



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 17, 2018 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
 - a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in Section 1.1 I.G.1 of the Board Rules.
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF SEPTEMBER 17, 2018 AGENDA
 - b. APPROVAL OF MINUTES
 - i. August 20, 2018 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING August 31, 2018
 - i. Approval of Warrant No. 615
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





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BOARD OF COMMISSIONERS
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7. UNFINISHED BUSINESS
 - a. None
8. NEW BUSINESS
 - a. Central Park Asphalt Project Bid
***Requires Waiving the Board Rules to approve at this meeting.
9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON October 15, 2018, 6:30 p.m.
10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 17, 2018 – 6:30 p.m.
Canterberry Room

1. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL** *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
 - a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in Section 1.1 I.G.1 of the Board Rules.

*[Request a motion and a second to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in section 1.1 I.G.1 of the Board Rules. **Roll Call Vote...**]*
2. **OPEN FORUM** *[Ask whether there are any public comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. **CONSENT AGENDA** *[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. **APPROVAL OF SEPTEMBER 17, 2018 AGENDA**
 - b. **APPROVAL OF MINUTES**
 - i. August 20, 2018 Regular Meeting Minutes
 - c. **APPROVAL OF FINANCIAL STATEMENT ENDING August 31, 2018**
 - i. Approval of Warrant No. 615
4. **COMMUNICATIONS/PROCLAMATIONS** *[Discussion Only]*
 - a. Board of Commissioners to share communications
5. **STAFF RECOGNITION**
 - a. None





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 17, 2018 – 6:30 p.m.
Canterberry Room

6. **REPORTS:** *[Discussion Only]*
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report
7. **UNFINISHED BUSINESS**
 - a. None
8. **NEW BUSINESS**
 - a. Central Park Asphalt Project Bid
***Requires Waiving the Board Rules to approve at this meeting.

*[Request a motion and a second to waive the Board Rules to Reject all bids for the Central Park Asphalt Project. **Roll Call Vote...***

*Then request a motion and a second to reject the bids for the Central Park Asphalt Project. **Roll Call Vote...***

9. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON October 15, 2018, 6:30 p.m.** *[Announce the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners Will Be Held on October 15, 2018, 6:30 p.m.]*
10. **ADJOURNMENT** *[Request a motion and a second to adjourn the September 17, 2018 regular meeting. **Voice Vote** – “All in favor...”]*



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 20, 2018 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Carson, Tan, Trombetta, and President Knitter answered "present." Commissioner Truedson was absent at the time of roll call. Also present were Laure Kosey, Executive Director, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

There were no requests to address the Board.

3. CONSENT AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Trombetta, and President Knitter.

Nays: None

Absent: Commissioner Truedson

Motion: Commissioner Carson made a motion seconded by Commissioner Tan, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Trombetta, and President Knitter.

Nays: None

Absent: Commissioner Truedson

a. APPROVAL OF AUGUST 20, 2018 AGENDA

b. APPROVAL OF MINUTES

i. July 16, 2018 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING July 31, 2018

i. Approval of Warrant No. 614

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

Commissioner Tan said he recently became aware that a group from China came to the Park District and was given a tour of the facilities. Consequently, the group informed him that there is a competition for the best ideas for Park Districts to be held in China and the top 15 Park Districts will receive an all-expenses paid trip to China to participate. Commissioner Tan said when the group saw the Universal Playground, they were very excited and encouraged us to apply. Commissioner Tan forwarded the application to Ms. Kosey for submission.

Ms. Kosey announced that WGN News reporter, Ana Belavel, is coming this Thursday, August 24th, to Central Park for a televised tour of the Universal Playground, which will soon have its grand opening.

Commissioner Truedson entered the meeting at 6:31 p.m.

5. STAFF RECOGNITION

a. Rob Bond, new Family Aquatic Center Manager

Laure Kosey introduced Mr. Bond to the Board.

The Board welcomed Mr. Bond to the Park District.

b. Katie Basile, new Facility Manager

Laure Kosey introduced Ms. Basile to the Board.

The Board welcomed Ms. Basile to the Park District.

c. Will Lieb, Recreation Intern

Laure Kosey introduced Mr. Lieb to the Board.

The Board welcomed Mr. Lieb to the Park District.

6. REPORTS:

a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey noted that the ribbon cutting ceremony for the Universal Playground will be held on September 5, 2018, at 2:30 p.m.

Ms. Kosey said the Resolution paperwork was filed today for the November ballot.

There was no discussion regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said the year-to-date financials for the month of July show the three largest funds each having surpluses. In an effort to see what is driving the surpluses, Mr. Salinas said that while the receipt of the first installment of property taxes is partially responsible, an increase in programming and camp participation has also contributed. Mr. Salinas said after the second real estate tax payment is received in September, the surpluses should somewhat decrease. He also said that Alan Pop believes the Tennis Center surplus is due to an increase in usage by the USTA and also by overall members when compared to last year, when the Center was affected by capital projects at the facility.

There was no further discussion regarding Mr. Salinas' report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said the Recreation Center is currently in the annual shut down mode for routine maintenance. He said the studio door was installed today, the pool drained for maintenance, and the gym floors will be refinished Friday. The entire Recreation Center will be closed on Friday while the floor refinishing is completed.

Mr. Thommes noted that the B&T pool will now only be open on weekends until the end of season, which is Labor Day.

There was no discussion regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the Central Park projects are almost complete with only punch list work remaining. He said the sled hill grading and seeding still needs to be done, but that this is not a part of the grant project.

Mr. Johnson said there is one change order up for Board approval tonight, and it concerns the need to rent a special piece of equipment to deliver stone to the playground.

For safety reasons, President Knitter suggested installing a gate at the opening of the Universal Playground.

Mr. Johnson said the weir work is almost complete and soon he can submit the paperwork to the Director of DuPage County Stormwater Management to obtain the grant funds reimbursement.

Mr. Johnson said the playground installation at Butler Junior High is now complete.

There was no further discussion regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. Amendment: General Use Regulations of the Oak Brook Park District

Motion: Commissioner Carson made a motion seconded by Commissioner Trombetta, to approve the amendments to the general use regulations.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None

b. Ordinance No.18-0820 An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

Motion: Commissioner Trombetta made a motion seconded by Commissioner Carson, to approve Ordinance 18-0820: An Ordinance authorizing the destruction of verbatim record of certain closed meetings.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None

c. Resolution 18-0821: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 18, 2018.

Motion: Commissioner Carson made a motion seconded by Commissioner Tan, to approve Resolution 18-0821: A Resolution regarding the review of minutes for closed meetings from January 1989 – June 18, 2018.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None

8. NEW BUSINESS

a. Resolution 18-0822: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of the Central Park Improvements Project with The Kenneth Company (***) Requires waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to waive the Board's Rules to approve at this meeting, Resolution 18-0822: A Resolution authorizing and approving a change order involving an increase to the contract price with

Kenneth Company, Inc. for the Central Park improvements project in the amount of \$3,180 for a new total cost not-to-exceed \$254,974.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.

Nays: None

Motion: Commissioner Carson made a motion seconded by Commissioner Tan, to approve Resolution 18-0822: A Resolution authorizing and approving a change order involving an increase to the contract price with Kenneth Company, Inc. for the Central Park improvements project in the amount of \$3,180 for a new total cost not-to-exceed \$254,974.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.

Nays: None

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON September 17, 2018, 6:30 p.m.

President Knitter announced that the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on September 17, 2018, 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Truedson made a motion seconded by Commissioner Tan, to adjourn the regular meeting at the hour of 6:48 p.m.

There was no discussion, and the motion pass by voice vote.

Laure L. Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through August 31, 2018 and 2017
33.33% completed (4 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	August 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
	REVENUES								
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ 830,114	\$ (830,114)	-100.0%
Finance									
Property Taxes	1,305,765	211,346	1,005,339	-	1,005,339	77.0%	-	1,005,339	N/A
Personal Prop. Repl. Taxes	84,012	1,468	34,644	-	34,644	41.2%	-	34,644	N/A
Investment Income	11,000	989	3,953	-	3,953	35.9%	-	3,953	N/A
Other	3,000	-	4,508	-	4,508	150.3%	-	4,508	N/A
Central Park	97,000	10,180	53,100	-	53,100	54.7%	51,883	1,217	2.3%
Dean Property	-	-	-	-	-	N/A	-	-	N/A
Building-Recreation Center	978,204	45,834	280,097	-	280,097	28.6%	283,000	(2,904)	-1.0%
Central Park West	80,625	12,175	35,216	-	35,216	43.7%	24,321	10,895	44.8%
TOTAL REVENUES	\$ 2,559,606	\$ 281,993	\$ 1,416,857	\$ -	\$ 1,416,857	55.4%	\$ 1,189,319	\$ 227,538	19.1%
EXPENDITURES									
Administration	\$ 436,174	\$ 36,861	\$ 162,242	\$ 608	\$ 162,850	37.2%	\$ 256,210	\$ (93,967)	-36.7%
Finance	494,615	24,919	103,285	10,557	113,843	20.9%	-	103,285	N/A
Central Park	605,602	37,810	166,917	37,571	204,488	27.6%	182,838	(15,921)	-8.7%
Saddlebrook Park	30,262	652	6,360	4,427	10,786	21.0%	5,712	648	11.3%
Forest Glen Park	27,961	490	9,916	3,427	13,343	35.5%	11,529	(1,613)	-14.0%
Chillem Park	9,621	184	1,959	1,288	3,247	20.4%	4,494	(2,534)	-56.4%
Dean Property	10,641	542	1,721	1,887	3,608	16.2%	7,389	(5,668)	-76.7%
Professional Services	62,200	230	8,438	3,987	12,424	13.6%	3,473	4,965	143.0%
Contracts- Maint. DNS	27,000	-	-	-	-	0.0%	350	(350)	-100.0%
Building-Recreation Center	923,174	74,154	263,472	69,243	332,715	28.5%	255,148	8,324	3.3%
Central Park West	63,066	3,176	10,449	1,748	12,196	16.6%	10,574	(126)	-1.2%
TOTAL EXPENDITURES	\$ 2,690,316	\$ 179,020	\$ 734,759	\$ 134,743	\$ 869,502	27.3%	\$ 737,716	\$ (2,958)	-0.4%
TRANSFERS OUT	\$ 150,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,840,316	\$ 179,020	\$ 734,759	\$ 134,743	\$ 869,502	25.9%	\$ 737,716	\$ (2,958)	-0.4%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (280,710)	\$ 102,973	\$ 682,098	\$ (134,743)	\$ 547,355	-243.0%	\$ 451,603	\$ 230,496	51.0%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through August 31, 2018 and 2017
33.33% completed (4 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	August 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 900,000	\$ 137,080	\$ 649,361	\$ -	\$ 649,361	72.2%	\$ 451,275	\$ 198,086	43.9%
Personal Prop. Repl. Taxes	26,448	462	10,907	-	10,907	41.2%	10,430	477	4.6%
Investment Income	12,000	1,465	5,322	-	5,322	44.4%	4,850	472	9.7%
Other	3,000	29,395	30,003	-	30,003	1000.1%	755	29,248	3873.9%
Fitness Center	857,121	81,873	296,323	-	296,323	34.6%	290,336	5,987	2.1%
Aquatic Center	485,062	36,550	188,279	-	188,279	38.8%	164,926	23,353	14.2%
Aquatic Recreation Prog.	574,212	85,897	272,673	-	272,673	47.5%	286,203	(13,530)	-4.7%
Children's Programs	90,890	9,021	53,404	-	53,404	58.8%	43,201	10,203	23.6%
Preschool Programs	313,993	14,885	55,904	-	55,904	17.8%	55,054	850	1.5%
Youth Programs	182,733	8,830	156,694	-	156,694	85.8%	155,807	887	0.6%
Adult Programs	52,490	12,092	28,587	-	28,587	54.5%	28,336	251	0.9%
Pioneer Programs	84,500	12,295	41,339	-	41,339	48.9%	51,650	(10,311)	-20.0%
Special Events and Trips	87,715	(499)	54,514	-	54,514	62.1%	46,781	7,733	16.5%
Marketing	24,000	6,750	13,075	-	13,075	54.5%	18,017	(4,942)	-27.4%
TOTAL REVENUES	\$ 3,694,164	\$ 436,095	\$ 1,856,384	\$ -	\$ 1,856,384	50.3%	\$ 1,607,620	\$ 248,764	15.5%
EXPENDITURES									
Administration	\$ 952,031	\$ 40,567	\$ 208,453	\$ 41,757	\$ 250,210	21.9%	\$ 202,285	\$ 6,167	3.0%
Fitness Center	687,190	42,857	189,527	43,241	232,768	27.6%	196,678	(7,151)	-3.6%
Aquatic Center	806,398	52,084	232,357	86,846	319,203	28.8%	251,321	(18,965)	-7.5%
Aquatic Recreation Prog.	297,857	15,869	83,661	1,176	84,838	28.1%	96,326	(12,665)	-13.1%
Children's Programs	77,825	4,307	22,218	7,219	29,437	28.5%	17,568	4,650	26.5%
Preschool Programs	245,478	2,659	35,366	814	36,180	14.4%	34,151	1,214	3.6%
Youth Programs	142,630	17,930	71,019	7,405	78,423	49.8%	74,004	(2,985)	-4.0%
Adult Programs	46,469	1,252	8,107	17,944	26,051	17.4%	11,491	(3,384)	-29.4%
Pioneer Programs	82,230	6,826	22,982	11,664	34,646	27.9%	27,410	(4,428)	-16.2%
Special Events and Trips	87,340	5,442	41,827	5,172	47,000	47.9%	42,796	(968)	-2.3%
Marketing	337,410	15,895	92,493	49,420	141,913	27.4%	103,122	(10,629)	-10.3%
Capital Outlay	375,000	32,761	32,761	-	32,761	8.7%	32,761	-	N/A
TOTAL EXPENDITURES	\$ 4,137,858	\$ 238,449	\$ 1,040,770	\$ 272,659	\$ 1,313,429	25.2%	\$ 1,089,913	\$ (49,143)	-4.5%
REVENUES OVER (UNDER) EXPENDITURES	\$ (443,694)	\$ 197,646	\$ 815,614	\$ (272,659)	\$ 542,955	-183.8%	\$ 517,707	\$ 297,908	57.5%

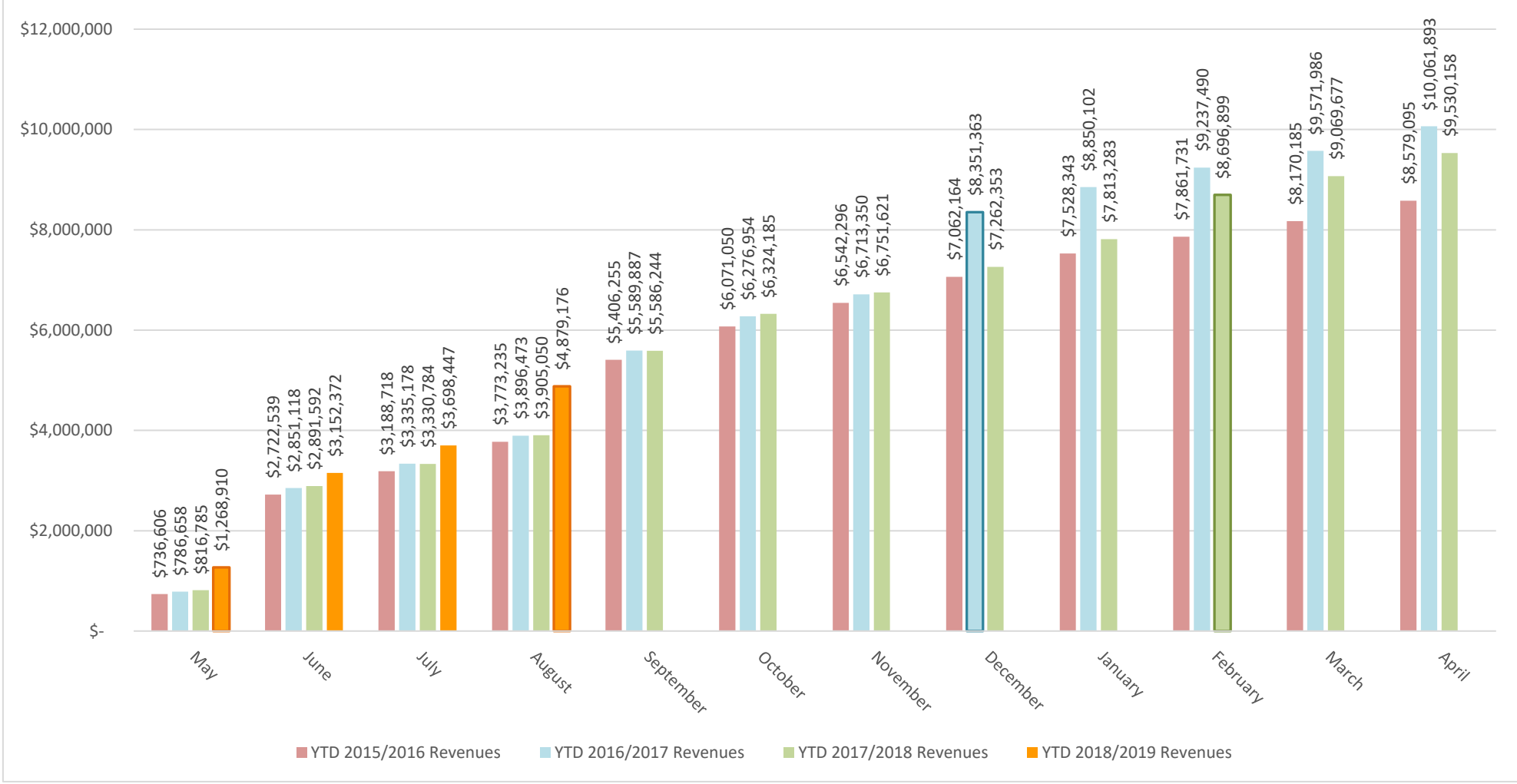
Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through August 31, 2018 and 2017
33.33% completed (4 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	August 2018 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ 6,500	\$ 811	\$ 2,360	\$ -	\$ 2,360	36.3%	\$ 2,180	\$ 179	8.2%
Building- Racquet Club	1,000	-	-	-	-	0.0%	347	(347)	-100.0%
Programs- Racquet Club	1,543,700	223,757	673,499	-	673,499	43.6%	563,761	109,738	19.5%
TOTAL REVENUES	\$ 1,551,200	\$ 224,568	\$ 675,859	\$ -	\$ 675,859	43.6%	\$ 566,288	\$ 109,571	19.3%
EXPENSES									
Administration	\$ 688,492	\$ 36,540	\$ 143,656	\$ 14,357	\$ 158,013	20.9%	\$ 173,662	\$ (30,006)	-17.3%
Building- Racquet Club	357,077	17,945	84,067	48,082	132,149	23.5%	80,496	3,571	4.4%
Programs- Racquet Club	624,873	41,323	170,701	4,192	174,893	27.3%	158,067	12,634	8.0%
Capital Outlay	225,000	874	13,356	798	14,154	5.9%	213,985	(200,629)	-93.8%
TOTAL EXPENSES	\$ 1,895,442	\$ 96,682	\$ 411,781	\$ 67,428	\$ 479,209	21.7%	\$ 626,210	\$ (214,429)	-34.2%
REVENUES OVER (UNDER) EXPENSES	\$ (344,242)	\$ 127,886	\$ 264,078	\$ (67,428)	\$ 196,649	-76.7%	\$ (59,922)	\$ 324,000	-540.7%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



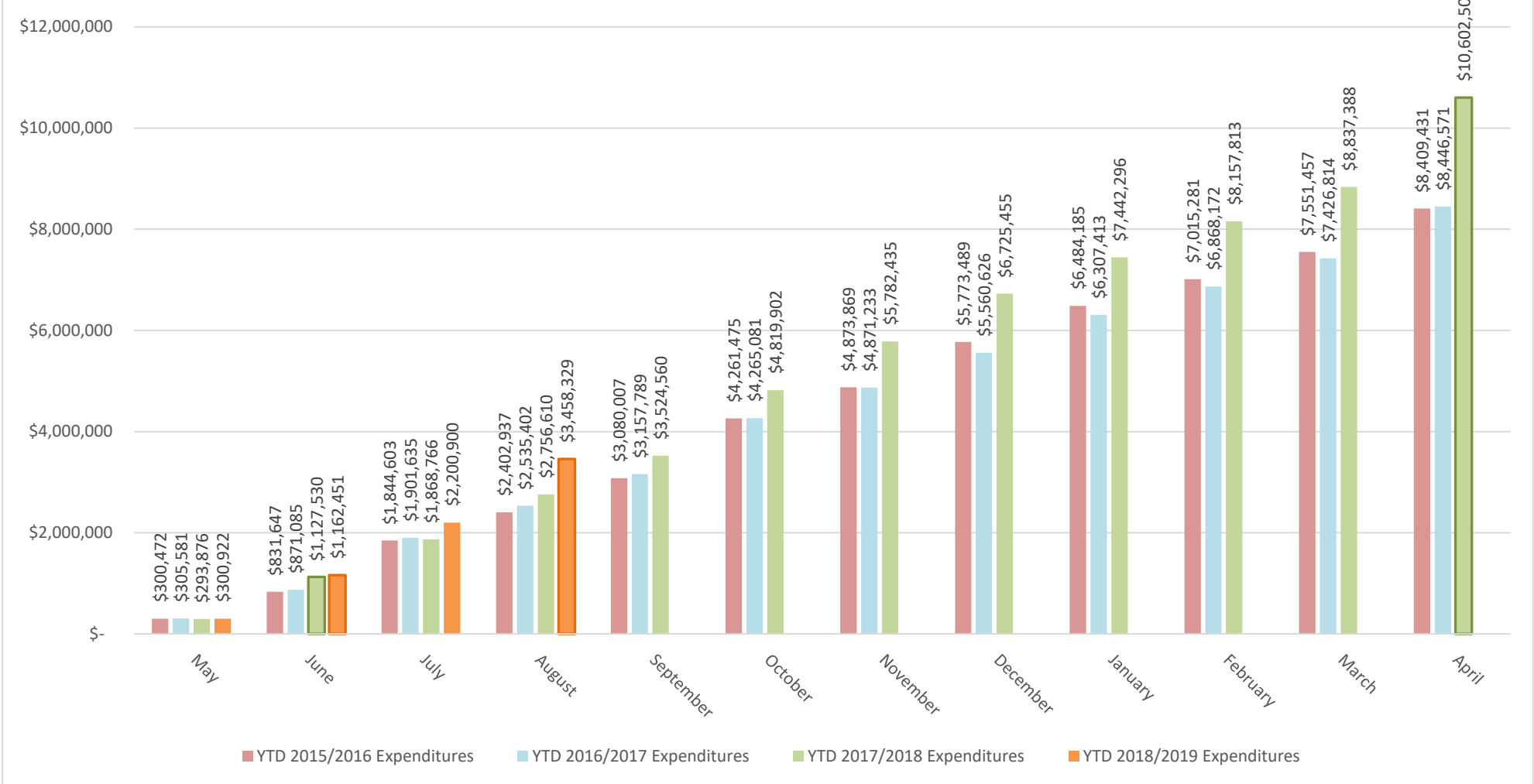
NOTES

2016/2017: In December 2016 we recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017.

2017/2018: In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

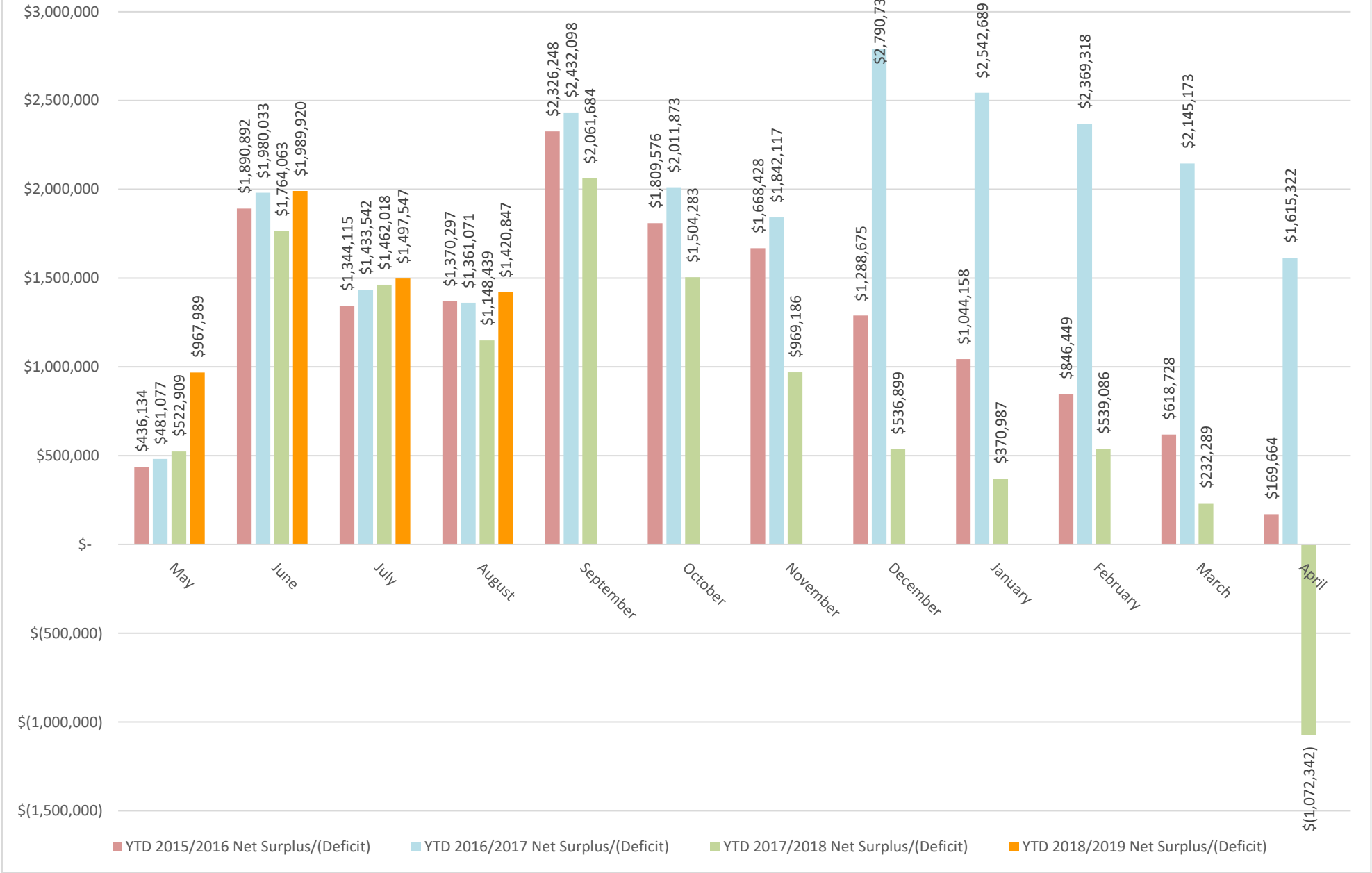


NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During this month we recognized \$502,035 in capital costs which brings the YTD total to \$896,177. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
AUGUST, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUE	\$ 281,993	\$ 1,416,857	\$ 2,559,606
EXPENSES	\$ 179,020	\$ 734,759	\$ 2,840,316
SURPLUS/(DEFICIT)	<u>\$ 102,973</u>	<u>\$ 682,098</u>	<u>\$ (280,710)</u>
RECREATION FUND			
REVENUE	\$ 436,095	\$ 1,856,384	\$ 3,694,164
EXPENSES	\$ 238,449	\$ 1,040,770	\$ 4,137,858
SURPLUS/(DEFICIT)	<u>\$ 197,646</u>	<u>\$ 815,615</u>	<u>\$ (443,694)</u>
IMRF FUND			
REVENUE	\$ 26,046	\$ 129,677	\$ 189,312
EXPENSES	\$ 14,914	\$ 67,571	\$ 205,000
SURPLUS/(DEFICIT)	<u>\$ 11,132</u>	<u>\$ 62,106</u>	<u>\$ (15,688)</u>
LIABILITY INSURANCE FUND			
REVENUE	\$ 36,113	\$ 169,424	\$ 236,563
EXPENSES	\$ 7,112	\$ 67,253	\$ 161,836
SURPLUS/(DEFICIT)	<u>\$ 29,001</u>	<u>\$ 102,171</u>	<u>\$ 74,727</u>
AUDIT FUND			
REVENUE	\$ 21	\$ 80	\$ 201
EXPENSES	\$ -	\$ -	\$ 13,263
SURPLUS/(DEFICIT)	<u>\$ 21</u>	<u>\$ 80</u>	<u>\$ (13,062)</u>
DEBT SERVICE FUND			
REVENUE	\$ 51,788	\$ 227,266	\$ 412,409
EXPENSES	\$ -	\$ -	\$ 411,999
SURPLUS/(DEFICIT)	<u>\$ 51,788</u>	<u>\$ 227,266</u>	<u>\$ 410</u>



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
AUGUST, 2018

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 224,568	\$ 675,859	\$ 1,551,200
EXPENSES	\$ 96,682	\$ 411,781	\$ 1,895,442
SURPLUS/(DEFICIT)	<u>\$ 127,886</u>	<u>\$ 264,077</u>	<u>\$ (344,242)</u>
SPORTS CORE FUND			
REVENUE	\$ 63,029	\$ 116,978	\$ 265,000
EXPENSES	\$ 51,807	\$ 111,304	\$ 265,000
SURPLUS/(DEFICIT)	<u>\$ 11,222</u>	<u>\$ 5,675</u>	<u>\$ -</u>
SPECIAL RECREATION FUND			
REVENUE	\$ 21,763	\$ 92,946	\$ 144,155
EXPENSES	\$ 5,128	\$ 33,689	\$ 129,200
SURPLUS/(DEFICIT)	<u>\$ 16,635</u>	<u>\$ 59,257</u>	<u>\$ 14,955</u>
CAPITAL PROJECT FUND			
REVENUE	\$ 567	\$ 3,483	\$ 686,500
EXPENSES	\$ 502,035	\$ 896,177	\$ 1,289,806
SURPLUS/(DEFICIT)	<u>\$ (501,468)</u>	<u>\$ (892,694)</u>	<u>\$ (603,306)</u>
SOCIAL SECURITY FUND			
REVENUE	\$ 38,746	\$ 190,221	\$ 271,133
EXPENSES	\$ 21,558	\$ 95,025	\$ 253,000
SURPLUS/(DEFICIT)	<u>\$ 17,188</u>	<u>\$ 95,196</u>	<u>\$ 18,133</u>
SUMMARY			
REVENUE	\$1,180,728	\$ 4,879,175	\$ 9,745,243
EXPENSES	\$1,116,705	\$ 3,458,330	\$ 11,337,720
SURPLUS/(DEFICIT)	<u>\$ 64,023</u>	<u>\$ 1,420,845</u>	<u>\$ (1,592,477)</u>

OAK BROOK PARK DISTRICT
CONSOLIDATED AGENCY TREASURER'S REPORT
AUGUST, 2018

		CONSOLIDATED
		TOTALS
REVENUES		
Property Taxes	\$	521,908
Back Taxes		-
Replacement Taxes		2,719
Recreation Program Fees		289,105
Rec/Fitness Center Fees		81,873
Rec/Aquatic Center Fees		122,447
Sports Core - Bath & Tennis		57,354
FRC/Building Rental Fees		14,007
Theme Party Rental Fees		783
Recreation Center Fees		31,025
CPW Building Rentals		12,175
Field Rentals		10,180
Interest		4,038
Debt Certificate Proceeds		-
Transfers		-
Donations		29,533
Sponsorship		3,700
Miscellaneous		(118)
TOTAL- REVENUES	\$	1,180,728
DISBURSEMENTS		
Warrant No.614	\$	762,946
August Payroll		353,759
TOTAL DISBURSEMENTS	\$	1,116,705

**Oak Brook Park District
Consolidated Agency Balance Sheet
as of August 31, 2018**

<u>ASSETS</u>	Consolidated Totals
Current Assets	
Cash and Investments	\$ 6,837,649
Receivables - Net of Allowances	-
Property Taxes	3,351,979
Accounts	459,848
Due from Other Funds	-
Prepays	1,450
Inventories	15,238
Total Current Assets	<u>\$ 10,666,163</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Construction in Process	-
Depreciable	4,608,995
Accumulated Depreciation	<u>(3,051,661)</u>
Total Noncurrent Assets	1,597,809
Total Assets	12,263,972
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	<u>96,253</u>
Total Assets and Deferred outflows of Resources	<u>12,360,225</u>
<u>LIABILITIES</u>	
Accounts Payable	81,011
Accrued Payroll	2,578
Other Payables	971,345
Due To Other Funds	-
Compensated Absences Payable	<u>7,885</u>
Total Liabilities	1,062,819
Noncurrent Liabilities	
Compensated Absences Payable	
Net Pension Liability - IMRF	
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	1,062,819
DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	182,013
Property Taxes	<u>3,351,979</u>
Total Liabilities and Deferred Inflows of Resources	<u>4,624,076</u>
<u>FUND BALANCES</u>	
Net Investment in Capital Assets	1,405,124
Nonspendable	1,450
Restricted	801,415
Committed	2,839,371
Unassigned	<u>2,688,787</u>
Total Fund Balances	<u>7,736,148</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 12,360,225</u>



Oak Brook Park District
 Capital Expenditures
 As of August 31, 2018

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Shade Structure for CP Playground	Parkreation, Inc	\$ 23,331.00	\$ -	\$ 23,331.00
Central Park Improvement - Landscaping	Allied Landscaping Corp	133,884.00		133,884.00
Central Park Improvement - Excavation & Site Utilities	Clauss Brothers	237,415.50		237,415.50
Central Park Improvement - Playground Equipment Pkg 6	The Kenneth Company	218,619.00		218,619.00
Gabian Wier Bid Documents	Manhard Consulting	1,665.55		1,665.55
Legal Fees	Robbins Schwartz	760.00		760.00
Trees for Central Park Improvement	Hinsdale Nurseries	7,724.00		7,724.00
Central Park Improvements Mgmt Services	Wight and Company	25,900.00		25,900.00
Central Park Improvements	Wight and Company	11,795.00		11,795.00
Central Park Improvements - Fencing	Peerless Enterprise	43,200.00		43,200.00
Central Park Improvements - Electrical Outlet Install	Barton Electric Inc.	4,790.00		4,790.00
Central Park Improvements	Dawson's Tree Service	530.00		530.00
Court Resurfacing	Construction By Camco	9,425.00		9,425.00
Parking Lot Cameras	Construction By Camco	2,175.00		2,175.00
Paver Installation ->Playground Parking	LPS Paving Company	74,970.00		74,970.00
Ballfield Lighting	Musco Lighting	96,639.00		96,639.00
Locker Room Mirrors	House of Glass	1,004.00		1,004.00
Countertop Men's Locker Room	Premiere Woodworking Concepts	2,150.00		2,150.00
Exhaust Return Grates Locker Room	Air Products Equipment	200.00		200.00
	Subtotal-Capital Improvement Fund	\$ 896,177.05	\$ -	\$ 896,177.05
Cardio Fitness Equipment Payment 3 of 3	Lease Servicing Center Inc	32,760.71		32,760.71
	Subtotal-Recreation Fund Capital	\$ 32,760.71	-	\$ 32,760.71
	TOTAL BALANCE	\$ 928,937.76	\$ -	\$ 928,937.76

EXP CHECK RUN DATES 09/17/2018 - 09/17/2018

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

WARRANT NO. 615

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
36317	ADVANCED AUTO PARTS	08/10/2018	09/17/2018	10.00	10.00	Open	N
36318	ANDERSON LANDSCAPE SUPPLY	08/08/2018	09/17/2018	160.00	160.00	Open	N
36319	ANDERSON LANDSCAPE SUPPLY	07/26/2018	09/17/2018	64.00	64.00	Open	N
36320	ANDERSON LANDSCAPE SUPPLY	07/26/2018	09/17/2018	168.00	168.00	Open	N
36375	ANITA MODROVIC	08/31/2018	09/17/2018	100.00	100.00	Open	N
36360	APPLIED CONTROLS, INC.	08/09/2018	09/17/2018	516.00	516.00	Open	Y
36305	BATTERIES PLUS	08/14/2018	09/17/2018	179.98	179.98	Open	Y
36425	BEACON ATHLETICS	08/30/2018	09/17/2018	3,250.00	3,250.00	Open	N
36370	BRIAN PANEK	09/05/2018	09/17/2018	468.00	468.00	Open	N
36388	BROTHERS CARPET CLEANING	08/30/2018	09/17/2018	2,083.00	2,083.00	Open	N
36431	CARDMEMBER SERVICE	08/30/2018	09/17/2018	319.47	319.47	Open	N
36432	CARDMEMBER SERVICE	08/30/2018	09/17/2018	1,000.00	1,000.00	Open	N
36433	CARDMEMBER SERVICE	08/30/2018	09/17/2018	1,429.77	1,429.77	Open	N
36434*	CARDMEMBER SERVICE	08/30/2018	09/17/2018	3,159.97	3,159.97	Open	N
36435	CARDMEMBER SERVICE	08/30/2018	09/17/2018	3,107.40	3,107.40	Open	N
36436	CARDMEMBER SERVICE	08/30/2018	09/17/2018	5,859.26	5,859.26	Open	N
36437	CARDMEMBER SERVICE	08/30/2018	09/17/2018	279.96	279.96	Open	N
36438	CARDMEMBER SERVICE	08/30/2018	09/17/2018	695.00	695.00	Open	N
36439	CARDMEMBER SERVICE	08/30/2018	09/17/2018	323.29	323.29	Open	N
36440	CARDMEMBER SERVICE	08/30/2018	09/17/2018	1,434.21	1,434.21	Open	N
36441	CARDMEMBER SERVICE	08/30/2018	09/17/2018	271.70	271.70	Open	N
36442*	CARDMEMBER SERVICE	08/30/2018	09/17/2018	2,651.57	2,651.57	Open	N
36443	CARDMEMBER SERVICE	08/30/2018	09/17/2018	565.00	565.00	Open	N
36444	CARDMEMBER SERVICE	08/30/2018	09/17/2018	2,480.68	2,480.68	Open	N
36445	CARDMEMBER SERVICE	08/30/2018	09/17/2018	98.99	98.99	Open	N
36446	CARDMEMBER SERVICE	08/30/2018	09/17/2018	1,053.93	1,053.93	Open	N
36447	CARDMEMBER SERVICE	08/30/2018	09/17/2018	25.88	25.88	Open	N
36448	CARDMEMBER SERVICE	08/30/2018	09/17/2018	101.45	101.45	Open	N
36449	CARDMEMBER SERVICE	08/30/2018	09/17/2018	2,132.52	2,132.52	Open	N
36450	CARDMEMBER SERVICE	08/30/2018	09/17/2018	122.00	122.00	Open	N
36451	CARDMEMBER SERVICE	08/30/2018	09/17/2018	166.84	166.84	Open	N
36452	CARDMEMBER SERVICE	08/30/2018	09/17/2018	3,482.69	3,482.69	Open	N
36453	CARDMEMBER SERVICE	08/30/2018	09/17/2018	1,880.96	1,880.96	Open	N
36454	CARDMEMBER SERVICE	08/30/2018	09/17/2018	1,316.69	1,316.69	Open	N
36455	CARDMEMBER SERVICE	08/30/2018	09/17/2018	458.51	458.51	Open	N
36456	CARDMEMBER SERVICE	08/30/2018	09/17/2018	1,327.50	1,327.50	Open	N
36457	CARDMEMBER SERVICE	08/30/2018	09/17/2018	52.38	52.38	Open	N
36419	CENTRAL SUBURBAN SWIM	08/14/2018	09/17/2018	350.00	350.00	Open	N
36458	CLASSIC LANDSCAPE, LTD.	09/01/2018	09/17/2018	6,860.00	6,860.00	Open	N
36384	COM ED	08/28/2018	09/17/2018	38.60	38.60	Open	N
36336	COMCAST	08/01/2018	09/17/2018	574.19	574.19	Open	Y
36371	COMCAST CABLE	08/20/2018	09/17/2018	589.13	589.13	Open	N
36414	COMMEG SYSTEMS, INC.	02/15/2018	09/17/2018	1,830.00	1,830.00	Open	N
36423	DAWSONS TREE SERVICE	08/30/2018	09/17/2018	325.00	325.00	Open	N
36337	DIRECT ENERGY BUSINESS	08/20/2018	09/17/2018	34.73	34.73	Open	Y
36338	DIRECT ENERGY BUSINESS	08/20/2018	09/17/2018	2,134.11	2,134.11	Open	Y
36373	DIRECT FITNESS SOLUTIONS, INC.	07/26/2018	09/17/2018	115.00	115.00	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 09/17/2018 - 09/17/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
36374	DIRECT FITNESS SOLUTIONS, INC.	07/20/2018	09/17/2018	115.00	115.00	Open	N
36460	EBEL'S ACE HARDWARE #8313	09/01/2018	09/17/2018	35.92	35.92	Open	N
36380	ENVISION HEALTHCARE INC	09/01/2018	09/17/2018	135.00	135.00	Open	N
36364	FED EX	08/22/2018	09/17/2018	56.29	56.29	Open	Y
36313	FIRST STUDENT	07/26/2018	09/17/2018	206.50	206.50	Open	N
36372	FITNESS EQUIPMENT SERVICES	07/26/2018	09/17/2018	38.00	38.00	Open	N
36355	FLAGG CREEK WATER RECLAMATION	08/27/2018	09/17/2018	2,796.51	2,796.51	Open	N
36356	FLAGG CREEK WATER RECLAMATION	08/27/2018	09/17/2018	89.92	89.92	Open	N
36357	FLAGG CREEK WATER RECLAMATION	08/27/2018	09/17/2018	119.71	119.71	Open	N
36358	FLAGG CREEK WATER RECLAMATION	08/27/2018	09/17/2018	69.93	69.93	Open	N
36361	GEORGELO PIZZA - CHICAGO, INC.	07/05/2018	09/17/2018	256.00	256.00	Open	Y
36386	GRAINGER	08/23/2018	09/17/2018	35.28	35.28	Open	N
36316	GREAT LAKES CONCRETE	08/07/2018	09/17/2018	80.40	80.40	Open	N
36304	GYMNASIUM MATTERS LLC	08/23/2018	09/17/2018	2,400.00	2,400.00	Open	Y
36402	HAGG PRESS	07/30/2018	09/17/2018	8,550.00	8,550.00	Open	N
36403	HAGG PRESS	07/26/2018	09/17/2018	322.88	322.88	Open	N
36404	HAGG PRESS	08/17/2018	09/17/2018	349.00	349.00	Open	N
36463	HAGG PRESS	08/30/2018	09/17/2018	300.00	300.00	Open	N
36293	HINSDALE NURSERIES INC	08/14/2018	09/17/2018	4,532.80	4,532.80	Open	N
36347	HINSDALE NURSERIES INC	08/20/2018	09/17/2018	155.25	155.25	Open	N
36427	HOME DEPOT CREDIT SERVICES	08/30/2018	09/17/2018	222.52	222.52	Open	N
36428*	HOME DEPOT CREDIT SERVICES	08/30/2018	09/17/2018	1,389.22	1,389.22	Open	N
36429	HOME DEPOT CREDIT SERVICES	08/30/2018	09/17/2018	417.42	417.42	Open	N
36430	HOME DEPOT CREDIT SERVICES	08/30/2018	09/17/2018	260.52	260.52	Open	N
36459	HOME DEPOT CREDIT SERVICES	09/01/2018	09/17/2018	(30.00)	(30.00)	Open	N
36309	HOME PLUMBING SUPPLY	08/15/2018	09/17/2018	171.38	171.38	Open	Y
36300	HP PRODUCTS	08/13/2018	09/17/2018	599.12	599.12	Open	Y
36397	HP PRODUCTS	08/16/2018	09/17/2018	1,924.48	1,924.48	Open	N
36306	HP PRODUCTS	08/10/2018	09/17/2018	165.36	165.36	Open	Y
36307	HP PRODUCTS	08/07/2018	09/17/2018	215.76	215.76	Open	Y
36308	HP PRODUCTS	08/15/2018	09/17/2018	147.55	147.55	Open	Y
36321	HP PRODUCTS	08/07/2018	09/17/2018	215.76	215.76	Open	Y
36340	HP PRODUCTS	08/23/2018	09/17/2018	102.50	102.50	Open	Y
36341	HP PRODUCTS	08/22/2018	09/17/2018	39.74	39.74	Open	Y
36342	HP PRODUCTS	08/20/2018	09/17/2018	23.85	23.85	Open	Y
36343	HP PRODUCTS	08/18/2018	09/17/2018	46.20	46.20	Open	Y
36401	HP PRODUCTS	08/14/2018	09/17/2018	1,503.69	1,503.69	Open	N
36294	INDUSTRIAL ELECTRIC	08/14/2018	09/17/2018	505.82	505.82	Open	Y
36315	INDUSTRIAL ELECTRIC	07/11/2018	09/17/2018	210.00	210.00	Open	Y
36461	JACKSON-HIRSCH, INC.	08/30/2018	09/17/2018	230.55	230.55	Open	N
36383	JAMES LEZATTE	08/30/2018	09/17/2018	244.00	244.00	Open	N
36359	JONES TRAVEL	08/24/2018	09/17/2018	684.00	684.00	Open	Y
36325	KATHY SIMON	06/16/2018	09/17/2018	61.15	61.15	Open	N
36369	KEEPITSAFE INC.	08/31/2018	09/17/2018	525.09	525.09	Open	N
36405	KLUBER ARCHITECTS & ENGINEERS	07/31/2018	09/17/2018	684.01	684.01	Open	N
36366	LAUTERBACH & AMEN LLP	08/15/2018	09/17/2018	15,350.00	15,350.00	Open	N
36420	LESLIE'S POOLMART, INC.	08/07/2018	09/17/2018	153.44	153.44	Open	N

User: mkorman

EXP CHECK RUN DATES 09/17/2018 - 09/17/2018

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
36407	LUCKY LOCATORS INC	07/18/2018	09/17/2018	645.00	645.00	Open	N
36462	MANDY GLASENER	08/30/2018	09/17/2018	360.00	360.00	Open	N
36345	MANHARD CONSULTING LTD	08/15/2018	09/17/2018	19.30	19.30	Open	Y
36346	MANHARD CONSULTING LTD	08/15/2018	09/17/2018	435.00	435.00	Open	Y
36412	MEDIA IN BLACK INC	09/05/2018	09/17/2018	750.00	750.00	Open	N
36381	MEDIA NUT	08/26/2018	09/17/2018	63.75	63.75	Open	N
36395	MEREDITH WERNER	08/22/2018	09/17/2018	600.00	600.00	Open	N
36324	MODESTO TECHNOLOGIES	06/02/2018	09/17/2018	30.00	30.00	Open	Y
36312	MY OFFICE PRODUCTS	08/09/2018	09/17/2018	147.97	147.97	Open	Y
36392	MY OFFICE PRODUCTS	09/04/2018	09/17/2018	152.52	152.52	Open	N
36415	NATIONAL RECREATION & PARK	09/01/2018	09/17/2018	1,100.00	1,100.00	Open	N
36297	NEOFUNDS BY NEOPOST	08/22/2018	09/17/2018	181.50	181.50	Open	N
36298	NEOFUNDS BY NEOPOST	08/22/2018	09/17/2018	1,000.00	1,000.00	Open	Y
36465	NETTLE CREEK NURSERY INC	09/04/2018	09/17/2018	115,405.09	115,405.09	Open	N
36286	NEXT GENERATION	08/01/2018	09/17/2018	800.00	800.00	Open	Y
36302	NICOR GAS	08/16/2018	09/17/2018	177.19	177.19	Open	Y
36303	NICOR GAS	08/16/2018	09/17/2018	752.99	752.99	Open	Y
36416	NORTHERN PRINT NETWORK	08/29/2018	09/17/2018	699.50	699.50	Open	N
36417	NORTHERN PRINT NETWORK	08/15/2018	09/17/2018	603.33	603.33	Open	N
36385	OAKBROOK TERRACE PARK DISTRICT	08/31/2018	09/17/2018	45.00	45.00	Open	N
36378	OPENLANDS	09/04/2018	09/17/2018	100.00	100.00	Open	N
36348	O'REILLY AUTO PARTS	08/17/2018	09/17/2018	6.99	6.99	Open	N
36410	PC CONNECTION	08/14/2018	09/17/2018	2,950.00	2,950.00	Open	N
36426	PERSPECTIVES, LTD	08/30/2018	09/17/2018	1,391.94	1,391.94	Open	N
36326	PETTY CASH - CORPORATE ADMIN.	07/13/2018	09/17/2018	24.72	24.72	Open	Y
36390	PETTY CASH - CORPORATE ADMIN.	09/04/2018	09/17/2018	54.03	54.03	Open	N
36327	PETTY CASH-RECREATION DEPT.	08/13/2018	09/17/2018	327.29	327.29	Open	Y
36391	PETTY CASH-RECREATION DEPT.	09/04/2018	09/17/2018	241.97	241.97	Open	N
36339	PIONEER MANUFACTURING CO.	08/16/2018	09/17/2018	840.00	840.00	Open	N
36344	QUENCH	09/01/2018	09/17/2018	111.24	111.24	Open	N
36377	QUEST DIAGNOSTICS	08/28/2018	09/17/2018	202.16	202.16	Open	N
36367	RICHMOND ELECTRIC CO. INC.	08/13/2018	09/17/2018	12,700.00	12,700.00	Open	N
36368	ROBBINS SCHWARTZ	08/23/2018	09/17/2018	4,494.90	4,494.90	Open	N
36393	ROCK ACADEMY	09/05/2018	09/17/2018	150.00	150.00	Open	N
36311	ROYAL PRINCESS PARTIES	09/15/2018	09/17/2018	300.00	300.00	Open	Y
36351	SERVICE SANITATION, INC.	08/24/2018	09/17/2018	404.00	404.00	Open	N
36352	SERVICE SANITATION, INC.	08/24/2018	09/17/2018	165.50	165.50	Open	N
36464	SERVICE SANITATION, INC.	08/30/2018	09/17/2018	105.00	105.00	Open	N
36418	SHAW MEDIA	08/15/2018	09/17/2018	150.00	150.00	Open	N
36289	SINAL'S CARPET CLEANING	08/14/2018	09/17/2018	670.00	670.00	Open	Y
36408	SONITROL CHICAGOLAND WEST	08/10/2018	09/17/2018	1,341.00	1,341.00	Open	N
36409	SONITROL CHICAGOLAND WEST	08/10/2018	09/17/2018	162.00	162.00	Open	N
36399	SOUTHWEST ELECTRIC	08/14/2018	09/17/2018	2,213.00	2,213.00	Open	N
36285	SPORTS KIDS INC.	08/01/2018	09/17/2018	672.00	672.00	Open	Y
36382	SPRINT PHONE	08/29/2018	09/17/2018	17.25	17.25	Open	N
36389	STARBUCKS COFFEE COMPANY	08/22/2018	09/17/2018	586.66	586.66	Open	N
36413	STERLING NETWORK INTEGRATION	08/27/2018	09/17/2018	580.00	580.00	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 09/17/2018 - 09/17/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
36394	STEVEN FINNEGAN	09/05/2018	09/17/2018	300.00	300.00	Open	N
36353	TAMELING INDUSTRIES INC.	08/09/2018	09/17/2018	193.70	193.70	Open	N
36295	TAYLOR PLUMBING	08/14/2018	09/17/2018	1,169.50	1,169.50	Open	Y
36314	TAYLOR PLUMBING	06/12/2018	09/17/2018	350.85	350.85	Open	Y
36322	TEE JAY SERVICE CO., INC.	08/10/2018	09/17/2018	287.50	287.50	Open	Y
36363	THE CONSERVATION FOUNDATION	08/07/2018	09/17/2018	250.00	250.00	Open	Y
36349	THE EMPLOYERS ASSOCIATION	06/21/2018	09/17/2018	112.00	112.00	Open	Y
36387	THE EMPLOYERS ASSOCIATION	08/23/2018	09/17/2018	119.00	119.00	Open	N
36422	THOR GUARD, INC	09/05/2018	09/17/2018	275.64	275.64	Open	N
36290	TOTAL FIRE & SAFETY, INC.	08/14/2018	09/17/2018	675.00	675.00	Open	Y
36406	TOTAL FIRE & SAFETY, INC.	08/07/2018	09/17/2018	1,550.00	1,550.00	Open	N
36323	TRANE U.S. INC.	08/16/2018	09/17/2018	456.69	456.69	Open	Y
36310	TYCO INTEGRATED SECURITY LLC	08/11/2018	09/17/2018	293.48	293.48	Open	N
36350	TYCO INTEGRATED SECURITY LLC	09/01/2018	09/17/2018	235.85	235.85	Open	Y
36299	TYLER ENTERPRISES	08/16/2018	09/17/2018	731.00	731.00	Open	N
36292	UNIVAR USA INC.	08/03/2018	09/17/2018	831.62	831.62	Open	Y
36411	VERIZON WIRELESS	08/15/2018	09/17/2018	1,142.11	1,142.11	Open	N
36400	VETERANS FLOORS INC	08/30/2018	09/17/2018	4,630.00	4,630.00	Open	N
36287	VILLA PARK ELECTRICAL SUPPLY	08/15/2018	09/17/2018	1,000.01	1,000.01	Open	Y
36421	VILLA PARK ELECTRICAL SUPPLY	09/05/2018	09/17/2018	104.08	104.08	Open	N
36296	VILLAGE OF OAK BROOK	08/14/2018	09/17/2018	544.19	544.19	Open	N
36376	VILLAGE OF OAK BROOK	07/31/2018	09/17/2018	361.80	361.80	Open	N
36291	WASHBURN MACHINERY	08/13/2018	09/17/2018	1,460.78	1,460.78	Open	Y
36396	WASHBURN MACHINERY	08/24/2018	09/17/2018	8,850.00	8,850.00	Open	N
36424	WASTE MANAGEMENT OF ILLINOIS I	08/30/2018	09/17/2018	648.91	648.91	Open	N
36379	WILD ONES	09/04/2018	09/17/2018	90.00	90.00	Open	N
36398	WINCRAFT, INCORPORATED	06/18/2018	09/17/2018	871.76	871.76	Open	N

# of Invoices:	167	# Due:	167	Totals:	284,850.14	284,850.14
# of Credit Memos:	1	# Due:	1	Totals:	(30.00)	(30.00)

Net of Invoices and Credit Memos: 284,820.14 284,820.14

* 3 Net Invoices have Credits Totalling: (557.41)

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 09/17/2018 - 09/17/2018
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			59,916.89	59,916.89		
	02 - RECREATION FUND			59,122.92	59,122.92		
	05 - AUDIT FUND			11,512.50	11,512.50		
	07 - RECREATIONAL FACILITIES FUND			16,393.34	16,393.34		
	08 - SPORTS CORE			3,353.30	3,353.30		
	09 - SPECIAL RECREATION FUND			100.00	100.00		
	12 - CAPITAL PROJECTS FUND			134,421.19	134,421.19		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			15,791.61	15,791.61		
	02 - FINANCE			934.22	934.22		
	05 - CENTRAL PARK			15,200.95	15,200.95		
	06 - SADDLEBROOK PARK			790.50	790.50		
	07 - FOREST GLEN PARK			886.10	886.10		
	08 - CHILLEM PARK			230.00	230.00		
	09 - DEAN PROPERTY			1,131.52	1,131.52		
	10 - PROFESSIONAL SERVICES			8,040.65	8,040.65		
	15 - BUILDING/RECREATION CENTER			27,805.40	27,805.40		
	20 - CENTRAL PARK WEST			350.42	350.42		
	21 - FITNESS CENTER			9,690.82	9,690.82		
	25 - AQUATIC CENTER			20,868.98	20,868.98		
	26 - AQUATIC-RECREATION PROGRAMS			726.46	726.46		
	30 - CHILDRENS PROGRAMS			703.96	703.96		
	31 - PRESCHOOL PROGRAMS			716.51	716.51		
	32 - YOUTH PROGRAMS			5,303.93	5,303.93		
	40 - ADULT PROGRAMS			468.00	468.00		
	50 - PIONEER PROGRAMS			1,616.18	1,616.18		
	60 - SPECIAL EVENTS & TRIPS			3,481.94	3,481.94		
	71 - BUILDING/RACQUET CLUB			5,753.30	5,753.30		
	75 - PROGRAMS/RACQUET CLUB			4,274.20	4,274.20		
	80 - MARKETING			14,120.80	14,120.80		
	92 - AUDIT FUND			11,512.50	11,512.50		
	95 - CAPITAL PROJECTS FUND			134,421.19	134,421.19		

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 POST DATES 08/21/2018 - 09/17/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
36283	CITY OF CHICAGO	08/02/2018	08/23/2018	30.00	0.00	Paid	Y
36288	DIRECT ENERGY BUSINESS	08/10/2018	08/30/2018	20,440.78	0.00	Paid	Y
36284	EBEL'S ACE HARDWARE #8313	07/12/2018	08/23/2018	60.79	0.00	Paid	Y
36335	EDWARD J MALLY	08/20/2018	08/30/2018	12.00	0.00	Paid	Y
36329	FLUID RUNNING LLC	07/15/2018	08/30/2018	4,149.37	0.00	Paid	Y
36365	HINSDALE BANK & TRUST COMPANY	09/01/2018	08/31/2018	8,125.00	0.00	Paid	Y
36331	HUGO GUZMAN	08/10/2018	08/30/2018	243.00	0.00	Paid	Y
36354	ILLINOIS LIQUOR CONTROL COMM	08/28/2018	08/30/2018	25.00	0.00	Paid	Y
36330	JILL CASEY	08/13/2018	08/30/2018	168.00	0.00	Paid	Y
36332	KATHY SWIDERSKI	07/30/2018	08/30/2018	106.00	0.00	Paid	Y
36333	MARY DAVIS	08/01/2018	08/30/2018	20.00	0.00	Paid	Y
36334	RONALD GONDEK	07/17/2018	08/30/2018	20.00	0.00	Paid	Y
36328	STARBUCKS COFFEE COMPANY	06/21/2018	08/30/2018	573.30	0.00	Paid	Y

# of Invoices:	13	# Due:	0	Totals:	33,973.24	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					33,973.24	0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	5,148.25	0.00
02 - RECREATION FUND	14,827.53	0.00
06 - DEBT SERVICE FUND	8,125.00	0.00
07 - RECREATIONAL FACILITIES FUND	5,872.46	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	3,367.71	0.00
05 - CENTRAL PARK	483.17	0.00
15 - BUILDING/RECREATION CENTER	4,162.48	0.00
20 - CENTRAL PARK WEST	502.60	0.00
21 - FITNESS CENTER	2,798.71	0.00
25 - AQUATIC CENTER	4,897.74	0.00
26 - AQUATIC-RECREATION PROGRAMS	4,149.37	0.00
60 - SPECIAL EVENTS & TRIPS	25.00	0.00
71 - BUILDING/RACQUET CLUB	5,461.46	0.00
94 - DEBT SERVICE FUND	8,125.00	0.00



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Corporate

Petty Cash for Sept. 2018

Received By	Date	Description	Account Number	Amount
L. Kosey	8/30/2018	Postage Due	01-01-710-000	\$3.00
			Total	\$3.00
L. Noonan	8/16,17,23 8/28/18	2018 IL Statewide Payroll Conference, Naperville, IL	01-01-660-002	\$35.96
		Safety Coordinators Group Meeting, Addison, IL	01-01-660-002	\$15.07
			Total	\$51.03
			Grand Total	\$54.03



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Recreation

Petty Cash for Sept. 2018

Received By	Date	Description	Account Number	Amount
D. Thommes	8/14/18	Playground Camp Supplies	02-32-765-004	\$47.61
		Total		\$47.61
	8/27/18	Liquor License	02-60-765-005	\$50.00
		Total		\$50.00
	8/28/18	Preschool Supplies	02-31-765-002	\$35.00
	8/28/18	Preschool Supplies	02-31-765-002	\$16.17
	8/29/18	Preschool Supplies	02-31-765-002	\$15.00
	8/30/18	Preschool Supplies	02-31-765-002	\$49.93
	8/29/18	Preschool Supplies	02-31-765-002	\$25.00
		Total		\$141.10
L. Pizzello	8/21/18	Costco	02-01-660-002	\$3.26
		Total		\$3.26
		Grand Total		\$241.97



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: September 10, 2018
Re: August/September 2018: Admin., Corporate Relations, IT & Marketing

August Board Meeting Follow Up:

Referendum Question on November ballot

The question on the November ballot has been confirmed as follows:

“Shall the Oak Brook Park District, DuPage and Cook Counties, Illinois, purchase and improve the approximately 34 acres commonly known as the “McDonald’s Soccer Fields,” located north of said Park District’s Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard, and issue its bonds to the amount of \$17,900,000 for the purpose of paying the costs thereof?”

September Board Meeting Discussion Points:

Central Park Asphalt Project Bid

This bid will address all the parking lots and drives in Central Park with patching and seal coating.

August Corporate & Community Relations Report

	FY 2017	FY 2018
Sponsorships	\$35,325.00	\$30,490.00
Ad Space	\$11,116.67	\$16,950.00
Vendors	\$3,500.00	\$6,250.00
In-Kind Donations	\$12,359.00	\$17,604.80
Oak Brook Park District Foundation	\$1,656.00	\$26,239.33

August Revenues

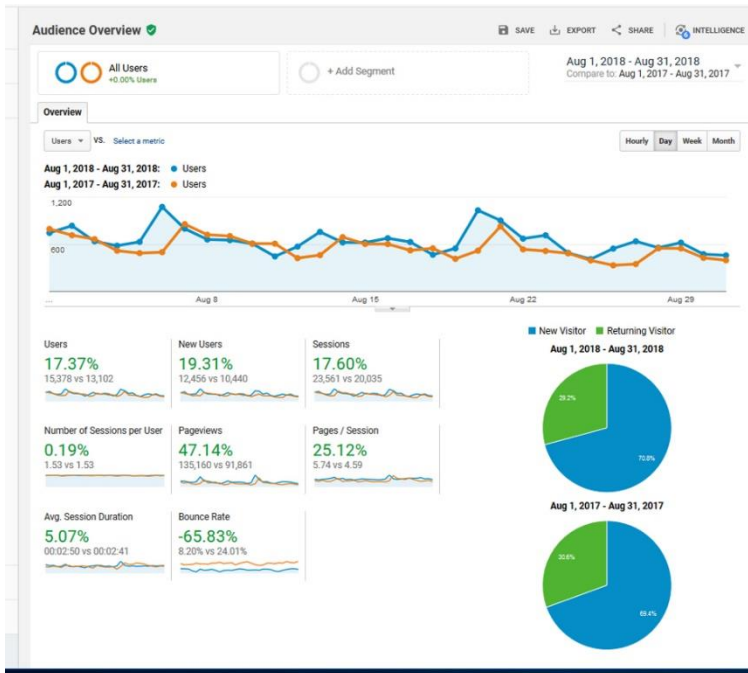
Sponsorships: \$0 Advertising: \$0 Vendors: \$600 In-Kind Donations: \$10,181.25
OBPARKS Foundation: \$7,322.33

August Marketing & IT Report

obparks.org Analytics August Audience Report



Oak Brook
Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational opportunities, facilities and open lands for our community.



Audience Analysis

August 2018 shows better site performance in all categories over August 2017. We can attribute at least 5% of the increase in users to direct referrals from Facebook.

Obparks.org acquisition value and visitor trends

Referral Values	August	July	June
Direct:	\$114K	\$39,337	\$71,032
Organic Search:	\$7,442	\$1,840	\$5,163
External Refs:	\$3,034	\$1,685	\$1,362
Email:	\$488	\$22	\$0
Social Media:	\$514	\$156	\$231

Top Pages

1. Home
2. Facilities/Splash-Island
3. Programs/aquatics
4. Facilities/FAC
5. Programs/tennis

Top Referral Sites:

Facebook, Tennis Source, Mykidlist.com

Email Marketing

Email	Date	Open	Clicks
Mutt Miler	8/6	49%	8%
Fitness	8/20	46%	12%
Special Events	8/20	52%	19%
Youth	8/23	28%	11%

August Ecommerce
Total: \$125,416.50

August Social Media Analytics

Facebook Total Likes: 2168 (90 new) Total Posts: 50

Total Reach

The number of people who had any content from your Page or about your Page enter their screen.



Aug 2018 - 31 days

TWEET HIGHLIGHTS

Top Tweet earned 500 impressions
We have simplified the registration process for our Aug 17 Mutt Miler and the fee has dropped to just \$10 (with no fee for additional dogs)! Sign up today!
#HappyFActive obparks.org/news/oak-brook... pic.twitter.com/1FA8K1gIF5

Top mention earned 112 engagements
Chad Prosen @cprosen - Aug 23
So honored to be invited by @obparks to have @DS3BrookForest recess today at the universal playground. Such an awesome environment! Thanks @WGNMorningNews & @anabelaval for visiting this gem of the community! #dS3learns pic.twitter.com/TLZQ7whso

Top Follower followed by 12.3K people
Azeem Ibrahim @AzeemIbrahim FOLLOWING YOU
Research Prof US Army War College. Senior Fellow @CGlobalPolicy. Author: https://it.com44gFDUuv (hurst) & https://it.com44gFDUuv (Pegasus).
View profile View followers dashboard

Top media Tweet earned 545 impressions
We are so proud of our Junior Team Tennis players! Oak Brook Tennis Center Junior Tennis Teams Clinch Four Top Spots at #USTA Midwest Section Championships. bit.ly/2018USTAMidwest... #JTTChamps #HappyFActiveKids #BeYourVeryBest #FeeYourVeryBest @OakBrookVillage @Doings_OakBrook pic.twitter.com/DX2SxOgJig

AUG 2018 SUMMARY
Tweets: 8 Tweet impressions: 4,647
Profile visits: 328 Mentions: 15
New followers: 27

IT Initiatives

Network equipment is being purchased and configured to upgrade the FRC parking lot security cameras.

The firmware was updated on all wireless access points in the four buildings. We are looking into adding additional access points for a stronger network coverage.

Added additional LED lights over leisure lane to improve visibility.

New Digital Marketing Strategy Summary

In August we implemented a new digital marketing strategy that introduced focused content delivery on our website and social sites. While August traffic was bolstered greatly by the WGN feature of the Universal Playground, the promotional content delivered generated a strong response as well. This strategy will allow us to better track and develop targeted campaigns and monitor the performance or potential performance of programs and products.

Note: The bounce rate for targeted content pages is 0.80%, which 90.2% lower than our site average. This tells us that people visiting these pages are not only getting the information they are looking for, but they continue to navigate through to other pages on our site.

Content (# of articles)	#Posts/Engagement/Reach	Site Entrances	Site Page Views
Universal Playground (3)	20 / 2376 / 15K+	322	1034
Music Together (1)	8 / 91 / 4172	29	133
Jr. Tennis Champions (1)	2 / 44 / 962	6	81
Preschool Checklist (1)	4 / 122 / 1733	19	53
STARS (1)	1 / 7 / 551	14	52
Mutt Miler (1)	4 / 114 / 1788	2	49
Fencing (1)	3 / 52 / 1287	10	47



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: September 11, 2018
Re: August 2018 Financials

General Fund

We have now completed four months of our current fiscal year. Year-to-date (YTD) revenues and expenditures in this fund equal \$1,416,857 and \$734,759, respectively, which is resulting in a YTD net surplus of \$682,098. This surplus is approximately \$230,500 higher than prior year's surplus of \$451,603 and is primarily driven by:

- Timing of property tax receipts- \$1 million received in the current year versus \$794K received in the prior year;
- Decreased tree maintenance expenditures in the Central Park department. \$4,925 in costs incurred in prior year and \$925 incurred this year; a \$4,000 decrease;
- Decreased tool & equipment expenditures in the Central Park department. In the prior year we purchased a water tank trailer for \$5,150, a mower attachment for a tractor, and a backpack blower. We have not incurred any such expenditures in the current year;
- The above is partially offset by \$4,500 in fees incurred for work on our Comprehensive Master Plan whereas similar fees were not incurred in the prior year.

Recreation Fund

YTD revenues and expenditures in this fund are currently at \$1,856,384 and \$1,040,770, respectively. This is resulting in a YTD net surplus of \$815,614, which is \$297,907 higher than prior year's net surplus of \$517,707. This fund is benefitting from:

- The timing of property tax receipts- \$649K received in the current year versus \$451K in the prior year;
- A \$29,533 donation from the Foundation which represents the net proceeds from the fundraising activities to benefit our universal playground. This donation will be used to fund the current year debt service payments on our \$500K debt certificates;
- Increased sports camp revenues in our Children's Programs department- \$36,675 in the current year versus \$22,680 in the prior year. Enrollment in our Bulls/Sox, badminton, and archery camps increased significantly this summer when compared to the prior year. These revenues partially offset by increased programming expenditures;
- An \$11,000 decrease in full-time wages in the Aquatic Center department primarily due to the temporary vacancy in the Aquatic Center Manager position as well as decreased water and sewer utility costs;
- An approximate \$5,000 decrease in adult contractual programming costs in our Aquatic Program department.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$675,859 and \$411,781, respectively. This is resulting in a YTD net surplus of \$264,078, which is an increase over prior year's net deficit of \$59,922. This surplus is primarily being driven by the following activity:

- Increased indoor daily court time revenue- \$49,265 in the current year versus \$37,585 in the prior year, an increase of 31%;
 - Increased private lesson revenue- \$68,255 in the current year versus \$55,230 in the prior year, an increase of 24%;
 - Increased group lesson revenues- \$410,761 in the current year versus \$322,264 in the prior year, an increase of 27%.
-

FINANCE OPERATIONS:

- The first interest only payment (\$8,125) on our \$500K debt certificates was made on August 31, 2018. Our next payment (\$72,886), which will include principal, is due on March 1, 2019. We have also received the billing on our 2012 and 2016 general obligation bonds and those required payments will be made on October 30, 2018.
- Finance updated a number of tables and graphs containing property tax information which has been forwarded to our marketing department for inclusion in our annual report.
- We reached out to the Village of Oak Brook to obtain the contact information for their actuary. Finance will be reaching out to the actuary to request a quote for actuarial services. GASB Statement number 75 requires an actuarial valuation of the post-employment health benefits that, by law, we must offer to eligible retirees. That being said, retirees pay 100% of the applicable premiums with no contribution from the Park District.

HUMAN RESOURCES:

- Linda N. organized on-site training for all supervisors that focused on managing risks in the workplace. This training provided information about identifying risks, examining risk-management techniques and monitoring the results and outcomes. Also discussed were best practices with regards to many of the documents we currently use including liability waivers, service agreements, and certificates of insurance.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: September 10, 2018
Re: Recreation & Facilities Report

Recreation

- Autumn Fest is on September 22nd. This event has been changed from Oktoberfest last year. New this year is a Wagon N' Wine Tour around the park, the addition of wine sales at the fest, an extra beer tent by the softball fields, more children's activities and an opening band. The lineup this year is Rock Academy, the Magic of Tony Venetico (children's magician), Dixie Crush (a country band) and Hi Infidelity.
- Travel Camp (for Playground Camp) and Last Chance Camps finished up. Travel Camp included field trips to Safari Land, Rockin Jump, Navy Pier, Rainbow Falls and Marcus Addison Theater.
- Forty Pioneers enjoyed the Spirit of Chicago Brunch Cruise during the Air and Water Show Rehearsal on August 17th. Twenty-five Pioneers enjoyed lunch at the Celtic Knot Public House and the Anything Goes musical at the Cahn Auditorium on the Northwestern Campus. Brain Games and AARP Driving Classes were held for the Pioneers. The Pioneer Movie in August was Wonder.
- Thirty-three participants enjoyed a nice evening and walk with their dogs at Mutt Miler. Hinsdale Animal Hospital sponsored the event. There were nine vendors at the event, along with a demonstration by Oak Brook Police Officer Franczek and the canine unit.
- Preschool training took place on August 30th. We welcome new teacher Kathy Simon to our 4s program, Kimberly Voltaire as our Preschool Coordinator and Nina Fraticola as our Bridge to Preschool teacher. School started on September 4th.
- Dolphin Station started on August 22nd. This is our 3rd year running the program and participation keeps growing!

Aquatics

- Maintenance staff changed all of the up lighting in the Family Aquatic Center to LED Bulbs.
- The expansion joint was repaired in the lap and leisure pool.
- Maintenance staff replaced a pump at Splash Island.
- Leaks were repaired in the leisure surge tank and new gaskets were put on the pipes.
- Broken tiles were replaced tile in leisure pool.
- All VGB grates were replaced in all pools.
- Prior to re-filling the lap and leisure pools were acid washed.

Fitness

- Tai Chi has eleven people registered for the Wednesday session. Five participants are registered for the new Saturday session. A new session of Get Tough began with fifteen people registered.

Tennis

- August 17th - 19th the Tennis Center hosted the Oak Brook Summer Open tournament with 88 participants.
- Billing for Seasonal Court Time was sent out August 1st.
- Summer cleaning was completed on the tennis courts to get them ready for the season.

Athletics

- The men's basketball league has begun with seventeen total teams enrolled.

- The adult softball league has started with fourteen teams enrolled. Most of the teams are corporate teams in Oak Brook.

Retention Results

August-18			
	Retained	Total	Rate
Aquatic	180	181	99.4%
Aqua/Ten	3	3	100.0%
Fitness	316	334	94.6%
Fit/Aqua	173	182	95.1%
Fit/Ten	16	16	100.0%
Premiere	23	23	100.0%
Yearly Total	711	739	96.2%
EFT Aqua	683	693	98.6%
EFT Aqua/Ten	47	47	100.0%
EFT Fitness	1131	1150	98.3%
EFT Fit/Aqua	638	653	97.7%
EFT Fit/Ten	94	94	100.0%
EFT Premiere	135	137	98.5%
Yearly & EFT	3439	3513	97.9%

Bath and Tennis

- Bath and Tennis season is complete. Staff is working with the Village and an outside contractor to winterize the pool and store equipment for the fall season.
- Staff is working on a list of items that need to be fixed or purchased in the offseason.



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

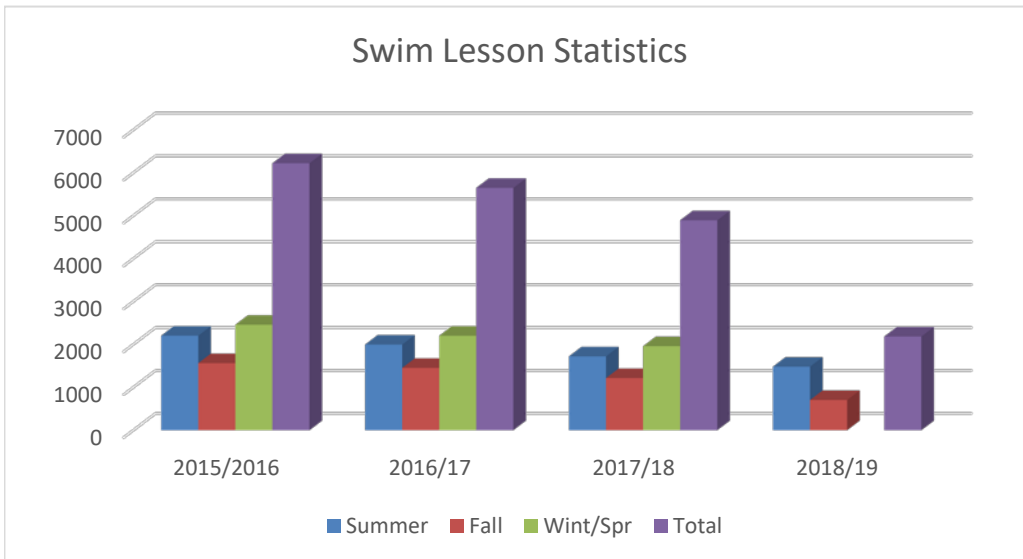
Swim Lesson Statistics

	Summer	Fall	Wint/Spr	Total
2015/2016	2202	1562	2457	6221
2016/17	1995	1451	2201	5647
2017/18	1721	1214	1957	4892
2018/19	1480	703		2183

Swim Team Statistics

	Summer	Fall/Winter	Spring
2015/2016	34	56	27
2016/17	32	51	21
2017/18	25	50	73
2018/19	55	52	

Swim Lesson Statistics





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2018 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	20	21	25	23	19	17	14	7	13				159
Super Splash Birthday	10	8	7	14	9	13	8	10	10				89
Group (by day)	7	6	6	6	8	5	10	7	2				57
Private (indoors only)	5	3	4	6	2	5	1	3	2				31
Private (indoor/outdoor combo)	0	0	0	0	0	0	1	1	0				2
Splash Island Birthday	0	0	0	0	0	4	7	5	1				17
Camp Rentals	2	3	5	2	3	13	9	6	0				43
Lane Rental (lap only)	3	1	1	0	5	0	0	0	0				10
Scout	2	3	1	5	2	1	0	1	0				15
Total # Parties	49	45	49	56	48	58	50	40	28	0	0	0	423

2017	46	52	59	55	47	60	98	37	2	44	31	63	594
2016	65	60	61	80	84	90	80	68	34	49	44	46	761
2015	52	58	71	51	65	77	82	47	37	44	49	42	675



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	177	103	109	180	188	183	109	8	7.5	3	80.5	168	1,316	1,233
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238	\$14,722	\$87,638	\$80,718

Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	159	140	133	202	211	200	1	0	0	0	0	73	1,119	1,106
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0	\$1,742	\$18,987	\$9,850

Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	88	148	151	209	183	81	2	0	0	0	0	79.25	941	987
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0	\$1,053	\$18,160	\$16,645

Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	172	126	79	168									545	569
Revenue	\$15,258	\$9,005	\$3,813	\$12,280									\$40,355	\$30,972

Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	91	154	131	145									520	634
Revenue	\$3,156	\$2,081	\$725	\$1,625									\$7,588	\$8,420

Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	116	96	37	24									272	596
Revenue	\$1,740	\$595	\$100	\$75									\$2,510	\$10,643



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2017	231	198	224	200	147	158	154	163	149	135	178	178	2,115
Gym Rentals	164	132	136	112	82	81	81	89	90	107	124	117	1,315
Gym Revenue								\$ 11,855.00	\$ 11,040.00	\$ 13,125.00	\$ 17,702.50	\$ 16,137.00	\$ 69,859.50
Room Rentals	57	56	69	77	55	56	57	58	45	51	54	47	682
Room Revenue								\$ 4,580.00	\$ 2,565.00	\$ 4,350.00	\$ 2,612.00	\$ 2,854.00	\$ 16,961.00
CPW Rentals	10	10	19	11	10	21	16	16	14	7	13	14	161
CPW Revenue	\$3,745.00	\$3,360.00	\$6,412.50	\$4,330.00	\$2,395.00	\$9,430.00	\$7,142.50	\$5,575.00	\$6,892.50	\$3,590.00	\$6,027.50	\$7,410.00	\$66,310.00

2018	217	188	216										621
Gym Rentals	152	131	137	101	78	73	70	96					838
Gym Revenue	\$ 19,245.00	\$ 18,237.00	\$ 14,510.00	\$ 11,025.00	\$ 6,490.00	\$ 7,412.50	\$ 7,340.00	\$ 20,500.00					\$ 104,759.50
Room Rentals	57	48	66	64	45	56	47	45					
Room Revenue	\$ 4,409.00	\$ 4,202.00	5,385	4,430	1,900	5,180	4,170	\$ 3,117.00					\$ 32,793.00
CPW Rentals	8	9	13	12	9	20	11	17					99
CPW Revenue	\$4,307.50	\$3,457.50	\$5,501	\$4,950	\$4,590	\$10,325	\$5,780	\$5,340					\$44,251.00

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	4	2	4	7	5	4	9	2	5	6	2	2	52
2018	5	5	8	2	5	5	2	1					33



Oak Brook Park District Facility Usage

Facility Usage													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	43,582	37,431	45,170	31,760	31,932	35,136	33,194	27,695	17,587	15,789	24,693	24,856	368,825
Weekday Avg.	1,355	1,252	1,597	1,107	1,069	1,342	1,165	911	637	853	976	1,174	1,120
Weekend Avg.	1,531	1,551	1,054	1,071	736	700	944	887	467	672	896	1,037	962
2018	27,978	41,768	44,831	40,154	37,099	41,229	51,465	41,786					326,310
Weekday Avg.	1,453	1,397	1,510	1,338	1,283	1,522	1,646	1,368					1,440
Weekend Avg.	1,499	1,729	1,291	1,339	949	1,031	1,693	1,145					1,335

Oak Brook Park District
Family Recreation Center
Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	2,368	2,412	2,467	2,489	2,520	2,572	2,628	2,464	2,636	2,564	2,534	3,299
Resident	67%	67%	67%	67%	67%	66%	66%	64%	65%	65%	63%	54%
Non Resident	33%	33%	33%	33%	33%	34%	34%	36%	35%	35%	37%	46%
EFT	2,123	2,141	2,195	2,192	2,149	2,243	2,207	2,263	2,318	2,277	2,556	2,492
2016	3,524	3,456	3,704	3,623	4,053	4,204	4,333	4,220	3,603	3,571	3,600	3,757
Resident	54%	53%	54%	56%	54%	52%	52%	52%	56%	55%	57%	56%
Non Resident	46%	47%	46%	44%	46%	48%	48%	48%	44%	45%	43%	44%
EFT	2,216	2,674	2,188	2,170	2,205	2,177	2,212	2,207	2,207	2,197	2,209	2,329
2017	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
Resident	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
Non Resident	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
EFT	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
2018	3,902	3,888	4,015	4,132	4,283	4,422	4,457	4,252				
Resident	52%	52%	52%	52%	51%	50%	51%	52%				
Non Resident	48%	48%	48%	48%	49%	50%	49%	48%				
EFT	2,827	2,836	2,845	2,829	2,810	2,781	2,765	2,763				
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2015	10,055	8,974	9,813	8,938	8,713	9,082	8,655	8,545	7,911	8,612	8,261**	10,880
2016	13,418	13,216	12,915	12,360	11,828	11,750	11,538	10,900	9,097	10,625	10,233	10,034
2017	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
2018	15,909	13,043	16,047	14,383	14,333	14,782	15,768	13,472				

*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: September 7, 2018
Re: Board Report

- The Central Park improvements project is complete with the exception of punch list items. Staff is coordinating with Wight and Company on completing the sledding hill. Musco Sports Lighting will be out at the end of September to make adjustments to the LED lights on field #1.
- The District went out to bid for parking lot (asphalt) maintenance at Central Park. The scope of work includes crack-filling, seal coating, and re-striping the parking and driveway areas throughout the park. This routine maintenance, especially the crack-filling, is beneficial in extending the life of pavement by preventing water, ice, and snow from getting below the asphalt and causing deterioration. The bid opening is being held on September 17th and the results will be presented at the Board Meeting.
- The gabion weir / Ginger Creek restoration project is nearly complete. Closeout documentation is being gathered and will be submitted to the Village for final inspection. The new rock vanes which were installed in lieu of the gabion weir are performing well, and the emergent shoreline and stream bank vegetation is filling in.
- Tennis / basketball court resurfacing at the satellite parks is complete. The tennis courts are also striped for pickleball, and adjustment straps will be added to the courts so users can lower the nets to the proper height.
- Parks Department staff is beginning fall landscape and turf maintenance.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: CENTRAL PARK ASPHALT PROJECT BID*
(REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA NO.: 8-A

MEETING DATE: SEPTEMBER 17, 2018

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): The parking lots and driveway areas of Central Park require routine asphalt maintenance. The work consists of filling cracks in the pavement, followed by an application of sealer over the paved areas, and finally re-striping the pavement for parking. This maintenance is important to extend the life of the asphalt.

The project went out to public bid on Tuesday September 3rd, and the bid opening will be held on Monday September 17th.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

To ensure proper temperatures for sealcoating, crack filling, and striping products to cure, the District’s staff is respectfully requesting the Board to waive the Board Rules to accept the bid at this meeting. The project’s completion date is on or before October 9, 2018 and is specified in the contract documents.

Staff will make a recommendation at the regularly scheduled Board meeting on September 17th, 2018 following the bid opening that morning.

ACTION PROPOSED:

Request a motion and a second to waive the Board Rules to Accept the Bid from _____ for the Central Park Asphalt Project and to approve an agreement between the Oak Brook Park District and _____ for a not-to-exceed cost of \$ _____.

Then request a motion and a second to Accept the Bid from _____ for the Central Park Asphalt Project and to approve an agreement between the Oak Brook Park District and _____ for a not-to-exceed cost of \$ _____.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

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The project went out to public bid on Tuesday September 3rd, and the bid opening will be held on Monday September 17th.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Two contractors provided sealed bids which were opened at 11:00am on Monday September 17, 2018. The low bidder failed to include necessary documentation as outlined in the bidding requirements. The second bidder was substantially higher and would put the project over budget.

At this time, it is staff's recommendation to reject all bids. Staff will re-evaluate options for re-bidding the project immediately or postponing the work until spring of 2019.

ACTION PROPOSED:

Request a motion and a second to waive the Board Rules to reject all bids for the Central Park Asphalt Project.

Then request a motion and a second to reject the bids for the Central Park Asphalt Project.

Oak Brook Park District
 Central Park Asphalt Project
 Bid Open September 17, 2018 11:00am

Bidder	Addendum	Bid Bond	Certifications	Area 1	Area 2	Area 3	Lump Sum	Alt. Bid
				Pavement Systems	X	X	X	21,723
Rose paving	o	o	o	14,613.01	12,857.29	5,561.33	33,031.63	11,099.22