



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 21, 2018 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
 - a. Approval by a majority of the Commissioners present to allow President Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF May 21, 2018 AGENDA
 - b. APPROVAL OF MINUTES
 - i. April 16, 2018 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING April 30, 2018
 - i. Approval of Supplemental Warrant No. 610 A
 - ii. Approval of Warrant No. 611
4. ANNUAL MEETING
 - a. Election of Park Board President and Vice President
 - b. Appointment of Board Secretary and Treasurer
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Semi-annual review of the Oak Brook Park District Strategic Plan
6. STAFF RECOGNITION
 - a. None
7. REPORTS:
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





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8. UNFINISHED BUSINESS

- a. Ginger Creek Gabion Weir Project Bid
- b. Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for the Installation of Playground Equipment
- c. Tennis Center Court Fees
- d. Brochure Printing and Mailing Services Bid
- e. Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof
- f. 2018 Amendment to the Oak Brook Park District Executive Director Employment Agreement

9. NEW BUSINESS

- a. Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act
- b. Natural Areas Stewardship Bid
- c. Approval of Travel Expense for Commissioner Attendance at the National Park and Recreation Association Conference held September 25 – 27, 2018 in Indianapolis, IN
- d. Resolution 18-0522: A Resolution Authorizing and Approving A Change Order Involving a Decrease In The Contract Price the Central Park Improvement Project with Airport Electric, Inc. (Requires Waiving the Board Rules to approve at this meeting.)
- e. Resolution 18-0523: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price for the Central Park Improvement Project with Claus Brothers, Inc. for Excavation & Site Utilities (Requires Waiving the Board Rules to Approve at this meeting.)
- f. Resolution 18-0524: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with The Kenneth Company, Inc. (Requires Waiving the Board Rules to Approve at this meeting.)
- g. Tennis Center Boiler and Hot Water Tank Replacement Bid
- h. Bid for Satellite Park Athletic Court Resurfacing
- i. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits and Section VIII: 7.7 Premium Pay

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON June 18, 2018, 6:30 p.m.

11. ADJOURNMENT





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 21, 2018 – 6:30 p.m.
Canterberry Room

1. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL** [*Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.*]

*Request a Motion and a Second to allow President Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules. **Roll Call Vote***

- a. Approval by a majority of the Commissioners present to allow President Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules
2. **OPEN FORUM** [*Ask whether there are any public comments under "Open Forum." If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.*]
 3. **CONSENT AGENDA** [*Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***]

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. **APPROVAL OF May 21, 2018 AGENDA**
 - b. **APPROVAL OF MINUTES**
 - i. April 16, 2018 Regular Meeting Minutes
 - c. **APPROVAL OF FINANCIAL STATEMENT ENDING April 30, 2018**
 - i. Approval of Supplemental Warrant No. 610 A
 - ii. Approval of Warrant No. 611
4. **ANNUAL MEETING**
 - a. Election of Park Board President and Vice President
[President Knitter asks for nominations for Board President. When all nominations have apparently been made, she announces that nominations are closed. If there is only one nomination, she asks for a Motion (and Second) to elect _____ as President. Voice Vote -- "All in favor". If there is more than one nomination, a Motion (and Second) is





taken for the first nominee. Roll Call Vote. If the first nominee is not elected by 3 votes, a Motion (and Second) is taken for the second nominee, and the process is repeated until a President is elected by Roll Call Vote. Once a President is elected, the President takes the Chair, and repeats the above process for nominees for Vice President]

b. Appointment of Board Secretary and Treasurer

[The President states that the current Board Secretary is Executive Director Laure Kosey. The President proposes that, since the Board's secretary has traditionally been the Executive Director, Laure Kosey should be reappointed to serve as Secretary unless any Board member has an objection. If not, the President asks for a Motion (and Second) to appoint Laure Kosey as the District's Secretary. Voice Vote – "All in favor". If there is an objection, ask for proposed names for the appointment and proceed as with the appointment below.

Then, the President asks for nominations for Treasurer. When all nominations have apparently been made, the President announces that nominations are closed. If there is only one nomination, the President asks for a Motion (and Second) to appoint _____ as Treasurer. Voice Vote -- "All in favor". If there is more than one nomination, a Motion (and Second) is taken for the first nominee. Roll Call Vote. If the first nominee is not approved for appointment by 3 votes, a Motion (and Second) is taken for the second nominee, and the process is repeated until a Treasurer is appointed by Roll Call Vote]

5. COMMUNICATIONS/PROCLAMATIONS *[Discussion Only]*

- a. Board of Commissioners to share communications
- b. Semi-annual review of the Oak Brook Park District Strategic Plan

6. STAFF RECOGNITION

- a. None

7. REPORTS: *[Discussion Only]*

- a. Administrative, IT, and Marketing Report
- b. Finance & Human Resources Report
- c. Recreation & Facilities Report
- d. Parks & Planning Report





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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 21, 2018 – 6:30 p.m.
Canterberry Room

8. UNFINISHED BUSINESS

- a. Ginger Creek Gabion Weir Project Bid *[Request a motion and a second to accept the base bid plus alternate bids 1 and 2 from Nettle Creek Nursery, Inc. and to approve an agreement between the Oak Brook Park District and Nettle Creek Nursery, Inc. for a total cost not-to-exceed of \$128,227.88. **Roll Call Vote...**]*
- b. Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for the Installation of Playground Equipment *[Request a motion and a second to approve the Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for the Installation of Playground Equipment. **Roll Call Vote...**]*
- c. Tennis Center Court Fees *[Request a motion and a second to approve the Tennis Center Court Fees as presented. **Roll Call Vote...**]*
- d. Brochure Printing and Mailing Services Bid *[Request a motion and a second to accept the quoted prices for Brochure Production and Mailing Services as stated in the Bid Submittal Form and to approve an Agreement Between the Oak Brook Park District and Hagg Press, Inc. in accordance with the quoted price of \$30,767.00. **Roll Call Vote...**]*
- e. Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[Request a motion and a second to Approve Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing the Sale or Conveyance Thereof. **Roll Call Vote...**]*
- f. 2018 Amendment to the Oak Brook Park District Executive Director Employment Agreement *[Request a motion and a second to approve the 2018 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented. **Roll Call Vote...**]*

9. NEW BUSINESS

- a. Resolution 18-0618: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act *[For Review and Discussion Only.]*
- b. Natural Areas Stewardship Bid *[For Review and Discussion Only.]*
- c. Approval of Travel Expense for Commissioner Attendance at the National Park and Recreation Association Conference held September 25 – 27, 2018 in Indianapolis, IN *[For Review and Discussion Only.]*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
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Canterberry Room

- d. Resolution 18-0522: A Resolution Authorizing and Approving A Change Order Involving a Decrease In The Contract Price the Central Park Improvement Project with Airport Electric, Inc. (Requires Waiving the Board Rules to approve at this meeting.)

*[Request a motion and a second to waive the Board's Rules to approve at this meeting, Resolution 18-0522, a resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with Airport Electric, Inc. in the amount of \$950.32, for a new total cost not to exceed \$38,889.68. **Roll Call Vote...**]*

*[Request a motion and a second to approve Resolution 18-0522, a Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with Airport Electric, Inc. in the amount of \$950.32, for a new total cost not to exceed \$38,889.68. **Roll Call Vote...**]*

- e. Resolution 18-0523: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price for the Central Park Improvement Project with Claus Brothers, Inc. for Excavation & Site Utilities (Requires Waiving the Board Rules to Approve at this meeting.)

*[Request a motion and a second to waive the Board's Rules to approve, at this meeting, Resolution 18-0523, A Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price for the Central Park Improvement Project with Claus Brothers, Inc. in the Amount of \$8,385, for a New Total Contract Cost Not-To-Exceed \$324,945. **Roll Call Vote...**]*

*[Request a motion and a second to approve Resolution 18-0523, A Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price for the Central Park Improvement Project with Claus Brothers, Inc in the Amount of \$8,385, for a New Total Contract Cost Not-To-Exceed \$324,945. **Roll Call Vote...**]*





- f. Resolution 18-0524: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with The Kenneth Company, Inc. (Requires Waiving the Board Rules to Approve at this meeting.)

*Request a motion (and a second) to waive the Board's Rules to Approve, At This Meeting, Resolution 18-0524, A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with The Kenneth Company, Inc. in the Amount of \$1,250.00, for a New Total Contract Cost Not-To-Exceed \$251,794. **Roll Call Vote...**]*

*Request a motion (and a second) to approve Resolution 18-0524, A Resolution Authorizing and Approving A Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with The Kenneth Company, Inc. in the Amount of \$1,250.00, for a New Total Contract Cost Not-To-Exceed \$251,794. **Roll Call Vote...**]*

- g. Tennis Center Boiler and Hot Water Tank Replacement Bid *[For Review and Discussion Only.]*
- h. Bid for Satellite Park Athletic Court Resurfacing *[For Review and Discussion Only.]*
- i. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits and Section VIII: 7.7 Premium Pay *[For Review and Discussion Only.]*
10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON June 18, 2018, 6:30 p.m. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on June 18, 2018, 6:30 p.m.]*
11. ADJOURNMENT *[Request a motion and a second to adjourn the May 21, 2018 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 16, 2018 – 6:30 p.m.
Canterberry Room**

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2018 – APRIL 30, 2019 *(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 5, 2018.)*

a. Call to Order and Roll Call

President Knitter called the Public Hearing to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Tan, Truedson, Carson, Trombetta, and President Knitter answered "present." Also present were Laure Kosey, Executive Director, Steve Adams, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Director of Recreation and Facilities, and Bob Johnson, Director of Parks and Planning.

b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2018 – April 30, 2019

Marco Salinas presented the proposed budget. He said in accordance with State Statute, notice of today's public hearing was published in the Doings Oak Brook Newspaper on April 5, 2018. He also said that a copy of the proposed budget and related budget ordinance have been available for public inspection in hard copy form at the administrative office and in electronic form under the "Budget and Financials" document page of the Park District's web-site for at least 30 days prior to this hearing.

Mr. Salinas said the total proposed budgeted revenues equal \$9,756,274 and total proposed budgeted expenditures equal \$11,348,726; for a net consolidated deficit of \$1,592,492. He said included in the expenditure total is \$1,906,849 in budgeted capital costs.

Mr. Salinas noted that the Board previously reviewed and discussed this proposed budget and related schedules at the February and March, 2018, board meetings.

President Knitter asked if anyone from the audience wished to comment on the proposed budget.

There were no comments.

c. Adjournment of Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn the public hearing at 6:32 p.m.

There was no discussion and the motion passed by voice vote.

2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting to order at 6:32 p.m. in the Recreation Center's Canterbury Room. Commissioners Tan, Truedson, Carson, Trombetta, and President Knitter answered "present." Also present were Laure Kosey, Executive Director, Steve Adams, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Director of Recreation and Facilities, and Bob Johnson, Director of Parks and Planning.

3. OPEN FORUM

President Knitter asked if anyone in the audience wanted to address the Board.

No one addressed the Board.

4. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the April 16, 2018, Consent Agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

a. APPROVAL OF April 16, 2018 AGENDA

b. APPROVAL OF MINUTES

i. March 15, 2018 Special Meeting Minutes

ii. March 19, 2018 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2018

i. Approval of Warrant No. 610

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked the Board members if they had any communications.

There were no shared communications.

6. STAFF RECOGNITION

- a. None

7. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said there are three intergovernmental agreements with the Butler School District on the agenda this evening and one related to the installation of new playground equipment at Butler Junior High School. She said the projected installment time is June or July.

There were no questions regarding Ms. Kosey's report.

- b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas reviewed the current fund balances and said the Park District had a very favorable year. He did say that the Tennis Center does show a deficit but this is due to a large investment in capital projects.

Mr. Salinas said the upcoming budget has been loaded into the new software and staff is currently working on the annual compensation disclosure. He said this disclosure must be posted within six days of the budget adoption date.

Regarding Human Resources, Mr. Salinas said he and staff are currently ensuring that all legal safety notices are posted at the B&T.

There were no questions regarding Mr. Salinas' report.

- c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said he is recommending an increase in Tennis Center court fees which has not been done for a few years. This will be discussed later in the meeting.

Mr. Thommes said the Pink 5K Run currently has 721 participants. He said there will be a new route and he is currently waiting for its certification. With the new route, he said we won't have to worry about crossing Ginger Creek.

There were no questions regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the Central Park Ball Field and playground projects are underway with excavation and demolition work being done.

Mr. Johnson said the bid package was sent out for the Gabion Weir Project, which includes 1,500 feet of shoreline restoration along Ginger Creek.

Mr. Johnson said he is currently conducting interviews for a new full-time Park Technician. He said this was expected as the employee who currently holds this position will shortly leave the Park District to become a police officer.

There were no further questions regarding Mr. Johnson's report.

8. UNFINISHED BUSINESS

- a. Ordinance 18-0416: An Ordinance Setting Forth The Budget And Making Appropriation Of Sums Of Money For All Of The Necessary Expenditures Of The Oak Brook Park District Of Cook And DuPage Counties, Illinois For The Corporate Purpose For The Fiscal Year Beginning May 1, 2018 And Ending April 30, 2019.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Ordinance 18-0416: An Ordinance Setting Forth The Budget And Making Appropriations Of Sums Of Money For All Of The Necessary Expenditures Of The Oak Brook Park District Of Cook And DuPage Counties, Illinois, For The Corporate Purpose For The Fiscal Year Beginning May 1, 2018 And Ending April 30, 2019.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

- b. Ordinance 18-0417: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Ordinance 18-0417: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

- c. Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008, by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative

Preschool Program at The Oak Brook Park District Recreation Center for School Year 2018- 2019.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve the Amendment and Renewal of the Intergovernmental Agreement dated March 10, 2008 by and between the Board of Education of Butler School District # 53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for school year 2018-2019.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, by and between the Board of Education of Butler School District #53 And the Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School for School Year 2018-2019

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve the Renewal of the Intergovernmental Agreement Dated January 18, 2016 by and between the Board of Education of Butler School District #53 and the Oak Brook Park District for a before and after school program at Brook Forest Elementary School for School Year 2018-2019.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

- e. Bid for Apparel Screen Printing and Embroidery

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to accept the quoted prices for apparel items as stated in the bid submittal form and to approve an agreement between the Oak Brook Park District and Next Generation Screen Printing and Embroidery, Inc. in accordance with the quoted prices for a not to exceed cost of \$34,000.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

- f. Ordinance 18-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Ordinance 18-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the fiscal year beginning May 1, 2017 and ending April 30, 2018.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.
Nays: None

- g. Intergovernmental Agreement Between County of DuPage, Illinois and The Oak Brook Park District for The Central Park BMP Water Quality Improvement Project

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve an Intergovernmental Agreement between the County of DuPage, Illinois and the Oak Brook Park District for the Central Park BMP Water Quality Improvement Project.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.
Nays: None

9. NEW BUSINESS

- a. Ginger Creek Gabion Weir Project Bid

This issue was presented for review and discussion only.

Mr. Johnson said the bid package was released today and will be open for three weeks. He said work is set to begin in May or June and will take approximately six weeks to complete.

There was no further discussion regarding this matter.

- b. Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for Installation of Playground Equipment

This issue was presented for review and discussion only

As Ms. Kosey mentioned in her report, this relates to the installation of the playground equipment at Butler Junior High School.

There was no further discussion regarding this matter.

- c. Tennis Center Court Fees

This issue was presented for review and discussion only

Mr. Thommes said some of the proposed increases don't hit the 5% increase threshold but said he wants to make the Board aware. He said fees have not been increased since June, 2015.

There was no further discussion regarding this matter.

- d. Brochure Printing and Mailing Services Bid

This issue was presented for review and discussion only

Ms. Kosey said these services have been provided by the same vendor for the past two years by extending the contract but now we are required to go to bid.

There was no further discussion regarding this matter.

- e. Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

This issue was presented for review and discussion only

Ms. Kosey said staff has done a lot of spring cleaning so the list of property for sale will be long.

There was no further discussion regarding this matter.

- f. Resolution 18-0419: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Musco Lighting, LLC (**Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to waive the Board's rules to approve at this meeting, Resolution 19-0419: A Resolution Authorizing and Approving A Change Order Involving an Increase to The Contract Price with Musco Lighting, LLC In the Amount Of \$9,900 For A New Total Cost Not-To-Exceed \$298,550.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Resolution 19-0419: A Resolution Authorizing and Approving A Change Order Involving an Increase to The Contract Price with Musco Lighting, LLC In the Amount Of \$9,900 For A New Total Cost Not-To-Exceed \$298,550.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

- g. Resolution 18-0420: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Allied Landscaping. *** Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to waive the Board 's rules to approve at this meeting, Resolution 18-0420: A Resolution Authorizing and Approving A Change Order Involving an Increase to The Contract Price with Allied Landscaping Corporation in the Amount of \$6,530, for the New Total Cost Not-To-Exceed Of \$167,360.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.

Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Resolution 18-0420: A Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price with Allied Landscaping Corporation in the Amount of \$6,530 for a New Total Cost Not-To- Exceed of \$167,360.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.
Nays: None

10. ADJOURN TO CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to adjourn the Open Session of the regular Board Meeting and convene the Closed Session at the hour of 6:58 p.m. for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.
Nays: None

11. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, January 15, 2018
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District

12. RECONVENE OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to Reconvene to the Open Session of the April 16, 2018 Regular Meeting at 7:33 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta and President Knitter.
Nays: None

13. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken on matters discussed during closed session.

14. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON May 21, 2018, 6:30 p.m.

President Knitter announced the next regular meeting of the Oak Brook Park District Board of Park Commissioners will be held on May 21, 2018, 6:30 p.m.

15. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to adjourn at the hour of 7:42 p.m.

There was no discussion and the motion passed by voice vote.

Laure L. Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through April 30, 2018 and 2017
100.00% completed (12 out of 12 months)

	Fiscal Year 2017/2018- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	Amended Annual Budget	April 2018 Actual	Year-To-Date Actual (12 Months)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + a % of Amended Annual Budget	Fiscal Year 2016/2017 Year-To-Date Actual	2017/2018 Y-T-D Actual Higher/ (Lower) than 2016/2017 Y-T-D	Percent Change
REVENUES										
Administration										
Property Taxes	\$ 1,528,000	\$ 1,528,000	\$ -	\$ 1,504,883	\$ -	\$ 1,504,883	98.5%	\$ 1,458,062	\$ 46,821	3.2%
Personal Prop. Repl. Taxes	95,000	95,000	18,293	96,402	-	96,402	101.5%	103,635	(7,233)	-7.0%
Investment Income	10,000	10,000	931	10,864	-	10,864	108.6%	8,946	1,918	21.4%
Other	3,000	3,000	-	2,864	-	2,864	95.5%	3,625	(761)	-21.0%
Central Park	97,000	97,000	16,592	123,352	-	123,352	127.2%	99,337	24,016	24.2%
Dean Property	-	-	(4,750)	-	-	-	N/A	3,000	(3,000)	-100.0%
Building-Recreation Cntr.	987,062	987,062	142,608	912,497	-	912,497	92.4%	952,200	(39,703)	-4.2%
Central Park West	79,750	79,750	6,314	73,737	-	73,737	92.5%	86,137	(12,401)	-14.4%
TOTAL REVENUES	\$ 2,799,812	\$ 2,799,812	\$ 179,987	\$ 2,724,600	\$ -	\$ 2,724,600	97.3%	\$ 2,714,943	\$ 9,658	0.4%
EXPENDITURES										
Administration	\$ 932,503	\$ 909,240	\$ 72,132	\$ 789,412	\$ 1,112	\$ 790,524	86.9%	\$ 804,835	\$ (15,423)	-1.9%
Central Park	608,519	612,131	44,645	552,556	478	553,034	90.3%	571,661	(19,105)	-3.3%
Saddlebrook Park	17,870	19,170	-	11,426	-	11,426	59.6%	11,092	334	3.0%
Forest Glen Park	28,631	28,631	446	18,420	-	18,420	64.3%	21,455	(3,036)	-14.1%
Chillem Park	7,465	7,465	-	5,628	-	5,628	75.4%	2,988	2,640	88.3%
Dean Property	13,948	16,198	2,530	12,593	-	12,593	77.7%	9,578	3,016	31.5%
Professional Services	81,200	81,200	4,078	35,986	223	36,209	44.6%	86,750	(50,764)	-58.5%
Contracts- Maint. DNS	37,000	37,000	11,293	24,542	-	24,542	66.3%	38,093	(13,551)	-35.6%
Building-Recreation Cntr.	964,376	978,677	83,071	816,425	10,508	826,933	84.5%	826,908	(10,483)	-1.3%
Central Park West	63,214	65,014	6,650	37,420	72	37,492	57.7%	49,954	(12,535)	-25.1%
TOTAL EXPENDITURES	\$ 2,754,726	\$ 2,754,726	\$ 224,844	\$ 2,304,408	\$ 12,392	\$ 2,316,801	84.1%	\$ 2,423,314	\$ (118,906)	-4.9%
TRANSFERS OUT	\$ 410,000	\$ 410,000	\$ -	\$ 410,000	\$ -	\$ 410,000	100.0%	\$ 285,000	\$ 125,000	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,164,726	\$ 3,164,726	\$ 224,844	\$ 2,714,408	\$ 12,392	\$ 2,726,801	86.2%	\$ 2,708,314	\$ 6,094	0.2%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (364,914)	\$ (364,914)	\$ (44,857)	\$ 10,192	\$ (12,392)	\$ (2,200)	0.6%	\$ 6,628	\$ 3,564	53.8%

Note> Fiscal year 2017/2018 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through April 30, 2018 and 2017
100.00% completed (12 out of 12 months)

	Fiscal Year 2017/2018- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	Amended Annual Budget	April 2018 Actual	Year-To-Date Actual (12 Months)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + Encumbered, as a % of Amended Annual Budget	Fiscal Year 2016/2017 Year-To-Date Actual	2017/2018 Y-T-D Actual Higher/Lower than 2016/2017 Y-T-D	Percent Change
	REVENUES									
Administration										
Property Taxes	\$ 894,000	\$ 894,000	\$ -	\$ 879,649	\$ -	\$ 879,649	98.4%	\$ 828,953	\$ 50,696	6.1%
Personal Prop. Repl. Taxes	32,000	32,000	5,759	30,349	-	30,349	94.8%	32,626	(2,277)	-7.0%
Investment Income	12,000	12,000	1,887	15,863	-	15,863	132.2%	12,993	2,869	22.1%
Other	3,000	3,000	445	1,865	-	1,865	62.2%	1,726	139	8.1%
Fitness Center	849,212	849,212	46,107	813,654	-	813,654	95.8%	890,295	(76,640)	-8.6%
Aquatic Center	474,032	474,032	65,658	482,494	-	482,494	101.8%	503,000	(20,506)	-4.1%
Aquatic Recreation Prog.	607,589	607,589	11,020	504,407	-	504,407	83.0%	586,041	(81,634)	-13.9%
Children's Programs	83,960	83,960	1,854	101,706	-	101,706	121.1%	79,607	22,100	27.8%
Preschool Programs	309,767	309,767	30,331	324,830	-	324,830	104.9%	309,915	14,915	4.8%
Youth Programs	168,335	168,335	2,899	188,074	-	188,074	111.7%	177,938	10,136	5.7%
Adult Programs	53,890	53,890	2,214	52,623	-	52,623	97.6%	53,607	(984)	-1.8%
Pioneer Programs	169,850	169,850	994	85,121	-	85,121	50.1%	119,178	(34,057)	-28.6%
Special Events and Trips	91,765	91,765	5,530	83,275	-	83,275	90.7%	75,090	8,185	10.9%
Marketing	96,700	96,700	(3,500)	110,975	-	110,975	114.8%	30,251	80,724	266.9%
TOTAL REVENUES	\$ 3,846,100	\$ 3,846,100	\$ 171,196	\$ 3,674,885	\$ -	\$ 3,674,885	95.5%	\$ 3,701,218	\$ (26,333)	-0.7%
EXPENDITURES										
Administration	\$ 896,234	\$ 839,709	\$ 92,807	\$ 694,950	\$ 2,952	\$ 697,901	82.8%	\$ 700,278	\$ (5,328)	-0.8%
Fitness Center	695,987	714,557	71,411	613,304	5,868	619,172	85.8%	666,866	(53,562)	-8.0%
Aquatic Center	864,800	881,747	85,702	727,385	8,238	735,622	82.5%	794,050	(66,665)	-8.4%
Aquatic Recreation Prog.	319,880	319,960	19,635	241,162	142	241,305	75.4%	291,688	(50,525)	-17.3%
Children's Programs	80,668	85,196	15,059	77,679	1,164	78,843	91.2%	69,669	8,010	11.5%
Preschool Programs	247,199	251,299	23,144	202,662	2,889	205,551	80.6%	224,034	(21,372)	-9.5%
Youth Programs	139,340	139,340	6,736	111,886	53	111,939	80.3%	114,744	(2,858)	-2.5%
Adult Programs	49,351	49,351	1,861	37,880	2,176	40,056	76.8%	42,825	(4,946)	-11.5%
Pioneer Programs	166,191	175,541	11,349	76,712	636	77,348	43.7%	116,607	(39,895)	-34.2%
Special Events and Trips	91,430	91,430	1,696	63,567	315	63,882	69.5%	67,051	(3,484)	-5.2%
Marketing	333,851	336,801	32,633	277,071	15,378	292,449	82.3%	315,830	(38,759)	-12.3%
Capital Outlay	363,000	363,000	-	137,761	-	137,761	38.0%	248,932	(111,172)	-44.7%
TOTAL EXPENDITURES	\$ 4,247,931	\$ 4,247,931	\$ 362,033	\$ 3,262,018	\$ 39,810	\$ 3,301,829	76.8%	\$ 3,652,573	\$ (390,555)	-10.7%
REVENUES OVER (UNDER) EXPENDITURES	\$ (401,831)	\$ (401,831)	\$ (190,838)	\$ 412,866	\$ (39,810)	\$ 373,056	-102.7%	\$ 48,645	\$ 364,221	748.7%

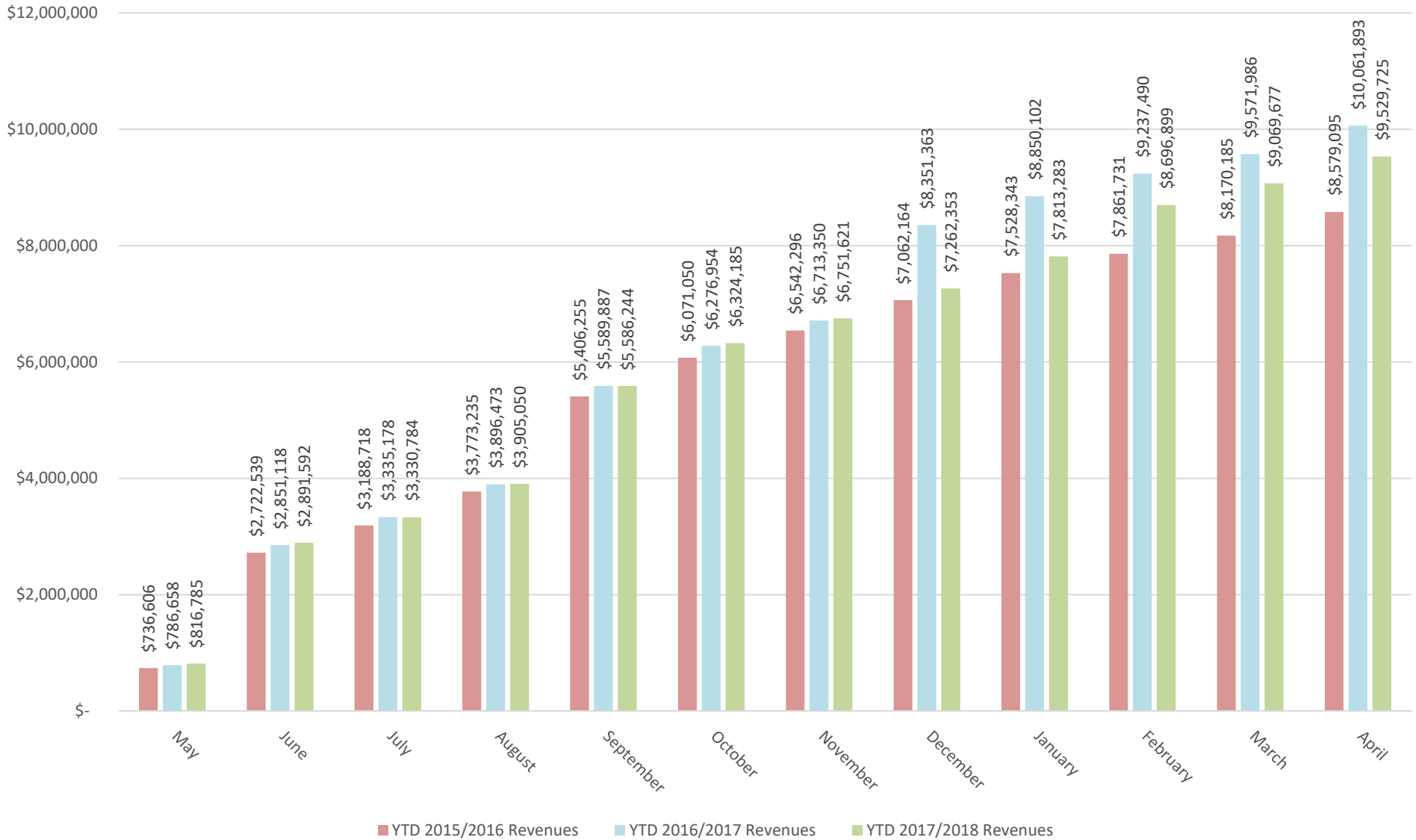
Note> Fiscal year 2017/2018 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through April 30, 2018 and 2017
100.00% completed (12 out of 12 months)

	Fiscal Year 2017/2018- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	Amended Annual Budget	April 2018 Actual	Year-To-Date Actual (12 Months)	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual + a % of Amended Annual Budget	Fiscal Year 2016/2017 Year-To-Date Actual	2017/2018 Y-T-D Actual Higher/ (Lower) than 2016/2017 Y-T-D	Percent Change
REVENUES										
Administration	\$ 4,900	\$ 4,900	\$ 276	\$ 6,213	\$ -	\$ -	126.8%	\$ 53,109	\$ (46,896)	-88.3%
Building- Racquet Club	1,700	1,700	99	649	-	-	38.2%	1,098	(448)	-40.9%
Programs- Racquet Club	1,457,500	1,457,500	83,933	1,646,314	-	-	113.0%	1,509,350	136,963	9.1%
TOTAL REVENUES	\$ 1,464,100	\$ 1,464,100	\$ 84,309	\$ 1,653,176	\$ -	\$ -	112.9%	\$ 1,563,557	\$ 89,619	5.7%
EXPENSES										
Administration	\$ 710,040	\$ 645,540	\$ 42,347	\$ 513,893	\$ 3,251	\$ 517,145	79.6%	\$ 526,138	\$ (12,244)	-2.3%
Building- Racquet Club	366,920	361,120	44,876	276,020	7,869	283,889	76.4%	296,275	(20,255)	-6.8%
Programs- Racquet Club	490,371	553,671	47,278	484,189	4,294	488,483	87.5%	569,643	(85,453)	-15.0%
Capital Outlay	495,000	502,000	-	501,682	-	501,682	99.9%	-	501,682	N/A
TOTAL EXPENSES	\$ 2,062,331	\$ 2,062,331	\$ 134,502	\$ 1,775,785	\$ 15,414	\$ 1,791,199	86.1%	\$ 1,392,055	\$ 383,730	27.6%
REVENUES OVER (UNDER) EXPENSES	\$ (598,231)	\$ (598,231)	\$ (50,193)	\$ (122,609)	\$ (15,414)	\$ (1,791,199)	20.5%	\$ 171,502	\$ (294,111)	-171.5%

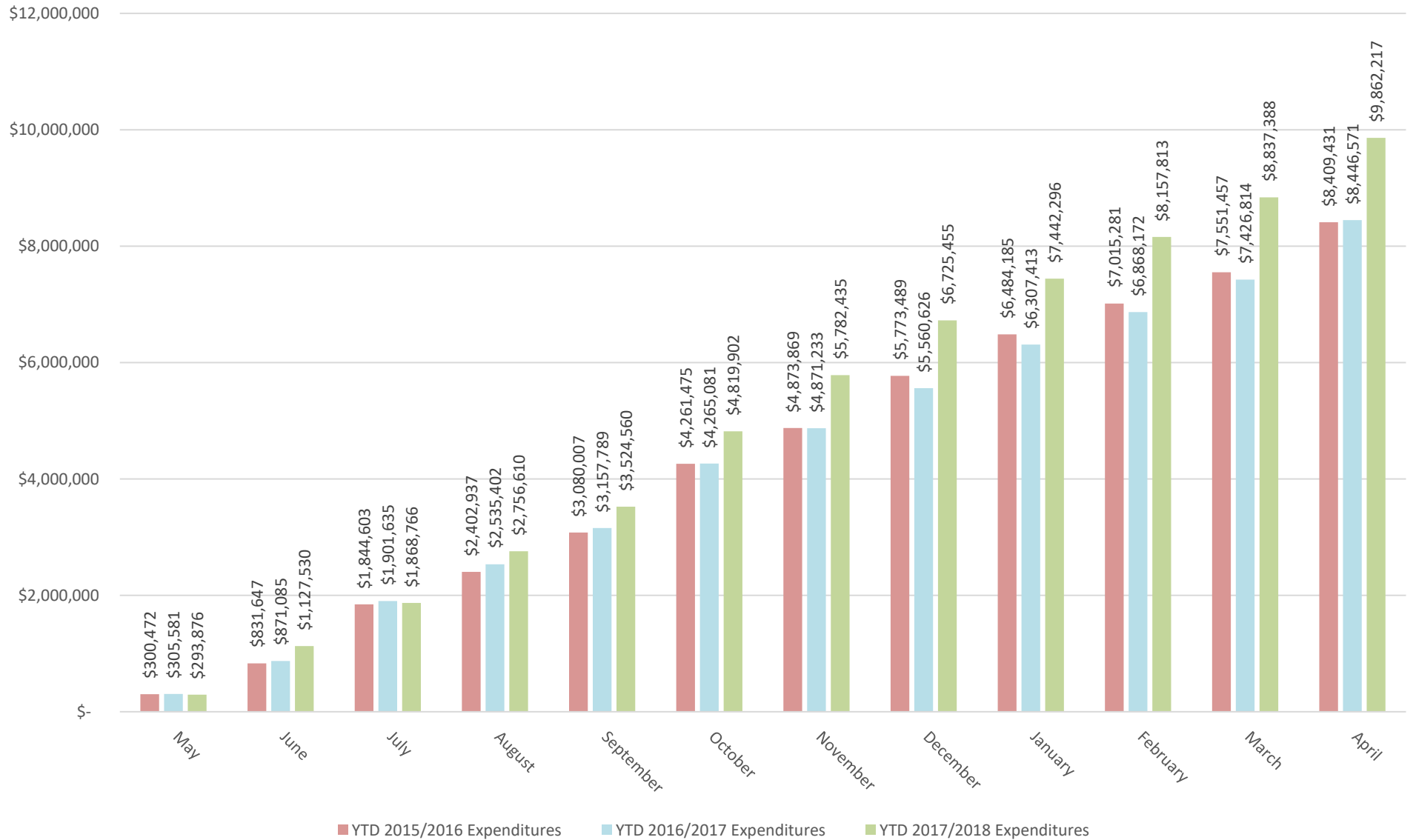
Note> Fiscal year 2017/2018 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



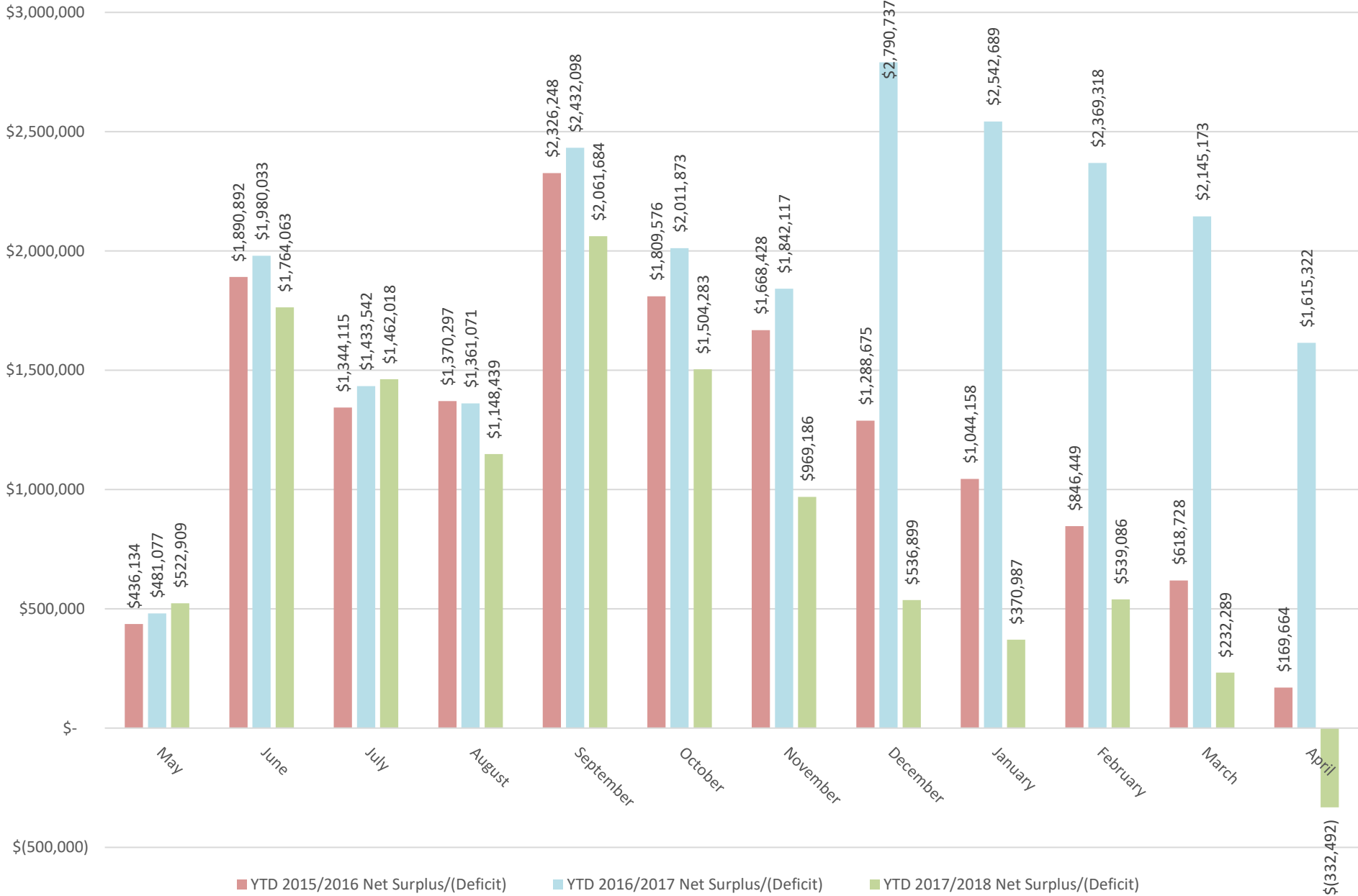
Note> In December 2016 the Park District recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017. In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund. These proceeds will be used to pay for the universal playground to be installed at Central Park.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



Note> During June 2017 the Park District recognized three payroll disbursements when compared to two disbursements in the prior year. This is the primary reason for the increased Y-T-D expenditures in June 2017 over the same period in 2016 and 2015. The increases in August through November 2017 are primarily driven by increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
APRIL, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUE	\$ 179,987	\$ 2,724,600	\$ 2,799,812
EXPENSES	\$ 224,844	\$ 2,714,408	\$ 3,164,726
SURPLUS/(DEFICIT)	<u>\$ (44,857)</u>	<u>\$ 10,192</u>	<u>\$ (364,914)</u>
RECREATION FUND			
REVENUE	\$ 171,196	\$ 3,674,885	\$ 3,846,100
EXPENSES	\$ 362,033	\$ 3,262,018	\$ 4,247,931
SURPLUS/(DEFICIT)	<u>\$ (190,838)</u>	<u>\$ 412,866</u>	<u>\$ (401,831)</u>
IMRF FUND			
REVENUE	\$ 5,141	\$ 187,494	\$ 185,750
EXPENSES	\$ 14,539	\$ 190,425	\$ 200,000
SURPLUS/(DEFICIT)	<u>\$ (9,398)</u>	<u>\$ (2,931)</u>	<u>\$ (14,250)</u>
LIABILITY INSURANCE FUND			
REVENUE	\$ 1,384	\$ 61,063	\$ 60,250
EXPENSES	\$ 2,573	\$ 141,308	\$ 168,305
SURPLUS/(DEFICIT)	<u>\$ (1,189)</u>	<u>\$ (80,245)</u>	<u>\$ (108,055)</u>
AUDIT FUND			
REVENUE	\$ 19	\$ 14,288	\$ 14,130
EXPENSES	\$ -	\$ 13,013	\$ 27,850
SURPLUS/(DEFICIT)	<u>\$ 19</u>	<u>\$ 1,275</u>	<u>\$ (13,720)</u>
DEBT SERVICE FUND			
REVENUE	\$ 32	\$ 322,927	\$ 331,250
EXPENSES	\$ -	\$ 330,988	\$ 330,914
SURPLUS/(DEFICIT)	<u>\$ 32</u>	<u>\$ (8,061)</u>	<u>\$ 336</u>



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
APRIL, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 84,309	\$ 1,653,176	\$ 1,464,100
EXPENSES	\$ 134,502	\$ 1,775,785	\$ 2,062,331
SURPLUS/(DEFICIT)	<u>\$ (50,193)</u>	<u>\$ (122,609)</u>	<u>\$ (598,231)</u>
SPORTS CORE FUND			
REVENUE	\$ 13,347	\$ 13,347	\$ 35,000
EXPENSES	\$ 6,260	\$ 13,347	\$ 35,000
SURPLUS/(DEFICIT)	<u>\$ 7,087</u>	<u>\$ 0</u>	<u>\$ -</u>
SPECIAL RECREATION FUND			
REVENUE	\$ 9	\$ 115,357	\$ 117,750
EXPENSES	\$ 20,663	\$ 113,290	\$ 124,700
SURPLUS/(DEFICIT)	<u>\$ (20,654)</u>	<u>\$ 2,068</u>	<u>\$ (6,950)</u>
CAPITAL PROJECT FUND			
REVENUE	\$ 1,191	\$ 953,414	\$ 413,000
EXPENSES	\$ 246,345	\$ 1,506,329	\$ 2,352,884
SURPLUS/(DEFICIT)	<u>\$ (245,154)</u>	<u>\$ (552,915)</u>	<u>\$ (1,939,884)</u>
SOCIAL SECURITY FUND			
REVENUE	\$ 3,434	\$ 242,132	\$ 247,700
EXPENSES	\$ 13,070	\$ 234,265	\$ 258,000
SURPLUS/(DEFICIT)	<u>\$ (9,636)</u>	<u>\$ 7,867</u>	<u>\$ (10,300)</u>
SUMMARY			
REVENUE	\$ 460,047	\$ 9,962,682	\$ 9,479,842
EXPENSES	\$1,024,829	\$ 10,295,175	\$ 12,937,640
SURPLUS/(DEFICIT)	<u>\$ (564,781)</u>	<u>\$ (332,492)</u>	<u>\$ (3,457,799)</u>

OAK BROOK PARK DISTRICT
CONSOLIDATED AGENCY TREASURER'S REPORT
APRIL, 2018

		CONSOLIDATED
		TOTALS
REVENUES		
Property Taxes	\$	-
Back Taxes		-
Replacement Taxes		33,876
Recreation Program Fees		126,141
Rec/Fitness Center Fees		46,107
Rec/Aquatic Center Fees		76,678
Sports Core - Bath & Tennis		13,347
FRC/Building Rental Fees		42,791
Theme Party Rental Fees		735
Recreation Center Fees		99,042
CPW Building Rentals		6,314
Field Rentals		16,592
Interest		2,593
Debt Certificate Proceeds		-
Transfers		-
Sponsorship		(4,750)
Miscellaneous		584
TOTAL- REVENUES	\$	460,047
DISBURSEMENTS		
Warrant No.610 & 610 A	\$	727,247
April Payroll		297,582
TOTAL DISBURSEMENTS	\$	1,024,829

**Oak Brook Park District
Consolidated Agency Balance Sheet
as of April 30, 2018**

ASSETS	Consolidated Totals
Current Assets	
Cash and Investments	\$ 6,744,569
Receivables - Net of Allowances	-
Property Taxes	3,230,336
Accounts	179,645
Due from Other Funds	163,773
Prepays	6,964
Inventories	16,707
Total Current Assets	\$ 10,341,993
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Depreciable	4,104,958
Accumulated Depreciation	(2,934,780)
Total Noncurrent Assets	1,210,653
Total Assets	11,552,646
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	95,047
Total Assets and Deferred outflows of Resources	11,647,693
LIABILITIES	
Accounts Payable	73,757
Accrued Payroll	11,861
Other Payables	1,364,380
Due To Other Funds	-
Compensated Absences Payable	7,885
Total Liabilities	1,457,883
Noncurrent Liabilities	
Compensated Absences Payable	6,200
Net Pension Liability - IMRF	162,214
Total Noncurrent Liabilities	168,414
Total Liabilities	1,626,297
DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	21,693
Property Taxes	3,231,057
Total Liabilities and Deferred Inflows of Resources	4,879,047
FUND BALANCES	
Net Investment in Capital Assets	1,210,652
Nonspendable	3,964
Restricted	260,821
Committed	3,589,380
Unassigned	1,703,828
Total Fund Balances	6,768,645
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 11,647,693



Oak Brook Park District
Capital Expenditures
As of April 30, 2018

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Gabion Weir Engineering	Manhard Consulting Ltd	\$ 20,981.99	\$ -	\$ 20,981.99
Gabion Weir Replacement	IDNR	2,825.00		2,825.00
Gabion Weir->Plan Review	Kane Dupage Soil & Conservation	1,439.00		1,439.00
IT Security Camera	Sterling Network Int	6,247.00		6,247.00
IT Security Camera	P Drinkard	660.00		660.00
IT Security Camera	Shoe Me Cables	454.38		454.38
IT Security Camera - Outdoor	RPB & HP Photo	651.90		651.90
Electrical Work Locker Rooms	Airport Electric	124,317.79		124,317.79
Professional Svces - Central Park	Wight & Company	115,544.88		115,544.88
Central Park Project - Tree Removal	Dawson Tree Service	7,627.30		7,627.30
Soil Borings - Central Park	ECS Midwest, LLC	6,850.00		6,850.00
Central Park Pymt 1	Wight & Company	67,442.17		67,442.17
Central Park Project - Excavation	Clauss Brothers, Inc	3,127.50		3,127.50
Central Park Universal Playground Arch	Parkreation, Inc	13,526.00		13,526.00
Central Park Universal Playground Equipment	Playpower LT Farmington, Inc	169,894.32		169,894.32
Locker Room Installment Pymt 1-6	Wight & Company	36,397.39		36,397.39
Demolition Locker Rooms	Alpine Demolition Services	57,645.00		57,645.00
Plumbing Locker Rooms Pymt 1-3	C.W. Burns Company, Inc.	111,122.10		111,122.10
Locker Room Tile Work 1	Kingston Tile Company	107,587.80		107,587.80
General Carpentry Locker Rooms Pymt 1-3	DBM Services Inc.	449,553.60		449,553.60
Hvac Units 2 & 5	Trane U.S. Inc	54,751.00		54,751.00
Hvac Install Family Locker Room Pymt 1-2	MG Mechanical Contractors	37,407.60		37,407.60
Hvac Controls	Applied Controls Inc.	24,615.00		24,615.00
Fire Protection Family Locker Room	Nelson Fire Protection	17,661.60		17,661.60
Concrete Flooring Work Family Locker Room	Linblad Construction	2,739.99		2,739.99
Legal Services for Capital Projects	Robbins Schwartz	40,452.00		40,452.00
Legal Notice for Special Use Hearing	Village of Oak Brook	483.00		483.00
Lighting Consultant Central Park Permit	Hugh Lighting Design	1,007.49		1,007.49
Financial Suite Software 1-3	Ill Dept of Public Health	1,000.00		1,000.00
Financial Suite Software Server Hardware	BS & A	87,755.00	87,755.00	
Financial Suite Software Server Install	SHI International Company	3,630.00	3,630.00	
Relativity Software License	Sterling Network Int	2,000.50	2,000.50	
Partial Demolition of Barn at DNS	Harris Computer	1,043.00	1,043.00	
Roof Repair at DNS	Crunch Inc	5,000.00	5,000.00	
Capitalized Interest Expense	Affordable Roofing Inc.	3,747.00	3,747.00	
Plan Review - Central Park Improvements	MB Financial	22,957.46		22,957.46
Wire Transfer Fee	Village of Oak Brook	1,168.00		1,168.00
Allocation to Rec Capital - Family Locker Room	Evergreen Bank Group	15.00	15.00	
	Per amount budgeted.	(105,000.00)		(105,000.00)
	Subtotal-Capital Improvement Fund	\$ 1,506,328.76	\$ 103,190.50	\$ 1,403,138.26
Fitness Cardio Equipment - Pymt 2 of 3	Lease Servicing Center National	32,760.71	32,760.71	
Allocation to Rec Capital - Family Locker Room	Coop Leasing	105,000.00		105,000.00
	Per amount budgeted.			
	Subtotal-Recreation Fund Capital	\$ 137,760.71	32,760.71	\$ 105,000.00
	TOTAL BALANCE	\$ 1,644,089.47	\$ 135,951.21	\$ 1,508,138.26

User: mkorman

INVOICE DUE DATES 04/30/2018 - 04/30/2018

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

SUPPLEMENTAL WARRANT NO.610A

OPEN - CHECK TYPE: PAPER CHECK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35517	ADVANCED AUTO PARTS	04/17/2018	04/30/2018	6.00	6.00	Open	Y
35527	ALL STAR SPORTS INSTRUCTION	03/07/2018	04/30/2018	1,026.00	1,026.00	Open	Y
35554	ANDERSON ELEVATOR CO.	04/01/2018	04/30/2018	567.84	567.84	Open	Y
35580	ANDERSON LANDSCAPE SUPPLY	04/18/2018	04/30/2018	160.00	160.00	Open	Y
35581	ANDERSON LANDSCAPE SUPPLY	04/18/2018	04/30/2018	96.00	96.00	Open	Y
35582	ANDERSON LANDSCAPE SUPPLY	04/19/2018	04/30/2018	96.00	96.00	Open	Y
35490	APPLIED CONTROLS, INC.	04/06/2018	04/30/2018	2,461.50	2,461.50	Open	Y
35557	APPLIED CONTROLS, INC.	04/12/2018	04/30/2018	7,840.00	7,840.00	Open	Y
35555	AQUA PURE ENTERPRISES, INC.	04/01/2018	04/30/2018	1,526.92	1,526.92	Open	Y
35508	BS&A SOFTWARE	04/13/2018	04/30/2018	30,635.00	30,635.00	Open	Y
35547	CERAMIC SUPPLY CHICAGO	04/23/2018	04/30/2018	61.26	61.26	Open	Y
35556	CHICAGO DISTRICT TENNIS ASSOC.	04/01/2018	04/30/2018	540.00	540.00	Open	Y
35578	CLARK3E AQUATIC SERVICES INC.	04/25/2018	04/30/2018	2,244.00	2,244.00	Open	Y
35575	COMCAST CABLE	04/22/2018	04/30/2018	207.85	207.85	Open	Y
35492	DAILY HERALD	03/31/2018	04/30/2018	200.00	200.00	Open	Y
35498	DREISILKER ELECTRIC MOTORS INC	04/09/2018	04/30/2018	39.25	39.25	Open	Y
35551	DU PAGE COUNTY HEALTH DEPT.	03/16/2018	04/30/2018	519.00	519.00	Open	Y
35552	DU PAGE COUNTY HEALTH DEPT.	03/30/2018	04/30/2018	1,325.00	1,325.00	Open	Y
35485	EBEL'S ACE HARDWARE #8313	04/13/2018	04/30/2018	14.39	14.39	Open	Y
35512	EBEL'S ACE HARDWARE #8313	04/23/2018	04/30/2018	7.16	7.16	Open	Y
35513	EBEL'S ACE HARDWARE #8313	04/11/2018	04/30/2018	6.83	6.83	Open	Y
35514	EBEL'S ACE HARDWARE #8313	04/12/2018	04/30/2018	9.00	9.00	Open	Y
35500	GAME TIME	04/06/2018	04/30/2018	159.63	159.63	Open	Y
35573	GREGG COMMUNICATIONS SYSTEMS	04/27/2018	04/30/2018	777.03	777.03	Open	Y
35486	HAGG PRESS	04/11/2018	04/30/2018	300.00	300.00	Open	Y
35562	HAGG PRESS	03/31/2018	04/30/2018	922.00	922.00	Open	Y
35569	HAGG PRESS	04/23/2018	04/30/2018	352.98	352.98	Open	Y
35499	HOME PLUMBING SUPPLY	04/11/2018	04/30/2018	101.00	101.00	Open	Y
35539	HOME PLUMBING SUPPLY	04/19/2018	04/30/2018	56.20	56.20	Open	Y
35519	HOMER ENVIRONMENTAL LLC	04/23/2018	04/30/2018	7,891.00	7,891.00	Open	Y
35536	HP PRODUCTS	04/17/2018	04/30/2018	215.76	215.76	Open	Y
35537	HP PRODUCTS	04/19/2018	04/30/2018	(43.90)	(43.90)	Open	Y
35538	HP PRODUCTS	04/13/2018	04/30/2018	95.21	95.21	Open	Y
35548	HP PRODUCTS	04/19/2018	04/30/2018	118.80	118.80	Open	Y
35558	HURRICANE POWER WASHING INC	03/30/2018	04/30/2018	1,200.00	1,200.00	Open	Y
35518	IL STATE TOLL HWY AUTHORITY	04/09/2018	04/30/2018	39.30	39.30	Open	Y
35584	INDUSTRIAL ELECTRIC	04/26/2018	04/30/2018	207.65	207.65	Open	Y
35577	JAMES WILSON CUSTOM PAINTING	04/27/2018	04/30/2018	842.00	842.00	Open	Y
35559	JONES TRAVEL	04/19/2018	04/30/2018	625.00	625.00	Open	Y
35534	MARKET ACCESS CORP.	04/05/2018	04/30/2018	525.00	525.00	Open	Y
35541	MY OFFICE PRODUCTS	04/13/2018	04/30/2018	181.27	181.27	Open	Y
35542	MY OFFICE PRODUCTS	04/23/2018	04/30/2018	144.69	144.69	Open	Y
35545	MY OFFICE PRODUCTS	04/03/2018	04/30/2018	83.93	83.93	Open	Y
35546	MY OFFICE PRODUCTS	04/18/2018	04/30/2018	102.55	102.55	Open	Y
35550	MY OFFICE PRODUCTS	04/26/2018	04/30/2018	482.51	482.51	Open	Y
35510	NEOFUNDS BY NEOPOST	04/16/2018	04/30/2018	1,000.00	1,000.00	Open	Y
35493	NEXT GENERATION	01/05/2018	04/30/2018	634.75	634.75	Open	Y

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35516	NEXT GENERATION	01/31/2018	04/30/2018	687.75	687.75	Open	Y
35525	NICOR GAS	04/05/2018	04/30/2018	1,438.56	1,438.56	Open	Y
35526	NICOR GAS	04/05/2018	04/30/2018	332.53	332.53	Open	Y
35494	NuTOYS	04/09/2018	04/30/2018	8,899.00	8,899.00	Open	Y
35509	OAK BROOK PARK DISTRICT	04/19/2018	04/30/2018	2,684.03	2,684.03	Open	Y
35530	PCS INDUSTRIES	04/15/2018	04/30/2018	1,180.31	1,180.31	Open	Y
35531	PCS INDUSTRIES	04/17/2018	04/30/2018	540.30	540.30	Open	Y
35533	PCS INDUSTRIES	03/28/2018	04/30/2018	596.55	596.55	Open	Y
35489	PIONEER MANUFACTURING CO.	04/11/2018	04/30/2018	770.00	770.00	Open	Y
35487	PLAYPOWER LT FARMINGTON INC	03/31/2018	04/30/2018	152,859.28	152,859.28	Open	Y
35553	PLAYPOWER LT FARMINGTON INC	04/16/2018	04/30/2018	17,035.04	17,035.04	Open	Y
35520	RUSSO POWER EQUIPMENT	12/29/2017	04/30/2018	13.47	13.47	Open	Y
35521	RUSSO POWER EQUIPMENT	01/04/2018	04/30/2018	312.77	312.77	Open	Y
35522*	RUSSO POWER EQUIPMENT	02/16/2018	04/30/2018	85.30	85.30	Open	Y
35501	SHAW MEDIA	04/06/2018	04/30/2018	150.00	150.00	Open	Y
35583	SHERWIN WILLIAMS	04/26/2018	04/30/2018	119.45	119.45	Open	Y
35565	SHI INTERNATIONAL CORP.	04/11/2018	04/30/2018	970.00	970.00	Open	Y
35529	SINAL'S CARPET CLEANING	04/06/2018	04/30/2018	800.00	800.00	Open	Y
35488	SITEONE LANDSCAPE SUPPLY LLC	04/11/2018	04/30/2018	13.66	13.66	Open	Y
35570	SOCCER MADE IN AMERICA	04/23/2018	04/30/2018	238.50	238.50	Open	Y
35567	SONITROL CHICAGOLAND WEST	04/06/2018	04/30/2018	705.00	705.00	Open	Y
35564	STERLING NETWORK INTEGRATION	04/11/2018	04/30/2018	870.00	870.00	Open	Y
35568	STERLING NETWORK INTEGRATION	04/23/2018	04/30/2018	1,335.00	1,335.00	Open	Y
35572	STERLING NETWORK INTEGRATION	04/23/2018	04/30/2018	828.50	828.50	Open	Y
35560	SUMMIT PROPERTY SERVICES INC	04/20/2018	04/30/2018	4,120.00	4,120.00	Open	Y
35561	SUMMIT PROPERTY SERVICES INC	04/23/2018	04/30/2018	4,120.00	4,120.00	Open	Y
35528	SWEET COMB CHICAGO	04/11/2018	04/30/2018	2,901.50	2,901.50	Open	Y
35535	TAYLOR PLUMBING	04/23/2018	04/30/2018	613.00	613.00	Open	Y
35532	TEE JAY SERVICE CO., INC.	04/12/2018	04/30/2018	811.85	811.85	Open	Y
35502	THE EMPLOYERS ASSOCIATION	02/20/2018	04/30/2018	112.00	112.00	Open	Y
35503	THE EMPLOYERS ASSOCIATION	12/13/2017	04/30/2018	84.00	84.00	Open	Y
35549	THE EMPLOYERS ASSOCIATION	04/18/2018	04/30/2018	112.00	112.00	Open	Y
35515	THE START GROUP	03/22/2018	04/30/2018	125.00	125.00	Open	Y
35574	U.S. POSTMASTER	04/30/2018	04/30/2018	1,800.00	1,800.00	Open	Y
35497	UNITED LABORATORIES	04/03/2018	04/30/2018	237.79	237.79	Open	Y
35566	VERIZON WIRELESS	04/11/2018	04/30/2018	1,001.55	1,001.55	Open	Y
35495	VILLA PARK ELECTRICAL SUPPLY	04/10/2018	04/30/2018	70.40	70.40	Open	Y
35496	VILLA PARK ELECTRICAL SUPPLY	04/06/2018	04/30/2018	136.54	136.54	Open	Y
35544	VILLAGE OF OAK BROOK	04/13/2018	04/30/2018	468.60	468.60	Open	Y
35540	WAREHOUSE DIRECT WORKPLACE	04/19/2018	04/30/2018	26.00	26.00	Open	Y
35579	WASTE MANAGEMENT OF ILLINOIS I	04/25/2018	04/30/2018	475.00	475.00	Open	Y
35491	WIGHT & COMPANY	03/31/2018	04/30/2018	1,000.00	1,000.00	Open	Y
35543	WIGHT & COMPANY	03/31/2018	04/30/2018	2,600.00	2,600.00	Open	Y
35571	WIGHT & COMPANY	11/30/2017	04/30/2018	4,000.00	4,000.00	Open	Y
35523	WILSON SPORTING GOODS	04/09/2018	04/30/2018	150.51	150.51	Open	Y

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	91	# Due:	91	Totals:	285,078.00		285,078.00
# of Credit Memos:	1	# Due:	1	Totals:	(43.90)		(43.90)
Net of Invoices and Credit Memos:					285,034.10		285,034.10
* 1 Net Invoices have Credits Totalling:					(1,235.25)		
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			28,595.56			28,595.56
	02 - RECREATION FUND			15,945.40			15,945.40
	07 - RECREATIONAL FACILITIES FUND			19,276.32			19,276.32
	08 - SPORTS CORE			1,627.00			1,627.00
	09 - SPECIAL RECREATION FUND			8,999.00			8,999.00
	12 - CAPITAL PROJECTS FUND			210,590.82			210,590.82
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			16,946.16			16,946.16
	05 - CENTRAL PARK			4,720.33			4,720.33
	07 - FOREST GLEN PARK			13.66			13.66
	10 - PROFESSIONAL SERVICES			290.00			290.00
	12 - CONTRACTS. MAINTENANCE DNS			10,792.50			10,792.50
	15 - BUILDING/RECREATION CENTER			7,990.97			7,990.97
	20 - CENTRAL PARK WEST			1,456.03			1,456.03
	21 - FITNESS CENTER			754.46			754.46
	25 - AQUATIC CENTER			7,119.28			7,119.28
	30 - CHILDRENS PROGRAMS			1,332.92			1,332.92
	50 - PIONEER PROGRAMS			525.00			525.00
	71 - BUILDING/RACQUET CLUB			17,685.98			17,685.98
	75 - PROGRAMS/RACQUET CLUB			690.51			690.51
	80 - MARKETING			4,125.48			4,125.48
	95 - CAPITAL PROJECTS FUND			210,590.82			210,590.82

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INVOICE DUE DATES 04/15/2018 - 04/15/2018

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: EFT

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35576	KONICA MINOLTA PREMIER FINANCE	03/21/2018	04/15/2018	784.00	0.00	Paid	Y
# of Invoices:	1	# Due:	0	Totals:	784.00	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				784.00	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	286.40	0.00
02 - RECREATION FUND	429.60	0.00
07 - RECREATIONAL FACILITIES FUND	68.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	354.40	0.00
15 - BUILDING/RECREATION CENTER	143.20	0.00
21 - FITNESS CENTER	143.20	0.00
25 - AQUATIC CENTER	143.20	0.00

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PAID - CHECK TYPE: EFT

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35524	DIRECT ENERGY BUSINESS	04/12/2018	04/30/2018	14,823.04	0.00	Paid	Y
# of Invoices:	1	# Due:	0	Totals:	14,823.04	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				14,823.04	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	3,204.22	0.00
02 - RECREATION FUND	7,704.06	0.00
07 - RECREATIONAL FACILITIES FUND	3,914.76	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	2,052.55	0.00
05 - CENTRAL PARK	293.32	0.00
15 - BUILDING/RECREATION CENTER	2,570.69	0.00
20 - CENTRAL PARK WEST	340.21	0.00
21 - FITNESS CENTER	2,052.55	0.00
25 - AQUATIC CENTER	3,598.96	0.00
71 - BUILDING/RACQUET CLUB	3,914.76	0.00

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Refunds

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35506	BICH THUY THI	04/13/2018	04/26/2018	130.00	0.00	Paid	Y
35507	GEMINI GYMNASTICS ACADEMY	04/18/2018	04/26/2018	25.00	0.00	Paid	Y
35504	NEELINMA MYLAVARAPU	04/13/2018	04/26/2018	16.00	0.00	Paid	Y
35505	PHYLLIS LULINSKI	04/11/2018	04/26/2018	92.00	0.00	Paid	Y
# of Invoices:	4	# Due:	0	Totals:	263.00	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					263.00	0.00	

--- TOTALS BY FUND ---

02 - RECREATION FUND	247.00	0.00
07 - RECREATIONAL FACILITIES FUND	16.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	247.00	0.00
75 - PROGRAMS/RACQUET CLUB	16.00	0.00

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OPEN
 WARRANT NO. 611

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35613	ABT ELECTRONICS INC	04/23/2018	05/21/2018	3,400.00	3,400.00	Open	Y
35687	ADVANCED AUTO PARTS	05/03/2018	05/21/2018	125.60	125.60	Open	N
35598	ANDERSON LANDSCAPE SUPPLY	04/23/2018	05/21/2018	160.00	160.00	Open	Y
35599	ANDERSON LANDSCAPE SUPPLY	04/25/2018	05/21/2018	128.00	128.00	Open	Y
35600	ANDERSON LANDSCAPE SUPPLY	04/24/2018	05/21/2018	160.00	160.00	Open	Y
35601	ANDERSON LANDSCAPE SUPPLY	04/23/2018	05/21/2018	160.00	160.00	Open	Y
35628	AQUA PURE ENTERPRISES, INC.	04/20/2018	05/21/2018	95.00	95.00	Open	Y
35603	BABOLAT	04/24/2018	05/21/2018	386.35	386.35	Open	Y
35604	BABOLAT	04/03/2018	05/21/2018	321.83	321.83	Open	Y
35605	BABOLAT	04/16/2018	05/21/2018	212.85	212.85	Open	Y
35743	BEACH BUM BAND INC	02/12/2018	05/21/2018	1,000.00	1,000.00	Open	N
35742	BILL O'CONNEL	02/20/2018	05/21/2018	1,500.00	1,500.00	Open	N
35715	BRIAN PANEK	05/01/2018	05/21/2018	1,763.00	1,763.00	Open	N
35630	CARDMEMBER SERVICE	04/20/2018	05/21/2018	500.00	500.00	Open	Y
35631*	CARDMEMBER SERVICE	04/20/2018	05/21/2018	715.43	715.43	Open	Y
35632	CARDMEMBER SERVICE	04/20/2018	05/21/2018	297.98	297.98	Open	Y
35633	CARDMEMBER SERVICE	04/20/2018	05/21/2018	237.29	237.29	Open	Y
35695	CARDMEMBER SERVICE	04/30/2018	05/21/2018	404.62	404.62	Open	N
35696	CARDMEMBER SERVICE	04/30/2018	05/21/2018	3,061.34	3,061.34	Open	N
35697*	CARDMEMBER SERVICE	04/30/2018	05/21/2018	50.27	50.27	Open	N
35698	CARDMEMBER SERVICE	04/30/2018	05/21/2018	47.96	47.96	Open	N
35699	CARDMEMBER SERVICE	04/30/2018	05/21/2018	133.86	133.86	Open	N
35700	CARDMEMBER SERVICE	04/30/2018	05/21/2018	464.98	464.98	Open	N
35701	CARDMEMBER SERVICE	04/30/2018	05/21/2018	47.61	47.61	Open	N
35702	CARDMEMBER SERVICE	04/30/2018	05/21/2018	170.98	170.98	Open	N
35703	CARDMEMBER SERVICE	04/30/2018	05/21/2018	456.70	456.70	Open	N
35704	CARDMEMBER SERVICE	04/30/2018	05/21/2018	8.99	8.99	Open	N
35705	CARDMEMBER SERVICE	04/30/2018	05/21/2018	494.73	494.73	Open	N
35706	CARDMEMBER SERVICE	04/30/2018	05/21/2018	9,002.02	9,002.02	Open	N
35707	CARDMEMBER SERVICE	04/30/2018	05/21/2018	2,398.98	2,398.98	Open	N
35708	CARDMEMBER SERVICE	04/30/2018	05/21/2018	183.47	183.47	Open	N
35709	CARDMEMBER SERVICE	04/30/2018	05/21/2018	2,647.33	2,647.33	Open	N
35710	CARDMEMBER SERVICE	04/30/2018	05/21/2018	941.17	941.17	Open	N
35732*	CARDMEMBER SERVICE	04/30/2018	05/21/2018	4,013.45	4,013.45	Open	N
35733	CARDMEMBER SERVICE	04/30/2018	05/21/2018	2,975.57	2,975.57	Open	N
35734	CARDMEMBER SERVICE	04/30/2018	05/21/2018	1,316.49	1,316.49	Open	N
35735	CARDMEMBER SERVICE	04/30/2018	05/21/2018	90.00	90.00	Open	N
35626	CAROL STREAM PARK DISTRICT	03/21/2018	05/21/2018	35.00	35.00	Open	Y
35656	CHICAGO TRIBUNE MEDIA GROUP	04/27/2018	05/21/2018	29.09	29.09	Open	Y
35675	CLAUSS BROTHERS INC.	05/09/2018	05/21/2018	48,951.00	48,951.00	Open	N
35608	COM ED	04/30/2018	05/21/2018	34.23	34.23	Open	Y
35638	COMCAST	04/30/2018	05/21/2018	573.50	573.50	Open	Y
35711	COMCAST CABLE	04/20/2018	05/21/2018	589.13	589.13	Open	N
35680	CONSERV F/S	05/03/2018	05/21/2018	1,473.96	1,473.96	Open	N
35667	CTUC	04/02/2018	05/21/2018	365.50	365.50	Open	N
35745	CYBERDYNE MASONRY CORPORATION	02/21/2018	05/21/2018	922.50	922.50	Open	N
35586	DAILY HERALD	04/21/2018	05/21/2018	243.80	243.80	Open	Y

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35594	DANGRIA BUDGINAITE	04/11/2018	05/21/2018	100.00	100.00	Open	Y
35725	DBM SERVICES INC.	03/31/2018	05/21/2018	63,968.40	63,968.40	Open	N
35618	DIRECT ENERGY BUSINESS	04/23/2018	05/21/2018	785.61	785.61	Open	Y
35619	DIRECT ENERGY BUSINESS	04/23/2018	05/21/2018	4,989.67	4,989.67	Open	Y
35622	DIRECT FITNESS SOLUTIONS, INC.	04/24/2018	05/21/2018	800.00	800.00	Open	N
35647	EBEL'S ACE HARDWARE #8313	04/10/2018	05/21/2018	7.00	7.00	Open	N
35648	EBEL'S ACE HARDWARE #8313	04/11/2018	05/21/2018	26.06	26.06	Open	N
35683	EBEL'S ACE HARDWARE #8313	05/07/2018	05/21/2018	14.38	14.38	Open	N
35684	ENVISION HEALTHCARE INC	05/01/2018	05/21/2018	39.00	39.00	Open	N
35610	FACTORY CLEANING EQUIPMENT	04/27/2018	05/21/2018	243.75	243.75	Open	N
35693	FACTORY CLEANING EQUIPMENT	05/07/2018	05/21/2018	49.95	49.95	Open	N
35588	FED EX	04/25/2018	05/21/2018	16.38	16.38	Open	Y
35641	FIRST COMMUNICATION LLC	04/30/2018	05/21/2018	970.89	970.89	Open	Y
35678	FITNESS EQUIPMENT SERVICES	05/03/2018	05/21/2018	3,200.00	3,200.00	Open	N
35596	FLAGG CREEK WATER RECLAMATION	04/26/2018	05/21/2018	20.75	20.75	Open	Y
35597	FLAGG CREEK WATER RECLAMATION	04/26/2018	05/21/2018	18.05	18.05	Open	Y
35612	FLAGG CREEK WATER RECLAMATION	04/26/2018	05/21/2018	84.02	84.02	Open	Y
35617	FLAGG CREEK WATER RECLAMATION	04/26/2018	05/21/2018	1,792.28	1,792.28	Open	Y
35674	FLUID RUNNING LLC	03/30/2018	05/21/2018	221.63	221.63	Open	N
35739	FRANK CANINO	02/20/2018	05/21/2018	1,000.00	1,000.00	Open	N
35658	GEORGELO PIZZA - CHICAGO, INC.	04/05/2018	05/21/2018	256.00	256.00	Open	N
35659	GEORGELO PIZZA - CHICAGO, INC.	04/26/2018	05/21/2018	123.00	123.00	Open	N
35660	GEORGELO PIZZA - CHICAGO, INC.	04/12/2018	05/21/2018	61.50	61.50	Open	N
35686	GEORGELO PIZZA - CHICAGO, INC.	05/03/2018	05/21/2018	123.00	123.00	Open	N
35650	GRAINGER	04/30/2018	05/21/2018	130.10	130.10	Open	N
35668	HAGG PRESS	04/30/2018	05/21/2018	9,388.25	9,388.25	Open	Y
35737	HAGG PRESS	04/23/2018	05/21/2018	1,048.00	1,048.00	Open	N
35731	HINSDALE NURSERIES INC	05/09/2018	05/21/2018	232.00	232.00	Open	N
35662*	HOME DEPOT CREDIT SERVICES	04/30/2018	05/21/2018	319.59	319.59	Open	Y
35669	HOME DEPOT CREDIT SERVICES	04/27/2018	05/21/2018	457.86	457.86	Open	N
35670	HOME DEPOT CREDIT SERVICES	04/06/2018	05/21/2018	52.50	52.50	Open	N
35672	HOME DEPOT CREDIT SERVICES	04/30/2018	05/21/2018	798.37	798.37	Open	N
35590	HOME PLUMBING SUPPLY	04/30/2018	05/21/2018	175.20	175.20	Open	Y
35591	HP PRODUCTS	04/23/2018	05/21/2018	359.90	359.90	Open	Y
35592	HP PRODUCTS	04/25/2018	05/21/2018	71.46	71.46	Open	Y
35643	HP PRODUCTS	04/26/2018	05/21/2018	372.35	372.35	Open	Y
35746	ILLINOIS DEPARTMENT OF	05/04/2018	05/21/2018	891.00	891.00	Open	N
35728	ILLINOIS STATE POLICE	05/01/2018	05/21/2018	500.00	500.00	Open	N
35614	INDUSTRIAL ELECTRIC	04/25/2018	05/21/2018	1,950.00	1,950.00	Open	Y
35593	JACKIE YU	04/11/2018	05/21/2018	100.00	100.00	Open	Y
35585	JAMES LEZATTE	04/30/2018	05/21/2018	471.00	471.00	Open	Y
35740	JAMES TAN	02/20/2018	05/21/2018	1,300.00	1,300.00	Open	N
35736	JONES TRAVEL	04/27/2018	05/21/2018	675.00	675.00	Open	N
35637	KAREN SPANDIKOW	04/30/2018	05/21/2018	32.00	32.00	Open	Y
35722	KAREN SPANDIKOW	04/30/2018	05/21/2018	112.28	112.28	Open	N
35741	KATHLEEN FERN	02/20/2018	05/21/2018	1,000.00	1,000.00	Open	N
35718	KEEPIPSAFE INC.	04/30/2018	05/21/2018	500.81	500.81	Open	N

User: mkorman

INVOICE DUE DATES 05/21/2018 - 05/21/2018

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
35639	KONICA MINOLTA BUSINESS	04/02/2018	05/21/2018	377.33	377.33	Open	Y
35640	KONICA MINOLTA BUSINESS	04/30/2018	05/21/2018	23.85	23.85	Open	Y
35629	LAURE KOSEY	04/20/2018	05/21/2018	134.47	134.47	Open	Y
35692	LESLIE' S POOLMART, INC.	05/02/2018	05/21/2018	302.29	302.29	Open	N
35676	LIFTOFF LLC	05/01/2018	05/21/2018	2,436.00	2,436.00	Open	N
35665	LPG MUSIC INC.	04/11/2018	05/21/2018	2,349.00	2,349.00	Open	N
35677	MANAGEMENT ASSOCIATION OF IL	05/01/2018	05/21/2018	1,010.00	1,010.00	Open	N
35642	MARKET ACCESS CORP.	04/30/2018	05/21/2018	350.00	350.00	Open	Y
35627	McMASTER-CARR	04/26/2018	05/21/2018	27.90	27.90	Open	Y
35690	McMASTER-CARR	05/03/2018	05/21/2018	54.43	54.43	Open	N
35691	McMASTER-CARR	05/03/2018	05/21/2018	129.83	129.83	Open	N
35714	McMASTER-CARR	03/21/2018	05/21/2018	32.26	32.26	Open	N
35723	MEAGHAN MCINTYRE	04/30/2018	05/21/2018	56.07	56.07	Open	N
35609	MEG OLANDER	04/27/2018	05/21/2018	100.00	100.00	Open	Y
35616	MIDWEST COMMERCIAL FITNESS	04/16/2018	05/21/2018	1,850.00	1,850.00	Open	Y
35724	MUSCO LIGHTING	04/19/2018	05/21/2018	201,911.00	201,911.00	Open	N
35726	MY OFFICE PRODUCTS	05/03/2018	05/21/2018	36.02	36.02	Open	N
35727	MY OFFICE PRODUCTS	05/04/2018	05/21/2018	67.06	67.06	Open	N
35615	NEXT GENERATION	12/31/2017	05/21/2018	2,127.75	2,127.75	Open	Y
35634	NEXT GENERATION	04/30/2018	05/21/2018	2,017.20	2,017.20	Open	Y
35635	NEXT GENERATION	04/27/2018	05/21/2018	1,302.20	1,302.20	Open	Y
35636	NEXT GENERATION	04/27/2018	05/21/2018	1,176.70	1,176.70	Open	Y
35719	NORMAN J. LANDRUM	03/27/2018	05/21/2018	473.00	473.00	Open	N
35730	NuTOYS	05/09/2018	05/21/2018	755.11	755.11	Open	N
35621	OAK BROOK MECHANICAL SERVICES INC	04/19/2018	05/21/2018	4,723.00	4,723.00	Open	Y
35729	PARKREATION, INC.	05/07/2018	05/21/2018	23,331.00	23,331.00	Open	N
35602	PCM SALES	04/24/2018	05/21/2018	629.00	629.00	Open	Y
35645	PEPSI	04/20/2018	05/21/2018	202.50	202.50	Open	N
35646	PEPSI	04/10/2018	05/21/2018	272.34	272.34	Open	N
35682	PEPSI	05/08/2018	05/21/2018	203.04	203.04	Open	N
35721	PETTY CASH - CORPORATE ADMIN.	04/30/2018	05/21/2018	42.07	42.07	Open	N
35720	PETTY CASH-RECREATION DEPT.	04/30/2018	05/21/2018	103.28	103.28	Open	N
35587	PFEIFFER'S PEST CONTROL	04/30/2018	05/21/2018	100.00	100.00	Open	Y
35611	PFEIFFER'S PEST CONTROL	04/30/2018	05/21/2018	100.00	100.00	Open	N
35606	QUEST DIAGNOSTICS	04/25/2018	05/21/2018	317.68	317.68	Open	Y
35738	RANDALL INDUSTRIES	04/09/2018	05/21/2018	583.89	583.89	Open	N
35620	ROBBINS SCHWARTZ	04/24/2018	05/21/2018	2,660.00	2,660.00	Open	Y
35685	ROYAL PRINCESS PARTIES	05/11/2018	05/21/2018	300.00	300.00	Open	N
35625	RUSSO POWER EQUIPMENT	04/27/2018	05/21/2018	970.10	970.10	Open	Y
35688	SERVICE SANITATION, INC.	05/04/2018	05/21/2018	101.50	101.50	Open	N
35689	SERVICE SANITATION, INC.	05/04/2018	05/21/2018	404.00	404.00	Open	N
35666	SHAW MEDIA	04/30/2018	05/21/2018	150.00	150.00	Open	Y
35595	SHELLY STIRLING	04/30/2018	05/21/2018	100.00	100.00	Open	Y
35655	SHI INTERNATIONAL CORP.	04/27/2018	05/21/2018	308.00	308.00	Open	Y
35694	SLIP SOLUTIONS OF ILLINOIS	04/18/2018	05/21/2018	300.00	300.00	Open	N
35657	SONITROL CHICAGOLAND WEST	03/05/2018	05/21/2018	354.00	354.00	Open	Y
35716	SONITROL CHICAGOLAND WEST	02/10/2018	05/21/2018	1,330.60	1,330.60	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 INVOICE DUE DATES 05/21/2018 - 05/21/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
35717	SONITROL CHICAGOLAND WEST	03/15/2018	05/21/2018	4,860.00	4,860.00	Open	N
35607	SOUTHWEST ELECTRIC	04/30/2018	05/21/2018	340.00	340.00	Open	Y
35623	SOUTHWEST ELECTRIC	04/30/2018	05/21/2018	1,200.00	1,200.00	Open	N
35661	SPRINT PHONE	04/29/2018	05/21/2018	17.25	17.25	Open	Y
35679	STARFISH AQUATICS INSTITUTE	03/23/2018	05/21/2018	5,000.00	5,000.00	Open	N
35681	STERLING NETWORK INTEGRATION	05/03/2018	05/21/2018	725.00	725.00	Open	N
35649	SWANK MOTION PICTURES, INC.	03/16/2018	05/21/2018	193.00	193.00	Open	N
35673	THE LIFEGUARD STORE	04/11/2018	05/21/2018	311.50	311.50	Open	N
35744	THOMAS PUMP COMPANY INC	04/06/2018	05/21/2018	1,654.00	1,654.00	Open	N
35624	TRUGREEN	04/26/2018	05/21/2018	3,800.00	3,800.00	Open	Y
35644	TYCO INTEGRATED SECURITY LLC	01/18/2018	05/21/2018	438.00	438.00	Open	Y
35664	VILLAGE OF OAK BROOK	05/02/2018	05/21/2018	657.00	657.00	Open	Y
35651	VILLAGE OF OAK BROOK	05/07/2018	05/21/2018	260.00	260.00	Open	Y
35652	VILLAGE OF OAK BROOK	05/07/2018	05/21/2018	40.00	40.00	Open	Y
35653	VILLAGE OF OAK BROOK	05/07/2018	05/21/2018	40.00	40.00	Open	Y
35654	VILLAGE OF OAK BROOK	05/07/2018	05/21/2018	450.00	450.00	Open	Y
35671	VILLAGE OF OAK BROOK	05/07/2018	05/21/2018	5,240.00	5,240.00	Open	N
35589	WAREHOUSE DIRECT WORKPLACE	04/23/2018	05/21/2018	42.00	42.00	Open	Y
35663	WASTE MANAGEMENT OF ILLINOIS I	04/25/2018	05/21/2018	666.88	666.88	Open	Y
35713	WEST TOWN REFRIGERATION	04/30/2018	05/21/2018	3,659.00	3,659.00	Open	N
35712	WIGHT & COMPANY	03/31/2018	05/21/2018	9,000.00	9,000.00	Open	N

of Invoices: 162 # Due: 162
 # of Credit Memos: 0 # Due: 0

Totals: 488,419.65 488,419.65
 Totals: 0.00 0.00

Net of Invoices and Credit Memos:

488,419.65 488,419.65

* 4 Net Invoices have Credits Totalling:

(275.14)

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
INVOICE DUE DATES 05/21/2018 - 05/21/2018
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			36,541.79	36,541.79		
	02 - RECREATION FUND			69,820.31	69,820.31		
	04 - LIABILITY INSURANCE FUND			891.00	891.00		
	07 - RECREATIONAL FACILITIES FUND			29,506.28	29,506.28		
	08 - SPORTS CORE			2,344.37	2,344.37		
	09 - SPECIAL RECREATION FUND			100.00	100.00		
	12 - CAPITAL PROJECTS FUND			349,215.90	349,215.90		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			16,244.22	16,244.22		
	02 - FINANCE			1,010.00	1,010.00		
	05 - CENTRAL PARK			10,555.08	10,555.08		
	06 - SADDLEBROOK PARK			323.25	323.25		
	07 - FOREST GLEN PARK			464.12	464.12		
	08 - CHILLEM PARK			14.38	14.38		
	09 - DEAN PROPERTY			1,126.51	1,126.51		
	10 - PROFESSIONAL SERVICES			3,269.85	3,269.85		
	15 - BUILDING/RECREATION CENTER			13,894.33	13,894.33		
	20 - CENTRAL PARK WEST			1,238.38	1,238.38		
	21 - FITNESS CENTER			11,659.01	11,659.01		
	25 - AQUATIC CENTER			20,703.72	20,703.72		
	26 - AQUATIC-RECREATION PROGRAMS			363.82	363.82		
	30 - CHILDRENS PROGRAMS			2,195.75	2,195.75		
	31 - PRESCHOOL PROGRAMS			2,959.94	2,959.94		
	32 - YOUTH PROGRAMS			1,143.74	1,143.74		
	40 - ADULT PROGRAMS			2,345.98	2,345.98		
	50 - PIONEER PROGRAMS			3,452.67	3,452.67		
	60 - SPECIAL EVENTS & TRIPS			6,114.56	6,114.56		
	71 - BUILDING/RACQUET CLUB			19,573.66	19,573.66		
	75 - PROGRAMS/RACQUET CLUB			6,084.27	6,084.27		
	80 - MARKETING			13,575.51	13,575.51		
	90 - LIABILITY INSURANCE FUND			891.00	891.00		
	95 - CAPITAL PROJECTS FUND			349,215.90	349,215.90		



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash - Corporate

Petty Cash for May 2018

Received By	Date	Description	Account Number	Amount
L. Kosey	5/4/18	Cream Cheese for Bagels	01-01-740-002	\$19.51
			Total	\$19.51
N. Strathdee	4/19/18	RT BSA User Group Meeting	01-01-660-002	\$22.56
			Total	\$22.56
			Grand Total	\$42.07



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Recreation

Petty Cash for May 2018

Received By	Date	Description	Account Number	Amount
D. Thommes	4/10/18	Preschool Harvest Supplies	02-31-765-001	\$25.98
		Total		\$25.98
	4/27/18	Supplies for Universal Playground Ground Breaking	02-80-740-020	\$6.00
		Total		\$6.00
L. Gnippe	Feb,Mar,Apr.	CIBC, Pinstripes, Weber Grill,Egg Harbor,Gibson's,Wheaton		\$44.05
D. Thommes	5/3/18	Park District, Giordano's, Café La Fortuna, Two Brothers, IPRA Park Pursuit, Batavia, IL		\$27.25
		Total		\$71.30

To ensure that the very best facilities are available to our constituents.



To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.



To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



To prioritize the fiscally responsible use of resources in all aspects of our operations.



A new Inclusive Family Locker Room opened at the Family Recreation Center improving access to our facilities and programming for all people.

Tennis Center HVAC system was replaced. Lobby renovations were completed and reflective insulation was installed on all the tennis courts.

The Family Recreation Center Building Automation System was updated.

The security camera system was updated and access panels were added to Studios A & B.

All dead ash trees were removed from Central Park.



The Dean Nature Sanctuary Pond was stocked with Bluegill, Large Mouth Bass, Striped Bass, and Catfish



Began work on the Central Park Improvement project.

Test colonies were relocated near the Dean Barn and will be evaluated for production and winter survival rate.

100 NPS

(Net Promoter Score) Oak Brook Park District's Youth Basketball program earned an unprecedented perfect NPS.

64% increase in revenue:

General athletic summer camps were restructured and run in house.
2016 Net Income: \$3,965
2017 Net Income: \$10,831



NEW! Event

The Turkey Triathlon was developed and attracted 53 participants for the inaugural event.

NEW!

Oak Brook Park District entered into a cooperative operational agreement with the Village of Oak Brook to manage the OBBT Summer Aquatic Operations and provide the very best experience for the entire community.

Master Planning

34 Staff & 2 Commissioners participated in a Comprehensive Master Planning Session.

Oak Brook Park District tapped into staff talent

to organize the 2018 Lunch and Learn Professional Development Seminars. Staff Lunch and Learn Topics Include: Nutrition, Self Defense, Inclusion, and Emotional Intelligence.

Continuing Education and Staff Training:

- Leadership Academy
- PDRMA/NIPSTA snow plow driver training
- Legal Symposium
- Supervisor Management School
- Stihl Small Engine Equipment Repair
- Lauterbach and Amen Tax Law Training

Rising Star

Graphic Designer, Greg Wooley, was named "Rising Star" of the IPRA C&M Section.



2016/2017 FY

Implemented new BS&A Financial Software.

Grant Funding

A grant from DuPage County will cover 17% of stormwater management projects at Central Park in 2018.

The NEW

www.obparks.org

4.6% Increase

Ecommerce Conversion Rate

\$6,500 Increase in Online Revenue

9.17% Increase Average Order Value

29.91% Increase in Page Views

51.69% Decrease Bounce Rate

An HVAC Preventative Maintenance Plan was developed and implemented.

PERFORMANCE MEASURES

Summer 2017 | Fall 2017 | Winter/Spring 2018*

1515

of recreation programs available to the Greater Oak Brook Community.

90% of programs offered ran

EXCELLENT Programming NPS 69

Program evaluations were emailed to each program participant. According to global Net Promoter Score (NPS) standards, anything above 50 is considered "Excellent."



12,336

Program Participants
R: 40.2%
NR: 59.7%

87 Average # of group ex classes (land & water) offered each week.

96.4%

Average Member Retention Rate

HAPPY | FIT | ACTIVE



14% Increase

Athletic Field Rental Revenue

Fiscal YTD
EGB Field: \$87,638
Grass Fields: \$18,987
Ball fields: \$18,160
Total: \$124,785

365,614

Visited the FRC
May 1, 2017-
April 30, 2018

*Winter/Spring 2018 numbers are incomplete. Data may change.

Initiatives in Progress:

- Basketball and Tennis Court Renovation Plan
- Ginger Creek Restoration
- Pathway System Plan
- Central Park Improvement Plan
- Tree diversification program
- Employee Open House and Project Education
- Increase Participation in Special Events
- Improve Picnic Area at the Tennis Center

BE YOUR VERY BEST
HAPPY | FIT | ACTIVE
FEEL YOUR VERY BEST

Plan Created November 6, 2017 (Updated 5/18)

Oak Brook Park District

A National Gold Medal Agency



STRATEGIC PLAN UPDATE

MAY 2018



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: May 9, 2018
Re: April/May 2018: Admin., Corporate Relations, IT & Marketing

April Board Meeting Follow Up:

Gabion Weir Bid

The bid opening produced 9 companies with interest in this project. Staff's recommendation is Nettle Creek, Inc. and will be presented at the board meeting. This project will be within the \$140,000 budget.

Brochure Bid

The bid opening produced 3 companies with interest in our brochure. Staff's recommendation is Hagg Press, the company that has successfully executed this contract with us for the past 6 years. Staff received unfavorable references for the lowest bidder. Please see agenda history for more detail.

May Board Meeting Discussion Points:

Strategic Plan

Semi-Annual review of the Strategic Plan is in the board packet. It is always nice to see some of the things we have accomplished over the past 6 months and make sure we are on target for the next year of accomplishments.

Central Park Project Change Orders

There are 3 change orders that will be presented to the Board of Commissioners. Some of the change orders are deductions, however, staff believes it is prudent to present all of the changes to get a more accurate picture of the entire project.

April Corporate & Community Relations Report

	2016/2017	2017/2018
Sponsorships	\$13,625.00	\$103,600.00
Ad Space	\$11,433.32	\$23,558.34
Vendors	\$100.00	\$7,393.95
In-Kind Donations	\$3,387.50	\$25,628.55
Oak Brook Park District Foundation	\$0.00	\$31,776.47

April Revenues

Ad Space: \$500.00 **Vendors:** \$900.00 **In-Kind Donations:** \$800.00 **OBPARKS Foundation:** \$5,401.60

April Marketing & IT Report

obparks.org Analytics

April Audience Report



Oak Brook

Park District
www.obparks.org

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.



Audience Analysis

With Winter/Spring acquisition campaigns ending, we saw the YOY new user and session gap return. Our page view, session duration, and bounce rate improvements still hold strong. April Top external referrals include TennisSource, RunningInTheUSA, and FleetFeet.

Mar. Ecommerce
Total: \$71,848.32

Obparks.org acquisition value and visitor trends

Referral Values	April	Mar.	Feb.
Direct:	\$64,966	\$87,176	\$51,965
Organic Search:	\$4,562	\$3,843	\$1,019
External Refs:	\$1,734	\$6,275	\$1,259
Email:	\$136	\$173	\$154
Social Media:	\$450	\$2,199	\$660

Top Pages

1. Home
2. Programs/aquatics
3. Facilities/FAC
4. Special-events/Pink-5k
5. Programs/aquatics/swim-lessons

Email Marketing

Email	Date	Open	Clicks
Special Events	4/4	44%	12%
Pink Remarketing	4/6	27%	8%
Pioneer	4/17	53%	15%
Pink Remarketing	4/23	31%	9%
General News	4/27	33%	10%

April Social Media Analytics

Facebook Total Likes: 1933 (18 new) Total Posts: 12

Total Reach

The number of people who had any content from your Page or about your Page enter their screen.



Apr 2018 - 30 days

TWEET HIGHLIGHTS

Top Tweet

earned 473 impressions
The Pink 5K early bird registration discount ends Friday! bit.ly/2018Pink5k Sign up today! #BeYourVeryBest #HappyFitActive @AMITHealth pic.twitter.com/5Kkk18GxLN



View Tweet activity View all Tweet activity

Top mention

earned 4 engagements
Fluid Running @fluidrunning - Apr 10
April in Chicago! Snow on the (fake) palm trees at @obparks Hard to believe that @fluidrunning in the outdoor pools is not that far away now! #springfever #nomoresnow pic.twitter.com/U7CmpylidHC



View Tweet

APR 2018 SUMMARY

Tweets 3 Tweet impressions 3,177
Profile visits 195 Mentions 3
New followers 3

Top Follower



Sen Tom Cullerton @SenTomCullerton - FOLLOWS YOU
State Senator | Illinois 23rd District
View profile View followers dashboard

Top media Tweet

earned 195 impressions
It's more fun to run with a friend (or 15)! Make sure your group is outfitted with custom race shirts and get your Pink 5K Team Registration in by Friday! obparks.org/pink5k @AMITHealth #BeYourVeryBest #HappyFitActive #HappyFitActive pic.twitter.com/PVvt0DhS4



IT Initiatives

The district wide secure certificate license has been re encrypted and renewed for the next 2 years. This is used in several devices and services to ensure secure transmission including email, cameras and printers.

Additional IP network devices were recently added to the network including building automation for the FRC and the Pool chemical controller at the Bath and Tennis. Secure remote access has also been setup for these devices.

Oak Brook Bath & Tennis

Past Sports Core members were emailed with Early Bird Registration information.

Content was created for OBBT Website.

Brochure corrections continued to be made.

Summer Aquatic Membership Campaign | Investment: \$1435

Display Advertising Shaw Media: \$150
 Display Advertising Oaklees Guide: \$250
 Dedicated Email Blast: Daily Herald: \$475
 OBPARKS Email Blast Discount Coupon: (\$550 redeemed)
 OBPARKS Egg Hunt Discount: (\$10 redeemed)
 Free collateral: Social Media Posts, Posters, Electronic Flyers to Butler, Flyers, Web

Memberships sold through 4/30/17 **Memberships sold through 4/30/18**
 21 Aquatic Memberships (83 members) 53 Aquatic Memberships (224 members)



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: May 16, 2018
Re: April 2018 Financials

General Fund

We have now completed all twelve months of fiscal year 2017/2018. Year-to-date (YTD) revenues in this fund equal \$2,724,600, which is within half of one percent of prior year's revenues of \$2,714,943. YTD expenditures equal \$2,304,408, which is a 5.0% decrease over prior year's expenditures of \$2,423,314. Including the transfers out activity, the General fund is experiencing a YTD net surplus of \$10,192, which is comparable to last year's YTD net surplus of \$6,628. Overall, this fund is benefitting from better than expected investment income and increased field rental activity in our Central Park, as well as decreased expenditures in several departments.

Investment income has been positively impacted by the recent increases in the federal funds rate. In March 2017 this rate was increased to 1.0% and has steadily increased to its current level of 1.75%. Field rental revenue has increased due to new customer rentals (girls travel softball), increased usage by Eclipse soccer, and increased usage of our natural grass fields.

With regards to expenditures, all departments are currently under budget (favorable). Among the activities experiencing lower than expected costs include banking fees, legal fees, utilities, non-capital small equipment, trail maintenance at our satellite parks, as well as part-time custodial and front desk personnel.

Please note that expenditures in this fund and other funds are expected to increase further as we continue to process additional invoices and post the necessary closing adjustments, including the year-end payroll accruals.

Recreation Fund

YTD revenues in this fund are currently at \$3,674,885, which is a slight decrease over prior year's revenues of \$3,701,218. YTD expenditures are currently at \$3,262,018 and represent a 10.7% decrease over prior year's expenditures of \$3,652,573. There is currently a YTD net surplus of \$412,866, which is a significant increase over prior year's net surplus of \$48,645. Reviewing the attached schedules, you'll note that this surplus is being driven by a reduction in expenditures rather than an increase in revenues.

For example, capital expenditures are currently \$137,761, which is a decrease of \$111,000 when compared to last year's total of \$248,932. In the Aquatic Center and Aquatic Recreation Programs departments, we have experienced decreased spending on part-time personnel, health benefits, employee training, non-capital small equipment, and contractual adult programming. In the Fitness Center department, there has been decreased spending on part-time personal training, employee training conferences, and maintenance costs for our exercise equipment.

Recreational Facilities Fund (Tennis Center)

YTD revenues are currently at \$1,653,176, which represents a 5.7% increase over prior year's revenues of \$1,563,557. YTD expenses, excluding capital costs of \$501,682, are currently at \$1,274,103 and represent an 8.47% decrease over prior year's expenses of \$1,392,055. Combined, this fund is experiencing a deficit totaling \$122,609 as compared to last year's surplus of \$171,502. *Please note that as part of the annual audit adjustment process, any capital expenses will be subsequently capitalized, thus removing such activity from the Revenue and Expense Summary and transferring it to a long-term asset. This will result in a significant reduction in total expenses for financial reporting purposes.*

Driving the increases in revenue are private lesson revenues which are currently at \$231,266 as compared to last year's revenues of \$212,290. Additionally, group lesson revenues have increased 18%, from \$616,451 to \$728,488.

FINANCE OPERATIONS:

- Finance has now received confirmation from the DuPage and Cook County Clerks offices that their offices have received our FY 2018/2019 appropriation ordinance and related documents. This annual process has now been finalized.
- Staff has completed the annual compensation disclosure and it has now been published on our website.
- Finance staff has arranged to have our monthly purchasing card billing end date advanced by one week in order to provide staff with additional time to match their statements with the supporting receipts. This will result in more timely processing of the purchasing card billing statements.
- As part of the fiscal year-end process, Finance has processed a supplemental warrant to capture any additional expenditures for the 2017/2018 fiscal year. The corresponding supplemental warrant report is included in the May 21, 2018 Board packets, along with the regular warrant report.

HUMAN RESOURCES:

- Linda worked on proposed language for a new premium pay policy. This has been included in the May 21, 2018 Board agenda for consideration by the Board.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Director of Recreation & Facilities
Date: May 8, 2018
Re: Recreation & Facilities Report

Recreation

- Karen Spandikow escorted 11 Pioneers on a River Cruise from Spokane to Portland in April.
- Camp counselors, lifeguards, swim instructors and supervisory staff are being hired.

Aquatics

- Splash Island was pressure washed, acid washed and filled.
- Bath and Tennis has been filled and operational procedures and signage are being created.
- Karen Spandikow, Alex Bonarigo and Matt Crilly obtained their Aquatic Facility Operator certifications.
- Chemical boards were installed at the lap pool and Splash Island.

Fitness

- New sessions of “Get Tough” and “PAIN” begin the week of May 14th.
- As of May 8th, the Pink 5K has 908 participants registered and Cori’s Kids Triathlon has 12 participants registered.

Tennis

- Racquetball court A was repaired and repainted.
- The Tennis Center main entrance stairs were repaired and new epoxy coating was applied. Carpets and carpet runners will also be added in the near future.
- Jr. Tennis teams finished their season and all teams will compete in the play-offs in May.

Athletics

- A new session of Men’s Basketball began with 12 teams registered.
- Planning has begun for the Build A Dream 3v3 Basketball Tournament. This new youth basketball tournament is a partnership event between the Park District, Knights Basketball and Breakaway Basketball. All proceeds will be donated to the Universal Playground. Events will include a Breakaway Basketball Clinic and a 3v3 tournament for 3rd – 8th graders.
- The Park District and the Oak Brook Police Department are partnering on the Bike Rodeo event this year. The event will be hosted at CPW on June 9th.
- Field rental revenue exceeded budgeted projections by \$27,785. The biggest increase came from increased use of the Evergreen Bank Group Athletic Field. April saw a high demand for rentals on this field and this trend will continue into May. In general, demand for all field rentals was up.

Facilities

- Plumbing repairs were completed at CPW.
- Staff assisted with a thorough facility inventory and site tour at the Family Recreation Center in conjunction with ComEd for the Demand Response program.
- Maintenance staff assisted with the Tennis Center employee bathroom project.
- A new sump pump lid was ordered for the spa sump pit. The existing cover was badly corroded and in need of replacement.

Retention Results

April-18			
	Retained	Total	Rate
Aquatic	174	181	96.1%
Aqua/Ten	3	3	100.0%
Fitness	310	322	96.3%
Fit/Aqua	147	152	96.7%
Fit/Ten	24	25	96.0%
Premiere	21	21	100.0%
Yearly Total	679	704	96.4%
EFT Aqua	715	728	98.2%
EFT Aqua/Ten	45	45	100.0%
EFT Fitness	1166	1186	98.3%
EFT Fit/Aqua	619	638	97.0%
EFT Fit/Ten	96	96	100.0%
EFT Premiere	144	145	99.3%
Yearly & EFT	3464	3542	97.8%

We gained 64 new members in April



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2016/2017 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	15/16 Actual
Hours	149	116	86	130	165	190	97	28	5	26	108	135	1,233	1,113
Revenue	\$11,855	\$7,598	\$3,236	\$9,478	\$8,602	\$10,652	\$7,272	\$478	\$500	\$2,600	\$8,334	\$10,115	\$80,718	\$78,489

Athletic Field Usage 2016/2017 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	15/16 Actual
Hours	207	105	138	177	191	196	0	0	0	0	0	93	1,106	1,328
Revenue	\$2,500	\$2,200	\$600	\$650	\$1,550	\$1,075	\$0	\$0	\$0	\$0	\$0	\$1,275	\$9,850	\$14,981

Athletic Field Usage 2016/2017 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	16/17 YTD	15/16 Actual
Hours	118	118	147	70	222	246	9	0	0	0	0	57	987	1,179
Revenue	\$3,123	\$1,924	\$735	\$960	\$4,062	\$3,422	\$912	\$0	\$0	\$0	\$0	\$1,508	\$16,645	\$27,914

Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	177	103	109	180	188	183	109	8	8	3	80.5	168	1,316	1,233
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238	\$14,722	\$87,638	\$80,718

Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	159	140	133	202	211	200	1	0	0	0	0	73	1,119	1,106
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0	\$1,742	\$18,987	\$9,850

Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

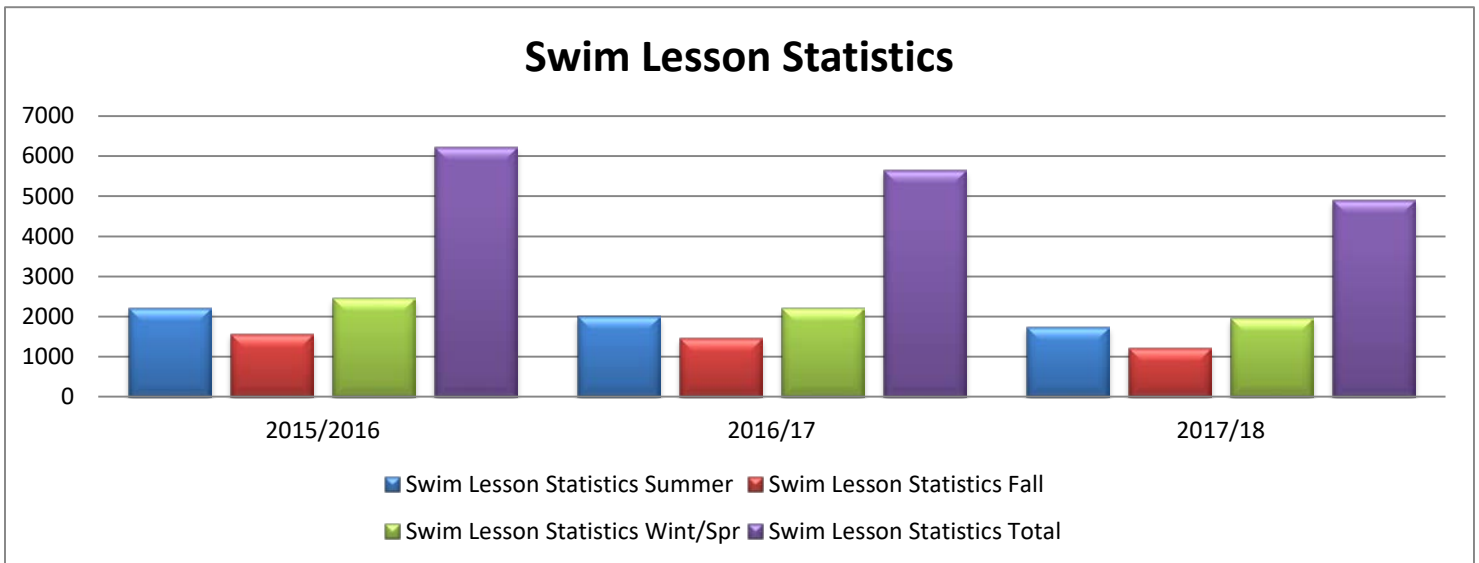
Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 YTD
Hours	88	148	151	209	183	81	2	0	0	0	0	79.25	941	1,233
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0	\$1,053	\$18,160	\$16,645



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
2015/2016	2202	1562	2457	6221
2016/17	1995	1451	2201	5647
2017/18	1721	1214	1957	4892

Swim Team Statistics			
	Summer	Fall/Winter	Spring
2015/2016	34	56	27
2016/17	32	51	21
2017/18	25	50	73





Oak Brook Park District
Aquatic Center
Aquatic Party Statistics

2018 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	20	21	25	23	19								108
Super Splash Birthday	10	8	7	14	9								48
Group (by day)	7	6	6	6	8								33
Private (indoors only)	5	3	4	6	2								20
Private (indoor/outdoor combo)	0	0	0	0	0								0
Splash Island Birthday	0	0	0	0	0								0
Camp Rentals	2	3	5	2	3								15
Lane Rental (lap only)	3	1	1	0	5								10
Scout	2	3	1	5	2								13
Total # Parties	49	45	49	56	48	0	0	0	0	0	0	0	247

2017	46	52	59	55	47	60	98	37	2	44	31	63	594
2016	65	60	61	80	84	90	80	68	34	49	44	46	761
2015	52	58	71	51	65	77	82	47	37	44	49	42	675

Oak Brook Park District
Family Recreation Center
Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	2,368	2,412	2,467	2,489	2,520	2,572	2,628	2,464	2,636	2,564	2,534	3,299
Resident	67%	67%	67%	67%	67%	66%	66%	64%	65%	65%	63%	54%
Non Resident	33%	33%	33%	33%	33%	34%	34%	36%	35%	35%	37%	46%
EFT	2,123	2,141	2,195	2,192	2,149	2,243	2,207	2,263	2,318	2,277	2,556	2,492
2016	3,524	3,456	3,704	3,623	4,053	4,204	4,333	4,220	3,603	3,571	3,600	3,757
Resident	54%	53%	54%	56%	54%	52%	52%	52%	56%	55%	57%	56%
Non Resident	46%	47%	46%	44%	46%	48%	48%	48%	44%	45%	43%	44%
EFT	2,216	2,674	2,188	2,170	2,205	2,177	2,212	2,207	2,207	2,197	2,209	2,329
2017	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
Resident	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
Non Resident	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
EFT	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
2018	3,902	3,888	4,015	4,132								
Resident	52%	52%	52%	52%								
Non Resident	48%	48%	48%	48%								
EFT	2,827	2,836	2,845	2,829								
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	10,055	8,974	9,813	8,938	8,713	9,082	8,655	8,545	7,911	8,612	8,261**	10,880
2016	13,418	13,216	12,915	12,360	11,828	11,750	11,538	10,900	9,097	10,625	10,233	10,034
2017	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
2018	15,909	13,043	16,047	14,383								

*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: May 14, 2018
Re: Board Report

- The Central Park project is continuing on schedule. Excavation of the playground area is complete, and the parking lot and ball field area earth work is underway. Drainage structures are installed and retaining wall and concrete curbing installation is about to begin. Layout for the playground is complete, and construction on it will begin once some of the concrete curbing around the play area is finished.
- The bid opening for the gabion weir / shoreline restoration project took place Tuesday May 8th. A total of ten bids were received. Please see agenda history for staff recommendations.
- Staff is completing spring re-seeding. Much of the work is focused on patching locations where trees were removed during the winter.
- The spring weed and feed turf application was completed for all park sites except Dean Nature Sanctuary.
- New full-time Park Technician Santiago Escobedo began work on Monday May 14th. Santiago has worked for both Wood Dale and Bensenville Park Districts.
- There are three change orders for the Central Park project. Please see the agenda histories for details.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: GINGER CREEK GABION WEIR PROJECT BID


AGENDA NO.: 8 A

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): Historically, the two gabion weir rock dams were installed in Ginger Creek to impound water and create a series of ponds. These impoundments are detrimental to stream function. The eastern gabion weir is failing and the Park District is opting to restore the stream section with the weir to a natural condition rather than replacing the dam structure.

The proposed project consists of restoring approximately 1,500 feet of eroded shoreline with native plantings and removing the existing rock dam. A series of rock vane structures will be installed in place of the dam which will reduce velocity and energy near the streambanks, reducing bank erosion, and providing other benefits such as improved habitat for aquatic species.

Over the last year, staff has worked with Manhard Consulting, LTD to develop the concept and obtain necessary permitting from the Village of Oak Brook, DuPage County, the Illinois EPA, Illinois Department of Natural Resources, and the Army Corps of Engineers. Permitting for the project has been obtained.

This project will be partially funded through a grant from the County of DuPage. 17% of approved costs associated with the project are eligible for reimbursement.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The District solicited public bids for this project. A total of ten contractors submitted bids for the project, and the lowest qualified bidder is Nettle Creek Nursery, Inc. with a base bid of \$124,150.88. Three alternates were solicited for this project. 1.) Install silt fence along creek bed for a price of \$2,988. 2.) Install a silt fence around stockpiled materials for a price of \$1,089. 3.) Provide 2 years of maintenance and monitoring for a price of \$14,000.

The silt fence alternates were bid as such because the items are directly related to what the creek elevations will be during project, and whether or not material will actually need to be stockpiled. In discussions with Manhard Consulting, it is likely that some level of silt fencing will be necessary on this project.

Staff recommends accepting the base bid plus alternates 1 and 2 from Nettle Creek Nursery, Inc for a total cost not-to-exceed \$128,227.88.

Motion and a second to accept the base bid plus alternate bids 1 and 2 from Nettle Creek Nursery, Inc and to approve an agreement between the Oak Brook Park District and Nettle Creek Nursery, Inc. for a total cost not-to-exceed \$128,227.88.

Oak Brook Park District
 Gabion Weir Project - Bid Opening
 May 8, 2018, 1:00 p.m.

Bidder's Name	Bid Bond	Add 1	Certs.	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Base Bid	Alt 1	Alt 2	Alt 3	Base Bid + Alts
Cardno, Inc. 6605 Steger Road, Unit A., Monee, IL 60449	x	x	x	\$ 59,967.30	\$ 36,269.00	\$ 221,294.88	\$ 116,842.00	\$ 20,969.08	\$ 72,996.00	\$ 18,984.40	\$ 547,322.66	\$ 5,378.40	\$ 3,731.64	\$ 11,841.55	\$ 568,274.25
Copenhaver Construction, Inc. 75 Koppie Drive Gilberts, IL 60136	x	x	x	\$ 29,000.00	\$ 53,000.00	\$ 34,722.00	\$ 22,000.00	\$ 23,828.50	\$ 8,848.00	\$ 8,000.00	\$ 179,398.50	\$ 1,660.00	\$ 363.00	\$ 10,000.00	\$ 191,421.50
V3 Construction Group 7325 Janes Avenue Woodridge, IL 60517	x	x	x	\$ 44,183.20	\$ 11,000.00	\$ 28,935.00	\$ 50,000.00	\$ 19,062.80	\$ 44,240.00	\$ 4,000.00	\$ 201,421.00	\$ 2,490.00	\$ 1,089.00	\$ 7,500.00	\$ 212,500.00
Front Range Environmental, LLC. 2110 Wright Rd McHenry, IL 60050	x	x	x	\$ 23,000.00	\$ 5,000.00	\$ 52,083.00	\$ 30,000.00	\$ 16,679.95	\$ 54,415.20	\$ 8,000.00	\$ 189,178.15	\$ 3,403.00	\$ 1,488.30	\$ 8,000.00	\$ 202,069.45
Fox Excavating 1304 South River Street Batavia, IL 60510	x	O	x	\$ 30,000.00	\$ 28,000.00	\$ 170,000.00	\$ 150,000.00	\$ 23,828.50	\$ 59,724.00	\$ 10,000.00	\$ 471,552.50	\$ 8,300.00	\$ 3,630.00	\$ 32,000.00	\$ 515,482.50
Nettle Creek Nursery, Inc. 320 Ottawa St Morris, IL 60450	x	x	x	\$ 8,040.00	\$ 6,000.00	\$ 8,101.80	\$ 32,800.00	\$ 20,969.08	\$ 44,240.00	\$ 4,000.00	\$ 124,150.88	\$ 2,988.00	\$ 1,089.00	\$ 14,000.00	\$ 142,227.88
Misfits Construction Company 233 South Wacker Drive Suite 8400 Chicago, IL 60606	x	O	x	\$ 35,000.00	\$ 20,000.00	\$ 57,870.00	\$ 44,000.00	\$ 23,828.50	\$ 11,060.00	\$ 9,000.00	\$ 200,758.50	\$ 4,980.00	\$ 2,178.00	\$ 12,000.00	\$ 219,916.50
Martam Construction, Inc 1200 Gasket Drive Elgin, IL 60120	x	x	x	\$ 49,200.00	\$ 14,200.00	\$ 86,805.00	\$ 60,000.00	\$ 23,828.50	\$ 44,240.00	\$ 5,000.00	\$ 283,273.50	\$ 4,150.00	\$ 1,815.00	\$ 15,000.00	\$ 304,238.50
Encap Inc 2585 Wagner Ct DeKalb, IL 60115	x	x	x	\$ 27,500.00	\$ 12,000.00	\$ 17,361.00	\$ 64,000.00	\$ 15,250.24	\$ 53,088.00	\$ 9,000.00	\$ 198,199.24	\$ 1,660.00	\$ 726.00	\$ 27,500.00	\$ 228,085.24
Kovilic Construction Co., Inc. PO Box 939 Franklin Park, IL 60131-0939	x	x	x	\$ 66,500.00	\$ 35,000.00	\$ 40,509.00	\$ 58,000.00	\$ 23,828.00	\$ 44,240.00	\$ 14,000.00	\$ 282,077.00	\$ 4,150.00	\$ 1,815.00	\$ 6,000.00	\$ 294,042.00

Item 1: Demolish and Remove Existing Gabion Basket Wall and failed concrete slab and sandbags
Item 2: Cofferdam Installation
Item 3: Bank Stabilization Grading
Item 4: Cross Vane
Item 5: Native Seed and North Amercian S75BN Erosion Control Blanket or Equivalent
Item 6: Pre Vegetated Matting Containing Native Plan Species, or equivalent
Item 7: Stabilized Construction Access
Alternate # 1 - Creek Bank Silt Fence (if required)
Alternate # 2 - Stockpile Silt Fence (if Required)
Alternate # 3 - 2 year maintenance & monitoring Agreement.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: INTERGOVERNMENTAL AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND BUTLER SCHOOL DISTRICT 53 FOR THE INSTALLATION OF PLAYGROUND EQUIPMENT

AGENDA NO.: 8 B

MEETING DATE: MAY 21, 2018

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

Handwritten signature of Bob Johnson, Director of Parks and Planning.

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey, Executive Director.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Butler School District 53 inquired if it would be possible to have the park district's assistance to install the new playground equipment at Butler Junior High.

The park district's installation would be completed by the Parks Department during the summer months.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attached Intergovernmental Agreement was reviewed by the legal representatives of Butler School District 53 and the park district.

ACTION PROPOSED:

Motion and a second to Approve the Intergovernmental Agreement Between the Oak Brook Park District and Butler School District 53 for the Installation of Playground Equipment.

**Intergovernmental Agreement Between
Oak Brook Park District and Butler School District 53
For Installation of Playground Equipment**

This Intergovernmental Agreement (the "Agreement") is made and entered into as of this 1st day of April, 2018 by and between Oak Brook Park District, a unit of local government (the "Park District") and Butler School District 53, a unit of local government (the "School District"). The Park District and the School District are hereinafter sometimes individually referred to as a "Party" or collectively as the "Parties."

RECITALS

- A. Article VII, Section 10 of the Illinois Constitution of 1970 authorizes units of local government to contract to exercise, combine or transfer any power or function not prohibited to them by law or ordinance;
- B. The Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorizes units of local government to exercise jointly with any public agency of the State, including other units of local government, any power, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities or undertakings;
- C. The School District has purchased new playground equipment to be installed at one of its elementary schools (the "Equipment"), commonly referred to as Butler Junior High, located at 2801 York Road, Oak Brook, Illinois (the "School");
- D. The School District requires a qualified installer to install the Equipment at the School and, since certain Park District employees are qualified to install the Equipment, has requested the Park District provide such installation services; and
- E. The School District desires the Park District to install the Equipment at the School and the Park District has agreed to install the Equipment at the School, based on the terms and conditions as set forth in this Agreement.

WITNESSETH

NOW THEREFORE, in exchange for consideration, the receipt and sufficiency of which is hereby expressly acknowledged by the Parties, the Parties each agree as follows:

- 1. Incorporation of Recitals
The foregoing recitals are hereby incorporated into this Agreement, and made a part hereof, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith.
- 2. Services
The Park District shall install the Equipment at the School (the "Services"). In order for the Park District to complete the Services in accordance with this Agreement, the School District shall: a) purchase the Equipment and have the Equipment delivered to the School on or before June 1, 2018; b) upon the Park District's request, provide the Park District access to the Equipment; c)

provide the Park District a copy of all installation plans and drawings for the Equipment; d) provide the Park District access to the School property in order to install the Equipment; e) provide an onsite location at the School for the Park District to deposit excavated spoils, which the School District hereby designates as the School's parking lot located at northwest corner of the School; f) provide the Park District access to water and electricity; and g) be solely responsible for, and pay, each respective supplier directly, all costs associated with any equipment rental and any stone, concrete, and wood chip surfacing required for the Services.

3. Completion Date

The Park District shall complete the Services on or before July 31, 2018.

4. No Warranty

The Services are provided on an "AS IS" basis, and the School District's use of the Services and the installed Equipment is at the School District's own risk. The School District acknowledges that (a) the Park District does not regularly provide the Services to third parties as part of its business and (b) that the Park District does not warrant or assume responsibility for its provision of the Services. THERE ARE NO WARRANTIES RELATING TO THE SERVICES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Furthermore, the Park District assumes no obligation and makes no representations or warranties hereunder, express or implied, in law or in fact, with respect to the Equipment.

5. Termination

This Agreement may be terminated at any time by either Party, upon ten (10) days advance written notice to the other Party in accordance with Section 8 of this Agreement. In the event the Park District commences any Services prior to the School District's termination pursuant to this Section, the School District shall reimburse all costs and expenses the Park District incurs in providing the Services through the date of termination. The School District shall not be entitled to any damages in the event the Park District terminates this Agreement pursuant to this Section.

6. Insurance

Each Party shall each keep in full force and effect at all times during the term of this Agreement, general public liability insurance, Workers' Compensation insurance, and such other types of insurance in such amounts and with such companies or self-insurance pools as are reasonably acceptable to the other Party, but, in any event, no less than the coverages and amounts carried by the Park District and the School District for their general activities. Such insurance shall be evidenced by copies of the policies and/or certificates of insurance and additional insured endorsements at the request of either Party, and said insurance shall not be modified, terminated, canceled or not renewed without at least thirty (30) days advanced written notice to the other Party. Each Party shall name the other Party, its elected and appointed officials, officers, employees, volunteers and agents as an additional insured as respects activities conducted pursuant to this Agreement.

7. Indemnification

To the fullest extent permitted by law, each Party shall each indemnify, defend and hold harmless the other Party, its elected and appointed officers, officials, employees, volunteers and agents (collectively, the "Indemnitees"), from and against any and all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals fees and court costs),

incurred by any of the Indemnitees for injuries to persons or for damage, destruction or theft of property arising out of or resulting from any activity, act or omission of the indemnifying Party ("Indemnitor"), or of any employee, agent, contractor or volunteer of the Indemnitor, but only to the extent caused in whole or in part by any wrongful or negligent act or omission of the Indemnitor. Similarly, each Party shall each indemnify, defend and hold harmless the other Party, its elected and appointed officers, officials, employees, volunteers and agents against and from any and all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals fees and court costs), incurred by any of the Indemnitees by reason of the Indemnitor's breach of any of its obligations under this Agreement.

8. Notice

All notices required or permitted to be given under this Agreement shall be deemed given when such notice has been personally delivered, sent by facsimile or e-mail, or deposited in the United States mail, with postage thereon prepaid, addressed to the Parties at the following addresses:

If to the Park District: Laure Kosey, Executive Director
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, Illinois 60523
Fax: 630-990-8379
Email: lkosey@obparks.org

If to the School District: Dr. Heidi Wennstrom, Superintendent
Butler School District 53
2801 York Road
Oak Brook, Illinois 60523
F: 630-573-5374
E-mail: hwennstrom@butler53.com

9. No Third Party Beneficiary

This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

10. No Waiver of Tort Immunity

Nothing contained in any provision of this Agreement is intended to constitute nor shall constitute a waiver of the defenses, privileges or immunities available to the Parties under the Illinois Local Governmental and Governmental Employees Tort Immunity Act.

11. Compliance with Laws

Each Party agrees that it shall comply with all applicable local, state and federal laws, statutes, rules and regulations with respect to this Agreement and the actions and activities contemplated under this Agreement.

12. Entire Agreement; Modifications

This Agreement contains all of the terms and conditions agreed upon by the Parties with respect to the subject matter hereof, and no other alleged communications or agreements between the Parties, written or otherwise, shall vary the terms hereof. Any modifications of this Agreement must be in writing signed by both of the Parties and dated on or subsequent to the date hereof.

13. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

14. Counterparts

This Agreement may be signed in any number of counterparts with the same effect as if the signatures to each were upon the same Agreement.

15. Headings

Headings and paragraph references contained in this Agreement are for convenience only and are not intended to and do not affect the interpretation of the subject matter contained within those sections.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth above.

OAK BROOK PARK DISTRICT

BUTLER SCHOOL DISTRICT 53

By: _____
Laure L. Kosey, Ed. D.

By: _____
Heidi Wennstrom, Ph. D, Ed. D.

As Its: Executive Director _____

As Its: Superintendent _____

ATTEST:

ATTEST:



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TENNIS CENTER COURT FEES

AGENDA No.: 8 C

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Tennis Center court fees were last increased in June 2015. After review of current court fee rates and competitor rates, staff feels a court fee increase is warranted. Current and proposed current fees can be found on the page that follows.

According to section 5.5 *Recreation Programs, Memberships and Facilities Fees Policy* of the Administrative Policies and Procedures Manual, *with the approval of the Executive Director, Director of Recreation and Facilities or Director of Parks and Planning, park district staff has the ability to increase fees up to 5% for programs that have a fee of \$20 or greater without board approval. Staff is permitted to round up to the nearest quarter dollar in order to make round numbers. For programs with a fee under \$20, staff may increase fees up to \$1.00 without board approval.*

Not all proposed rate increases are above the 5% threshold that requires board approval, however, staff thought it would be prudent to make the board aware of the proposed increases.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff feels these increases are necessary in order to keep up with increasing expenses. Depending on programming revenue, operating expenses increase 5 – 10% each year. These small, annual rate increases are part of the Tennis Center business plan and are preferred over one large increase every few years.

If approved, the new rates would go into effect June 1st, 2018.

The proposed fees were reviewed and discussed at the April 16, 2018 board meeting.

ACTION PROPOSED:

Motion (and a Second) to approve the Tennis Center Court Fees as presented.

Proposed Tennis Center Court Fees

Current		
Winter: Labor Day to Mem Day		
M-F	6:30-9 AM	\$22
	9AM-4PM	\$28
	4-9 PM	\$35
	9-10 PM	\$28
Sat-Sun	7AM-6PM	\$35
	6PM-9PM	\$28
Specials Pioneer M-F 6:30-4 \$22 Junior Stand By \$22 same day SCT - \$ 1 discount No Guest Fees Fri 7:30+, Sat 6PM+		
Summer: Mem Day to Labor Day		
Indoor		
M-F	8AM-4PM	\$28
M-F	4PM-8PM	\$35
Outdoor		
M-F	8AM-8PM	\$6
Sat-Sun	8AM-4PM	\$6
Specials: Resident=memb. Rate Non memb 1/2 off guest fee Junior Stand by \$22 ind., \$4 out. Pioneer \$22 ind., \$4 out. \$10 - outdoor unregistered fee		

Proposed 2018-2019		
Winter: Labor Day to Mem Day		
M-F	6:30-8:30AM	\$20
	8:30AM-4PM	\$30
	4-9 PM	\$36
	9-10:30 PM	\$30
Sat-Sun	7AM-6PM	\$36
	6PM-9PM	\$30
Specials Pioneer M-F 6:30-4 \$24 Junior Stand By \$24 same day SCT - \$ 1 discount No Guest Fees Fri 7:30+, Sat 6PM+		
Summer: Mem Day to Labor Day		
Indoor		
M-F	7:30AM-8:30AM	\$20
M-F	8:30AM-4PM	\$30
M-F	4PM-9:30PM	\$36
Outdoor		
M-F	7:30AM-9:30PM	\$8
Sat-Sun	8AM-4PM	\$8
Specials: Resident=memb. Rate Non memb 1/2 off guest fee Junior Stand by \$24 ind., \$6 out. Pioneer \$24 ind., \$6 out. \$10 - outdoor unregistered fee		



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE:**BROCHURE PRINTING AND MAILING SERVICES BID****AGENDA NO.:** 8 D**MEETING DATE:** MAY 21, 2018**STAFF REVIEW:**Marketing Manager, Jessica Cannaday: **RECOMMENDED FOR BOARD ACTION:**Executive Director, Laure Kosey: **ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Bid packets for the 2018/2019 Brochure Printing and Mailing contract were distributed April 20, 2018. Bid specifications reflected the size, format and quality of our current brochure. Staff received and reviewed three submissions at the bid opening on May 9, 2018.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

John Swift Co. of Buffalo Grove submitted the lowest bid. However, staff received and documented a concerning number of unfavorable references from several park districts including Downers Grove, Bolingbrook, West Chicago, Buffalo Grove, and Oak Park. References cited issues with print quality, color matching, ability to meet deadlines, communication, and poor customer service.

Staff determined that Hagg Press, Inc. of Elgin submitted the lowest responsible bid. Hagg Press submitted a bid total of \$30,767, which is 4% higher than their 2015/2016 bid submittal, but well within the budget. This vendor has produced Oak Brook Park District's brochures since 2011 and recently completed the 2017/2018 contract. The Park District is very satisfied with the product and customer service provided by this vendor.

ACTION PROPOSED:

Motion (and a second) to accept the quoted prices for brochure production and mailing as stated in the Bid Submittal Form and to approve an Agreement between the Oak Brook Park District and Hagg Press, Inc. in accordance with the quoted price of \$30,767.

Oak Brook Park District

May 9, 2018, 1:00 p.m.

Brochure Printing and Mailing Services Bid Opening Results

			Seasonal Brochure			Camp & Aquatics Guide	
Bid based on Quantity Printed and 3,700 pieces mailed			1000	5000	6,500	1000	4000
Contractor Name	Ref	Cert					
Hagg Press, Inc. 1165 Jansen Farm Court, Elgin, IL 60123	x	x	\$4,363.00	\$7,835.00	\$9,156.00	\$2,710.00	\$3,299.00
FCL Graphics, Inc. 4600 N. Olcott Ave Harwood Heights, IL 60706	x	x	\$2,580.00	\$10,500.00	\$12,090.00	\$2,340.00	\$3,500.00
John Swift Co 999 Commerce Buffalo Grove, IL 60089	x	x	\$3,572.00	\$6,696.00	\$7,521.00	\$1,961.00	\$2,675.00

The lowest bidder, John Swift Co.'s client references were checked and unfavorable reviews were received.

In accordance to IL State Statute (70 ILCS 2305/11) "... In determining the lowest responsible bidder, the board shall take into consideration the qualities and serviceability of the articles supplied, their conformity with specifications, their suitability to the requirements of the district, the availability of support services, the uniqueness of the service, materials, equipment, or supplies as it applies to network integrated computer systems, the compatibility of the service, materials, equipment or supplies with existing equipment, and the delivery terms."

In consideration of 70 ILCS 2305/11, it is recommended to accept the bid from Hagg Press, Inc.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 18-0521: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE SALE OR CONVEYANCE THEREOF

AGENDA No.: 8 E

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Items that have been recently identified as surplus property are listed in the attached Ordinance 18-0521.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff is recommending the outdated and non-working Information Technology Equipment to be recycled. Other items that are of poor quality will be recycled when recycling opportunities exist, or otherwise discarded. Items that have possible use by others will be offered for sale.

ACTION PROPOSED:

Motion and a second to Approve Ordinance 18-0521: An Ordinance Declaring Surplus Personal Property and Authorizing the Sale or Conveyance Thereof.

**ORDINANCE NO. 18-0521
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THEREOF**

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

Property					
Equipment Type	Make	Model	Serial Number	Reason for Surplus	Method of Disposal
IT Surplus					
Computer	HP Pro (2)	HP Pro 3500 Series MT	2UA337116W	Outdated	Recycle
Computer	SYX (2)	SYX-P8H61-MLX2	107490065	Outdated	Recycle
Computer	HP	HSTNC-032P-MT		Outdated	Recycle
Computer	HP CompacQ (2)	HP Compaq dc5800/dx2400	2UA91012	Outdated	Recycle
Computer	Dell	Dell Vostro 200		Outdated	Recycle
Recorder	Tascam	CD-200	7100410	Outdated	Recycle
CD Player				Outdated	Recycle
Power Supply	Sparkle Power Inc	SPI180LE	FS145120101	Outdated	Recycle
Server Batteries (2)				No power	Recycle
WebFilter HardDrive	Barracuda	Web Filter 310	BYF310a-BNHW002	Outdated	Recycle
Security Appliance	Cisco	ASA5510		Outdated	Recycle
Printer	HP	HP Laserjet P2055dn			

Equipment Type	Make	Model	Serial Number	Reason for Surplus	Method of Disposal
IT Surplus Continued					
DVR	Aerocool			Outdated	Recycle
Monitor	I Inc	HSG1041	916RK1KY03445	Outdated	Recycle
Monitor	Dell	1907FPc		Outdated	Recycle
Monitor	Samsun	943BWT	MY19H 915111924E	Outdated	Recycle

Equipment Type Description	Quantity	Model	Serial Number	Reason for Surplus	Method of Disposal
Facilities					
Wood chair with pink cushion	4			Poor condition	Dispose
Blue cushion office chair	2			Poor condition	Dispose
Hammer Strength squat rack	1			Poor condition	Dispose
Black Cushion Office Chair	3			Poor Condition	Dispose
Round table with blue base	1			Poor condition	Dispose
Large patterned upholstered chairs	2			Poor Condition	Dispose
Red cushioned upholstered office chair	1			Poor condition	Dispose
13" Ceiling Speakers	13	675308		Poor condition	Dispose
Security Cameras	8	Blk-CCD203VS2		Old model	Auction
Security Camera	1	CFC2010WA3		Old model	Auction
Wilson Stringing Machine	1	J00247		Old model	Auction
Gamma Stringing Machine	1	6004		Old model	Auction
Playmate Ball Machine	1	01620		Old model	Auction
Prince Ball Machine	1	HS 802		Old model	Auction
Vizio 60" TV	1	E601i-A3	LFTRNWAN5026765	Old model	Auction
Acu-trol Water Chemistry Controller	1	AK-110	500395	Old model	Auction

Equipment Type Description	Quantity	Model	Serial Number	Reason for Surplus	Method of Disposal
Outdoor White & Blue chairs	13			Poor Condition	Dispose
Republic Storage Systems Co. Metal Lockers	23			Poor condition	Dispose

(hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded, can best be sold by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District’s Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District’s staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded, by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District’s Executive Director, and shall conduct

the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 21st DAY OF May, 2018

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By: _____
Sharon Knitter, President

ATTEST:

By: _____
Laure L. Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: 2018 AMENDMENT TO THE OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT

AGENDA No.: 8 F

MEETING DATE: MAY 21, 2018

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in black ink.

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Board of Commissioners conducted the annual review of the Executive Director during the closed session of the April 16, 2018 Board Meeting.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

As directed by the Board of Commissioners, the attached 2018 Amendment to the Oak Brook Park District Executive Director Employment Agreement is presented for review and possible approval.

ACTION PROPOSED:

Motion (and a second) to approve the 2018 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented.

**2018 AMENDMENT TO OAK BROOK PARK DISTRICT
EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

THIS 2018 AMENDMENT TO OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT ("2018 Amendment") is made this 1st day of May, 2018, by and between the OAK BROOK PARK DISTRICT, an Illinois unit of local government (hereinafter referred to as "District") and Laure L. Kosey, Executive Director for the District (hereinafter referred to as "Director").

WHEREAS, District and the Director entered an "Oak Brook Park District Executive Director Employment Agreement" on February 5, 2010 (the "Employment Agreement"), to establish the terms and conditions of the Director's employment as the District's Executive Director; and

WHEREAS, the District and the Director amended the Employment Agreement on June 13, 2011, April 9, 2012, March 18, 2013, and May 1, 2016, to provide for modifications to certain terms and conditions for compensation, reimbursement of expenses and automobile allowance for the Director; and

WHEREAS, the District and the Director have determined that it is necessary and desirable to further amend the Employment Agreement in accordance with the terms of this 2018 Amendment, to provide for an extension of the term of the Employment Agreement, as heretofore amended, and compensation for the Director for the term of the Employment Agreement, as amended herein.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual agreements herein contained, it is agreed by and between the parties hereto as follows:

1. **2017 AMENDMENT TO EMPLOYMENT.** The District and the Director hereby agree to the following amendments to the Employment Agreement:

(A) Delete Section 2 of the Employment Agreement, and substitute the following:

2. **TERM.** The term of the Employment Agreement, as heretofore amended, shall be extended from May 1, 2018, through April 30, 2020, subject to the provisions hereinafter set forth concerning termination and appropriation of sufficient funds.

(B) Delete Section 4 of the Employment Agreement, and substitute the following:

4. **COMPENSATION.**

a. The Director's base gross compensation from May 1, 2018, through April 30, 2020, shall be payable biweekly in the amount of \$5,990.40, less customary withholdings, annualized to One Hundred Fifty Five Thousand, Seven Hundred Fifty Dollars and Forty Cents (\$155,750.40).

b. The Director shall receive a performance bonus in the gross amount of \$7,000.00, less customary withholdings, effective May 1, 2018, and shall be eligible to receive a bonus on or before April 30 of each subsequent year of the Employment Agreement.

c. The Director shall receive an automobile allowance in the amount of Four Hundred Twenty Dollars (\$420.00) per month for the term of the Employment Agreement, as amended.

e. Nothing herein shall preclude the District from offering the Director additional bonuses or increases as the Board may deem appropriate, in its sole discretion, during the term of the Employment Agreement, as amended.

2. CONTINUED EFFECTIVENES OF OTHER TERMS AND CONDITIONS OF THE EMPLOYMENT AGREEMENT. Except as provided in Section 1 of this 2018 Amendment, all other terms and conditions of the Employment Agreement, as heretofore amended, shall continue in full force and effect for the term of the Employment Agreement, as amended herein.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day above first written.

OAK BROOK PARK DISTRICT

**EXECUTIVE DIRECTOR:
LAURE L. KOSEY**

By:

Sharon Knitter
Its President

Laure L. Kosey



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 18-0618: A RESOLUTION OF THE OAK BROOK PARK DISTRICT REGARDING THE ILLINOIS PREVAILING WAGE ACT.

AGENDA NO.: 9 A

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The state of Illinois has enacted the “Prevailing Wage Act”, which requires that during the month of June of each calendar year, the Oak Brook Park District must investigate and ascertain the prevailing rate of wages as defined in the Act, in the “locality” of the Park District, for laborers, mechanics, and other workers performing construction or demolition of public works for the Park District. The prevailing wage is used for all District contracts requiring construction or demolition of “public works”.

Per prior practice, the Park District is ascertaining the general prevailing rate of wages to be the same as the wages for DuPage County as determined by the Illinois Department of Labor (IDOL). Please note that as of the date of this Board meeting, the 2017 prevailing wages, as determined by the IDOL, continue to be in effect and will be superseded once the IDOL publishes the updated 2018 rates.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attached Resolution adopts the prevailing wage for DuPage County, as determined by the Illinois Department of Labor, and can be considered and adopted by the Board at its June 18, 2018 meeting.

Effective August 18, 2017, the Park District is no longer required to publish our adoption of this annual prevailing wage resolution in a locally distributed newspaper. We are, however, required to publish such adoption on our website along with a hyperlink directing visitors to the IDOL website. Such publishing will occur soon after the June 18, 2018 Board meeting.

ACTION PROPOSED:

For Review and Discussion Only.

RESOLUTION NO. 18-0618

**A RESOLUTION OF THE OAK BROOK PARK DISTRICT
REGARDING THE ILLINOIS PREVAILING WAGE ACT**

WHEREAS, the State of Illinois has enacted “the Prevailing Wage Act,” as amended, being Chapter 820, Section 130/0.01 et seq. Of the Illinois Compiled Statutes: and

WHEREAS, the aforesaid Act requires that the Board of Park Commissioners of the Oak Brook Park District (the “District”) investigate and ascertain for the District the prevailing rate of wages as defined in said Act, for laborers, mechanics, and other workers in the locality of the District employed in performing construction or demolition of public works,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, AS FOLLOWS:

Section 1. To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction or demolition of public works coming under the jurisdiction of the District is hereby ascertained to be the same as the County area as determined by the Department of Labor of the State of Illinois as of **TBD**, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any terms appearing in this Resolution, which are also used in aforesaid Act, shall be the same as in the said Act.

Section 2. Nothing herein contained shall be construed to apply said general prevailing rate of wages, as herein ascertained, to any work or employment except public works construction or demolition of the District to the extent required by the aforesaid Act.

Section 3. The Secretary of the District’s Board of Park Commissioners shall publicly post or keep available for inspection by any interested party in the main office of the District this determination of such prevailing rate of wage.

Section 4. The Secretary of the District’s Board of Park Commissioners shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section 5. The Secretary of the District's Board of Park Commissioners shall promptly file a certified copy of the Resolution with both the Secretary of State and the Department of Labor of the State of Illinois.

Section 6. The Secretary of the District's Board of Park Commissioners shall cause to be published on the District's website a copy of this Resolution, as well as a hyperlink to the website of the Department of Labor of the State of Illinois, and such publication shall constitute notice that this determination is effective and that this is the determination of this public body.

PASSED THIS 18th day of June, 2018

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

President

ATTEST:

Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: NATURAL AREAS STEWARDSHIP BID

AGENDA NO: 9 B

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Director of Parks & Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): At the June 20, 2016 Board Meeting, the Board accepted the bid from Homer Environmental, LLC for natural areas stewardship at the Dean Nature Sanctuary until June 20th, 2017. Section 6 of the contract provided that the contract could be extended for up to one additional year to June 20th, 2018, upon the approval by the District and Homer Environmental, LLC, upon the same terms and conditions, provided that sufficient funds are appropriated by the District for such extension. That provision was acted upon, and the current contract does not allow for any additional extensions.

The stewardship work includes maintenance of the native areas which may include spot herbicide treatments on invasive species, high-mowing, seeding, and controlled burns to effectively maintain the natural areas.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The District is currently out to bid for the stewardship services at the Dean Nature Sanctuary. The bid opening is scheduled for June 11, 2018 and a recommendation will be presented to the Board at the June 18, 2018 Board Meeting.

ACTION PROPOSED: For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE NATIONAL PARK AND RECREATION ASSOCIATION CONFERENCE HELD SEPTEMBER 25 -27, 2017 IN INDIANAPOLIS, IN

AGENDA No.: 9 C

MEETING DATE: MAY 21, 2018

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In accordance with the Local Government Travel Expense Act (ILCS 50/150 *et. seq.*) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The National Park and Recreation Association annual conference will be held September 25 – 27, 2018 in Indianapolis, IN.

The NRPA Conference features 200 sessions along 11 education tracks that provide attendees with accredited Continuing Education Units to maintain certification. In addition, approximately 400 exhibitors will provide opportunities to see recreational amenities in person and conference attendees will have the opportunity to network with approximately 7,000 park and recreational professionals from across the United States and world-wide.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

As Indianapolis is within a 3-hour driving distance, a cost estimate for commissioner travel by auto is presented on the attached estimated travel cost form. Staff will investigate and use every cost savings available to reduce any travel expense. For example, the District will receive one free conference registration for every 4 registrations submitted. Attached are the cost estimates for the Commissioners’ Travel, Meal and Lodging Expenses.

At this meeting, staff is seeking a tentative decision from each commissioner regarding interest in attending the 2018 NRPA conference so that travel costs may be finalized.

A final confirmation for commissioner travel to the 2018 NRPA Conference will be sought at the June, 18, 2018 Board Meeting.

ACTION PROPOSED:

For Review and Discussion Only.

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Estimate/Commissioner	Department: Board of Commissioners	Date: 05/21/18	Purpose for Travel: NRPA National Conference - Indianapolis, IN
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ESTIMATED EXPENSES											Notes
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	
					Breakfast	Lunch	Dinner				
09/24/18	\$ 565.00		*212.00	\$ 200.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 40.00	\$ 10.00	\$ 890.00	Estimated mileage * IRS Standard Mileage
09/25/18				200.00	15.00	25.00	35.00	40.00	10.00	325.00	reimbursement of \$.545. The actual cost
09/26/18				200.00	15.00	25.00	35.00	40.00	10.00	325.00	would be less when using the park district's
09/27/18					15.00	25.00	35.00	40.00	10.00	125.00	vehicle. Standard meal reimbursement
										-	amounts in accordance to policy.
										-	
Total:	\$ 565.00	\$ -	\$ -	\$ 600.00	\$ 60.00	\$ 100.00	\$ 140.00	\$ 160.00	\$ 40.00	\$ 1,665.00	

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2018 Mileage Reimbursement Rate: \$.545 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

REGISTRATION OPENS MAY 14

JOIN US IN

INDIANAPOLIS



SEPTEMBER 25–27, 2018
WWW.NRPA.ORG/CONFERENCE



THE 2018 NRPA ANNUAL CONFERENCE

THE DETAILS

DATES TO REMEMBER

- Registration Opens May 14, 2018
- Early Bird Registration Ends August 1, 2018
- The Conference runs September 25–27, 2018

WHAT ABOUT HOTELS?

- Discounted room blocks are available at www.nrpa.org/Conference-Hotels
- Book your room beginning May 14, 2018

WHERE IS IT?

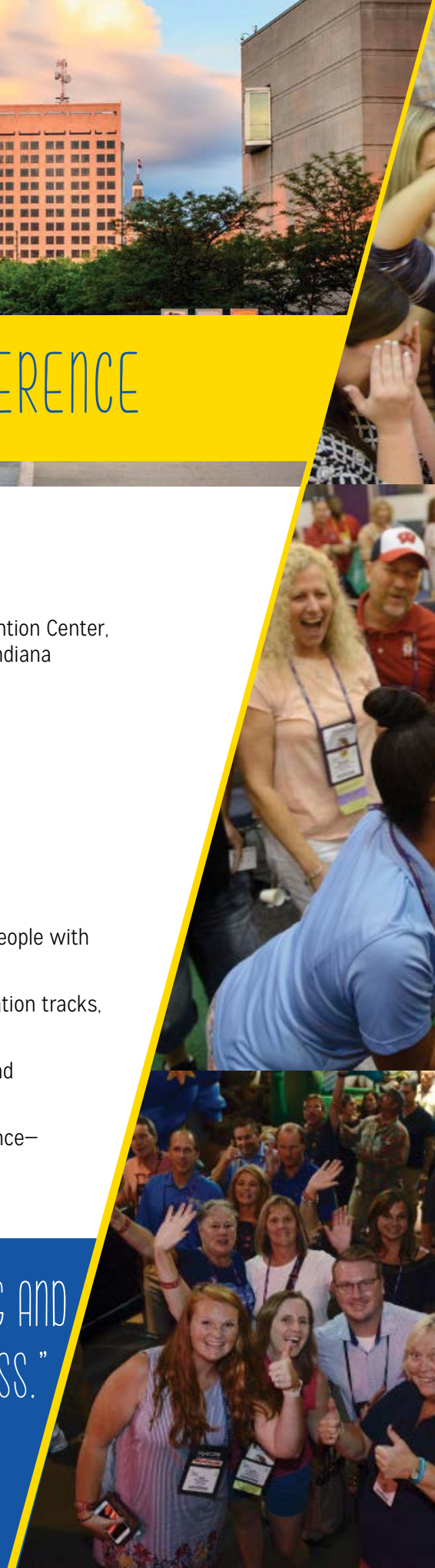
- Indiana Convention Center, Indianapolis, Indiana

WHY SHOULD I ATTEND?

- This is the only event where you can connect in person with 8,000 people with a passion for parks and recreation.
- With hundreds of top speakers, more than 200 sessions and 11 education tracks, you are guaranteed to learn something new and leave inspired.
- The Exhibit Hall, with nearly 500 exhibitors, is filled with the latest and greatest products and services from top brands.
- 88% of past attendees have been satisfied with their overall experience—you can be too!

“THE EDUCATION SESSIONS WERE OUTSTANDING AND THE NETWORKING OPPORTUNITIES ARE ENDLESS.”

—Darren Lewis, Mount Airy Parks & Recreation





CAN'T MISS HIGHLIGHTS!

- **OPENING RECEPTION** - Loosen up and have some fun with your colleagues at the opening reception.
- **OPENING KEYNOTE** - Get inspired by Peter Kageyama, author of the award winning *For the Love of Cities: The Love Affair Between People and Their Places*.
- **WEDNESDAY KEYNOTE** - Musician and activist SaulPaul will entertain and educate you during this second keynote event.
- **NEW OFF-SITE INSTITUTES & EXCURSIONS** - Join the Local Host Committee for inspirational tours of Indianapolis and the local area.
- **MOBILE WORKSHOPS** - This year, you will have even more opportunities to be on the move and follow speakers on an educational journey.
- **DIRECTORS' CORNER** - Intended for director and executive level professionals, these unique sessions focus on cutting-edge issues and challenges facing agencies throughout the country.
- **EXHIBIT HALL LUNCHEON** - Enjoy lunch in the exhibit hall while you scope out new products and services.
- **PARKS BUILD COMMUNITY** - Join us for the unveiling of the new and improved Sandorf Park.
- **NEW CERTIFICATE PROGRAMS** - Earn a professional certificate in Marketing, Leadership or Playground Maintenance.

To learn more about what's new this year, visit www.nrpa.org/Conference

THE MORE YOU KNOW, THE MORE YOU SAVE!

- Save up to \$250 by registering before the Early Bird deadline - August 1.
- NRPA Premier Member Agencies, who purchase four full package registrations, get the fifth registration for FREE! (*restrictions apply*)
- Become a member! Non-members receive one year of membership with registration. Members enjoy many great benefits, even beyond the conference.
- Become a Conference Volunteer and receive a discounted registration, or you maybe even attend for free.
- Get the most out of your trip by adding on a Pre-Conference or Mobile Workshop.

SCHEDULE AT A GLANCE

Join us September 25–27
in Indianapolis, Indiana
Registration Opens May 14, 2018

Sunday, September 23

- Parks Build Community Dedication

Monday, September 24

- Local Host Off-Site Institutes
- Pre-Conference and Mobile Workshops
- Board of Directors Meeting
- Local Host Golf Tournament
- Gold Medal Reception (Invite Only)
- Local Host Adventure Outing

Tuesday, September 25

- Opening General Session
- Exhibit Hall Open
- Mobile Workshops
- Local Host Off-Site Institutes
- Education Sessions
- Opening Reception (sponsored by GameTime)

Wednesday, September 26

- General Session
- Exhibit Hall Open
- Mobile Workshops
- Education Sessions
- Best of the Best Awards Ceremony

Thursday, September 27

- Local Host 5k Fun Run/Walk
- Local Host Canal Water Paddle
- Education Sessions
- More Workshops and Summits
- Local Host Off-Site Institutes



WIN A TRIP TO THE CONFERENCE

Enter By May 13 for Your Chance to Win Free Registration, Hotel,
Local Event Tickets and Airfare

www.nrpa.org/Conference-Sweepstakes

Round-trip airfare provided in partnership with Southwest Airlines. Visit www.nrpa.org/Conference-Sweepstakes for official sweepstakes rules, restrictions and prize details.

www.nrpa.org/Conference

THANK YOU TO OUR SPONSORS





Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 18-0522: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING A DECREASE IN THE CONTRACT PRICE FOR THE CENTRAL PARK IMPROVEMENT PROJECT WITH AIRPORT ELECTRIC, INC. * REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 9-D

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): As part of the scope of work for the Central Park Improvements Project, a flag pole light was to be located behind the third base bleacher area. After discussions with the Little League organization, it was determined that a more suitable location is closer to the existing ball field parking lot in a landscaped area that already contains two donation plaques. In this area, a flag pole will be installed and eventually Little League will create a memorial brick paver area around the flag pole. A power supply is in close proximity to this area.

Because this option reduces the amount of materials and labor from the original location, the change order is a credit in the amount of \$950.32. This change order is germane to the original contract and is in the best interest of the Oak Brook Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommends approval of the change order as outlined above in the credited amount of \$950.30.

Motion (and a second) to waive the Board’s Rules to approve, at this meeting, Resolution 18-0522, a Resolution Authorizing and Approving a Change Order Involving a Decrease in The Contract Price for the Central Park Improvement Project with Airport Electric, Inc. in the Amount of \$950.32, for a New Total Cost Not-to-Exceed \$38,889.68.

Motion (and a second) to approve Resolution 18-0522, a Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with Airport Electric, Inc. in the Amount of \$950.32 for a New Total Cost Not-to-Exceed \$38.889.68.

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RESOLUTION NO. 18-0522

**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING A DECREASE IN THE CONTRACT PRICE
WITH AIRPORT ELECTRIC, INC.
(CENTRAL PARK IMPROVEMENTS PROJECT - ELECTRIC)**

WHEREAS, during the January 15, 2018 Board Meeting, the Board of Commissioners accepted the bids and authorized agreements between the lowest responsible bidders and the Oak Brook Park District for the Central Park Improvements Project, and

WHEREAS, the bid from Airport Electric, Inc. for the Central Park Improvement Project Electrical work was accepted by the Board of Commissioners as the lowest responsible bid and the Board of Commissioners authorized a contract between the Oak Brook Park District and Airport Electric, Inc. in the amount of \$39,840.00, and

WHEREAS, the Executive Director has presented and recommended a proposed change order to the contract between the District and Airport Electric Inc. for the following amount:

Change Order #	Amount	Description
1	Credit: \$950.32	Reduction in cost for the relocation of flag pole & light to area with closer electrical connection, providing a credit in cost of materials and labor.

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the approval of the change order the new total for the contract cost would be \$38,889.68.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.

- C. That it is in the best interest of the District to approve the change order in its proposed forms.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said change order on behalf of the District.

PASSED AND APPROVED THIS 21st DAY OF May, 2018.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order



AIA[®] Document G701/CMa[™] – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address): Oak Brook Park District Central Park Reconfiguration	CHANGE ORDER NUMBER: AE-01 INITIATION DATE: 5/14/18	OWNER: <input checked="" type="checkbox"/> CONSTRUCTION MANAGER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Airport Electric Co. 6342 S. Central Ave Chicago, IL 60638	PROJECT NUMBERS: 07-5646-04 / CONTRACT DATE: 01/15/18 CONTRACT FOR: Electrical	

THE CONTRACT IS CHANGED AS FOLLOWS:

The owner finds this Change Order germane to the original contract signed with Airport Electric Co., and in the best interest of owner.

The original Contract Sum was	\$	39,840.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	39,840.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	950.32
The new Contract Sum including this Change Order will be	\$	38,889.68

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Wight Construction Services, Inc.
CONSTRUCTION MANAGER (Firm name)
 2500 N. Frontage Road, Darien, IL 60561
ADDRESS

Wight & Company
ARCHITECT (Firm name)
 2500 N. Frontage Road, Darien, IL 60561
ADDRESS

BY (Signature)
 Craig Polte
 (Typed name)

DATE:

BY (Signature)
 Robert Ijams
 (Typed name)

DATE:

Airport Electric CO.
CONTRACTOR (Firm name)
 6342 S. Central Ave Chicago, IL 60638
ADDRESS

Oak Brook Park District
OWNER (Firm name)
 1450 Forest Gate Road Oak Brook, IL 60523
ADDRESS

BY (Signature)
 (Typed name)

DATE:

BY (Signature)
 (Typed name)

DATE:



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 18-0523: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE FOR THE CENTRAL PARK IMPROVEMENT PROJECT WITH CLAUSS BROTHERS, INC. * REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**


AGENDA No.: 9-E

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): As part of the scope of work for the Central Park Improvements Project, excavated materials from the playground and parking areas are being trucked to the existing sledding hill. The excavation contractor, Clauss Brothers, Inc. is spreading and grading the added material per specifications by Wight and Company.

An unsightly pile of clay spoils, approximately 500 cubic yards in size, is stockpiled near the sled hill and within the disc golf course. The pile is leftover material from previously excavated projects at Central Park. The redesign of the hill by Wight allows for additional capacity which could be satisfied by moving this pile of spoils to the sled hill. With the hill already under construction, and the excavation contractor already on site, this presents an opportunity to eliminate the spoils while increasing the value of the sled hill.

The cost to move the material and grade it as part of the new sled hill is \$8,385. This change order is germane to the original contract and is in the best interest of the Oak Brook Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommends approval of the change order as outlined above in the amount of \$8,385.

Motion (and a second) to waive the Board’s Rules to approve, at this meeting, Resolution 18-0523, A Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price for the Central Park Improvement Project with Clauss Brothers, Inc. in the Amount of \$8,385, for a New Total Contract Cost Not-To-Exceed \$324,945.

Motion (and a second) to approve Resolution 18-0523, A Resolution Authorizing and Approving a Change Order Involving an Increase to the Contract Price for the Central Park Improvement Project with Clauss Brothers, Inc in the Amount of \$8,385, for a New Total Contract Cost Not-To-Exceed \$324,945.

RESOLUTION NO. 18-0523

**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE
WITH CLAUSS BROTHERS, INC.
(CENTRAL PARK IMPROVEMENTS PROJECT – EXCAVATION & SITE UTILITIES)**

WHEREAS, during the January 15, 2018 Board Meeting, the Board of Commissioners accepted the bids and authorized agreements between the lowest responsible bidders and the Oak Brook Park District for the Central Park Improvements Project, and

WHEREAS, the bid from Claus Brothers, Inc. for the Central Park Improvement excavation and site utilities work was accepted by the Board of Commissioners as the lowest responsible bid and the Board of Commissioners authorized a contract between the Oak Brook Park District and Claus Brothers, Inc. in the amount of \$316,560.00, and

WHEREAS, the Executive Director has presented and recommended a proposed change order to the contract between the District and Clauss Brothers, Inc. for the following amount:

Change Order #	Amount	Description
1	\$8,385.00	Additional cost for moving clay spoils to sled hill.

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the approval of the change order the new total for the contract price would be \$324,945.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed forms.

D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said change order on behalf of the District.

PASSED AND APPROVED THIS 21st DAY OF May, 2018.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 18-0524: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING A DECREASE IN THE CONTRACT PRICE FOR THE CENTRAL PARK IMPROVEMENT PROJECT WITH KENNETH COMPANY, INC. * REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 9 F

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

Handwritten signature of Bob Johnson.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): As part of the scope of work for the Central Park Improvements Project, the playground surfacing was to be a combination of poured-in-place rubber and 2ftx2ft rubber tiles. The tiles are designed to be installed in high use areas such as under swings and at slide exits.

Upon extensive conversations with manufacturers, the design team at Wight and Company, and other Park Districts, it was determined that eliminating the rubber tiles in favor of installing a thickened poured in place material in high use areas, would be a more appropriate approach to this project. Visually, the surface would not be any thicker and this modification does not change accessibility in any way.

Because this option eliminates the need for poured concrete under the tiled areas, the change order is a credit in the amount of \$1,250. This change order is germane to the original contract and is in the best interest of the Oak Brook Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommends approval of the change order as outlined above in the credited amount of \$1,250.

Motion (and a second) to waive the Board's Rules to Approve, At This Meeting, Resolution 18-0524, A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with The Kenneth Company, Inc. in the Amount of \$1,250.00, for a New Total Contract Cost Not-To-Exceed \$251,794.

Motion (and a second) to approve Resolution 18-0524, A Resolution Authorizing and Approving A Change Order Involving a Decrease in the Contract Price for the Central Park Improvement Project with The Kenneth Company, Inc. in the Amount of \$1,250.00, for a New Total Contract Cost Not-To-Exceed \$251,794.

RESOLUTION NO. 18-0524

**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING A DECREASE IN THE CONTRACT PRICE
WITH THE KENNETH COMPANY, INC.
(CENTRAL PARK IMPROVEMENTS PROJECT – PLAYGROUND EQUIPMENT)**

WHEREAS, during the January 15, 2018 Board Meeting, the Board of Commissioners accepted the bids and authorized agreements between the lowest responsible bidders and the Oak Brook Park District for the Central Park Improvements Project, and

WHEREAS, the bid from The Kenneth Company, Inc. for the Central Park Improvement playground equipment work was accepted by the Board of Commissioners as the lowest responsible bid and the Board of Commissioners authorized a contract between the Oak Brook Park District and The Kenneth Company, Inc. in the amount of \$253,044.00, and

WHEREAS, the Executive Director has presented and recommended a proposed change order to the contract between the District and The Kenneth Company, Inc. for the following amount:

Change Order #	Amount	Description
1	Credit: \$1250.00	Reduction in cost for eliminating rubber tiles and concrete under swings and slide exit in favor of thickened poured in place material.

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”),

WHEREAS, upon the approval of the change order the new total for the contract price would be \$251,794.00.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.

C. That it is in the best interest of the District to approve the change order in its proposed forms.

D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit "A," and directs and authorizes the Board's President to execute said change order on behalf of the District.

PASSED AND APPROVED THIS 21st DAY OF May, 2018.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

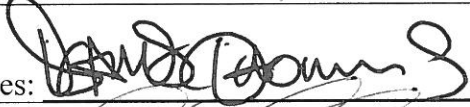

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: TENNIS CENTER BOILER AND HOT WATER TANK REPLACEMENT BID	AGENDA NO.: 9 G MEETING DATE: MAY 21, 2018
STAFF REVIEW:	Deputy Director, Dave Thommes: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey: 
ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): Staff is preparing bid packets for the replacement of the boiler and hot water heater at the Tennis Center. Adjacent piping and motors related to these two pieces of equipment will also be replaced during this project. Both of these items are over 25 years old. Staff has contracted with Kluber Inc, for architectural and engineering services on this project. Kluber is very familiar with the Tennis Center and its mechanical systems, having done several projects for the Tennis Center over the last few years.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): The project time-line is as follows: Bid documents available: May 21 Pre-bed meeting: June 1 Bid Opening: June 7 Project Commencement: August 15 Substantial Completion: October 1 Staff will review bids received and have a recommendation at the June board meeting.	
ACTION PROPOSED: For Review and Discussion Only.	



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: BID FOR SATELLITE PARK ATHLETIC COURT RESURFACING

AGENDA NO.: 9 H

MEETING DATE: MAY 21, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The tennis and basketball courts at the satellite parks are due for re-surfacing. The last time the courts were addressed was in 2011. The lifespan of outdoor acrylic court surfaces like the ones in the parks is typically around 5-7 years. The process involves cleaning the surfaces and cracks, filling cracks, leveling low areas, and applying a coat of resurfacer, followed by 2 coats of new acrylic coating.

The color combination for both the tennis and basketball courts will be blue/green, commonly referred to as the "US Tennis Open" color combination. In addition to all the standard marking lines, the tennis courts will also be striped for pickleball. These lines will be a different color, and net adjustment straps will be installed so users can set the net height for both tennis and pickleball play.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

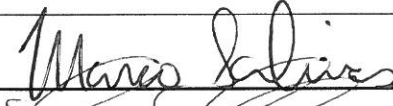

The Park District is currently out to bid for the court resurfacing for Saddle Brook (2 tennis/1 basketball), Forest Glen (2 tennis/1 basketball), and Chillem Parks (1 tennis/ 1 basketball).

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: AMENDMENTS: PERSONNEL POLICY MANUAL: SECTION III: 3.10 TIME-OFF BENEFITS AND SECTION VII: 7.7 PREMIUM PAY	AGENDA No.: 9 I MEETING DATE: MAY 21, 2018
STAFF REVIEW:	Chief Financial Officer, Marco Salinas: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey 
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY) The accompanying proposed amendment establishes a new section, Section 7.7 Premium Pay, in our personnel policy manual. This new section addresses concerns encountered by supervisory personnel on those limited occasions when they have required that staff report to work on a district scheduled holiday or nationally-observed holiday. This proposed section establishes the conditions and circumstances that would need to occur in order for an employee to receive premium pay for hours worked. Providing this incentive to full-time, non-exempt employees should make it easier for supervisory staff to procure the necessary personnel to address emergencies that may arise during these holidays. Additionally, we are proposing to amend Section 3.10 Time-off Benefits in order to clarify existing language and eliminate any inconsistencies with newly proposed Section 7.7	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): These proposed amendments to our personnel policy manual will allow managers and supervisors to more effectively address any emergencies that may adversely affect Park District operations.	
ACTION PROPOSED: For Review and Discussion Only.	

PERSONNEL POLICY MANUAL – SECTION VII: Payroll Policies

7.7 Premium Pay

Premium Pay is defined as 1.5 times the regular hourly pay rate for the job. Premium Pay applies to hours worked by a Full-time, Non-exempt Employee who is called in to work on a scheduled personal/vacation day, District ~~observed~~ Scheduled Holiday, or the following nationally recognized holidays:

- New Year's Day (January 1)
- Easter Sunday
- Independence Day (July 4)
- Christmas Day (December 25)

to address an emergency that adversely affects facility operations (i.e., chemical spill, burst pipe, snow/ice conditions on parking lots and walkways). Work at premium pay must be approved by the Executive Director prior to commencing.

Full-time, Non-Exempt Employees that work on a District ~~observed~~ Scheduled Holiday, a nationally recognized holiday (listed above), or on a scheduled personal/vacation day will be paid as follows:

District ~~Observed~~ Scheduled Holiday: Employee will be paid 8 Holiday hours at their regular hourly rate of pay plus 1.5 times the regular hourly rate of pay for hours worked on that day.

Nationally Recognized Holiday (listed above): Employee will be paid 1.5 times their regular hourly rate of pay for hours worked.

Scheduled Personal/Vacation Day: Employee will be paid 1.5 times their regular hourly rate of pay for hours worked plus paid their regular hourly rate of pay for actual personal/vacation hours used.

PERSONNEL POLICY MANUAL – SECTION III: Employee Benefits

3.10 Time-off Benefits

Holidays

It is the policy of the District to observe designated holidays by providing time off with pay for eligible employees. To be eligible for a paid holiday, an employee must be classified as a full-time employee, and must have been employed by the District for at least 30 days. In addition, the employee must work the regularly scheduled workdays before and after the holiday unless the employee is on approved vacation leave for either or both of these days. When a holiday occurs during the employee's vacation, the holiday will not count toward the employee's use of vacation days, and the employee may schedule an alternate day of vacation.

Holiday pay is based on an employee's regular pay rate per day. Time off without pay for regularly scheduled holidays is permitted for regular part-time and limited part-time employees with the approval of their immediate supervisor.

District Regularly Scheduled Holidays: Under normal circumstances, eligible employees shall be granted 8 hours of leave with pay to observe the following holidays:

- New Year's Day
- Good Friday
- Memorial Day (last Monday in May)
- Independence Day
- Labor Day (first Monday in September)
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve Day
- Christmas Day
- New Year's Eve

Saturday/Sunday Holidays: In the event that one of the above designated holidays falls on a Saturday, the District will observe the previous Friday as the holiday. If the holiday falls on a Sunday, the District will observe the following Monday as the holiday.

Payment for Hours Worked on a District Regularly Scheduled Holiday:

Full-time Exempt Employees: When a full-time exempt employee is required to work on a District regularly sScheduled hHoliday, the employee will be paid for the holiday, and may take equivalent time off during the same pay period or will be given compensatory time equal to the number of hours worked if the employee has not already accrued the maximum compensatory hours allowed during the calendar year.

Full-time Non-Exempt Employees: When a full-time non-exempt employee is required to work on a regularly District sScheduled hHoliday, the employee will be paid for the holiday, and will also be paid for the hours worked. Premium Pay will apply in situations where a full-time, non-exempt employee is called in to address an emergency that adversely affects facility operations (see Personnel Policy Manual Section 7.7 Premium Pay).