



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 16, 2018 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF July 16, 2018 AGENDA
 - b. APPROVAL OF MINUTES
 - i. June 18, 2018 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING June 30, 2018
 - i. Approval of Warrant No. 613
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





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7. UNFINISHED BUSINESS

- a. Amendment: General Use Regulations of the Oak Brook Park District (*Tabled to the August 20, 2018 Board Meeting*)
- b. Tennis Center Boiler and Water Tank Replacement Bid
- c. Resolution No. 18-0716: A Resolution providing for and requiring the submission of the proposition of issuing ~~\$16,900,000~~ general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November, 2018 **** **Board Amended to \$17,900,00**

8. NEW BUSINESS

- a. Ordinance No.18-0820 An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

9. ADJOURN TO THE CLOSED SESSION

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, June 18, 2018
- b. Semi Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 18-0821: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 18, 2018

11. RECONVENE TO OPEN SESSION

12. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON August 20, 2018, 6:30 p.m.

14. ADJOURNMENT





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 16, 2018 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL [*Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.*]
2. OPEN FORUM [*Ask whether there are any public comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.*]
3. CONSENT AGENDA [*Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***]
 - a. APPROVAL OF July 16, 2018 AGENDA
 - b. APPROVAL OF MINUTES
 - i. June 18, 2018 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING June 30, 2018
 - i. Approval of Warrant No. 613
4. COMMUNICATIONS/PROCLAMATIONS [*Discussion Only*]
 - a. Board of Commissioners to share communications
5. STAFF RECOGNITION
 - a. None
6. REPORTS: [Discussion Only]
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
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Canterberry Room

7. UNFINISHED BUSINESS

- a. Amendment: General Use Regulations of the Oak Brook Park District (*Tabled to the August 20, 2018 Board Meeting*)
- b. Tennis Center Boiler and Water Tank Replacement Bid [*Request a motion and a second to reject the bid of AMS Mechanical Systems Inc. for a price of \$97,000 due to their failure to meet the technical specifications and the contractor's desire to withdraw their bid. **Roll Call Vote...***]

*Then request a motion and a second to accept the bid of George E. Quill & Sons, Inc. for the Tennis Center Boiler and Hot Water Tank Replacement and to Approve an Agreement Between the Oak Brook Park District and George E. Quill & Sons, Inc. for a not-to-exceed cost of \$110,883. **Roll Call Vote...***

- c. Resolution No. 18-0716: A Resolution providing for and requiring the submission of the proposition of issuing ~~\$16,900,000~~ general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November, 2018 [*Request a motion and a second to approve Resolution 18-0716: A Resolution providing for and requiring the submission of the proposition of issuing ~~\$16,900,000~~ general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November. 2018. **Roll Call Vote...***] ******During the Board Meeting the Board amended to \$17,900,000.**

8. NEW BUSINESS

- a. Ordinance No.18-0820 An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings [*For Review and Discussion Only.*]

- 9. ADJOURN TO THE CLOSED SESSION** [*Request a motion and second to adjourn the Open Session of the regular Board Meeting and convene the Closed Session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2.06(d). **Roll Call Vote ...***]





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 16, 2018 – 6:30 p.m.
Canterberry Room

10. **CLOSED SESSION**

- a. Discussion and Approval of Closed Meeting Minutes, June 18, 2018
- b. Semi Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 18-0821: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 18, 2018

11. **RECONVENE TO OPEN SESSION** [*Request a motion and a second to adjourn the Closed Session. **Voice Vote** - "All in favor...". Then request a motion and a second to reconvene the Open Session of the Regular Meeting. **Roll Call Vote**...*]

12. **POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION** [*None anticipated*]

13. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON August 20, 2018, 6:30 p.m.** [*Announce the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners Will Be Held on August 20, 2018, 6:30 p.m.*]

14. **ADJOURNMENT** [*Request a motion and a second to adjourn the July 16, 2018 regular meeting. **Voice Vote** - "All in favor..."*]



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 18, 2018 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Public Hearing to order at 6:31 p.m. in the Recreation Center's Canterberry Room. Commissioners Carson, Truedson, Trombetta, and President Knitter answered "present." Commissioner Tan was absent. Also present were Laure Kosey, Executive Director, Steve Adams, Park District Attorney, Marco Salinas, Chief Financial Officer, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if anyone in the audience wished to address the Board.

No one addressed the Board.

3. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve the June 18, 2018, Consent Agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

a. APPROVAL OF June 18, 2018 AGENDA

b. APPROVAL OF MINUTES

i. May 21, 2018 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING May 31, 2018

i. Approval of Warrant No. 612

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if any board members wished to share communications.

There were no shared communications.

b. Proclamation “July is Park and Recreation Month”

President Knitter presented the July is Park and Recreation Month Proclamation and asked all board members sign the document.

5. STAFF RECOGNITION

a. None

6. REPORTS:

a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said that President Knitter and Commissioner Tan will be attending the conference in Indianapolis, while Commissioners Carson and Trombetta will not be attending. Commissioner Truedson said he could not commit at this time but will try to go. The conference will be held September 25-27th.

Ms. Kosey reviewed recent corporate donations received, including one for \$10,000 which may ultimately be matched by the donor’s employer.

Dave Thommes, Deputy Director, entered the meeting at 6:35 p.m.

There were no questions regarding Ms. Kosey’s report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas reviewed the financial reports with the Board noting a surplus in tax revenue received when compared to last year, and a surplus at the Tennis Center from an increase in programming.

Mr. Salinas said he is currently working on developing a debt book which will show the Board all outstanding debt balances and expected future payments.

Mr. Salinas said the annual audit has begun and will be completed by the end of August.

Mr. Salinas noted that the health insurance premium for the HMO has decreased 8% while the PPO has increased by 11.5%. He said the adjustment will begin July 1.

There were no questions regarding Mr. Salinas’ report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said the facilities have been packed with summer camps, as well as the pool and splash pad.

President Knitter noted that aquatic memberships have doubled and asked if Mr. Thommes is worried regarding capacity issues. Mr. Thommes said no, that it just requires some timing adjustments to programming.

Mr. Thommes said staff has received very positive comments regarding the B&T Pool.

President Knitter said she was concerned with swim lesson numbers. Mr. Thommes said the report only reflects the registration for the current session and additional sessions are still to be conducted. Swim lesson numbers are better than what the report currently indicates.

There were no further questions regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson provided an update on the playground and ball field construction and said the installation of the backstop to the ball field began today. He said there is an unexpected \$13,000 cost to reinstall an underground electrical line which feeds electricity to fields two and three. This issue will be presented later in the meeting for Board approval. He said the existing line was hit by a contractor as the line was only 12 inches below the ground. The required depth for this line is 48 inches. The line could not simply be repaired because it requires a complete reinstallation due to the depth issue.

There were no questions regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution 18-0618: A Resolution of the Oak Brook Park District regarding the Illinois Prevailing Wage Act.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, and President Knitter.

Nays: Commissioner Trombetta

Absent: Commissioner Tan

b. Natural Areas Stewardship Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve an Agreement between the Oak Brook Park District and Conservation Land Stewardship, LLC for the fees stated in the bid.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

c. Approval of Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held September 25 – 27, 2018 in Indianapolis, IN

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve the travel expenses for commissioner attendance at the National Recreation and Park Association Conference, held September 25-17, 2018 in Indianapolis, Indiana.

Laure Kosey excused herself at 6:47 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

d. Bid for Satellite Park Athletic Court Resurfacing

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to accept the bid for Satellite Park Athletic Court Resurfacing from Perm-A-Seal, Inc. and to approve an agreement between the Oak Brook Park District and Perm-A-Seal, Inc. for a total cost not-to-exceed \$42,276.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

e. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits and Section VIII: 7.7 Premium Pay

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the Amendments to the Personnel Policy Manual: Section III: 3.10 Time Off Benefits and Section VIII: 7.7 Premium Pay.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.
Nays: None
Absent: Commissioner Tan

8. NEW BUSINESS

- a. Amendment: General Use Regulations of the Oak Brook Park District

This issue was presented for review and discussion only.

There was no discussion regarding this matter.

- b. R18-0619: A Resolution Authorizing and Approving A Change Order Involving an Increase in the Contract Price of \$10,000 or more with Allied Landscaping Corporation. (***)Requires waiving the Board's Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to waive the Board's Rules, to approve at this meeting, Resolution 18-0619, a Resolution authorizing and approving a change order involving an increase in the contract price of \$10,000 or more with Allied Landscaping, Inc. and approve change order 2 in the amount of \$5,200, for a new total cost not-to-exceed \$172,560.

Ms. Kosey re-entered the meeting at 6:49 p.m.

Mr. Johnson said this change order concerns the existing concrete retaining wall near the universal playground. The work will involve extending the retaining wall across the entire area involved, which will provide a more finished and appropriate appearance for the area.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.
Nays: None
Absent: Commissioner Tan

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve Resolution 18-0619, a Resolution authorizing and approving a change order involving an increase in the contract price of \$10,000 or more with Allied Landscaping, Inc. and approve change order 2 in the amount of \$5,200, for a new total cost not-to-exceed \$172,560.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.
Nays: None
Absent: Commissioner Tan

- c. R18-0620: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price of the Central Park Improvements Project with M & J Asphalt) (***)Requires waiving the Board's Rules to Approve at this Meeting.)

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to waive the Board's Rules, to approve at this meeting, Resolution 18-0620, A Resolution authorizing and approving a change order involving a decrease to the contract price with M & J Asphalt in the amount of \$388.32, for a new total cost not-to-exceed \$92,553.68.

Commissioner Trombetta questioned why we are having to approve a \$388 change order.

Ms. Kosey said the Board, in an effort to be more transparent, had decided in the past to require Board approval for all change orders.

Commissioner Truedson said it should be up to the staff's discretion to decide whether to present these types of change orders to the Board.

Mr. Adams said the current policy requires staff to present changes orders \$10,000 or more, and the \$10,000 is figured cumulatively over the course of a project.

President Knitter suggested that in the future, when presenting multiple change orders for Board approval, they should be combined into just one motion.

Commissioner Carson said she likes that the Board is presented with all change orders.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve Resolution 18-0620, A Resolution authorizing and approving a change order involving a decrease to the contract price with M & J Asphalt in the amount of \$388.32, for a new total cost not-to-exceed \$92,553.68.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

9. ADJOURN TO CLOSED SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to adjourn the Open Session of the regular Board Meeting and convene into the Closed Session portion of the meeting for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and to consider the Purchase or Lease of Real Property for the Use of the Oak Brook Park District pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act.
6:56 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Tan

10. CLOSED SESSION

For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5ILCS 120/2(c)(21) and for the Purchase or Lease of Real Property for the Use of the Oak Brook Park District pursuant to 5ILCS 120/2(c)(5)

- a. Discussion and Approval of the April 16, 2018 Closed Meeting Minutes
- b. The Purchase or Lease of Real Property for the Use of the Oak Brook Park District

Commissioner Tan arrived to be in attendance at the Closed Session Meeting.

11. RECONVENE TO OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to reconvene to the Open Session of the June 18, 2018 Regular Meeting at the hour of 8:25 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: None

12. POTENTIAL ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

There was no action taken.

13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON July 16, 2018, 6:30 p.m

President Knitter announced the next regular meeting of the Oak Brook Park District Board of Park Commissioners will be held on July 16, 2018, 6:30 p.m.

14. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to adjourn the June 18, 2018, regular meeting at the hour of 8:25 p.m.

There was no discussion and the motion passed by voice vote.

Laure L Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through June 30, 2018 and 2017
16.67% completed (2 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	June 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + Encumbered, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ 780,381	\$ (780,381)	-100.0%
Finance									
Property Taxes	1,305,765	609,654	782,072	-	782,072	59.9%	-	782,072	N/A
Personal Prop. Repl. Taxes	84,012	-	18,646	-	18,646	22.2%	-	18,646	N/A
Investment Income	11,000	932	1,929	-	1,929	17.5%	-	1,929	N/A
Other	3,000	-	-	-	-	0.0%	-	-	N/A
Central Park	97,000	15,527	36,892	-	36,892	38.0%	28,807	8,086	28.1%
Dean Property	-	-	-	-	-	N/A	-	-	N/A
Building-Recreation Center	978,204	49,099	75,003	-	75,003	7.7%	81,845	(6,842)	-8.4%
Central Park West	80,625	10,155	14,716	-	14,716	18.3%	12,378	2,338	18.9%
TOTAL REVENUES	\$ 2,559,606	\$ 685,367	\$ 929,259	\$ -	\$ 929,259	36.3%	\$ 903,411	\$ 25,848	2.9%
EXPENDITURES									
Administration	\$ 436,174	\$ 52,466	\$ 79,781	\$ 4,044	\$ 83,825	19.2%	\$ 130,086	\$ (50,305)	-38.7%
Finance	494,615	33,947	51,520	3,340	54,860	11.1%	-	51,520	N/A
Central Park	605,602	60,391	76,324	39,113	115,437	19.1%	91,958	(15,634)	-17.0%
Saddlebrook Park	30,262	2,042	2,333	5,804	8,137	26.9%	2,504	(171)	-6.8%
Forest Glen Park	27,961	6,098	6,562	4,406	10,969	39.2%	10,665	(4,102)	-38.5%
Chillem Park	9,621	184	198	1,656	1,854	19.3%	1,504	(1,305)	-86.8%
Dean Property	10,641	401	502	2,548	3,050	28.7%	397	106	26.6%
Professional Services	62,200	290	1,015	-	1,015	1.6%	-	1,015	N/A
Contracts- Maint. DNS	27,000	-	-	-	-	0.0%	-	-	N/A
Building-Recreation Center	923,174	75,292	96,722	51,552	148,274	16.1%	120,798	(24,076)	-19.9%
Central Park West	63,066	2,823	3,440	1,087	4,527	7.2%	2,736	704	25.7%
TOTAL EXPENDITURES	\$ 2,690,316	\$ 233,935	\$ 318,398	\$ 113,550	\$ 431,948	16.1%	\$ 360,647	\$ (42,249)	-11.7%
TRANSFERS OUT	\$ 150,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,840,316	\$ 233,935	\$ 318,398	\$ 113,550	\$ 431,948	15.2%	\$ 360,647	\$ (42,249)	-11.7%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (280,710)	\$ 451,432	\$ 610,861	\$ (113,550)	\$ 497,311	-177.2%	\$ 542,765	\$ 68,096	12.5%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through June 30, 2018 and 2017
16.67% completed (2 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	June 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + Encumbered, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 900,000	\$ 393,344	\$ 504,590	\$ -	\$ 504,590	56.1%	\$ 433,669	\$ 70,921	16.4%
Personal Prop. Repl. Taxes	26,448	-	5,870	-	5,870	22.2%	5,039	831	16.5%
Investment Income	12,000	981	2,032	-	2,032	16.9%	2,254	(222)	-9.9%
Other	3,000	233	369	-	369	12.3%	520	(151)	-29.1%
Fitness Center	857,121	82,167	163,984	-	163,984	19.1%	158,331	5,653	3.6%
Aquatic Center	485,062	45,584	83,598	-	83,598	17.2%	70,425	13,172	18.7%
Aquatic Recreation Prog.	574,212	32,885	167,813	-	167,813	29.2%	175,719	(7,906)	-4.5%
Children's Programs	90,890	6,785	38,547	-	38,547	42.4%	26,272	12,275	46.7%
Preschool Programs	313,993	1,230	40,870	-	40,870	13.0%	40,281	589	1.5%
Youth Programs	182,733	16,530	130,457	-	130,457	71.4%	137,408	(6,951)	-5.1%
Adult Programs	52,490	2,860	12,788	-	12,788	24.4%	18,169	(5,381)	-29.6%
Pioneer Programs	84,500	2,799	26,995	-	26,995	31.9%	31,640	(4,645)	-14.7%
Special Events and Trips	87,715	22,433	33,138	-	33,138	37.8%	36,723	(3,585)	-9.8%
Marketing	24,000	3,375	3,375	-	3,375	14.1%	13,717	(10,342)	-75.4%
TOTAL REVENUES	\$ 3,694,164	\$ 611,205	\$ 1,214,425	\$ -	\$ 1,214,425	32.9%	\$ 1,150,166	\$ 64,259	5.6%
EXPENDITURES									
Administration	\$ 952,031	\$ 52,620	\$ 75,950	\$ 24,362	\$ 100,312	8.0%	\$ 74,074	\$ 1,877	2.5%
Fitness Center	687,190	51,822	73,462	18,003	91,465	10.7%	75,722	(2,259)	-3.0%
Aquatic Center	806,398	62,885	81,353	47,436	128,789	10.1%	97,910	(16,557)	-16.9%
Aquatic Recreation Prog.	297,857	37,965	45,048	-	45,048	15.1%	50,709	(5,661)	-11.2%
Children's Programs	77,825	5,658	5,901	560	6,461	7.6%	4,702	1,199	25.5%
Preschool Programs	245,478	11,809	19,641	360	20,001	8.0%	20,041	(400)	-2.0%
Youth Programs	142,630	18,861	19,835	1,961	21,797	13.9%	21,603	(1,768)	-8.2%
Adult Programs	46,469	2,831	3,223	20,254	23,477	6.9%	4,259	(1,036)	-24.3%
Pioneer Programs	82,230	600	600	8,196	8,796	0.7%	12,978	(12,378)	-95.4%
Special Events and Trips	87,340	9,521	15,309	594	15,903	17.5%	33,514	(18,205)	-54.3%
Marketing	337,410	33,687	51,098	40,342	91,440	15.1%	37,986	13,112	34.5%
Capital Outlay	375,000	-	-	-	-	0.0%	-	-	N/A
TOTAL EXPENDITURES	\$ 4,137,858	\$ 288,260	\$ 391,421	\$ 162,068	\$ 553,489	9.5%	\$ 433,496	\$ (42,075)	-9.7%
REVENUES OVER (UNDER) EXPENDITURES	\$ (443,694)	\$ 322,945	\$ 823,004	\$ (162,068)	\$ 660,936	-185.5%	\$ 716,670	\$ 106,334	14.8%

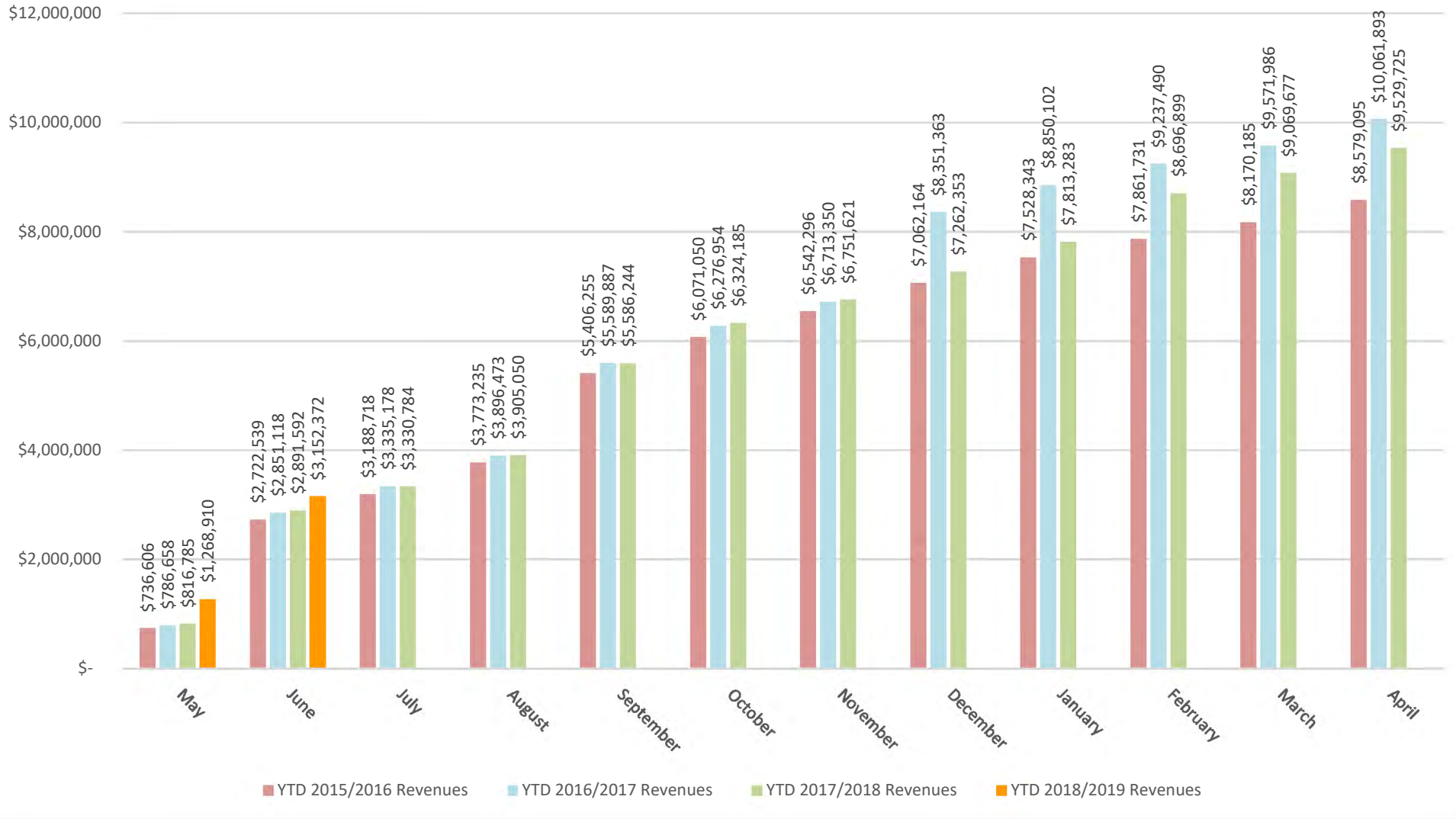
Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through June 30, 2018 and 2017
16.67% completed (2 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	June 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + a % of Original Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ 6,500	\$ 131	\$ 416	\$ -	\$ 416	6.4%	\$ 763	\$ (346)	-45.4%
Building- Racquet Club	1,000	-	-	-	-	0.0%	184	(184)	-100.0%
Programs- Racquet Club	1,543,700	86,351	362,004	-	362,004	23.5%	326,420	35,583	10.9%
TOTAL REVENUES	\$ 1,551,200	\$ 86,482	\$ 362,420	\$ -	\$ 362,420	23.4%	\$ 327,367	\$ 35,053	10.7%
EXPENSES									
Administration	\$ 688,492	\$ 51,220	\$ 70,326	\$ 11,154	\$ 81,479	11.8%	\$ 74,211	\$ (3,885)	-5.2%
Building- Racquet Club	357,077	18,831	26,069	12,813	38,882	10.9%	22,657	3,412	15.1%
Programs- Racquet Club	624,873	57,953	80,315	1,535	81,850	13.1%	71,037	9,279	13.1%
Capital Outlay	225,000	-	-	10,600	10,600	4.7%	-	-	N/A
TOTAL EXPENSES	\$ 1,895,442	\$ 128,004	\$ 176,710	\$ 36,101	\$ 212,811	11.2%	\$ 167,905	\$ 8,805	5.2%
REVENUES OVER (UNDER) EXPENSES	\$ (344,242)	\$ (41,522)	\$ 185,710	\$ (36,101)	\$ 149,609	-43.5%	\$ 159,462	\$ 26,248	16.5%

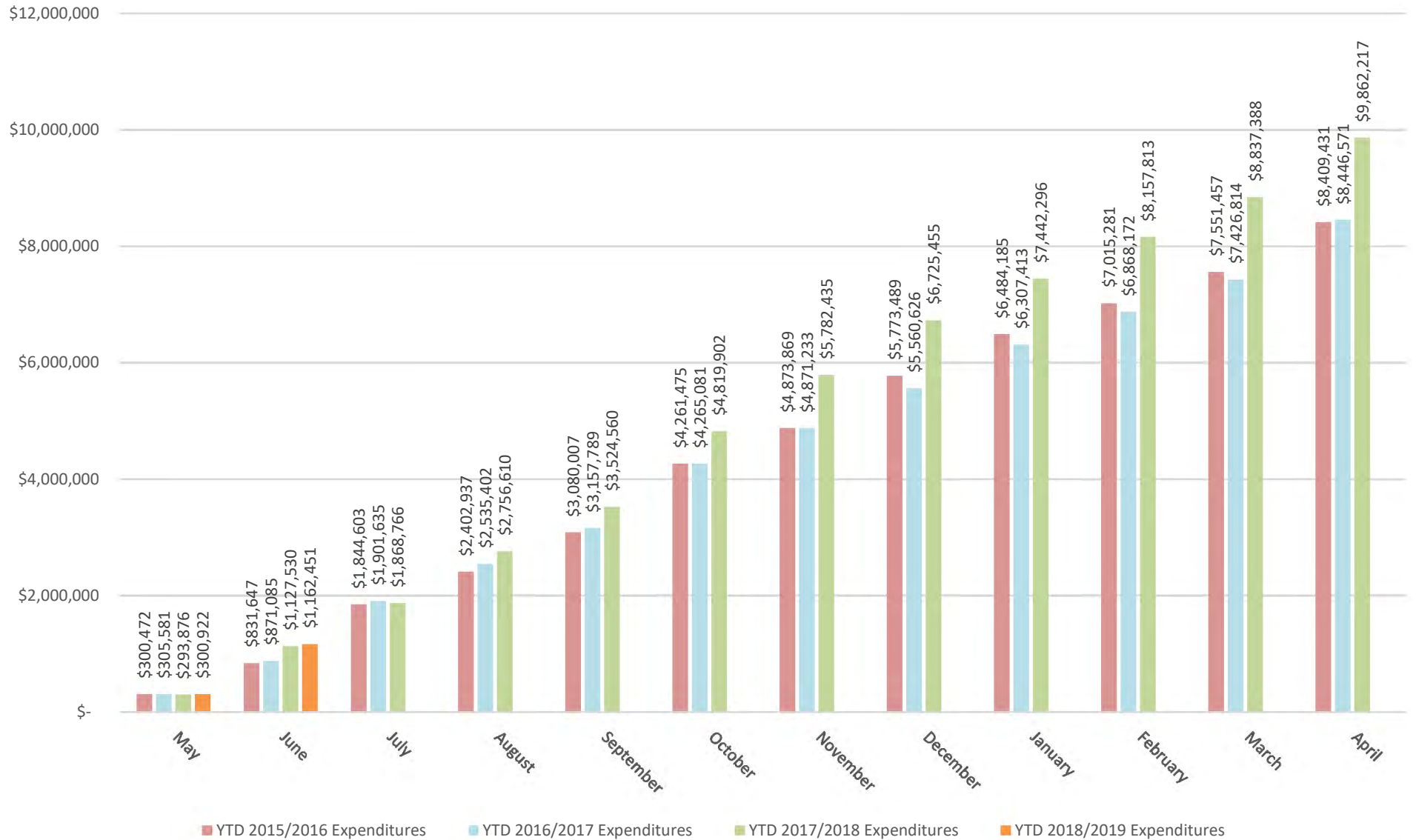
Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



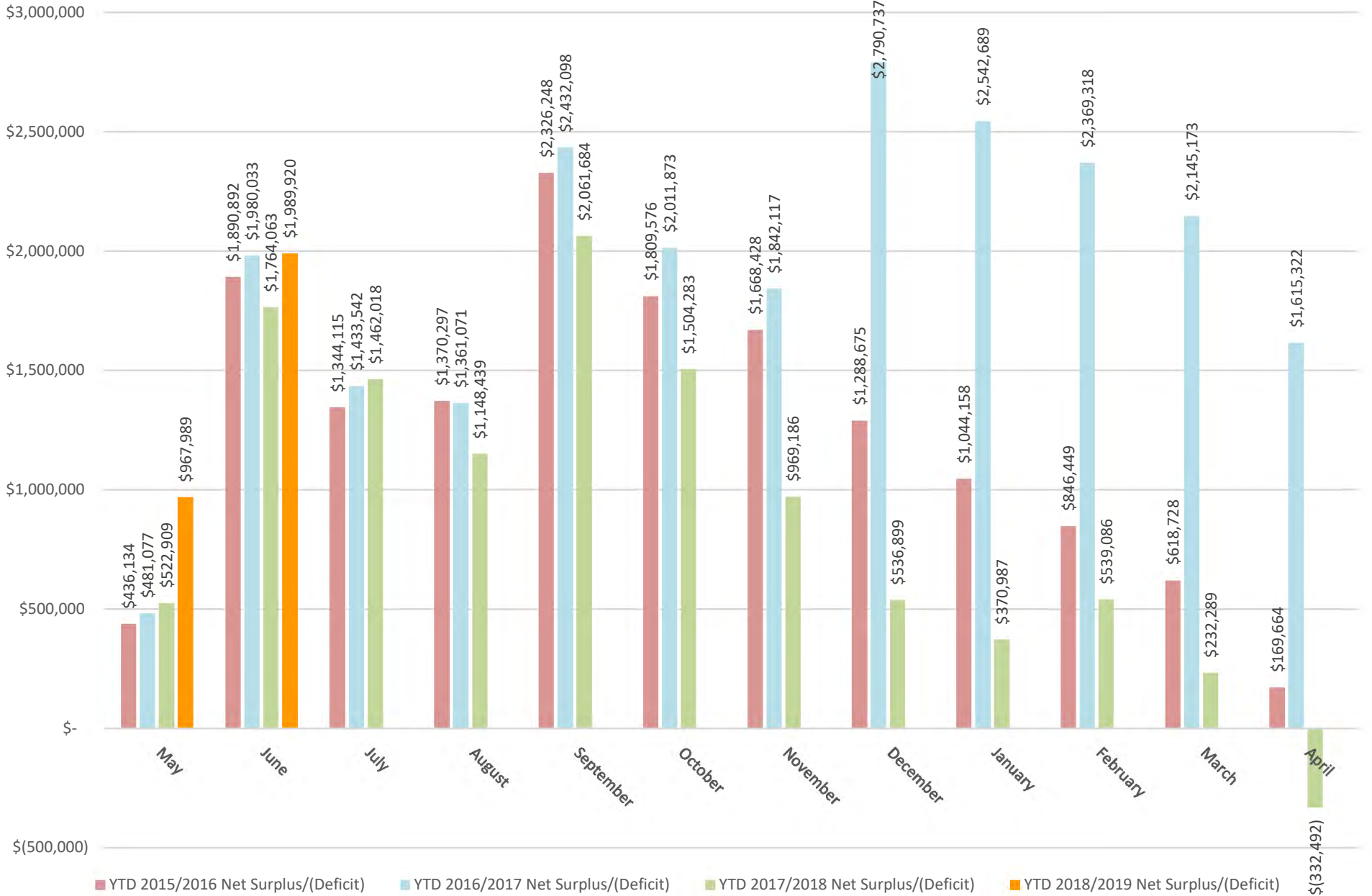
Note> In December 2016 the Park District recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017. In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund. These proceeds will be used to pay for the universal playground to be installed at Central Park. In May 2018 we received approximately \$418,000 in property taxes from DuPage County. Normally, our first significant property tax collection occurs during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



Note> During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures in FY 2017/2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
JUNE, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUE	\$ 685,367	\$ 929,259	\$ 2,559,606
EXPENSES	\$ 233,935	\$ 318,398	\$ 2,840,316
SURPLUS/(DEFICIT)	<u>\$ 451,432</u>	<u>\$ 610,861</u>	<u>\$ (280,710)</u>
RECREATION FUND			
REVENUE	\$ 611,205	\$ 1,214,425	\$ 3,694,164
EXPENSES	\$ 288,260	\$ 391,421	\$ 4,137,858
SURPLUS/(DEFICIT)	<u>\$ 322,945</u>	<u>\$ 823,004</u>	<u>\$ (443,694)</u>
IMRF FUND			
REVENUE	\$ 72,409	\$ 98,115	\$ 189,312
EXPENSES	\$ 21,890	\$ 38,634	\$ 205,000
SURPLUS/(DEFICIT)	<u>\$ 50,519</u>	<u>\$ 59,481</u>	<u>\$ (15,688)</u>
LIABILITY INSURANCE FUND			
REVENUE	\$ 100,432	\$ 130,240	\$ 236,563
EXPENSES	\$ 3,681	\$ 6,056	\$ 161,836
SURPLUS/(DEFICIT)	<u>\$ 96,750</u>	<u>\$ 124,183</u>	<u>\$ 74,727</u>
AUDIT FUND			
REVENUE	\$ 19	\$ 39	\$ 201
EXPENSES	\$ -	\$ -	\$ 13,263
SURPLUS/(DEFICIT)	<u>\$ 19</u>	<u>\$ 39</u>	<u>\$ (13,062)</u>
DEBT SERVICE FUND			
REVENUE	\$ 134,691	\$ 172,809	\$ 412,409
EXPENSES	\$ -	\$ -	\$ 411,999
SURPLUS/(DEFICIT)	<u>\$ 134,691</u>	<u>\$ 172,809</u>	<u>\$ 410</u>



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
JUNE, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 86,482	\$ 362,420	\$ 1,551,200
EXPENSES	\$ 128,004	\$ 176,710	\$ 1,895,442
SURPLUS/(DEFICIT)	\$ (41,523)	\$ 185,710	\$ (344,242)
SPORTS CORE FUND			
REVENUE	\$ 25,649	\$ 26,253	\$ 265,000
EXPENSES	\$ 25,649	\$ 26,253	\$ 265,000
SURPLUS/(DEFICIT)	\$ -	\$ -	\$ -
SPECIAL RECREATION FUND			
REVENUE	\$ 54,640	\$ 70,105	\$ 144,155
EXPENSES	\$ 4,747	\$ 4,916	\$ 129,200
SURPLUS/(DEFICIT)	\$ 49,893	\$ 65,189	\$ 14,955
CAPITAL PROJECT FUND			
REVENUE	\$ 1,040	\$ 2,154	\$ 686,500
EXPENSES	\$ 124,124	\$ 148,378	\$ 1,289,806
SURPLUS/(DEFICIT)	\$ (123,084)	\$ (146,224)	\$ (603,306)
SOCIAL SECURITY FUND			
REVENUE	\$ 111,522	\$ 146,552	\$ 271,133
EXPENSES	\$ 31,238	\$ 51,685	\$ 253,000
SURPLUS/(DEFICIT)	\$ 80,284	\$ 94,867	\$ 18,133
SUMMARY			
REVENUE	\$1,883,455	\$ 3,152,370	\$ 10,010,243
EXPENSES	\$ 861,529	\$ 1,162,450	\$ 11,602,720
SURPLUS/(DEFICIT)	\$1,021,926	\$ 1,989,920	\$ (1,592,477)

OAK BROOK PARK DISTRICT
CONSOLIDATED AGENCY TREASURER'S REPORT
JUNE, 2018

		CONSOLIDATED TOTALS
REVENUES		
Property Taxes	\$	1,476,517
Back Taxes		-
Replacement Taxes		-
Recreation Program Fees		142,361
Rec/Fitness Center Fees		82,167
Rec/Aquatic Center Fees		78,468
Sports Core - Bath & Tennis		25,649
FRC/Building Rental Fees		12,567
Theme Party Rental Fees		3,124
Recreation Center Fees		33,354
CPW Building Rentals		10,155
Field Rentals		15,527
Interest		3,280
Debt Certificate Proceeds		-
Transfers		-
Sponsorship		-
Miscellaneous		287
TOTAL- REVENUES	\$	1,883,455
DISBURSEMENTS		
Warrant No.612	\$	355,352
June Payroll		506,177
TOTAL DISBURSEMENTS	\$	861,529

**Oak Brook Park District
Consolidated Agency Balance Sheet
as of June 30, 2018**

<u>ASSETS</u>	Consolidated Totals
Current Assets	
Cash and Investments	\$ 7,647,232
Receivables - Net of Allowances	-
Property Taxes	3,231,740
Accounts	334,743
Due from Other Funds	(19,723)
Prepays	9,053
Inventories	16,707
Total Current Assets	<u>\$ 11,219,752</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Construction in Process	70,144
Depreciable	4,034,814
Accumulated Depreciation	<u>(2,934,780)</u>
Total Noncurrent Assets	1,210,653
Total Assets	12,430,405
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	<u>95,047</u>
Total Assets and Deferred outflows of Resources	<u>12,525,452</u>
<u>LIABILITIES</u>	
Accounts Payable	56,371
Accrued Payroll	11,395
Other Payables	925,704
Due To Other Funds	-
Compensated Absences Payable	<u>7,885</u>
Total Liabilities	1,001,355
Noncurrent Liabilities	
Compensated Absences Payable	6,200
Net Pension Liability - IMRF	<u>162,214</u>
Total Noncurrent Liabilities	168,414
Total Liabilities	1,169,769
DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	21,693
Property Taxes	<u>3,232,463</u>
Total Liabilities and Deferred Inflows of Resources	<u>4,423,925</u>
<u>FUND BALANCES</u>	
Net Investment in Capital Assets	1,210,652
Nonspendable	450
Restricted	770,502
Committed	3,761,684
Unassigned	<u>2,358,237</u>
Total Fund Balances	<u>8,101,526</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 12,525,452</u>

OAK BROOK PARK DISTRICT INVESTMENTS AS OF JUNE, 2018						
				AMOUNT	RATE	MATURITY
EVERGREEN BANK					0.75%	VARIES /MONEY MARKET
				\$ 5,323,401.61		
ILLINOIS FUNDS						
TENNIS CENTER				\$ 229,656.59	1.66%	VARIES CHECKING A/C
EVERGREEN CREDIT CARD ACCOUNT				\$ 466,544.74		
TOTAL INVESTMENTS				\$ 6,019,602.94		



Oak Brook Park District
 Capital Expenditures
 As of June 30, 2018

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Shade Structure for CP Playground	Parkreation, Inc	\$ 23,331.00	\$ -	\$ 23,331.00
Central Park Improvement - Landscaping	Allied Landscaping Corp	24,120.00		24,120.00
Central Park Improvement - Excavation & Site Utilities	Clauss Brothers	90,684.00		90,684.00
Central Park Improvement - Playground Equipment Pkg 6	The Kenneth Company	10,242.90		10,242.90
	Subtotal-Capital Improvement Fund	\$ 148,377.90	\$ -	\$ 148,377.90
	Per amount budgeted.			
	Subtotal-Recreation Fund Capital	\$ -	-	\$ -
	TOTAL BALANCE	\$ 148,377.90	\$ -	\$ 148,377.90

OPEN
WARRANT NO. 613

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
36010	ADVANCED AUTO PARTS	06/21/2018	07/16/2018	215.88	215.88	Open	Y
35890	ALLIED LANDSCAPING CORPORATIOM	05/25/2018	07/16/2018	24,120.00	24,120.00	Open	Y
35904	ANDERSON ELEVATOR CO.	06/01/2018	07/16/2018	567.84	567.84	Open	Y
36055	ANDERSON ELEVATOR CO.	07/01/2018	07/16/2018	567.84	567.84	Open	N
35916	ANDERSON LANDSCAPE SUPPLY	06/11/2018	07/16/2018	128.00	128.00	Open	Y
35917	ANDERSON LANDSCAPE SUPPLY	06/07/2018	07/16/2018	160.00	160.00	Open	Y
36006	ANDERSON LANDSCAPE SUPPLY	06/26/2018	07/16/2018	51.00	51.00	Open	Y
36007	ANDERSON LANDSCAPE SUPPLY	06/14/2018	07/16/2018	16.00	16.00	Open	Y
36008	ANDERSON LANDSCAPE SUPPLY	06/20/2018	07/16/2018	96.00	96.00	Open	Y
35992	AQUA PURE ENTERPRISES, INC.	06/23/2018	07/16/2018	461.53	461.53	Open	Y
35993	AQUA PURE ENTERPRISES, INC.	06/11/2018	07/16/2018	491.53	491.53	Open	Y
36020	AQUA PURE ENTERPRISES, INC.	05/31/2018	07/16/2018	885.87	885.87	Open	Y
36030	AQUA PURE ENTERPRISES, INC.	06/07/2018	07/16/2018	1,398.59	1,398.59	Open	Y
35956	BLICK ART MATERIALS	06/12/2018	07/16/2018	72.57	72.57	Open	N
35891	BRIAN PANEK	06/07/2018	07/16/2018	1,476.00	1,476.00	Open	Y
35933	BRIAN PANEK	07/02/2018	07/16/2018	1,968.00	1,968.00	Open	Y
36009	BUTTREY RENTAL SERVICE INC.	06/25/2018	07/16/2018	479.16	479.16	Open	Y
36026	CAMPFIRE CONCEPTS	06/25/2018	07/16/2018	4,500.00	4,500.00	Open	Y
35953	CHICAGO FILTER SUPPLY	05/30/2018	07/16/2018	167.10	167.10	Open	Y
35991	CHICAGO FILTER SUPPLY	06/20/2018	07/16/2018	174.10	174.10	Open	Y
35970	CHICAGO TRIBUNE MEDIA GROUP	05/03/2018	07/16/2018	190.00	190.00	Open	Y
35893	CLASSIC LANDSCAPE, LTD.	06/01/2018	07/16/2018	6,467.20	6,467.20	Open	Y
35962	CLASSIC LANDSCAPE, LTD.	07/01/2018	07/16/2018	5,488.00	5,488.00	Open	Y
35942	CLAUSS BROTHERS INC.	06/29/2018	07/16/2018	54,486.00	54,486.00	Open	Y
35965	COM ED	06/28/2018	07/16/2018	36.77	36.77	Open	Y
36014	COMCAST CABLE	06/20/2018	07/16/2018	589.13	589.13	Open	Y
36024	CORRECT DIGITAL DISPLAYS INC	04/17/2018	07/16/2018	1,354.00	1,354.00	Open	Y
35943	CTUC	06/29/2018	07/16/2018	1,367.00	1,367.00	Open	Y
35951	DAILY HERALD	06/20/2018	07/16/2018	167.90	167.90	Open	Y
35939	DAILY HERALD	07/02/2018	07/16/2018	1,400.00	1,400.00	Open	Y
35971	DAILY HERALD	06/01/2018	07/16/2018	200.00	200.00	Open	Y
36028	DARLENE KERN	06/07/2018	07/16/2018	49.00	49.00	Open	N
36029	DARLENE KERN	06/07/2018	07/16/2018	69.95	69.95	Open	N
35910	DIRECT ENERGY BUSINESS	05/25/2018	07/16/2018	533.54	533.54	Open	Y
35929	DIRECT ENERGY BUSINESS	05/29/2018	07/16/2018	5,951.93	5,951.93	Open	Y
35936	DIRECT ENERGY BUSINESS	06/18/2018	07/16/2018	86.84	86.84	Open	Y
35937	DIRECT ENERGY BUSINESS	06/18/2018	07/16/2018	3,907.08	3,907.08	Open	Y
35996	DREISILKER ELECTRIC MOTORS INC	07/03/2018	07/16/2018	10.00	10.00	Open	Y
35944	EBEL'S ACE HARDWARE #8313	06/05/2018	07/16/2018	15.27	15.27	Open	Y
35945	EBEL'S ACE HARDWARE #8313	06/06/2018	07/16/2018	14.91	14.91	Open	Y
35985	EBEL'S ACE HARDWARE #8313	07/02/2018	07/16/2018	13.66	13.66	Open	Y
35986	EBEL'S ACE HARDWARE #8313	07/02/2018	07/16/2018	27.32	27.32	Open	Y
36023	ECLIPSE SELECT SOCCER CLUB	06/25/2018	07/16/2018	560.00	560.00	Open	Y
35981	ENVISION HEALTHCARE INC	06/01/2018	07/16/2018	37.00	37.00	Open	Y
35969	FED EX	06/27/2018	07/16/2018	71.70	71.70	Open	Y
35894	FIRST COMMUNICATION LLC	06/01/2018	07/16/2018	987.68	987.68	Open	Y
36062	FIRST STUDENT	06/18/2018	07/16/2018	206.50	206.50	Open	N

User: mkorman

EXP CHECK RUN DATES 07/16/2018 - 07/16/2018

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
36063	FIRST STUDENT	06/21/2018	07/16/2018	250.75	250.75	Open	N
35966	FLAGG CREEK WATER RECLAMATION	06/26/2018	07/16/2018	27.15	27.15	Open	Y
35967	FLAGG CREEK WATER RECLAMATION	06/26/2018	07/16/2018	27.15	27.15	Open	Y
35968	FLAGG CREEK WATER RECLAMATION	06/26/2018	07/16/2018	182.70	182.70	Open	Y
36019	FLAGG CREEK WATER RECLAMATION	06/26/2018	07/16/2018	3,252.22	3,252.22	Open	Y
35950	FRIENDS OF THE OAK BROOK	06/30/2018	07/16/2018	100.00	100.00	Open	Y
35964	FULLIFE SAFETY CENTER	07/01/2018	07/16/2018	282.35	282.35	Open	Y
36025	FULLIFE SAFETY CENTER	04/17/2018	07/16/2018	2,326.95	2,326.95	Open	Y
35978	GEORGELO PIZZA - CHICAGO, INC.	06/21/2018	07/16/2018	123.00	123.00	Open	Y
35979	GEORGELO PIZZA - CHICAGO, INC.	06/14/2018	07/16/2018	256.00	256.00	Open	Y
35980	GEORGELO PIZZA - CHICAGO, INC.	06/07/2018	07/16/2018	317.50	317.50	Open	Y
35958	GRAINGER	06/27/2018	07/16/2018	120.38	120.38	Open	Y
35959	GRAINGER	06/27/2018	07/16/2018	66.98	66.98	Open	Y
35990	GRAINGER	06/26/2018	07/16/2018	61.70	61.70	Open	Y
36058	GREAT LAKES CONCRETE	06/29/2018	07/16/2018	132.40	132.40	Open	Y
35938	GREAT LAKES ROOFING & CONST CO IN	05/10/2018	07/16/2018	14,825.00	14,825.00	Open	Y
36005	HINSDALE NURSERIES INC	06/27/2018	07/16/2018	3,191.20	3,191.20	Open	Y
36054	HOME DEPOT CREDIT SERVICES	06/30/2018	07/16/2018	564.74	564.74	Open	N
35930	HOME PLUMBING SUPPLY	06/13/2018	07/16/2018	1,636.47	1,636.47	Open	Y
35931	HOME PLUMBING SUPPLY	06/13/2018	07/16/2018	58.50	58.50	Open	Y
35952	HOME PLUMBING SUPPLY	05/30/2018	07/16/2018	37.15	37.15	Open	Y
35902	HP PRODUCTS	05/15/2018	07/16/2018	1,314.60	1,314.60	Open	Y
35905	HP PRODUCTS	06/01/2018	07/16/2018	211.25	211.25	Open	Y
35908	HP PRODUCTS	05/30/2018	07/16/2018	99.82	99.82	Open	Y
35948	HP PRODUCTS	06/11/2018	07/16/2018	92.64	92.64	Open	Y
35949	HP PRODUCTS	06/13/2018	07/16/2018	(84.39)	(84.39)	Open	Y
35963	HP PRODUCTS	07/01/2018	07/16/2018	89.21	89.21	Open	Y
36027	HP PRODUCTS	05/31/2018	07/16/2018	2,165.04	2,165.04	Open	N
35901	HSM - STANLEY CONVERGENT	06/01/2018	07/16/2018	3,321.30	3,321.30	Open	Y
36061	JACKSON-HIRSCH, INC.	06/18/2018	07/16/2018	230.55	230.55	Open	N
35926	JONES TRAVEL	05/30/2018	07/16/2018	700.00	700.00	Open	Y
36015	KEEPI SAFE INC.	06/30/2018	07/16/2018	519.48	519.48	Open	Y
35955	KIM CATRIS	06/22/2018	07/16/2018	200.00	200.00	Open	N
35972	KIM CATRIS	07/02/2018	07/16/2018	100.00	100.00	Open	Y
35927	KLUBER ARCHITECTS & ENGINEERS	05/31/2018	07/16/2018	10,600.00	10,600.00	Open	Y
36004	KONICA MINOLTA BUSINESS	06/30/2018	07/16/2018	20.46	20.46	Open	Y
35977	LESLIE' S POOLMART, INC.	06/08/2018	07/16/2018	170.14	170.14	Open	Y
35982	LESLIE' S POOLMART, INC.	06/13/2018	07/16/2018	19.32	19.32	Open	Y
36056	LESLIE' S POOLMART, INC.	07/01/2018	07/16/2018	234.80	234.80	Open	N
36031	LPG MUSIC INC.	06/29/2018	07/16/2018	785.25	785.25	Open	Y
35957	M&M LOCK & SAFE, LTD	06/25/2018	07/16/2018	10.50	10.50	Open	Y
35928	MANHARD CONSULTING LTD	06/13/2018	07/16/2018	1,211.25	1,211.25	Open	Y
35974	MARTIN IMPLEMENT SALES, INC.	07/02/2018	07/16/2018	340.00	340.00	Open	Y
36003	MY OFFICE PRODUCTS	05/18/2018	07/16/2018	328.67	328.67	Open	Y
35896	NICOR GAS	06/14/2018	07/16/2018	193.64	193.64	Open	Y
35897	NICOR GAS	06/14/2018	07/16/2018	1,018.02	1,018.02	Open	Y
35911	OAKBROOK TERRACE PARK DISTRICT	06/08/2018	07/16/2018	186.30	186.30	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 07/16/2018 - 07/16/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35973	OAKBROOK TERRACE PARK DISTRICT	06/27/2018	07/16/2018	67.50	67.50	Open	Y
35994	PCM SALES	06/26/2018	07/16/2018	252.44	252.44	Open	Y
35995	PCM SALES	06/11/2018	07/16/2018	388.70	388.70	Open	Y
36016	PEERLESS ENTERPRISE	06/30/2018	07/16/2018	9,000.00	9,000.00	Open	N
36013	PETTY CASH - CORPORATE ADMIN.	07/03/2018	07/16/2018	11.37	11.37	Open	Y
36012	PETTY CASH-RECREATION DEPT.	07/03/2018	07/16/2018	312.91	312.91	Open	Y
35947	PFEIFFER'S PEST CONTROL	05/30/2018	07/16/2018	150.00	150.00	Open	Y
35961	PFEIFFER'S PEST CONTROL	05/30/2018	07/16/2018	150.00	150.00	Open	Y
35988	PFEIFFER'S PEST CONTROL	06/26/2018	07/16/2018	150.00	150.00	Open	Y
35989	PFEIFFER'S PEST CONTROL	06/26/2018	07/16/2018	200.00	200.00	Open	Y
35934	PIONEER MANUFACTURING CO.	06/22/2018	07/16/2018	770.00	770.00	Open	Y
35940	PROVEN BUSINESS SYSTEMS	06/27/2018	07/16/2018	3,995.00	3,995.00	Open	Y
36022	QUEST DIAGNOSTICS	06/26/2018	07/16/2018	895.28	895.28	Open	Y
35935	ROBBINS SCHWARTZ	06/20/2018	07/16/2018	3,382.00	3,382.00	Open	Y
36032	ROSATI'S PIZZA	04/01/2018	07/16/2018	3,268.50	3,268.50	Open	Y
35906	ROYAL PRINCESS PARTIES	06/02/2018	07/16/2018	300.00	300.00	Open	Y
35975	RUSSO POWER EQUIPMENT	07/02/2018	07/16/2018	233.56	233.56	Open	Y
36033	SERVICE SANITATION, INC.	06/29/2018	07/16/2018	404.00	404.00	Open	Y
36034	SERVICE SANITATION, INC.	06/29/2018	07/16/2018	101.50	101.50	Open	Y
36035	SERVICE SANITATION, INC.	06/29/2018	07/16/2018	65.00	65.00	Open	Y
35915	SITEONE LANDSCAPE SUPPLY LLC	06/19/2018	07/16/2018	264.97	264.97	Open	Y
35976	SPRINT PHONE	06/29/2018	07/16/2018	17.25	17.25	Open	Y
35946	STATE FIRE MARSHALL	06/18/2018	07/16/2018	200.00	200.00	Open	Y
36021	STERLING NETWORK INTEGRATION	07/02/2018	07/16/2018	942.50	942.50	Open	Y
35913	TAMELING INDUSTRIES INC.	06/07/2018	07/16/2018	336.00	336.00	Open	Y
35903	TAYLOR PLUMBING	05/12/2018	07/16/2018	584.75	584.75	Open	Y
35907	TAYLOR PLUMBING	06/12/2018	07/16/2018	350.85	350.85	Open	Y
35892	THE KENNETH COMPANY	05/25/2018	07/16/2018	10,242.90	10,242.90	Open	Y
36064	TRANE U.S. INC.	06/21/2018	07/16/2018	3,784.00	3,784.00	Open	N
35960	TYCO INTEGRATED SECURITY LLC	06/27/2018	07/16/2018	228.98	228.98	Open	Y
35895	TYLER ENTERPRISES	05/31/2018	07/16/2018	1,830.50	1,830.50	Open	Y
36011	TYLER ENTERPRISES	06/21/2018	07/16/2018	170.00	170.00	Open	Y
35914	UNITED LABORATORIES	05/25/2018	07/16/2018	498.16	498.16	Open	Y
35932	VERIZON WIRELESS	06/13/2018	07/16/2018	1,065.09	1,065.09	Open	Y
35954	VILLA PARK ELECTRICAL SUPPLY	06/25/2018	07/16/2018	484.20	484.20	Open	N
35984	VILLAGE OF OAK BROOK	06/26/2018	07/16/2018	260.00	260.00	Open	Y
35983	VILLAGE OF OAK BROOK	06/11/2018	07/16/2018	460.96	460.96	Open	Y
35912	WAREHOUSE DIRECT WORKPLACE	05/31/2018	07/16/2018	203.00	203.00	Open	Y
35909	WASTE MANAGEMENT OF ILLINOIS I	06/01/2018	07/16/2018	475.00	475.00	Open	Y
35941	WASTE MANAGEMENT OF ILLINOIS I	06/27/2018	07/16/2018	613.00	613.00	Open	Y
35889	WIGHT & COMPANY	04/30/2018	07/16/2018	27,000.00	27,000.00	Open	Y
36017	WIGHT & COMPANY	05/31/2018	07/16/2018	10,795.00	10,795.00	Open	N
36018	WIGHT & COMPANY	05/31/2018	07/16/2018	25,900.00	25,900.00	Open	N

User: mkorman

EXP CHECK RUN DATES 07/16/2018 - 07/16/2018

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	136	# Due:	136	Totals:	285,092.79		285,092.79
# of Credit Memos:	1	# Due:	1	Totals:	(84.39)		(84.39)
Net of Invoices and Credit Memos:					<u>285,008.40</u>		<u>285,008.40</u>

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	55,598.89	55,598.89
02 - RECREATION FUND	38,266.13	38,266.13
07 - RECREATIONAL FACILITIES FUND	23,549.10	23,549.10
08 - SPORTS CORE	958.93	958.93
09 - SPECIAL RECREATION FUND	100.00	100.00
12 - CAPITAL PROJECTS FUND	166,535.35	166,535.35

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	8,760.19	8,760.19
02 - FINANCE	973.32	973.32
05 - CENTRAL PARK	17,912.29	17,912.29
06 - SADDLEBROOK PARK	1,264.80	1,264.80
07 - FOREST GLEN PARK	1,267.20	1,267.20
08 - CHILLEM PARK	368.00	368.00
09 - DEAN PROPERTY	733.67	733.67
10 - PROFESSIONAL SERVICES	7,095.50	7,095.50
15 - BUILDING/RECREATION CENTER	23,366.61	23,366.61
20 - CENTRAL PARK WEST	441.52	441.52
21 - FITNESS CENTER	5,188.50	5,188.50
25 - AQUATIC CENTER	18,831.03	18,831.03
30 - CHILDRENS PROGRAMS	632.57	632.57
31 - PRESCHOOL PROGRAMS	887.24	887.24
32 - YOUTH PROGRAMS	1,153.42	1,153.42
40 - ADULT PROGRAMS	3,444.00	3,444.00
50 - PIONEER PROGRAMS	762.72	762.72
60 - SPECIAL EVENTS & TRIPS	50.00	50.00
71 - BUILDING/RACQUET CLUB	9,443.47	9,443.47
75 - PROGRAMS/RACQUET CLUB	1,367.00	1,367.00
80 - MARKETING	14,530.00	14,530.00
95 - CAPITAL PROJECTS FUND	166,535.35	166,535.35

PAID
INTERIM CHECKS

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
35922	CHASE EVENTS	06/29/2018	07/05/2018	594.00	0.00	Paid	Y
35923	CHRISTINE DIFRANCESCO	06/29/2018	07/05/2018	279.30	0.00	Paid	Y
35924	CHRISTNE DIFRANCESCO	06/29/2018	07/05/2018	276.50	0.00	Paid	Y
35925	DIRECT ENERGY BUSINESS	06/11/2018	07/02/2018	20,435.75	0.00	Paid	Y
35888	ELMHURST MEMORIAL OCCUPATIONAL	05/31/2018	06/21/2018	288.00	0.00	Paid	Y
35898	HOME DEPOT CREDIT SERVICES	05/30/2018	06/21/2018	363.76	0.00	Paid	Y
35899*	HOME DEPOT CREDIT SERVICES	05/30/2018	06/21/2018	997.79	0.00	Paid	Y
35900	HOME DEPOT CREDIT SERVICES	05/30/2018	06/21/2018	61.85	0.00	Paid	Y
35918	HOME DEPOT CREDIT SERVICES	05/14/2018	06/21/2018	201.60	0.00	Paid	Y
35919	HOME DEPOT CREDIT SERVICES	05/01/2018	06/21/2018	98.90	0.00	Paid	Y
35921	JULIA BACHRACH CONSULTING LLC	06/29/2018	07/05/2018	600.00	0.00	Paid	Y
36036	KONICA MINOLTA PREMIER FINANCE	05/30/2018	07/13/2018	376.00	0.00	Paid	Y
36037	KONICA MINOLTA PREMIER FINANCE	06/28/2018	07/13/2018	408.00	0.00	Paid	Y
35920	VILLAGE OF OAK BROOK	06/28/2018	06/29/2018	250.00	0.00	Paid	Y

# of Invoices:	14	# Due:	0	Totals:	25,231.45	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					25,231.45	0.00

* 1 Net Invoices have Credits Totalling: (60.76)

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	6,475.18	0.00
02 - RECREATION FUND	12,286.89	0.00
07 - RECREATIONAL FACILITIES FUND	6,469.38	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	2,988.08	0.00
02 - FINANCE	431.20	0.00
05 - CENTRAL PARK	1,697.60	0.00
06 - SADDLEBROOK PARK	284.39	0.00
15 - BUILDING/RECREATION CENTER	3,614.30	0.00
20 - CENTRAL PARK WEST	447.69	0.00
21 - FITNESS CENTER	2,920.08	0.00
25 - AQUATIC CENTER	5,002.73	0.00
50 - PIONEER PROGRAMS	600.00	0.00
60 - SPECIAL EVENTS & TRIPS	844.00	0.00
71 - BUILDING/RACQUET CLUB	5,845.58	0.00
75 - PROGRAMS/RACQUET CLUB	555.80	0.00



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash - Corporate

Petty Cash for July 2018

Received By	Date	Description	Account Number	Amount
L. Kosey	6/22/18	Action Award Lunch	01-01-740-021	\$11.37
			Total	\$11.37
			Grand Total	\$11.37



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Recreation

Petty Cash for July 2018

Received By	Date	Description	Account Number	Amount
D. Thommes	6/6/18	Preschool Supplies	02-31-765-001	\$26.99
		Total		\$26.99
	6/20/18	Playground Camp Supplies	02-32-792-004	\$48.42
	6/25/18	Playground Camp Food	02-32-792-004	\$24.11
	6/29/18	Playground Camp Food	02-32-792-004	\$28.56
	6/29/18	Playground Camp Food	02-32-792-004	\$34.53
		Total		\$135.62
	6/26/18	Camp Counselor Food	02-32-765-004	\$26.20
		Total		\$26.20
	6/26/18	Travel Club Food	02-50-792-300	\$15.40
		Travel Club Food	02-50-792-300	\$47.32
		Total		\$62.72
	6/7/18	Liquor License	02-60-765-026	\$50.00
		Total		\$50.00
	6/22/18	Action Award Lunch	02-01-840-021	\$11.38
		Total		\$11.38
		Grand Total		\$312.91



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: July 6, 2018
Re: June/July 2018: Admin., Corporate Relations, IT & Marketing

June Board Meeting Follow Up:

Central Park Project Change Orders

The only change orders this month are deductions, so they will not be included in the board packet.

Tennis Center Bid

Staff will be making a recommendation for the Tennis Center boiler and water tank replacement after the bid opening on July 9th. We have had many contractors interested in this project.

July Board Meeting Discussion Points:

Referendum Question on November ballot

The board will be discussing the possibility of going to referendum to purchase the “McDonald’s Autumn Oaks” property just north of Central Park.

June Corporate & Community Relations Report

	2017	2018
Sponsorships	\$8,825.00	\$5,740.00
Ad Space	\$7,816.67	\$5,950.00
Vendors	\$600.00	\$2,725.00
In-Kind Donations	\$1,060.00	\$7,289.55
Oak Brook Park District Foundation	\$0.00	\$16,686.00

June Revenues

Sponsorships: \$1,500 **Advertising:** \$5,950 **Vendors:** \$1,175 **In-Kind Donations:** \$5,303
OBPARKS Foundation: \$14,987

June Marketing & IT Report

obparks.org Analytics

June Audience Report



June Social Media Analytics

Facebook Total Likes: 2017 (62 new) Total Posts: 16



Jun 2018 - 30 days

Tweet Highlights

Top Tweet earned 216 impressions
It's National Pollinator Week!
chicagotribune.com/suburbs/oak-br...
#PollinatorWeek #bees
pic.twitter.com/P3AuLCgBR

Top mention earned 17 engagements
Oak Brook Police @OakBrookPolice Jun 9
@OakBrookPolice @obparks The bike rodeo has been canceled due to weather. We will work to reschedule in the future. Sorry for the inconvenience
pic.twitter.com/8MLkYU4tZ

Top Follower followed by 455 people
Dynamo Playgrounds @dynamoplay #followyou
Dynamo is revolutionizing the playground industry with products that incorporate elements of movement, balance, exercise and teamwork.

Top media Tweet earned 212 impressions
Congratulations 5-Star Guard Jessica Suderskil
chicagotribune.com/suburbs/oak-br...
pic.twitter.com/FeG9srUjB

Jun 2018 Summary

Tweets: 3 | Tweet impressions: 2,785
Profile visits: 128 | Mentions: 3
New followers: 9



Oak Brook Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational opportunities, facilities and open lands for our community.

Audience Analysis

We saw a 9% increase in total users and a 10% increase in new users over last month. We saw another bump in organic visitors at the tail-end of June which we attribute to the beginning of the summer concert season and Walk in the Park promotions.

Top Referral Sites:
Facebook, Tennis Source, Mykidlist.com

June Ecommerce
Total: \$43,041.55

Obparks.org acquisition value and visitor trends

Referral Values	June	May	April
Direct:	\$39,337	\$71,032	\$64,966
Organic Search:	\$1,840	\$5,163	\$4,562
External Refs:	\$1,685	\$1,362	\$1,734
Email:	\$22	\$0	\$136
Social Media:	\$156	\$231	\$450

Top Pages

1. Home
2. Facilities/Splash-Island
3. Programs/aquatics
4. Facilities/FAC
5. Special-events/Summer-concert-series

Email Marketing

Email	Date	Open	Clicks
Special Events	6/5	52%	30%
Fitness	6/7	41%	16%
Youth	6/13	32%	11%
Pioneer	6/14	49%	16%
General News	6/19	34%	12%
Walk in the Park	6/22	39%	31%

IT Initiatives

A new managed Aruba switch was configured and installed in the server room. This switch connects all the servers to the network. This was part of planned network preventive maintenance as the old one has been in service for over 10 years.

We received quotes to begin the capital parking lot security camera replacement project. The first step is directional boring from the server room out to 3 light poles.

Oak Brook Bath & Tennis

- June eNews 47% open rate | 6.6% click-through rate
- Audited subscription list and removed inactive subscribers to maintain the free subscription status.
- 5 Facebook Posts

Summer Aquatic Membership Campaign | Total Investment: \$1435

- Display Advertising Shaw Media: \$150
- Display Advertising Oaklees Guide: \$250
- Dedicated Email Blast: Daily Herald: \$475
- OBPARKS Email Blast Discount Coupon: (\$550 redeemed)
- OBPARKS Egg Hunt Discount: (\$10 redeemed)
- Free collateral: Social Media Posts, Posters, Electronic Flyers to Butler, Flyers, Web

Membership revenue through 6/30/17 \$22,428.02 (438 members)
Membership revenue through 6/30/18 \$28,227.34 (478 members)



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: July 10, 2018
Re: June 2018 Financials

General Fund

We have now completed two months of the current fiscal year. Year-to-date (YTD) revenues and expenditures in this fund equal \$929,259 and \$318,398, respectively, which is resulting in a YTD net surplus of \$610,861. This surplus is approximately 13% higher than prior year's surplus of \$542,765 and is primarily driven by increased property tax revenues (\$782,072 -vs- \$762,782) as well as decreased expenditures in the Family Recreation Center-Building department due to the vacancy in the Facility Manager position. In addition, in the prior year we had incurred a \$5,150 expenditure in the Central Park department for the purchase of a water tank trailer and \$2,800 for portable pitching mounds whereas this year we have not incurred such costs.

Recreation Fund

YTD revenues and expenditures in this fund are currently at \$1,214,425 and \$391,421, respectively. This is resulting in a YTD net surplus of \$823,004 which is higher than prior year's net surplus of \$716,670. This fund is benefitting from increased property tax receipts (\$504,590 -vs- \$433,669) as well as increased sports camp revenues in our Children's Programs department. Marketing department revenues are currently lower than prior year primarily due to the timing of the receipt of the Breakaway basketball banner sponsorship. This year's banner sponsorship, totaling \$4,000, will be reflected in the July 2018 financials whereas last year such sponsorship was reflected in the June financials.

Total expenditures are approximately 10% lower than prior year due to the Aquatic Center, Pioneer Programs and Special Events & Trips departments being lower. The vacancy in the Aquatic Center Manager position is one of the primary drivers for the decreased expenditures in the Aquatic Center. With regards to the Pioneer Programs, in the prior year we had recognized approximately \$9,000 in expenditures related to a Cubs outing, and a couple of Broadway plays whereas this year we haven't incurred any such costs. For Special Events & Trips, there are various costs related to the Pink 5K and Cori's Triathlon that won't be captured in the financials until July 2018; including the annual donation to Hinsdale Hospital which approximates \$10,000.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses are currently at \$362,420 and \$176,710, respectively. This is resulting in a YTD net surplus of \$185,710, which is a 17% increase over prior year's net surplus of \$159,462.

The increased surplus is being driven by revenues; specifically, increased group lesson camp, adult group lesson and high-performance academy revenues. Overall group lesson revenues have increased approximately 23% over prior year.

FINANCE OPERATIONS:

- Finance filed the recently adopted prevailing wage resolution with the Illinois Department of Labor.
- Marco attended the quarterly Park District Foundation meeting and presented the financials for the fiscal year ending April 30, 2018. The Foundation has generated revenues totaling approximately \$40,000; with approximately \$35,000 attributed to fundraising for the universal playground.

HUMAN RESOURCES:

- Linda N. has completed updating our payroll records to reflect the revised health insurance premiums. These revised rates will be effective with the July 13, 2018 payroll pay date.
- Linda worked on updating the online new hire orientation program. This program provides recently hired employees with information about the Park District's mission, core values, safety procedures, as well as an overview of their benefits.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: July 11, 2018
Re: Recreation & Facilities Report

Recreation

- The Walk in the Park Wine tour was a great success with 91 participants! Vendors included: Roka Akor, Maggiano's, Seasons 52, McCormick & Schmick's and Michael Jordan's restaurant.
- Tic Tac Toe, our teen service camp, started with a visit to the Loyola Ronald McDonald House to bake cookies for the residents and then a visit to the Northern Illinois Food Bank where they sorted and packaged food to be distributed to their individual food pantries.
- Pee Wee and Playground Camp began on June 11th. Pee Wee Camp has 50+ per day and Playground has 65+ per day on MWFs. Field trips for the Playground Camp have included the Chicago Ninja Warrior Academy, Incredibles 2 movie and bowling.
- The June 28th concert featuring Kaleidoscope Eyes, a Beatles Tribute Band, was attended by approximately 325 people.
- Pioneer Pinstripes bocce/bowling and lunch program began again on June 25th.
- Twenty Pioneers enjoyed the Movie Florence Foster Jenkins on June 28th.
- Forty-three Pioneers attended a lunch at Weber Grill and then an architectural tour on the Chicago River.
- Thirty-six Pioneers attended the Chicago Historical Parks Tour.

Aquatics

- The Stars Swim Team had their second home swim meet of the summer on June 28th.
- The lifeguards were audited on June 13th. Four more audits are expected this summer.
- Pool parties are enjoying our new pizza vendor, La Barra.

Fitness

- The new July Dri Tri has 13 teams registered.
- Registration for the 2019 Pink 5K is open!
- Fitness staff placed a large of a variety of exercise bands for Group Fitness and the Fitness Center.

Tennis

- June 2nd - 5th the Tennis Center hosted the prestigious Chicago District Championship tournament for Girls 12 division with 64 participants June 2nd through the 5th and hosted the Boys 16 division with 64 participants, June 9th through the 12th.
- ComEd conducted an energy usage audit at the Tennis Center. A report on their findings is expected later in July.

Athletics

- Evergreen Bank Group Athletic Field revenue went up almost \$4,000 for this June compared to last June. This was in large part due to an increase in renters and time this month. Ballfield revenue went down almost \$4,000 from this June to last June due to the ballfield reconfiguration project. Also, lights were not operational for most of the month as the new Musco controller was being installed for all of the fields. Overall, these two differences created a very similar total field rental revenue number as opposed to last year.



Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2018 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	20	21	25	23	19	17	13						138
Super Splash Birthday	10	8	7	14	9	13	8						69
Group (by day)	7	6	6	6	8	5	8						46
Private (indoors only)	5	3	4	6	2	5	1						26
Private (indoor/outdoor combo)	0	0	0	0	0	0	0						0
Splash Island Birthday	0	0	0	0	0	4	4						8
Camp Rentals	2	3	5	2	3	13	9						37
Lane Rental (lap only)	3	1	1	0	5	0	0						10
Scout	2	3	1	5	2	1	0						14
Total # Parties	49	45	49	56	48	58	43	0	0	0	0	0	348

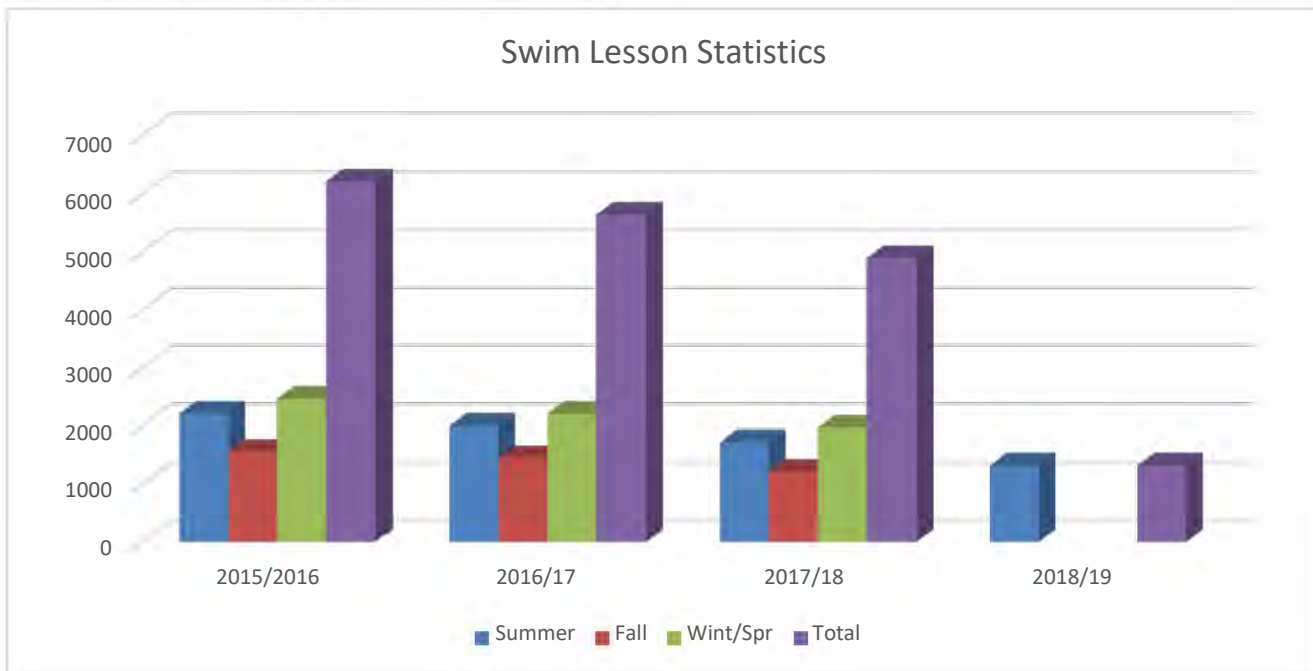
2017	46	52	59	55	47	60	98	37	2	44	31	63	594
2016	65	60	61	80	84	90	80	68	34	49	44	46	761
2015	52	58	71	51	65	77	82	47	37	44	49	42	675



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
2015/2016	2202	1562	2457	6221
2016/17	1995	1451	2201	5647
2017/18	1721	1214	1957	4892
2018/19	1324			1324

Swim Team Statistics			
	Summer	Fall/Winter	Spring
2015/2016	34	56	27
2016/17	32	51	21
2017/18	25	50	73
2018/19	71		



- As of July 3rd, 67 kids have enjoyed in-house summer camps led by Steve Hoffman. This is the halfway point for summer camps and there are 102 kids signed up for the remaining four in-house summer camps. Last year we had a total of 112 kids in summer camp all summer. This year we are already at a total of 169 registered and counting.
- Build A Dream 3v3 Tournament marketing and advertising has been going out and team inquiries have started to come in! The event is held on August 12th and a free clinic on August 11th.
- Archery Camp was almost full the week of June 26th with 19 enrolled!

Facilities

- Pendant lights were installed at the front desk.
- Registers were ordered for exhaust returns in the shower areas and will be mounted by maintenance staff.
- A new countertop was installed in men’s locker room. Additional mirrors were ordered as well.
- HVAC preventive maintenance has begun at the Family Recreation Center and Central Park West.

Retention Results

June-18			
	Retained	Total	Rate
Aquatic	183	185	98.9%
Aqua/Ten	3	3	100.0%
Fitness	330	339	97.3%
Fit/Aqua	171	185	92.4%
Fit/Ten	17	17	100.0%
Premiere	21	21	100.0%
Yearly Total	725	750	96.7%
EFT Aqua	678	702	96.6%
EFT Aqua/Ten	41	41	100.0%
EFT Fitness	1158	1170	99.0%
EFT Fit/Aqua	641	663	96.7%
EFT Fit/Ten	89	102	87.3%
EFT Premiere	138	141	97.9%
Yearly & EFT	3470	3569	97.2%

Bath and Tennis

- The Bath and Tennis Pool is averaging 94 patrons / day ranging from 0-308 in attendance (highest attendance on opening weekend).
- The Aquatics department hired and trained 25 additional lifeguards to support the addition of the Bath and Tennis.
- The Red White and Blue bash took place at the Bath and Tennis on July 3rd. Participants participated in a biggest splash contest, rescue tube races, watermelon push, beach baggo and had a limbo competition.
- Maintenance staff cleaned and replaced the diatomaceous earth for the pool filter. This on-going maintenance task is conducted every few weeks.



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	16/17 Actual
Hours	177	103	109	180	188	183	109	8	7.5	3	80.5	168	1,316	1,233
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238	\$14,722	\$87,638	\$80,718

Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	16/17 Actual
Hours	159	140	133	202	211	200	1	0	0	0	0	73	1,119	1,106
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0	\$1,742	\$18,987	\$9,850

Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	16/17 Actual
Hours	88	148	151	209	183	81	2	0	0	0	0	79.25	941	987
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0	\$1,053	\$18,160	\$16,645

Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	172	126											298	280
Revenue	\$15,258	\$9,005											\$24,263	\$18,485

Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	91	154											245	299
Revenue	\$3,156	\$2,081											\$5,238	\$6,450

Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	116	96											211	236
Revenue	\$1,740	\$595											\$2,335	\$6,934



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2017	231	198	224	200	147	158	154	163	149	135	178	178	2,115
Gym Rentals	164	132	136	112	82	81	81	89	90	107	124	117	1,315
Gym Revenue								\$ 11,855.00	\$ 11,040.00	\$ 13,125.00	\$ 17,702.50	\$ 16,137.00	\$ 69,859.50
Room Rentals	57	56	69	77	55	56	57	58	45	51	54	47	682
Room Revenue								\$ 4,580.00	\$ 2,565.00	\$ 4,350.00	\$ 2,612.00	\$ 2,854.00	\$ 16,961.00
CPW Rentals	10	10	19	11	10	21	16	16	14	7	13	14	161
CPW Revenue	\$3,745.00	\$3,360.00	\$6,412.50	\$4,330.00	\$2,395.00	\$9,430.00	\$7,142.50	\$5,575.00	\$6,892.50	\$3,590.00	\$6,027.50	\$7,410.00	\$66,310.00

2018	217	188	216										621
Gym Rentals	152	131	137	101	78	73							672
Gym Revenue	\$ 19,245.00	\$ 18,237.00	\$ 14,510.00	\$ 11,025.00	\$ 6,490.00	\$ 7,412.50							\$ 76,919.50
Room Rentals	57	48	66	64	45	56							
Room Revenue	\$ 4,409.00	\$ 4,202.00	5,385	4,430	1,900	5,180							\$ 25,506.00
CPW Rentals	8	9	13	12	9	20							71
CPW Revenue	\$4,307.50	\$3,457.50	\$5,501	\$4,950	\$4,590	\$10,325							\$33,131.00

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	4	2	4	7	5	4	9	2	5	6	2	2	52
2018	5	5	8	2	5	5							30

Oak Brook Park District
Family Recreation Center
Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	2,368	2,412	2,467	2,489	2,520	2,572	2,628	2,464	2,636	2,564	2,534	3,299
Resident	67%	67%	67%	67%	67%	66%	66%	64%	65%	65%	63%	54%
Non Resident	33%	33%	33%	33%	33%	34%	34%	36%	35%	35%	37%	46%
EFT	2,123	2,141	2,195	2,192	2,149	2,243	2,207	2,263	2,318	2,277	2,556	2,492
2016	3,524	3,456	3,704	3,623	4,053	4,204	4,333	4,220	3,603	3,571	3,600	3,757
Resident	54%	53%	54%	56%	54%	52%	52%	52%	56%	55%	57%	56%
Non Resident	46%	47%	46%	44%	46%	48%	48%	48%	44%	45%	43%	44%
EFT	2,216	2,674	2,188	2,170	2,205	2,177	2,212	2,207	2,207	2,197	2,209	2,329
2017	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
Resident	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
Non Resident	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
EFT	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
2018	3,902	3,888	4,015	4,132	4,283	4,422						
Resident	52%	52%	52%	52%	51%	50%						
Non Resident	48%	48%	48%	48%	49%	50%						
EFT	2,827	2,836	2,845	2,829	2,810	2,781						
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	10,055	8,974	9,813	8,938	8,713	9,082	8,655	8,545	7,911	8,612	8,261**	10,880
2016	13,418	13,216	12,915	12,360	11,828	11,750	11,538	10,900	9,097	10,625	10,233	10,034
2017	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
2018	15,909	13,043	16,047	14,383	14,333	14,782						

*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: July 11, 2018
Re: Board Report

- June change order #1: The first change order is for Allied Landscaping for plant material. Allied included the cost of plant material in their base bid, however the Park District is sourcing the material locally and is providing it to the contractor. The result is a deduct change order in the amount of \$8,800.
- June change order #2: The second change order is for Airport Electric for not installing electrical receptacles in the dugout areas of field #1. After the shallow electrical feed to field #1 was severed during excavation, it was determined that it would be more efficient to allow Barton Electric (contractor installing the Musco Lighting) to supply power to the dugout receptacles. The result is a deduct change order in the amount of \$4,790.
- The Central Park project is moving forward, however weather delays are continuing to impact the schedule. Throughout the excavation, a number of electrical service feeds have been uncovered which are installed 10-12 inches below grade. These lines will be re-installed to a proper depth in order to proceed with the project. Concrete curbs and walkways are being installed as well as stone base for the parking areas. Renovations on fields 2 and 3 are underway, and playground equipment construction is nearly finished.
- Staff began the playground installation at Butler Elementary School. The work is expected to be complete by mid-July.
- The Ginger Creek Gabion Weir project is scheduled to begin in mid-July depending on weather.



AIA Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):
Oak Brook Park District
Central Park Reconfiguration

CHANGE ORDER NUMBER: AL-03
INITIATION DATE: 7/2/18

OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:

TO CONTRACTOR (Name and address):
Allied Landscaping Corporation
3197 S. Chicago Street
Joliet, IL 60439

PROJECT NUMBERS: 07-5646-04 /
CONTRACT DATE: 01/15/18
CONTRACT FOR: Landscaping

CONTRACTOR:
FIELD:
OTHER:

THE CONTRACT IS CHANGED AS FOLLOWS:

The owner finds this Change Order germane to the original contract signed with Allied Landscaping Corporation, and in the best interest of the owner.

The original Contract Sum was	\$	160,830.00
Net change by previously authorized Change Orders	\$	11,730.00
The Contract Sum prior to this Change Order was	\$	172,560.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	8,800.00
The new Contract Sum including this Change Order will be	\$	163,760.00

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Wight Construction Services, Inc.
CONSTRUCTION MANAGER (Firm name)
2500 N. Frontage Road Darien, IL 60561
ADDRESS

Wight & Company
ARCHITECT (Firm name)
2500 N. Frontage Road Darien, IL 60561
ADDRESS

BY (Signature)
Craig Polte
(Typed name)

DATE:

BY (Signature)
Robert Ijams
(Typed name)

DATE:

Allied Landscaping Corporation
CONTRACTOR (Firm name)
3197 S. Chicago Street Joliet, IL 60439
ADDRESS

Oak Brook Park District
OWNER (Firm name)
1450 Forest Gate Road Oak Brook, IL 60523
ADDRESS

BY (Signature)
(Typed name)

DATE:

BY (Signature)
(Typed name)

DATE:



AIA® Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address): Oak Brook Park District Central Park Renovations	CHANGE ORDER NUMBER: AE-02 INITIATION DATE: 7/3/18	OWNER: <input checked="" type="checkbox"/> CONSTRUCTION MANAGER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Airport Electric Co. 6342 S. Central Ave Chicago, IL 60638	PROJECT NUMBERS: 07-5646-04 / CONTRACT DATE: 01/15/18 CONTRACT FOR: Electrical	

THE CONTRACT IS CHANGED AS FOLLOWS:

The owner finds this Change Order germane to the original contract signed with Airport Electric, Co., and in the best interest of owner.

The original Contract Sum was	\$ 39,840.00
Net change by previously authorized Change Orders	\$ -950.32
The Contract Sum prior to this Change Order was	\$ 38,889.68
The Contract Sum will be decreased by this Change Order in the amount of	\$ 4,790.00
The new Contract Sum including this Change Order will be	\$ 34,099.68

The Contract Time will be increased by Zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

<u>Wight Construction Services, Inc.</u> CONSTRUCTION MANAGER (Firm name) 2500 N. Frontage Road Darien, IL 60561 ADDRESS	<u>Wight & Company</u> ARCHITECT (Firm name) 2500 N. Frontage Road Darien, IL 60561 ADDRESS
<u>BY (Signature)</u> Craig Polte <i>(Typed name)</i>	<u>BY (Signature)</u> Robert Ijams <i>(Typed name)</i>
DATE:	DATE:
<u>Airport Electric, Co.</u> CONTRACTOR (Firm name) 6342 S. Central Ave Chicago, IL 60638 ADDRESS	<u>Oak Brook Park District</u> OWNER (Firm name) 1450 Forest Gate Road Oak Brook, IL 60523 ADDRESS
<u>BY (Signature)</u> <i>(Typed name)</i>	<u>BY (Signature)</u> <i>(Typed name)</i>
DATE:	DATE:



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TENNIS CENTER BOILER AND HOT WATER TANK REPLACEMENT BID

AGENDA NO.: 7 B

MEETING DATE: JULY 16, 2018

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Staff solicited bids for the Tennis Center Boiler and Hot Water Tank Replacement project. Adjacent piping and motors related to these two pieces of equipment will also be replaced during this project.

Most of this mechanical equipment is over 25 years old and in need of replacement.

Staff has contracted with Kluber Inc, for architectural and engineering services on this project. Kluber is very familiar with the Tennis Center and its mechanical systems, having done several projects there over the last few years.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Bids were opened on July 9th for this project and a summary of those bids is on the page that follows.

Ten bids were received and staff began a scope review with the lower bidder, AMS Mechanical Systems, Inc.

After conducting the review, it was discovered that the contractor failed to include all aspects of the specifications into their bid price and as such, the contractor requested to withdraw their bid.

Staff then conducted a scope review and checked references on the second lower bidder, George E. Quill & Sons, Inc. After conducting this review, staff is recommending that the low bid from AMS Mechanical Systems, Inc. be rejected for its failure to meet all technical specifications and the contractor's desire to withdraw their bid. Staff is also recommending to approve the bid of George E. Quill & Sons, Inc. for \$110,883.

This project is scheduled to begin on August 15th, with substantial completion on October 1.

ACTION PROPOSED:

Motion (And a Second) to reject the bid of AMS Mechanical Systems, Inc for a price of \$97,000 due to their failure to meet the technical specifications and the contractor's desire to withdraw their bid.

Motion (And a Second) to accept the bid of George E. Quill & Sons, Inc. for Tennis Center Boiler and Hot Water Tank Replacement and to Approve an Agreement Between the Oak Brook Park District and George E. Quill & Sons, Inc. for a Not-to-Exceed Cost of \$110,883.



Oak Brook Park District
 1450 Forest Gate Road
 Oak Brook, IL 60523

Bids were opened in the order of receipt, 11:00 a.m., July 9, 2018.

Tennis Center Boiler and Water Heater Replacement Bid

Bidder	Bond	Certifications	References	Water Tank	Boiler	Lump Sum
National Heat & Power Corp 6340 Oakton Street Morton Grove, IL 60053	x	x	x	\$ 55,080.00	\$ 88,740.00	\$ 143,820.00
Voris Mechanical, Inc 370 Windy Point Drive, PO Box 5488 Glendale Heights, IL 60139	x	x	x	\$ 47,260.00	\$ 90,200.00	\$ 137,460.00
Premier Mechanical, Inc 130 S. Fairbank Street Addison, IL 60101	x	x	x	\$ 44,000.00	\$ 104,000.00	\$ 148,000.00
Artlip and Sons Inc. 230 S Broadway Aurora, IL 60505	x	x	x	\$ 44,600.00	\$ 113,400.00	\$ 158,000.00
George E. Quill & Sons, Inc. 3655 South Iron Street Chicago, IL 60609	x	x	x	\$ 39,500.00	\$ 71,383.00	\$ 110,883.00
Monaco Mechanical 1971 University Lane Lisle, IL 60532	x	x	x	\$ 33,400.00	\$ 123,400.00	\$ 156,800.00
Mechanical Concepts of Illinois, Inc. 333 South O'Hare Drive Romeoville, IL 60446	x	x	x	\$ 41,000.00	\$ 81,000.00	\$ 122,000.00
AMS Mechanical Systems, Inc. 9341 Adam Don Parkway Woodridge, IL 60517	x	x	x	\$ 48,000.00	\$ 49,000.00	\$ 97,000.00
Amber Mechanical, Inc 11950 S. Central Ave. Alsip, IL 60803-3402	x	x	x	\$ 42,800.00	\$ 169,700.00	\$ 212,500.00
Oak Brook Mechanical, Inc. 961 South Route 83 Elmhurst, IL 60126	x	x	x	\$ 56,900.00	\$ 119,800.00	\$ 176,700.00

July 10, 2018

Alin Pop
Tennis Center Manager
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

RE: Bid Results
Oak Brook Park District – Tennis Center Boiler and Water Heater Replacement Project
Kluber Project No. 18-310-1186

Dear Mr. Pop,

On July 9, 2018 bids were publicly opened and read aloud for the above referenced project. Ten contractors chose to submit bids for the project. The low base bid was submitted by AMS Mechanical Systems, Inc. from Woodridge, IL in the amount of \$97,000.00. The second lowest base bid was submitted by Geo. E. Quill & Sons, Inc. from Chicago, IL in the amount of \$110,883.00. See attached bid tabulation for details on bid results.

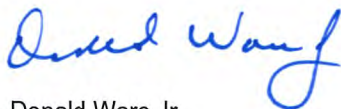
We conducted a Contractor Bid Scope Review with AMS Mechanical Systems on July 10, 2018 and found they did not have the full scope of work included in their bid. They have requested that the Oak Brook Park District allow them to withdraw their bid.

We conducted a Contractor Bid Scope Review with the next lowest bidder, Geo. E. Quill & Sons, on July 10, 2018. Based on the scope review, our opinion is their bid is responsive and complete.

Therefore, Oak Brook Park District Board may wish to award a Contract to Geo. E. Quill & Sons, Inc. in the amount of \$110,883.00.

The information contained herein and in the attached bid tabulation is provided to you for reference and use in your decision to award the Contract. Thank you for the opportunity to be of service to the Oak Brook Park District and we look forward to the successful completion of this project with you.

Sincerely,



Donald Ware Jr.
Project Manager
Kluber Architects + Engineers

Project : Oak Brook Park District - Boiler and Water Heater Replacement

Date: 07/09/2018

Owner: Oak Brook Park District

Time: 11:00 AM

	Plan Holder	Location	Bid Bond	Water Heater Replacement	Boiler Replacement	Total Bid	Comments
1	AMS Mechanical Systems, Inc.	Woodridge, IL	Y	\$48,000.00	\$49,000.00	\$97,000.00	
2	Geo E. Quill & Sons, Inc.	Chicago, IL	Y	\$39,500.00	\$71,383.00	\$110,883.00	
3	Mechanical Concepts of Illinois	Woodridge, IL	Y	\$41,000.00	\$81,000.00	\$122,000.00	
4	Voris Mechanical, Inc.	Glendale Hts., IL	Y	\$47,260.00	\$90,200.00	\$137,460.00	
5	National Heat & Power Corp.	Morton Grove, IL	Y	\$55,080.00	\$88,740.00	\$143,820.00	
6	Premier Mechanical	Addison, IL	Y	\$44,000.00	\$104,000.00	\$148,000.00	
7	Monaco Mechanical	Lisle, IL	Y	\$33,400.00	\$123,400.00	\$156,800.00	
8	Artlip and Sons, Inc.	Aurora, IL	Y	\$44,600.00	\$113,400.00	\$158,000.00	
9	Oak Brook Mechanical Services, Inc.	Elmhurst, IL	Y	\$56,900.00	\$119,800.00	\$176,700.00	
10	Amber Mechanical Contractors, Inc.	Alsip, IL	Y	\$42,800.00	\$169,000.00	\$211,800.00	
11	Cannonball Mechanical	Aurora, IL				No Bid	
12	CEC Environmental	Chicago Ridge, IL				No Bid	
13	Core Mechanical	Chicago, IL				No Bid	
14	Nickelson	Chicago, IL				No Bid	
15	Servivce Mechanical	Schaumburg, IL				No Bid	
16						No Bid	



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION NO. 18-0716: A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF THE PROPOSITION OF ISSUING \$16,900,000 GENERAL OBLIGATION PARK BONDS TO THE VOTERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AT THE GENERAL ELECTION TO BE HELD ON THE 6TH DAY OF NOVEMBER, 2018

**AGENDA No.: 7C
MEETING DATE: JULY 11, 2018**

STAFF REVIEW: Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

When approved by the Board of Park Commissioners, the attached Resolution provides for and requires the submission of the proposition of issuing \$16,900,000 General Obligation Park Bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, at the general election to be held on November 6, 2018.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The resolution has been prepared by the District’s Bond Counsel.

ACTION PROPOSED:

Motion (and a second) to approve Resolution 18-0716: A Resolution providing for and requiring the submission of the proposition of issuing \$16,900,000 general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November, 2018.

****During the Board Meeting, the Board of Commissioners amended Resolution 18-0716: A Resolution providing for and requiring the submission of the proposition of issuing \$17,900,000 general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois at the general election to be held on the 6th day of November, 2018.

Oak Brook Park District
Schedule of Estimated Property Tax Increase If Additional Debt Issued
Last Update: 07/16/2018

	\$500,000 Property FMV- \$17.9 Million Bonds Issued			\$1,000,000 Property FMV- \$17.9 Million Bonds Issued			Increase in Tax per \$100,000 in FMV \$100,000 Property FMV- \$17.9 Million Bonds Issued		
	Existing Tax Levy- 2017 Tax Year	Estimated Tax Levy- 2018 Tax Year	Estimated Increase	Existing Tax Levy- 2017 Tax Year	Estimated Tax Levy- 2018 Tax Year	Estimated Increase	Existing Tax Levy- 2017 Tax Year	Estimated Tax Levy- 2018 Tax Year	Estimated Increase
Property Value	\$500,000.00	\$500,000.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00
Equalized Assessed Value	\$166,666.67	\$166,666.67	\$0.00	\$333,333.33	\$333,333.33	\$0.00	\$33,333.33	\$33,333.33	\$0.00
Total Tax Rate (Park District Only)	0.2184%	0.2984%	0.0800%	0.2184%	0.2984%	0.0800%	0.2184%	0.2984%	0.0800%
Total Tax Due (Park District Only)	\$364.00	\$497.33	\$133.33	\$728.00	\$994.67	\$266.67	\$72.80	\$99.47	\$26.67
Percentage Increase in Tax Due			36.63%			36.63%			36.63%

Note> The above tax due amounts are calculated prior to any property tax exemptions claimed by the property owner, such as the residential, senior, veteran, and housing abatement exemptions. Additionally, the figures above only calculate the impact of issuing additional debt on the tax due to the Park District. The total taxes due to the Park District in any given year are further impacted by changes in the other tax levies such as the levies for corporate, recreation, audit, social security, and IMRF purposes. In order to accurately compare the impact of the issuance of any additional debt, the 2017 EAV is being used to estimate the total 2018 tax levy rates.

This report was presented to the Board of Commissioners at the Board Meeting.

EXTRACT OF MINUTES of a regular public meeting of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, held in the District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, in said Park District at 6:30 o'clock P.M., on the 16th day of July, 2018.

* * *

The meeting was called to order by the President and upon the roll being called, Sharon Knitter, the President, and the following Park Commissioners were physically present at said location: _____

_____.

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference:

_____.

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____.

The President announced that the Board of Park Commissioners would next consider the adoption of a resolution providing for and requiring the submission of the proposition of issuing general obligation bonds to the voters of the District at the general election to be held on November 6, 2018.

Whereupon Park Commissioner _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION 18-0716

RESOLUTION providing for and requiring the submission of the proposition of issuing ~~\$16,900,000~~ general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November, 2018. ****** The Board amended Resolution 18-0716 during the Board Meeting from \$16,900,000 to \$17,900,000.**
* * * * *

WHEREAS, the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “*District*”), is a duly incorporated and existing park district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto; and

WHEREAS, the needs of the District require the expenditure of not less than ~~\$16,900,000~~ **\$17,900,000** for the purpose of purchasing and improving the approximately 34 acres commonly known as the “McDonald’s Soccer Fields,” located north of the District’s Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard (the “*Project*”), all in accordance with the estimate of cost heretofore approved by the Board of Park Commissioners of the District (the “*Board*”); and

WHEREAS, there are not sufficient funds on hand and available for the Project, and it will be necessary to borrow money and in evidence thereof to issue bonds of the District for the Project; and

WHEREAS, before the Board can undertake the Project and borrow money and issue bonds for such purpose, a proposition therefor must be submitted to the voters of the District and be approved by a majority of the voters of the District voting on such proposition at an election to be held in and for the District and it is deemed advisable, necessary and in the best interests of the District that a proposition therefor be submitted to the voters of the District at an election to be held and conducted in accordance with the general election law:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. That the Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Need for Project. That it is necessary and in the best interests of the District that the Board be authorized to undertake the Project, and that it is necessary and in the best interests of the District that money be borrowed and in evidence thereof general obligation bonds of the District be issued therefor to the amount of ~~\$16,900,000.~~ **\$17,900,000.**

Section 3. Submission to Voters. That the proposition hereinabove referred to be submitted to the voters of the District in accordance with the general election law at the general election to be held on Tuesday, the 6th day of November, 2018, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "*Election*").

Section 4. Voting Precincts and Polling Places. The Election shall be held in the voting precincts and at the polling places established by the Board of Election Commissioners of The County of DuPage, Illinois (the "*Board of Election Commissioners*"), and the County Board (the "*County Board*") of The County of Cook, Illinois ("*Cook County*"), for voters of the District at the Election.

Section 5. Election Notice. The Executive Director of the Board of Election Commissioners (the "*Executive Director*") and the County Clerk of Cook County (the "*County Clerk*") shall give notice of the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by either the Executive Director or the County Clerk to be required by law (the "*Notice*"), in accordance with the general election law by (i) publishing the Notice once not more than 60 nor less than 10 days prior to the date of the Election in a local, community

newspaper having general circulation in the District, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at the principal offices of the Board of Election Commissioners and the County Clerk.

Section 6. Local Notice. That the Secretary of the Board shall post a copy of the Notice at the principal office of the District.

Section 7. Newspaper of General Circulation. That it is hereby found and determined that *The Doings—Oak Brook* is a local, community newspaper having general circulation in the District as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the “*Election Code*”).

Section 8. Form of Notice. That the Notice shall appear over the name or title of the Executive Director and the County Clerk and shall be substantially in the following form:

NOTICE IS HEREBY GIVEN that at the general election to be held on Tuesday, the 6th day of November, 2018, the following proposition will be submitted to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois:

Shall the Oak Brook Park District, DuPage and Cook Counties, Illinois, purchase and improve the approximately 34 acres commonly known as the “McDonald’s Soccer Fields,” located north of said Park District’s Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard, and issue its bonds to the amount of ~~\$16,900,000~~ **\$17,900,000** for the purpose of paying the costs thereof?

The polls at the election will be open at 6:00 o’clock A.M. and will continue to be open until 7:00 o’clock P.M. of that day.

Dated this ____ day of _____, 2018.

Joseph H. Sobecki
Executive Director, Board of Election
Commissioners of The County of DuPage,
Illinois

David Orr
County Clerk, The County of Cook, Illinois

Section 9. Form of Ballot. That the ballot to be used at the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by either the Executive Director or the County Clerk to be required by law, shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO ISSUE ~~\$16,900,000~~ PARK BONDS
\$17,900,000

(INSTRUCTIONS TO VOTERS: Mark a cross
(X) in the space opposite the word
indicating the way you desire to vote.)

Shall the Oak Brook Park District, DuPage and Cook Counties, Illinois, purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard, and issue its bonds to the amount of \$16,900,000 for the purpose of paying the costs thereof?	YES	
	NO	

\$17,900,000

(Back of Paper Ballot)

OFFICIAL BALLOT

Official ballot for voting on the proposition to issue Park Bonds of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election held on the 6th day of November, 2018.

Precinct Number: _____

Polling Place: _____

(Facsimile Signature)

Executive Director, Board of Election
Commissioners of The County of DuPage,
Illinois

(Facsimile Signature)

County Clerk, The County of Cook, Illinois

Section 10. Election Judges. The Election shall be conducted by the election judges appointed by the Board of Election Commissioners and the County Board to act in the precincts at which the proposition will be submitted to the voters of the District.

Section 11. Filing of Resolution. That after the adoption hereof and not less than 68 days prior to the date of the Election, the Secretary of the Board shall certify a copy hereof to the Board of Election Commissioners and the County Clerk in order that the proposition set forth herein may be submitted to the voters of the District at the Election.

Section 12. Canvass of Election. That the Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 13. Severability. That if any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 14. Repealer and Effective Date. That all ordinances and resolutions and parts thereof in conflict herewith be and the same are hereby repealed, and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted July 16, 2018.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

After a full and complete discussion thereof, Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said resolution as presented and read by title be adopted.

The President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Park Commissioners voted

AYE: _____
_____.

NAY: _____.

ABSENT: _____.

Whereupon the President declared the motion carried and the resolution adopted and did sign and approve the same in open meeting and did direct the Secretary to record the same in the records of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the “*Board*”) of the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “*District*”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 16th day of July, 2018, insofar as the same relates to the adoption of a resolution entitled:

RESOLUTION providing for and requiring the submission of the proposition of issuing ~~\$16,900,000~~ general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November, 2018. **\$17,900,000**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Park District Code of the State of Illinois, as amended, and the Election Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Codes and with all of the procedural rules of the Board.

There is hereby certified to the Board of Election Commissioners of The County of DuPage, Illinois, and the County Clerk of The County of Cook, Illinois, for submitting to the voters of the District at the general election to be held on the 6th day of November, 2018, the proposition set forth in said resolution, which said resolution was duly adopted by the Board on the 16th day of July, 2018.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District,
this 16th day of July, 2018.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting Executive Director of the Board of Election Commissioners of The County of DuPage, Illinois (the “*Board of Election Commissioners*”), and as such official I do further certify as follows:

1. That on the ____ day of _____, 2018, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for and requiring the submission of the proposition of issuing ~~\$16,900,000~~ general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November, 2018. **\$17,900,000**

duly adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, on the 16th day of July, 2018, and that the same has been deposited in the official files and records of my office.

2. That included in said certification were the form of public question (the “*Question*”) to be placed on the ballot, which ballot shall be prepared in English, and in Spanish if deemed required by law by me, at the general election to be held on the 6th day of November, 2018 (the “*Election*”), and the date on which the Question was initiated by the adoption of said resolution.

3. That the Question will be submitted to the voters of the District at the Election.

4. That notice that the Question will be submitted to the voters of the District at the Election, including the Spanish translation thereof if deemed required by law by me (the “*Notice*”), will be given as required by Section 12-5 of the Election Code of the State

of Illinois, as amended, by (a) publishing the Notice once not more than 60 nor less than 10 days prior to the date of the Election in *The Doings—Oak Brook* being a local, community newspaper having general circulation in the District, and (b) posting a copy of the Notice at my principal office at least 10 days before the date of the Election, as set forth in Section 5 of said resolution, and that the Notice will be substantially in the form set forth in Section 8 of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Board of Election Commissioners, this ____ day of _____, 2018.

Executive Director,
Board of Election Commissioners of
The County of DuPage, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois (the “*County*”), and as such official I do further certify as follows:

1. That on the ____ day of _____, 2018, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for and requiring the submission of the proposition of issuing ~~\$16,900,000~~ general obligation park bonds to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the general election to be held on the 6th day of November, 2018. **\$17,900,000**

duly adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, on the 16th day of July, 2018, and that the same has been deposited in the official files and records of my office.

2. That included in said certification were the form of public question (the “*Question*”) to be placed on the ballot, which ballot shall be prepared in English, and in Spanish, Chinese and Asian Indian as deemed required by law by me, at the general election to be held on the 6th day of November, 2018 (the “*Election*”), and the date on which the Question was initiated by the adoption of said resolution.

3. That the Question will be submitted to the voters of the District at the Election.

4. That notice that the Question will be submitted to the voters of the District at the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed required by law by me (the “*Notice*”), will be given as required by Section 12-5 of the Election Code of the State of Illinois, as amended, by (a) publishing the Notice once

not more than 60 nor less than 10 days prior to the date of the Election in *The Doings—Oak Brook* being a local, community newspaper having general circulation in the District, and (b) posting a copy of the Notice at my principal office at least 10 days before the date of the Election, as set forth in Section 5 of said resolution, and that the Notice will be substantially in the form set forth in Section 8 of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this ____ day of _____, 2018.

County Clerk, The County of Cook, Illinois

(SEAL)

NOTICE OF ELECTION

NOTICE IS HEREBY GIVEN that at the general election to be held on Tuesday, the 6th day of November, 2018, the following proposition will be submitted to the voters of the Oak Brook Park District, DuPage and Cook Counties, Illinois:

Shall the Oak Brook Park District, DuPage and Cook Counties, Illinois, purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard, and issue its bonds to the amount of ~~\$16,900,000~~ for the purpose of paying the costs thereof? **\$17,900,000**

The polls at the election will be open at 6:00 o'clock A.M. and will continue to be open until 7:00 o'clock P.M. of that day.

Dated this ____ day of _____, 2018.

/s/ Joseph H. Sobecki

Executive Director, Board of Election
Commissioners of The County of DuPage,
Illinois

/s/ David Orr

County Clerk, The County of Cook, Illinois



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 18-0820: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 8 A

MEETING DATE: JULY 16, 2018

RECOMMENDED FOR BOARD ACTION:

Executive Director

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are tape-recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next executive meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recordings are now over 18 months in age.

October 17, 2016
January 16, 2017

Ordinance 18-0820 authorizes the destruction of the verbatim record of the above listed meetings. The ordinance will be presented for approval at the August 20, 2018 Board Meeting.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 18-0820
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio tape; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

October 17, 2016
January 16, 2017

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of audio tapes, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage

and approval as provided by law.

PASSED AND APPROVED This 20th Day of August, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary