



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 18, 2018 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF June 18, 2018 AGENDA
 - b. APPROVAL OF MINUTES
 - i. May 21, 2018 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING May 31, 2018
 - i. Approval of Warrant No. 612
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Proclamation “July is Park and Recreation Month”
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report
7. UNFINISHED BUSINESS
 - a. Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act
 - b. Natural Areas Stewardship Bid
 - c. Approval of Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held September 25 – 27, 2018 in Indianapolis, IN
 - d. Bid for Satellite Park Athletic Court Resurfacing
 - e. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits and Section VIII: 7.7 Premium Pay





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 18, 2018 – 6:30 p.m.
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8. NEW BUSINESS

- a. Amendment: General Use Regulations of the Oak Brook Park District
- b. R18-0619: A Resolution Authorizing and Approving A Change Order Involving an Increase in the Contract Price of \$10,000 or more for the Central Park Improvements Project with Allied Landscaping Corporation. (***)Requires waiving the Board's Rules to Approve at this Meeting.)
- c. R18-0620: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price of the Central Park Improvements Project with M & J Asphalt (***)Requires waiving the Board's Rules to Approve at this Meeting.)

9. ADJOURN TO CLOSED SESSION

10. CLOSED SESSION

For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5ILCS 120/2(c)(21) and for the Purchase or Lease of Real Property for the Use of the Oak Brook Park District pursuant to 5ILCS 120/2(c)(5)

- a. Discussion and Approval of the April 16, 2018 Closed Meeting Minutes
- b. The Purchase or Lease of Real Property for the Use of the Oak Brook Park District

11. RECONVENE TO OPEN SESSION

12. POTENTIAL ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON July 16, 2018, 6:30 p.m.

14. ADJOURNMENT





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 18, 2018 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL [*Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.*]
2. OPEN FORUM [*Ask whether there are any public comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.*]
3. CONSENT AGENDA [*Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***]

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***
 - a. APPROVAL OF June 18, 2018 AGENDA
 - b. APPROVAL OF MINUTES
 - i. May 21, 2018 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING May 31, 2018
 - i. Approval of Warrant No. 612
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications [*Discussion Only*]
 - b. Proclamation “July is Park and Recreation Month” [*Read proclamation & photo moment*]
5. STAFF RECOGNITION
 - a. None
6. REPORTS: [*Discussion Only*]
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 18, 2018 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act *[Request a Motion and a Second to Approve Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act. **Roll Call Vote...**]*
- b. Natural Areas Stewardship Bid *[Request a Motion and a Second to accept the bid for Natural Areas Stewardship from Conservation Land Stewardship, LLC and to approve an Agreement between the Oak Brook Park District and Conservation Land Stewardship, LLC for the fees stated in the bid. **Roll Call Vote...**]*
- c. Approval of Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held September 25 – 27, 2018 in Indianapolis, IN *[Request a Motion and a Second to approve the travel expenses for Commissioner attendance at the National Recreation and Park Association Conference, held September 25-17, 2018 in Indianapolis, Indiana for the following Commissioners: _____ (Please state name of the commissioners attending the conference when making the motion.) **Roll Call Vote...**]*
- d. Bid for Satellite Park Athletic Court Resurfacing *[Request a Motion and a Second to accept the bid for Satellite Park Athletic Court Resurfacing from Perm-A-Seal, Inc. and to approve an agreement between the Oak Brook Park District and Perm-A-Seal, Inc. for a total cost not-to-exceed \$42,276. **Roll Call Vote...**]*
- e. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits and Section VIII: 7.7 Premium Pay *[Request a Motion and a Second to approve the Amendments to the Personnel Policy Manual: Section III: 3.10 Time Off Benefits and Section VIII: 7.7 Premium Pay. **Roll Call Vote...**]*

8. NEW BUSINESS

- a. Amendment: General Use Regulations of the Oak Brook Park District *[For Review and Discussion Only.]*

(Continued on next page.)





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 18, 2018 – 6:30 p.m.
Canterberry Room

(8. NEW BUSINESS – continued)

- b. R18-0619: A Resolution Authorizing and Approving A Change Order Involving an Increase in the Contract Price of \$10,000 or more with Allied Landscaping Corporation. (***)Requires waiving the Board's Rules to Approve at this Meeting.) *[Request a Motion and a Second to waive the Board's Rules, to approve at this meeting, Resolution 18-0619, a Resolution Authorizing and Approving A Change Order Involving an Increase in the Contract Price of \$10,000 or more with Allied Landscaping, Inc. and approve change order 2 in the amount of \$5,200, for a new total cost not-to-exceed \$172,560. **Roll Call Vote...***

*[Then request a Motion and a Second to approve Resolution 18-0619, A Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price of \$10,000 or more with Allied Landscaping Inc., and approve change order 2 in the amount of \$5,200 for a new total cost not-to-exceed \$179,090. **Roll Call Vote...**]*

- c. R18-0620: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price of the Central Park Improvements Project with M & J Asphalt) (***)Requires waiving the Board's Rules to Approve at this Meeting.) *[Request a Motion and a Second to waive the Board's Rules to approve, at this meeting, Resolution 18-0620, A Resolution Authorizing and Approving a Change Order Involving a Decrease to the Contract Price with M & J Asphalt in the amount of \$388.32, for a new total cost not-to-exceed \$92,553.68. **Roll Call Vote...***

*Then request a Motion and a Second to approve Resolution 18-0620, A Resolution Authorizing and Approving a Change Order Involving a Decrease to the Contract Price with M & J Asphalt in the amount of \$388.32, for a new total cost not-to-exceed \$92,553.68. **Roll Call Vote...**]*

9. **ADJOURN TO CLOSED SESSION**

*[Request a motion and second to adjourn the Open Session of the regular Board Meeting and convene into the Closed Session portion of the meeting for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and to consider the Purchase or Lease of Real Property for the Use of the Oak Brook Park District pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act. **Roll Call Vote...**]*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 18, 2018 – 6:30 p.m.
Canterberry Room

10. CLOSED SESSION

For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5ILCS 120/2(c)(21) and for the Purchase or Lease of Real Property for the Use of the Oak Brook Park District pursuant to 5ILCS 120/2(c)(5)

- a. Discussion and Approval of the April 16, 2018 Closed Meeting Minutes
- b. The Purchase or Lease of Real Property for the Use of the Oak Brook Park District

11. RECONVENE TO OPEN SESSION *[Request a motion and a second to Adjourn the Closed Session of the April 16, 2018 Regular Meeting. Roll Call Vote. Then request a motion and a second to Reconvene to the Open Session of the April 16, 2018 Regular Meeting. **Roll Call Vote**]*

12. POTENTIAL ACTION ON ITEMS DISCUSSED IN CLOSED SESSION *[None anticipated]*

13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON July 16, 2018, 6:30 p.m. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on July 16, 2018, 6:30 p.m.]*

14. ADJOURNMENT *[Request a motion and a second to adjourn the June 18, 2018 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 21, 2018 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Vice-President Carson called the Regular Meeting to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Tan, and Trombetta answered "present." President Knitter and Commissioner Truedson were absent at the time of roll call. Also present were Laure Kosey, Executive Director, Dave Thommes, Deputy Director, Marco Salinas, Chief Financial Officer, and Bob Johnson, Director of Parks and Planning.

- a. Approval by a majority of the Commissioners present to allow President Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to allow President Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Tan, Trombetta, and Carson

Nays: None

Absent: President Knitter and Commissioner Truedson

President Knitter joined the meeting.

2. OPEN FORUM

President Knitter asked if there were any public comments.

There were no public comments.

3. CONSENT AGENDA

Commissioner Truedson entered the meeting at 6:32 p.m.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve taking a Single Omnibus Vote on the Consent Agenda, as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve the Consent Agenda as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

- a. APPROVAL OF May 21, 2018 AGENDA
- b. APPROVAL OF MINUTES
 - i. April 16, 2018 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING April 30, 2018
 - i. Approval of Supplemental Warrant No. 610 A
 - ii. Approval of Warrant No. 611

4. ANNUAL MEETING

- a. Election of Park Board President and Vice President

President Knitter asked for nominations for Board President.

Commissioner Trombetta nominated Sharon Knitter as Board President.

There were no other nominations.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to nominate Sharon Knitter for Board President.

There was no discussion and the motion passed by voice vote.

President Knitter asked for nominations for Vice-President.

Commissioner Trombetta nominated Tom Truedson as Board Vice-President.

Commissioner Tan nominated Commissioner Carson as Board Vice-President.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to nominate Commissioner Truedson as Board Vice-President.

Ayes: Commissioners Truedson and Trombetta

Nays: Commissioner Tan and President Knitter

Motion: Commissioner Tan made a motion, seconded by Commissioner Knitter to nominate Commissioner Carson as Board Vice President.

Ayes: Commissioners Tan and Knitter

Nays: Commissioners Truedson and Trombetta

To reach consensus, Commissioner Carson voted to elect Tom Truedson as Board Vice President.

Commissioner Truedson was therefore elected as the Board Vice-President.

b. Appointment of Board Secretary and Treasurer

President Knitter stated that the current Board Secretary is Executive Director, Laure Kosey and proposed that, since the Board's secretary has traditionally been the Executive Director, Laure Kosey should be reappointed to serve as Secretary unless any Board member has an objection.

Motion: Commissioner Tan made a motion, seconded by Commissioner Trombetta, to appoint Laure Kosey as Board Secretary.

There was no discussion and the motion passed by voice vote.

President Knitter asked for nominations for Board Treasurer.

Commissioner Truedson nominated Commissioner Tan for Board Treasurer.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to appoint Kevin Tan, as Board Treasurer.

There was no discussion and the motion passed by voice vote.

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if the Board had any communications to share.

Commissioner Truedson said he was approached about pickle ball and whether the Park District is considering offering it. President Knitter said that we already offer indoor pickle ball.

Mr. Johnson said that later in the meeting, a proposal will be presented to resurface the tennis courts at the satellite parks and to include both pickle ball and tennis court markings. He noted that adjustable nets will also be installed for tennis and pickle ball use.

b. Semi-annual review of the Oak Brook Park District Strategic Plan

Laure Kosey presented the semi-annual review of the Oak Brook Park District Strategic Plan and all related materials can be found in the Park District records. Ms. Kosey said this review is performed every six months and that currently all is well at the Park District. She noted that the Family Locker Room project is now complete, and work is underway for the Central Park improvement project.

President Knitter said an area that we need to focus on is the Aquatic Center and said staff needs to do some brainstorming on a plan to improve usage and program participation.

There was no further discussion.

6. STAFF RECOGNITION

- a. None

7. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said that Liz Littwin, Corporate and Community Relations, has been doing a great job and has gotten the Foundation moving in the right direction. She said she consistently thinks outside of the box which has resulted in the District receiving an increase in corporate donations. She also noted that Ms. Littwin was able to obtain \$6,000 more dollars from Amita Health as a sponsorship for the triathlon.

There were no questions regarding Ms. Kosey's report.

- b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Regarding the financials for the previous fiscal year ending April 30, 2018, Mr. Salinas said he and his staff are still conducting year-end accruals, so the final bottom line figure is not yet available.

Commissioner Tan said regarding the General Fund, the actual figure for the 12 months is \$24,000 less than what was budgeted and wondered if it was a budgeting error.

Mr. Salinas said he will know once the final accruals are completed but said it may be a misallocation. He also said he will be presenting updated year-end figures at next month's meeting which should be nearly the final figures, but that the absolute final figures will not be available until the auditors complete the annual audit in late August.

Mr. Salinas noted that the Tennis Center shows a deficit of \$122,000 due to capital projects being completed at the facility.

Commissioner Tan said he is always concerned with ensuring that our expenditures are in line with our revenues.

There were no further questions regarding Mr. Salinas' report.

- c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said there were just under 1,000 participants in the recent Pink 5K Run, which is slightly better than last year but noted that bad weather did affect participation.

Commissioner Knitter said she received a lot of positive feedback about the new course. Mr. Thommes said we will be keeping this new course for the foreseeable future.

Mr. Thommes said the Bath & Tennis Club opens this weekend and that staff is ready.

There were no further questions regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson provided an update on the field and drainage work currently underway as well as work being performed on the new universal playground. He said the LED lighting installation has been delayed due to weather, but the contractor will be setting the new concrete bases for the lights in the coming days.

There were no further questions regarding Mr. Johnson's report.

8. UNFINISHED BUSINESS

a. Ginger Creek Gabion Weir Project Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to accept the base bid plus alternate bids 1 and 2 from Nettle Creek Nursery, Inc. and to approve an agreement between the Oak Brook Park District and Nettle Creek Nursery, Inc. for a total cost not-to-exceed of \$128,227.88.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

b. Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for the Installation of Playground Equipment

Motion: Commissioner Carson made a motion, seconded by Commissioner Tan, to approve the Intergovernmental Agreement between the Oak Brook Park District and Butler School District 53 for the installation of playground equipment.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

c. Tennis Center Court Fees

Motion: Commissioner Carson made a motion, seconded by Commissioner Tan, to approve the Tennis Center Court Fees as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None

d. Brochure Printing and Mailing Services Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to accept the quoted prices for brochure production and mailing services as stated in the bid submittal form and to approve an agreement between the Oak Brook Park District and Hagg Press, Inc. in accordance with the quoted price of \$30,767.00.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None

e. Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to Approve Ordinance 18-0521: An ordinance declaring surplus personal property and authorizing the sale or conveyance thereof.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None.

f. 2018 Amendment to the Oak Brook Park District Executive Director Employment Agreement

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the 2018 Amendment to the Oak Brook Park District Executive Director employment agreement as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None.

9. NEW BUSINESS

a. Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act

Laure Kosey presented this matter for review and discussion only.

She said the Park District is required by State Statute to approve this resolution

There was no discussion regarding this matter.

b. Natural Areas Stewardship Bid

Bob Johnson presented this matter for review and discussion only.

He said the bid relates to the maintenance of the native planted areas of the Dean Nature Sanctuary.

There was no discussion regarding this matter.

c. Approval of Travel Expense for Commissioner Attendance at the National Park and Recreation Association Conference held September 25 – 27, 2018 in Indianapolis, IN

Ms. Kosey presented this issue for review and discussion only. She asked the Board of commissioners to contact her if they are interested in going to this event so that it can be approved at the June meeting.

Commissioner Trombetta said he cannot attend, but Commissioners Tan, Truedson, Carson and Knitter said they will consider going.

d. Resolution 18-0522: A Resolution Authorizing and Approving A Change Order Involving a Decrease in The Contract Price the Central Park Improvement Project with Airport Electric, Inc. (Requires Waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Tan made a motion, seconded by Commissioner Carson, to waive the Board's rules to approve at this meeting, Resolution 18-0522, a resolution authorizing and approving a change order involving a decrease in the contract price for the Central Park Improvement Project with Airport Electric, Inc. in the amount of \$950.32, for a new total cost not to exceed \$38,889.68.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Resolution 18-0522, a resolution authorizing and approving a change order involving a decrease in the contract price for the central park improvement project with airport electric, Inc. in the amount of \$950.32, for a new total cost not to exceed \$38,889.68.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None.

e. Resolution 18-0523: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price for the Central Park Improvement Project with Claus Brothers, Inc. for Excavation & Site Utilities (Requires Waiving the Board Rules to Approve at this meeting.)

Motion: Commissioner Tan made a motion, seconded by Commissioner Carson, to waive the Board's Rules to approve at this meeting, Resolution 18-0523, a resolution authorizing and approving a change order involving an increase to the contract price for the Central Park Improvement Project with Clauss Brothers, Inc. in the amount of \$8,385, for a new total contract cost not-to-exceed \$324,945.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None.

Motion: Commissioner Tan made a motion, seconded by Commissioner Trombetta, to approve Resolution 18-0523, a resolution authorizing and approving a change order involving an increase to the contract price for the Central Park Improvement Project with Clauss Brothers, Inc. in the amount of \$8,385, for a new total contract cost not-to-exceed \$324,945.

Mr. Johnson said this change order concerns the relocation of the removed soil from the Central Park ballfield/playground project to the sled hill which will make the sled hill more appealing and useful.

President Knitter questioned if by making the sled hill bigger, it would increase the liability risk for the Park District.

Mr. Johnson said a sled hill is a managed risk and we do everything possible to make it clear to patrons that you use it at your own risk. He also said that staff takes all necessary measures to make it safe. He noted that fencing and signage will be installed, and the berm will be quadrupled in size.

Commissioner Tan said relatively speaking, our sled hill is small when compared to other park district sled hills.

Mr. Johnson said the sled hill and ice rink are inspected by staff daily and inspections are documented.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None.

- f. Resolution 18-0524: A Resolution Authorizing and Approving a Change Order Involving a decrease in the contract price for the Central Park Improvement Project with The Kenneth Company, Inc. (Requires Waiving the Board Rules to Approve at this meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to waive the Board's Rules to Approve, At This Meeting, Resolution 18-0524, A resolution authorizing and approving a change order involving a decrease in the contract price for the Central Park Improvement Project with The Kenneth Company, Inc. in the amount of \$1,250.00, for a new total contract cost not-to-exceed \$251,794.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to approve Resolution 18-0524, A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with The Kenneth Company, Inc. in the Amount of \$1,250.00, for a New Total Contract Cost Not-To-Exceed \$251,794.

Mr. Johnson said this change order request pertains to the playground surface design. He said the original plan was to install rubber tiles, but the trend now is to use a poured thickened rubber material which wears much better. He said many other park districts have used this material and are happy with it.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None.

g. Tennis Center Boiler and Hot Water Tank Replacement Bid

Dave Thommes presented this issue for review and discussion only. He said this will replace very old equipment, and the work is slated to begin in August. He said he chose to go to bid earlier than usual for this project in case it required a re-bid. He said he expects to have a recommendation at the June meeting.

h. Bid for Satellite Park Athletic Court Resurfacing

Bob Johnson presented this bid information for review and discussion only. He said the bid addresses the resurfacing of the tennis courts located in the satellite parks. He said markings would be included for both tennis and pickle ball, and that adjustable nets would be installed so that they can be raised and lowered for both sports. He also noted that permanent signage will be installed.

There were no comments or discussion.

i. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits and Section VIII: 7.7 Premium Pay

Marco Salinas presented this amendment to the personnel policy manual for review and discussion only. He said it addresses the issue where an employee may be needed to show up in an emergency when the facilities are closed. He said each instance would have to be approved by Laure Kosey and the employee would receive time and a half.

There were no comments or discussion.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON June 18, 2018, 6:30 p.m.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on June 18, 2018, 6:30 p.m.

11. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn at the hour of 7:23 p.m.

There as no discussion and the motion passed by voice vote.

Laure Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through May 31, 2018 and 2017
8.33% completed (1 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	May 2018 Actual	Year-To-Date Actual (1 Month)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + Encumbered, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ 16,805	\$ (16,805)	-100.0%
Finance									
Property Taxes	1,305,765	172,418	172,418	-	172,418	13.2%	-	172,418	N/A
Personal Prop. Repl. Taxes	84,012	18,646	18,646	-	18,646	22.2%	-	18,646	N/A
Investment Income	11,000	997	997	-	997	9.1%	-	997	N/A
Other	3,000	-	-	-	-	0.0%	-	-	N/A
Central Park	97,000	21,365	21,365	-	21,365	22.0%	20,292	1,073	5.3%
Dean Property	-	-	-	-	-	N/A	-	-	N/A
Building-Recreation Cntr.	978,204	25,899	25,899	-	25,899	2.6%	32,202	(6,303)	-19.6%
Central Park West	80,625	4,561	4,561	-	4,561	5.7%	3,018	1,544	51.2%
TOTAL REVENUES	\$ 2,559,606	\$ 243,887	\$ 243,887	\$ -	\$ 243,887	9.5%	\$ 72,317	\$ 171,571	237.2%
EXPENDITURES									
Administration	\$ 436,174	\$ 27,315	\$ 27,315	\$ 4,644	\$ 31,959	7.3%	\$ 33,981	\$ (6,666)	-19.6%
Finance	494,615	17,573	17,573	-	17,573	3.6%	-	17,573	N/A
Central Park	605,602	15,933	15,933	2,152	18,085	3.0%	19,180	(3,247)	-16.9%
Saddlebrook Park	30,262	291	291	48	339	1.1%	-	291	N/A
Forest Glen Park	27,961	464	464	-	464	1.7%	5,226	(4,762)	-91.1%
Chillem Park	9,621	14	14	-	14	0.1%	-	14	N/A
Dean Property	10,641	102	102	161	262	2.5%	-	102	N/A
Professional Services	62,200	725	725	-	725	1.2%	-	725	N/A
Contracts- Maint. DNS	27,000	-	-	-	-	0.0%	-	-	N/A
Building-Recreation Cntr.	923,174	21,430	21,430	25,833	47,263	5.1%	29,375	(7,945)	-27.0%
Central Park West	63,066	617	617	61	678	1.1%	130	487	375.7%
TOTAL EXPENDITURES	\$ 2,690,316	\$ 84,463	\$ 84,463	\$ 32,899	\$ 117,362	4.4%	\$ 87,891	\$ (3,429)	-3.9%
TRANSFERS OUT	\$ 150,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,840,316	\$ 84,463	\$ 84,463	\$ 32,899	\$ 117,362	4.1%	\$ 87,891	\$ (3,429)	-3.9%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (280,710)	\$ 159,425	\$ 159,425	\$ (32,899)	\$ 126,525	-45.1%	\$ (15,574)	\$ 174,999	-1123.6%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through May 31, 2018 and 2017
8.33% completed (1 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	May 2018 Actual	Year-To-Date Actual (1 Month)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + Encumbered, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 900,000	\$ 111,246	\$ 111,246	\$ -	\$ 111,246	12.4%	\$ 1	\$ 111,244	9932541.1%
Personal Prop. Repl. Taxes	26,448	5,870	5,870	-	5,870	22.2%	5,039	831	16.5%
Investment Income	12,000	1,050	1,050	-	1,050	8.8%	1,145	(95)	-8.3%
Other	3,000	136	136	-	136	4.5%	230	(94)	-40.9%
Fitness Center	857,121	81,816	81,816	-	81,816	9.5%	81,623	193	0.2%
Aquatic Center	485,062	38,014	38,014	-	38,014	7.8%	30,687	7,327	23.9%
Aquatic Recreation Prog.	574,212	134,929	134,929	-	134,929	23.5%	137,105	(2,176)	-1.6%
Children's Programs	90,890	31,762	31,762	-	31,762	34.9%	20,062	11,700	58.3%
Preschool Programs	313,993	39,640	39,640	-	39,640	12.6%	39,529	111	0.3%
Youth Programs	182,733	113,928	113,928	-	113,928	62.3%	131,210	(17,282)	-13.2%
Adult Programs	52,490	9,928	9,928	-	9,928	18.9%	13,152	(3,224)	-24.5%
Pioneer Programs	84,500	24,196	24,196	-	24,196	28.6%	27,714	(3,518)	-12.7%
Special Events and Trips	87,715	10,705	10,705	-	10,705	12.2%	11,875	(1,170)	-9.9%
Marketing	24,000	-	-	-	-	0.0%	7,683	(7,683)	-100.0%
TOTAL REVENUES	\$ 3,694,164	\$ 603,221	\$ 603,221	\$ -	\$ 603,221	16.3%	\$ 507,056	\$ 96,164	19.0%
EXPENDITURES									
Administration	\$ 952,031	\$ 23,330	\$ 23,330	\$ 3,890	\$ 27,220	2.5%	\$ 22,817	\$ 513	2.2%
Fitness Center	687,190	21,640	21,640	1,068	22,708	3.1%	18,826	2,814	14.9%
Aquatic Center	806,398	18,467	18,467	8,005	26,472	2.3%	21,513	(3,046)	-14.2%
Aquatic Recreation Prog.	297,857	7,083	7,083	-	7,083	2.4%	9,037	(1,954)	-21.6%
Children's Programs	77,825	243	243	488	731	0.3%	160	83	51.8%
Preschool Programs	245,478	7,832	7,832	525	8,357	3.2%	8,788	(957)	-10.9%
Youth Programs	142,630	974	974	-	974	0.7%	1,748	(773)	-44.3%
Adult Programs	46,469	392	392	413	805	0.8%	418	(26)	-6.2%
Pioneer Programs	82,230	-	-	600	600	0.0%	7,871	(7,871)	-100.0%
Special Events and Trips	87,340	5,789	5,789	-	5,789	6.6%	3,205	2,583	80.6%
Marketing	337,410	17,411	17,411	53,032	70,443	5.2%	9,497	7,913	83.3%
Capital Outlay	375,000	-	-	-	-	0.0%	-	-	N/A
TOTAL EXPENDITURES	\$ 4,137,858	\$ 103,162	\$ 103,162	\$ 68,021	\$ 171,182	2.5%	\$ 103,882	\$ (720)	-0.7%
REVENUES OVER (UNDER) EXPENDITURES	\$ (443,694)	\$ 500,059	\$ 500,059	\$ (68,021)	\$ 432,039	-112.7%	\$ 403,175	\$ 96,884	24.0%

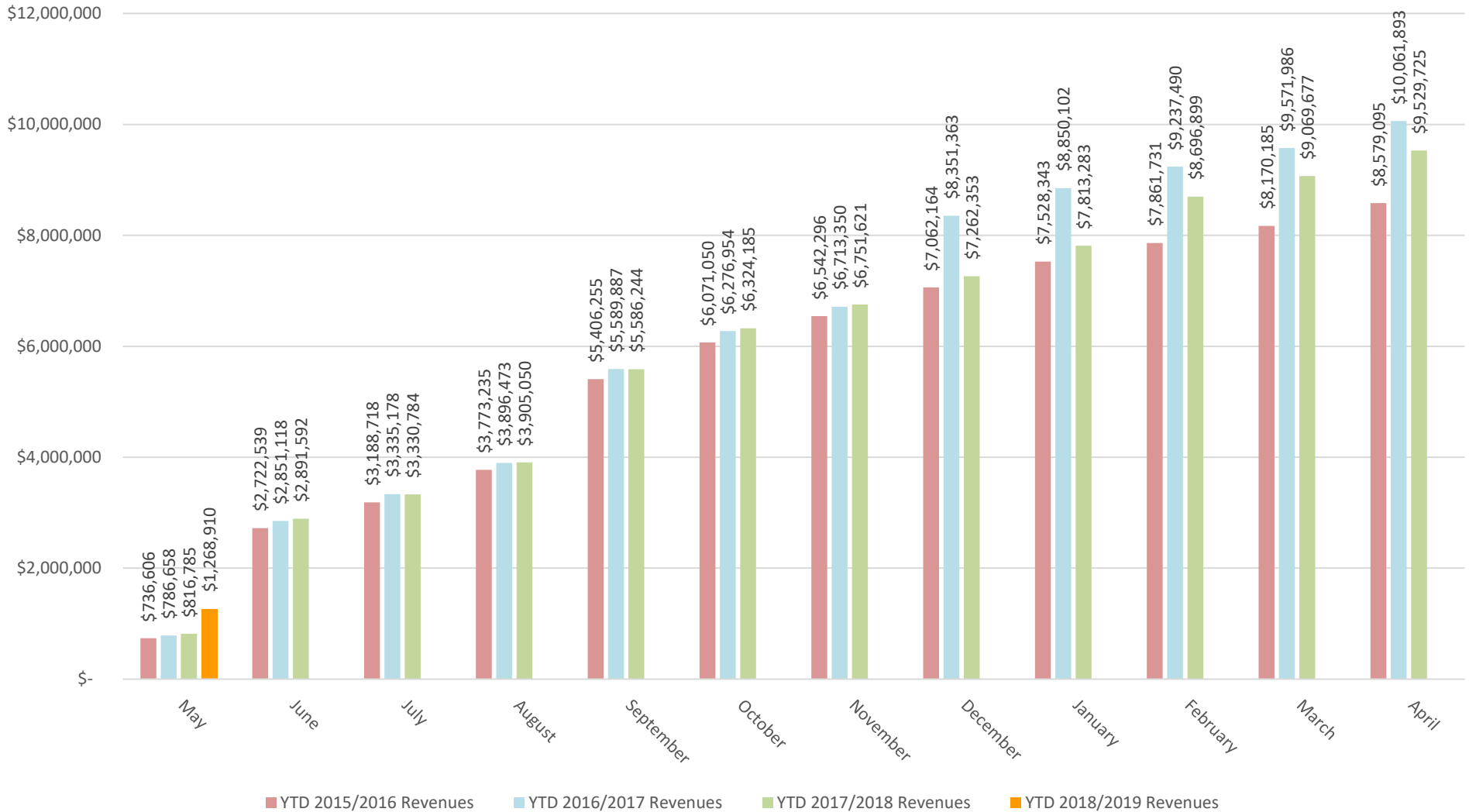
Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through May 31, 2018 and 2017
8.33% completed (1 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	May 2018 Actual	Year-To-Date Actual (1 Month)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + a % of Original Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ 6,500	\$ 285	\$ 285	\$ -	\$ 285	4.4%	\$ 345	\$ (60)	-17.3%
Building- Racquet Club	1,000	-	-	-	-	0.0%	110	(110)	-100.0%
Programs- Racquet Club	1,543,700	275,653	275,653	-	275,653	17.9%	227,168	48,485	21.3%
TOTAL REVENUES	\$ 1,551,200	\$ 275,938	\$ 275,938	\$ -	\$ 275,938	17.8%	\$ 227,622	\$ 48,316	21.2%
EXPENSES									
Administration	\$ 688,492	\$ 19,106	\$ 19,106	\$ 1,500	\$ 20,606	3.0%	\$ 23,371	\$ (4,265)	-18.2%
Building- Racquet Club	357,077	7,237	7,237	832	8,070	2.3%	4,917	2,321	47.2%
Programs- Racquet Club	624,873	22,363	22,363	50	22,413	3.6%	21,467	896	4.2%
Capital Outlay	225,000	-	-	-	-	0.0%	-	-	N/A
TOTAL EXPENSES	\$ 1,895,442	\$ 48,706	\$ 48,706	\$ 2,383	\$ 51,089	2.7%	\$ 49,754	\$ (1,048)	-2.1%
REVENUES OVER (UNDER) EXPENSES	\$ (344,242)	\$ 227,232	\$ 227,232	\$ (2,383)	\$ 224,849	-65.3%	\$ 177,868	\$ 49,364	27.8%

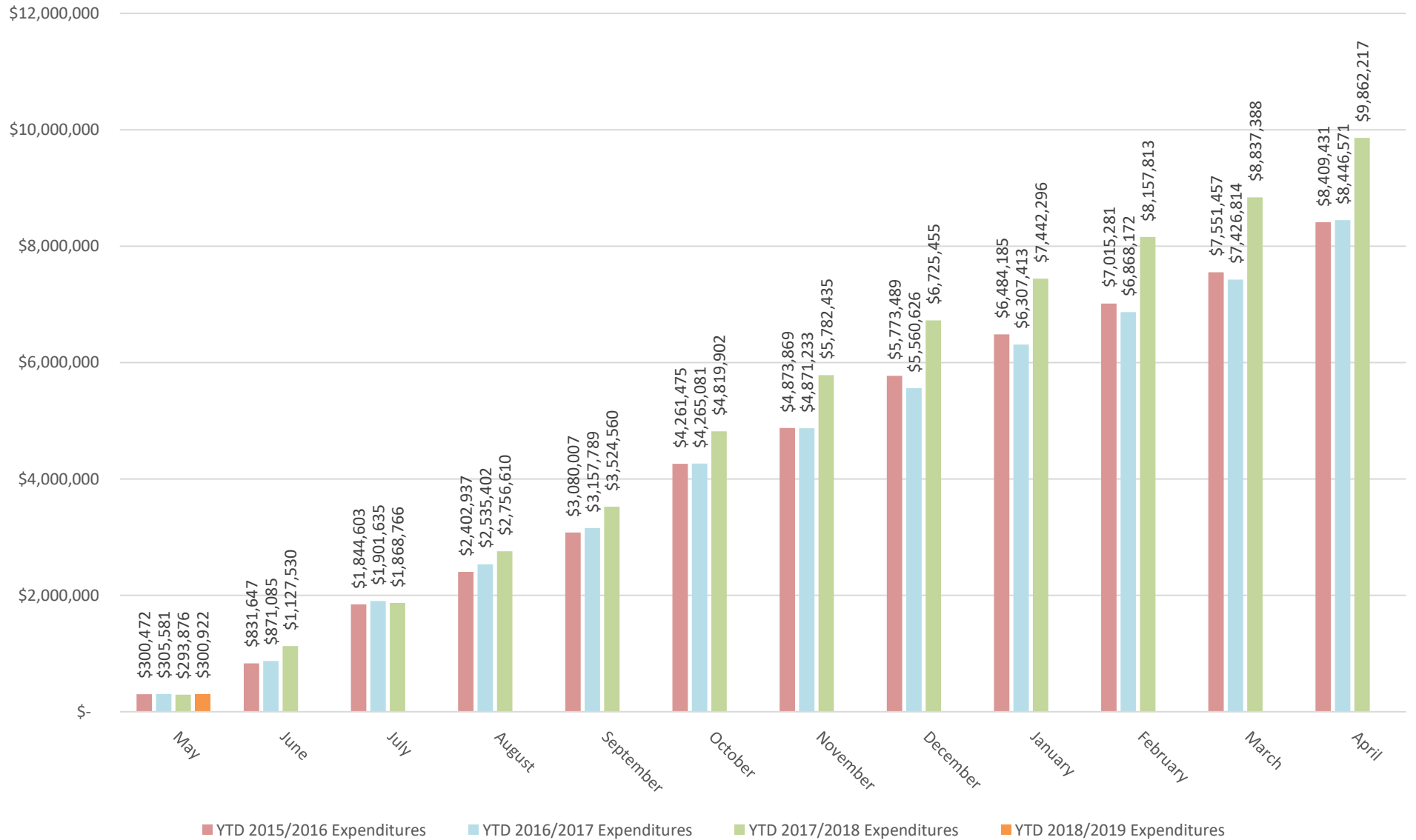
Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



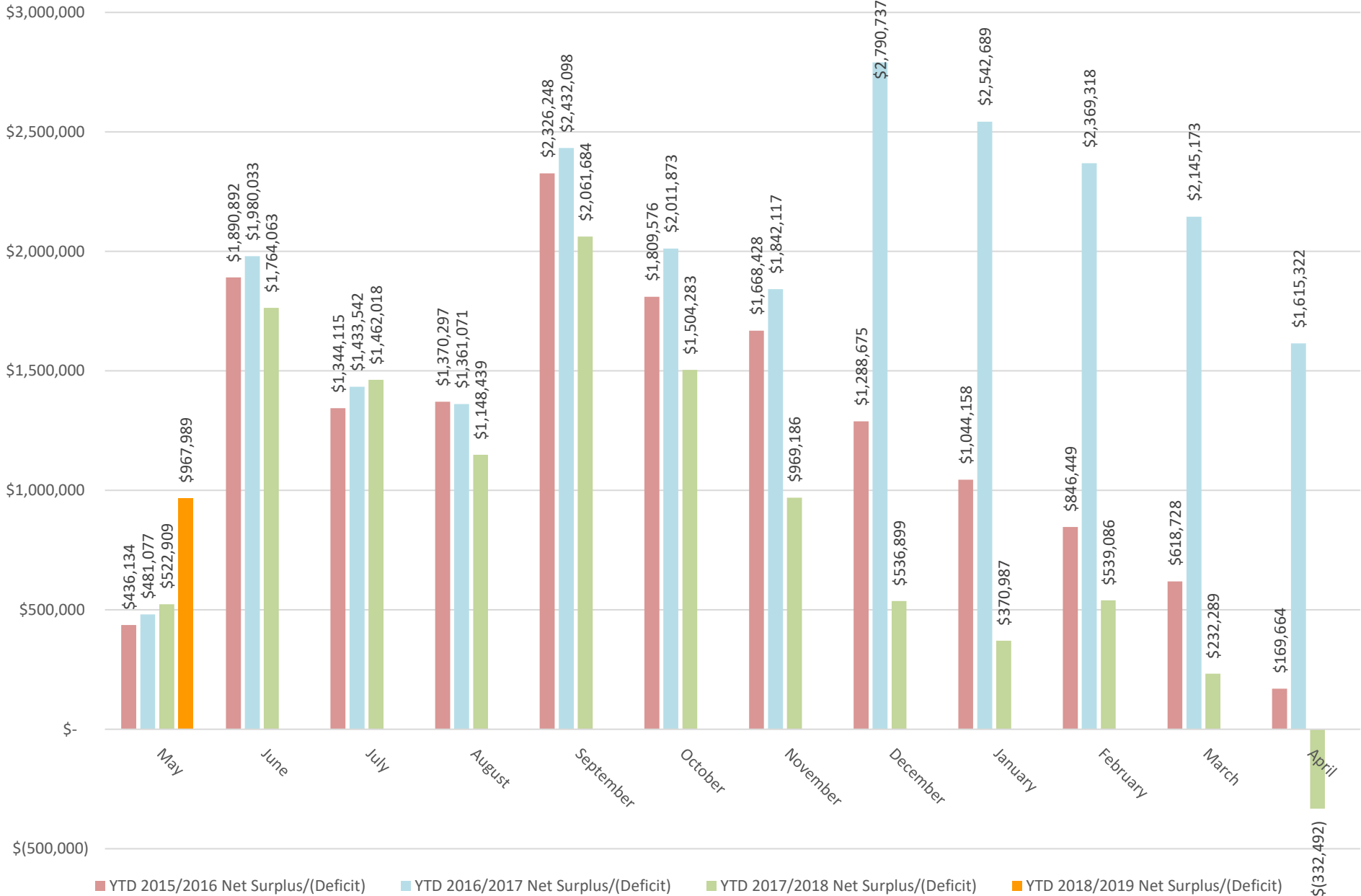
Note> In December 2016 the Park District recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017. In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund. These proceeds will be used to pay for the universal playground to be installed at Central Park. In May 2018 we received approximately \$418,000 in property taxes from DuPage County. Normally, our first significant property tax collection occurs during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



Note> During June 2017 the Park District recognized three payroll disbursements when compared to two disbursements in the prior year. This is the primary reason for the increased Y-T-D expenditures in June 2017 over the same period in 2016 and 2015. The increases in August through November 2017 are primarily driven by increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
MAY, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUE	\$ 243,887	\$ 243,887	\$ 2,559,606
EXPENSES	\$ 84,463	\$ 84,463	\$ 2,840,316
SURPLUS/(DEFICIT)	<u>\$ 159,425</u>	<u>\$ 159,425</u>	<u>\$ (280,710)</u>
RECREATION FUND			
REVENUE	\$ 603,221	\$ 603,221	\$ 3,694,164
EXPENSES	\$ 103,162	\$ 103,162	\$ 4,137,858
SURPLUS/(DEFICIT)	<u>\$ 500,059</u>	<u>\$ 500,059</u>	<u>\$ (443,694)</u>
IMRF FUND			
REVENUE	\$ 25,705	\$ 25,705	\$ 189,312
EXPENSES	\$ 16,744	\$ 16,744	\$ 205,000
SURPLUS/(DEFICIT)	<u>\$ 8,962</u>	<u>\$ 8,962</u>	<u>\$ (15,688)</u>
LIABILITY INSURANCE FUND			
REVENUE	\$ 29,808	\$ 29,808	\$ 236,563
EXPENSES	\$ 2,375	\$ 2,375	\$ 161,836
SURPLUS/(DEFICIT)	<u>\$ 27,433</u>	<u>\$ 27,433</u>	<u>\$ 74,727</u>
AUDIT FUND			
REVENUE	\$ 20	\$ 20	\$ 201
EXPENSES	\$ -	\$ -	\$ 13,263
SURPLUS/(DEFICIT)	<u>\$ 20</u>	<u>\$ 20</u>	<u>\$ (13,062)</u>
DEBT SERVICE FUND			
REVENUE	\$ 38,119	\$ 38,119	\$ 412,409
EXPENSES	\$ -	\$ -	\$ 411,999
SURPLUS/(DEFICIT)	<u>\$ 38,119</u>	<u>\$ 38,119</u>	<u>\$ 410</u>



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
MAY, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 275,938	\$ 275,938	\$ 1,551,200
EXPENSES	\$ 48,706	\$ 48,706	\$ 1,895,442
SURPLUS/(DEFICIT)	<u>\$ 227,232</u>	<u>\$ 227,232</u>	<u>\$ (344,242)</u>
SPORTS CORE FUND			
REVENUE	\$ 604	\$ 604	\$ 265,000
EXPENSES	\$ 604	\$ 604	\$ 265,000
SURPLUS/(DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
SPECIAL RECREATION FUND			
REVENUE	\$ 15,465	\$ 15,465	\$ 144,155
EXPENSES	\$ 168	\$ 168	\$ 129,200
SURPLUS/(DEFICIT)	<u>\$ 15,297</u>	<u>\$ 15,297</u>	<u>\$ 14,955</u>
CAPITAL PROJECT FUND			
REVENUE	\$ 1,113	\$ 1,113	\$ 686,500
EXPENSES	\$ 24,254	\$ 24,254	\$ 1,289,806
SURPLUS/(DEFICIT)	<u>\$ (23,140)</u>	<u>\$ (23,140)</u>	<u>\$ (603,306)</u>
SOCIAL SECURITY FUND			
REVENUE	\$ 35,030	\$ 35,030	\$ 271,133
EXPENSES	\$ 20,447	\$ 20,447	\$ 253,000
SURPLUS/(DEFICIT)	<u>\$ 14,583</u>	<u>\$ 14,583</u>	<u>\$ 18,133</u>
SUMMARY			
REVENUE	\$1,268,910	\$ 1,268,910	\$ 9,745,243
EXPENSES	\$ 300,921	\$ 300,921	\$ 11,337,720
SURPLUS/(DEFICIT)	<u>\$ 967,989</u>	<u>\$ 967,989</u>	<u>\$ (1,592,477)</u>

OAK BROOK PARK DISTRICT
CONSOLIDATED AGENCY TREASURER'S REPORT
MAY, 2018

		CONSOLIDATED
		TOTALS
REVENUES		
Property Taxes	\$	417,589
Back Taxes		-
Replacement Taxes		34,530
Recreation Program Fees		500,673
Rec/Fitness Center Fees		81,816
Rec/Aquatic Center Fees		172,943
Sports Core - Bath & Tennis		604
FRC/Building Rental Fees		1,277
Theme Party Rental Fees		1,353
Recreation Center Fees		23,189
CPW Building Rentals		4,561
Field Rentals		21,365
Interest		3,655
Debt Certificate Proceeds		-
Transfers		-
Sponsorship		5,140
Miscellaneous		216
TOTAL- REVENUES	\$	1,268,910
DISBURSEMENTS		
Warrant No.611	\$	152,099
April Payroll		148,822
TOTAL DISBURSEMENTS	\$	300,921

**Oak Brook Park District
Consolidated Agency Balance Sheet
as of May 31, 2018**

ASSETS	Consolidated Totals
Current Assets	
Cash and Investments	\$ 6,683,172
Receivables - Net of Allowances	-
Property Taxes	3,231,741
Accounts	288,027
Due from Other Funds	-
Prepays	9,053
Inventories	16,707
Total Current Assets	\$ 10,228,700
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Construction in Process	70,144
Depreciable	4,034,814
Accumulated Depreciation	(2,934,780)
Total Noncurrent Assets	1,210,653
Total Assets	11,439,353
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	95,047
Total Assets and Deferred outflows of Resources	11,534,400
LIABILITIES	
Accounts Payable	67,466
Accrued Payroll	17,867
Other Payables	935,553
Due To Other Funds	-
Compensated Absences Payable	7,885
Total Liabilities	1,028,771
Noncurrent Liabilities	
Compensated Absences Payable	6,200
Net Pension Liability - IMRF	162,214
Total Noncurrent Liabilities	168,414
Total Liabilities	1,197,185
DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	21,693
Property Taxes	3,232,463
Total Liabilities and Deferred Inflows of Resources	4,451,341
FUND BALANCES	
Net Investment in Capital Assets	1,210,652
Nonspendable	9,053
Restricted	359,247
Committed	3,554,619
Unassigned	1,949,487
Total Fund Balances	7,083,058
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 11,534,400



Oak Brook Park District
 Capital Expenditures
 As of May 31, 2018

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Shade Structure for CP Playground Central Park Improvement - Masonry	Parkreation, Inc	\$ 23,331.00	\$ -	\$ 23,331.00
	Cyberdyne Masonry, Corp	922.50		922.50
	Subtotal-Capital Improvement Fund	\$ 24,253.50	\$ -	\$ 24,253.50
	Per amount budgeted.			
	Subtotal-Recreation Fund Capital	\$ -	-	\$ -
TOTAL BALANCE		\$ 24,253.50	\$ -	\$ 24,253.50

OPEN
WARRANT NO.612

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35792	ADVANCED AUTO PARTS	05/21/2018	06/18/2018	119.94	119.94	Open	Y
35793	ADVANCED AUTO PARTS	05/21/2018	06/18/2018	8.49	8.49	Open	Y
35758	ALL STAR SPORTS INSTRUCTION	05/02/2018	06/18/2018	1,060.00	1,060.00	Open	Y
35803	ANDERSON LANDSCAPE SUPPLY	05/02/2018	06/18/2018	96.00	96.00	Open	Y
35867	AQUA PRODUCTS K.C.	05/18/2018	06/18/2018	523.19	523.19	Open	N
35832	AQUA PURE ENTERPRISES, INC.	05/22/2018	06/18/2018	221.26	221.26	Open	Y
35878	AQUA PURE ENTERPRISES, INC.	05/07/2018	06/18/2018	1,398.43	1,398.43	Open	N
35879	AQUA PURE ENTERPRISES, INC.	05/25/2018	06/18/2018	1,012.61	1,012.61	Open	N
35883	AQUA PURE ENTERPRISES, INC.	05/19/2018	06/18/2018	945.71	945.71	Open	N
35884	AQUA PURE ENTERPRISES, INC.	05/05/2018	06/18/2018	582.47	582.47	Open	N
35808	BABOLAT	05/24/2018	06/18/2018	52.57	52.57	Open	Y
35768	BURRIS EQUIPMENT COMPANY	04/18/2018	06/18/2018	250.44	250.44	Open	Y
35875	CARRICO AQUATIC RESOURCES INC	05/11/2018	06/18/2018	665.00	665.00	Open	N
35771	CHICAGO TRIBUNE MEDIA GROUP	04/30/2018	06/18/2018	440.00	440.00	Open	Y
35868	CLARKE AQUATIC SERVICES INC.	06/01/2018	06/18/2018	5,320.52	5,320.52	Open	N
35781	CLAUSS BROTHERS INC.	05/31/2018	06/18/2018	90,684.00	90,684.00	Open	Y
35817	COM ED	05/30/2018	06/18/2018	34.18	34.18	Open	Y
35862	COMCAST	06/01/2018	06/18/2018	573.50	573.50	Open	N
35821	COMCAST CABLE	05/22/2018	06/18/2018	239.85	239.85	Open	Y
35854	COMCAST CABLE	05/16/2018	06/18/2018	589.13	589.13	Open	N
35822	CROWN TROPHY	05/22/2018	06/18/2018	460.50	460.50	Open	Y
35881	CTUC	06/07/2018	06/18/2018	1,255.00	1,255.00	Open	N
35766	DAILY HERALD	04/30/2018	06/18/2018	650.00	650.00	Open	Y
35823	DAILY HERALD	05/21/2018	06/18/2018	248.40	248.40	Open	Y
35869	DAWSONS TREE SERVICE	06/01/2018	06/18/2018	1,125.00	1,125.00	Open	N
35815	DREISILKER ELECTRIC MOTORS INC	05/31/2018	06/18/2018	16.50	16.50	Open	Y
35813	EBEL'S ACE HARDWARE #8313	05/21/2018	06/18/2018	16.14	16.14	Open	Y
35814	EBEL'S ACE HARDWARE #8313	05/25/2018	06/18/2018	5.35	5.35	Open	Y
35769	ELMHURST MEMORIAL OCCUPATIONAL	04/19/2018	06/18/2018	96.00	96.00	Open	Y
35770	ELMHURST MEMORIAL OCCUPATIONAL	05/01/2018	06/18/2018	139.00	139.00	Open	Y
35811	FED EX	05/23/2018	06/18/2018	60.23	60.23	Open	Y
35777	FLAGG CREEK WATER RECLAMATION	04/30/2018	06/18/2018	21.61	21.61	Open	Y
35778	FLAGG CREEK WATER RECLAMATION	04/30/2018	06/18/2018	98.30	98.30	Open	Y
35779	FLAGG CREEK WATER RECLAMATION	04/30/2018	06/18/2018	21.61	21.61	Open	Y
35835	FLAGG CREEK WATER RECLAMATION	05/26/2018	06/18/2018	2,036.55	2,036.55	Open	Y
35886	FLUID RUNNING LLC	06/06/2018	06/18/2018	7,669.09	7,669.09	Open	N
35826	GEORGELO PIZZA - CHICAGO, INC.	05/24/2018	06/18/2018	184.50	184.50	Open	Y
35827	GEORGELO PIZZA - CHICAGO, INC.	05/18/2018	06/18/2018	61.50	61.50	Open	Y
35828	GEORGELO PIZZA - CHICAGO, INC.	05/10/2018	06/18/2018	61.50	61.50	Open	Y
35780	GRAINGER	04/30/2018	06/18/2018	130.10	130.10	Open	Y
35824	GRAINGER	05/11/2018	06/18/2018	290.09	290.09	Open	Y
35829	GRAINGER	05/21/2018	06/18/2018	143.40	143.40	Open	Y
35784	GREGG COMMUNICATIONS SYSTEMS	05/25/2018	06/18/2018	2,195.00	2,195.00	Open	Y
35767	HAGG PRESS	04/27/2018	06/18/2018	225.00	225.00	Open	Y
35787	HAGG PRESS	05/24/2018	06/18/2018	554.07	554.07	Open	Y
35809	HAGG PRESS	05/11/2018	06/18/2018	300.00	300.00	Open	Y
35762	HOME PLUMBING SUPPLY	04/30/2018	06/18/2018	1,359.87	1,359.87	Open	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35859	HP PRODUCTS	05/07/2018	06/18/2018	215.76	215.76	Open	N
35860	HP PRODUCTS	05/23/2018	06/18/2018	84.39	84.39	Open	N
35880	HP PRODUCTS	05/14/2018	06/18/2018	774.83	774.83	Open	N
35882	ILLINOIS PUMP INC	05/01/2018	06/18/2018	4,936.00	4,936.00	Open	N
35851	JAMES LEZATTE	05/16/2018	06/18/2018	296.00	296.00	Open	N
35800	JONES TRAVEL	05/02/2018	06/18/2018	700.00	700.00	Open	Y
35797	KEEPITSAFE INC.	05/31/2018	06/18/2018	500.95	500.95	Open	Y
35841	KIM CATRIS	06/05/2018	06/18/2018	81.95	81.95	Open	N
35840	KONICA MINOLTA BUSINESS	05/31/2018	06/18/2018	20.64	20.64	Open	N
35863	KONICA MINOLTA BUSINESS	06/02/2018	06/18/2018	609.83	609.83	Open	N
35866	KONICA MINOLTA PREMIER FINANCE	05/15/2018	06/15/2018	784.00	784.00	Open	N
35873	LAKESHORE ATHLETIC SERVICES	05/14/2018	06/18/2018	845.67	845.67	Open	N
35830	LESLIE' S POOLMART, INC.	05/21/2018	06/18/2018	234.80	234.80	Open	Y
35831	LESLIE' S POOLMART, INC.	05/01/2018	06/18/2018	302.29	302.29	Open	Y
35765	MANHARD CONSULTING LTD	05/16/2018	06/18/2018	727.50	727.50	Open	Y
35783	MARTIN IMPLEMENT SALES, INC.	05/19/2018	06/18/2018	942.38	942.38	Open	Y
35844	MY OFFICE PRODUCTS	06/05/2018	06/18/2018	120.31	120.31	Open	N
35845	MY OFFICE PRODUCTS	05/16/2018	06/18/2018	25.41	25.41	Open	N
35846	MY OFFICE PRODUCTS	05/17/2018	06/18/2018	8.09	8.09	Open	N
35847	MY OFFICE PRODUCTS	05/18/2018	06/18/2018	(3.41)	(3.41)	Open	N
35848	MY OFFICE PRODUCTS	05/15/2018	06/18/2018	212.60	212.60	Open	N
35849	MY OFFICE PRODUCTS	05/29/2018	06/18/2018	178.58	178.58	Open	N
35850	MY OFFICE PRODUCTS	05/16/2018	06/18/2018	48.68	48.68	Open	N
35839	NEOPOST USA INC.	05/16/2018	06/18/2018	64.00	64.00	Open	N
35871	NEXT GENERATION	05/02/2018	06/18/2018	5,291.40	5,291.40	Open	N
35874	NEXT GENERATION	05/31/2018	06/18/2018	678.00	678.00	Open	N
35763	NICOR GAS	05/21/2018	06/18/2018	1,308.01	1,308.01	Open	Y
35764	NICOR GAS	05/21/2018	06/18/2018	263.17	263.17	Open	Y
35834	NORMAN J. LANDRUM	05/17/2018	06/18/2018	774.00	774.00	Open	Y
35837	NORTHERN PRINT NETWORK	05/31/2018	06/18/2018	1,107.10	1,107.10	Open	N
35801	OAK BROOK MECHANICAL SERVICES INC	05/11/2018	06/18/2018	304.00	304.00	Open	Y
35772	OAKBROOK TERRACE PARK DISTRICT	04/30/2018	06/18/2018	91.80	91.80	Open	Y
35820	PCM SALES	05/30/2018	06/18/2018	220.00	220.00	Open	Y
35852	PCM SALES	05/16/2018	06/18/2018	859.98	859.98	Open	N
35842	PETTY CASH - CORPORATE ADMIN.	06/04/2018	06/18/2018	26.97	26.97	Open	N
35843	PETTY CASH-RECREATION DEPT.	06/04/2018	06/18/2018	130.68	130.68	Open	N
35805	QUENCH	06/01/2018	06/18/2018	108.00	108.00	Open	Y
35798	QUEST DIAGNOSTICS	05/25/2018	06/18/2018	1,068.56	1,068.56	Open	Y
35804	RANDALL INDUSTRIES	05/15/2018	06/18/2018	19.07	19.07	Open	Y
35833	ROBBINS SCHWARTZ	05/22/2018	06/18/2018	4,332.00	4,332.00	Open	Y
35790	ROYAL PRINCESS PARTIES	06/01/2018	06/18/2018	300.00	300.00	Open	Y
35791	ROYAL PRINCESS PARTIES	06/16/2018	06/18/2018	300.00	300.00	Open	Y
35864	SERVICE SANITATION, INC.	06/01/2018	06/18/2018	404.00	404.00	Open	N
35865	SERVICE SANITATION, INC.	06/01/2018	06/18/2018	101.50	101.50	Open	N
35872	SERVICE SANITATION, INC.	05/14/2018	06/18/2018	877.50	877.50	Open	N
35838	SHAW MEDIA	05/31/2018	06/18/2018	150.00	150.00	Open	N
35794	SHERWINWILLIAMS	05/10/2018	06/18/2018	145.44	145.44	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 06/15/2018 - 06/18/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
35806	SITEONE LANDSCAPE SUPPLY LLC	05/24/2018	06/18/2018	80.95	80.95	Open	Y
35807	SITEONE LANDSCAPE SUPPLY LLC	05/24/2018	06/18/2018	(0.32)	(0.32)	Open	Y
35799	SONITROL CHICAGOLAND WEST	05/10/2018	06/18/2018	1,341.00	1,341.00	Open	Y
35810	SONITROL CHICAGOLAND WEST	05/10/2018	06/18/2018	162.00	162.00	Open	Y
35816	SOUTH SIDE CONTROL SUPPLY CO	05/31/2018	06/18/2018	212.25	212.25	Open	Y
35853	SOUTHWEST ELECTRIC	05/16/2018	06/18/2018	510.00	510.00	Open	N
35818	SPRINT PHONE	05/26/2018	06/18/2018	17.25	17.25	Open	Y
35825	STARFISH AQUATICS INSTITUTE	05/11/2018	06/18/2018	60.00	60.00	Open	Y
35819	STERLING NETWORK INTEGRATION	06/01/2018	06/18/2018	290.00	290.00	Open	Y
35782	SUBURBAN FAMILY MAGAZINE	05/04/2018	06/18/2018	2,274.00	2,274.00	Open	Y
35802	TAMELING INDUSTRIES INC.	05/10/2018	06/18/2018	150.00	150.00	Open	Y
35836	THE EMPLOYERS ASSOCIATION	05/23/2018	06/18/2018	105.00	105.00	Open	Y
35788	TYCO INTEGRATED SECURITY LLC	05/12/2018	06/18/2018	273.00	273.00	Open	Y
35789	TYCO INTEGRATED SECURITY LLC	05/12/2018	06/18/2018	235.85	235.85	Open	Y
35885	TYLER ENTERPRISES	05/30/2018	06/18/2018	450.00	450.00	Open	N
35786	U.S. POSTMASTER	05/24/2018	06/18/2018	8,850.00	8,850.00	Open	Y
35812	U.S. POSTMASTER	05/20/2018	06/18/2018	225.00	225.00	Open	Y
35870	UNIVAR USA INC.	05/31/2018	06/18/2018	2,074.00	2,074.00	Open	N
35876	UNIVAR USA INC.	05/09/2018	06/18/2018	1,952.00	1,952.00	Open	N
35877	UNIVAR USA INC.	05/09/2018	06/18/2018	718.34	718.34	Open	N
35785	VERIZON WIRELESS	05/15/2018	06/18/2018	1,079.32	1,079.32	Open	Y
35773	VILLAGE OF OAK BROOK	05/18/2018	06/18/2018	436.51	436.51	Open	Y
35774	VILLAGE OF OAK BROOK	05/16/2018	06/18/2018	401.50	401.50	Open	Y
35855	VILLAGE OF OAK BROOK	05/16/2018	06/18/2018	100.00	100.00	Open	N
35856	VILLAGE OF OAK BROOK	05/16/2018	06/18/2018	60.00	60.00	Open	N
35857	VILLAGE OF OAK BROOK	05/16/2018	06/18/2018	480.00	480.00	Open	N
35858	VILLAGE OF OAK BROOK	05/16/2018	06/18/2018	60.00	60.00	Open	N
35861	VILLAGE OF OAK BROOK	05/23/2018	06/18/2018	8,420.00	8,420.00	Open	N
35759	WIGHT & COMPANY	04/30/2018	06/18/2018	1,520.40	1,520.40	Open	Y
35760	WIGHT & COMPANY	04/30/2018	06/18/2018	29,650.00	29,650.00	Open	Y
35761	WIGHT & COMPANY	04/30/2018	06/18/2018	3,227.37	3,227.37	Open	Y
# of Invoices:	123	# Due:	123	Totals:	221,233.18	221,233.18	
# of Credit Memos:	2	# Due:	2	Totals:	(3.73)	(3.73)	
Net of Invoices and Credit Memos:					221,229.45	221,229.45	

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 06/15/2018 - 06/18/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			30,411.37	30,411.37		
	02 - RECREATION FUND			48,911.13	48,911.13		
	07 - RECREATIONAL FACILITIES FUND			4,520.78	4,520.78		
	08 - SPORTS CORE			9,004.40	9,004.40		
	09 - SPECIAL RECREATION FUND			100.00	100.00		
	12 - CAPITAL PROJECTS FUND			128,281.77	128,281.77		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			8,084.46	8,084.46		
	02 - FINANCE			1,019.23	1,019.23		
	05 - CENTRAL PARK			8,953.26	8,953.26		
	06 - SADDLEBROOK PARK			1,125.00	1,125.00		
	07 - FOREST GLEN PARK			5,320.52	5,320.52		
	09 - DEAN PROPERTY			135.68	135.68		
	10 - PROFESSIONAL SERVICES			2,551.00	2,551.00		
	15 - BUILDING/RECREATION CENTER			8,102.10	8,102.10		
	20 - CENTRAL PARK WEST			141.55	141.55		
	21 - FITNESS CENTER			2,834.53	2,834.53		
	25 - AQUATIC CENTER			17,582.45	17,582.45		
	26 - AQUATIC-RECREATION PROGRAMS			7,669.09	7,669.09		
	30 - CHILDRENS PROGRAMS			1,060.00	1,060.00		
	31 - PRESCHOOL PROGRAMS			1,175.94	1,175.94		
	32 - YOUTH PROGRAMS			173.75	173.75		
	40 - ADULT PROGRAMS			774.00	774.00		
	50 - PIONEER PROGRAMS			600.00	600.00		
	60 - SPECIAL EVENTS & TRIPS			8,153.07	8,153.07		
	71 - BUILDING/RACQUET CLUB			2,220.41	2,220.41		
	75 - PROGRAMS/RACQUET CLUB			1,603.57	1,603.57		
	80 - MARKETING			13,668.07	13,668.07		
	95 - CAPITAL PROJECTS FUND			128,281.77	128,281.77		

User: mkorman

EXP CHECK RUN DATES 05/22/2018 - 06/18/2018

DB: Oak Brook Park

JOURNALIZED

PAID
INTERIM/REFUNDS

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35749	C.W. BURNS CO. INC.	04/30/2018	05/24/2018	13,168.90	0.00	Paid	Y
35776	DIRECT ENERGY BUSINESS	05/08/2018	05/29/2018	15,196.51	0.00	Paid	Y
35796	ENVISION HEALTHCARE INC	06/01/2018	06/07/2018	39.00	0.00	Paid	Y
35795	GREATER OAK BROOK CHAMBER OF	10/06/2017	06/07/2018	960.00	0.00	Paid	Y
35755	HARSH SHROFF	05/23/2018	05/30/2018	81.13	0.00	Paid	Y
35756	JOANNE BELL	05/08/2018	05/30/2018	352.00	0.00	Paid	Y
35753	LADONNA RAY	05/07/2018	05/30/2018	83.00	0.00	Paid	Y
35757	LAURE KOSEY	04/28/2018	05/30/2018	137.97	0.00	Paid	Y
35751	LIZA PASSARELLI	05/03/2018	05/30/2018	11.25	0.00	Paid	Y
35750	LYNN MCGUIRE-CUNDIFF	04/30/2018	05/30/2018	36.00	0.00	Paid	Y
35754	MELISSA KRENZ	05/23/2018	05/30/2018	440.00	0.00	Paid	Y
35748	MG MECHANICAL CONTRACTING INC	04/30/2018	05/24/2018	6,879.40	0.00	Paid	Y
35752	RICHARD MCGUIRE	04/30/2018	05/30/2018	11.25	0.00	Paid	Y
# of Invoices:	13	# Due:	0	Totals:	37,396.41	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				37,396.41	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	4,418.05	0.00
02 - RECREATION FUND	8,483.53	0.00
07 - RECREATIONAL FACILITIES FUND	4,446.53	0.00
12 - CAPITAL PROJECTS FUND	20,048.30	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	3,688.86	0.00
05 - CENTRAL PARK	438.86	0.00
15 - BUILDING/RECREATION CENTER	2,635.46	0.00
20 - CENTRAL PARK WEST	344.73	0.00
21 - FITNESS CENTER	2,108.36	0.00
25 - AQUATIC CENTER	3,685.31	0.00
71 - BUILDING/RACQUET CLUB	4,013.40	0.00
75 - PROGRAMS/RACQUET CLUB	433.13	0.00
95 - CAPITAL PROJECTS FUND	20,048.30	0.00



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash - Corporate

Petty Cash for June 2018

Received By	Date	Description	Account Number	Amount
L. Kosey	5/23/18	Coffee for Office	01-01-730-002	\$26.97
			Total	\$26.97
			Grand Total	\$26.97



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Recreation

Petty Cash for June 2018

Received By	Date	Description	Account Number	Amount
D. Thommes	5/23/18	Preschool Supplies	02-31-765-001	\$37.00
	5/24/18	Preschool Supplies	02-31-765-001	\$19.38
	5/30/18	Preschool Supplies	02-31-765-001	\$22.98
	5/31/18	Preschool Supplies	02-31-765-001	\$16.60
		Total		\$95.96
L. Gnippe	4/12,19,27,30	DuPge Comm.Foundation,Roka Akor,CIBC,Friendship Park	02-01-660-002	\$31.12
L. Pizzello	5/24/18	Costco for Coffee	02-01-660-002	\$3.60
		Total		\$34.72



JULY 2018 IS PARK AND RECREATION MONTH A PROCLAMATION BY THE NATIONAL RECREATION AND PARK ASSOCIATION AND THE OAK BROOK PARK DISTRICT

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including Oak Brook, Illinois and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Oak Brook Park District recognizes the benefits derived from parks and recreation resources as we strive to fulfill our mission statement, "...to provide the *very best* in park and recreational opportunities, facilities and open lands for our community."

THEREFORE, WITH THE U.S. HOUSE OF REPRESENTATIVES AND THE NATIONAL RECREATION AND PARK ASSOCIATION, the **Oak Brook Park District** does hereby proclaim the month of July as "Park and Recreation Month." We call upon park and recreation supporters to join us in recognizing the importance of our nation's parks and recreation facilities and to learn more about how to support the places that bring our communities a higher quality of life, safer places to play and healthy alternatives through recreation programming for everyone.

WE DO ALSO RESOLVE that during "Park and Recreation Month" all citizens enjoy what their community has to offer by taking part in their favorite sports, visiting the outdoors, spending time with family and friends or just relaxing.

Given under our Hand and Seal this 18th Day of June 2018

Tom Truedson, Vice President

Kevin Tan, Treasurer

Frank Trombetta, Commissioner

Kathy Carson, Commissioner

Sharon R. Knitter, President



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: June 8, 2018
Re: April/May 2018: Admin., Corporate Relations, IT & Marketing

May Board Meeting Follow Up:

Bids

The Natural Areas Stewardship Bid and Athletic Court Resurfacing Bids have a late bid opening. Staff will make recommendations for each project at the board meeting.

NRPA Conference

As of today, Commissioners Knitter and Tan will be attending the National Recreation and Park Association Conference in September. The conference will be held in Indianapolis, Indiana.

June Board Meeting Discussion Points:

Central Park Project Change Orders

Once again there are 3 change orders that will be presented to the Board of Commissioners. Some of the change orders are deductions; however, staff believes it is prudent to present all of the changes to get a more accurate picture of the entire project.

May Corporate & Community Relations Report

	2017/2018	2018/2019
Sponsorships	\$100	\$4,240
Ad Space	\$4000	\$0
Vendors	\$600	\$1,550
In-Kind Donations	\$1,060	\$2,025
Oak Brook Park District Foundation	\$0.00	\$1,677

May Revenues

Sponsorships: \$4,240 **Vendors:** \$1,400 **In-Kind Donations:** \$1,775 **OBPARKS Foundation:** \$1,677

April Marketing & IT Report

obparks.org Analytics

April Audience Report



May Social Media Analytics

Facebook Total Likes: 1955 (22 new) Total Posts: 16

Total Reach

The number of people who had any content from your Page or about your Page enter their screen.



May 2018 - 31 days

TWEET HIGHLIGHTS

Top Tweet earned 1,363 impressions

The Oak Brook Park District expects more than 900 runners and walkers to participate in the 8th annual Pink 5K on Saturday, May 12, 2018 in Central Park.
bit.ly/ChiTribe2018Pin...
pic.twitter.com/bJ6U4qp1m



View Tweet activity

Top mention earned 16 engagements

Oak Brook Police
 @OakBrookPolice May 1
 Join us June 9th when we partner with the Oak Brook Park District for our BIKE RODEO !!!
@obparks pic.twitter.com/T6X8530mPn



View Tweet

Top Follower followed by 2,540 people



Judith Coleman
 @heyjcolem
 25 yrs in golf/bc photographer...
@Robert@amron Mom 2 greatest dogs on planet. Will Stop the War on My Rack #2timesurvivor
heyjcolem@outlook.com

View profile View followers dashboard

Top media Tweet earned 735 impressions

Join 900+ runners and walkers on 5/12 help provide lifesaving breast cancer screenings to women in need! Register for The #Pink5K
bit.ly/2018Pink5K@AMITHealth
 #BeYourVeryBest #FeelYourVeryBest #HappyFitActive
pic.twitter.com/UDe52pD7UT



View Tweet

MAY 2018 SUMMARY

Tweets	8	Tweet impressions	5,338
Profile visits	165	Mentions	1
New followers	7		



Oak Brook Park District

www.obparks.org
 1450 Forest Gate Road • Oak Brook, IL 60523-2151
 Providing the very best in park and recreational opportunities, facilities and open lands for our community.

Audience Analysis

We saw a 13% increase in total users and a 17% increase in new users over last month. You'll also notice an uncharacteristic increase in users at the end of May, which we attribute to the nice Memorial Day Weekend weather inspiring people to look for a place to swim.

May Ecommerce Total: \$77,788.28

Obparks.org acquisition value and visitor trends

Referral Values	May	April	Mar.
Direct:	\$71,032	\$64,966	\$87,176
Organic Search:	5,163	\$4,562	\$3,843
External Refs:	\$1,362	\$1,734	\$6,275
Email:	\$0	\$136	\$173
Social Media:	\$231	\$450	\$2,199

Top Pages

1. Home
2. Programs/aquatics
3. Facilities/SplashIsland
4. Facilities/FAC
5. Special-events/Pink-5k

Email Marketing

Email	Date	Open	Clicks
Special Events	5/1	37%	10%
Fitness	5/3	47%	20%
Youth	5/10	31%	6%
Pink Final Remark.	5/10	33%	7%
Pioneer	5/11	52%	12%
General News	5/22	36%	10%
Playground Camp	5/25	28%	2%

IT Initiatives

The yearly onsite security audit took place this month. Security cameras, access control, polices, any rouge devices, along with other network areas are reviewed during this process. This is needed to maintain our PCI compliance.

An additional IP security camera was installed outside the front entrance of the Tennis Center. Front desk staff can now view patrons that are coming towards the entrance from their PC monitor.

Oak Brook Bath & Tennis

- Launched the Sports Core Facebook Page.
- Designed and produced more than 55 signs for opening day.
- 2018 May Newsletter 58.7% opens, 15.1% click throughs
- 2018 May Newsletter (2) 58.5% opens, 10.1% click throughs
- Opening Day at the Pool 50.2% opens, 5.8% click throughs

Summer Aquatic Membership Campaign | Total Investment: \$1435

- Display Advertising Shaw Media: \$150
- Display Advertising Oaklees Guide: \$250
- Dedicated Email Blast: Daily Herald: \$475
- OBPARKS Email Blast Discount Coupon: (\$550 redeemed)
- OBPARKS Egg Hunt Discount: (\$10 redeemed)
- Free collateral: Social Media Posts, Posters, Electronic Flyers to Butler, Flyers, Web

Membership revenue through 5/31/17 \$9,074.52 (159 members)
Membership revenue through 5/31/18 \$21,047.63 (355 members)



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: June 12, 2018
Re: May 2018 Financials

General Fund

We have now completed the first month of fiscal year 2018/2019. Year-to-date (YTD) revenues and expenditures in this fund equal \$243,887 and \$84,463, respectively, which is resulting in a YTD net surplus of \$159,425. Although expenditures are similar to prior year, revenues are higher due to the earlier than expected receipt of property taxes from DuPage County. In the recent past, we have received the property taxes beginning in June but this year we received a significant portion in May 2018.

You may also note that this is the first year that the Finance department is being accounted for separately from the Administration department. As a result of this, all tax and investment revenue previously accounted for in the Administration department are now being accounted for in Finance.

Recreation Fund

YTD revenues and expenditures in this fund are currently at \$603,221 and \$103,162, respectively. This is resulting in a YTD net surplus of \$500,059 which is higher than prior year's net surplus of \$403,175. As described above, this fund is also benefitting from the early receipt of property taxes. Total expenditures are at the same level as the prior year.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses are currently at \$275,938 and \$48,706, respectively. This is resulting in a net surplus of \$227,232, which represents a 28% increase over prior year's net surplus of \$177,868.

Driving this increased surplus is increased group lesson revenue such as junior development, high performance academy and lesson camps.

FINANCE OPERATIONS:

- Finance is in the process of evaluating pricing information received from two alternate office supply companies. We are hoping to identify any potential cost savings while maintaining our existing levels of service. We purchased approximately \$10,400 and \$9,200 in office supplies from our existing vendor in FY 2017/2018 and 2016/2017, respectively.
- Finance is working on a creating a debt "book" that will compile information about the district's outstanding debt and scheduled repayment. This book will be updated annually and will be helpful to staff in preparing the annual operating budget, and five-year capital improvement plan.
- Preliminary audit fieldwork has been completed and the auditors will be returning in late July to complete the audit for our fiscal year 2017/2018.

HUMAN RESOURCES:

- Linda N. has been working on processing the annual health insurance enrollment forms. The updated premiums take effect July 1 of each year and the premiums for HMO coverage will be decreasing 7.70% whereas the premiums for PPO coverage will be increasing 11.42%. Prior year's premiums were unchanged over the previous year (same premiums for FY 2016/2017 and 2017/2018).



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: June 12, 2018
Re: Recreation & Facilities Report

Recreation

- Preschool graduation was May 26th. Forty graduates participated in the ceremony and entertained their friends and family!
- Dolphin Station ended on June 4th. Registrations are already coming in for the 2018 – 2019 school year.
- Pioneers enjoyed the regular programs of Bingo, Brain Games, Movie and Pinstripes throughout the month of May.
- Thirty-two Pioneers attended the musical Oklahoma at the Marriott Theatre in Lincolnshire.
- Twenty-seven Pioneers enjoyed a picture-perfect day at the Chicago Botanic Gardens.

Aquatics

- Splash Island opened on May 19th. The Splash Island users are providing excellent feedback regarding the family locker rooms.
- Summer Aquatic Memberships have more than doubled from this time last summer, with 72 new members joining on Memorial Day weekend alone.
- Opening day at the Bath and Tennis was Saturday, May 26th. The whole weekend was extremely busy and staff received excellent feedback.
- Staff has been very busy hiring and training seasonal Camp and Aquatic staff. The lifeguard staff has doubled in size with the addition of Bath and Tennis staffing needs.

Fitness

- The Pink 5K finished with 997 registered participants and over 650 finishers. Due to this, the donation to the Open Arms foundation will be \$11,100. This is a combined donation from registered runners and those who made additional donations.
- Cori's had 65 participants and participant feedback was extremely positive.

Tennis

- The Tennis Center hosted a parent / child foam ball tournament with 64 participants on May 18th.
- Seasonal court time contracts for the fall season were sent out.
- The Tennis Center employee bathroom was remodeled by in-house maintenance staff.

Athletics

- 142 participants have registered for in-house athletic summer camps. This is up from last year's enrollment of 112 participants. We are offering eight athletic specific camps throughout the summer.
- New this summer we are offering sports classes on Saturday mornings. There are 8 kids already enrolled. Classes begin on June 9th.

Facilities

- Maintenance staff completed a lot of repairs on several roof top units this month.
- Lights were repaired and bulbs replaced on basketball court #2.
- The health department inspected the Family Aquatic Center and found no major issues.
- Roof repairs were completed on the roof above the track this month. These repairs corrected the track leaks we have been experiencing.

Retention Results

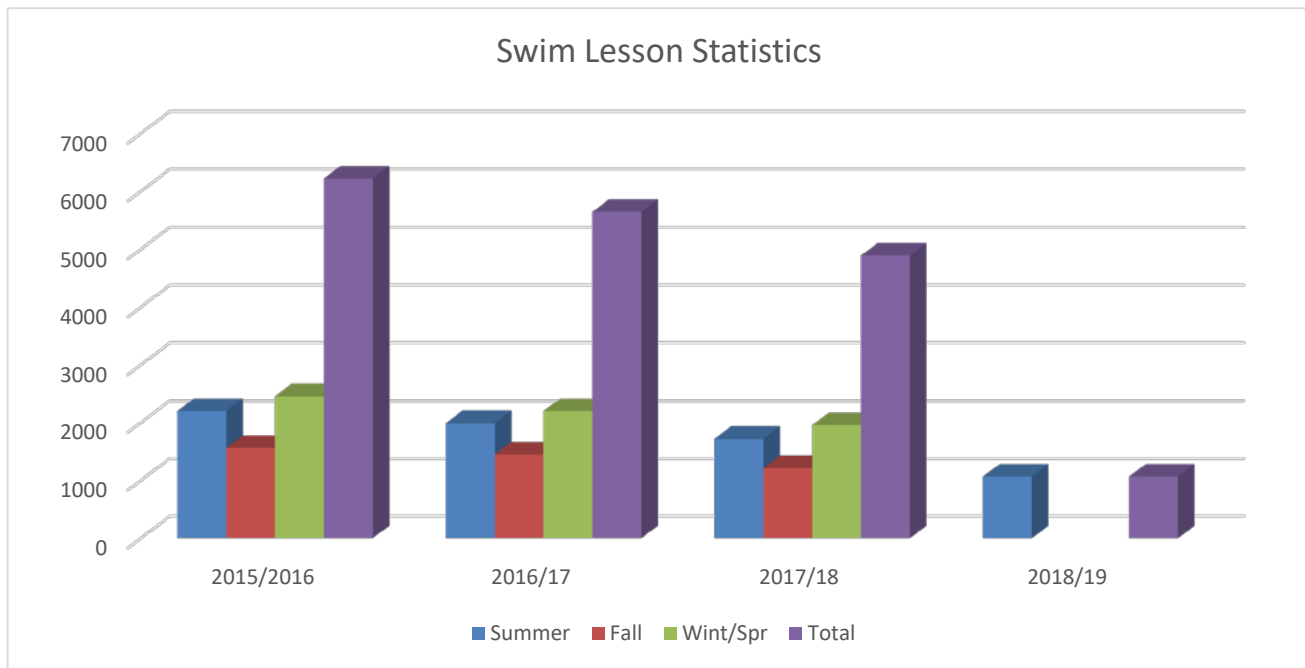
May-18			
	Retained	Total	Rate
Aquatic	186	189	98.4%
Aqua/Ten	3	3	100.0%
Fitness	325	342	95.0%
Fit/Aqua	179	186	96.2%
Fit/Ten	17	17	100.0%
Premiere	21	21	100.0%
Yearly Total	731	758	96.4%
EFT Aqua	697	713	97.8%
EFT Aqua/Ten	41	43	95.3%
EFT Fitness	1172	1193	98.2%
EFT Fit/Aqua	626	633	98.9%
EFT Fit/Ten	103	103	100.0%
EFT Premiere	145	151	96.0%
Yearly & EFT	3515	3594	97.8%



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
2015/2016	2202	1562	2457	6221
2016/17	1995	1451	2201	5647
2017/18	1721	1214	1957	4892
2018/19	1069			1069

Swim Team Statistics			
	Summer	Fall/Winter	Spring
2015/2016	34	56	27
2016/17	32	51	21
2017/18	25	50	73
2018/19	66		





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2018 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	20	21	25	23	19	17							125
Super Splash Birthday	10	8	7	14	9	13							61
Group (by day)	7	6	6	6	8	5							38
Private (indoors only)	5	3	4	6	2	5							25
Private (indoor/outdoor combo)	0	0	0	0	0	0							0
Splash Island Birthday	0	0	0	0	0	4							4
Camp Rentals	2	3	5	2	3	13							28
Lane Rental (lap only)	3	1	1	0	5	0							10
Scout	2	3	1	5	2	1							14
Total # Parties	49	45	49	56	48	58	0	0	0	0	0	0	305
2017	46	52	59	55	47	60	98	37	2	44	31	63	594
2016	65	60	61	80	84	90	80	68	34	49	44	46	761
2015	52	58	71	51	65	77	82	47	37	44	49	42	675



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	16/17 Actual
Hours	177	103	109	180	188	183	109	8	7.5	3	80.5	168	1,316	1,233
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238	\$14,722	\$87,638	\$80,718

Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	16/17 Actual
Hours	159	140	133	202	211	200	1	0	0	0	0	73	1,119	1,106
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0	\$1,742	\$18,987	\$9,850

Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	16/17 Actual
Hours	88	148	151	209	183	81	2	0	0	0	0	79.25	941	987
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0	\$1,053	\$18,160	\$16,645

Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	172												172	177
Revenue	\$15,258												\$15,258	\$13,262

Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	91												91	159
Revenue	\$3,156												\$3,156	\$4,203

Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	116												116	88
Revenue	\$1,740												\$1,740	\$2,778

Oak Brook Park District
Family Recreation Center
Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	2,368	2,412	2,467	2,489	2,520	2,572	2,628	2,464	2,636	2,564	2,534	3,299
Resident	67%	67%	67%	67%	67%	66%	66%	64%	65%	65%	63%	54%
Non Resident	33%	33%	33%	33%	33%	34%	34%	36%	35%	35%	37%	46%
EFT	2,123	2,141	2,195	2,192	2,149	2,243	2,207	2,263	2,318	2,277	2,556	2,492
2016	3,524	3,456	3,704	3,623	4,053	4,204	4,333	4,220	3,603	3,571	3,600	3,757
Resident	54%	53%	54%	56%	54%	52%	52%	52%	56%	55%	57%	56%
Non Resident	46%	47%	46%	44%	46%	48%	48%	48%	44%	45%	43%	44%
EFT	2,216	2,674	2,188	2,170	2,205	2,177	2,212	2,207	2,207	2,197	2,209	2,329
2017	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
Resident	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
Non Resident	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
EFT	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
2018	3,902	3,888	4,015	4,132	4,283							
Resident	52%	52%	52%	52%	51%							
Non Resident	48%	48%	48%	48%	49%							
EFT	2,827	2,836	2,845	2,829	2,810							
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	10,055	8,974	9,813	8,938	8,713	9,082	8,655	8,545	7,911	8,612	8,261**	10,880
2016	13,418	13,216	12,915	12,360	11,828	11,750	11,538	10,900	9,097	10,625	10,233	10,034
2017	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
2018	15,909	13,043	16,047	14,383	14,333							

*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: June 13, 2018
Re: Board Report

- The Central Park project is still on schedule but weather delays have been a factor. The new LED lighting structures have been installed and the electrical contractor is wiring the equipment. The playground construction is underway and much of the landscape block retaining wall is built. Grading on the ball field is still taking place and some of the backstop poles are being set in concrete.
- The District will incur an additional cost of \$12,700 to re-feed power to fields 2-4. The existing line was buried shallow and had to be eliminated during excavation. This fee is not a change order as it is outside the scope of the project. The cost will be incurred as part of the project expenses.
- The bid openings for the Dean Nature Sanctuary Stewardship/Maintenance as well as Satellite Park Tennis Court Resurfacing took place on June 6th. Please see agenda history for staff recommendations.
- Staff continues to focus on landscape improvements this month at the parks. Trees and shrubs are being trimmed and flowers have been added to both Central Park and the satellite park locations.
- The honeybees at the apiary remain healthy and staff is in the process of expanding each hive. Staff is taking a more active role this season in the weekly maintenance of the colonies.
- Staff will begin the playground installation at Butler Elementary School in early July.
- Please see agenda histories for change orders related to the Central Park Improvements Project.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 18-0618: A RESOLUTION OF THE OAK BROOK PARK DISTRICT REGARDING THE ILLINOIS PREVAILING WAGE ACT.

AGENDA NO.: 7. A.

MEETING DATE: JUNE 18, 2018

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The state of Illinois has enacted the “Prevailing Wage Act”, which requires that during the month of June of each calendar year, the Oak Brook Park District must investigate and ascertain the prevailing rate of wages as defined in the Act, in the “locality” of the Park District, for laborers, mechanics, and other workers performing construction or demolition of public works for the Park District. The prevailing wage is used for all District contracts requiring construction or demolition of “public works”. Per prior practice, the Park District is ascertaining the general prevailing rate of wages to be the same as the wages for DuPage County as determined by the Illinois Department of Labor (IDOL). **Please note that as of June 8, 2018, the 2017 prevailing wage rates continue to be in effect and will be superseded once the IDOL publishes the updated 2018 rates later this month.**

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attached Resolution adopts the updated prevailing wage rates for DuPage County, as determined by the Illinois Department of Labor.

Effective August 18, 2017, the Park District is no longer required to publish our adoption of this annual prevailing wage resolution in a locally distributed newspaper. We are, however, required to publish such adoption on our website along with a hyperlink directing visitors to the IDOL website. Such publishing will occur soon after the June 18, 2018 Board meeting.

ACTION PROPOSED:

A motion (and a Second) to approve Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act.

RESOLUTION NO. 18-0618

**A RESOLUTION OF THE OAK BROOK PARK DISTRICT
REGARDING THE ILLINOIS PREVAILING WAGE ACT**

WHEREAS, the State of Illinois has enacted “the Prevailing Wage Act,” as amended, being Chapter 820, Section 130/0.01 et seq. Of the Illinois Compiled Statutes: and

WHEREAS, the aforesaid Act requires that the Board of Park Commissioners of the Oak Brook Park District (the “District”) investigate and ascertain for the District the prevailing rate of wages as defined in said Act, for laborers, mechanics, and other workers in the locality of the District employed in performing construction or demolition of public works,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, AS FOLLOWS:

Section 1. To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction or demolition of public works coming under the jurisdiction of the District is hereby ascertained to be the same as the prevailing rate of wages for construction work in the DuPage County area as determined by the Department of Labor of the State of Illinois as of June 2018, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any terms appearing in this Resolution, which are also used in aforesaid Act, shall be the same as in the said Act.

Section 2. Nothing herein contained shall be construed to apply said general prevailing rate of wages, as herein ascertained, to any work or employment except public works construction or demolition of the District to the extent required by the aforesaid Act.

Section 3. The Secretary of the District’s Board of Park Commissioners shall publicly post or keep available for inspection by any interested party in the main office of the District this determination of such prevailing rate of wage.

Section 4. The Secretary of the District’s Board of Park Commissioners shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section 5. The Secretary of the District's Board of Park Commissioners shall promptly file a certified copy of the Resolution with the Department of Labor of the State of Illinois.

Section 6. The Secretary of the District's Board of Park Commissioners shall cause to be published on the District's website a copy of this Resolution, as well as a hyperlink to the website of the Department of Labor of the State of Illinois, and such publication shall constitute notice that this determination is effective and that this is the determination of this public body.

PASSED THIS 18th day of June, 2018

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

President

ATTEST:

Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: NATURAL AREAS STEWARDSHIP BID

AGENDA NO: 7-B

MEETING DATE: JUNE 18, 2018

STAFF REVIEW: Director of Parks & Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): At the June 20, 2016 Board Meeting, the Board accepted the bid from Homer Environmental, LLC for natural areas stewardship at the Dean Nature Sanctuary until June 20th, 2017. Section 6 of the contract provided that the contract could be extended for up to one additional year to June 20th, 2018, upon the approval by the District and Homer Environmental, LLC, upon the same terms and conditions, provided that sufficient funds are appropriated by the District for such extension. That provision was acted upon, and the current contract does not allow for any additional extensions.

The stewardship work includes the maintenance of the native areas which may include spot herbicide treatments on invasive species, high-mowing, seeding, and controlled burns to effectively maintain the natural areas.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The District went out to bid for the stewardship services at the Dean Nature Sanctuary. Two bids were received and opened on June 11, 2018. The results of the bid opening are attached.

Conservation Land Stewardship, LLC provided the lowest maintenance cost per acre (\$652.81) and lowest prescribed burn cost (\$4,827). Staff recommends accepting the low bid from Conservation Land Stewardship, LLC.

ACTION PROPOSED: Motion (and a second) to accept the bid for Natural Areas Stewardship from Conservation Land Stewardship, LLC and to approve an agreement between the Oak Brook Park District and Conservation Land Stewardship, LLC for the fees stated in the bid.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE NATIONAL RECREATION AND PARK ASSOCIATION CONFERENCE HELD SEPTEMBER 25 - 27, 2018 IN INDIANAPOLIS, IN

AGENDA No.: 7C

MEETING DATE: JUNE 18, 2018

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In accordance with the Local Government Travel Expense Act (ILCS 50/150 *et. seq.*) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The National Recreation and Park Association annual conference will be held September 25 – 27, 2018 in Indianapolis, IN.

The NRPA Conference features 200 sessions along 11 education tracks that provide attendees with accredited Continuing Education Units to maintain certification. In addition, approximately 400 exhibitors will provide opportunities to see recreational amenities in person and conference attendees will have the opportunity to network with approximately 7,000 park and recreational professionals from across the United States and world-wide.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

As Indianapolis is within a 3-hour driving distance, a cost estimate for commissioner travel by auto is presented on the attached estimated travel cost form. Staff will investigate and use every cost savings available to reduce any travel expense. For example, the District will receive one free conference registration for every 4 registrations submitted. Attached are the cost estimates for the Commissioners’ Travel, Meal and Lodging Expenses.

At this meeting, staff is seeking a final confirmation from each commissioner regarding interest in attending the 2018 NRPA conference so that travel costs may be finalized.

ACTION PROPOSED:

Motion (and a second) to approve the Travel Expenses for Commissioner attendance at the National Recreation and Park Association Conference Held September 25 - 27, 2018 in Indianapolis, Indiana for the following Commissioners: (Please state names of the commissioners attending the conference when making the motion.)

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Estimate/Commissioner	Department: Board of Commissioners	Date: 05/21/18	Purpose for Travel: NRPA National Conference - Indianapolis, IN
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ESTIMATED EXPENSES												
Travel/ Event Date <small>(xx/xx/xx)</small>	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs		Notes
					Breakfast	Lunch	Dinner					
09/24/18	\$ 565.00		*212.00	\$ 200.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 40.00	\$ 10.00	\$ 890.00	Estimated mileage * IRS Standard Mileage	
09/25/18				200.00	15.00	25.00	35.00	40.00	10.00	325.00	reimbursement of \$.545. The actual cost	
09/26/18				200.00	15.00	25.00	35.00	40.00	10.00	325.00	would be less when using the park district's	
09/27/18					15.00	25.00	35.00	40.00	10.00	125.00	vehicle. Standard meal reimbursement	
										-	amounts in accordance to policy.	
										-		
Total:	\$ 565.00	\$ -	\$ -	\$ 600.00	\$ 60.00	\$ 100.00	\$ 140.00	\$ 160.00	\$ 40.00	\$ 1,665.00		

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date <small>(xx/xx/xx)</small>	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2018 Mileage Reimbursement Rate: \$.545 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

REGISTRATION OPENS MAY 14

JOIN US IN

INDIANAPOLIS



SEPTEMBER 25–27, 2018
WWW.NRPA.ORG/CONFERENCE



THE 2018 NRPA ANNUAL CONFERENCE

THE DETAILS

DATES TO REMEMBER

- Registration Opens May 14, 2018
- Early Bird Registration Ends August 1, 2018
- The Conference runs September 25–27, 2018

WHAT ABOUT HOTELS?

- Discounted room blocks are available at www.nrpa.org/Conference-Hotels
- Book your room beginning May 14, 2018

WHERE IS IT?

- Indiana Convention Center, Indianapolis, Indiana

WHY SHOULD I ATTEND?

- This is the only event where you can connect in person with 8,000 people with a passion for parks and recreation.
- With hundreds of top speakers, more than 200 sessions and 11 education tracks, you are guaranteed to learn something new and leave inspired.
- The Exhibit Hall, with nearly 500 exhibitors, is filled with the latest and greatest products and services from top brands.
- 88% of past attendees have been satisfied with their overall experience—you can be too!

“THE EDUCATION SESSIONS WERE OUTSTANDING AND THE NETWORKING OPPORTUNITIES ARE ENDLESS.”

—Darren Lewis, Mount Airy Parks & Recreation





CAN'T MISS HIGHLIGHTS!

- **OPENING RECEPTION** - Loosen up and have some fun with your colleagues at the opening reception.
- **OPENING KEYNOTE** - Get inspired by Peter Kageyama, author of the award winning *For the Love of Cities: The Love Affair Between People and Their Places*.
- **WEDNESDAY KEYNOTE** - Musician and activist SaulPaul will entertain and educate you during this second keynote event.
- **NEW OFF-SITE INSTITUTES & EXCURSIONS** - Join the Local Host Committee for inspirational tours of Indianapolis and the local area.
- **MOBILE WORKSHOPS** - This year, you will have even more opportunities to be on the move and follow speakers on an educational journey.
- **DIRECTORS' CORNER** - Intended for director and executive level professionals, these unique sessions focus on cutting-edge issues and challenges facing agencies throughout the country.
- **EXHIBIT HALL LUNCHEON** - Enjoy lunch in the exhibit hall while you scope out new products and services.
- **PARKS BUILD COMMUNITY** - Join us for the unveiling of the new and improved Sandorf Park.
- **NEW CERTIFICATE PROGRAMS** - Earn a professional certificate in Marketing, Leadership or Playground Maintenance.

To learn more about what's new this year, visit www.nrpa.org/Conference

THE MORE YOU KNOW, THE MORE YOU SAVE!

- Save up to \$250 by registering before the Early Bird deadline - August 1.
- NRPA Premier Member Agencies, who purchase four full package registrations, get the fifth registration for FREE! (*restrictions apply*)
- Become a member! Non-members receive one year of membership with registration. Members enjoy many great benefits, even beyond the conference.
- Become a Conference Volunteer and receive a discounted registration, or you maybe even attend for free.
- Get the most out of your trip by adding on a Pre-Conference or Mobile Workshop.

SCHEDULE AT A GLANCE

Join us September 25–27
in Indianapolis, Indiana
Registration Opens May 14, 2018

Sunday, September 23

- Parks Build Community Dedication

Monday, September 24

- Local Host Off-Site Institutes
- Pre-Conference and Mobile Workshops
- Board of Directors Meeting
- Local Host Golf Tournament
- Gold Medal Reception (Invite Only)
- Local Host Adventure Outing

Tuesday, September 25

- Opening General Session
- Exhibit Hall Open
- Mobile Workshops
- Local Host Off-Site Institutes
- Education Sessions
- Opening Reception (sponsored by GameTime)

Wednesday, September 26

- General Session
- Exhibit Hall Open
- Mobile Workshops
- Education Sessions
- Best of the Best Awards Ceremony

Thursday, September 27

- Local Host 5k Fun Run/Walk
- Local Host Canal Water Paddle
- Education Sessions
- More Workshops and Summits
- Local Host Off-Site Institutes



WIN A TRIP TO THE CONFERENCE

Enter By May 13 for Your Chance to Win Free Registration, Hotel,
Local Event Tickets and Airfare

www.nrpa.org/Conference-Sweepstakes

Round-trip airfare provided in partnership with Southwest Airlines. Visit www.nrpa.org/Conference-Sweepstakes for official sweepstakes rules, restrictions and prize details.

www.nrpa.org/Conference

THANK YOU TO OUR SPONSORS





Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: BID FOR SATELLITE PARK ATHLETIC COURT RESURFACING

AGENDA No.: 7 D

MEETING DATE: JUNE 18, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The tennis and basketball courts at the satellite parks are due for re-surfacing. The last time the courts were addressed was in 2011. The lifespan of outdoor acrylic court surfaces like the ones in the parks is typically around 5-7 years. The process involves cleaning the surfaces and cracks, filling cracks, leveling low areas, and applying a coat of re-surfacer followed by 2 coats of new acrylic coating.

The color combination for both the tennis and basketball courts will be blue/green, commonly referred to as the “US Tennis Open” color combination. In addition to all the standard marking lines, the tennis courts will also be striped for pickleball. These lines will be a different color, and net adjustment straps will be installed so users can set the net height for both tennis and pickleball play.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District went out to bid for the court resurfacing for Saddle Brook (2 tennis/1 basketball), Forest Glen (2 tennis/1 basketball), and Chillem Parks (1 tennis/ 1 basketball). The bid specifications identified *Plexi-Pave* as the approved acrylic coating system, or an approved equivalent product. One bid was submitted by Perm-A-Seal Inc., an approved *Plexi-Pave* contractor.

The total cost for resurfacing the courts with the acrylic resurfacing system is \$42,276. This cost is \$2,700 under budget.

Staff recommends accepting the proposal from Perm-A-Seal, Inc. for Satellite Park Athletic Court Resurfacing for a total cost not-to-exceed \$42,276.

ACTION PROPOSED:

Motion (and a second) to accept the bid for Satellite Park Athletic Court Resurfacing from Perm-A-Seal, Inc. and to approve an agreement between the Oak Brook Park District and Perm-A-Seal for a total cost not-to-exceed \$42,276.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: AMENDMENTS: PERSONNEL POLICY MANUAL:
SECTION III: 3.10 TIME-OFF BENEFITS AND SECTION VII: 7.7
PREMIUM PAY**

AGENDA NO.: 7 E

MEETING DATE: JUNE 18, 2018

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The accompanying proposed amendment establishes a new section, Section 7.7 Premium Pay, in our personnel policy manual. This new section addresses concerns encountered by supervisory personnel on those limited occasions when they have required that staff report to work on a district-scheduled holiday or nationally-observed holiday. This proposed section establishes the conditions and circumstances that would need to occur in order for an employee to receive premium pay for hours worked. Providing this incentive to full-time, non-exempt employees should make it easier for supervisory staff to procure the necessary personnel to address emergencies that may arise during these holidays.

Additionally, we are proposing to amend Section 3.10 Time-off Benefits in order to clarify existing language and eliminate any inconsistencies with the language in newly proposed Section 7.7

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

These proposed amendments to our personnel policy manual will allow managers and supervisors to more effectively address any emergencies that may adversely affect Park District operations.

ACTION PROPOSED:

A Motion (and a second) to approve Amendments: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits and Section VII: 7.7 Premium Pay.

PERSONNEL POLICY MANUAL – SECTION VII: Payroll Policies

7.7 Premium Pay

Premium Pay is defined as 1.5 times the regular hourly pay rate for the job. Premium Pay applies to hours worked by a Full-time, Non-exempt Employee who is called in to work on a scheduled personal/vacation day, District ~~observed~~ Scheduled Holiday, or the following nationally recognized holidays:

- New Year's Day (January 1)
- Easter Sunday
- Independence Day (July 4)
- Christmas Day (December 25)

to address an emergency that adversely affects facility operations (i.e., chemical spill, burst pipe, snow/ice conditions on parking lots and walkways). Work at premium pay must be approved by the Executive Director prior to commencing.

Full-time, Non-Exempt Employees that work on a District ~~observed~~ Scheduled Holiday, a nationally recognized holiday (listed above), or on a scheduled personal/vacation day will be paid as follows:

District ~~Observed~~ Scheduled Holiday: Employee will be paid 8 Holiday hours at their regular hourly rate of pay plus 1.5 times the regular hourly rate of pay for hours worked on that day.

Nationally Recognized Holiday (listed above): Employee will be paid 1.5 times their regular hourly rate of pay for hours worked.

Scheduled Personal/Vacation Day: Employee will be paid 1.5 times their regular hourly rate of pay for hours worked plus paid their regular hourly rate of pay for actual personal/vacation hours used.

PERSONNEL POLICY MANUAL – SECTION III: Employee Benefits

3.10 Time-off Benefits

Holidays

It is the policy of the District to observe designated holidays by providing time off with pay for eligible employees. To be eligible for a paid holiday, an employee must be classified as a full-time employee, and must have been employed by the District for at least 30 days. In addition, the employee must work the regularly scheduled workdays before and after the holiday unless the employee is on approved vacation leave for either or both of these days. When a holiday occurs during the employee's vacation, the holiday will not count toward the employee's use of vacation days, and the employee may schedule an alternate day of vacation.

Holiday pay is based on an employee's regular pay rate per day. Time off without pay for regularly scheduled holidays is permitted for regular part-time and limited part-time employees with the approval of their immediate supervisor.

District Regularly Scheduled Holidays: Under normal circumstances, eligible employees shall be granted 8 hours of leave with pay to observe the following holidays:

- New Year's Day
- Good Friday
- Memorial Day (last Monday in May)
- Independence Day
- Labor Day (first Monday in September)
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve Day
- Christmas Day
- New Year's Eve

Saturday/Sunday Holidays: In the event that one of the above designated holidays falls on a Saturday, the District will observe the previous Friday as the holiday. If the holiday falls on a Sunday, the District will observe the following Monday as the holiday.

Payment for Hours Worked on a District Regularly Scheduled Holiday:

Full-time Exempt Employees: When a full-time exempt employee is required to work on a District regularly sScheduled hHoliday, the employee will be paid for the holiday, and may take equivalent time off during the same pay period or will be given compensatory time equal to the number of hours worked if the employee has not already accrued the maximum compensatory hours allowed during the calendar year.

Full-time Non-Exempt Employees: When a full-time non-exempt employee is required to work on a regularly District sScheduled hHoliday, the employee will be paid for the holiday, and will also be paid for the hours worked. Premium Pay will apply in situations where a full-time, non-exempt employee is called in to address an emergency that adversely affects facility operations (see Personnel Policy Manual Section 7.7 Premium Pay).



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: AMENDMENTS: GENERAL USE REGULATIONS

AGENDA NO.: 8 A

MEETING DATE: JUNE 18, 2018

STAFF REVIEW:

Deputy Director, Dave Thommes:

Administrative Services Specialist, Bonnie Gibellina:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Staff regularly reviews the General Use Regulations in which the Board of Commissioners has approved the General Use Regulations at the March 17, 2014 Board Meeting and a revision at the September 21, 2015 Board Meeting.

Staff has benchmarked the proposed changes with the regulations of other park districts and reviewed discussions of issues from the IPRA Connect forum. The proposed revisions/additions to the District’s General Use Regulations would address these concerns and enable police enforcement.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The proposed changes are provided in red font in the document following this agenda history and are being sent to the park district’s attorneys for review and modification as needed. The final document will be presented to the Board of Commissioners for possible approval at the July 16, 2018 Board Meeting.

ACTION PROPOSED:

For Review and Discussion Only.

GENERAL USE REGULATIONS

Style Definition: TOC 1

Style Definition: TOC 2

Oak Brook Park District
of DuPage and Cook Counties, Illinois

1450 Forest Gate Road
Oak Brook, IL 60523
630-990-4233

Review and Revisions: June 18, 2018

Revision to Section 4.30 approved September 21, 2015

Approved by Board of Commissioners March 17, 2014

Ordinance 14-0317

Ordinance 11-1213

Table of Contents

Chapter 1. General Provisions 6
Sec. 1.1 Control Over District Property 6
Sec. 1.2 Designation and Citation of Code 6
Sec. 1.3 Definitions 6
Sec. 1.4 Rules of Construction 7
Sec. 1.5 Regulations to be Liberally Constructed 8
Sec. 1.6 Designations and Headings; Construction 8
Sec. 1.7 Conflicting Provisions 8
Sec. 1.8 Amendments and References to Ordinances 8
Sec. 1.9 Severability 9
Chapter 2. Protection and Use of District Property 10
Sec. 2.1 Public Use; Hours 10
Sec. 2.2 Bringing Plants, Shrubs or Trees Prohibited 11
Sec. 2.3 Camping 11
Sec. 2.4 Criminal Trespass of Property 11
Sec. 2.5 Damage to District Property 12
Sec. 2.6 Encroachment on District Property 13
Sec. 2.7 Pools 14
Sec. 2.8 Public Assemblies and Activities 16
Sec. 2.9 Use of Restrooms, Washrooms, and Locker Rooms 16
Chapter 3. Animals 17
Sec. 3.1 Domesticated Animals and Pets 17
**Sec. 3.2 Protections of Non-Domesticated Animals, Birds, Fish, and Other
Wildlife 18**
Chapter 4. Personal Conduct 20
Sec. 4.1 Abandonment of Property 20
Sec. 4.2 Advertisement, Signs, Peddling, and Solicitation 20
Sec. 4.3 Aircraft/Model Aircraft/Drones 21
Sec. 4.4 Alcoholic Liquors/Intoxication 22
Sec. 4.5 Assault, Battery, Fighting, and Reckless Conduct 23
Sec. 4.6 Begging and Panhandling 23
Sec. 4.7 Bicycling 23
Sec. 4.8 Boating, Kayaking, and Canoeing/Model Watercraft 25
Sec. 4.9 Bribing Employees 25
Sec. 4.10 Commercial Photography 25
Sec. 4.11 Disorderly Conduct 25
Sec. 4.12 Drugs/Cannabis/Controlled Substances 26
Sec. 4.13 Dumping, Polluting, and Littering 27
Sec. 4.14 Fires 28
Sec. 4.15 Fireworks 28
Sec. 4.16 Gambling/Fortune Telling 28
Sec. 4.17 Games and Sports 29
Sec. 4.18 Hindering Employees 29
Sec. 4.19 Hitchhiking 29

<u>Sec. 4.20 Impersonating an Officer</u>	29
<u>Sec. 4.21 Indecent Conduct</u>	29
<u>Sec. 4.22 Loitering</u>	30
<u>Sec. 4.23 Metal Detectors</u>	30
<u>Sec. 4.24 Minors</u>	30
<u>Sec. 4.25 Mob Action</u>	30
<u>Sec. 4.26 Obstructing Travel</u>	31
<u>Sec. 4.27 Picnics</u>	31
<u>Sec. 4.28 Resisting or Interfering With Officer</u>	31
<u>Sec. 4.29 Skateboarding</u>	32
<u>Sec. 4.30 Sleeping in or on District Property/Vagrancy</u>	32
<u>Sec. 4.31 Sledding/Snowboarding/Ice Skating</u>	32
<u>Sec. 4.32 Smoking, E-Cigarettes, and Chewing Tobacco</u>	32
<u>Sec. 4.33 Sound and Energy Amplification</u>	33
<u>Sec. 4.34 Swimming</u>	33
<u>Sec. 4.35 Theft of Property/Services</u>	33
<u>Sec. 4.36 Throwing Missiles</u>	34
<u>Sec. 4.37 Unlawful Assemblies</u>	34
<u>Sec. 4.39 Weapons and Firearms</u>	34
<u>Chapter 5. Vehicles</u>	36
<u>Sec. 5.1 Definitions</u>	36
<u>Sec. 5.2 Driving Only on Designated Roadways and in Accordance with Posted Regulations</u>	36
<u>Sec. 5.3 ATV's and Off-Highway Motorcycles</u>	36
<u>Sec. 5.4 Drag Racing</u>	36
<u>Sec. 5.5 Driving Under the Influence</u>	36
<u>Sec. 5.6 Driving Upon Sidewalk</u>	37
<u>Sec. 5.7 Enforcement of Traffic Regulations</u>	37
<u>Sec. 5.8 Incorporation of State Statutes</u>	37
<u>Sec. 5.9 Mufflers</u>	37
<u>Sec. 5.10 Parking, Standing, or Stopping</u>	37
<u>Sec. 5.11 Riding Outside Vehicles</u>	41
<u>Sec. 5.12 Right-of-Way</u>	41
<u>Sec. 5.13 Snowmobiles</u>	41
<u>Sec. 5.14 Speed Limit</u>	41
<u>Sec. 5.15 Towing</u>	42
<u>Sec. 5.16 Mobility Device Use</u>	42
<u>Chapter 6. Permits</u>	43
<u>Sec. 6.1 Permit Process</u>	43
<u>Chapter 7. Offenses Affecting Park Functions</u>	46
<u>Sec. 7.1 Police/Security Force</u>	46
<u>Sec. 7.2 Rules to be Obeyed</u>	46
<u>Sec. 7.3 Temporary Dismissal</u>	46
<u>Sec. 7.4 Exclusion</u>	47
<u>Sec. 7.5 General Penalty</u>	48
<u>Sec.</u>	48

<u>Chapter 1. General Provisions</u>	6
<u>Sec. 1.1 Control Over District Property</u>	6
<u>Sec. 1.2 Designation and Citation of Code</u>	6
<u>Sec. 1.3 Definitions</u>	6
<u>Sec. 1.4 Rules of Construction</u>	7
<u>Sec. 1.5 Regulations to be Liberally Constructed</u>	8
<u>Sec. 1.6 Designations and Headings; Construction</u>	8
<u>Sec. 1.7 Conflicting Provisions</u>	8
<u>Sec. 1.8 Amendments and References to Ordinances</u>	8
<u>Sec. 1.9 Severability</u>	9
<u>Chapter 2. Protection and Use of District Property</u>	10
<u>Sec. 2.1 Public Use; Hours</u>	10
<u>Sec. 2.2 Bringing Plants, Shrubs or Trees Prohibited</u>	11
<u>Sec. 2.3 Camping</u>	11
<u>Sec. 2.4 Criminal Trespass of Property</u>	11
<u>Sec. 2.5 Damage to District Property</u>	12
<u>Sec. 2.6 Encroachment on District Property</u>	13
<u>Sec. 2.7 Pools</u>	14
<u>Sec. 2.8 Public Assemblies and Activities</u>	16
<u>Sec. 2.9 Use of Restrooms, Washrooms, and Locker Rooms</u>	16
<u>Chapter 3. Animals</u>	17
<u>Sec. 3.1 Domesticated Animals and Pets</u>	17
<u>Sec. 3.2 Protections of Non-Domesticated Animals, Birds, Fish, and Other Wildlife</u>	18
<u>Chapter 4. Personal Conduct</u>	20
<u>Sec. 4.1 Abandonment of Property</u>	20
<u>Sec. 4.2 Advertisement, Signs, Peddling, and Solicitation</u>	20
<u>Sec. 4.3 Aircraft/Model Aircraft/Drones</u>	21
<u>Sec. 4.4 Alcoholic Liquors/Intoxication</u>	22
<u>Sec. 4.5 Assault, Battery, Fighting, and Reckless Conduct</u>	23
<u>Sec. 4.6 Begging and Panhandling</u>	23
<u>Sec. 4.7 Bicycling</u>	23
<u>Sec. 4.8 Boating, Kayaking, and Canoeing/Model Watercraft</u>	25
<u>Sec. 4.9 Bribing Employees</u>	25
<u>Sec. 4.10 Commercial Photography</u>	25
<u>Sec. 4.11 Disorderly Conduct</u>	25
<u>Sec. 4.12 Drugs/Cannabis/Controlled Substances</u>	26
<u>Sec. 4.13 Dumping, Polluting, and Littering</u>	27
<u>Sec. 4.14 Fires</u>	28
<u>Sec. 4.15 Fireworks</u>	28
<u>Sec. 4.16 Gambling/Fortune Telling</u>	28
<u>Sec. 4.17 Games and Sports</u>	29
<u>Sec. 4.18 Hindering Employees</u>	29
<u>Sec. 4.19 Hitchhiking</u>	29
<u>Sec. 4.20 Impersonating an Officer</u>	29
<u>Sec. 4.21 Indecent Conduct</u>	29

<u>Sec. 4.22 Loitering</u>	30
<u>Sec. 4.23 Metal Detectors</u>	30
<u>Sec. 4.24 Minors</u>	30
<u>Sec. 4.25 Mob Action</u>	30
<u>Sec. 4.26 Obstructing Travel</u>	31
<u>Sec. 4.27 Picnics</u>	31
<u>Sec. 4.28 Resisting or Interfering With Officer</u>	31
<u>Sec. 4.29 Skateboarding</u>	32
<u>Sec. 4.30 Sleeping in or on District Property/Vagrancy</u>	32
<u>Sec. 4.31 Sledding/Snowboarding/Ice Skating</u>	32
<u>Sec. 4.32 Smoking, E-Cigarettes, and Chewing Tobacco</u>	32
<u>Sec. 4.33 Sound and Energy Amplification</u>	33
<u>Sec. 4.34 Swimming</u>	33
<u>Sec. 4.35 Theft of Property/Services</u>	33
<u>Sec. 4.36 Throwing Missiles</u>	34
<u>Sec. 4.37 Unlawful Assemblies</u>	34
<u>Sec. 4.39 Weapons and Firearms</u>	34
<u>Chapter 5. Vehicles</u>	36
<u>Sec. 5.1 Definitions</u>	36
<u>Sec. 5.2 Driving Only on Designated Roadways and in Accordance with Posted Regulations</u>	36
<u>Sec. 5.3 ATV's and Off Highway Motoreveles</u>	36
<u>Sec. 5.4 Drag Racing</u>	36
<u>Sec. 5.5 Driving Under the Influence</u>	36
<u>Sec. 5.6 Driving Upon Sidewalk</u>	37
<u>Sec. 5.7 Enforcement of Traffic Regulations</u>	37
<u>Sec. 5.8 Incorporation of State Statutes</u>	37
<u>Sec. 5.9 Mufflers</u>	37
<u>Sec. 5.10 Parking, Standing, or Stopping</u>	37
<u>Sec. 5.11 Riding Outside Vehicles</u>	41
<u>Sec. 5.12 Right of Way</u>	41
<u>Sec. 5.13 Snowmobiles</u>	41
<u>Sec. 5.14 Speed Limit</u>	41
<u>Sec. 5.15 Towing</u>	42
<u>Sec. 5.16 Mobility Device Use</u>	42
<u>Chapter 6. Permits</u>	43
<u>Sec. 6.1 Permit Process</u>	43
<u>Chapter 7. Offenses Affecting Park Functions</u>	46
<u>Sec. 7.1 Police/Security Force</u>	46
<u>Sec. 7.2 Rules to be Obeyed</u>	46
<u>Sec. 7.3 Temporary Dismissal</u>	46
<u>Sec. 7.4 Exclusion</u>	47
<u>Sec. 7.5 General Penalty</u>	48
<u>Sec.</u>	48

Chapter 1. General Provisions

Sec. 1.1 Control Over District Property

Control over District property shall be vested in the Board of Park Commissioners, which has established these Regulations, and may establish other rules and regulations from time to time in its sole discretion, as well as penalties for violations thereof.

Sec. 1.2 Designation and Citation of Regulations

The regulations embraced in this and the following chapters and sections shall constitute and be designated as “The General Use Regulations of the Oak Brook Park District” and may be so cited.

Sec. 1.3 Definitions

When used in these General Use Regulations, the following terms shall have the meanings set forth below:

“Board”

Means the Board of Park Commissioners of the District.

“Court”

Means the Circuit Court of the 18th Judicial Circuit, DuPage County, which has jurisdiction over District legal disputes.

“District”

Is the Oak Brook Park District of DuPage and Cook Counties, Illinois.

“District property”

Is all of the property, real and personal, of every kind and description located within the jurisdiction of, or owned, administered, leased or licensed by, or otherwise in the possession or under the control of the District, including, without limitation, every building, shelter, street, sidewalk, trail, path, beach, park, playground, minerals, overhead air rights, easements, wilderness or open space, or other structure or public place or facility, and all District waters located on or adjacent to or flowing over property located within the jurisdiction of, or owned, administered, leased or licensed by, or otherwise in the possession or under the control of the District.

“District waters”

Includes all water located on or adjacent to or flowing over land located within the jurisdiction of, owned, leased or licensed by, in the possession of, under the control of, or generally administered or operated by the

District, including, without limitation, all natural or manmade lakes, rivers, creeks, streams, ponds, and drainage ways.

“Executive Director”

Is the Executive Director of the District.

“Permit”

Is the written authorization issued by or under the authority of the District, by a District officer or employee empowered to grant said authorization, to a person to do or engage in a particular act or acts on District property. Said authorization is subject to the terms and conditions specified in the permit, as well as these Regulations and any applicable federal, state, local, and/or other District laws, ordinances, rules, and regulations.

“Person”

Means any individual, natural person, firm, partnership, association, corporation, company, trust, organization or any other group acting as a unit, or any manager, lessee, agent, servant, partner, member, director, officer or employee of any such group, or any of them, including any executive administrator, treasurer, receiver or other representative appointed according to law.

“Regulations”

Means the General Use Regulations of the District approved by the Board and all amendments and supplements thereto.

“State”

Means the State of Illinois.

Sec. 1.4 Rules of Construction

In interpreting these Regulations, the following rules of construction shall be observed.

And/Or

“And” may be read “or” and “or” may be read “and” if the sense requires it.

Gender

Words in any section importing the masculine gender shall include the feminine and neuter as well as the masculine.

May

The word “may” is permissive and discretionary.

Shall

The word “shall” is mandatory.

Sec. 1.5 Regulations to be Liberally Constructed

All general provisions, terms, phrases and expressions contained in these Regulations shall be liberally construed in order that the true intent of the District may be fully carried out.

Sec. 1.6 Designations and Headings; Construction

All designations and headings of chapters, articles, divisions and sections are intended only for convenience in arrangement and as mere catchwords to indicate the contents of such chapters, articles, divisions or sections, whether printed in boldface type or italics.

Sec. 1.7 Conflicting Provisions

- a) If the provisions of different chapters, articles, divisions or sections of these Regulations conflict with or contravene each other, the provisions of each chapter, article, division or section shall prevail as to all matters and questions most closely arising out of the subject matter of that chapter, article, division or section.
- b) If clearly conflicting provisions are found in different sections of the same chapter, the provisions of the section last enacted shall prevail unless the construction is inconsistent with the meaning of that chapter.
- c) Notwithstanding the foregoing, in the event of any conflict in the provisions of these Regulations, the more specific or more stringent provision shall govern.

Sec. 1.8 Amendments and References to Regulations

Any additions or amendments to these Regulations, when passed in such form as to indicate the intention of the Board to make the same part of

these Regulations, shall be deemed to be incorporated in these Regulations so that a reference to the General Use Regulations of the District shall be understood to include them.

Sec. 1.9 Severability

It is declared to be the intention of the Board that the sections, subsections, paragraphs, sentences, clauses and words of these Regulations are severable. If any sections, subsections, paragraphs, sentences, clauses or words are declared unconstitutional or otherwise invalid by the lawful judgment or decree of any court or competent jurisdiction, its unconstitutionality or invalidity shall not affect the validity of any of the remaining sections, subsections, paragraphs, sentences, clauses and words of these Regulations, since such remaining sections, subsections, paragraphs, sentences, clauses and words would have been enacted by the Board without and irrespective of any unconstitutional or otherwise invalid section, paragraph, sentence, clause or word being incorporated into these Regulations.

Chapter 2. Protection and Use of District Property

Sec. 2.1 Public Use; Hours

a) Regular Hours:

1) Except as otherwise provided in this section, and except for Central Park, District property shall be open to the public from sunrise in the morning until sunset in the evening of the same day, and shall be closed to the public from sunset each day until sunrise the following day, unless in connection with a District-sponsored function or unless a permit therefor has first been obtained from the District. The Board may establish other hours during which District property or any parts thereof shall be opened or closed to the public. The District may periodically revise these hours.

2) The general hours of operations for District facilities located in Central Park shall be published in the District's Program Brochure and on its website. Central Park shall be open to the public from sunrise in the morning until sunset in the evening of the same day, except for portions utilized for facility parking or portions granted extended hours of use by permit. Only the lighted portion of such facilities, parking lots and fields shall remain open after sunset.

3) No person shall use, occupy, be in, or remain upon District property or leave any personal property in or upon District property which is closed to the public, or after closing hours, unless a permit therefor has first been obtained from the District.

b) Special Closings. The District may close one or more parts of District property, including athletic fields, facilities, or any part thereof, to the public at any time and for any interval of time, either temporarily or at regular intervals, and either entirely or only as to certain uses, as deemed advisable and in the best interest of the public and the District.

c) Schedules, Fees, Rules, and Regulations. Time schedules for the operation of, and the activities to be conducted on District property, and the amount of facility permit and program fees may be reviewed and approved periodically by the Board. As permitted by law, fees charged to non-residents of the District need not be the same as fees charged to residents of the District. The Board may otherwise establish policies, rules, and regulations for proper conduct by persons using District property. Specific policies, rules and regulations pertaining to District property and programs may be posted at or on the applicable District property, published in the District's Program Brochures, or otherwise made available to the users of District property, who shall be charged with

actual knowledge thereof and shall obey or comply with all such policies, rules, and regulations. All persons shall abide by all District policies, rules and regulations and with the direct orders or requests of employees or agents of the District when using District property.

d) Admissions/Identification. No person shall enter into, or be or remain in or upon District property without paying any required admission fees, without complying with any registration requirements that may be established by the District, and without displaying any required admission identification. All admission identification cards, papers and tickets are non-transferable and must be individually registered, unless otherwise specifically noted thereon. A charge may be made by the District for replacing lost admission identification cards, papers, and tickets.

Sec. 2.2 Bringing Plants, Shrubs or Trees Prohibited

No person shall bring into or upon District property any tree, shrub, or plant, or portion thereof that was not purchased by the District for planting or use on District property; provided that any person who has obtained a permit to use District property, or any portion thereof, for an event, may bring plants or flowers onto District property for use only in conjunction with such event.

Sec. 2.3 Camping

No person shall place, erect, or use any hammock, swing, tent, shelter or any other type of temporary or permanent camping equipment, or otherwise camp in any manner on District property, unless a permit therefor has first been obtained from the District.

Sec. 2.4 Criminal Trespass to Property

No person shall:

- a) Enter or remain in any building or portion of District property where persons are prohibited by the District from entering by a sign or other notice, including where use is restricted to persons of the opposite sex, except as otherwise specifically provided in these Regulations;
- b) Enter or remain in or on any District property when it is closed to the public;
- c) Climb, walk or sit upon any sign, wall, fence, building, railing or fountain on District property that is not specifically designated or customarily used for such purposes;

d) Go upon any lawn, grass plot, planted area, tree, shrub, monument, fountain, sculpture or structure where access is prohibited by a sign or other notice, or where access is restricted by a fence or other physical barrier;

e) Enter any District property that is reserved or scheduled for a specific group or activity, unless such person is invited by the individual or group responsible for such activity, and unless such person has paid any applicable admission and/or registration fees.

Sec. 2.5 Damage to District Property

Unless authorized by a written agreement with the District or unless a permit therefor has first been obtained from the District, no person shall, while in or on District property:

a) Deface, disfigure, break, cut, injure, destroy, tamper with or displace, or remove in or from any District property or building or other part thereof, any table; bench; fireplace; coping; lamp; post; fence; wall; monument; sculpture; bridge; athletic court or field and its related apparatus, telephone, washroom, refuse container, exhibit or display, tool or equipment; vehicle; machine; playground structure; paving or paving material; water line or other public utility or parts or appurtenances thereof; sign, notice or placard, whether temporary or permanent; equipment, facilities or other structure; or other District property or appurtenances whatsoever, either real or personal;

b) Destroy, cut, break, injure, disturb, sever from the ground or remove any sod, soil, earth, rock, stone, timber, wood, material, or growing thing, including, but not limited to, any plant, flower, flower bed, shrub, tree, growth, or any branch, stem, fruit, or leaf thereof; or bring into or have in his/her possession in or on District property any tool or instrument intended to be used for the cutting thereof, or any garden or agricultural implements or tools that could be used for the removal thereof;

c) Set fire to any trees, shrubs, plants, flowers, grass, plant growth or living timber, or allow any fire upon land to extend onto District property;

d) Throw, carry, drag, push or deposit in any District waters any refuse container, picnic table, barricade or other movable or unmovable property; or move, stack or hide any such property in such a way as to render it unavailable to the public for its intended use, cause a hazard to public safety, or damage or destroy such property;

e) Operate or drive any motor car, automobile or vehicle of any kind in or on District property in places other than roadways or in such a manner as

to cause the same to collide with, run against, strike or cause to strike, injure, deface or damage any District property or appurtenance of any kind; or use any wheeled vehicle, including any object or toy that has rotating or rolling wheels or that propels a rider, at any time on any hard surfaced tennis or basketball court, including, but not limited to, bicycles, skateboards, roller skates, roller blades, pedal or push toys, scooters, wagons and remote controlled toys;

f) Fasten any animal or attach any rope, sign, handbill or other things to any tree or shrub or to any protective device around any tree or shrub growing in or on the District property;

g) Allow any animal under the person's ownership or temporary care to injure or deface any tree, plant, shrub, lawn or grassplot in any manner whatsoever. An animal is under a person's temporary care if the animal was brought upon District property by the person or by a minor under the person's temporary or permanent care;

h) Fasten any bicycle, motorcycle, moped or other vehicle to or leave the same standing so as to injure any tree, shrub, lawn or grass plot;

i) Deface, destroy, cover or otherwise make unreadable any traffic warning or prohibitory sign or symbol in or on District property;

j) Mark, carve, bend, cut, paint, deface, breakdown, destroy, damage, alter, change, sever, uproot, excavate or otherwise remove, or attach or suspend any rope, wire or other material or contrivance to or from any District property; or

k) Fail to maintain District property in a neat and sanitary condition.

Sec 2.6 Encroachment on District Property

a) No person shall construct, place, plant, or otherwise locate on District property any improvement, fixture, or plant material, or otherwise encroach upon District property, unless an easement, license, or permit therefor has first been obtained from the District.

b) Any person who violates Section 2.6 (a) of this section shall, at his or her sole cost and expense, remove any encroachment from District property within thirty (30) days after receiving a written demand from the District.

c) The District may remove any encroachment(s) from District property and assess the person who violated this section the cost of removing such encroachment(s), and such charge shall be in addition to and not in lieu of

any penalties or remedies provided for in these Regulations or other applicable law.

Sec. 2.7 Pools

The following rules and regulations shall apply to all District swimming pools:

a) All swimming pools shall be open for public swimming during published and posted hours, weather and safety conditions permitting.

b) No person shall enter the locker room or pool area without payment of the admission charge that is established by the District, or without displaying the proper membership identification cards that are issued therefor.

c) No person under ten (10) years of age shall be admitted to the pool area unless he or she is accompanied by a person who legally possesses an adult pass (ages sixteen (16) years old and over) or an adult daily admission, and who demonstrates competency to assume full responsibility for the care and safety of the person under ten (10) years of age.

d) If any person shall refuse to obey any orders of lifeguards, managers, aquatic center staff, or any agent of the District, the District may immediately terminate or suspend such person's rights to use the pool and other District property. Lifeguards are responsible for enforcing safety rules and responding to emergencies. Parents, guardians, or other persons who are sixteen (16) years of age or older, and who are accompanying a child who is under ten (10) years of age, shall supervise the child.

e) No person shall attempt admission to the pool, and such admission shall be refused, if the person has a contagious disease; an infectious condition such as a cold, fever, ringworm, foot infection, skin lesions, diarrhea, vomiting, inflamed eyes, ear discharges, or any other condition which has the appearance of being infectious; any excessive sunburn; abrasions which have not healed; corn plasters, bunion pads, adhesive tape, rubber bandages, or other bandages of any kind; or if the person appears to be under the influence of alcohol -or is exhibiting erratic behavior.

f) Persons with qualifying disabilities under state and/or federal law that require reasonable accommodations to enjoy the Family Aquatic Center should contact the staff of the aquatic center.

g) Food and beverages are allowed in the concession area only. No glass containers are permitted anywhere in the Aquatic Center. Plastic bottles

will be allowed in approved areas. Alcoholic beverages are prohibited at or inside the Family Aquatic Center.

h) Public Health Code states “All persons are encouraged to take a shower before entering the pool area.”

i) Personal conduct within the pool facility must be such that the safety of self and others is not jeopardized. Running and boisterous or rough play are prohibited, except during supervised water sports.

j) Only clean aquatic footwear, baby strollers, or wheelchairs are allowed in the pool area or locker room. Street shoes are prohibited on the pool deck.

k) Spitting, spouting of water, blowing the nose or otherwise introducing contaminants into the pool is prohibited.

l) Glass, soap, or other material that might create hazardous conditions or interfere with efficient operation of the swimming pool are prohibited in the swimming pool or on the pool deck.

m) All apparel worn in the pool shall be clean.

n) All children who are not toilet-trained shall wear tightly fitting rubber or plastic pants, or approved swim diapers.

o) Diving is allowed only in designated areas under the direction of aquatic staff. Diving in water less than four (4) feet deep is prohibited except when allowed for competitive swimming and training.

p) Metal objects, eyeglasses, and jewelry are not permitted on the slide.

q) A Person must be forty-two (42) inches or taller to ride the slide.

r) Individuals using the slide are asked to slide feet first only. Chain riding is prohibited.

s) Elderly persons, those suffering with heart disease or high blood pressure, and persons using prescription medications should consult with their physicians before using the whirlpool and water slide.

t) Any person who refuses to obey pool rules or otherwise violates any other provision of these Regulations may be barred by the District from further use of the pool for the remainder of the pool season, in addition to any other penalties set forth in these Regulations.

Sec. 2.8 Public Assemblies and Activities

a) No person shall do any of the following on District property, unless a permit therefor has first been obtained from the District:

- 1) Call or hold a public assembly, exhibition or entertainment of any description;
- 2) Conduct any musical concert, play any amplified instrument, or set up or use any communication system; or
- 3) Hold or attempt to hold any meeting, assembly, demonstration, celebration, parade, rally, religious worship, or any sponsored entertainment, social, recreational or athletic event/tournaments, or conduct any play class, day camp, sports league activity, fitness class, personal training, or other organized group of any kind, whether organized or conducted for profit or non-profit.

b) Persons desiring to engage in any of the above activities may apply to the District for a written permit under the policies established by the Board and subject to fees set by the Board.

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~~b~~c) Any person issued a permit by the District shall produce the permit and exhibit it upon request of any District employee or officer.

~~e~~d) No person other than a District employee or officer shall disturb or interfere with any person occupying District property under the authority of a permit.

Sec. 2.9 Use of Restrooms, Washrooms, and Locker Rooms

a) Every person shall cooperate in maintaining restrooms, washrooms and locker rooms in a neat and sanitary condition.

b) No person shall deposit objects of any kind other than toilet paper in the toilets or plumbing fixtures of a restroom, washroom facility or locker room.

c) Except as otherwise permitted in this section for children under the age of six (6), no person shall enter into or remain in any restroom, restroom washroom, or locker room designated for the opposite sex. Children five (5) years of age and under may use restrooms, washrooms and locker rooms designated for the opposite sex when a family facility is unavailable.

d) No person shall use any camera, video recorder or other device to record or transmit visual image(s) in or from any rest room, washroom or locker room of the District.

Chapter 3. Animals

Sec. 3.1 Domesticated Animals and Pets

a) Except for a service animal as defined in the District's "Service Animal Policy" and as regulated and restricted by such Policy, no person shall bring a dog, horse, or other domestic animal into or onto any District property, except as follows:

1) A dog may generally be brought into an outdoor area; provided that such dog shall be kept on a leash of not more than six feet (6') in length, that the handler of any such dog shall have personal control of the dog at all times and shall not leave the dog unattended at any time, even if leashed, and that no dog may be brought into any playground, ball field, athletic field, or splash pad;

2.) With the permission of the Executive Director or his/her designee; or

3) In conjunction with an activity or event conducted or sponsored by the District.

b) All owners or persons having control of any domesticated animal shall be equipped to remove and properly dispose of any animal waste and shall be responsible to remove any excrement from District property left by such animal.

c) Any domesticated animal found on District property in violation of subsections (a) or (b) may be apprehended, removed to an animal shelter, public pound, or other place provided for that purpose and, unless the owner claims the animal and is financially responsible for violations of these Regulations, such animal may be disposed of pursuant to the applicable laws or ordinances of the State of Illinois and DuPage and Cook Counties. The owner or person responsible for such animal shall be responsible for all costs and expenses incurred or encumbered in the removal and boarding of such animal, and such charge shall be in addition to and not in lieu of any other penalties provided for in these Regulations, or any applicable federal, state, local and/ or other District laws, ordinances, rules or regulations.

Sec. 3.2 Protection of Non-Domesticated Animals, Birds, Fish, and Other Wildlife

For purposes of this section “wildlife” means any bird, mammal, reptile, amphibian, fish, or other non-domesticated animal.

a) No person shall bring or release any wildlife onto District property; provided, however, that the District may bring or release, or permit another person to bring or release, such proscribed animals onto District property in conjunction with an activity or event conducted or sponsored by the District, or unless a permit therefor has first been obtained from the District for the ecological re-establishment at the District’s nature center, in District waters, or at any similar facility maintained by the District.

b) No person shall feed any wildlife on District property except with the permission of the Executive Director or his/her designee.

c) No person shall hunt, pursue, hurt, molest, wound, kill, harm, trap, catch, poison, abuse, chase, shoot, touch, throw or propel objects at, endanger in any way, remove or cause to be removed, treat cruelly, or have in possession, any wildlife on, upon, over, or under District property, unless a permit therefor has first been obtained from the District, provided, however, that fishing is permitted in accordance with Section 3.2(g) below.

d) No person shall give or offer any harmful, poisonous, or noxious substance to any wildlife on District property.

e) No person shall touch, tease, frighten, disturb, or otherwise intentionally interfere with any wildlife while feeding, nesting, breeding, sleeping, resting, flying or engaging in any other activity on, upon, over or under District property, unless a permit therefor has first been obtained from the District.

f) No person shall molest, touch, throw or propel an object at, destroy, dig up, crush, shake, rob or disturb, in any way tamper with or damage the nest, lair, den, burrow, or home of any wildlife found on, upon, over or under District property.

g) Fishing

1) No person shall fish in District waters in areas at which the District has posted signage prohibiting such activities.

2) Every person fishing in District waters shall comply with these Regulations, or any applicable federal, state, local, and/or other

District laws, ordinances, rules, and regulations including, without limitation, conservation laws and licensing requirements.

3) Fishing in District waters shall be conducted by means of a hook and line, with the rod or line being closely attended. No person shall use drugs, poisons, explosives, electricity, or missiles of any kind to fish in District waters.

4) No person shall dig, scratch or otherwise disturb District property in order to locate or take bait.

5) Every person shall carefully and immediately return to the water from which it was taken any fish that does not conform to size or species restrictions imposed by any applicable federal, state, local, or District laws, ordinances, rules, or regulations, or that the person chooses not to keep.

6) Ice fishing is prohibited on any District waters.

Chapter 4. Personal Conduct

Sec. 4.1 Abandonment of Property

It is unlawful for any person to abandon any personal property on District property, including, but not limited to, cars, boats, appliances, garbage, furniture, or refuse. In addition to all fines and other penalties for violation of this section, the District may remove and destroy such property and assess the costs for such removal to the person abandoning the property.

Sec. 4.2 Advertisement, Signs, Peddling, and Solicitation

The purpose of this section is to control commercial enterprises or sales on District property and to ensure the public unimpeded use and enjoyment of District property without being subjected to purely commercial exploitation.

a) No person shall offer for sale any articles or things, or conduct or solicit any business, trade, occupation, or profession on District property, unless a permit therefor has first been obtained from the District.

b) No person shall fix any placard, sign, handbill, pamphlet, circular, or any other writing or printed material or objects containing advertising matter or announcements of any kind whatsoever on any District tree, shrub, post, building, gate, sign, or other District property unless:

1) The Executive Director or his/her designee has granted permission therefor;

2) The advertising matter provides information about events, activities, programs and facilities sponsored by the District, sponsored by other governmental entities, or special recreation associations of which the District is a member or with which the District has an agreement;

3) The advertising matter is information displayed or distributed by groups whose purpose is to provide financial or volunteer support for the District and its events, activities, programs, property and facilities; or

4) The person holds a valid picnic, camping, or special event permit, in which case the person shall request the assistance of District staff to display signs to identify the permittee's location or direct others to such location; provided that such signs shall be temporary and shall be removed by the permittee at the termination of the activity; and further provided that such signs are no larger

than 24" x 30" and are not attached to any tree shrub, post, building, gate, District sign, or other structure located on District property.

c) No person shall distribute, display, post, or fix any sign, handbill, pamphlet, circular or any other writing or printed material or objects within any District building, except in areas expressly designated for such use and except with the permission of the Executive Director or his/her designee.

d) Soliciting votes and circulating petitions for or against a candidate for election to public office, or with respect to any referendum or other public question, is permitted on District property in areas open to the general public without permit, subject to the limitations set forth by the Illinois Board of Elections and State Statutes.

e) No peddler, vendor, or any other person shall engage in any activity upon District property for gain, or for which any charge is made, or in any commercial sale, rental, exhibition, or distribution of goods or services, including, without limitation, the giving of instruction or lessons for a fee, unless such person has first obtained a permit, license, or contract therefor from the District.

f) No person engaged in the activities described in this section shall obstruct or impede pedestrians or vehicles; harass visitors on District property with physical contact or persistent demands; misrepresent the affiliations of those engaged in such activities; misrepresent what the solicited funds will be used for or whether the merchandise is available without cost or donation; or interfere with, interrupt, or engage in conduct incompatible with the purpose of any program, activity, function, and/or special event conducted or sponsored by the District.

Sec. 4.3 Aircraft/Model Aircraft/Drones

a) No person shall fly, cause to be flown or permit or authorize the flying of aircraft of any kind at any time over District property at an elevation lower than the minimum safety requirements established by the Federal Aviation Administration or other governmental authority, at an elevation which is lower than is reasonably safe under the circumstances, or in a manner which endangers the safety of any person on District property.

b) No person shall land, cause to be landed, or permit or authorize the landing of any aircraft on District property unless a permit therefor has first been obtained from the District, except when necessitated by unavoidable emergency.

c) No person shall bring, use, fly, control, operate; cause to be brought, used, flown, controlled or operated; permit or authorize the bringing, use, flying, controlling or operating, or otherwise participate in the operation of miniature or motorized or wire-controlled or unmanned aircraft systems (UAS), model aircraft, drones, or rockets on or over District property, unless a permit therefor has first been obtained from the District.

d) No person shall parachute or otherwise descend from an aircraft into or onto District property or cause, permit or authorize another person to parachute or otherwise descend from any aircraft into or onto District property, unless a permit therefor has first been obtained from the District, except when necessitated by unavoidable emergency.

Sec. 4.4 Alcoholic Liquors/Intoxication

a) The following terms shall have the meanings set forth below for purposes of this section:

“Alcoholic liquor”

Is as defined in the Illinois Liquor Code, 235 ILCS 5/1-1 *et seq.*

“Under the influence”

Means affected by any intoxicating liquor in any determinable manner. A determination of being “under the influence” can be established by a professional opinion, a scientifically valid test, a layperson’s opinion or the statement of a witness.

b) No person under the influence of alcoholic liquor shall enter into, be, or remain on District property.

c) No person, other than the District or its authorized agents or permittees, shall bring into; possess; consume; use; sell, serve or otherwise transfer; any alcoholic beverages at any time on District property, unless a permit has first been obtained from the District for the event for which alcoholic beverages are to be brought in, sold or served, or unless the event will be sponsored by the District. The bringing in, sales and service of alcoholic beverages shall, in all cases, be in accordance with the requirements of the District’s Alcohol Serving Policy and Procedure. Any permit granted and any District-sponsored event held shall only be for private gatherings that are not open to the public, unless the permittee or the District has obtained a special use permit from the Village of Oak Brook.

d) Every person possessing; consuming; using; selling, serving or otherwise transferring alcoholic liquor pursuant to this section shall be subject to and shall comply with these Regulations, and any applicable federal, state, local, and/or other District laws, ordinances, rules, and

regulations regarding the possession, use, consumption, or transfer of alcoholic liquor.

Sec. 4.5 Assault, Battery, Fighting, and Reckless Conduct

No person shall knowingly start a fight, engage in a fight, or commit any assault, battery, or reckless conduct on District property.

For purposes of this section:

- a) A person commits an assault when, without lawful authority, he or she engages in conduct which places another in reasonable apprehension of receiving a battery.
- b) A person commits a battery if he or she intentionally or knowingly, without legal justification, and by any means: (1) causes bodily harm to an individual; or (2) makes physical contact of an insulting or provoking nature with an individual.
- c) A person commits reckless conduct when he or she: (1) causes bodily harm to or endangers the bodily state of an individual by any means; or (2) performs recklessly any acts which cause harm or endanger safety, regardless of whether the acts are otherwise lawful or unlawful.

Sec. 4.6 Begging and Panhandling

No person shall beg or panhandle in District buildings, facilities, playgrounds or parks, or at the entrances or stairways of such buildings, facilities, playgrounds, or parks.

Sec. 4.7 Bicycling

- a) When two or more persons in a group are operating bicycles, they shall not ride abreast, but shall ride in single file.
- b) No person shall cling or attach himself/herself or his bicycle to any other moving vehicle.
- c) The operator of a bicycle shall yield the right-of-way to all pedestrians and vehicles approaching on said roadway.
- d) No person operating a bicycle shall carry another person on the same bicycle. This restriction does not apply to tandem bicycles.
- e) No person shall operate a bicycle on District property between thirty (30) minutes after sunset and thirty (30) minutes before sunrise, without a

clear, white, properly lighted headlight, visible under normal atmospheric conditions from the front thereof for not less than five hundred (500) feet and firmly attached to the bicycle, or without a red reflector firmly attached to the bicycle, which is clearly visible in the headlight beam of an automobile for a distance of five hundred (500) feet to the rear of the bicycle.

f) No person may operate a bicycle on playgrounds, ball fields, tennis courts, or sidewalks, except that small children riding three- or more-wheeled cycles may operate such cycles on sidewalks while under the supervision and control of an adult.

g) No person shall ride a bicycle on any street or path where signs are posted prohibiting riding bicycles on those streets or paths.

h) Bicycles shall not, at any time or in any place, be indiscriminately parked by anyone in such manner as to actually or possibly interfere with pedestrians or automobiles. No person shall leave a bicycle lying on the ground or pavement or set against trees, or otherwise in a place other than a bicycle rack when such a rack is provided and there is space available. No person shall move or in any manner interfere with any bicycle that is properly parked, or interfere with or in any manner hinder any person from properly parking a bicycle.

i) All bicycles, when operated on roadways, shall be kept to the right and shall be operated as nearly as practicable at the right-hand edge of the roadway or sidewalk.

j) No person shall operate a bicycle faster than is reasonable and proper, and every bicycle shall be operated with reasonable regard for the safety of the rider and of other persons and property.

k) Every person operating a bicycle on District property shall observe all traffic and Illinois Vehicle Code rules and regulations applicable to motor vehicles under these Regulations, except those provisions of these Regulations which, by their nature, can have no application, and except as otherwise provided by this section.

Sec. 4.8 Boating, Kayaking and Canoeing/Model Watercraft

- a) No person shall bring into, launch or attempt to launch, use or navigate any boat, kayak, canoe raft, floatation device, or other vessel in District waters, except from such places as may be designated therefor, and then only in compliance with these Regulations, and any applicable federal, state, local, and/or other District laws, ordinances, rules and regulations.
- b) No person shall use, employ, or be in or upon any District launching ramp, except on the dates and during the hours as established by the District for such use.
- c) All vessels shall be registered with the Illinois Department of Natural Resources according to the Boat Registration and Safety Act, 625 ILCS 45/1-1 *et seq.*
- d) No person shall bring into, use, control or otherwise participate in the operation of miniature or motorized model watercraft on any District waters, except for a District-sponsored event or unless a permit therefor has first been obtained from the District.

Sec. 4.9 Bribing Employees

No person shall give or offer any money, gift, privilege or article of value to any District employee, officer, or agent in order to violate the provisions of these Regulations or any other District ordinance, contract, permit or statute of the State of Illinois or the United States, or in order to gain or receive special consideration in applying for any use or privilege, or treatment in the use of District property. This section shall apply both on and off District property.

Sec. 4.10 Commercial Photography

No person shall take or cause to be taken any still or motion pictures (including video tapes), or make sketches or paintings of District property, programs, or events for commercial purposes or for use in commercial advertising, unless a permit therefor has first been obtained from the District.

Sec. 4.11 Disorderly Conduct

- a) No person shall hinder, interfere with, or cause or threaten to do bodily harm to any employee or the District while such employee is engaged in performing his or her duties in and on behalf of the District.
- b) No person shall commit any act in such an unreasonable manner as to alarm or disturb another and to provoke a breach of the peace.

c) No person shall engage in violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance.

d) No person shall commit any other act which may be defined as disorderly conduct under the Illinois Criminal Code, 720 ILCS 5/26-1, 2, 3, or 4.

Sec. 4.12 Drugs/Cannabis/Controlled Substances

a) For purposes of this section, the following words will have the meanings set forth below:

“Cannabis”

Means any substance so defined in the Cannabis Control Act, 720 ILCS 550/1 *et seq.*;

“Controlled substance”

Means any substance so defined in the Illinois Controlled Substances Act, 720 ILCS 570/100 *et seq.*;

“Intoxicating compounds”

Includes all substances listed in the Use of Intoxicating Compounds Act, 720 ILCS 690/0.01 *et seq.*;

“Under the influence”

Means affected by cannabis, any controlled substance, or any intoxicating compound in any determinable manner. A determination of being “under the influence” can be established by a professional opinion, a scientifically valid test, a layperson’s opinion or the statement of a witness.

b) No person shall bring, possess, sell, deliver to another person or use cannabis or any controlled substance upon District property. No person shall produce, plant, cultivate, tend or harvest the cannabis plant on or in connection with any District property.

c) No person under the influence of cannabis, intoxicating compound, controlled substance, or any combination thereof, shall enter into, be, or remain on District property.

Sec. 4.13 Dumping, Polluting, and Littering

- a) No person shall litter, cast, throw, drop, leave, scatter, place, pile, or otherwise dump, or deposit in any manner, any kind of dirt, rubbish, placard, handbill, pamphlet, circular, book, notice, flyer, other promotional material, paper of any kind, ashes, garbage, waste material, including yard waste and/or tree branches and construction debris, manure, snow, ice, or other substance, whether liquid or solid, or any other refuse in or upon District property, unless a permit therefor has first been obtained from the District; provided, however, that paper, glass, cans, garbage and other refuse resulting from picnics or other lawful use of District property shall be deposited in receptacles provided by the District for that purpose. Where receptacles are not provided, are missing, or are full to capacity, all such garbage, refuse, or other material shall be carried away from the area of use by the person responsible for its creation and presence, and shall be properly disposed of elsewhere.
- b) No person shall urinate or defecate on District property other than in toilets in restroom facilities expressly provided for such purposes.
- c) No person shall drain refuse from a trailer or other vehicle on District property.
- d) No person shall bathe or wash themselves or food, clothing, dishes, or other property at water outlets, fixtures or pools on District property, except at those areas designated by the District for such use.
- e) No person shall pollute or contaminate District property.
- f) No person shall deposit, dump, throw or place any garbage, refuse, rubbish, construction debris, landscape debris, bottles, cans or other similar containers of any description, or any other liquid or solid that will or may result in the pollution or hindrance of the use of any District waters.
- g) No person shall dispose of fish remains on District property, unless a permit therefor has first been obtained from the District.
- h) No person shall dispose of human or animal waste on District property except at designated locations or in fixtures provided for that purpose.
- i) Any person violating this section shall be assessed the cost of removing any such improperly deposited substance or material, and such charge shall be in addition to, and not in lieu of, any other penalties provided for in these Regulations, or any applicable federal, state, local, and/or other District laws, ordinances, rules, and regulations.

Sec. 4.14 Fires

No person shall light, maintain, or make use of any fire on District property, except at such places and at such times as the District may designate for such purpose and under such rules as may be prescribed by the District. In the event the District permits a person to use such a fire, the person shall comply with the following requirements in addition to any other rules as may be prescribed by the District:

- a) No fire shall ever be left unattended, and every fire shall be under the continuous care and direction of a competent adult from the time it is kindled until the time it is completely extinguished.
- b) All fires must be properly and completely extinguished prior to any person leaving the site of the fire.
- c) Dumping of ashes from grills is strictly prohibited.
- d) No person shall throw or otherwise discard lighted or smoldering material in any manner that threatens, causes damage to, or results in the burning of District property or other District resources, or creates a safety hazard.

Sec. 4.15 Fireworks

No person shall offer for sale, expose for sale, sell, possess, use, or explode any firecracker, torpedo, skyrocket, roman candle, bomb, sparkler, rocket, squib or other fireworks of like construction, or anything containing any explosive or inflammable compound, or any tablets or other device commonly used and sold as fireworks, on District property, unless a permit therefor has first been obtained from the District, or unless authorized to do so by contract with the District.

Sec. 4.16 Gambling/Fortune Telling

No person shall play or engage in selling fortunes or futures, games of chance or in any other device or game of chance, hazard or skill on District property, either as a bookmaker, dealer, player or otherwise, for the purpose of gaming or gambling for money or other valuable things, except at a fair, carnival or other organized event conducted or unless a permit therefor has first been obtained from the District.

Sec. 4.17 Games and Sports

a) No person shall engage in any sport, game, or amusement on District property where prohibited by the District. No person shall walk, remain, or go upon any portion of District property designated for any particular game, sport, or amusement in such a way as to interfere with the use of that portion of District property by persons who are using the same for the particular sport, game or amusement for which it has been designated. No person shall engage in any permitted activity in a rough or reckless manner so as to endanger, injure or damage any person or property in any way.

b) No person shall use a golf club, baseball bat, tennis racket, or other device, to strike, hit, propel or otherwise throw any object, such as balls or rocks, on District property, except in designated areas, and only as such device is intended to be used.

Sec. 4.18 Hindering Employees

No person shall interfere with, unreasonably disrupt, delay, or in any manner hinder any employee of the District engaged in the performance of his or her duties.

Sec. 4.19 Hitchhiking

No person shall solicit a ride nor stand in or near a roadway on District property for the purpose of soliciting a ride from the operator of any vehicle.

Sec. 4.20 Impersonating an Officer

It shall be unlawful for any person to unlawfully represent or impersonate any police officer or official of the District or pretend to be such officer or official.

Sec. 4.21 Indecent Conduct

a) No person shall commit any indecent, lewd or lascivious act on District property, or use abusive, insulting, or obscene language, or language calculated to occasion a breach of peace on any District property.

b) No person shall appear on District property in a state of nudity or make any indecent exposure of his person or be guilty of any other lewd or indecent act or behavior.

c) No person shall enter or remain in or on any District property unless fully clothed in a manner generally considered to be appropriate for the game, sport, program or event in which such person is engaged.

d.) No person shall exhibit, sell, or offer to sell or give away any obscene or indecent book, pamphlet, paper, drawing, movie film, video tape, picture, photograph, or any other obscene or indecent article of any kind.

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Sec. 4.22 Loitering

No person shall loiter or remain on District property either alone or in consort with other persons in such a manner that: (1) unreasonably obstructs the usual use of entrances, hallways, corridors, stairways, or rooms designated for specific purposes; (2) impedes or disrupts the performance of official duties by District employees; (3) prevents the general public from obtaining the administrative or recreational services provided on District property in a timely manner; (4) restricts vehicular or pedestrian traffic or restricts free ingress to and egress from District property after being requested to leave, move, or disperse by any employee of the District, or where the District has posted a sign or signs that prohibit loitering.

Sec. 4.23 Metal Detectors

No person shall operate any device which is designed for the detection of metal objects on or below District property.

Sec. 4.24 Minors

a) No parent, guardian, or custodian of a minor shall knowingly assist or allow such minor to do any acts on District property in violation of any of these Regulations or any other law, ordinance or rule of the District. A minor is defined herein as any person who is under the age of eighteen (18) years.

b) The parent or legal guardian of an unemancipated minor who resides with such parent or legal guardian shall be liable for damages caused by the willful or malicious acts of such minor as provided in the Illinois Parental Responsibility Act, 740 ILCS 115/1, *et seq.* This section shall not affect the recovery of damages in any other course of action where the liability of the parent or legal guardian is predicated on a common law basis.

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Sec. 4.25 Mob Action

No person shall engage in mob action. Mob action consists of any of the following: (1) the use of force or violence disturbing the public peace by two (2) or more persons acting together without authority of law; or (2) the assembly of two (2) or more persons to do an unlawful act; or (3) the assembly of two (2) or more persons, without authority of law, for the purpose of doing violence to the person or property of anyone supposed to have been guilty of a violation of the law or for the purpose of exercising correctional powers or regulative powers over any person by violence.

Sec. 4.26 Obstructing Travel

No person shall set, or cause to be set or placed, any goods, wares, merchandise, or property of any kind so as to obstruct travel on District property.

Sec. 4.27 Picnics

a) Picnics may be held in any unrestricted area on District property not specifically set aside for other recreational activity. A permit is required for group picnics involving ten (10) or more persons. Groups of less than ten (10) persons do not require a permit unless the group desires to reserve a designated area or shelter to the exclusion of others.

b) No person shall use, infringe upon or disturb a group in possession of a valid permit for use of District property, except with the permission of the group possessing such permit.

Sec. 4.28 Resisting or Interfering With Officer

No person shall:

a) Resist any police officer in the discharge of said officer's duties;

b) Interfere in any way with or hinder or prevent a police officer from discharging his/her duties as such officer, or offer or endeavor to do so;

c) Assist any person in the custody of any member of the police force, in any manner, to escape or attempt to escape from such custody, or attempt to rescue any person in custody.

Sec. 4.29 Skateboarding

No person using roller-skates, in-line skates, skateboards, roller-skis, coasting vehicles, or similar devices on District property shall interfere with pedestrian use of sidewalks or use of the streets by vehicles, or otherwise act negligently, recklessly or without due caution or in any manner so as to endanger any person or property. No person shall use such devices on any District property not designated or customarily used for such purpose or where such use has been posted as prohibited.

Sec. 4.30 Sleeping in or on District Property/Vagrancy

- a) No person shall sleep on District property at any time, unless a permit therefor has first been obtained from the District.
- b) No person shall use District property in a manner designed or calculated to act as a substitute for a residence or means of support, including, but not limited to, such uses as sitting or laying down in locations or facilities or on District equipment or fixtures intended for use by the public for picnicking, playing, or similar activities; storage, whether temporary or permanent, of personal belongings not directly related to the intended or designated use of District property, facilities, equipment or fixtures; and use of park space for extended periods of time for purposes other than those intended or designated for the particular District property, facility, equipment or fixtures.

Sec. 4.31 Sledding/Snowboarding/Ice Skating

- a) No person shall ice skate, sled, toboggan, inner tube, ski, snowboard, slide, or engage in similar activities on District property except at such times and places as the District may designate for such purposes, and no person shall drive or walk upon any ice over District waters.
- b) No person shall engage in any such activity in a reckless manner that endangers that person or others, or at a speed greater than is safe and proper under the circumstances.
- c) No person shall use any vehicle to tow, push, pull, or otherwise propel another person on skis, sled, or other sliding device on District property.

Sec. 4.32 Smoking, E-Cigarettes, and Chewing Tobacco

No person shall smoke any tobacco products or any e-cigarettes, and no person shall chew tobacco in or upon any District property which is posted as a non-smoking area and/or non-chewing area.

Sec. 4.33 Sound and Energy Amplification

a) No person shall play or operate any sound amplification devices including public address systems, sound equipment, musical instruments, radios or stereos, noisemakers and the like, or operate any other energy amplification device or musical instrument, unless a permit therefor has first been obtained from the District, and no such permit shall be issued or maintained where sound produced by such devices is judged by the Executive Director or his or her designee to be a public annoyance. This section shall not apply to the playing of any musical instrument, public speaking, or the amplification thereof, in conjunction with activities conducted, sponsored or licensed by the District.

b) No person shall make or causes to be made any excessively loud or unreasonable noise, which disturbs the peace. For purposes of this subsection, excessively loud or unreasonable noise is defined as noise inconsistent with or not reasonably attendant to appropriate and customary activities on District property, considering the nature and purpose of the actor's conduct, location, time of day or night, and other factors that would govern the conduct of a reasonably prudent person under the circumstances.

Sec. 4.34 Swimming

No person shall bath, swim, wade, float, splash, or otherwise enter District waters other than in District swimming pools.

Sec. 4.35 Theft of Property/Services

No person shall remove, without the permission of the Executive Director or his/her designee, any furniture, equipment, materials, landscaping, tree, rock, soil or other property from any District property. Nonpayment of any fee or charge required to be paid to the District for use of any property, facility, program, or class of the District or for services rendered is prohibited. No person shall transfer, misuse, or tamper with any District membership identification card or any other authorized identification, pass, gift certificate or document issued by the District.

Sec. 4.36 Throwing Missiles

No person shall throw or cast any stones or other missiles on District property, except where such throwing or casting is involved in a recognized game or recreational activity, and then only upon such portions of District property as may be designated for such purpose.

Sec. 4.37 Unlawful Assemblies

It shall be unlawful to collect, gather or be a member of any disorderly crowd, or any crowd gathered together for any unlawful purpose, or for any person to join in or stay with or near any such gathering.

Sec. 4.38 Unlawful Construction or Maintenance [TC “Sec. 4.38 Unlawful Construction of Maintenance” f C \1 “2”]

No person shall erect, construct, install or perform any maintenance on, below, over, or across any District facility, property, or park except by proper authorization of the District authorizing such activity and then only in accordance with written permission of the Executive Director specifying in detail the work to be done and the conditions to be fulfilled pursuant to the terms of such authorization.

Sec. 4.38-39 Weapons and Firearms

- a) Except for persons licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Law, and who are using a trail or bikeway only a portion of which includes a public park, no person other than police officers shall bring, attempt to bring, carry, have in a vehicle, or use in any way, any gun, pistol or other firearm, or any portion thereof, upon District property.
- b) No person shall bring, attempt to bring, carry, or have in his vehicle, or use in any way, any knife having a blade longer than three (3) inches, any air gun, pellet gun, paint-ball gun, or sling shot on District property.
- c) No person shall bring, attempt to bring, carry, have in his vehicle, or use in any way, any explosives, ammunition, or bottles of gasoline with a rag attached.
- d) No person shall bring, attempt to bring, carry or use in any way, any bow or arrow upon District property, except with the permission of the Executive Director or his/her designee as part of a directly supervised District program.

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e) No person shall use or explode any toy pistol, toy cannon, toy cane, or toy gun in which explosives are used, or use or explode any blank cartridge on District property, except that starter pistols may be used for sporting or athletic events authorized by the District.

f) No person, while on District property, shall use; bring onto; carry; have in his possession or on or about his person, concealed or otherwise; fire, set off or otherwise cause to explode, discharge or burn; or throw any bludgeon, black-jack, billy-club, sand-club, sand-bag, metal knuckles, throwing star, switchblade knife, ballistic knife, any other dangerous knife (including without limitation, a dirk, dagger, or stiletto), razor, broken bottle or other dangerous piece of glass, liquid or gaseous substance, or any other object not specifically named herein whose intended use is as a weapon.

Chapter 5. Vehicles

Sec. 5.1 Definitions

For purposes of this article, the terms used herein shall have the meanings assigned under the Illinois Vehicle Code (625 ILCS 5/1-1 *et seq.*).

Sec. 5.2 Driving Only on Designated Roadways and in Accordance with Posted Regulations

No person shall drive any vehicle on any District property except upon paved roads or parking areas designated for such purposes, and only then in accordance with posted signs as to speed, direction, parking, stopping, lane markings and traffic controls.

Sec. 5.3 ATV's and Off-Highway Motorcycles

No person shall drive or operate any ATV or off-highway motorcycle on District property, except under the following circumstances:

- a) When such vehicles are used by law enforcement officers or District employees or agents for law enforcement or District purposes; or
- b) In the case of an emergency.

Sec. 5.4 Drag Racing

a) For purposes of this section, "drag racing" means the act of two or more individuals competing or racing on District property in a situation in which one of the motor vehicles is beside or to the rear of a motor vehicle operated by a competing driver and the driver attempts to prevent the competing driver from passing or overtaking him, either by acceleration or maneuver; or one or more individuals competing in a race against time on any street or roadway on District property.

b) No person who is an operator of a motor vehicle on District property may be a participant in the act of drag racing.

Sec. 5.5 Driving Under the Influence

No person shall drive or otherwise operate, attempt to drive or otherwise operate a vehicle on District property while under the influence of alcoholic liquor, cannabis, a controlled substance, or any other intoxicating compound, drugs, or any combination thereof.

Sec. 5.6 Driving Upon Sidewalk

No person shall drive any motor vehicle District property upon a sidewalk or sidewalk area located on District property except upon a permanent or duly authorized temporary driveway, except for routine maintenance, utility or emergency service, or for a special delivery or pickup involving goods or customer services.

Sec. 5.7 Enforcement of Traffic Regulations

No person shall fail to obey a police officer or District employee who is directing traffic or enforcing sections of this chapter on District property.

Sec 5.8 Incorporation of State Statutes.

In addition to the provisions of this chapter, and to the extent not inconsistent therewith, no person shall drive or otherwise operate a vehicle or perform any act in any manner on District property in violation of the Illinois Vehicle Code, which provisions are specifically incorporated in these Regulations by reference.

Sec. 5.9 Mufflers

No person shall operate a motor vehicle on District property that is not equipped with a muffler adequate to deaden the sound of the engine.

Sec. 5.10 Parking, Standing, or Stopping

- a) No person driving or in charge of a motor vehicle shall permit it to stand unattended on District property without first stopping the engine, locking the ignition and removing the keys and, when standing upon any perceptible grade, without effectively setting the brake and turning the front wheels to the curb or side of the roadway.
- b) No person shall park a vehicle on District property, except in established or designated parking areas in accordance with the posted directions and markings or with the directions of any attendant who may be present.
- c) No person shall park any vehicle or allow any vehicle to remain parked on District property beyond the normal closing hour for such District property, except when a different closing hour has been designated by the District for an area or event, or except with the permission of the Executive Director or his/her designee.

d) No person shall stop, stand, or park any vehicle on District property so as to obstruct or interfere with traffic or travel or endanger the public safety, and no person shall stop, stand, or park any vehicle in any of the following places, except when otherwise designated, when necessary to avoid conflict with other traffic, or when in compliance with the directions of a District employee:

- 1) On the left side of any roadway;
- 2) On parkways, lawn areas, and grounds;
- 3) In front of a public or private driveway;
- 4) Within any intersection;
- 5) Within any crosswalk;
- 6) Within twenty (20) feet of any intersection or crosswalk, other than in a marked parking space;
- 7) Within thirty (30) feet of any stop sign or traffic control signal, other than in a marked parking space;
- 8) On the roadway side of any vehicle stopped or parked at the edge or curb of the roadway (“double parking”);
- 9) In a position to block another vehicle lawfully parked;
- 10) On any sidewalk;
- 11) At any place where official signs or other markings prohibit parking, or where curbs have been painted yellow;
- 12) Within fifteen (15) feet of a fire hydrant;
- 13) In a fire lane or within eight (8) feet of the entrance to a fire lane;
- 14) Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic; and
- 15) Upon any bridge or other elevated structure upon a roadway;

e) No person shall park a vehicle upon any roadway or in any public off-street parking facility on District property for any of the following purposes:

- 1) To display such vehicle for sale; or
- 2) To perform maintenance or repair of such vehicle, except for repairs necessitated by an emergency; or
- 3) To sell goods or services from such vehicle.

f) Notwithstanding any contrary provision contained in this section, the operator of an authorized emergency vehicle may park or stand in locations not otherwise permitted under the provisions of these Regulations.

g) No person shall move a vehicle not lawfully under his control into any prohibited area or away from a curb at such a distance as is unlawful.

h) Penalty Provisions for Parking Violations.

1) Every person in whose name a vehicle is registered pursuant to law or who leases a vehicle to others, after receiving written notice of a violation of this section involving such vehicle shall, upon request, provide the District with a written statement of the name and address of the user or lessee at the time of such offense and the identifying number on the registration plates and registration sticker or stickers of such vehicle.

2) No person who is the lessor of a vehicle pursuant to a written lease agreement shall be liable for the violation of any parking or standing regulation of this section involving such vehicle during the period of the lease; provided that, upon the District's request received within one hundred twenty (120) days after the violation occurred, the lessor provides, within sixty (60) days after such receipt, the name and address of the lessee. The driver's license number may also be requested by the District if needed for enforcement of this section.

3) Whenever any vehicle has been parked in violation of these sections prohibiting or restricting vehicular standing or parking, the person in whose name the vehicle is registered with the Secretary of State of Illinois shall be prima facie responsible for the violation and subject to the penalty therefor.

4) Whenever any vehicle is parked in violation of any parking provision of this section, any law enforcement officer observing such violation may issue a parking violation notice and serve the notice on the owner of the vehicle by handing it to the operator of the vehicle if he or she is present, or by affixing such notice to the vehicle in a

conspicuous place. The issuer of the notice shall specify on the notice his or her identification number, the particular parking regulation allegedly violated, the make and state registration number of the cited vehicle, and the place, date, time, and nature of the alleged violation, and shall also certify the correctness of the specified information by signing his or her name to the notice. A parking violation notice issued, signed, and served in accordance with this section, or a copy of such notice, shall be deemed prima facie correct and shall be prima facie evidence of the correctness of the facts shown therein. The notice or a copy thereof shall be admissible in any subsequent administrative or legal proceeding.

5) Any violation of the parking provisions of this section or any provision of the Illinois Vehicle Code prohibiting or restricting vehicular standing or parking shall be a civil offense punishable by fine, and no criminal penalty, or civil sanction other than that prescribed in this section, shall be imposed.

6) Any person who violates or fails to comply with any provision of this section shall be fined not less than \$30.00 and not more than \$500.00 for each offense.

7) Any person on whom a parking violation notice has been served shall, within fourteen (14) days from the date of the notice, either pay the indicated fine or, in the manner indicated on the notice, request a court hearing to contest the charge, violation, or violations.

8) If the respondent requests a court hearing to contest the cited violation or violations, the office of the Village of Oak Brook Chief of Police shall arrange such a hearing and shall notify the respondent in writing of the time and place of the hearing.

9) A notice sent pursuant to this section shall state that failure to pay the indicated fine or failure to request a court hearing will constitute a debt due and owing the District, and as such may be collected in accordance with applicable law. Payment in full of any fine and/or penalty resulting from a standing or parking violation shall constitute a final disposition of that violation.

Sec. 5.11 Riding Outside Vehicles

- a) No person shall ride upon the fenders, running boards, bumpers, hood, or any other exterior part of any vehicle on District property.
- b) No person shall cling or attach himself, his vehicle, or any other object, to any other vehicle on District property.

Sec. 5.12 Right-of-Way

- a) Every operator of a vehicle shall yield the right-of-way to a pedestrian at any marked crosswalk, or within any unmarked crosswalk at any intersection on District property.
- b) Every operator of a vehicle shall exercise due care to avoid colliding with pedestrians upon any roadway on District property, shall give warning to any pedestrian in the roadway by sounding the horn when necessary, and shall exercise proper precaution upon observing any child, confused person, or disabled person upon a roadway.
- c) Every pedestrian crossing at a roadway on District property at any point other than within a marked crosswalk, or within an unmarked crosswalk at any intersection, shall yield the right of way to vehicles upon the roadway.
- d) Except as otherwise provided herein, the operator of a vehicle approaching an intersection on District property shall yield the right-of-way to a vehicle that has already entered the intersection from a different roadway. When two (2) vehicles approach an unmarked intersection from different roadways at approximately the same time, the operator of the vehicle on the left shall yield the right-of-way to the vehicle on the right.

Sec. 5.13 Snowmobiles

- a) For purposes of this subsection, a “snowmobile” shall be defined as any self-propelled vehicle intended for travel primarily on snow, driven by a track or tracks in contact with the snow, and steered by a ski or skis in contact with the snow.
- b) No person shall drive, ride, or otherwise operate a snowmobile on District property.

Sec. 5.14 Speed Limit

No person shall operate, propel or cause to be propelled a vehicle on any road or drive, or in any parking area, at a speed greater than the speed

limit posted along the right-of-way or, in the absence of such posted limit, at a speed in excess of ten (10) miles per hour.

Sec. 5.15 Towing

Any unattended vehicle in violation of any provision of these Regulations may be towed at the owner's expense in accordance with the procedures required for towing of vehicles under State law.

Sec. 5.16 Mobility Device Use

Notwithstanding any other provision of this chapter to the contrary, Electronic Personal Assistance Mobility Devices (EPAMDs) and Other Power Driven Mobility Devices, as defined in the Illinois Vehicle Code, may be used by permitted users on District property in accordance with the Vehicle Code and the District's Mobility Device Use Policy.

Chapter 6. Permits

Sec. 6.1 Permit Process

- a) For purposes of this section, the term “exercise of First Amendment rights” shall include, without limitation, parades, marches, demonstrations, rallies, religious services, speeches, solicitation of votes, petitions for signatures or contributions, picketing and leafleting.
- b) Permits may be granted upon proper application and approval where the applicable section of these Regulations or any other District ordinance, policy, rule, or regulation requires a permit in order to engage in a particular use or activity. No person shall be discriminated against in the granting of permits because of race, sex, sexual orientation, religion or creed, color, ancestry or national origin.
- c) Every person requesting a permit shall complete and file a written application with the Executive Director or his or her designee on forms provided by the District, and shall pay applicable application fees at the District’s administrative offices located at 1450 Forest Gate Road, Oak Brook, IL 60523. The application shall be dated when received and a receipt shall be issued to the applicant.
- d) Unless otherwise provided in another section of these Regulations or other District ordinances, rules, or regulations, all applications for permits not involving the exercise of First Amendment rights must be received by the District at least twenty-one (21) calendar days prior to the use for which a permit is sought. Applications for permits involving the exercise of First Amendment rights must be received by the District at least three (3) working days prior to the event requested.
- e) Except for applications for permits involving a commercial activity or for the sale or delivery of alcoholic beverages, the District shall issue the requested permit without unreasonable delay unless:
 - 1) The proposed activity violates these Regulations, or any applicable federal, state, local, and/or other District law, rule, or regulation;
 - 2) A prior application for a permit for the same date, time, and location has been or will be granted, and the use authorized by that permit does not reasonably allow multiple occupancy of that particular location by more than one permittee;
 - 3) The proposed use is of such a nature that it cannot reasonably be accommodated in the particular location applied for considering,

without limitation, the likelihood of damage to District resources or facilities, damage to an environmentally sensitive or protected area's ecosystem, impairment of a protected area's atmosphere of peace and tranquility, unreasonable interference with District functions, buildings, facilities, operations, programs or activities, unreasonable interference with the use or purpose of the District property applied for, or similar factors;

4) The proposed use would substantially impair the operation or use of facilities or services of District concessionaires or contractors; or

5) The proposed use would so dominate the use of District property as to preclude other persons from using and enjoying it.

f) If the application is approved, the District shall issue a written permit to the applicant. If the application is denied, the District shall issue the applicant written reasons for denying the application.

g) If an application is denied on the basis of a scheduling conflict or inappropriateness of the location, duration, or time of the activity, the District will make a reasonable effort to arrange an alternative location, duration, or time that is acceptable to the applicant. If the District denies an application and the applicant is dissatisfied with the reason for such denial, the applicant may appeal the decision to the Board. If the Board rejects the appeal after full review, or if time for full review is not available, the applicant may appeal the decision to the appropriate state or federal court. All other decisions on the issuance of permits by the District are final.

h) Any permit granted by the District shall contain lawful prerequisites to the issuance of the permit and restrictions on the conduct of the permitted use, including, without limitation: payment of a reasonable fee; general liability insurance coverage; an agreement to fully indemnify and hold the District harmless from any liability or costs resulting from the use; a requirement that the persons involved in the use observe these Regulations, all federal, state, local, and District laws, ordinances, rules, and regulations; time, duration, and location restrictions; a restoration deposit; a written agreement by the applicant to fully restore any District property soiled or damaged by the use; and, any other reasonable restriction necessary for the efficient and orderly contemporaneous administration of the use and other activities authorized by the permit, as well as regularly scheduled District uses, functions, programs, and activities.

i) Any person holding a valid permit issued by the District for use of District property may use that District property to the exclusion of any

other person except for the District and its employees and authorized agents.

j) Subject to the terms of subsection (g) above, the District may make necessary changes or place necessary additional restrictions on any permit after it has been issued.

k) Violation of the terms, restrictions and conditions contained in the permit may result in the suspension or revocation of the permit.

l) Unless specifically provided for elsewhere in these Regulations, no permit shall be issued for a period in excess of seven (7) consecutive calendar days. A permit may be extended for like periods of time pursuant to a new application, unless another person has requested use of the same location and use of that location by more than one permittee is not reasonably possible.

m) For uses involving the exercise of First Amendment rights, the District may waive any application or permit fees if the applicant demonstrates that the cost of such fees is prohibitive. An applicant must request such a waiver in writing when submitting the permit application.

Chapter 7. Offenses Affecting District Functions

Sec. 7.1 Police/Security Force

a) The Village of Oak Brook Police Department, through an intergovernmental agreement, has the authority to enforce all federal, state, local and District laws, rules, regulations, and ordinances, including these Regulations on District property. Village of Oak Brook police officers shall have the authority to eject from District property, arrest, or issue citations to any person who violates these Regulations or any applicable federal, state, local, and/or other District laws, rules, regulations or ordinances on District property.

b) All municipal, county, state and other law enforcement authorities shall also be authorized to enforce these Regulations and all other laws and regulations, including District ordinances, on District property.

Sec. 7.2 Rules to be ~~Obe~~Obeyed

No person shall violate or disobey any provision of these Regulations or any other District ordinance, policy, rule or regulation regulating conduct or activities on District property even though the same may not have been posted. No person shall violate or disobey the direction or instructions contained in any notice or sign posted by the District relating to the use of District property, or the directions or instructions of any member of the Village of Oak Brook Police Department or any employee of the District seeking to enforce compliance with these Regulations, or any applicable federal, state, local and/or other District laws, rules, or regulations.

Sec. 7.3 Temporary Dismissal

a) A person who violates any of these Regulations or any other law, ordinance or rule that threatens the safety of the District's patrons, staff and/or property, may be issued a "Notice of Temporary Dismissal," meaning that the person must leave District property immediately and may not enter into any District property for the length of time designated on the "Notice of Temporary Dismissal" which, depending on the seriousness of the violation may be from one (1) to six (6) days. Any such person issued a "Notice of Temporary Dismissal" who returns to any District property during the dismissal period may be arrested for trespassing.

b) The officers of the Oak Brook Police Department, the District's Executive Director, and other officers of the District are authorized to issue a "Notice of Temporary Dismissal" and to determine the length of the dismissal period.

Sec. 7.4 Exclusion

a) A person who receives three (3) or more citations during any sixty (60)-day period for violation of these Regulations, or any other law, ordinance, or rule while on any District property is subject to “exclusion,” meaning that person must leave the District property immediately and shall not enter into any District property for a time-period ranging from one (1) week to one (1) year. A person who enters any District property during the period of exclusion may be arrested for trespassing.

b) The length of the exclusion depends on the number of violations committed previously and on the severity of the violations. Any official of the District or any Oak Brook Police Officer has discretion to decide how long the exclusion should be, within the following guidelines:

Exclusion for up to sixty (60) days:

- Three (3) citations or one (1) temporary dismissal during a sixty (60)-day period before issuance of the current citations; or
- Four (4) citations during the twelve (12)-month period before issuance of the current citation.

Exclusion for up to one hundred eighty (180) days:

- Two (2) or more temporary dismissals during the sixty (60)-day period before issuance of the current citation; or
- Five (5) citations during the twelve (12)-month period before issuance of the current citation.

Exclusion for up to three hundred sixty-five (365) days:

- Three (3) or more temporary dismissals during the sixty (60)-day period before issuance of the current citation; or
- Six (6) citations during the twelve (12)-month period before issuance of the current citation.

c) Appeal of Notice of Exclusion. Exclusion for longer than seven (7) days may be appealed to the District’s Executive Director. Promptly after receipt of a written request for an appeal, the Executive Director will conduct an informal hearing where the person subject to exclusion and a District representative may present facts, circumstances, evidence and witnesses to support their respective positions and may cross-examine witnesses presented by the other side. After the conclusion of the hearing, the Executive Director shall issue a written determination on the appeal.

Sec. 7.5 General Penalty

a) In all cases where the same offense is made punishable or is created by different clauses or sections of these Regulations, the prosecuting officer may elect under which to proceed, but not more than one recovery shall be had against the same person for the same offense; provided that the revocation of a license or permit or a fine imposed in an administrative hearing shall not be considered a recovery or penalty so as to bar any other penalty being enforced.

b) Where an act or omission is prohibited or declared unlawful and no penalty or fine or imprisonment is otherwise provided, the offending person shall be fined not less than \$100 or more than \$1,000 for each offense. Each day that a violation continues shall be deemed a separate offense. In addition to any fine, the District may revoke the privilege to use all or some of the facilities of the District for such length of time as is determined appropriate by the District in accordance with section 7.4 hereof.

c) Whenever a finding of guilty is entered by a court or a plea of guilty is entered by a defendant, the court may, in addition to any fine imposed, enter an order to pay restitution, with restitution to be in an amount not to exceed actual out-of-pocket expenses or loss proximately caused by the conduct of the defendant. The court shall determine the amount and conditions of payments.

d) All fines, when collected, shall be paid into the treasury of the District.

Sec. 7.6 Civil Suits

a) Nothing in this ordinance shall be construed to prevent or preclude the lawful use by the District of civil remedy at law, to correct an abuse or loss suffered by the District as a result of violation of this ordinance or any law of the State.

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Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 18-0619: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE OF \$10,000 OR MORE WITH ALLIED LANDSCAPING, INC. (*) REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 8-B

MEETING DATE: JUNE 18, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): As part of the scope of work for the Central Park Improvements Project, a landscape retaining wall has been constructed along the south border of the playground area. The wall provides a separation between the play surface and the surrounding soil grade.

The original design called for a 29ft middle section of this barrier wall to be a poured concrete curb instead of landscape retaining wall. It was designed in this way to reduce the cost of the wall while still maintaining separation between the playground and surrounding grade. Upon construction of the retaining wall, it is apparent that this poured curb will take away from the aesthetics of the playground. In addition, the shorter poured curb creates a relatively steep grass slope adjacent to the playing surface which may not be suitable for the barrier free playground environment.

The cost to continue the retaining wall block through this 29ft section in lieu of a concrete curb is \$5,200. This change order is germane to the original contract and is in the best interest of the Oak Brook Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommends approval of the change order as outlined above in the amount of \$5,200.

Motion (and a second) to waive the Board's Rules to approve, at this meeting, Resolution 18-0619, A Resolution Authorizing and Approving A Change Order Involving an Increase to the Contract Price of \$10,000 or more with Allied Landscaping, Inc. and approve change order 2 in the amount of \$5,200, for a new total cost not-to-exceed \$172,560.

Motion (and a second) to approve Resolution 18-0619, A Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price of \$10,000 or more with Allied Landscaping, Inc. and approve change order 2 in the amount of \$5,200, for a new total cost not-to-exceed \$172,560.

RESOLUTION NO. 18-0619

**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE OF \$10,000 OR MORE
WITH ALLIED LANDSCAPING, INC.
(CENTRAL PARK IMPROVEMENTS PROJECT)**

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

WHEREAS, during the January 15, 2018 Board Meeting, the Board of Commissioners accepted the bids and authorized agreements between the lowest responsible bidders and the Oak Brook Park District for the Central Park Improvements Project, and

WHEREAS, Allied Landscaping Corporation’s Base Bid for the Landscaping Work for the Central Park Improvements was accepted by the Board of Commissioners as the lowest responsible bid and the Board of Commissioners authorized a contract between the Oak Brook Park District and Allied Landscaping Corporation in the amount of \$160,830, and

WHEREAS, at a prior Board Meeting of the Oak Brook Park District, the Board of Commissioners (“Board”) approved an additional changes order with Allied Landscaping, as set forth in the following chart, and

Regular Board Meeting Date	Change Order Number and Description	Amount
April 16, 2018	CO 1: Bio Swale Work required for DuPage County Grant	\$6530.00

WHEREAS, said change order increased the price of the contract between the District and Allied Landscaping Corporation in the total amount of \$6530.00, and

WHEREAS, the Executive Director has presented and recommended the proposed change order to the contract between the District and Allied Landscaping Corporation. for the following amount:

<u>Change Order #</u>	<u>Description</u>	<u>Notes</u>	<u>Amount</u>
2	Landscape Retaining Wall instead of poured cement curb for all-inclusive playground	Prevents steep grass slope adjacent to the playing surface which may not be suitable for barrier-free playground	\$ 5200.00

and a copy of said change order being attached hereto as Exhibit "A" and made part hereof, to the District's Board of Park Commissioners ("Board"); and

WHEREAS, the total sum of change orders would increase the total project price by \$11,730 thereby requiring the Board's authorization to accept the change orders.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DuPage and Cook Counties, Illinois, as follows:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit "A", the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the District to approve the change order in its proposed forms.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit "A," and directs and authorizes the Board's President to execute said change order on behalf of the District.

PASSED AND APPROVED THIS 18th DAY OF June, 2018.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order





Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 18-0620: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING A DECREASE IN THE CONTRACT PRICE WITH M&J ASPHALT. (*) REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 8-C
MEETING DATE: JUNE 18, 2018

STAFF REVIEW: Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): This is a deduct change order which relates to eliminating the concrete curbing and instead continuing the landscape block retaining wall at the south end of the playground.

The deduction to eliminate the 29ft section of concrete curbing in lieu of the landscape block retaining wall is \$388.32. This change order is germane to the original contract and is in the best interest of the Oak Brook Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):
Staff recommends approval of the change order deduction as outlined above in the amount of \$388.32.

Motion (and a second) to waive the Board’s Rules to approve, at this meeting, Resolution 18-0620, A Resolution Authorizing and Approving a Change Order Involving a Decrease to the Contract Price with M & J Asphalt in the amount of \$388.32, for a new total cost not-to-exceed \$92,553.68.

Motion (and a second) to approve Resolution 18-0620, A Resolution Authorizing and Approving a Change Order Involving a Decrease to the Contract Price with M & J Asphalt in the amount of \$388.32, for a new total cost not-to-exceed \$92,553.68.

RESOLUTION NO. 18-0620

**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING A DECREASE IN THE CONTRACT PRICE
WITH M & J ASPHALT PAVING COMPANY.
(CENTRAL PARK IMPROVEMENTS PROJECT)**

WHEREAS, during the January 15, 2018 Board Meeting, the Board of Commissioners accepted the bids and authorized agreements between the lowest responsible bidders and the Oak Brook Park District for the Central Park Improvements Project, and

WHEREAS, M & J Asphalt Paving Company’s Base Bid and Alternate 1 Paver Parking Lot bid for the Concrete Work for the Central Park Improvements was accepted by the Board of Commissioners as the lowest responsible bid and the Board of Commissioners authorized a contract between the Oak Brook Park District and Allied Landscaping Corporation in the amount of \$92,942.00, and

WHEREAS, the Executive Director has presented and recommended the proposed change order to the contract between the District and Allied Landscaping Corporation. for the following amount:

<u>Change Order #</u>	<u>Description</u>	<u>Notes</u>	<u>Amount</u>
1	Deduction to eliminate the 29ft section of concrete curbing	The concrete curbing work was eliminated as landscape block retaining wall will be built instead by Allied Landscape. The retaining wall prevents steep grass slope adjacent to the playing surface which may not be suitable for barrier-free playground	\$ -388.32

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”); and

WHEREAS, the change order would decrease the total contract price by \$388.32.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DuPage and Cook Counties, Illinois, as follows:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the District to approve the change order in its proposed forms.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said change order on behalf of the District.

PASSED AND APPROVED THIS 18th DAY OF June, 2018.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order



AIA Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):
Oak Brook Park District
Central Park Reconfiguration

CHANGE ORDER NUMBER: MJ-01
INITIATION DATE: 6/13/18

OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:

TO CONTRACTOR (Name and address):
M&J Asphalt Paving Company, Inc.
3124 South 60th Court
Cicero, IL 60804

PROJECT NUMBERS: 07-5646-04 /
CONTRACT DATE: 01/15/18
CONTRACT FOR: Concrete

CONTRACTOR:
FIELD:
OTHER:

THE CONTRACT IS CHANGED AS FOLLOWS:

The owner finds this Change Order germane to the original contract signed with M&J Asphalt Paving Company, Inc., and in the best interest of owner.

The original Contract Sum was	\$	92,942.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	92,942.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	388.32
The new Contract Sum including this Change Order will be	\$	92,553.68

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Wight Construction Services, Inc.
CONSTRUCTION MANAGER (Firm name)
2500 N. Frontage Road, Darien, IL 60561
ADDRESS

Wight & Company
ARCHITECT (Firm name)
2500 N. Frontage Road, Darien, IL 60561
ADDRESS

BY (Signature)
Craig Polte
(Typed name) **DATE:**

BY (Signature)
Robert Ijams
(Typed name) **DATE:**

M&J Asphalt Paving Company, Inc.
CONTRACTOR (Firm name)
3124 South 60th Court Cicero IL 60804
ADDRESS

Oak Brook Park District
OWNER (Firm name)
1450 Forest Gate Road Oak Brook, IL 60523
ADDRESS

BY (Signature)
(Typed name) **DATE:**

BY (Signature)
(Typed name) **DATE:**