$ 216.00	\$ 5.05	\$ 151.50	\$ 4.00	\$ 120.00	5.13	\$ 153.90	\$ 5.25	\$ 157.50	
	Womens Staff T 3XL	6	\$ 8.10	\$ 48.60	\$ 8.20	\$ 49.20	\$ 5.95	\$ 35.70	\$ 4.00	\$ 24.00	5.13	\$ 30.78	\$ 5.95	\$ 35.70	
				\$ 926.85		\$ 811.20		\$ 649.20		\$ 564.00		\$ 723.33		\$ 560.70	
8	Aquatics Manager Polo														
	Regular sizes	40	\$ 11.80	\$ 472.00	\$ 16.00	\$ 640.00	\$ 12.05	\$ 482.00	\$ 8.80	\$ 352.00	9.76	\$ 390.40	\$ 8.50	\$ 340.00	
	XXL	1	\$ 12.90	\$ 12.90	\$ 17.00	\$ 17.00	\$ 13.40	\$ 13.40	\$ 8.80	\$ 8.80	9.76	\$ 9.76	\$ 9.50	\$ 9.50	
	XXXL	1	\$ 15.15	\$ 15.15	\$ 18.00	\$ 18.00	\$ 16.05	\$ 16.05	\$ 8.80	\$ 8.80	9.76	\$ 9.76	\$ 11.50	\$ 11.50	
				\$ 500.05		\$ 675.00		\$ 511.45		\$ 369.60		\$ 409.92		\$ 361.00	
9	Aquatic Summer Manager Lightweight Pullover	12	\$ 20.40	\$ 244.80	\$ 27.00	\$ 324.00	\$ 18.75	\$ 225.00	\$ 15.00	\$ 180.00	19.69	\$ 236.28	\$ 15.00	\$ 180.00	
10	Aquatic Summer Seasonal Staff Lifeguard Tank Tops Men														
	Regular sizes	55	\$ 8.75	\$ 481.25	\$ 7.50	\$ 412.50	\$ 8.50	\$ 467.50	\$ 6.50	\$ 357.50	9.36	\$ 514.80	\$ 5.80	\$ 319.00	
	XXL	1	\$ 10.64	\$ 10.64	\$ 9.50	\$ 9.50	\$ 10.75	\$ 10.75	\$ 6.50	\$ 6.50	9.36	\$ 9.36	\$ 7.00	\$ 7.00	
	Aquatic Summer Seasonal Staff Lifeguard Tank Tops Women														
	Regular sizes	110	\$ 7.65	\$ 841.50	\$ 8.90	\$ 979.00	\$ 7.05	\$ 775.50	\$ 5.50	\$ 605.00	7.94	\$ 873.40	\$ 4.65	\$ 511.50	
	XXL	5	\$ 8.75	\$ 43.75	\$ 8.90	\$ 44.50	\$ 8.40	\$ 42.00	\$ 5.50	\$ 27.50	7.94	\$ 39.70	\$ 5.95	\$ 29.75	
				\$ 1,377.14		\$ 1,445.50		\$ 1,295.75		\$ 996.50		\$ 1,437.26		\$ 867.25	
11	Aquatic Summer Seasonal Staff Lifeguard Shirts	90	\$ 7.72	\$ 694.80	\$ 5.40	\$ 486.00	\$ 5.35	\$ 481.50	\$ 3.80	\$ 342.00	7.14	\$ 642.60	\$ 2.85	\$ 256.50	

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:

Item #	Apparel Description	Qty	Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
			Average	Category	Average	Category	Average	Category	Average	Category	Average	Category	Average	Category
			cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost	cost/piece	Cost
12	Aquatic Summer Swim Lesson Staff													
	Regular sizes	90	\$ 7.70	\$ 693.00	\$ 5.40	\$ 486.00	\$ 5.35	\$ 481.50	\$ 3.90	\$ 351.00	7.14	\$ 642.60	\$ 2.85	\$ 256.50
	XXL	5	\$ 9.45	\$ 47.25	\$ 7.40	\$ 37.00	\$ 5.35	\$ 26.75	\$ 3.90	\$ 19.50	7.14	\$ 35.70	\$ 4.50	\$ 22.50
				\$ 740.25		\$ 523.00		\$ 508.25		\$ 370.50		\$ 678.30		\$ 279.00
13	Aquatic Summer Swim Lesson Staff Tank Tops Men													
	Regular sizes	45	\$ 9.00	\$ 405.00	\$ 9.00	\$ 405.00	\$ 7.00	\$ 315.00	\$ 6.50	\$ 292.50	9.91	\$ 445.95	\$ 5.80	\$ 261.00
	XXL	2	\$ 10.90	\$ 21.80	\$ 11.00	\$ 22.00	\$ 8.75	\$ 17.50	\$ 6.50	\$ 13.00	9.91	\$ 19.82	\$ 7.00	\$ 14.00
	Aquatic Summer Swim Lesson Staff Tank Tops Women	45	\$ 7.90	\$ 355.50	n/a		\$ 6.85	\$ 308.25	\$ 5.30	\$ 238.50	8.45	\$ 380.25	\$ 4.65	\$ 209.25
	XXL	2	\$ 9.00	\$ 18.00			\$ 8.20	\$ 16.40	\$ 5.30	\$ 10.60	8.45	\$ 16.90	\$ 5.95	\$ 11.90
				\$ 800.30		\$ 427.00		\$ 657.15		\$ 554.60		\$ 862.92		\$ 496.15
14	Aquatic Staff Shorts	119	\$ 3.40	\$ 404.60	\$ 9.75	\$ 1,160.25	\$ 12.29	\$ 1,462.75	\$ 5.65	\$ 672.35	n/a		\$ 6.58	\$ 783.02
15	Aquatic Staff Sweatshirts													
	Regular sizes	66	\$ 16.35	\$ 1,079.10	\$ 16.75	\$ 1,105.50	\$ 16.45	\$ 1,085.70	\$ 11.28	\$ 744.48	15.13	\$ 998.58	\$ 11.95	\$ 788.70
	XXL+	3	\$ 18.30	\$ 54.90	\$ 18.75	\$ 56.25	\$ 19.35	\$ 58.05	\$ 11.28	\$ 33.84	15.13	\$ 45.39	\$ 14.95	\$ 44.85
				\$ 1,134.00		\$ 1,161.75		\$ 1,143.75		\$ 778.32		\$ 1,043.97		\$ 833.55
16	Aquatic Staff Sweatpants	45	\$ 12.10	\$ 544.50	\$ 14.90	\$ 670.50	\$ 12.15	\$ 546.75	\$ 9.00	\$ 405.00	12.47	\$ 561.15	\$ 9.30	\$ 418.50
17	Aquatic Stars Coach Shirts													
	Regular sizes	22	\$ 21.22	\$ 466.84	\$ 36.90	\$ 811.80	\$ 32.05	\$ 705.10	\$ 6.43	\$ 141.46	20.53	\$ 451.66	\$ 13.95	\$ 306.90
	XXL+	2	\$ 22.35	\$ 44.70	\$ 38.90	\$ 77.80	\$ 33.50	\$ 67.00	\$ 6.43	\$ 12.86	20.53	\$ 41.06	\$ 15.95	\$ 31.90
				\$ 511.54		\$ 889.60		\$ 772.10		\$ 154.32		\$ 492.72		\$ 338.80

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:			Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
Item #	Apparel Description	Qty	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost
18	Aquatic Stars Swim Team Parent Club													
	Regular Sizes	22	\$ 17.22	\$ 378.84	\$ 25.00	\$ 550.00	\$ 28.00	\$ 616.00	\$ 6.43	\$ 141.46	18.81	\$ 413.82	\$ 6.95	\$ 152.90
	XXL+	1	\$ 19.50	\$ 19.50	\$ 27.00	\$ 27.00	\$ 29.50	\$ 29.50	\$ 6.43	\$ 6.43	18.81	\$ 18.81	\$ 8.95	\$ 8.95
				\$ 398.34		\$ 577.00		\$ 645.50		\$ 147.89		\$ 432.63		\$ 161.85
19	Aquatic Swim Team T Shirts													
	Youth	57	\$ 10.25	\$ 584.25	\$ 13.00	\$ 741.00	\$ 12.85	\$ 732.45	\$ 6.43	\$ 366.51	12.78	\$ 728.46	\$ 4.65	\$ 265.05
	Adult Sizes	72	\$ 11.00	\$ 792.00	\$ 13.00	\$ 936.00	\$ 13.30	\$ 957.60	\$ 6.43	\$ 462.96	12.78	\$ 920.16	\$ 4.75	\$ 342.00
				\$ 1,376.25		\$ 1,677.00		\$ 1,690.05		\$ 829.47		\$ 1,648.62		\$ 607.05
20	Cori's Participant Shirts	100	\$ 8.60	\$ 860.00	\$ 10.45	\$ 1,045.00	\$ 8.90	\$ 890.00	\$ 6.75	\$ 675.00	8.74	\$ 874.00	\$ 4.45	\$ 445.00
21	Aquatic Staff of the Week	50	\$ 10.22	\$ 511.00	\$ 10.00	\$ 500.00	\$ 10.95	\$ 547.50	\$ 6.70	\$ 335.00	9.6	\$ 480.00	\$ 5.90	\$ 295.00
22														
23														
24														
25														
26	FitnessTrainer Polo Womens - Sport Tek LS640	16	\$ 11.80	\$ 188.80	\$ 16.45	\$ 263.20	\$ 12.05	\$ 192.80	\$ 8.75	\$ 140.00	9.31	\$ 148.96	\$ 8.75	\$ 140.00
27	Fitness Trainer Polo Mens ST 640 Poly Performance	30	\$ 11.65	\$ 349.50	\$ 16.45	\$ 493.50	\$ 12.05	\$ 361.50	\$ 8.75	\$ 262.50	9.31	\$ 279.30	\$ 8.75	\$ 262.50
28	Fitness Floor Staff Polo	80	\$ 9.42	\$ 753.60	\$ 22.00	\$ 1,760.00	\$ 12.50	\$ 1,000.00	\$ 10.00	\$ 800.00	8.67	\$ 693.60	\$ 10.00	\$ 800.00
	XXL	20	\$ 11.72	\$ 234.40	\$ 22.00	\$ 440.00	\$ 13.85	\$ 277.00	\$ 10.00	\$ 200.00	8.67	\$ 173.40	\$ 10.00	\$ 200.00
				\$ 988.00		\$ 2,200.00		\$ 1,277.00		\$ 1,000.00		\$ 867.00		\$ 1,000.00
29	All Staff Fall Order Womens Quarter Zip- Badger 4198													
	Regular sizes	75	\$ 22.90	\$ 1,717.50	\$ 24.45	\$ 1,833.75	\$ 27.40	\$ 2,055.00	\$ 23.30	\$ 1,747.50	21.54	\$ 1,615.50	\$ 23.95	\$ 1,796.25
	XXL	5	\$ 25.70	\$ 128.50	\$ 24.45	\$ 122.25	\$ 29.50	\$ 147.50	\$ 23.30	\$ 116.50	21.54	\$ 107.70	\$ 26.95	\$ 134.75
				\$ 1,846.00		\$ 1,956.00		\$ 2,202.50		\$ 1,864.00		\$ 1,723.20		\$ 1,931.00
30	All Staff Fall Order Mens Quarter Zip Badger 4172													
	Regular sizes	40	\$ 23.00	\$ 920.00	\$ 24.45	\$ 978.00	\$ 25.40	\$ 1,016.00	\$ 23.00	\$ 920.00	21.54	\$ 861.60	\$ 23.95	\$ 958.00
	XXL	1	\$ 25.80	\$ 25.80	\$ 24.45	\$ 24.45	\$ 29.00	\$ 29.00	\$ 23.00	\$ 23.00	21.54	\$ 21.54	\$ 26.95	\$ 26.95
				\$ 945.80		\$ 1,002.45		\$ 1,045.00		\$ 943.00		\$ 883.14		\$ 984.95
31	Knit Hats C908	50	\$ 10.00	\$ 500.00	\$ 10.25	\$ 512.50	\$ 7.50	\$ 375.00	\$ 6.50	\$ 325.00	9.54	\$ 477.00	\$ 6.95	\$ 347.50

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:			Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
Item #	Apparel Description	Qty	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost
32	Winter Headbands	50	\$ 7.50	\$ 375.00	n/a		\$ 5.65	\$ 282.50	\$ 6.00	\$ 300.00	7.95	\$ 397.50	\$ 6.00	\$ 300.00
33	Haunted Forest long sleeve PC55LS	100	\$ 10.90	\$ 1,090.00	\$ 8.70	\$ 870.00	\$ 10.30	\$ 1,030.00	\$ 7.75	\$ 775.00	8.91	\$ 891.00	\$ 7.00	\$ 700.00
34	Haunted Forest Sweatshirts Gildan 18500	50	\$ 18.00	\$ 900.00	\$ 17.25	\$ 862.50	\$ 18.10	\$ 905.00	\$ 14.00	\$ 700.00	15.56	\$ 778.00	\$ 11.75	\$ 587.50
35	All Staff Winter Order J333													
	Regular Sizes	40	\$ 35.65	\$ 1,426.00	\$ 76.75	\$ 3,070.00	\$ 38.85	\$ 1,554.00	\$ 33.00	\$ 1,320.00	37.74	\$ 1,509.60	\$ 34.00	\$ 1,360.00
	XXL	1	\$ 36.80	\$ 36.80	\$ 77.75	\$ 77.75	\$ 40.30	\$ 40.30	\$ 33.00	\$ 33.00	37.74	\$ 37.74	\$ 36.00	\$ 36.00
	L33 - Regular Sizes	75	\$ 35.65	\$ 2,673.75	\$ 76.75	\$ 5,756.25	\$ 38.85	\$ 2,913.75	\$ 33.00	\$ 2,475.00	37.74	\$ 2,830.50	\$ 34.00	\$ 2,550.00
	XXL	5	\$ 36.80	\$ 184.00	\$ 77.75	\$ 388.75	\$ 40.30	\$ 201.50	\$ 33.00	\$ 165.00	37.74	\$ 188.70	\$ 36.00	\$ 180.00
	XXXL	8	\$ 40.10	\$ 320.80	\$ 79.75	\$ 638.00	\$ 43.05	\$ 344.40	\$ 33.00	\$ 264.00	37.74	\$ 301.92	\$ 38.00	\$ 304.00
				\$ 4,641.35		\$ 9,930.75		\$ 5,053.95		\$ 4,257.00		\$ 4,868.46		\$ 4,430.00
36	Choose to Lose - Long Sleeve Gildan 8400	200	\$ 15.50	\$ 3,100.00	\$ 14.66	\$ 2,932.00	\$ 11.00	\$ 2,200.00	\$ 7.75	\$ 1,550.00	10.24	\$ 2,048.00	\$ 7.95	\$ 1,590.00
37	Youth Basketball Reversible Jerseys													
	Youth sizes	142	\$ 14.32	\$ 2,033.44	\$ 17.00	\$ 2,414.00	\$ 16.75	\$ 2,378.50	\$ 9.75	\$ 1,384.50	19.18	\$ 2,723.56	\$ 11.60	\$ 1,647.20
	Adult Sizes	8	\$ 16.00	\$ 128.00	\$ 19.00	\$ 152.00	\$ 18.55	\$ 148.40	\$ 9.75	\$ 78.00	19.18	\$ 153.44	\$ 12.60	\$ 100.80
				\$ 2,161.44		\$ 2,566.00		\$ 2,526.90		\$ 1,462.50		\$ 2,877.00		\$ 1,748.00
38	Youth Basketball Coaches - Gildan 8000													
	S - XL	11	\$ 8.42	\$ 92.62	\$ 8.25	\$ 90.75	\$ 5.60	\$ 61.60	\$ 4.00	\$ 44.00	6.05	\$ 66.55	\$ 2.95	\$ 32.45
	XXL	1	\$ 10.18	\$ 10.18	\$ 10.25	\$ 10.25	\$ 7.95	\$ 7.95	\$ 4.00	\$ 4.00	6.05	\$ 6.05	\$ 4.95	\$ 4.95
				\$ 102.80		\$ 101.00		\$ 69.55		\$ 48.00		\$ 72.60		\$ 37.40
39	Youth Basketball Coaches 3/4 Zip Badger 4172													
	Regular sizes	14	\$ 21.80	\$ 305.20	\$ 23.50	\$ 329.00	\$ 24.25	\$ 339.50	20.25	\$ 283.50	18.85	\$ 263.90	\$ 20.95	\$ 293.30
	XXL	1	\$ 24.90	\$ 24.90	\$ 23.50	\$ 23.50	\$ 27.65	\$ 27.65	20.25	\$ 20.25	18.85	\$ 18.85	\$ 23.95	\$ 23.95
	4XL	1	\$ 26.80	\$ 26.80	\$ 28.50	\$ 28.50	\$ 33.50	\$ 33.50	20.25	\$ 20.25	18.85	\$ 18.85	\$ 23.95	\$ 23.95
				\$ 356.90		\$ 381.00		\$ 400.65		\$ 324.00		\$ 301.60		\$ 341.20

Oak Brook Park District  
Apparel Screen Printing and Embroidery Bid  
Bid Open: April 2, 2018

Bidder:			Meridian		Advantage Team Sales Group		Titan Image Group		Arena Sports		BSN Sports		Next Generation	
			Bensenville, IL		Lisle, IL		Bolingbrook, IL		Cary, IL		Dallas, TX		Lombard, IL	
Item #	Apparel Description	Qty	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost	Average cost/piece	Category Cost
40	Special Event Shirts - Gildan 8000 "Staff Safety Green"													
	Regular sizes	160	\$ 7.45	\$ 1,192.00	\$ 6.00	\$ 960.00	\$ 5.95	\$ 952.00	\$ 4.00	\$ 640.00	5.86	\$ 937.60	\$ 2.95	\$ 472.00
	XXL	30	\$ 9.20	\$ 276.00	\$ 8.00	\$ 240.00	\$ 8.25	\$ 247.50	\$ 4.00	\$ 120.00	5.86	\$ 175.80	\$ 4.70	\$ 141.00
	XXXL	5	\$ 9.75	\$ 48.75	\$ 9.00	\$ 45.00	\$ 9.95	\$ 49.75	\$ 4.00	\$ 20.00	5.86	\$ 29.30	\$ 5.65	\$ 28.25
				\$ 1,516.75		\$ 1,245.00		\$ 1,249.25		\$ 780.00		\$ 1,142.70		\$ 641.25
41	Fitness Race Long Sleeve T-Shirts Gildan 8400	100	\$ 11.62	\$ 1,162.00	\$ 13.00	\$ 1,300.00	\$ 12.40	\$ 1,240.00	\$ 7.75	\$ 775.00	10.05	\$ 1,005.00	\$ 6.55	\$ 655.00
42	Summer Seasonal Camp Staff - Performance Polos ST640	75	\$ 11.32	\$ 849.00	\$ 15.95	\$ 1,196.25	\$ 11.55	\$ 866.25	\$ 8.75	\$ 656.25	11.55	\$ 866.25	\$ 7.95	\$ 596.25
43	Summer Seasonal Junior Counselor	30	\$ 10.60	\$ 318.00	\$ 24.00	\$ 720.00	\$ 12.65	\$ 379.50	\$ 6.80	\$ 204.00	9.95	\$ 298.50	\$ 7.95	\$ 238.50
44	Summer Seasonal Staff Generic T-shirt Gildan 8000	140	\$ 7.10	\$ 994.00	\$ 6.40	\$ 896.00	\$ 8.15	\$ 1,141.00	\$ 3.80	\$ 532.00	6.37	\$ 891.80	\$ 2.95	\$ 413.00
45	Summer Camper Shirts Gildan 8000 and 8000B	300	\$ 7.40	\$ 2,220.00	\$ 6.00	\$ 1,800.00	\$ 6.70	\$ 2,010.00	\$ 4.00	\$ 1,200.00	5.6	\$ 1,680.00	\$ 2.95	\$ 885.00
46	Parks Water Resistant Jacket Sport Tek JST70	12	\$ 22.25	\$ 267.00	\$ 25.95	\$ 311.40	\$ 27.75	\$ 333.00	\$ 23.00	\$ 276.00	24.35	\$ 292.20	\$ 23.25	\$ 279.00
47	Pink5K Participant Shirts													
	Youth YS-YL	90	\$ 7.60	\$ 684.00	n/a		\$ 6.95	\$ 625.50	\$ 4.50	\$ 405.00	6.21	\$ 558.90	\$ 4.75	\$ 427.50
	Adult S-XL	1260	\$ 6.80	\$ 8,568.00	n/a		\$ 7.55	\$ 9,513.00	\$ 4.50	\$ 5,670.00	6.21	\$ 7,824.60	\$ 4.90	\$ 6,174.00
	Adult XXL	50	\$ 8.85	\$ 442.50	n/a		\$ 8.80	\$ 440.00	\$ 4.50	\$ 225.00	6.21	\$ 310.50	\$ 6.80	\$ 340.00
				\$ 9,694.50				\$ 10,578.50		\$ 6,300.00		\$ 8,694.00		\$ 6,941.50
48	Parks Fall Order - Long Sleeve T-shirts Gildan 8400	15	\$ 12.22	\$ 183.30	\$ 12.95	\$ 194.25	\$ 11.70	\$ 175.50	\$ 4.50	\$ 67.50	11.08	\$ 166.20	\$ 6.95	\$ 104.25
49														
				\$ 50,097.68		\$ 48,151.40		\$ 51,544.25		\$ 35,488.30		\$ 46,449.12		\$ 34,734.02

To fairly calculate bids submitted by each bidder, when a quantity range was provided in the bid specifications, the park district used the highest quantity to calculate the bid submittal prices equally.

Bids came in higher than the 2018/2019 Budget can sustain. Per Oak Brook Park District Apparel Screen Printing and Embroidery Base Bid Specifications # 10 (page 20): "The District reserves the right to change quantities, colors, sizes, eliminate an apparel item and/or to adjust the delivery dates of any order..." Staff evaluated and prioritized the items bid, and removed 5 apparel items. The apparel items eliminated are represented by the yellow highlight.



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 18-0418: SUPPLEMENTAL APPROPRIATION ORDINANCE OF THE OAK BROOK PARK DISTRICT FOR THE FISCAL YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018**

**AGENDA NO.:** 8 F

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:** Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in black ink.

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

At the January 15, 2018 Board meeting, the Board approved Resolution No. R18-0117; a resolution approving an intergovernmental agreement for pool management services between the Village of Oak Brook and the Park District. This agreement calls upon the Park District to provide pool management services at the Village's pool beginning on February 1, 2018. The Park District has now received a lump sum payment from the Village in the amount of \$255,000 and has also begun incurring expenditures in the current fiscal year that were not previously anticipated or budgeted.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Per State of Illinois Statutes (70 ILCS 1205/4-4), the Park District Board may adopt a supplemental appropriation ordinance subsequent to the adoption of the annual appropriation ordinance in an amount not to exceed the aggregate of any additional revenue available to the Park District. Staff has estimated the necessary supplemental appropriation for fiscal year May 1, 2017 through April 30, 2018 to be \$35,000; an amount less than the lump sum payment already received.

**ACTION PROPOSED:**

Motion (and a Second) to approve Ordinance 18-0418: Supplemental Appropriation Ordinance of The Oak Brook Park District for The Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.

**ORDINANCE NO. 18-0418**

**OAK BROOK PARK DISTRICT**

**SUPPLEMENTAL APPROPRIATION ORDINANCE  
OF THE OAK BROOK PARK DISTRICT FOR THE FISCAL YEAR  
BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018.**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS:

SECTION 1: Findings

- A. The Board of Park Commissioners hereby find that from and after the date of adoption of the District's annual appropriation ordinance for the fiscal year beginning May 1, 2017 and ending April 30, 2018, the Park District has acquired new revenue which was not previously appropriated and available for spending (the "Supplemental Revenue"); and
- B. It is further found that the estimated sum of the Supplemental Revenue the District shall have available for supplemental appropriation during the 2017/2018 fiscal year shall be Thirty-Five Thousand (\$35,000).
- C. The Park District is authorized to adopt a supplemental appropriation ordinance subsequent to the adoption of the annual appropriation ordinance for any fiscal year in an amount not to exceed the aggregate of any additional revenue available to the Park District or estimated to be received by the Park District, 70 ILCS 1205/4-4.

SECTION 2: Supplemental Appropriation. The Board of Park Commissioners hereby supplement the appropriation heretofore approved for expenses and liabilities related to the Sports Core Fund for the fiscal year beginning May 1, 2017 and ending April 30, 2018, by an amount equal to \$35,000, the amount of the Supplemental Revenue estimated to become available, for the purpose of performing pool management services pursuant to an intergovernmental agreement between the Village of Oak Brook and the Park District, that was approved on January 15, 2018.

SECTION 3: All other terms and provisions contained in Ordinance 17-0417 shall remain in full force and effect.

SECTION 4: This appropriation ordinance is adopted pursuant to procedures set forth in Section 4-4 of the Illinois Park District Code, as amended by Public Act 98-278, effective August 9, 2013.

SECTION 5: This appropriation ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 16th day of April, 2018, pursuant to a roll call vote as follows:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Board Secretary





## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS AND OAK BROOK PARK DISTRICT FOR THE CENTRAL PARK BMP WATER QUALITY IMPROVEMENT PROJECT.**

**AGENDA NO.: 8-G**

**MEETING DATE: APRIL 16, 2018**

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

On January 9, 2018, the District submitted a grant application to DuPage County Stormwater Management for a Central Park BMP (Best Management Practices) Implementation Project. The scope of the project includes removal/replacement of the failed gabion weir in Ginger Creek (just west of Jorie Blvd), native restoration of approximately 2,000 feet of eroded creek shoreline, installation of a vegetated drainage swale east of the Tennis Center, and installation of 18,000 square feet of permeable pavers as part of the Central Park Improvements Project. Manhard Consulting assisted with the grant submittal.

The project was selected as one of five projects approved for funding assistance by DuPage County. The grant will cover up to 18% of applicable costs associated with portions of the projects that deal with water quality. The District can receive up to \$100,000 between the gabion weir and Central Park Improvements Projects.

The project must be substantially completed by May 31, 2019.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

On April 10, 2018, the DuPage County Board approved the Intergovernmental Agreement between County of DuPage, Illinois and Oak Brook Park District. The Intergovernmental Agreement is attached for the Board's review and possible approval. The park district's attorney has also reviewed the document.

**ACTION PROPOSED:** Motion (and a second) to approve an Intergovernmental Agreement between County of DuPage, Illinois and Oak Brook Park District for the Central Park BMP Water Quality Improvement Project.

INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS  
AND OAK BROOK PARK DISTRICT FOR THE CENTRAL PARK BMP WATER  
QUALITY IMPROVEMENT PROJECT

This INTERGOVERNMENTAL AGREEMENT is made this 17th day of April 2018 between the COUNTY OF DUPAGE, a body politic and corporate, with offices at 421 N. County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and the OAK BROOK PARK DISTRICT, a body politic and corporate, with offices at 1450 Forest Gate Road, Oak Brook, IL 60523 (hereinafter referred to as the PARK DISTRICT).

R E C I T A L S

WHEREAS, the PARK DISTRICT and the COUNTY are public agencies within the meaning of the Illinois “Intergovernmental Cooperation Act” and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the “Intergovernmental Cooperation Act” and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, the Illinois General Assembly has granted the COUNTY authority to take action to manage stormwater and control flooding and to enter into agreements for the purposes of stormwater management and flood control (Illinois Compiled Statutes, Chapter 55 paragraphs 5/5-1062.3 and 5/5-15001 *et. seq.*); and

WHEREAS, the COUNTY has adopted the DuPage County Stormwater Management Plan which recognizes the reduction of stormwater runoff and improving water quality as an integral part of the proper management of storm and flood waters; and

WHEREAS, the PARK DISTRICT has developed a conceptual design report for the design, construction, and maintenance of multi-faceted Best Management Practices project at their Central Park Campus to include removing a failing dam, installing permeable pavement, creating a native vegetated swale, and restoring the streambank and riparian corridor of Ginger Creek (herein referred to as the “PROJECT”); and

WHEREAS, the COUNTY and the PARK DISTRICT have determined that the construction of the PROJECT will benefit local citizens by improving the water quality and reduction of stormwater runoff into the Salt Creek watershed; and

WHEREAS, the PARK DISTRICT has requested COUNTY participation in cost sharing of the PROJECT through a grant from the COUNTY’S Water Quality Improvement Program in an amount not to exceed one hundred thousand dollars and no cents (\$100,000.00); and

WHEREAS, the PARK DISTRICT shall pay all PROJECT expenses up front and will be reimbursed for qualified expenses per this AGREEMENT; and

WHEREAS, the PARK DISTRICT shall share any available data collected from the PROJECT for the purposes of fostering community education and improving upon similar future projects; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

## **1.0 INCORPORATION AND CONSTRUCTION.**

- 1.1 All recitals set forth above are incorporated herein and made a part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.

## **2.0 PROJECT DESCRIPTION.**

- 2.1 The PROJECT involves the construction of a multi-faceted best management practices project to increase water quality benefits. The improvements include a removing a failing dam, installation of two cross vanes, removing asphalt and installing permeable pavement, planting a mowed grass swale with native vegetation, and restoring the streambank and riparian corridor of Ginger Creek. The goal of the PARK DISTRICT is to complete stream improvements and install best management practices which will reduce pollutant loadings to Ginger Creek, a tributary to Salt Creek.
- 2.2 The PROJECT shall be developed essentially in accord with the conceptual design report (Central Park BMP Implementation Project), dated January 10<sup>th</sup> 2018, as prepared by the Manhard Consulting, Ltd, which document is incorporated herein by reference but is not attached hereto due to space limitations. The best management practices shall be maintained and monitored by the PARK DISTRICT or their consultant.

## **3.0 FUNDING.**

- 3.1 The total water quality related PROJECT costs are estimated to be five hundred seventy seven thousand three hundred forty eight dollars and no cents

(\$577,348.00). The cost share is as follows, unless otherwise agreed to in writing as provided in Paragraph 3.2 below:

OAK BROOK PARK DISTRICT	83%	\$477,348
COUNTY OF DUPAGE	17%	\$ 100,000
TOTAL	100.0%	\$577,348

- 3.2 The PARK DISTRICT shall be responsible for bearing any cost overruns or expenses in excess of the funding listed in Paragraph 3.1, regardless of the cause, unless the PARK DISTRICT and COUNTY agree to apportion such extra costs before they are incurred.
- 3.3 This AGREEMENT shall in no way obligate the PARK DISTRICT to undertake this PROJECT if the PARK DISTRICT in its sole discretion determines that it is no longer in the PARK DISTRICT'S best interest to proceed with this PROJECT. However, in the event the PROJECT is not substantially completed (excepting post-construction monitoring) by May 31, 2019, the PARK DISTRICT shall promptly reimburse the COUNTY any monies paid by the COUNTY to the PARK DISTRICT pursuant to this AGREEMENT. The PARK DISTRICT'S right to retain the COUNTY'S reimbursement of PROJECT costs is expressly conditioned upon the PARK DISTRICT'S timely and satisfactory completion of the PROJECT.
- 3.4 The PARK DISTRICT may only seek COUNTY reimbursement for allowable PROJECT expenses. Allowable PROJECT expenses incurred and paid by the PARK DISTRICT in relation to the PROJECT shall include third-party professional services related to the construction of the PROJECT (construction management, etc.) and related to maintenance of the PROJECT, construction (labor and materials), bid advertising, etc. Notwithstanding the foregoing, allowable expenses shall not include the PARK DISTRICT'S administrative costs, overhead, payroll, land acquisition, legal or accounting services.

**4.0 PARK DISTRICT'S RESPONSIBILITIES.**

- 4.1 The PARK DISTRICT shall be responsible for the preparation of the plans, specifications, and bid documents for the PROJECT, together with the advertisement and award of all PROJECT-related public bids. The PARK DISTRICT shall select, and contract with, all vendors providing professional services for the PROJECT.
- 4.2 The PARK DISTRICT shall be responsible for successful completion of all phases of the PROJECT, from design and construction through maintenance.
- 4.3 The PARK DISTRICT shall be responsible for securing all local, county, state, and federal permits necessary for completion of the PROJECT.

- 4.4 The PARK DISTRICT shall be responsible for submitting copies of all permit applications and related correspondence to the COUNTY in a timely manner to ensure sufficient review by the COUNTY. The purpose of the COUNTY'S review shall be for the sole purpose of documenting whether PROJECT work components qualify as allowable expenses.
- 4.5 The PARK DISTRICT shall be responsible for obtaining all required land rights necessary for the completion of the PROJECT.
- 4.6 The PARK DISTRICT shall not be reimbursed by the COUNTY for work undertaken prior to the signing of this AGREEMENT.
- 4.7 The PARK DISTRICT may enter into additional agreements to secure its portion of the local PROJECT costs.
- 4.8 The PARK DISTRICT shall submit no more than one invoice per month to the COUNTY during the construction and maintenance phases of the PROJECT. Under no circumstances should the COUNTY be invoiced more than seventeen percent (17%) of total incurred PROJECT costs up to the limits as established in Paragraph 3.1. The invoice shall show the quantities and cost per item and be summarized by PROJECT area.
- 4.9 The PARK DISTRICT shall make direct payments, or cause to have payments made, to all parties providing services related to this PROJECT. This requirement will not affect the COUNTY'S obligation to reimburse the PARK DISTRICT in the amounts herein agreed upon, nor shall this provision affect the PARK DISTRICT'S obligation to repay the COUNTY in the event the PROJECT is not undertaken or completed, as established in Paragraph 3.3.
- 4.10 The PARK DISTRICT shall make any data collected from the PROJECT available to the COUNTY upon reasonable request by the COUNTY. The COUNTY shall be allowed unlimited, but reasonable, access to the PROJECT area to observe and review PROJECT work and all work documents (i.e., plans, change orders, field orders, construction manager diaries, etc.). The COUNTY shall provide the PARK DISTRICT reasonable advanced notice of when the COUNTY requires such access.
- 4.11 The COUNTY shall not be responsible for or have control over the design, construction, means, methods, techniques or procedures with respect to any work performed for the PROJECT. The PARK DISTRICT and PARK DISTRICT'S contractors shall be solely responsible for the safety of all individuals performing work on the PROJECT. The PARK DISTRICT shall take such measures as are necessary to ensure that its contractors maintain the PROJECT areas in a safe condition and install appropriate barricades and warning signs, and the PARK DISTRICT shall strictly enforce or cause to have strictly enforced all applicable safety rules and regulations. This provision is not intended to create any new

burden or liability for the PARK DISTRICT beyond the usual burdens and liabilities for a municipality in the construction of public improvements. This section is intended merely to relieve the COUNTY from such liabilities in this PROJECT. COUNTY'S role in conducting any review or granting any consent or approval relates solely to the PROJECT'S eligibility under the COUNTY'S Water Quality Improvement Program.

- 4.12 The PARK DISTRICT must acknowledge the COUNTY using logo(s) and/or wording provided by the COUNTY in permanent onsite signage as well as any printed materials promoting the PROJECT.

## 5.0 COUNTY'S RESPONSIBILITIES.

- 5.1 The COUNTY shall reserve the right to review the PROJECT'S plans and specifications, prior to the PARK DISTRICT'S advertisement for contract services, together with any subsequent change orders, addendums, or revisions thereto ("CONTRACT DOCUMENTS"), for the purpose of verifying that PROJECT components qualify for reimbursement through the COUNTY'S Water Quality Improvement Program. The COUNTY shall promptly provide the PARK DISTRICT with any recommended changes to the CONTRACT DOCUMENTS for PROJECT components to qualify for reimbursement.
- 5.2 The COUNTY shall cost share in the PROJECT as follows:
  - 5.2.1 The COUNTY shall reimburse the PARK DISTRICT for approved costs associated with the PROJECT at a fixed proportion of seventeen percent (17%) of the PROJECT costs, which have been incurred and paid for by the PARK DISTRICT, as specified in Paragraph 3.1.
  - 5.2.2 The total reimbursement amount paid by the COUNTY shall not exceed one hundred thousand dollars and no cents (\$100,000.00).
  - 5.2.3 In the event PROJECT costs total less than five hundred seventy seven thousand three hundred forty eight dollars and no cents (\$577,348.00), the COUNTY'S total reimbursement amount shall be not more than seventeen percent (17%) of the actual total PROJECT costs. Any amounts overpaid by the COUNTY shall be promptly refunded by the PARK DISTRICT.
  - 5.2.4 The COUNTY shall not be obligated to pay invoices received after February 28, 2021, regardless of when the work was completed and notwithstanding that the COUNTY'S contribution limit has not been reached.

- 5.3 The COUNTY shall be allowed unlimited, but reasonable, access to the PROJECT area to observe and review PROJECT work and work documents (i.e., plans, change orders, field orders, manager diaries, etc.) for the limited purpose of determining eligibility for COUNTY reimbursement, and the use of all data collected as part of the PROJECT. The COUNTY shall provide the PARK DISTRICT reasonable advance notice of when the COUNTY requires such access.

## **6.0 GOVERNMENT REGULATIONS.**

- 6.1 The PARK DISTRICT shall comply with all local, county, state and federal requirements now in force, or which may hereafter be in force, pertaining to the PROJECT.

## **7.0 INDEMNIFICATION.**

- 7.1 The PARK DISTRICT shall indemnify, hold harmless and defend the COUNTY or any of its officials, officers, employees, and agents from and against all liability, claims, suits, demands, liens, proceedings and actions, including reasonable costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the PARK DISTRICT'S performance under this AGREEMENT to the fullest extent the PARK DISTRICT is so authorized under the law; provided, however, that the PARK DISTRICT shall not be obligated to indemnify, hold harmless and defend the COUNTY for any negligent or intentional wrongful misconduct or omissions by COUNTY officials, employees, agents, contractors or personnel.
- 7.2 The PARK DISTRICT shall require each consultant and contractor responsible for the construction, maintenance, or monitoring of the PROJECT to name the PARK DISTRICT and COUNTY as an additional insured party on said vendor's liability insurance policy. Further, the PARK DISTRICT shall require that its consultants and contractors indemnify, defend and hold harmless the PARK DISTRICT and COUNTY, its officers, employees and elected officials from and against any claims, liability or judgments resulting from, or caused by, the negligence or willful conduct of such consultant and, or contractor.
- 7.3 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, liens, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 7.1 is to be the State's Attorney, in accord with the applicable law. The COUNTY'S participation in its defense shall not remove PARK DISTRICT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

Moreover, indemnity as provided in this AGREEMENT shall not be limited by reason of any insurance coverage maintained by the PARK DISTRICT or its consultants, contractors or agents. The PARK DISTRICT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.

## **8.0 AMENDMENT OR MODIFICATION OF THIS AGREEMENT.**

- 8.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties, excluding term extensions as provided for in the following provision.
- 8.2 Notwithstanding Paragraph 8.1, above, the term for performing this AGREEMENT may be extended by any suitable COUNTY designated form, signed by both parties without formal amendment pursuant to Paragraph 8.1, above.

## **9.0 TERM OF THIS AGREEMENT.**

- 9.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:
  - 9.1.1 February 28, 2021 or to a new date agreed upon by the parties.
  - 9.1.2 The completion by the PARK DISTRICT and COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before February 28, 2021.

## **10.0 ENTIRE AGREEMENT.**

- 10.1 This AGREEMENT, including matters incorporated herein, contains the entire AGREEMENT between parties.
- 10.2 There are no other covenants, warranties, representations, promises, conditions or understandings, either oral or written, other than those contained herein.
- 10.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.
- 10.4 In the event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.



**11.0 SEVERABILITY.**

11.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

**12.0 GOVERNING LAW.**

12.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

12.2 The venue for resolving any disputes concerning the parties' respective performance, or failure to perform, under this AGREEMENT, shall be the judicial circuit court for DuPage County.

**13.0 NOTICES.**

13.1 Any required notice shall be sent to the following addresses and parties:

Bob Johnson  
Director of Parks and  
Planning  
Oak Brook Park District  
1450 Forest Gate Road  
Oak Brook, Illinois, 60523

Mary Beth Falsey  
Water Quality Supervisor  
DuPage County Stormwater Management  
421 N. County Farm Road  
Wheaton, Illinois 60187

**14.0 WAIVER OF/FAILURE TO ENFORCE BREACH.**

14.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT by the remaining party shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT. Further the failure to enforce any particular breach shall not bar or prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

**15.0 NO WAIVER OF TORT IMMUNITIES**

15.1 Nothing contained in any provision of this Agreement is intended to constitute nor shall constitute a waiver of the defenses, privileges or immunities available to the

parties under the Illinois Local Governmental and Governmental Employees Tort Immunity Act.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE

OAK BROOK PARK DISTRICT

\_\_\_\_\_  
Daniel J. Cronin,  
Chairman

\_\_\_\_\_  
Sharon Knitter  
President

ATTEST:

ATTEST:

\_\_\_\_\_  
Paul Hinds,  
County Clerk

\_\_\_\_\_  
Laure L. Kosey  
Executive Director



## Oak Brook Park District

### BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: GINGER CREEK GABION WEIR PROJECT BID**

**AGENDA NO.:** 9-A

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Director of Parks and Planning, Bob Johnson

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Historically, the two gabion weir rock dams were installed in Ginger Creek to impound water and create a series of ponds. These impoundments are detrimental to stream function. The eastern gabion weir is failing and the Park District is opting to restore the stream section with the weir to a natural condition rather than replacing the dam structure.

The proposed project consists of restoring approximately 1,500 feet of eroded shoreline with native plantings and removing the existing rock dam. A series of rock vane structures will be installed in place of the dam which will reduce velocity and energy near the streambanks, reducing bank erosion, and providing other benefits such as improved habitat for aquatic species.

Over the last year, staff has worked with Manhard Consulting, LTD to develop the concept and obtain necessary permitting from the Village of Oak Brook, DuPage County, the Illinois EPA, Illinois Department of Natural Resources, and the Army Corps of Engineers. Permitting for the project has been obtained.

This project will be partially funded through a grant from the County of DuPage. 17% of approved costs associated with the project are eligible for reimbursement.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The District is currently out to bid for the project. Once the bid process is complete, work will take place during the summer of 2018.

**ACTION PROPOSED:**

For Discussion Only



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: INTERGOVERNMENTAL AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND BUTLER SCHOOL DISTRICT 53 FOR INSTALLATION OF PLAYGROUND EQUIPMENT**

**AGENDA No.: 9 B**

**MEETING DATE: APRIL 16, 2018**

**STAFF REVIEW:** Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Butler School District 53 inquired if it would be possible to have the park district's assistance to install the new playground equipment at Butler Junior High.

The park district's installation would be completed by the Parks Department during the summer months.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The attached Intergovernmental Agreement was reviewed by the legal representatives of Butler School District 53 and the park district.

The Intergovernmental Agreement will be presented to the Board of Commissioners for approval at the May 21, 2018 Board Meeting.

**ACTION PROPOSED:**

For Review and Discussion Only.

**Intergovernmental Agreement Between  
Oak Brook Park District and Butler School District 53  
For Installation of Playground Equipment**

This Intergovernmental Agreement (the "Agreement") is made and entered into as of this 1st day of April, 2018 by and between Oak Brook Park District, a unit of local government (the "Park District") and Butler School District 53, a unit of local government (the "School District"). The Park District and the School District are hereinafter sometimes individually referred to as a "Party" or collectively as the "Parties."

**RECITALS**

- A. Article VII, Section 10 of the Illinois Constitution of 1970 authorizes units of local government to contract to exercise, combine or transfer any power or function not prohibited to them by law or ordinance;
- B. The Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorizes units of local government to exercise jointly with any public agency of the State, including other units of local government, any power, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities or undertakings;
- C. The School District has purchased new playground equipment to be installed at one of its elementary schools (the "Equipment"), commonly referred to as Butler Junior High, located at 2801 York Road, Oak Brook, Illinois (the "School");
- D. The School District requires a qualified installer to install the Equipment at the School and, since certain Park District employees are qualified to install the Equipment, has requested the Park District provide such installation services; and
- E. The School District desires the Park District to install the Equipment at the School and the Park District has agreed to install the Equipment at the School, based on the terms and conditions as set forth in this Agreement.

**WITNESSETH**

NOW THEREFORE, in exchange for consideration, the receipt and sufficiency of which is hereby expressly acknowledged by the Parties, the Parties each agree as follows:

- 1. Incorporation of Recitals  
The foregoing recitals are hereby incorporated into this Agreement, and made a part hereof, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith.
- 2. Services  
The Park District shall install the Equipment at the School (the "Services"). In order for the Park District to complete the Services in accordance with this Agreement, the School District shall: a) purchase the Equipment and have the Equipment delivered to the School on or before June 1, 2018; b) upon the Park District's request, provide the Park District access to the Equipment; c)

provide the Park District a copy of all installation plans and drawings for the Equipment; d) provide the Park District access to the School property in order to install the Equipment; e) provide an onsite location at the School for the Park District to deposit excavated spoils, which the School District hereby designates as the School's parking lot located at northwest corner of the School; f) provide the Park District access to water and electricity; and g) be solely responsible for, and pay, each respective supplier directly, all costs associated with any equipment rental and any stone, concrete, and wood chip surfacing required for the Services.

3. Completion Date

The Park District shall complete the Services on or before July 31, 2018.

4. No Warranty

The Services are provided on an "AS IS" basis, and the School District's use of the Services and the installed Equipment is at the School District's own risk. The School District acknowledges that (a) the Park District does not regularly provide the Services to third parties as part of its business and (b) that the Park District does not warrant or assume responsibility for its provision of the Services. THERE ARE NO WARRANTIES RELATING TO THE SERVICES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Furthermore, the Park District assumes no obligation and makes no representations or warranties hereunder, express or implied, in law or in fact, with respect to the Equipment.

5. Termination

This Agreement may be terminated at any time by either Party, upon ten (10) days advance written notice to the other Party in accordance with Section 8 of this Agreement. In the event the Park District commences any Services prior to the School District's termination pursuant to this Section, the School District shall reimburse all costs and expenses the Park District incurs in providing the Services through the date of termination. The School District shall not be entitled to any damages in the event the Park District terminates this Agreement pursuant to this Section.

6. Insurance

Each Party shall each keep in full force and effect at all times during the term of this Agreement, general public liability insurance, Workers' Compensation insurance, and such other types of insurance in such amounts and with such companies or self-insurance pools as are reasonably acceptable to the other Party, but, in any event, no less than the coverages and amounts carried by the Park District and the School District for their general activities. Such insurance shall be evidenced by copies of the policies and/or certificates of insurance and additional insured endorsements at the request of either Party, and said insurance shall not be modified, terminated, canceled or not renewed without at least thirty (30) days advanced written notice to the other Party. Each Party shall name the other Party, its elected and appointed officials, officers, employees, volunteers and agents as an additional insured as respects activities conducted pursuant to this Agreement.

7. Indemnification

To the fullest extent permitted by law, each Party shall each indemnify, defend and hold harmless the other Party, its elected and appointed officers, officials, employees, volunteers and agents (collectively, the "Indemnitees"), from and against any and all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals fees and court costs),

incurred by any of the Indemnitees for injuries to persons or for damage, destruction or theft of property arising out of or resulting from any activity, act or omission of the indemnifying Party ("Indemnitor"), or of any employee, agent, contractor or volunteer of the Indemnitor, but only to the extent caused in whole or in part by any wrongful or negligent act or omission of the Indemnitor. Similarly, each Party shall each indemnify, defend and hold harmless the other Party, its elected and appointed officers, officials, employees, volunteers and agents against and from any and all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals fees and court costs), incurred by any of the Indemnitees by reason of the Indemnitor's breach of any of its obligations under this Agreement.

8. Notice

All notices required or permitted to be given under this Agreement shall be deemed given when such notice has been personally delivered, sent by facsimile or e-mail, or deposited in the United States mail, with postage thereon prepaid, addressed to the Parties at the following addresses:

If to the Park District:                    Laure Kosey, Executive Director  
Oak Brook Park District  
1450 Forest Gate Road  
Oak Brook, Illinois 60523  
Fax: 630-990-8379  
Email: lkosey@obparks.org

If to the School District:                 Dr. Heidi Wennstrom, Superintendent  
Butler School District 53  
2801 York Road  
Oak Brook, Illinois 60523  
F: 630-573-5374  
E-mail: hwennstrom@butler53.com

9. No Third Party Beneficiary

This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

10. No Waiver of Tort Immunity

Nothing contained in any provision of this Agreement is intended to constitute nor shall constitute a waiver of the defenses, privileges or immunities available to the Parties under the Illinois Local Governmental and Governmental Employees Tort Immunity Act.

11. Compliance with Laws

Each Party agrees that it shall comply with all applicable local, state and federal laws, statutes, rules and regulations with respect to this Agreement and the actions and activities contemplated under this Agreement.

12. Entire Agreement; Modifications

This Agreement contains all of the terms and conditions agreed upon by the Parties with respect to the subject matter hereof, and no other alleged communications or agreements between the Parties, written or otherwise, shall vary the terms hereof. Any modifications of this Agreement must be in writing signed by both of the Parties and dated on or subsequent to the date hereof.

13. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

14. Counterparts

This Agreement may be signed in any number of counterparts with the same effect as if the signatures to each were upon the same Agreement.

15. Headings

Headings and paragraph references contained in this Agreement are for convenience only and are not intended to and do not affect the interpretation of the subject matter contained within those sections.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth above.

OAK BROOK PARK DISTRICT

BUTLER SCHOOL DISTRICT 53

By: \_\_\_\_\_  
Laure L. Kosey, Ed. D.

By: \_\_\_\_\_  
Heidi Wennstrom, Ph. D, Ed. D.

As Its: Executive Director \_\_\_\_\_

As Its: Superintendent \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: TENNIS CENTER COURT FEES**

**AGENDA NO.:** 9 C

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Director of Recreation & Facilities, Dave Thommes

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey

**ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Tennis Center court fees were last increased in June 2015. After review of current court fee rates and competitor rates, staff feels a court fee increase is warranted. Current and proposed current fees can be found on the page that follows.

According to section 5.5 *Recreation Programs, Memberships and Facilities Fees Policy* of the Administrative Policies and Procedures Manual, with the approval of the Executive Director, Director of Recreation and Facilities or Director of Parks and Planning, park district staff has the ability to increase fees up to 5% for programs that have a fee of \$20 or greater without board approval. Staff is permitted to round up to the nearest quarter dollar in order to make round numbers. For programs with a fee under \$20, staff may increase fees up to \$1.00 without board approval.

Not all proposed rate increases are above the 5% threshold that requires board approval, however, staff thought it would be prudent to make the Board aware of the proposed increases.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff feels these increases are necessary in order to keep up with increasing expenses. Depending on programming revenue, operating expenses increase 5 – 10% each year. These small, annual rate increases are part of the Tennis Center business plan and are preferred over one large increase every few years.

If approved, the new rates would go into effect June 1<sup>st</sup>, 2018.

**ACTION PROPOSED:**

For Discussion Only.

Proposed Tennis Center Court Fees

<b>Current</b>		
<b>Winter: Labor Day to Mem Day</b>		
M-F	6:30-9 AM	\$22
	9AM-4PM	\$28
	4-9 PM	\$35
	9-10 PM	\$28
Sat-Sun	7AM-6PM	\$35
	6PM-9PM	\$28
Specials Pioneer M-F 6:30-4 \$22 Junior Stand By \$22 same day <b>SCT - \$ 1 discount</b> No Guest Fees Fri 7:30+, Sat 6PM+		
<b>Summer: Mem Day to Labor Day</b>		
<b>Indoor</b>		
M-F	8AM-4PM	\$28
M-F	4PM-8PM	\$35
<b>Outdoor</b>		
M-F	8AM-8PM	\$6
Sat-Sun	8AM-4PM	\$6
Specials: Resident=memb. Rate Non memb 1/2 off guest fee Junior Stand by \$22 ind., \$4 out. Pioneer \$22 ind., \$4 out. \$10 - outdoor unregistered fee		

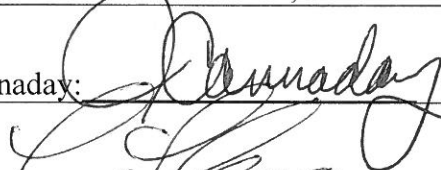
<b>Proposed 2018-2019</b>		
<b>Winter: Labor Day to Mem Day</b>		
M-F	6:30-8:30AM	\$20
	8:30AM-4PM	\$30
	4-9 PM	\$36
	9-10:30 PM	\$30
Sat-Sun	7AM-6PM	\$36
	6PM-9PM	\$30
Specials Pioneer M-F 6:30-4 \$24 Junior Stand By \$24 same day <b>SCT - \$ 1 discount</b> No Guest Fees Fri 7:30+, Sat 6PM+		
<b>Summer: Mem Day to Labor Day</b>		
<b>Indoor</b>		
M-F	7:30AM-8:30AM	\$20
M-F	8:30AM-4PM	\$30
M-F	4PM-9:30PM	\$36
<b>Outdoor</b>		
M-F	7:30AM-9:30PM	\$8
Sat-Sun	8AM-4PM	\$8
Specials: Resident=memb. Rate Non memb 1/2 off guest fee Junior Stand by \$24 ind., \$6 out. Pioneer \$24 ind., \$6 out. \$10 - outdoor unregistered fee		



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE:****BROCHURE PRINTING AND MAILING SERVICES BID****AGENDA No.:** 9D**MEETING DATE:** APRIL 16, 2018**STAFF REVIEW:**Marketing Manager, Jessica Cannaday: **RECOMMENDED FOR BOARD ACTION:**Executive Director, Laure Kosey: **ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

As the current contract with Hagg Press is expiring, the District is soliciting for bids for the brochure printing and mailing services for the 2018/2019 contract.

Bid specifications will remain the same and reflect the size, format and quality of our current brochure.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Bid packets will be distributed April 20, 2018.

The bid opening is scheduled for May 9 and staff will prepare recommendations for the 2018/2019 Brochure Printing and Mailing contract for the May 21, 2018 Board Meeting.

**ACTION PROPOSED:**

For Review and Discussion Only.



# Oak Brook Park District

## BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 18-0521: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE SALE OR CONVEYANCE THEREOF**

**AGENDA No.:** 9 E

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Director of Recreation and Facilities, Dave Thommes:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Items that have been recently identified as surplus property are listed in the attached Ordinance 18-0521.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff is recommending the outdated and non-working Information Technology Equipment to be recycled. Other items that are of poor quality will be recycled when recycling opportunities exist, or otherwise discarded. Items that have possible use by others will be offered for sale.

**ACTION PROPOSED:**

For Discussion and Review Only.

**ORDINANCE NO. 18-0521**

**AN ORDINANCE DECLARING  
SURPLUS PERSONAL PROPERTY AND  
AUTHORIZING CONVEYANCE OR SALE THEREOF**

**WHEREAS**, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

**WHEREAS**, the Oak Brook Park District (the “District”) owns certain personal property as follows:

<b>Property</b>					
<b>Equipment Type</b>	<b>Make</b>	<b>Model</b>	<b>Serial Number</b>	<b>Reason for Surplus</b>	<b>Method of Disposal</b>
<b>IT Surplus</b>					
Computer	HP Pro (2)	HP Pro 3500 Series MT	2UA337116W	Outdated	Recycle
Computer	SYX (2)	SYX-P8H61-MLX2	107490065	Outdated	Recycle
Computer	HP	HSTNC-032P-MT		Outdated	Recycle
Computer	HP Compaq (2)	HP Compaq dc5800/dx2400	2UA91012	Outdated	Recycle
Computer	Dell	Dell Vostro 200		Outdated	Recycle
Recorder	Tascam	CD-200	7100410	Outdated	Recycle
CD Player				Outdated	Recycle
Power Supply	Sparkle Power Inc	SPI180LE	FS145120101	Outdated	Recycle
Server Batteries (2)				No power	Recycle
WebFilter HardDrive	Barracuda	Web Filter 310	BYF310a-BNHW002	Outdated	Recycle
Security Appliance	Cisco	ASA5510		Outdated	Recycle
Printer	HP	HP Laserjet P2055dn			

Equipment Type	Make	Model	Serial Number	Reason for Surplus	Method of Disposal
<b>IT Surplus Continued</b>					
DVR	Aerocool			Outdated	Recycle
Monitor	Inc	HSG1041	916RK1KYO3445	Outdated	Recycle
Monitor	Dell	1907FPc		Outdated	Recycle
Monitor	Samsun	943BWT	MY19H 915111924E	Outdated	Recycle

Equipment Type Description	Quantity	Reason for Surplus	Method of Disposal
<b>Facilities</b>			
Wood chair with pink cushion	4	Poor condition	Dispose
Blue cushion office chair	2	Poor condition	Dispose
Hammer Strength squat rack	1	Poor condition	Dispose
Black Cushion Office Chair	3	Poor Condition	Dispose
Round table with blue base	1	Poor condition	Dispose
Large patterned upholstered chairs	2	Poor Condition	Dispose
Red cushioned upholstered office chair	1	Poor condition	Dispose

(hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

**WHEREAS**, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded, can best be sold by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm;

License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

**WHEREAS**, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

**Section 1:** The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

**Section 2:** The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded, by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

**Section 3:** All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

**Section 4:** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED AND APPROVED THIS 21st DAY OF May, 2018**

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**OAK BROOK PARK DISTRICT**

By: \_\_\_\_\_  
Sharon Knitter, President

ATTEST:

By: \_\_\_\_\_  
Laure L. Kosey, Secretary





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION 18-0419: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH MUSCO LIGHTING, LLC (\*\*REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**


**AGENDA NO.:** 9-F

**MEETING DATE:** APRIL 16, 2018

**STAFF REVIEW:**

Director of Parks and Planning, Bob Johnson: 

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):** As part of the Central Park Improvements Project, the sports lighting on field #1 will be replaced with new LED lighting. On January 15, 2018, the Board of Commissioners approved the purchase and installation of new LED sports lighting for field #1 from Musco Lighting, LLC for a total cost not-to-exceed \$288,650.

The new lighting system includes the Musco Control-Link system which allows staff to remotely program, monitor, and operate the lights. This same system is currently in place at the synthetic soccer field.

In recent discussions with staff, it was determined that the SkyLogix remote lighting control system, which was designed to operate fields 2-4 in a similar manner, is antiquated and often malfunctions. The system is unreliable and only limited, diminished support is available from the manufacturer.

This change order is germane to the original contract and is in the best interest of the Oak Brook Park District.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff obtained a quotation from Musco Lighting, LLC to include an additional Control-Link system for the remaining fields which would be installed simultaneously with the field #1 system. This system is compatible with all Musco lighting systems. The cost of this upgrade is \$9,900.

Motion (and a second) to waive the Board’s Rules to approve, at this meeting, Resolution 18-0419, a resolution authorizing and approving a change order involving an increase to the contract price with Musco Lighting, LLC in the amount of \$9,900 for a new total cost not-to-exceed \$298,550.

Motion (and a second) to approve Resolution 18-0419, a change order involving an increase to the contract price with Musco Lighting, LLC in the amount of \$9,900 for a new total cost not-to-exceed \$298,550.

**RESOLUTION NO. 18-0419**

**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER  
INVOLVING AN INCREASE IN THE CONTRACT PRICE  
WITH MUSCO LIGHTING, LLC  
(CENTRAL PARK IMPROVEMENTS PROJECT)**

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**WHEREAS**, during the January 15, 2018 Board Meeting, the Board of Commissioners approved the purchase and installation of new LED sports lighting for field # 1 with Musco Lighting, LLC through the Interlocal Purchasing System (TIPS) a cooperative purchasing group; for the total cost of \$288,650, and

**WHEREAS**, the new lighting system for Field 1 includes the Musco Control-Link system which provides the ability to remotely program, monitor and operate the lights; and

**WHEREAS**, the current remote lighting system on fields 2-4, which would operate the lights on fields 2-4 in a similar manner, is antiquated, often malfunctions, and it not reliable, and

**WHEREAS**, the Board of Commissioners desires to provide field lighting that will best serve the community, and

**WHEREAS**, the installation of an additional Musco Control-Link system for fields 2-4 could be installed for the cost of \$9,900, and

**WHEREAS**, the installation of the Musco Control-Link system for fields 2-4 would occur simultaneously with the installation of the field 1 system thereby saving cost and time, and

**WHEREAS**, the Executive Director has presented and recommended the proposed Musco Lighting, LLC Change Order 1 for the installation of the Musco Control-Link System for fields 2-4; and a copy of said change order being attached hereto as Exhibit "A" and made part hereof, to the District's Board of Park Commissioners ("Board"); and

**WHEREAS**, the total project cost of the new LED Sports Lighting for Field 1 and Change Order 1 for the Musco Control-Link system for fields 2-4 would be for a not to exceed cost of \$298,550.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DuPage and Cook Counties, Illinois**, as follows:

**SECTION 1.** That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit "A", the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the District to approve the change order in its proposed forms.
- D. That the change order is germane to the original contract.

**SECTION 2.** That having made the findings set forth in Section 1 above, the Board hereby approves the change order 1 attached hereto as Exhibit "A," and directs and authorizes the Board's President to execute said change order on behalf of the District.

PASSED AND APPROVED THIS 16th DAY OF April, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

OTHER: \_\_\_\_\_

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure Kosey, Secretary

Exhibit A  
Change Orders



## ***CHANGE ORDER REQUEST***

Date: April 11, 2018  
Change Order #: 1  
Contract Date: January 16, 2018  
Project : Oak Brook Park District Baseball Fields  
Project #161966

To: Laure Kosey – Oak Brook Park District

The contract is changed as follows:

Original Contract Sum:	\$ 288,650.00
Net Change by Previous Change Orders:	\$ 00.00
Contract Price Prior to this Change Order:	\$ 288,650.00
Change Order Amount:	\$ 9,900.00
New Contract Sum including this Change Order:	<b>\$ 298,550.00</b>

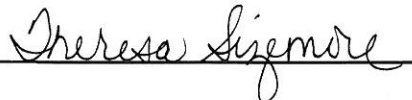
**Change order #1:** Provide a second 24" x 72" Controls & Monitoring Cabinet to be used to control the existing Fields - #2, #3, #4, Security and Parking Lot circuits (This change is germane to the scope of the project meeting the lighting and controlling needs). Price includes product and installation. Musco is also adding at no additional charge, a coupling @ 10' on the A1 pole for future wireless access and for the future camera mount. Also at no charge, supplying and installing a GFCI circuit for 120 volt supply to the A1 pole. (C1 pole was part of the original contract price.)

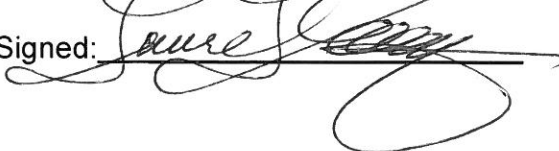
**Musco Sports Lighting, LLC**  
P.O. Box 808  
Oskaloosa, IA 52577

**Oak Brook Park District**  
1300 Forest Gate Road  
Oak Brook, Illinois 60521

**By: Theresa Sizemore**

**By: Laure Kosey**

Signed: 

Signed: 

# Purchase Order

Purchase Order#: MUS011618

Order Date: January 16, 2018



# Oak Brook

www.obparks.org Park District

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.

<b>Vendor</b>	<b>Ship to:</b>
Musco Lighting, LLC	Oak Brook Park District
100 1st Avenue West	Attn: Bob Johnson (or Barton Electric)
Oskaloosa IA, 52577	1450 Forest Gate Road (project site)
	Oak Brook, IL 60523
<b>Phone: 800-374-6402</b>	<b>Phone: 630-645-9540 Cell: 630-280-5469</b>
<b>Email: musco.contracts@musco.com</b>	<b>Email: bjohnson@obparks.org</b>

Qty	Item #	Description	Unit Price	Extension
1		Musco TLC for LED lighting system as outlined in project 163994 (Oak Brook Baseball) 12-21-17	\$288,650	\$288,650
1		Additional controls and monitoring cabinet for existing fields 2,3,4, security and parking lights	\$9,900	\$9,900
1		Coupling on field #1, pole A-1 for future wireless access and camera mount	0	0
1		Additional GFCI outlet for 120v supply on pole A-1	0	0
	<b>Subtotal</b>	\$288,650		

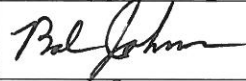
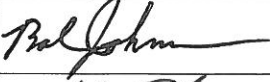

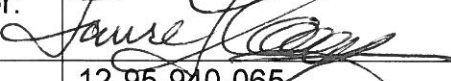
<b>Notes:</b> This purchase order is issued pursuant to TIPS procurement contract # 7022516.  This Project is being financed, in part, with funds from the Illinois Department of Natural Resources "Open Space Lands Acquisition & Development" (OSLAD) program.	<b>Freight</b>	Included
	<b>Total</b>	\$298,550

*"Pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/.01 et seq.) (the "Act"), for any construction for the Public Work, including minor repairs to the Public Work, the Contractor is required to comply with and notify all subcontractors in writing for any such construction, including minor repair to the Public Work, that they are required to comply with all provisions of the Act, including (i) all requirements for payment of the current general prevailing rate of hourly wages and fringe benefits, for each craft or type of worker or mechanic needed to perform such Work, and also the current general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor for DuPage County, Illinois; and (ii) all record keeping requirements under the Act."*

Instructions to Vendor
1.) Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
2.) Notify immediately if unable to ship as specified.

3.) Send all invoices and correspondence to:

Oak Brook Park District  
Marco Salinas, Chief Financial Officer  
1450 Forest Gate Road  
Oak Brook, IL 60523

Oak Brook Park District Approving Signatures	
Requester:	
Department Director:	
Chief Financial Officer:	
Executive Director:	
OBPD Account:	12-95-940-065

**This Purchase Order is subject to the following terms and conditions:**

1. Payment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) after the equipment has been delivered, inspected and accepted by the Oak Brook Park District ("District").
2. Contractor shall not grant rights in or to, or otherwise encumber the equipment or any parts of the equipment, to, in or by any third parties at any time, that would impair or delay the full exercise by District of any of its rights or remedies under this agreement. Clean and unencumbered title to the equipment shall be transferred to District upon acceptance of the equipment by District. Title to, and the risk of loss, injury or destruction from any casualty to the equipment, regardless of cause, will be the responsibility of Contractor until the equipment has been received, inspected and accepted by District.
3. The District is exempt for the Illinois Retailer's Occupational Tax, the Illinois Use Tax and the Federal Excise Tax as an exempt entity under the Internal Revenue Code. District shall provide Contractor with District's tax exemption identification number, for use by Contractor for this project only.
4. The District will have the right to inspect the equipment upon receipt and to reject any nonconforming or damaged equipment within a reasonable time after delivery. District will give notice to Contractor of any rejection of the equipment or claim for damages on account of condition, quality or grade of the equipment. Neither inspection nor acceptance by District shall act as District's acceptance of any defects or deficiencies in the equipment and shall not act as a waiver of any rights District has with respect to such defects, deficiencies or failure, including rights under any warranty.
5. Contractor shall procure and maintain insurance, and shall cause all subcontractors hired to perform any work in conjunction with this purchase, of the following types and amounts, naming the District, its commissioners, employee, agents and volunteers shall be named as additional insureds:
  - a. Commercial General Liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. C GL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by the District shall be deemed excess of such Contractor's insurance and shall not contribute with it.
  - b. Business Auto Liability Insurance and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.
  - c. Workers Compensation Insurance and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease. Contractor waives all rights against the District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to such Contractor's activities.
6. To the fullest extent permitted by law, the Contractor shall indemnify, hold harmless, protect and defend the District, its officers, employees and agents, from and against any and all liability, claims, damages, losses, suits, demands, proceedings and actions, including attorneys' fees, costs and expenses of defense, which may arise from, grow out of, result from or be related directly or indirectly to any loss, damage, injury, death or damage to property resulting from the performance of the work by the Contractor or any subcontractor under this agreement, or from any negligent or willful acts, errors or omissions in the performance of the work of the Contractor or any subcontractor hereunder, or from any breach of the Contractor's obligations or any material default by the Contractor under this agreement.
7. This agreement, its validity, enforceability and interpretation, shall be governed by the laws of the State of Illinois. Jurisdiction for any claims shall be only in the Circuit Court for the Eighteenth Judicial Circuit, DuPage County, Illinois.
8. Nothing contained in any provision of this agreement is intended to constitute nor shall constitute a waiver of the defenses and immunities available to the District under the Illinois Local Government and Governmental Employees Tort Immunity Act.





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION 18-0420: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH ALLIED LANDSCAPING. (\*\*\*) REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

**AGENDA NO.:** 9-G

**MEETING DATE:** APRIL 16, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):** As part of the Central Park Improvements Project, bids were submitted for landscape restoration work. An alternate bid (alternate #4) was also developed which allows for converting an existing turf-grass drainage swale, east of the Tennis Center, to a bio-swale planted with native vegetation. The purpose of this swale is to positively impact stormwater infiltration by acting as a bio-filter, drawing excess nutrients and contaminants from surface runoff before it enters the Ginger Creek watershed. The swale collects and channels an enormous volume of water from Central Park.

This bio-swale concept was submitted as a part of the DuPage County Stormwater BMP Grant application, along with the permeable paver parking lot construction and the gabion weir restoration. Since the District has been notified of the grant award, it is necessary to move forward with the bio-swale conversion.

Allied Landscape was the low base bid for landscape restoration, as well as the low bid for alternate #4. The cost of the bio-swale conversion is \$6,530. This change order is germane to the original contract and is in the best interest of the Oak Brook Park District.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff recommends approval of the change order as outlined above in the amount of \$6,530.

Request a motion and a second to Waive the Board ‘s Rules to Approve at this meeting, Resolution 18-0420, a Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price with Allied Landscaping Corporation in the Amount of \$6,530, for a new total cost not-to-exceed of \$167,360.

Then request a motion and a second to approve Resolution 18-0420, a Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price with Allied Landscaping Corporation in the Amount of \$6,530 for a new total cost not-to- exceed \$167,360.

**RESOLUTION NO. 18-0420**

**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER  
INVOLVING AN INCREASE IN THE CONTRACT PRICE  
WITH ALLIED LANDSCAPING CORPORATION  
(CENTRAL PARK IMPROVEMENTS PROJECT)**

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**WHEREAS**, during the January 15, 2018 Board Meeting, the Board of Commissioners accepted the bids and authorized agreements between the lowest responsible bidders and the Oak Brook Park District for the Central Park Improvements Project, and

**WHEREAS**, Allied Landscaping Corporation's Base Bid for the Landscaping Work for the Central Park Improvements was accepted by the Board of Commissioners as the lowest responsible bid and the Board of Commissioners authorized a contract between the Oak Brook Park District and Allied Landscaping Corporation in the amount of \$160,830, and

**WHEREAS**, the Oak Brook Park District had included specifications for the Landscaping Bid Alternate #4 Bio-Swale Work in the bid documents and such specifications provided for the conversion of an existing turf-grass drainage swale, east of the Tennis Center, to a bio-swale planted with native vegetation in the bid documents, and

**WHEREAS**, the purpose of the bio-swale work is to positively impact storm water infiltration by acting as a bio-filter, drawing contaminants from storm water runoff before it enters the Ginger Creek; and

**WHEREAS**, the Oak Brook Park District has received partial funding for the bio-swale work through the DuPage County Storm Water BMP Grant, and

**WHEREAS**, the Board of Commissioners desires to utilize the grant funds to provide the ecological benefits of the bio-swale, and

**WHEREAS**, Allied Landscape Corporation submitted the lowest responsible bid for Alternate # 4 Bid in the amount of \$6,530, and

**WHEREAS**, the Executive Director has presented and recommended to the Board of Commissioners to accept the Alternate #4 Bio-Swale Work bid from Allied Landscaping Corporation and authorize the agreement between Allied Landscaping Corporation and the Oak Brook Park District to be amended through the acceptance of Change Order 1 for the installation of the Landscaping Alternate Bid #4 Bio-Swale Work, and a copy of said change order being attached hereto as Exhibit "A" and made part hereof, to the District's Board of Park Commissioners ("Board"); and

**WHEREAS**, the total project cost of the Landscaping Work and Change Order 1 for the Acceptance of Alternate # 4 Bio-Swale Bid would be for a not to exceed cost of \$167,360.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DuPage and Cook Counties, Illinois, as follows:**

**SECTION 1.** That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit "A", the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the District to approve the change order in its proposed forms.
- D. That the change order is germane to the original contract.

**SECTION 2.** That having made the findings set forth in Section 1 above, the Board hereby approves the change order 1 attached hereto as Exhibit "A," and directs and authorizes the Board's President to execute said change order on behalf of the District.

PASSED AND APPROVED THIS 16th DAY OF April, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

OTHER: \_\_\_\_\_

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure Kosey, Secretary

Exhibit A  
Change Order



# AIA<sup>®</sup> Document G701/CMa<sup>™</sup> – 1992

## Change Order - Construction Manager-Adviser Edition

**PROJECT** (*Name and address*):  
Oak Brook Park District  
Central Park Reconfiguration Project

**CHANGE ORDER NUMBER:** AL-001  
**INITIATION DATE:** 4/10/18

**OWNER:**   
**CONSTRUCTION MANAGER:**   
**ARCHITECT:**   
**CONTRACTOR:**   
**FIELD:**   
**OTHER:**

**TO CONTRACTOR** (*Name and address*):  
Allied Landscaping Corporation  
3197 S. Chicago St.  
Joliet, IL 60436

**PROJECT NUMBERS:** 07-5646-04 /  
**CONTRACT DATE:** 1/15/18  
**CONTRACT FOR:** 029-100-  
Landscaping

### THE CONTRACT IS CHANGED AS FOLLOWS:

The Owner finds this Change Order germane to the original contract signed with Allied Landscaping and in the best interest of Owner.

The original Contract Sum was	\$	160,830.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	160,830.00
The Contract Sum will be increased by this Change Order in the amount of	\$	6,530.00
The new Contract Sum including this Change Order will be	\$	167,360.00

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is .

**NOTE:** This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive..

### NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Wight Construction Services, Inc.  
**CONSTRUCTION MANAGER** (*Firm name*)  
2500 N. Frontage Road, Darien, IL 60561  
**ADDRESS**

Wight & Co.  
**ARCHITECT** (*Firm name*)  
2500 North Frontage Road, Darien, IL 60561  
**ADDRESS**

BY (*Signature*)  
Craig Polte  
(*Typed name*) **DATE:**

BY (*Signature*)  
Robert Ijams  
(*Typed name*) **DATE:**

Allied Landscaping Corporation  
**CONTRACTOR** (*Firm name*)  
3197 S. Chicago St., Joliet, IL 60436  
**ADDRESS**

Oak Brook Park District  
**OWNER** (*Firm name*)  
1450 Forest Gate Road, Oak Brook, IL 60523  
**ADDRESS**

BY (*Signature*)  
(*Typed name*) **DATE:**

BY (*Signature*)  
Sharon Knitter, Board President  
(*Typed name*) **DATE:**