

MINUTES
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 19, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Suleiman, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

a. APPROVAL OF THE AUGUST 19, 2024 AGENDA

b. APPROVAL OF MINUTES

i. July 15, 2024 Regular Board Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2024

i. Warrant 687

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve taking a Single Omnibus Vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve the Consent Agenda.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley

4. STAFF RECOGNITION

a. None

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to Share Communications

Commissioner Suleiman stated that she has received some complaints about loud music being played at the North Field during basketball games.

b. Central Park Enhancement Project

Dr. Laure Kosey reported that the first community input meeting had a good attendance. To apply for a matching OSLAD grant, a community input meeting and a cost estimate are required.

The tennis courts have been pulled out of the Central Park Enhancement Project. The Tennis Center will eventually cover the cost to work on the tennis courts.

Ms. Michelle Kelly from Upland Design presented the projected work.

Commissioner Suleiman asked if lighting will be added to the Pickleball Courts.

Ms. Kelly stated that lighting will not be added; however, lights can be added later.

President Knitter suggested due to the high-cost lighting could be added with sponsorship.

President Knitter asked about the age of the playground behind the Recreation Center.

Mr. Johnson stated the age of the playground and reported that the playground is in its end-of-life use and needs replacement.

President Knitter asked if there will be newer technology to attract older children.

Dr. Kosey responded that presently the Park District is first focusing on the concept so to submit the application, then after receiving the grant the specifics can be the focus.

President Knitter questioned the flexibility of scaling back on the project if there is not enough money. Will the Park District still be able to receive the grant.

Dr. Kosey stated that there will be a way to scale back; however, receiving points for project items are required to receive an OSLAD grant. Some items in the project will provide points while others will not. Those items that do not collect points can be scaled back.

Commissioner Vescovi asked about the process for calculating the budget.

Dr. Kosey explained that the budget has been calculated from the ten-year Capital Improvement Plan (CIP) and the budgets for the pickleball courts, tennis courts, and playground improvements. The Park District realized a grant is needed.

President Knitter stated that the Park District has the funds to pay for the enhancement but would like to see if the government can provide a matching grant to assist in the enhancement.

Commissioner Suleiman asked if the Park District can apply for another grant such as the DECA grant.

Dr. Kosey answered that it is possible to apply for other grants depending on the guidelines of each grant.

President Knitter added that if the Park District does not get the grant, then the work will not be done.

Mr. Johnson stated that the Park District relies on professional services and engineers to help develop the costs which include contingencies.

Ms. Kelly reviewed the items that will provide the OSLAD points.

President Knitter asked if there are other new or upcoming concepts that should be included in the park enhancements since she would like to encourage older students to use the Park District.

Mr. Johnson stated that after visiting trade shows the playground technology is not ready to utilize considering the high cost.

Dr. Kosey stated that the next step is for the Board to approve the application for the OSLAD grant.

Mr. Johnson reported that once the grant is executed then the Park District has two years minus one day to complete the project.

6. REPORTS:

a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported there are several New Business items that will be waived in the first reading due to time sensitivity.

b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the first quarter of the 2024/2025 Fiscal Year. General, Recreation, and Tennis Funds have a surplus.

Dr. Kosey stated that Aquatics is shut down for the season, camps are finished, and preschool has not started, so the financial numbers in August will be different.

President Knitter asked if there is swimming reciprocity at other locations.

Mr. Rob Bond, Superintendent of Aquatic and Maintenance Operations, responded that there is reciprocity at the Hyatt Lodge, Superior Training, and Good Samaritan Hospital. Splash Island is still open.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Mr. Pechous reported that the new Spike Ball Tournament was successful. Mr. Pechous stated that having Dolphin Station moved to the Park District is advantageous due to having more support staff. The new pavilion has been working well for events. This week is busy at the pavilion

due to makeup events. Cameras are now set up at the concession stand which the police can also monitor.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's record.

Mr. Johnson reported that rebound boards have been replaced. Winter Lights set up has begun. More residents took advantage of Oak Brook First on the 1st with an increase in new memberships.

Commissioner Suleiman asked about the marketing strategy that is helping Oak Brook First on the 1st in becoming known.

Mr. Pechous stated that Oak Brook First on the 1st is becoming more visible, because Dr. Kosey has been introducing it to the Homeowners Association, it has been marketed on Facebook and posted on display boards at the satellite parks, and more residents are remembering Oak Brook First.

7. UNFINISHED BUSINESS

a. Resolution No. 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board.

There was no additional discussion, the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

b. Resolution No. 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy.

President Knitter stated that this is good to have the resolution in cash management and demonstrate how the Park District manages the operating cash.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

c. Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter
Nays: None
Absent: Ivkovic Kelley

d. Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter
Nays: None
Absent: Ivkovic Kelley

e. Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization for the Central Park Enhancements.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter
Nays: None
Absent: Ivkovic Kelley

8. NEW BUSINESS

a. Fitness Equipment Lease

Mr. Johnson stated that fitness equipment is part of the CIP list. The strength equipment is thirteen years old and outdated, so that equipment will be replaced with equipment that has a three-year lease. Fitness staff visited other fitness facilities and different manufacturers to help decide on the equipment.

Commissioner Suleiman asked if equipment is normally leased and not purchased.

Mr. Johnson replied that equipment is usually leased. The Park District tries to keep the equipment within the useful lifetime frame.

b. Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028 (Dolphin Station) (*Requires Waiving the Board Rules to Approve at this Meeting*)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to Waive the Board Rules to approve at this meeting the Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve the Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

c. Resolution No. 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals

Mr. Salinas reported that the attorney contacted him concerning commercial property appeals. In order for the attorney to represent the Park District for assessment appeals, a resolution drafted by the attorney needs to be approved by the Board.

Commissioner Vescovi asked what the purpose of the appeal would be.

Mr. Salinas responded that the attorney gets involved in commercial property appeals when the commercial property owners believe the assessment is too high. The Park District will receive that appeal notice.

d. Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof (*Requires Waiving the Board Rules to Approve at this Meeting*)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to Waive the Board Rules to approve at this meeting Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

- e. Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving (*Requires Waiving the Board Rules to Approve at this Meeting*)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to Waive the Board Rules to approve at this meeting Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving.

Mr. Johnson stated that asphalt replacement is being extended due to the village water main replacement.

Commissioner Vescovi asked what the increase was and the reason for the increase in the contract.

Mr. Johnson responded with the amount of the increase and that the Park District requests for the unit pricing in the contract.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

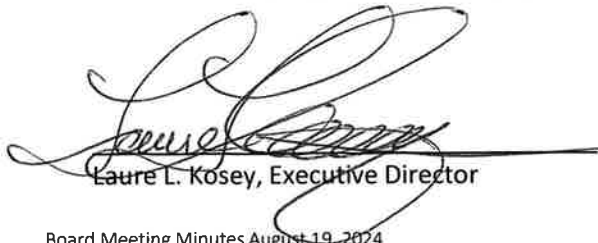
Absent: Ivkovic Kelley

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 16, 2024, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on September 16, 2024, at 6:30 pm.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to adjourn the August 19, 2024, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:26 p.m.



Laure L. Kosey, Executive Director