

**MINUTES**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**June 17, 2024 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE JUNE 17, 2024 AGENDA
- b. APPROVAL OF MINUTES
  - i. May 20, 2024 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2024
  - i. Warrant 685

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a Single Omnibus Vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

#### 4. STAFF RECOGNITION

- a. Alli Siamis, Human Resource & Risk Manager
- b. Mallory Price, Administrative Services Specialist

The Board welcomed Alli Siamis and Mallory Price.

#### 5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to Share Communications
- b. Proclamation "July is Park and Recreation Month"

Dr. Laure Kosey explained that this proclamation occurs every year in July to celebrate Parks and Recreation Month.

#### 6. REPORTS

- a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported that the staff is updating the Personnel Policy Manual. Items being changed will be highlighted. This process will take some time, so Commissioners will be provided with enough time to review before approval.

Dr. Kosey stated that the Park District will apply for the GFOA Budget Award. There are requests for policies in the application, so new policies will be coming. The first one under New Business is the Debt Management Policy.

President Knitter stated that the OKR's and Objectives were well organized.

- b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas stated on the first month of the 2024/2025 Fiscal Year (FY). Expenditures were higher for June because the Finance Department are still making the year-end adjustments. Some of the May expenses will be moved to April when the costs actually occurred. Auditors will be here on July 15.

Mr. Salinas reported that the General and Recreation Funds have a surplus, while the Tennis Fund has a slight deficit.

Commissioner Vescovi asked why there is a large surplus for the Recreation Fund.

Mr. Salinas explained that due to the Recreation Fund cycle, all the summer programming fees have already been collected, so now services are being provided.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Mr. Pechous reported Ginger Creek Pavilion and the Oaks Amphitheater are live for online rentals. There are inquiries and booked rentals for the new picnic area.

Mr. Pechous stated that the staff are working on updating the Recreation plan.

Mr. Pechous reported May had high concessions revenue due to two major tournaments for lacrosse and the Wizards Soccer. June will show lower revenue due to the lower number of tournaments. ABC Preschool graduation occurred outside before the cicadas arrived. Pioneers Travel Club is in Alaska.

Commissioner Gondek asked about tournament parking; he saw that tournament attendant parking during rain occurred on the grass instead of in the parking lot. Although there was ample parking, attendants still parked on the grass.

Mr. Bob Johnson stated that this is a challenge that the Park District will speak with the tournament directors. It appears to be cyclical when parking runs out in the lot then tournament attendants park on the grass. Then as others leave, parking opens in the lot.

President Knitter suggested at larger tournaments using yellow tape and more signage.

Mr. Pechous communicated parking at the Tennis Center has also been a challenge. More signage is also needed at the Tennis Center to help with parking.

Commissioner Ivkovic Kelley stated that she has seen tournament attendants respecting the parking at the Tennis Center, because there is a person directing tournament attendants to park elsewhere away from the Tennis Center.

President Knitter stated that many birthday parties were moved inside.

Mr. Pechous confirmed that the parties needed to move inside due to the cicadas.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's record.

Mr. Johnson reported that Central Park West (CPW) interior demolition is almost completed; the Park District is waiting for inspections.

Mr. Johnson stated that the afternoon swim classes are in high demand, but there was lower enrollment for some morning swim lessons, so the aquatic staff created water exercise classes.

Mr. Johnson reported that there will be concrete work for the walkway being done this week in front of the Family Recreation Center (FRC). Paver walkways will be replaced in late June or July.

President Knitter reported that there were modest numbers of residents participating in the Oak Brook 1<sup>st</sup> initiative for June, and there has been communications to the Homeowners Association to promote Oak Brook 1<sup>st</sup>.

Mr. Johnson confirmed there were three new memberships and five daily passes for resident sign-ups for June 1<sup>st</sup>.

Commissioner Gondek asked when the construction on the pathway by the Splash Pool will be completed.

Mr. Johnson answered that the pathway appears to be completed but the equipment will need to be removed. This is a village project, so he will ask the village.

## 7. UNFINISHED BUSINESS

### a. Family Aquatic Center Paint Project Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the bid from CertaPro Painters of La Grange for the Family Aquatic Center Paint Project and to approve an agreement between the Oak Brook Park District and CertaPro Painters of La Grange for a total cost not-to-exceed \$39,750.

President Knitter asked if there were responsible bidders.

Mr. Johnson responded there were three responsible bidders. The most responsible bidder has already completed some work at the Park District.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

### b. Unsupervised Minimum Age for Facility Usage

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the updated Unsupervised Minimum Age for Facility Usage.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

### c. Objectives and Key Results

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Objectives and Key Results for May 1, 2024 – April 30, 2025.

President Knitter stated that Dr. Kosey and staff did a good job keeping track of the Objective and Key Results.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

- d. Purchase of Life Floor Material and Installation through Buy Board Purchasing Cooperative

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the proposal from Progressive Commercial Aquatics for the purchase of Life Floor and installation and to approve an agreement between the Park District and Progressive Commercial Aquatics for a total cost not-to-exceed \$235,994.62.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

- e. Renewal of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028. (Dolphin Station)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Renewal of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Years 2024-2025 through 2027-2028.

Commissioner Vescovi asked that the Intergovernmental Agreement be explained to the audience.

Dr. Kosey explained that the Park District has an Intergovernmental Agreement with the Butler School District. The Park District assists with the before and after school program. The morning program is held at the Park District and the afternoon program is held at the school

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

- f. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Atlanta, Georgia, October 8-10, 2024

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Travel Expenses for Commissioner Attendance at the National Recreation and Park Association Conference held October 8-10, 2024 in Atlanta, GA.

Commissioners Ivkovic Kelley, Suleiman, and President Knitter will attend the National Recreation and Park Association Conference.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

8. NEW BUSINESS

a. Asphalt Replacement Project

Mr. Johnson stated that the Park District replaces walkways, driveways, and parking lot areas annually. This year's asphalt replacement will be scheduled at Central Park, Chillem Park, and Saddle Brook Park. Bidding will begin June 18, 2024.

b. Revision to Personnel Policy Manual Section 3.10 Time-Off Benefits - Bereavement Leave

President Knitter stated that there will be a small change in the Bereavement Leave policy.

c. Resolution No. 24-0715: A Resolution of The Oak Brook Park District Approving and Adopting Debt Management Policy

President Knitter stated that the Board will discuss Resolution No. 24-0715 at the next Board meeting.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 15, 2024, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on July 15, 2024, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the June 17, 2024, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 6:52 p.m.



Laure L. Kosey, Executive Director