



Oak Brook Park District Board Packet

September 16, 2024

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org



Agenda and Agenda Vote



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 16, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE SEPTEMBER 16, 2024 AGENDA
 - b. APPROVAL OF MINUTES
 - i. August 19, 2024 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING AUGUST 31, 2024
 - i. Warrant 688
4. STAFF RECOGNITION
 - a. Stephanie Ter Bush, Aquatic Manager
 - b. Stephan Garay, Tennis Center Facility Maintenance Manager
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to Share Communications
 - b. Ryan Massengill, Gateway Special Recreation Association
 - c. Master Vision Annual Review
6. REPORTS:
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report
7. UNFINISHED BUSINESS
 - a. Fitness Equipment Lease
 - b. Resolution No. 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals
8. NEW BUSINESS
 - a. Revisions to the Personnel Policy Manual
 - b. Resolution 24-1023: Community Project Funding Grant Agreement Resolution of Authorization
 - c. Ordinance 24-1021: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 16, 2024 – 6:30 p.m.
Canterberry Room

9. ENTER CLOSED SESSION: For the purpose of discussing Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d) of the Open Meetings Act
10. CLOSED SESSION
 - a. Discussion of March 18, 2024 Closed Meeting Minutes
 - b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 24-1022: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1, 1989 through August 31, 2024
11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION
 - a. Approval of March 18, 2024 Closed Meeting Minutes
12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON OCTOBER 21, 2024, 6:30 P.M.
13. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 16, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS** Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF THE SEPTEMBER 16, 2024 AGENDA
 - b. APPROVAL OF MINUTES
 - i. August 19, 2024 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING AUGUST 31, 2024
 - i. Warrant 688
4. STAFF RECOGNITION *[Welcome Stephanie Ter Bush, Aquatic Manager, and Stephan Garay, Tennis Center Facility Maintenance Manager.]*
 - a. Stephanie Ter Bush, Aquatic Manager
 - b. Stephan Garay, Tennis Center Facility Maintenance Manager
5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only]*
 - a. Board of Commissioners to Share Communications
 - b. Ryan Massengill, Gateway Special Recreation Association
 - c. Master Vision Annual Review
6. REPORTS: *[For Review and Discussion Only]*
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report
7. UNFINISHED BUSINESS
 - a. Fitness Equipment Lease *[Request a Motion (and a Second) to accept the proposed three-year lease/purchase for fitness equipment, flooring, and a functional training space from Direct Fitness Solutions for the Family Recreation Center Fitness Center, and approve a three-year lease agreement between the Oak Brook Park District and National Cooperative Lease for a total cost not-to-exceed \$144,334.05]*

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 16, 2024 – 6:30 p.m.
Canterberry Room

- b. Resolution No. 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals *[Request a Motion (and a Second) to approve Resolution 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals.]*
8. **NEW BUSINESS** *[For Review and Discussion Only]*
 - a. Revisions to the Personnel Policy Manual
 - b. Resolution 24-1023: Community Project Funding Grant Agreement Resolution of Authorization
 - c. Ordinance 24-1021: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings
9. **ENTER CLOSED SESSION** For the purpose of discussing Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d) of the Open Meetings Act. *[Request a Motion (and a Second) to enter into closed session for the purpose of discussing Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d). Roll Call Vote...]*
10. **CLOSED SESSION**
 - a. Discussion of March 18, 2024 Closed Meeting Minutes
 - b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 24-1022: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1, 1989 through August 31, 2024
11. **ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION** *[Request a Motion and a Second to arise from closed session and resume the open session. Voice Vote, All in Favor...]*
 - a. Approval of March 18, 2024 Closed Meeting Minutes
[Request a Motion (and a Second) to approve the March 18, 2024 Closed Meeting Minutes as presented. Roll Call Vote...]
12. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON OCTOBER 21, 2024, 6:30 P.M.** *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on October 21, 2024, 6:30 p.m.]*
13. **ADJOURNMENT** *Request a Motion and a Second to adjourn the September 16, 2024 Regular Meeting of the Oak Brook Park District Board of Commissioners. Voice Vote, All in Favor...]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Regular Meeting
Oak Brook Park District Board of Commissioners
August 19, 2024

Minutes

MINUTES
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 19, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Suleiman, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE AUGUST 19, 2024 AGENDA
- b. APPROVAL OF MINUTES
 - i. July 15, 2024 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2024
 - i. Warrant 687

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve taking a Single Omnibus Vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve the Consent Agenda.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to Share Communications

Commissioner Suleiman stated that she has received some complaints about loud music being played at the North Field during basketball games.

b. Central Park Enhancement Project

Dr. Laure Kosey reported that the first community input meeting had a good attendance. To apply for a matching OSLAD grant, a community input meeting and a cost estimate are required.

The tennis courts have been pulled out of the Central Park Enhancement Project. The Tennis Center will eventually cover the cost to work on the tennis courts.

Ms. Michelle Kelly from Upland Design presented the projected work.

Commissioner Suleiman asked if lighting will be added to the Pickleball Courts.

Ms. Kelly stated that lighting will not be added; however, lights can be added later.

President Knitter suggested due to the high-cost lighting could be added with sponsorship.

President Knitter asked about the age of the playground behind the Recreation Center.

Mr. Johnson stated the age of the playground and reported that the playground is in its end-of-life use and needs replacement.

President Knitter asked if there will be newer technology to attract older children.

Dr. Kosey responded that presently the Park District is first focusing on the concept so to submit the application, then after receiving the grant the specifics can be the focus.

President Knitter questioned the flexibility of scaling back on the project if there is not enough money. Will the Park District still be able to receive the grant.

Dr. Kosey stated that there will be a way to scale back; however, receiving points for project items are required to receive an OSLAD grant. Some items in the project will provide points while others will not. Those items that do not collect points can be scaled back.

Commissioner Vescovi asked about the process for calculating the budget.

Dr. Kosey explained that the budget has been calculated from the ten-year Capital Improvement Plan (CIP) and the budgets for the pickleball courts, tennis courts, and playground improvements. The Park District realized a grant is needed.

President Knitter stated that the Park District has the funds to pay for the enhancement but would like to see if the government can provide a matching grant to assist in the enhancement.

Commissioner Suleiman asked if the Park District can apply for another grant such as the DECA grant.

Dr. Kosey answered that it is possible to apply for other grants depending on the guidelines of each grant.

President Knitter added that if the Park District does not get the grant, then the work will not be done.

Mr. Johnson stated that the Park District relies on professional services and engineers to help develop the costs which include contingencies.

Ms. Kelly reviewed the items that will provide the OSLAD points.

President Knitter asked if there are other new or upcoming concepts that should be included in the park enhancements since she would like to encourage older students to use the Park District.

Mr. Johnson stated that after visiting trade shows the playground technology is not ready to utilize considering the high cost.

Dr. Kosey stated that the next step is for the Board to approve the application for the OSLAD grant.

Mr. Johnson reported that once the grant is executed then the Park District has two years minus one day to complete the project.

6. REPORTS:

a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported there are several New Business items that will be waived in the first reading due to time sensitivity.

b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the first quarter of the 2024/2025 Fiscal Year. General, Recreation, and Tennis Funds have a surplus.

Dr. Kosey stated that Aquatics is shut down for the season, camps are finished, and preschool has not started, so the financial numbers in August will be different.

President Knitter asked if there is swimming reciprocity at other locations.

Mr. Rob Bond, Superintendent of Aquatic and Maintenance Operations, responded that there is reciprocity at the Hyatt Lodge, Superior Training, and Good Samaritan Hospital. Splash Island is still open.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Mr. Pechous reported that the new Spike Ball Tournament was successful. Mr. Pechous stated that having Dolphin Station moved to the Park District is advantageous due to having more support staff. The new pavilion has been working well for events. This week is busy at the pavilion

due to makeup events. Cameras are now set up at the concession stand which the police can also monitor.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's record.

Mr. Johnson reported that rebound boards have been replaced. Winter Lights set up has begun. More residents took advantage of Oak Brook First on the 1st with an increase in new memberships.

Commissioner Suleiman asked about the marketing strategy that is helping Oak Brook First on the 1st in becoming known.

Mr. Pechous stated that Oak Brook First on the 1st is becoming more visible, because Dr. Kosey has been introducing it to the Homeowners Association, it has been marketed on Facebook and posted on display boards at the satellite parks, and more residents are remembering Oak Brook First.

7. UNFINISHED BUSINESS

a. Resolution No. 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board.

There was no additional discussion, the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

b. Resolution No. 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy.

President Knitter stated that this is good to have the resolution in cash management and demonstrate how the Park District manages the operating cash.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

c. Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

d. Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

e. Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization for the Central Park Enhancements.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

8. NEW BUSINESS

a. Fitness Equipment Lease

Mr. Johnson stated that fitness equipment is part of the CIP list. The strength equipment is thirteen years old and outdated, so that equipment will be replaced with equipment that has a three-year lease. Fitness staff visited other fitness facilities and different manufacturers to help decide on the equipment.

Commissioner Suleiman asked if equipment is normally leased and not purchased.

Mr. Johnson replied that equipment is usually leased. The Park District tries to keep the equipment within the useful lifetime frame.

b. Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028 (Dolphin Station) (*Requires Waiving the Board Rules to Approve at this Meeting*)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to Waive the Board Rules to approve at this meeting the Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve the Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

c. Resolution No. 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals

Mr. Salinas reported that the attorney contacted him concerning commercial property appeals. In order for the attorney to represent the Park District for assessment appeals, a resolution drafted by the attorney needs to be approved by the Board.

Commissioner Vescovi asked what the purpose of the appeal would be.

Mr. Salinas responded that the attorney gets involved in commercial property appeals when the commercial property owners believe the assessment is too high. The Park District will receive that appeal notice.

d. Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof (*Requires Waiving the Board Rules to Approve at this Meeting*)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to Waive the Board Rules to approve at this meeting Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

- e. Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving (*Requires Waiving the Board Rules to Approve at this Meeting*)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to Waive the Board Rules to approve at this meeting Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving.

Mr. Johnson stated that asphalt replacement is being extended due to the village water main replacement.

Commissioner Vescovi asked what the increase was and the reason for the increase in the contract.

Mr. Johnson responded with the amount of the increase and that the Park District requests for the unit pricing in the contract.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to approve Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter

Nays: None

Absent: Ivkovic Kelley

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 16, 2024, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on September 16, 2024, at 6:30 pm.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Gondek, to adjourn the August 19, 2024, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:26 p.m.

Laure L. Kosey, Executive Director

Financial Statement



General Fund

The General Fund is used to account for all activity of the Park District, except for activity required to be accounted for in another fund. The General Fund is comprised of the following departments:

- General Administration
- Finance
- Central Park North
- Central Park
- Saddlebrook Park
- Forest Glen Park
- Chillem Park
- Dean Nature Sanctuary
- Information Technology
- Building- Family Recreation Center
- Central Park West

Among the major activities accounted for in this fund are field and facility rentals, general administration and finance services, information technology services, facility maintenance services for our Family Recreation Center and Central Park West facility, and maintenance of our Central Park and other satellite parks.



General Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through August 31, 2024 and 2023

33.33% completed (4 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance						FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	August 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	FY 2024/2025 YTD Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,754,965	26,973	1,040,191	N/A	1,040,191	59.3%	1,091,597	(51,406)	-4.7%
Personal Prop. Repl. Taxes	252,617	6,141	75,859	N/A	75,859	30.0%	121,994	(46,134)	-37.8%
Investment Income	52,000	10,309	30,324	N/A	30,324	58.3%	14,763	15,561	105.4%
Other	1,250	500	1,000	N/A	1,000	80.0%	385	615	159.6%
Central Park North	90,000	4,623	80,772	N/A	80,772	89.7%	67,133	13,639	20.3%
Central Park	238,650	14,039	141,337	N/A	141,337	59.2%	147,571	(6,234)	-4.2%
Saddlebrook Park	500	-	-	N/A	-	0.0%	-	-	N/A
Forest Glen Park	500	-	200	N/A	200	40.0%	-	200	N/A
Chillem Park	250	-	-	N/A	-	0.0%	-	-	N/A
Dean Property	9,000	-	-	N/A	-	0.0%	-	-	N/A
Information Technology	133,693	-	33,398	N/A	33,398	25.0%	29,601	3,797	12.8%
Building-Recreation Center	1,103,748	57,872	364,664	N/A	364,664	33.0%	335,152	29,512	8.8%
Central Park West	20,597	-	-	N/A	-	0.0%	28,686	(28,686)	-100.0%
TOTAL REVENUES	\$ 3,657,770	\$ 120,456	\$ 1,767,746	\$ -	\$ 1,767,746	48.3%	\$ 1,836,881	\$ (69,135)	-3.8%
EXPENDITURES									
Administration	\$ 413,556	\$ 33,449	\$ 102,455	\$ 456	102,910	24.8%	\$ 114,648	\$ (12,193)	-10.6%
Finance	317,125	26,760	79,703	201	79,904	25.1%	74,235	5,468	7.4%
Central Park North	94,954	8,638	41,678	20,231	61,910	43.9%	24,979	16,700	66.9%
Central Park	826,659	85,008	235,099	65,129	300,228	28.4%	256,972	(21,873)	-8.5%
Saddlebrook Park	16,187	2,241	3,649	3,396	7,045	22.5%	4,954	(1,305)	-26.3%
Forest Glen Park	32,326	3,179	8,685	5,823	14,508	26.9%	9,905	(1,221)	-12.3%
Chillem Park	7,481	978	1,455	996	2,450	19.4%	1,110	344	31.0%
Dean Property	40,423	904	4,898	17,935	22,833	12.1%	16,878	(11,980)	-71.0%
Professional Services	31,000	11,006	11,006	603	11,608	35.5%	9,599	1,407	14.7%
Information Technology	349,743	31,733	100,768	35,130	135,898	28.8%	102,274	(1,506)	-1.5%
Building-Recreation Center	1,145,015	124,610	346,274	89,465	435,739	30.2%	298,793	47,482	15.9%
Central Park West	57,990	3,601	13,876	12,507	26,383	23.9%	16,232	(2,357)	-14.5%
TOTAL EXPENDITURES	\$ 3,332,459	\$ 332,106	\$ 949,546	\$ 251,871	\$ 1,201,417	28.5%	\$ 930,579	\$ 18,967	2.0%
TRANSFERS OUT									
	\$ 502,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,834,459	\$ 332,106	\$ 949,546	\$ 251,871	\$ 1,201,417	24.8%	\$ 930,579	\$ 18,967	2.0%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (176,689)	\$ (211,651)	\$ 818,200	\$ (251,871)	\$ 566,329	-463.1%	\$ 906,303	\$ (88,102)	-9.7%

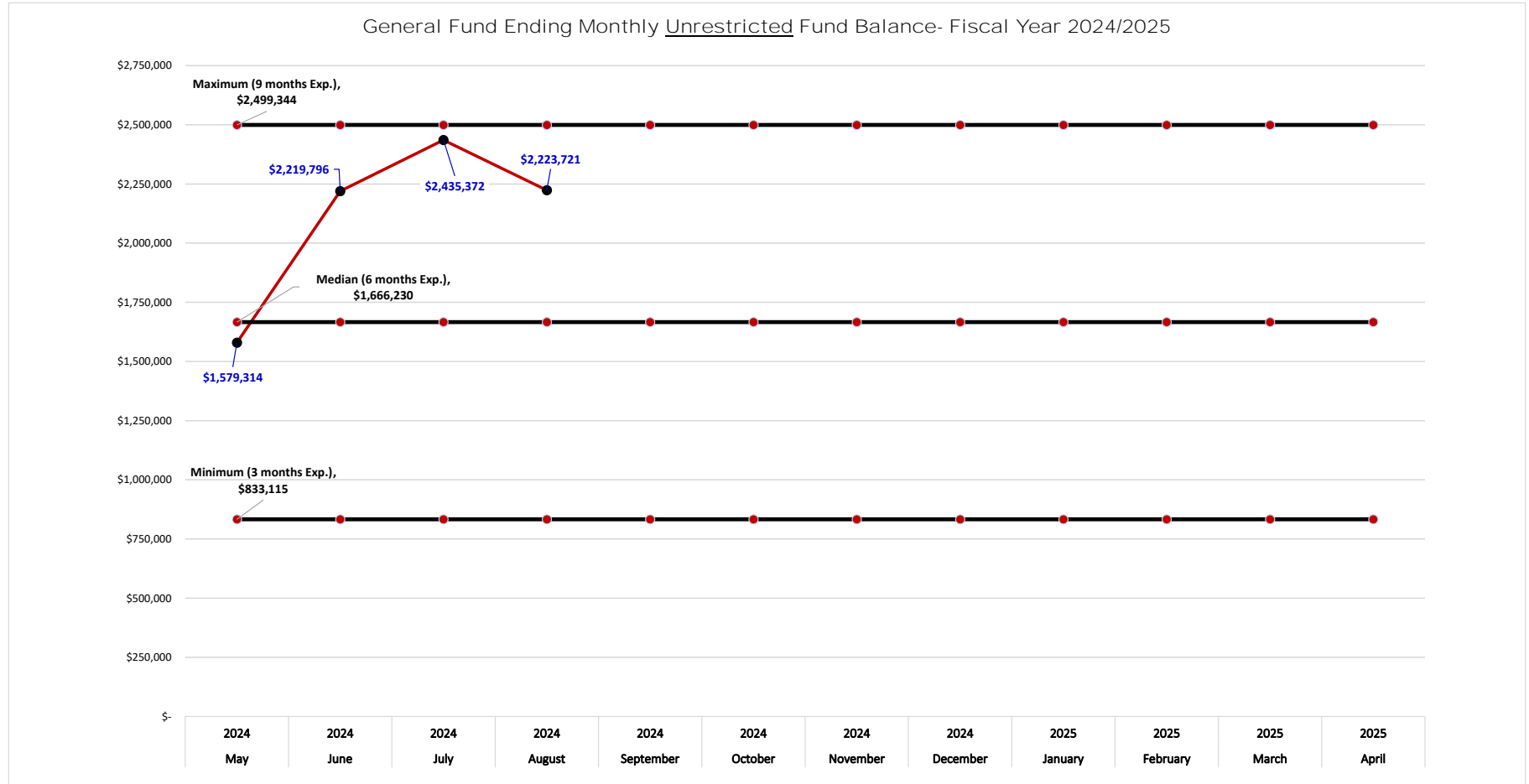
Note> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- General Fund

Actuals- Unaudited

	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	Fiscal Y-T-D
Beginning Unrestricted	\$ 1,405,521	\$ 1,579,314	\$ 2,219,796	\$ 2,435,372									
Monthly Net Surplus/(Deficit)	173,793	640,482	215,576	(211,651)									\$ 818,200
Ending Unrestricted	\$ 1,579,314	\$ 2,219,796	\$ 2,435,372	\$ 2,223,721	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115
Median (6 months Exp.)	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230
Maximum (9 months Exp.)	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344



Recreation Fund

The Recreation Fund is used to account for all recreation programming activity of the Park District; except for programming accounted for in our Tennis and Special Recreation funds. The Recreation Fund is comprised of the following departments:

- Recreation Administration
- Fitness Center
- Aquatic Center
- Aquatic Recreation Programming
- Childrens Programs
- Preschool Programs
- Youth Programs
- Adult Programs
- Pioneer Programs
- Special Events and Trips
- Marketing
- Capital Outlay

The primary focus of this fund is to account for recreational programming activities, client memberships, special events, preschool, and the marketing of these services. This fund also accounts for resources used to fund capital improvements.



Recreation Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through August 31, 2024 and 2023

33.33% completed (4 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance						FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	August 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	FY 2024/2025 YTD Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,300,345	\$ 19,979	\$ 770,476	N/A	\$ 770,476	59.3%	\$ 796,887	\$ (26,411)	-3.3%
Personal Prop. Repl. Taxes	79,528	1,933	23,882	N/A	23,882	30.0%	38,405	(14,524)	-37.8%
Investment Income	80,000	15,161	48,374	N/A	48,374	60.5%	28,412	19,962	70.3%
Other	3,000	795	3,548	N/A	3,548	118.3%	1,163	2,386	205.2%
Fitness Center	733,603	69,412	276,160	N/A	276,160	37.6%	244,522	31,637	12.9%
Aquatic Center	667,703	47,002	278,738	N/A	278,738	41.7%	238,369	40,369	16.9%
Aquatic Recreation Prog.	579,511	37,268	213,587	N/A	213,587	36.9%	229,014	(15,427)	-6.7%
Children's Programs	519,207	278,415	409,564	N/A	409,564	78.9%	408,090	1,473	0.4%
Preschool Programs	328,366	391	53,105	N/A	53,105	16.2%	87,996	(34,891)	-39.7%
Youth Programs	256,813	9,135	207,032	N/A	207,032	80.6%	182,767	24,264	13.3%
Adult Programs	131,628	7,113	72,606	N/A	72,606	55.2%	57,009	15,597	27.4%
Pioneer Programs	66,973	7,303	32,810	N/A	32,810	49.0%	22,409	10,401	46.4%
Special Events and Trips	139,340	14,638	81,231	N/A	81,231	58.3%	72,436	8,796	12.1%
Marketing	46,000	8,000	22,370	N/A	22,370	48.6%	14,545	7,825	53.8%
Capital Outlay	-	-	-	N/A	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 4,932,017	\$ 516,544	\$ 2,493,483	\$ -	\$ 2,493,483	50.6%	\$ 2,422,025	\$ 71,458	3.0%
TRANSFERS IN	\$ 150,000	-	-	N/A	-	0.0%	-	-	N/A
TOTAL REVENUES & TRANSFERS IN	\$ 5,082,017	\$ 516,544	\$ 2,493,483	\$ -	\$ 2,493,483	49.1%	\$ 2,422,025	\$ 71,458	3.0%
EXPENDITURES									
Administration	\$ 1,099,291	\$ 80,789	\$ 322,306	\$ 38,795	\$ 361,100	29.3%	\$ 281,144	\$ 41,161	14.6%
Fitness Center	535,242	42,503	145,527	39,368	184,894	27.2%	115,086	30,440	26.5%
Aquatic Center	1,158,019	137,974	414,970	89,801	504,771	35.8%	361,267	53,703	14.9%
Aquatic Recreation Prog.	302,009	25,327	75,907	22,992	98,898	25.1%	87,281	(11,374)	-13.0%
Children's Programs	383,837	33,667	89,864	3,771	93,635	23.4%	86,169	3,695	4.3%
Preschool Programs	307,712	6,391	37,356	819	38,175	12.1%	34,871	2,486	7.1%
Youth Programs	202,400	37,754	100,014	1,010	101,024	49.4%	92,499	7,515	8.1%
Adult Programs	74,250	6,864	19,767	642	20,409	26.6%	16,323	3,445	21.1%
Pioneer Programs	101,932	11,205	30,315	6,507	36,822	29.7%	20,624	9,691	47.0%
Special Events and Trips	123,647	6,372	43,961	854	44,815	35.6%	63,074	(19,113)	-30.3%
Marketing	311,514	25,804	83,920	917	84,837	26.9%	73,160	10,760	14.7%
Capital Outlay	1,213,000	3,615	73,937	945,892	1,019,829	6.1%	39,099	34,838	89.1%
TOTAL EXPENDITURES	\$ 5,812,852	\$ 418,265	\$ 1,437,845	\$ 1,151,367	\$ 2,589,212	24.7%	\$ 1,270,596	\$ 167,248	13.2%
TRANSFERS OUT	\$ 177,971	-	-	-	-	0.0%	-	-	N/A
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 5,990,823	\$ 418,265	\$ 1,437,845	\$ 1,151,367	\$ 2,589,212	24.0%	\$ 1,270,596	\$ 167,248	13.2%
REVENUES & TRANSFERS IN, OVER (UNDER) EXPENDITURES & TRANSFERS OUT	\$ (908,806)	\$ 98,279	\$ 1,055,638	\$ (1,151,367)	\$ (95,729)	-116.2%	\$ 1,151,428	\$ (95,790)	-8.3%

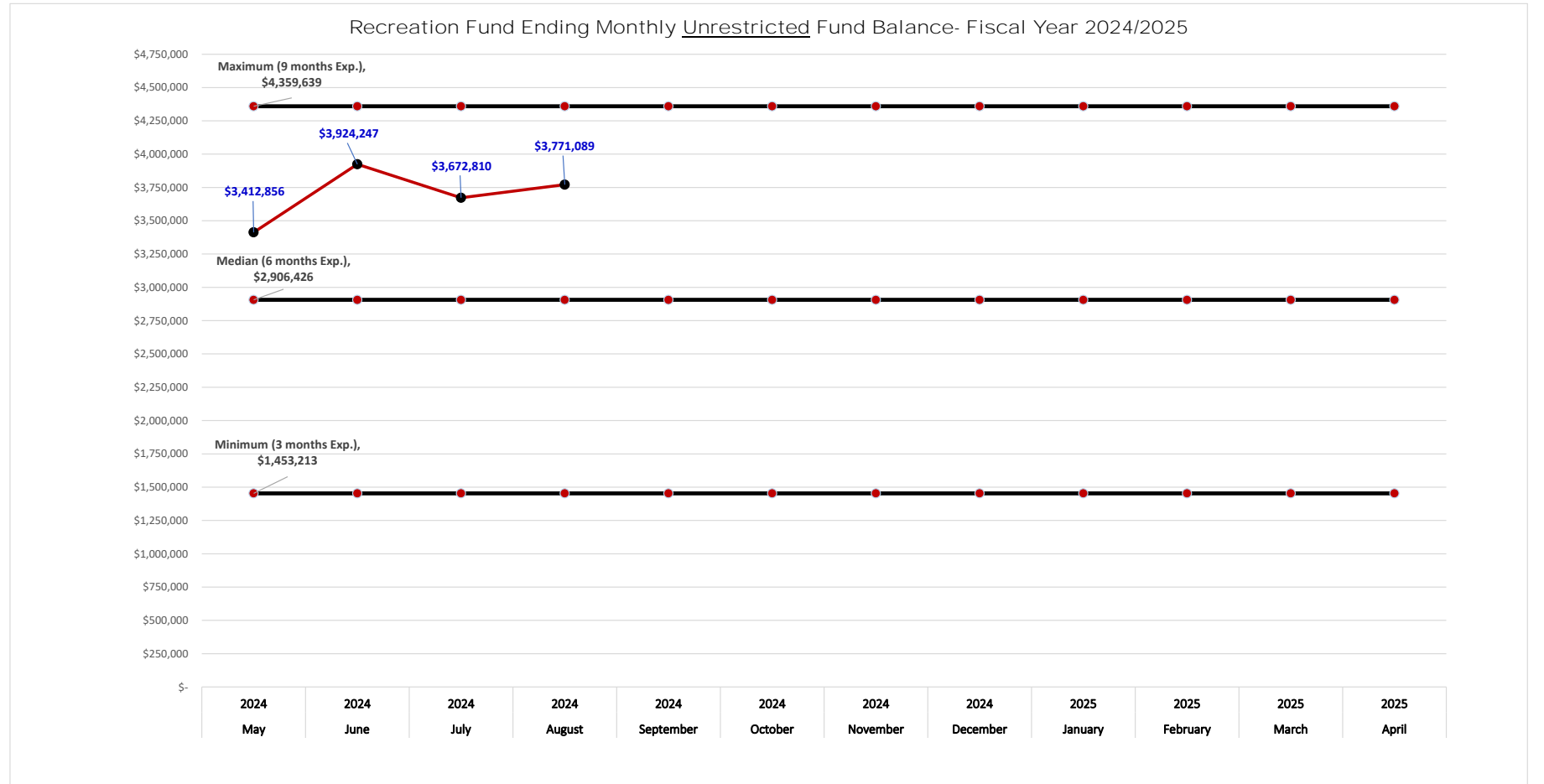
Note> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activi

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	Fiscal Y-T-D
Beginning Unrestricted	\$ 2,715,451	\$ 3,412,856	\$ 3,924,247	\$ 3,672,810									
Monthly Net Surplus/(Deficit)	697,405	511,391	(251,437)	98,279									\$ 1,055,638
Ending Unrestricted	\$ 3,412,856	\$ 3,924,247	\$ 3,672,810	\$ 3,771,089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213
Median (6 months Exp.)	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426
Maximum (9 months Exp.)	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639



Tennis Fund

The Tennis Fund is used to account for the activities of our tennis center. The Tennis Fund is comprised of the following departments:

- Tennis Administration
- Building- Racquet Club
- Programs- Racquet Club
- Capital Outlay

The primary focus of this fund is to account for all tennis administration, recreational programming activities, client memberships, and special events. This fund also accounts for resources used to fund capital improvements at the tennis center.



Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)

Fiscal Year-to-Date Activity through August 31, 2024 and 2023

33.33% completed (4 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance						FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	August 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	FY 2024/2025 YTD Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES									
Administration	\$ 67,000	\$ 28,117	\$ 62,603	N/A	\$ 62,603	93.4%	\$ 31,841	\$ 30,762	96.6%
Building- Racquet Club	500	162	644	N/A	644	128.9%	-	644	N/A
Programs- Racquet Club	2,186,500	245,225	1,102,757	N/A	1,102,757	50.4%	1,079,940	22,817	2.1%
TOTAL REVENUES	\$ 2,254,000	\$ 273,505	\$ 1,166,004	\$ -	\$ 1,166,004	51.7%	\$ 1,111,781	\$ 54,223	4.9%
EXPENSES									
Administration	\$ 922,009	\$ 64,557	\$ 211,160	\$ 1,618	\$ 212,778	22.9%	\$ 222,935	\$ (11,775)	-5.3%
Building- Racquet Club	379,379	34,375	91,418	79,464	170,882	24.1%	88,161	3,257	3.7%
Programs- Racquet Club	885,000	79,604	229,398	226	229,624	25.9%	192,802	36,596	19.0%
Capital Outlay	310,000	15,576	41,413	53,044	94,457	13.4%	28,715	12,699	44.2%
TOTAL EXPENSES	\$ 2,496,388	\$ 194,112	\$ 573,390	\$ 134,352	\$ 707,741	23.0%	\$ 532,613	\$ 40,776	7.7%
REVENUES OVER (UNDER) EXPENSES	\$ (242,388)	\$ 79,393	\$ 592,614	\$ (134,352)	\$ 458,262	-244.5%	\$ 579,168	\$ 13,446	2.3%

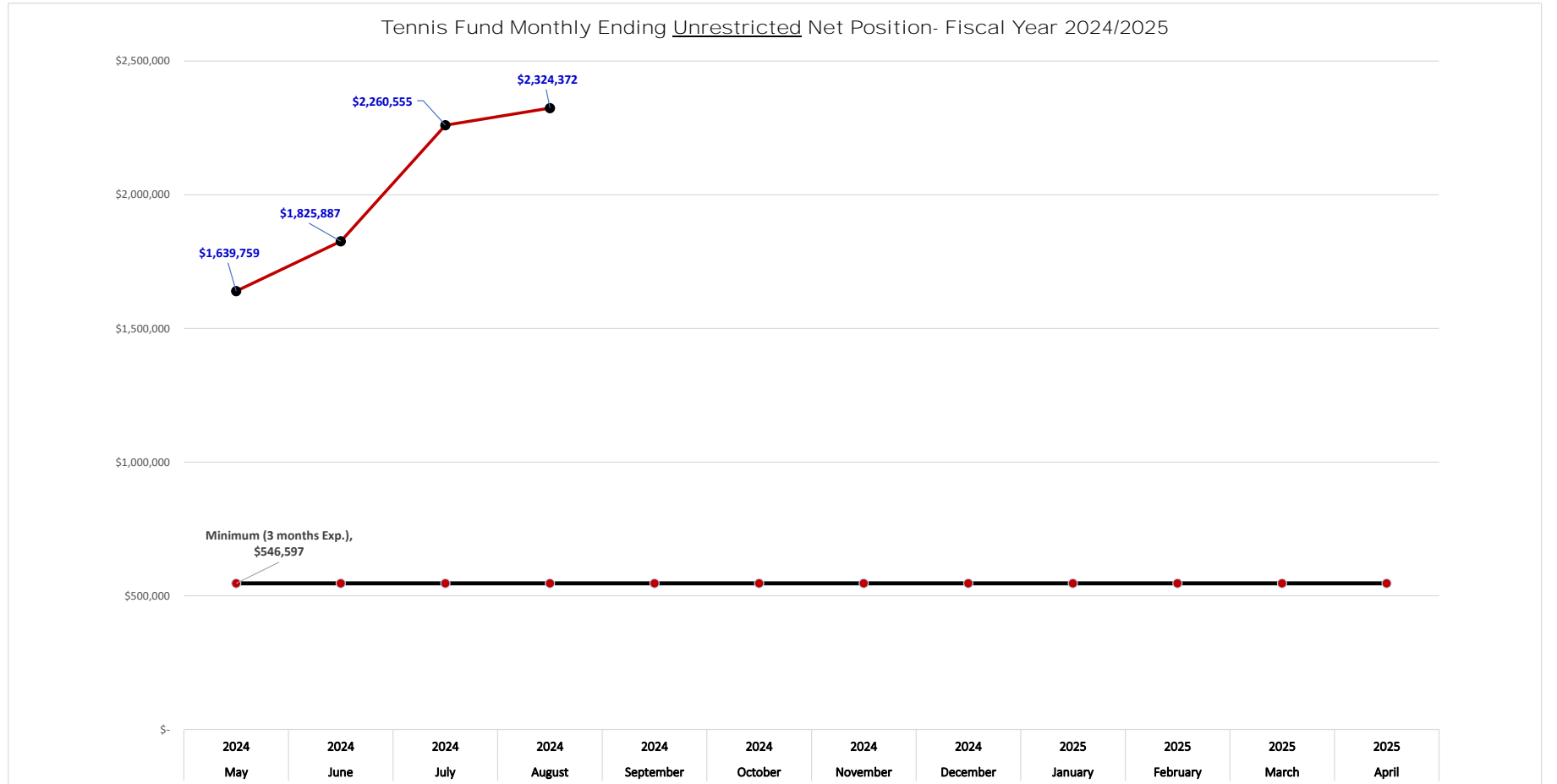
Note> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund

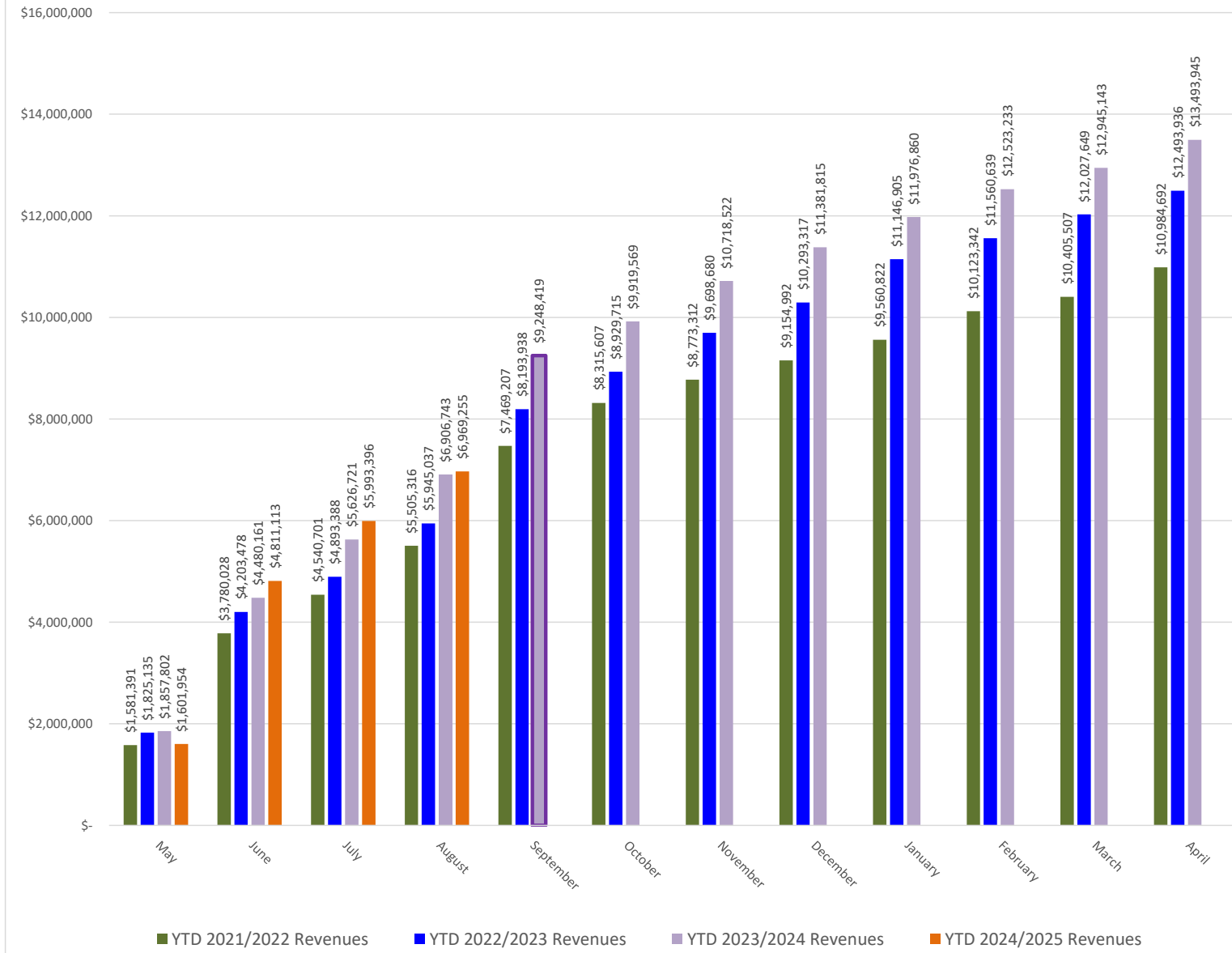
Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2024	2024	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	Y-T-D
Beginning Investment in Capital Assets	\$ 1,753,845	\$ 1,911,683	\$ 1,919,169	\$ 1,779,682									
Beginning Unrestricted	1,773,172	1,639,759	1,825,887	2,260,555									
Monthly Net Surplus/(Deficit)	24,425	322,803	165,993	79,392									\$ 592,614
Ending Investment in Capital Assets	\$ 1,911,683	\$ 1,919,169	\$ 1,779,682	\$ 1,795,258									
Ending Unrestricted	\$ 1,639,759	\$ 1,825,887	\$ 2,260,555	\$ 2,324,372									



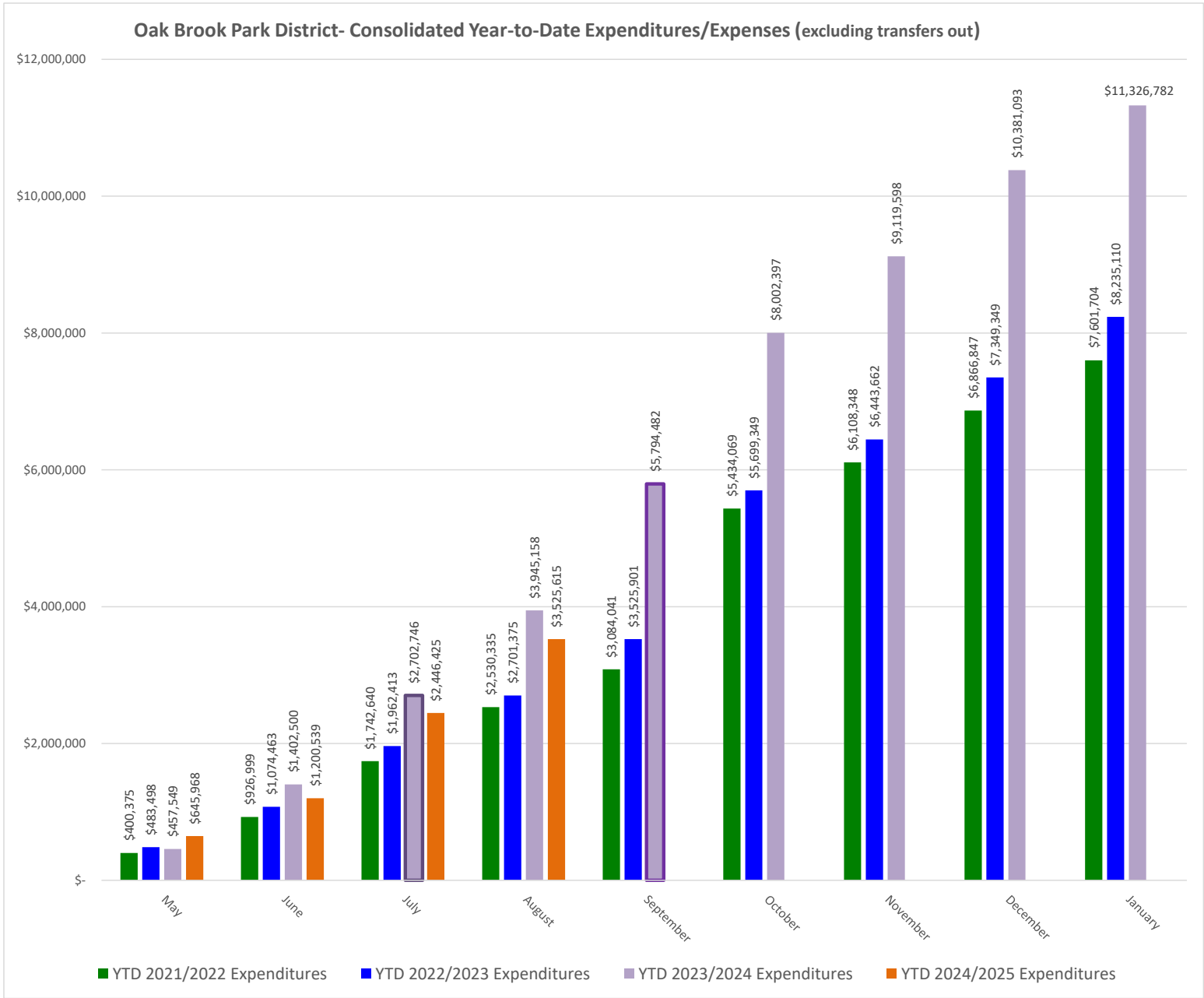
Minimum (3 months Exp.)	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

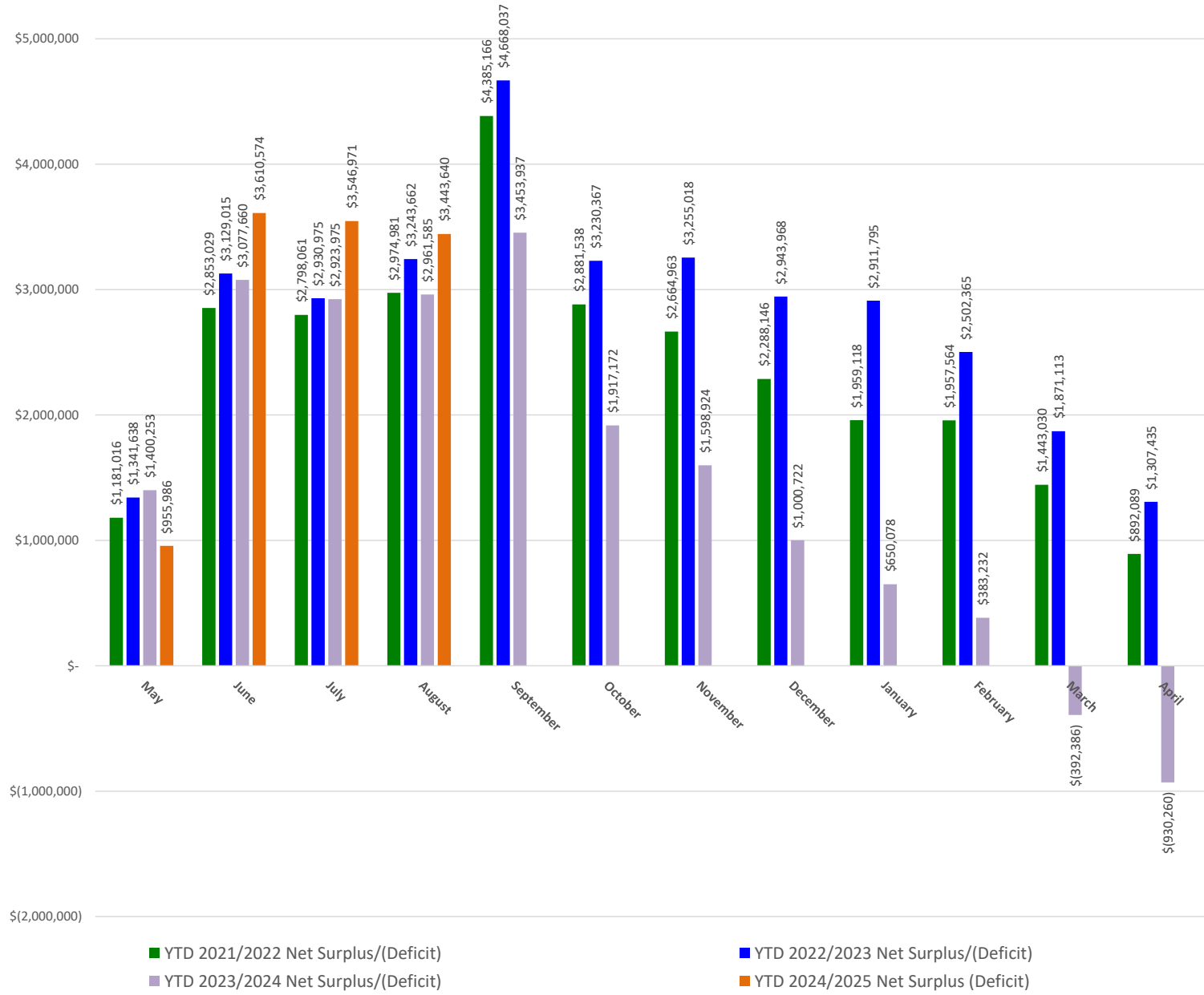
2023/2024 The large increase in Y-T-D revenues are being primarily driven by increased programming revenues in our fitness, aquatics, children's, special events departments, as well as in group tennis programming.



NOTES

2023/2024 The large increase in Y-T-D expenditures are being primarily driven by increased capital improvement costs for our Central Park improvements (e.g. bathrooms, pavilion, synthetic turf field).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
August 2024

	FY 2024/2025 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (4 months)
GENERAL CORPORATE FUND			
Revenues & transfers in	\$ 3,657,770	\$ 120,456	\$ 1,767,746
Expenditures & transfers out	3,834,459	332,106	949,546
Net surplus/(deficit)	\$ (176,689)	\$ (211,651)	\$ 818,200
RECREATION FUND			
Revenues & transfers in	\$ 5,082,017	\$ 516,544	\$ 2,493,483
Expenditures & transfers out	5,990,823	418,265	1,437,845
Net surplus/(deficit)	\$ (908,806)	\$ 98,279	\$ 1,055,638
IMRF FUND			
Revenues & transfers in	\$ 153,789	\$ 3,498	\$ 70,497
Expenditures & transfers out	180,000	19,454	59,718
Net surplus/(deficit)	\$ (26,211)	\$ (15,956)	\$ 10,779
LIABILITY INSURANCE FUND			
Revenues & transfers in	\$ 148,557	\$ 2,685	\$ 81,223
Expenditures & transfers out	159,061	3,483	68,863
Net surplus/(deficit)	\$ (10,504)	\$ (798)	\$ 12,361
AUDIT FUND			
Revenues & transfers in	\$ 10,181	\$ 204	\$ 6,869
Expenditures & transfers out	13,550	11,625	11,625
Net surplus/(deficit)	\$ (3,369)	\$ (11,421)	\$ (4,756)
DEBT SERVICE FUND			
Revenues & transfers in	\$ 1,943,812	\$ 26,832	\$ 934,783
Expenditures & transfers out	1,924,411	-	66,568
Net surplus/(deficit)	\$ 19,401	\$ 26,832	\$ 868,215
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
Revenues	\$ 2,254,000	\$ 273,505	\$ 1,166,004
Expenses	2,496,388	194,112	573,390
Net surplus/(deficit)	\$ (242,388)	\$ 79,392	\$ 592,614
SPECIAL RECREATION FUND			
Revenues & transfers in	\$ 434,837	\$ 6,800	\$ 225,302
Expenditures & transfers out	449,590	7,446	98,847
Net surplus/(deficit)	\$ (14,753)	\$ (645)	\$ 126,455



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
August 2024

	FY 2024/2025 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (4 months)
CAPITAL PROJECTS FUND			
Revenues & transfers in	\$ 2,143,779	\$ 4,211	\$ 76,253
Expenditures & transfers out	2,549,779	55,823	146,500
Net surplus/(deficit)	\$ (406,000)	\$ (51,612)	\$ (70,247)
SOCIAL SECURITY FUND			
Revenues & transfers in	\$ 272,846	\$ 5,117	\$ 147,095
Expenditures & transfers out	318,428	36,877	112,714
Net surplus/(deficit)	\$ (45,582)	\$ (31,760)	\$ 34,381
CONSOLIDATED SUMMARY			
Revenues & transfers in	\$ 16,101,589	\$ 959,851	\$ 6,969,255
Expenditures/expenses & transfers out	17,916,489	1,079,190	3,525,615
Net surplus/(deficit)	\$ (1,814,900)	\$ (119,339)	\$ 3,443,640

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: August 2024**

		CONSOLIDATED TOTALS
REVENUES & TRANSFERS IN		
Property Taxes	\$	83,558
Replacement Taxes		11,372
Interest		44,946
Miscellaneous		19,378
Fitness Center Fees		69,412
Aquatic Center & Program Fees		84,269
Recreation Program Fees		562,383
Marketing		8,000
FRC Rental/Member Fees		57,872
Field Rentals & Concessions- Central Park North		4,623
Field Rentals- Central Park		14,039
Satellite Parks & DNS		-
Information Technology		-
CPW Building Rentals & Other		-
Grant Proceeds		-
Overhead Revenues		-
Transfers In		-
TOTAL REVENUES & TRANSFERS IN:	\$	959,851
EXPENDITURES/EXPENSES & TRANSFERS OUT		
Accounts Payable and Other	\$	349,405
Payroll and Related Benefits		729,786
Overhead Expenditures		-
Transfers Out		-
TOTAL EXPENDITURES/EXPENSES & TRANSFERS OUT:	\$	1,079,190
NET REVENUES/(EXPENDITURES/EXPENSES)	\$	(119,339)

**Oak Brook Park District
Consolidated Balance Sheet
As of August 31, 2024**

	<u>ASSETS</u>	<u>Consolidated Totals</u>
Current Assets		
Cash and Investments	\$	10,927,743
Receivables - Net of Allowances		-
Property Taxes		5,818,600
Accounts		810,357
Due from Other Funds		-
Prepays		3,235
Inventories		24,987
Total Current Assets	\$	<u>17,584,922</u>
Noncurrent Assets		
Capital Assets		
Non-depreciable	\$	259,955
Depreciable		5,476,288
Accumulated Depreciation		<u>(3,982,396)</u>
Total Noncurrent Assets	\$	<u>1,753,846</u>
Total Assets	\$	19,338,768
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Deferred Items-IMRF	\$	210,773
Total Assets and Deferred Outflows of Resources	\$	<u>19,549,541</u>
<u>LIABILITIES</u>		
Current Liabilities		
Accounts Payable	\$	70,687
Accrued Payroll		55,606
Retainage Payable		-
Unearned Revenue		592,046
Due To Other Funds		-
Unclaimed Property		978
Total Current Liabilities	\$	<u>719,317</u>
Noncurrent Liabilities		
Compensated Absences Payable	\$	37,596
Net Pension Liability - IMRF		185,023
Total OPEB Liability - RBP		<u>167,291</u>
Total Noncurrent Liabilities	\$	<u>389,910</u>
Total Liabilities	\$	1,109,227
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Deferred Items - IMRF	\$	48,678
Property Taxes		5,818,600
Total Liabilities and Deferred Inflows of Resources	\$	<u>6,976,506</u>
<u>FUND/NET POSITION BALANCES</u>		
Non-spendable	\$	-
Restricted		1,366,156
Committed		4,860,707
Assigned		-
Unassigned		2,226,542
Net Investment in Capital Assets		1,795,258
Restricted		-
Unrestricted		<u>2,324,372</u>
Total Fund/Net Position Balances	\$	<u>12,573,035</u>
Total Liabilities, Deferred Inflows of Resources and Fund/ Net Position Balances	\$	<u>19,549,541</u>

OAK BROOK PARK DISTRICT
Treasurer's Report- As of August 31, 2024 and 2023

Investment Type	Bank/Institution	Current Year Balance	Current Year Rate/APY	Prior Year Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>						
	Evergreen Bank	\$ 4,890,311.32	5.100%	3.040%	Interest-bearing	46.17%
	Hinsdale Bank	1,142,111.27	5.520%	5.590%	Interest-bearing	10.78%
	Sub-Total:	\$ 6,032,422.59				56.96%
<u>Savings</u>						
	Evergreen Bank	\$ 210,339.73	4.500%	2.500%	Interest-bearing (Insured Cash Sweep)	1.99%
<u>Checking</u>						
	Fifth Third Bank	\$ 30,674.63	0.670%	0.730%	Interest-bearing	0.29%
<u>Investment Pool</u>						
	The Illinois Funds	\$ 4,317,882.39	5.373%	5.454%	Illinois Public Treasurers' Investment Pool	40.77%
	Grand Total Investments:	\$ 10,591,319.34				100.00%
<u>Benchmark</u>						
	Three-month U.S. Treasury Bill		5.095%	5.456%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 8/30/24 and 8/31/2023 .	

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of August 31, 2024

FUND & DESCRIPTION	VENDORS	Year-to-Date Expenditures
<u>Capital Projects Fund</u>		
Purchase of pick-up truck & related snow plow and salt spreader	Sutton Ford. Monroe Truck Equipment	\$ 59,592.00
Aquatic center tile deck replacement project	Il Dept. of Public Health	9,735.00
Concrete and ADA pad replacements at Central Park (FRC)	A&A Paving Contractors, Classic Landscape	13,297.41
Central Park video surveillance/security upgrades	Insight Direct USA, Sterling Network Integration	4,671.91
FRC HVAC unit replacement	Trane U.S., Inc.	21,708.00
Central Park Ginger Creek bridge	V3 Companies, Ltd.	7,500.00
Central Park Phase II- OSLAD	Upland Design	4,535.25
Aquatics Tile, FRC Roofing, Ginger Creek Bridge, Central Park Asphalt- Legal Fees	Robbins, Schwartz	3,008.00
FRC Administration office carpet replacement and work/office space reconfiguration	Floor Coverings International, Office Furniture Center	22,452.85
Sub-total Balance:		\$ 146,500.42
<u>Recreation Fund</u>		
Aquatics Center sound system project	SK Electronics	\$ 1,239.00
CPW bathroom, entryway and ADA improvements	Kluber Architects & Engineers, Red Feather Group	71,734.54
Aquatics Center painting & window coverings- Legal Fees	Robbins, Schwartz	963.50
Sub-total Balance:		\$ 73,937.04
<u>Tennis Fund</u>		
Tennis Center building registration front desk, offices & carpeting project	Villa Park Office Equipment, Securitas Technology, Ubiquiti Store (p-card), CB2 (p-card), SP Progressive Desk (p-card), Crate & Barrel (p-card), Wetworx	\$ 30,017.01
Tennis Center building exterior windows	Kluber Architects & Engineers	3,087.50
Tennis Center exterior windows- Legal Fees	Robbins, Schwartz	1,206.00
Outdoor tennis courts reconstruction & expansion	Upland Design Ltd.	7,102.80
Sub-total Balance:		\$ 41,413.31
<u>Special Recreation Fund</u>		
Concrete and ADA pad replacements at Central Park (FRC)	A&A Paving Contractors	\$ 5,000.00
CPW bathroom, entryway and ADA improvements	Red Feather Group	69,083.04
Sub-total Balance:		\$ 74,083.04
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES:		\$ 335,933.81

Warrant

Invoice Register Report

WARRANT #688
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 09/16/2024 - 09/16/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48719	ALIN POP	07/25/2024	09/16/2024	253.93	253.93	Open	Y
48828	ANDERSON ELEVATOR CO.	09/01/2024	09/16/2024	645.00	645.00	Open	Y
48693	ANTHONY ROOFING TECTA AMERICA LLC	08/31/2024	09/16/2024	378,337.50	378,337.50	Open	Y
48810	AQUA PURE ENTERPRISES, INC.	08/30/2024	09/16/2024	1,705.03	1,705.03	Open	Y
48725	BATTERIES PLUS LLC	08/23/2024	09/16/2024	108.32	108.32	Open	Y
48832	BEST OFFICIALS	08/28/2024	09/16/2024	645.00	645.00	Open	Y
48833	BEST OFFICIALS	08/28/2024	09/16/2024	440.00	440.00	Open	Y
48716	BSN SPORTS	08/02/2024	09/16/2024	494.93	494.93	Open	Y
48754	BURRIS EQUIPMENT COMPANY	08/27/2024	09/16/2024	242.56	242.56	Open	Y
48721	C. ACITELLI HEATING & PIPING INC.	08/31/2024	09/16/2024	623,677.50	623,677.50	Open	Y
48781	CARDMEMBER SERVICE	08/26/2024	09/16/2024	29.68	29.68	Open	Y
48790	CARDMEMBER SERVICE	08/26/2024	09/16/2024	786.62	786.62	Open	Y
48791	CARDMEMBER SERVICE	08/26/2024	09/16/2024	74.35	74.35	Open	Y
48792	CARDMEMBER SERVICE	08/26/2024	09/16/2024	102.52	102.52	Open	Y
48793	CARDMEMBER SERVICE	08/26/2024	09/16/2024	581.39	581.39	Open	Y
48797	CARDMEMBER SERVICE	08/26/2024	09/16/2024	1,940.70	1,940.70	Open	Y
48798	CARDMEMBER SERVICE	08/26/2024	09/16/2024	33.76	33.76	Open	Y
48799	CARDMEMBER SERVICE	08/26/2024	09/16/2024	6,151.32	6,151.32	Open	Y
48800	CARDMEMBER SERVICE	08/26/2024	09/16/2024	237.65	237.65	Open	Y
48801	CARDMEMBER SERVICE	08/26/2024	09/16/2024	100.00	100.00	Open	Y
48802*	CARDMEMBER SERVICE	08/26/2024	09/16/2024	4,036.21	4,036.21	Open	Y
48803	CARDMEMBER SERVICE	08/26/2024	09/16/2024	168.49	168.49	Open	Y
48804	CARDMEMBER SERVICE	08/26/2024	09/16/2024	260.45	260.45	Open	Y
48805*	CARDMEMBER SERVICE	08/26/2024	09/16/2024	168.75	168.75	Open	Y
48806*	CARDMEMBER SERVICE	08/26/2024	09/16/2024	411.71	411.71	Open	Y
48812	CARDMEMBER SERVICE	08/26/2024	09/16/2024	1,175.02	1,175.02	Open	Y
48813*	CARDMEMBER SERVICE	08/26/2024	09/16/2024	1,027.15	1,027.15	Open	Y
48814	CARDMEMBER SERVICE	08/26/2024	09/16/2024	1,726.23	1,726.23	Open	Y
48817	CARDMEMBER SERVICE	08/26/2024	09/16/2024	1,698.53	1,698.53	Open	Y
48821	CARDMEMBER SERVICE	08/26/2024	09/16/2024	421.48	421.48	Open	Y
48824	CARDMEMBER SERVICE	08/26/2024	09/16/2024	10,056.88	10,056.88	Open	Y
48830	CARDMEMBER SERVICE	08/26/2024	09/16/2024	519.41	519.41	Open	Y
48831	CARDMEMBER SERVICE	08/26/2024	09/16/2024	665.19	665.19	Open	Y
48834	CARDMEMBER SERVICE	08/26/2024	09/16/2024	702.50	702.50	Open	Y
48839	CARDMEMBER SERVICE	08/26/2024	09/16/2024	1,119.50	1,119.50	Open	Y
48845	CARDMEMBER SERVICE	08/26/2024	09/16/2024	136.42	136.42	Open	Y
48848*	CARDMEMBER SERVICE	08/26/2024	09/16/2024	2,078.99	2,078.99	Open	Y
48708	CASE LOTS INC.	08/12/2024	09/16/2024	463.20	463.20	Open	Y
48705	CHICAGO CLASSIC COACH, LLC	08/12/2024	09/16/2024	1,300.00	1,300.00	Open	Y
48842	CHRIST CHURCH OF OAKBROOK	08/26/2024	09/16/2024	35.00	35.00	Open	Y
48783	CLARKE ENVIRONMENTAL MOSQUITO	08/26/2024	09/16/2024	1,572.00	1,572.00	Open	Y
48807	CLASSIC LANDSCAPE, LTD.	08/31/2024	09/16/2024	9,003.75	9,003.75	Open	Y
48835	CORPRO VISUAL	07/01/2024	09/16/2024	278.00	278.00	Open	Y
48586	CYNTHIA D SCHAFFER	07/30/2024	08/19/2024	350.00	350.00	Open	Y
48846	CYNTHIA D SCHAFFER	09/10/2024	09/16/2024	(75.00)	(75.00)	Open	Y
48822	DAVEY RESOURCE GROUP INC	09/02/2024	09/16/2024	3,040.00	3,040.00	Open	Y
48838	DIRECT ENERGY BUSINESS, LLC	09/04/2024	09/16/2024	31.77	31.77	Open	Y

WARRANT #688
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48729	DORIN IACOB	08/20/2024	09/16/2024	118.50	118.50	Open	Y
48692	EBEL'S ACE HARDWARE #8313	08/14/2024	09/16/2024	4.32	4.32	Open	Y
48733	EBEL'S ACE HARDWARE #8313	08/21/2024	09/16/2024	2.47	2.47	Open	Y
48849	EBEL'S ACE HARDWARE #8313	08/28/2024	09/16/2024	21.28	21.28	Open	Y
48701	ELMHURST CHORAL UNION	08/08/2024	09/16/2024	250.00	250.00	Open	Y
48742	ENERGIZE SPORTZ	08/21/2024	09/16/2024	988.40	988.40	Open	Y
48709	FERGUSON FACILITIES #3400	08/12/2024	09/16/2024	309.17	309.17	Open	Y
48711	FERGUSON FACILITIES #3400	08/09/2024	09/16/2024	189.94	189.94	Open	Y
48730	FERGUSON FACILITIES #3400	08/21/2024	09/16/2024	775.22	775.22	Open	Y
48788	FERGUSON FACILITIES #3400	08/28/2024	09/16/2024	51.90	51.90	Open	Y
48712	FIRST STUDENT	08/09/2024	09/16/2024	687.50	687.50	Open	Y
48850	FLOOR COVERINGS INTERNATIONAL	09/06/2024	09/16/2024	8,107.41	8,107.41	Open	Y
48717	FLUID RUNNING LLC	08/14/2024	09/16/2024	2,581.50	2,581.50	Open	Y
48718	FP MAILING SOLUTIONS	08/17/2024	09/16/2024	92.85	92.85	Open	Y
48820	FUSION PUMP	09/05/2024	09/16/2024	6,906.00	6,906.00	Open	Y
48702	GATEWAY SRA	08/19/2024	09/16/2024	19,712.70	19,712.70	Open	Y
48706	GRAINGER	08/19/2024	09/16/2024	104.60	104.60	Open	Y
48707	GRAINGER	08/19/2024	09/16/2024	66.44	66.44	Open	Y
48786	GRAINGER	08/28/2024	09/16/2024	38.70	38.70	Open	Y
48723	HAGG PRESS	08/26/2024	09/16/2024	360.00	360.00	Open	Y
48724	HAGG PRESS	08/26/2024	09/16/2024	136.00	136.00	Open	Y
48843	HINSDALE BANK & TRUST COMPANY	08/21/2024	09/16/2024	1,159.35	1,159.35	Open	Y
48844	HINSDALE BANK & TRUST COMPANY	08/21/2024	09/16/2024	1,274.99	1,274.99	Open	Y
48819	HINSHAM SEALANTS INC	09/03/2024	09/16/2024	3,500.00	3,500.00	Open	Y
48755	HOME DEPOT CREDIT SERVICES	08/26/2024	09/16/2024	42.39	42.39	Open	Y
48756	HOME DEPOT CREDIT SERVICES	08/12/2024	09/16/2024	66.25	66.25	Open	Y
48757	HOME DEPOT CREDIT SERVICES	08/01/2024	09/16/2024	326.94	326.94	Open	Y
48758	HOME DEPOT CREDIT SERVICES	08/02/2024	09/16/2024	67.98	67.98	Open	Y
48759	HOME DEPOT CREDIT SERVICES	08/13/2024	09/16/2024	288.76	288.76	Open	Y
48760	HOME DEPOT CREDIT SERVICES	08/09/2024	09/16/2024	89.27	89.27	Open	Y
48761	HOME DEPOT CREDIT SERVICES	08/02/2024	09/16/2024	127.50	127.50	Open	Y
48762	HOME DEPOT CREDIT SERVICES	08/02/2024	09/16/2024	186.95	186.95	Open	Y
48763	HOME DEPOT CREDIT SERVICES	08/05/2024	09/16/2024	22.18	22.18	Open	Y
48764	HOME DEPOT CREDIT SERVICES	08/05/2024	09/16/2024	44.97	44.97	Open	Y
48765	HOME DEPOT CREDIT SERVICES	08/06/2024	09/16/2024	11.46	11.46	Open	Y
48766	HOME DEPOT CREDIT SERVICES	08/06/2024	09/16/2024	80.82	80.82	Open	Y
48767	HOME DEPOT CREDIT SERVICES	08/07/2024	09/16/2024	200.85	200.85	Open	Y
48768	HOME DEPOT CREDIT SERVICES	08/13/2024	09/16/2024	50.80	50.80	Open	Y
48769	HOME DEPOT CREDIT SERVICES	08/14/2024	09/16/2024	41.88	41.88	Open	Y
48770	HOME DEPOT CREDIT SERVICES	08/14/2024	09/16/2024	2.98	2.98	Open	Y
48771	HOME DEPOT CREDIT SERVICES	08/15/2024	09/16/2024	39.81	39.81	Open	Y
48772	HOME DEPOT CREDIT SERVICES	08/17/2024	09/16/2024	21.44	21.44	Open	Y
48773	HOME DEPOT CREDIT SERVICES	08/17/2024	09/16/2024	45.45	45.45	Open	Y
48774	HOME DEPOT CREDIT SERVICES	08/18/2024	09/16/2024	25.45	25.45	Open	Y
48775	HOME DEPOT CREDIT SERVICES	08/19/2024	09/16/2024	12.04	12.04	Open	Y
48776	HOME DEPOT CREDIT SERVICES	08/20/2024	09/16/2024	4.38	4.38	Open	Y
48777	HOME DEPOT CREDIT SERVICES	08/21/2024	09/16/2024	40.94	40.94	Open	Y

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48778	HOME DEPOT CREDIT SERVICES	08/22/2024	09/16/2024	15.94	15.94	Open	Y
48779	HOME DEPOT CREDIT SERVICES	08/23/2024	09/16/2024	38.87	38.87	Open	Y
48780	HOME DEPOT CREDIT SERVICES	08/12/2024	09/16/2024	29.35	29.35	Open	Y
48704	ILLINOIS STATE POLICE	07/31/2024	09/16/2024	10.00	10.00	Open	Y
48743	J. STEVENS BUSINESS SOLUTIONS, INC	08/16/2024	09/16/2024	225.00	225.00	Open	Y
48744	J. STEVENS BUSINESS SOLUTIONS, INC	08/16/2024	09/16/2024	160.00	160.00	Open	Y
48745	JC LICHT LLC	08/22/2024	09/16/2024	67.25	67.25	Open	Y
48713	JOHNSON CONTROLS SECURITY SOLUTION	08/10/2024	09/16/2024	293.48	293.48	Open	Y
48714	JOHNSON CONTROLS SECURITY SOLUTION	08/10/2024	09/16/2024	314.96	314.96	Open	Y
48732	JOHNSTONE SUPPLY- HEARTLAND GROUP	08/22/2024	09/16/2024	641.46	641.46	Open	Y
48796	LENNO LASN	08/31/2024	09/16/2024	470.00	470.00	Open	Y
48741	LINTFIGHTERS OF CENTRAL ILLINOIS	08/21/2024	09/16/2024	220.00	220.00	Open	Y
48847	M&M LOCK & SAFE, LTD	08/24/2024	09/16/2024	1,427.00	1,427.00	Open	Y
48751	MASTERBLEND INTERNATIONAL LLC	08/23/2024	09/16/2024	1,067.60	1,067.60	Open	Y
48737	MCCLOUD AQUATICS	08/23/2024	09/16/2024	800.00	800.00	Open	Y
48736	MEDIA NUT	04/26/2024	09/16/2024	649.95	649.95	Open	Y
48815	MEG ELIZABETH OLANDER	08/26/2024	09/16/2024	142.36	142.36	Open	Y
48748	MENARDS	08/14/2024	09/16/2024	348.68	348.68	Open	Y
48826	MENARDS	08/30/2024	09/16/2024	24.98	24.98	Open	Y
48825	MITY-LITE, INC.	09/03/2024	09/16/2024	949.40	949.40	Open	Y
48811	NELSON BROD	08/30/2024	09/16/2024	253.93	253.93	Open	Y
48722	NEUCO INC	08/26/2024	09/16/2024	192.44	192.44	Open	Y
48836	NICOR GAS	09/04/2024	09/16/2024	650.72	650.72	Open	Y
48837	NICOR GAS	09/04/2024	09/16/2024	207.14	207.14	Open	Y
48752	NRG BUSINESS MARKETING LLC	08/02/2024	09/16/2024	34.48	34.48	Open	Y
48753	NRG BUSINESS MARKETING LLC	08/02/2024	09/16/2024	2,254.56	2,254.56	Open	Y
48750	OAK BROOK PARK DISTRICT	08/13/2024	09/16/2024	478.71	478.71	Open	Y
48823	OAKBROOK TERRACE PARK DISTRICT	09/04/2024	09/16/2024	279.00	279.00	Open	Y
48789	OFFICE FURNITURE CENTER	08/06/2024	09/16/2024	14,757.94	14,757.94	Open	Y
48794	O'REILLY AUTO PARTS	08/28/2024	09/16/2024	156.79	156.79	Open	Y
48795	O'REILLY AUTO PARTS	08/28/2024	09/16/2024	5.19	5.19	Open	Y
48808	O'REILLY AUTO PARTS	08/30/2024	09/16/2024	20.24	20.24	Open	Y
48809	O'REILLY AUTO PARTS	08/30/2024	09/16/2024	18.99	18.99	Open	Y
48715	PFEIFFER'S PEST CONTROL	08/19/2024	09/16/2024	350.00	350.00	Open	Y
48749	PFEIFFER'S PEST CONTROL	08/19/2024	09/16/2024	150.00	150.00	Open	Y
48746	PLAYPOWER LT FARMINGTON INC	08/14/2024	09/16/2024	245.49	245.49	Open	Y
48818	PRECISION WINDOW TINTING LLC	09/05/2024	09/16/2024	6,746.00	6,746.00	Open	Y
48731	PROVEN BUSINESS SYSTEMS	08/23/2024	09/16/2024	950.00	950.00	Open	Y
48785	QUENCH USA, INC	09/01/2024	09/16/2024	141.36	141.36	Open	Y
48720	RED FEATHER GROUP	08/15/2024	09/16/2024	103,639.50	103,639.50	Open	Y
48840	ROBBINS SCHWARTZ	08/27/2024	09/16/2024	320.50	320.50	Open	Y
48841	ROBBINS SCHWARTZ	08/27/2024	09/16/2024	282.00	282.00	Open	Y
48829	SBC WASTE SOLUTIONS	08/31/2024	09/16/2024	720.00	720.00	Open	Y
48727	SERVICE SANITATION, INC.	08/16/2024	09/16/2024	546.93	546.93	Open	Y
48728	SERVICE SANITATION, INC.	08/16/2024	09/16/2024	143.17	143.17	Open	Y
48734	SHERWIN WILLIAMS	08/22/2024	09/16/2024	67.56	67.56	Open	Y
48735	STERLING NETWORK INTEGRATION	06/29/2024	09/16/2024	660.00	660.00	Open	Y

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WARRANT #688
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
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48816	SUBURBAN DOOR CHECK & LOCK	08/12/2024	09/16/2024	1,501.00	1,501.00	Open	Y
48784	TAMELING INDUSTRIES INC.	08/15/2024	09/16/2024	1,055.92	1,055.92	Open	Y
48697	THE CONSERVATION FOUNDATION	08/13/2024	09/16/2024	250.00	250.00	Open	Y
48691	TRANE U.S. INC.	08/15/2024	09/16/2024	91,800.00	91,800.00	Open	Y
48726	TRANE U.S. INC.	08/23/2024	09/16/2024	9,459.01	9,459.01	Open	Y
48698	TRUGREEN	08/13/2024	09/16/2024	3,512.19	3,512.19	Open	Y
48699	TRUGREEN	08/13/2024	09/16/2024	3,605.23	3,605.23	Open	Y
48700	TRUGREEN	08/12/2024	09/16/2024	365.17	365.17	Open	Y
48739	TRUGREEN	08/14/2024	09/16/2024	174.43	174.43	Open	Y
48740	TRUGREEN	08/14/2024	09/16/2024	367.49	367.49	Open	Y
48694	ULTIMATE NINJAS ELMHURST	08/19/2024	09/16/2024	390.00	390.00	Open	Y
48782	V3 COMPANIES LTD	08/09/2024	09/16/2024	51,271.00	51,271.00	Open	Y
48710	VC3, INC	08/13/2024	09/16/2024	999.00	999.00	Open	Y
48827	VC3, INC	09/03/2024	09/16/2024	999.00	999.00	Open	Y
48695	VICTORY BADMINTON INC	08/19/2024	09/16/2024	2,128.00	2,128.00	Open	Y
48696	VILLAGE OF OAK BROOK	08/13/2024	09/16/2024	1,082.20	1,082.20	Open	Y
48703	VILLAGE OF OAK BROOK	08/19/2024	09/16/2024	260.00	260.00	Open	Y

# of Invoices:	157	# Due:	157	Totals:	1,419,703.68	1,419,703.68
# of Credit Memos:	1	# Due:	1	Totals:	(75.00)	(75.00)
Net of Invoices and Credit Memos:					<u>1,419,628.68</u>	<u>1,419,628.68</u>

* 5 Net Invoices have Credits Totalling: (431.31)

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
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 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			49,694.54	49,694.54		
	02 - RECREATION FUND			724,511.60	724,511.60		
	06 - DEBT SERVICE FUND			2,434.34	2,434.34		
	07 - RECREATIONAL FACILITIES FUND			17,722.89	17,722.89		
	09 - SPECIAL RECREATION FUND			71,532.45	71,532.45		
	12 - CAPITAL PROJECTS FUND			553,732.86	553,732.86		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			76,823.21	76,823.21		
	02 - FINANCE			201.02	201.02		
	04 - CENTRAL PARK NORTH			3,969.50	3,969.50		
	05 - CENTRAL PARK			18,698.92	18,698.92		
	06 - SADDLEBROOK PARK			1,452.72	1,452.72		
	07 - FOREST GLEN PARK			1,970.74	1,970.74		
	08 - CHILLEM PARK			476.28	476.28		
	09 - DEAN PROPERTY			3,665.98	3,665.98		
	10 - PROFESSIONAL SERVICES			602.50	602.50		
	14 - INFORMATION TECHNOLOGY			10,611.01	10,611.01		
	15 - BUILDING/RECREATION CENTER			5,167.12	5,167.12		
	20 - CENTRAL PARK WEST			1,418.25	1,418.25		
	21 - FITNESS CENTER			1,405.20	1,405.20		
	25 - AQUATIC CENTER			19,154.04	19,154.04		
	26 - AQUATIC-RECREATION PROGRAMS			2,704.12	2,704.12		
	30 - CHILDRENS PROGRAMS			3,651.19	3,651.19		
	31 - PRESCHOOL PROGRAMS			818.89	818.89		
	32 - YOUTH PROGRAMS			1,976.76	1,976.76		
	40 - ADULT PROGRAMS			2,221.76	2,221.76		
	50 - PIONEER PROGRAMS			5,617.24	5,617.24		
	60 - SPECIAL EVENTS & TRIPS			722.66	722.66		
	71 - BUILDING/RACQUET CLUB			9,434.11	9,434.11		
	75 - TENNIS PROGRAMS			5,158.30	5,158.30		
	80 - MARKETING			3,296.71	3,296.71		
	81 - CAPITAL OUTLAY			682,243.25	682,243.25		
	94 - DEBT SERVICE FUND			2,434.34	2,434.34		
	95 - CAPITAL PROJECTS FUND			553,732.86	553,732.86		

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WARRANT #688
INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 08/15/2024 - 08/15/2024
JOURNALIZED
PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48671	UPLAND DESIGN LTD	08/12/2024	08/15/2024	4,535.25	0.00	Paid	Y
# of Invoices:	1	# Due:	0	Totals:	4,535.25	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				4,535.25	0.00		
--- TOTALS BY FUND ---							
	12 - CAPITAL PROJECTS FUND			4,535.25	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	95 - CAPITAL PROJECTS FUND			4,535.25	0.00		

WARRANT #688
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 08/22/2024 - 09/11/2024
 JOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48672	IL DEPT OF REVENUE	08/14/2024	08/22/2024	329.00	0.00	Paid	Y
48673	VILLAGE OF OAK BROOK	08/14/2024	08/22/2024	12,833.65	0.00	Paid	Y
48674	VILLAGE OF OAK BROOK	08/09/2024	08/22/2024	38.98	0.00	Paid	Y
48675	VILLAGE OF OAK BROOK	08/09/2024	08/22/2024	67.96	0.00	Paid	Y
48676	VILLAGE OF OAK BROOK	08/09/2024	08/22/2024	24.49	0.00	Paid	Y
48677	VILLAGE OF OAK BROOK	08/09/2024	08/22/2024	285.31	0.00	Paid	Y
48678	VILLAGE OF OAK BROOK	08/09/2024	08/22/2024	183.88	0.00	Paid	Y
48679	DIRECT ENERGY BUSINESS, LLC	08/08/2024	08/22/2024	23,679.67	0.00	Paid	Y
48680	DIRECT ENERGY BUSINESS, LLC	08/08/2024	08/22/2024	32.51	0.00	Paid	Y
48681	DIRECT ENERGY BUSINESS, LLC	08/08/2024	08/22/2024	485.49	0.00	Paid	Y
48682	FERGUSON FACILITY #3400	08/08/2024	08/22/2024	1,438.00	0.00	Paid	Y
48683	ROBERTA LIGHT	08/08/2024	08/22/2024	40.00	0.00	Paid	Y
48684	PAMELA ZOMCHEK	08/20/2024	08/22/2024	40.00	0.00	Paid	Y
48685	FP MAILING SOLUTIONS	08/21/2024	08/22/2024	150.00	0.00	Paid	Y
48686	FLAGG CREEK WATER RECLAMATION	07/29/2024	08/22/2024	4,173.25	0.00	Paid	Y
48687	FLAGG CREEK WATER RECLAMATION	07/29/2024	08/22/2024	17.28	0.00	Paid	Y
48688	FLAGG CREEK WATER RECLAMATION	07/29/2024	08/22/2024	30.28	0.00	Paid	Y
48689	FLAGG CREEK WATER RECLAMATION	07/29/2024	08/22/2024	86.96	0.00	Paid	Y
48690	FLAGG CREEK WATER RECLAMATION	07/29/2024	08/22/2024	158.07	0.00	Paid	Y
48738	NESMA ASHRAF	08/26/2024	08/29/2024	44.00	0.00	Paid	Y
# of Invoices:	20	# Due:	0	Totals:	44,138.78	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					44,138.78	0.00	

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	11,011.93	0.00
02 - RECREATION FUND	24,065.46	0.00
07 - RECREATIONAL FACILITIES FUND	9,061.39	0.00

--- TOTALS BY DEPT/ACTIVITY ---

00 - NON-DEPARTMENTAL	108.00	0.00
01 - ADMINISTRATION CORPORATE	6,516.39	0.00
02 - FINANCE	15.00	0.00
04 - CENTRAL PARK NORTH	827.44	0.00
05 - CENTRAL PARK	951.76	0.00
07 - FOREST GLEN PARK	531.51	0.00
09 - DEAN PROPERTY	32.51	0.00
15 - BUILDING/RECREATION CENTER	7,955.48	0.00
20 - CENTRAL PARK WEST	590.23	0.00
21 - FITNESS CENTER	6,392.39	0.00
25 - AQUATIC CENTER	11,156.68	0.00
71 - BUILDING/RACQUET CLUB	8,840.39	0.00
75 - TENNIS PROGRAMS	221.00	0.00

Staff Recognition

Stephanie Ter Bush, Aquatic Manager
Stephan Garay, Tennis Center Facility Maintenance Manager

Getting to Know

Stephanie Ter Bush

Aquatic Manager



Birthday: January 16

I decided to work at the OBPD because: The welcoming staff and atmosphere

My favorite childhood memory is: Playing kick the can with all the neighbors

The last good movie I saw: Run

The last good book I read: Woman in the Window (much better than the movie!)

My favorite meal: My mom's meatloaf

My personal hero: My mother

I'd love to meet: Maggie Steffens (USA Olympic Water Polo Player)

What or who always makes you laugh? My nephews

If I were an animal, I would be a: Dog, so I could understand my dog Sampson!

My favorite place to vacation is: Lakehouse

Because I like: being out on the water, smores, and spending time with family and friends

Little known fact about me: I was the first woman to make the state water polo team for York Community High School

Three words that best describe me: Kind, Passionate, and Trustworthy

My most humbling experience: Being bed ridden for three months after a back injury from water polo

Getting to Know

Stephan Garay

Facility Maintenance Manager



Birthday: December 12

My favorite childhood memory is: Playing TAG with kids from my entire block

The last good movie I saw: Beekeeper

The last good book I read: The Ritual

My favorite meal: Spicy Crispy Orange Chicken

My personal hero: My Grandfather, he showed me the importance of hard work. His resilience and kindness has inspired me to approach challenges with a positive attitude and always strive for excellence.

What or who always makes you laugh? My daughter makes me laugh more than anyone with her story telling.

If I were an animal, I would be a: Shark, always focused, strategic, and moving forward

My favorite place to vacation is: Ecuador

Because I like: Amazing food and family I don't get to see

My dream/goal is: To own my forever home with space for all the pets my daughter wants

Three words that best describe me: Loyal, Respectful, Adaptive

Communications and Proclamations

Board of Commissioners to Share Communications
Ryan Massengill, Gateway Special Recreation Association
Master Vision Annual Review

Oak Brook
Park District
A National Gold Medal Agency



HAPPY | FIT | ACTIVE



Oak Brook Park District Master Vision 2020-2030

Providing the very best in park and recreational opportunities, facilities and open lands for our community.



From the Board President

Dear Oak Brook Park District Community,

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community. Ever mindful of its mission, and recognizing the forces that shape the future of parks and recreation, the District realized the need to develop a vision for the next ten years. This vision would provide direction for the District, help staff creatively plan for opportunities of growth, and maintain fiscal responsibility in the management of the District's valuable resources.

The Oak Brook Park District hired Campfire Concepts to help develop the District's "Master Vision 2030". Campfire Concepts conducted research through focus group discussions and a community survey to gather opinions and insight on District operations and future recreational needs. The information was evaluated by park district staff and Campfire Concepts, who then applied national and local standards in parks and recreation as a benchmarking tool.

This document is the District's vision for the future. Staff will evaluate our progress every six months, to prevent unforeseen factors from changing our course. It may be ambitious, but it is attainable due to the talented Oak Brook Park District staff, passionate Board of Commissioners, and an enthusiastic Oak Brook community.

Sharon Knitter

Acknowledgments

Board of Commissioners

Sharon Knitter, President
Tom Truedson, Vice-President
Kevin Tan, Treasurer
Lara Suleiman
Frank Trombetta

Oak Brook Park District Staff

Oak Brook Park District Community

Village of Oak Brook Trustees and Staff

Butler School District 53



Oak Brook Park District Principles

After nearly 60 years the parks, programs, and facilities of the Oak Brook Park District have become uniquely connected with the identity of Oak Brook. Over time, individual lives have also been enhanced through the Park District's mission to help its residents to be happy, fit, and active. A strong mission and core values have sustained an organizational culture focused on fiscal responsibility, communication, environmental stewardship, and accessibility.

Mission:

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

***Vision:**

To provide a diverse, inclusive and holistic range of opportunities designed to keep the community happy, fit and active.

***Core Values:**

Holistic Wellness: Provide programs, services, and opportunities designed to improve all aspects of the overall wellness of the community.

Environmental Stewardship: Foster the responsible use and protection of the natural environment through education, conservation, and sustainable practices.

Inclusion: Promote a sense of belonging and provide access to the very best in park and recreational opportunities for all.

Teamwork: Embrace the individuality and diverse viewpoints of our staff in order to foster recreational creativity and encourage a collaborative culture.

Community Engagement: Provide the very best customer experience with every interaction.

Open Communication: Engage in honest, and respectful communication, to connect and build relationships with our community.

* The Vision and Core Values were updated with the Board of Commissioners in August, 2023.

Oak Brook's History and Culture

Culture and history contribute to the vibrancy of the community and serve as a catalyst for economic activity, tourism, and development. The Oak Brook Park District is a reflection of the lively community it serves.

Historically, community residents have been important benefactors to the fabric of what makes Oak Brook unique. In the mid-1930s, homeowners and farmers formed the Community Club, which helped unincorporated Oak Brook establish an identity separate from its neighboring communities, resulting in the incorporation of the Village of Oak Brook in 1958. Soon after, the Oak Brook Park District was officially founded on November 5, 1962, when the first Board of Commissioners appointed a Park Commissioner and codified the articles of incorporation. We are grateful to the first elected Park Commissioners; Arthur G. Alexander, Edward J. Trager, Herbert C. Goetsch, Elmer T. Carlson, and Edward F. New, for their foresight as well as to the additional 30 residents whom have served as park commissioners for the community of Oak Brook since 1962 through 2020.

According to The Trust for Public Land, "Parks promote public health and revitalize local economies...they connect people to the great outdoors and to each other." Park Commissioners, representing the community, identified the need to provide parks and recreational programs and facilities. The first of those programs offered in the 1960s was outdoor ice-skating. The community came together through the joint efforts of the Park District, Civic Association, and the then volunteer fire department to create the ice rink. The ice rink continues to this day, connecting generations through the years.

Rapid expansion and construction in the late 1970s saw the development of the Central Park ball fields, the Tennis Center, the Shelter (now known as Central Park West), and the gazebo. The 1970s also saw the addition of Chillem Park, Forest Glen Park, and Saddle Brook Park, located in local neighborhoods. The Central Park Summer Concerts began in 1982, connecting all generations with a rich culture of music in Central Park. On October 7, 1983, a group of 30 people gathered for a luncheon at the Shelter, which served as the start of the Pioneers program and recreational programming for individuals aged 60 and above. The Gateway Special Recreation Association was formed in 1987, with cooperation from local park districts and village recreation departments as a way to bring recreational opportunities to individuals with disabilities. In 1995, the Family Recreation Center was built and the Dean family estate was acquired. The early 2000s saw many existing facilities receive upgrades and restorative maintenance, while the later part of the decade's focus was on increasing programs and services offered to the community.

Throughout the Park District's history, many individuals have supported the agency in continuing their mission to provide the very best in park and recreational opportunities, facilities, and open lands for the community. Most recently, residents formed a local grassroots organization to help raise community awareness for the need to preserve the 34 acres of open land directly north of Central Park, made available in part by the relocation of the McDonald's Corporation from its Oak Brook site. In response, during the November 2018 election Oak Brook residents voted in overwhelming support of the referendum that enabled the Park District to purchase the open space.

With this Master Vision for 2020 - 2030 and the continued support of the many people and businesses that call Oak Brook home, the Oak Brook Park District shall continue to provide a diverse range of opportunities designed to keep the Greater Oak Brook community happy, fit, and active.

Historical data provided by Village of Oak Brook New Resident Packet and Encyclopedia of Chicago.



our VIEW for 2030

Our Vow: Be the very best.

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Our Intention: Our resources will thrive.

The Oak Brook Park District will honor the community's current and future investment in parks and recreation by maintaining and enhancing park district facilities, parks, and programming to meet the needs of our patrons and provide opportunities for individuals to feel their very best every day.

Our Example: Include all in all.

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people - regardless of age or ability - can take advantage of the incredible benefits of recreation. Oak Brook's diversity contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all.

Our Work: We are healthier together.

The Oak Brook Park District cares for the safety and health of the environment, economy, and each individual at home, school, work or play. By providing the restorative benefits of open space, a variety of programming, and opportunities to share time together, we continue to proactively care for the health and wellbeing of our community in a fiscally responsible manner.



It is the mission of the Oak Brook Park District (the District) to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Awards & Recognition

The District has been nationally recognized as a leading provider of local parks and recreation with the following awards.

2023 Greater Oak Brook Chamber of Commerce Commitment to Diversity, Inclusion, and Equity Award

The Commitment to Diversity, Inclusion, and Equity Award recognizes a Chamber organization that best exemplifies awareness and best practices in creating an inclusive organization.

2022 CAPRA Accreditation

The District has become the eighth park and recreation agency in Illinois to be accredited by the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation and Park Association (NRPA).

2022 Illinois Distinguished Agency Accreditation

Staff completed a rigorous assessment process that resulted in the District receiving Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association. The accreditation process focuses on efficient and effective operational practices and the implementation of professional standards.

2022 IPRA Champions for Change Award

The Champions for Change Award recognizes agencies with unique and exemplary practices of increasing access and fostering diversity and inclusion within their community or organization.

2019 Publicity Club of Chicago Golden Trumpet Award

The Publicity Club of Chicago awarded the District with a Golden Trumpet Award in Community Relations for the communications work done during the 2018 Open Space Referendum. This award recognizes exemplary communications programs that understand the audience's needs, careful planning, strategy, effective implementation, and evaluation.

2022 GFOA Award

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its Annual Comprehensive Financial Report (ACFR). This was the twenty-eighth consecutive year that the District has received this prestigious award.

2018 Illinois Park & Recreation Association Outstanding Park & Facility Award

The District was recognized for its use of creative design and ingenuity to bring maximum recreational value to Central Park. The project included connectivity and accessibility improvements to the walking paths, the installation of a universal playground, replaced a portion of the water control system at Ginger Creek, stabilized 1,500 ft. of eroded shoreline, improved parking, improved the accessibility and safety of the existing ball fields, replaced old sports lighting with energy efficient LED lights, and improved the Central Park sled hill.

2016 "Accreditation Award" from the Park District Risk Management Association ("PDRMA")

Since 2006, PDRMA has awarded the Level A recognition to the District for the District's efforts to maximize safe operations and minimize insurance claims. For this continued high caliber of safe operations, the Oak Brook Park District received the "Accreditation Award" from PDRMA in 2016.

2016 USTA Facility Award Winner

The Tennis Center was one of 12 winners in the 35th annual USTA Facility Awards program, which recognizes excellence in the construction and/or renovation of tennis facilities throughout the country. The Tennis Center was honored in New York City on September 1, 2016.

2015 National Gold Medal Award in Parks and Recreation

The American Academy for Park and Recreation Administration (AAPRA), in partnership with the National Recreation and Park Association (NRPA), awarded this honor to the District at the NRPA Annual Conference on Sept. 15, 2015, in Las Vegas.

The District will honor the community's current and future investment in parks and recreation by maintaining and enhancing accessibility and inclusion within park district facilities, parks, and programming to meet the needs of our constituents and provide the opportunity for the individuals in our community to feel their very best every day.

Family Recreation Center

1450 Forest Gate Road

Family Recreation Center

Square footage: 80,000 square feet

- Administration offices
- Two meeting rooms
- One studio room
- Locker rooms: Mens/Womens with adult-only sections
- Fully accessible, inclusive family locker rooms
- Five preschool and multi-purpose rooms
- Registration and Customer Services area

Aquatic Center

Square footage: 15,500 square feet

- The leisure pool features accessible, zero-depth entry, warm water, vortex pool, and 105-foot water slide
- The lap pool features six 25-yard lanes, accessible via lift
- One 10-person capacity whirlpool, fully accessible
- Splash Island features a zero depth-18" pool, four slides, sunshades, deck chairs, and interactive features
- Lifeguard office

Fitness Center

5000 square feet

- Three regulation-sized gymnasiums
- 1/8-mile indoor walking track
- Various cardio and weight equipment
- Three studio rooms

Oak Brook Tennis Center

1300 Forest Gate Road

- Square footage: 87,000 square feet
- Eight indoor USTA blue/green courts with viewing lounges
- Fitness room
- Tennis pro shop
- Male and female locker rooms
- Three racquetball/wallyball courts
- One mini-tennis court
- Athletic training area
- Eight outdoor USTA blue/green courts

Central Park West

1500 Forest Gate Road

- Open event space; 5,600 square feet
- Full kitchen
- Double-sided wood-burning brick fireplace
- Two covered patios
- Outdoor Koi Pond

Maintenance Facility

1480 Forest Gate Road

Square footage: 8,500 square feet

- Three main garage bays measuring 65 ft. x 20 ft.
- One secondary garage bay measuring 12 ft. x 20 ft.
- One 14,000lb vehicle service lift
- One private office
- Two secondary workstations
- One kitchen/break-room
- One restroom
- Radiant floor heating with an auxiliary ceiling-hung heater for garage space
- Dedicated forced-air HVAC for office/break-room areas.

Current Vehicles and Equipment

Multi-Use Vehicles:

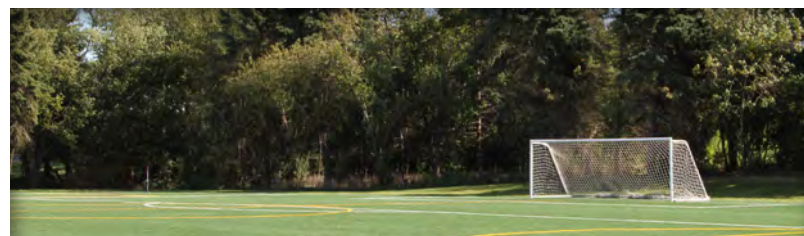
- 2011 Ford Explorer
- 2021 Ford Explorer

Fleet Trucks:

- 2015 Ford F-550 dump truck w/ plow
- 2011 Ford F-250 pickup truck w/ plow
- 2008 Ford F-250 pickup truck w/ plow
- 2020 Ford F-450 dump truck

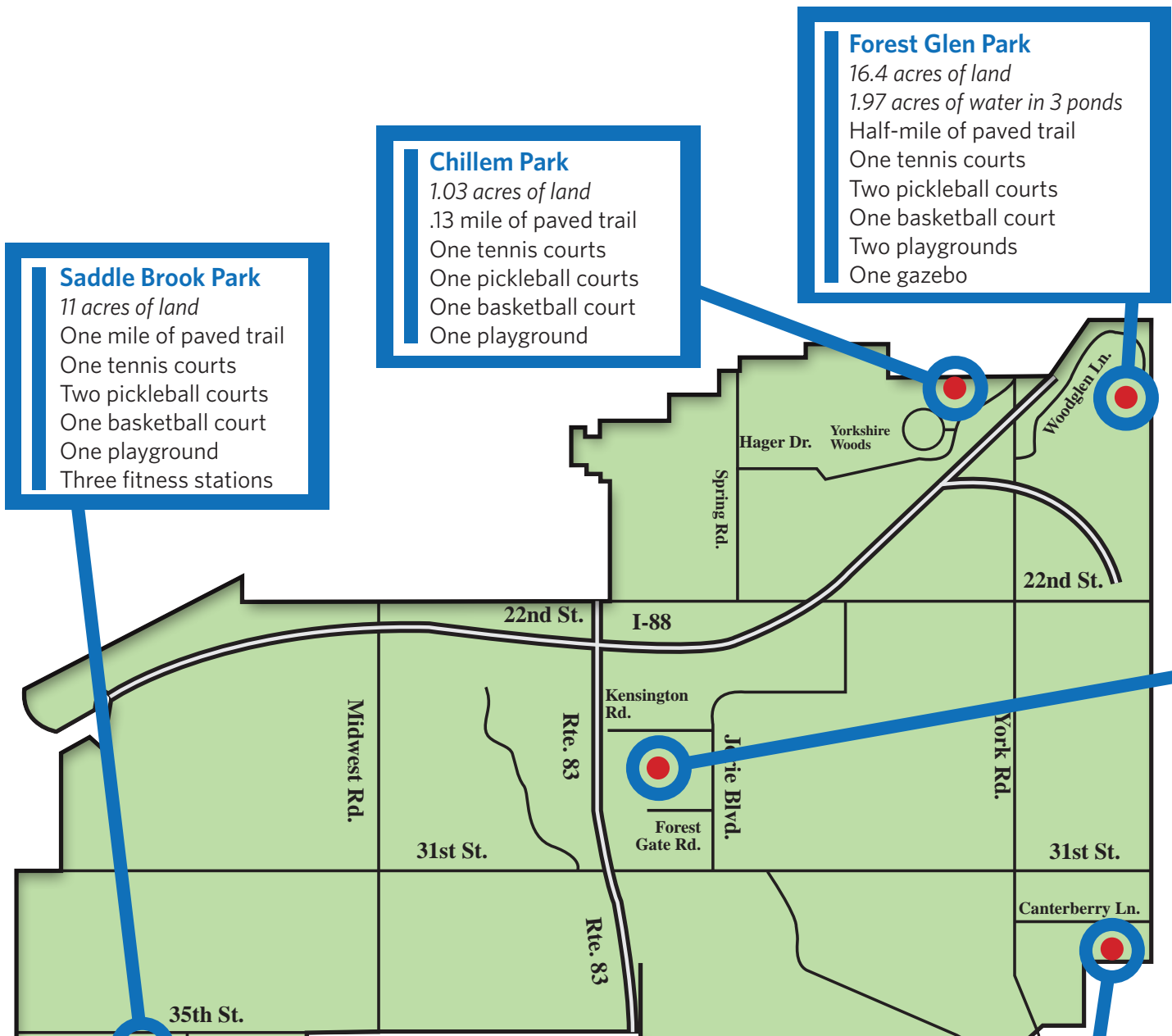
Fleet Equipment:

- 2018 Kubota tractor
- 2016 Kubota RTV 1100C
- 2021 Kubota RTV-X1140
- 2021 John Deere 325G Track Loader
- 2008 John Deere Gator utility vehicle
- 1998 Yamaha golf cart
- 2018 Land Pride 12 ft batwing mower
- 2014 Walker zero-turn mower
- 2020 Kubota zero-turn mower
- 12 ft. utility trailer
- 16 ft. Skid Steer trailer
- 500-gallon water trailer
- Various small-engine landscape tools
- Various tractor and skid-loader attachments



Satellite Park Inventories

All Parks Open From Dawn To Dusk



Saddle Brook Park
 11 acres of land
 One mile of paved trail
 One tennis courts
 Two pickleball courts
 One basketball court
 One playground
 Three fitness stations

Chillem Park
 1.03 acres of land
 .13 mile of paved trail
 One tennis courts
 One pickleball courts
 One basketball court
 One playground

Forest Glen Park
 16.4 acres of land
 1.97 acres of water in 3 ponds
 Half-mile of paved trail
 One tennis courts
 Two pickleball courts
 One basketball court
 Two playgrounds
 One gazebo

Dean Nature Sanctuary
 40 acres of land | .6 acres of water in one pond
 One half-mile stone trail, one three-quarter mile nature trail
 One fishing pier
 One stone council ring
 One canoe launch
 Six interpretive gardens
 Two gazebo/shelters
 One parking lot
 Unique habitats: oak savanna, wetland, pond, and prairie
 Wildlife: See Central Park inventory list

Chillem Park
 32 Yorkshire Woods

Saddle Brook Park
 111 Saddle Brook Dr.
 310 Hambletonian

Dean Nature Sanctuary
 115 Canterbury Lane

141 Saddlebrook Dr.

Forest Glen Park
 1300 Forest Glen

Central Park Inventories

Central Park | 1450 Forest Gate Road

Amenities

3 miles of paved trails
Seven natural grass soccer fields
One artificial turf soccer fields
One seasonal outdoor ice rink
Two basketball courts
Four baseball/softball fields
Eight outdoor tennis courts
Five playgrounds
One sledding hill
One seasonal sand volleyball court
Three fishing ponds
One fishing pier
Six drinking fountains
One nine-hole disc golf course
Eight parking lots
Two gazebos/pavilions
Three outdoor pickleball courts

Native plants:

Little bluestem
Big bluestem
Slender wheatgrass
Sedge
Virginia wild rye
Prairie switchgrass
Swamp milkweed
Purple prairie clover
St. John's wort
Blue flag iris
Bergamot
Goldenrod
Rattlesnake master
Black-eyed susan
Yellow coneflower
New England aster
Cup plant
Golden alexander

Trees:

obparks.org/facilities/central-park

Wildlife:

Birds

Canada goose
Great blue heron
Green heron
Great egret
Mallard
Cormorant
Pied-billed grebe
Killdeer
Cooper's hawk
Red-tailed hawk
Baltimore oriole
American robin
Northern cardinal
American crow
Eastern bluebird
Blue jay
Downy woodpecker
Red-bellied woodpecker
Red-breasted nuthatch
White-breasted nuthatch
Dark-eyed junco
Red-winged blackbird
Barn swallow
Tree swallow
Goldfinch
Mourning dove
Grackle
Starling
Brown headed cowbird
Chickadee

Fish:

Largemouth bass
Catfish
Red-ear sunfish
Bluegill
Carp

Reptiles & Amphibians:

American bullfrog
Spiny softshell turtle

Mammals:

Fox squirrels
Gray squirrels
Coyote
Muskrat
Skunk
White-tailed deer
Bats

Insects:

Various bees, butterflies,
dragonflies, damselflies

Water:

6.36 acres of creek surface area,
1.94 acres of pond surface area

Land:

105 acres of land

For local, state, and national data, see Appendix C.

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people - regardless of age or ability - can take advantage of the benefits of recreation. The Oak Brook Park District also desires to be a partner in local mobility for all. Safe, convenient, comfortable, and active movement for all creates healthy communities. Oak Brook's commitment to diversity, equity, and inclusion contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all people at all times.

Recreation Facilities:

Family Recreation Center (FRC)

Meeting the diverse needs of the community requires expansion. Originally built in 1995, the FRC was designed as a multipurpose community center with a variety of fitness and recreational opportunities. Over the last 10 years, the facility has expanded to serve a wider audience, providing additional programs and services to reach a broader range of clientele.

Striving to meet the growing needs of the community, stakeholders identified renovating the FRC locker rooms by adding a fully accessible, inclusive locker room.

Having an accessible, inclusive locker room allows the District to serve an increasingly diverse population and sets an example for other agencies to meet the growing and changing needs of their communities.

With expansion, the FRC has continued to remain a valuable resource for community recreation and wellness.

Tennis Center

Built in 1973, the District's flagship facility, the Tennis Center, originally contained four tennis courts, lockers rooms, and support spaces. Due to its early success and the popularity of tennis at the time, an addition was built in 1976 which included four more tennis courts, six racquetball courts, additional offices, exterior access restrooms, and concessions to serve the park.

After the Tennis Center's nearly three decades of initial success began to fade, due to changing patron demands and declining tennis participation industry-wide, a new business plan was created. New management was hired, with a strong focus on programming and year-round participation as the two key revenue drivers.

The addition of a club-wide teaching curriculum, innovative management practices, and a solid business plan has allowed the Tennis Center to achieve record numbers in program participation, court sales, and overall revenue.

Central Park West (CPW)

Central Park West has served the community primarily as a rental space and is used to host District events. A need was identified to reassess the facility's usage to optimize efficiency and profitability.

Recently, in order to make the facility more attractive to corporate rentals, several upgrades were made. A new AV system was installed, which included a pull-down projection screen and modern audio/visual hookups. New tables were purchased that function better for lecture-style events, and a repainting of the main room helped to brighten the space.

In 2019, CPW went through a facility analysis to diagnose what core and shell upgrades were needed and how the facility is currently being used. This analysis has helped staff understand and explore untapped opportunities for Central Park West.



Finance & Human Resources:

Efficiency helps the District communicate faster and more effectively with staff and residents. New applications of automation increases that efficiency. The Finance & HR Departments have begun to streamline these efficiencies through new BS&A financial software.

Prior to purchase, the District researched different software options and created benchmarks based on other park districts to better measure the best fit among the software options available, and how those options fit into different workflows.

The District will continue to transparently provide information from BS&A to their residents. The Finance Department's goal is to put as much information as possible on the park district website.

The Finance and HR Departments have successfully implemented financial software which has consolidated our human resource data, accounts payable, purchase orders, and general ledgers.

Information Technology Management:

The older version of the www.obparks.org website had become difficult to maintain, looked dated, and no longer functioned optimally when visited by today's more mobile user. While the site still performed well on search engines, there was room for improvement in the SEO results.

The park district redesigned the website to be more mobile-friendly, easier to navigate, and added the capability for staff to update it from anywhere. Several improvements were made on the back end to increase the SEO score, making the site more searchable both internally and on the Web.

As a result, a more adaptive website design, along with easier navigation, led to more accurate engagement data and a better user experience. The District launched the new website, increasing ease of use and transparency for the community, and allowing park district staff access to more detailed analytics and data trends.

Marketing and Communications:

The 34-acre parcel of land known today as Central Park North Fields was listed for sale in 2018 by the McDonald's Corporation. The District decided it was interested in purchasing the land due to its proximity to Central Park and the opportunities the property presented.

Stakeholders and staff decided the best way to hear from the community regarding what to do with the newly available land was place an Open Space Referendum on the November 6, 2018 ballot asking the community if it was in favor of the District purchasing the land.

The Open Space Referendum passed with 68% of voters supporting the District acquiring the land. The referendum's success enabled the District to advance its mission to provide the very best in park and r open lands for our community.

After acquiring the land, the District held a series of focus groups to hear from the community what they would like to see done with the 34 acres. Responses were varied, with soccer fields, outdoor restrooms, and walking paths being the majority of requests.

OUR **EXAMPLE**: Include all in all.

Partnerships, Community and Corporate Relations:

The District has developed a wide range of strong partnerships to better serve the Oak Brook community. Using an Open Space Lands Acquisition and Development (OSLAD) grant in 2017, the District incorporated a universal playground in its plans to provide the very best in accessible and inclusive play to the community.

To reach the goal of building a universal playground, partnerships with Unlimited Play and the Oak Brook Park District Foundation (the Foundation) were essential. Unlimited Play provided guidance and the Foundation started raising the matching funds.

The District was awarded an OSLAD grant in 2017, allowing the District the resources and partners to realize the dream of building a universal playground.

The District opened its universal playground, called 'The Sandlot' in September 2018. The preview of the playground opening received local television coverage, winning WGN reporter Ana Belaval the Illinois Parks' Top Journalist award for her 'Around Town' segment.



Recreation Programming:

The Recreation Department made a conscious shift from offering predominantly contracted programs to more in-house programming. Over the past seven years, recreation staff has worked to develop and offer programs taught by in-house staff. By offering more in-house programs, the staff is better able to control quality and experience.

With more control over park district programs, staff is able to respond better to community needs and ensure the product is meeting the District's mission.

Fortunately, the District was able to identify the programs and classes it could offer as in-house programs, while being able to recognize when it was necessary to contract out the program when staff credentials could not meet the demand.

By taking a systematic looking at in-house vs. contractual offerings, the District was able to balance its program portfolio. Since bringing more programs in-house, and hiring out those that can't, revenue has increased, particularly in youth programming and athletics.

Parks & Trails:

Combining natural elements that support sustainability with recreation for all is a priority of the District. The Central Park Improvement Project was implemented with plans and features that support sustainability.

The gabion weir/Ginger Creek restoration required replacing the east gabion weir with rock vanes and restoring the south shoreline of Ginger Creek from the east weir to west weir, and the north shoreline from the east weir approximately halfway to the west weir. This helped to stabilize the shoreline from erosion, and reintroduced native wetland species. Parks staff is removing the Central Park ash trees that were lost to the emerald ash borer and replacing them with diverse native species. The ash trees are chipped, and those wood chips are used throughout the disc golf course. Excavated spoils from the Central Park Improvement Project were kept on-site to increase the size of the sled hill.

In designing areas of the Central Park Improvement Project, the District took advantage of a “Best Management Practices Stormwater Grant” to increase sustainability at the park. A permeable-paver parking lot was constructed adjacent to the Sandlot, and stormwater from the lot drains into a natural bio-swale planted with native grasses and forbs.

The sustainable parking area and bio-swale adjacent to The Sandlot, and economical project planning throughout Central Park, contribute to the overall mission of the District to incorporate sustainable practices in the planning and execution of park spaces.

Maintenance Facility:

Maintenance facilities provide support for park operations. Having a location to store equipment, perform fleet maintenance, and stage park maintenance services is critical for successful and effective park management.

Constructed in 2013, the 7,000 square foot maintenance facility houses vehicles, tools, equipment, etc. It serves as the hub for all park operations year-round. The garage bays feature both an energy-efficient radiant floor, and secondary forced-air heating, so staff can work comfortably during cold weather.

Preserving the life of the vehicles and equipment is essential, and the facility is equipped with tools and resources to perform both preventative maintenance and repair work. A five-ton vehicle lift station allows staff to properly service fleet vehicles, and a wash-down and service bay makes cleaning and repairing equipment more efficient.

The maintenance facility is ideally positioned at Central Park adjacent to the Family Recreation Center. Having the parks department centrally located increases staff efficiency and reduces response and travel time to 70% of the department’s work assignments.



The Oak Brook Park District cares for the health and wellness of the community through social equity, the mentally restorative benefits of open space, a range of accessible opportunities for physical activity, and a number of inclusive programs that bring us together. The District cares for the wellbeing of the ecosystem, economy, and every individual, whether they are at home, school, work, or play.

2030 Facility Priorities

Recreation Facility

Explore Family Recreation Center (FRC) expansion opportunities, including gymnasium and programming space.

Assess and prioritize repair of the facility interior and exterior, including roof, mechanical systems, the administrative offices, conference/meeting rooms, facility lighting and ceilings.

Continue to upgrade and repair with emphasis upon trending sustainability options such as solar panels, replacement of standard with LED lighting, as well as addressing recycling concerns.

Strengthen member recruitment and retention as well as customer service by administering surveys to assess customer needs and the implementation of a district-wide customer service initiative based on the Districts' core values.

Tennis Center

Assess the feasibility of several indoor and outdoor expansion opportunities. Improvements to the front entrance and back patio areas prioritized, including the creation of a welcoming entrance with an attractive outdoor space for players to congregate after their matches.

Evaluate the condition of the outdoor courts. The courts must be renovated in the near future. Staff will choose between replacing the asphalt court with new asphalt or overhauling the courts into clay courts.

Improve and replace mechanical systems as needed to maintain optimal comfort. Tennis and racquetball court HVAC systems will be replaced.

Explore different areas of indoor expansion, including the re-purposing of the racquetball courts. In addition, the front desk and its operations will be renovated in order to improve the customer experience.

Explore an investment in staff in order to maintain the level of success the Tennis Center is currently experiencing. Administrative procedures will be optimized and the membership pricing structure will be evaluated and overhauled if needed.

Central Park West

Upgrades to the core and shell of the facility are required including ADA accessibility upgrades, HVAC, plumbing, electric, and acoustical improvements. Updates to the interior aesthetics of the facility will keep it competitive.

Explore and implement expanded event and programming opportunities, including programming for the active adult population and outdoor recreational opportunities based on community and facility feasibility survey results.

Re-branding of the facility will be communicated effectively to the community via enhanced marketing and graphics to promote rentals, programs, and special events.

Increase the quality of the overall product offered to the community through re-branding and enhanced facility services.

Possibilities for CPW include expanding district programming, including active adult programming as well as diverse programming during non-peak rental times, and allowing community rentals during peak days on the weekend.

2030 Historical/Cultural Priorities

Identify programs, special events, parks and facilities which have historical/cultural significance to the community and devote necessary resources for their preservation.

Work with local historical organizations and partners to connect residents with other cultural and historical resources to add place-based value and meaning to the local landscape and community.

Conducting an inventory of the District's historical and cultural resources, incorporating opportunities for the future acquisition/development of resources, and finding opportunities for collaboration with local historical and cultural stewards.

Preserve the District's cultural and historical resources, so the community will continue to strengthen family and community connections and improve the overall wellness of the Greater Oak Brook Community.

2030 Finance/HR Priorities

Continue transparency throughout the District by making all financials and relevant human resource documents available for the public. Expand the Capital Improvement Plan from 5 to 10 years.

Measure key performance indicators for HR inclusion effectiveness via a dashboard that highlights real-time progress toward business and service goals, and incorporating staffing needs from recreation and maintenance.

Incorporate documents into a multi-use system for all, such as new hire software and a Spanish translation of the Personnel Policy Manual.

Create a strategic system to annually address legal mandates such as minimum wage increases and recreational marijuana use, and work to address new policies within the fiscal year of required implementation.

Create an all-inclusive budget document to be submitted to the Government Finance Officers Association.

2030 Information & Technology Priorities

Increasing public Wi-Fi accessibility in parks. Staff will look into adding interactive features like kiosks, QR codes, social media prompts, and more to the parks and facilities.

Optimize ActiveNet to increase online functionality for facility booking, memberships, and personal training. To increase security awareness among staff, the District will implement the use of features such as multi-factor authentications and password encryptions.

The District will establish a dashboard system to access the current use patterns of each facility to optimize efficiency.

2030 Marketing and Communication Priorities

Evaluate the community's needs through interest and program surveys, ensuring the District's offerings will accurately reflect the needs and wants of its constituency.

Collaborate with the Village of Oak Brook, local police, local businesses, and civic organizations to allow the District to reach the largest audience possible. Install location sign system in partnership with DuComm and Village of Oak Brook.

Continue to provide strong communication to and from agency staff. The District will continue to make use of social media platforms to allow the public to conveniently give feedback.

Consistent branding will be implemented across all facilities, programs, and events, including signage, giveaways, and uniforms.

OUR **WORK**: We are healthier together.

2030 Corporate and Community Relations Priorities

Use technology, including invoicing software, to develop efficiencies for the partnership program.

Identify new opportunities for sponsorship and naming rights. With the acquisition of the Central Park North fields, there are more opportunities for current and prospective sponsors to be involved.

Create new relationships with businesses and organizations, and build upon existing relationships to increase non-tax revenue for the District.

Grow the Park District Foundation to increase the District's revenue and help fund capital projects.

2030 Recreation Programming Priorities

Meet the needs of the 60+ community, as indicated by surveys. Accomplish this goal through the renovation of existing facilities and investigating the feasibility of expanding facilities as well.

Conduct a program analysis to evaluate current program offerings and identify any gaps in service. With the assistance of a consultant, the District will undertake an entire program and event analysis.

Move to become a fully inclusive park district. Education of staff members will be prioritized so staff can begin weaving universal recreation principles into all of their programs and events.

Follow up on growth opportunities within the community, such as land acquisition or intergovernmental management agreements. Meet this growth by evaluating the current organizational chart, staff size, and leadership roles to ensure the District is being managed in the most efficient manner possible.



2030 Parks/Trail Priorities

Forest Glen Park/Chillem Park/Saddle Brook Park

Replace pond fountains and aeration equipment, replace/resurface paved amenities and courts & existing wood bridge.

Create a 10-year pavement repair/replace plan.

Enhance recreation with technology in the parks by adding Geocaching, Interactive tree maps, QR codes.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

At Saddle Brook Park, replace the playground structures. Investigate removing wood barn, and replace/resurface paved amenities and courts

At Chillem Park, replace/repair the playground structures and condense into a single play area, replace/resurface paved amenities and courts. Add a trail connection to York Woods.

Purchase the vacant lots located at 201 and 203 Wood Glen Lane adjacent to Forest Glen Park if the properties become available and if the purchase is in the best interest of the Park District.

Dean Nature Sanctuary

Design / install a nature center and investigate feasibility of installing public restrooms

Upgrade kayak canoe launch to a user-friendly alternative

Replace limestone trails with an ADA approved alternative.

Create a "Natural Areas Management" plan.

2030 Maintenance Priorities

Park District Maintenance

Expand existing facility with one additional primary garage bay and expanded outdoor storage.

Explore solar technology integration and replace all garage lighting with LED fixtures.

2030 Vehicles/Equipment Priorities

Add one additional SUV and an additional pickup truck.

Rededicate older District SUV to facility maintenance staff.

Replace fleet equipment per capital budget schedule, and modernize snow removal equipment fleet.

Central Park

Re-forest Central Park with an additional 500 native deciduous and evergreen trees over 10 years.

Replace /resurface paved amenities and courts and create a 10-year pavement plan.

Upgrade all parking lot lighting with LED fixtures.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

Completed phase I of master vision for the Central Park North fields.

Implement phase 2 development of Central Park North (Autumn Oaks) to construct recreational amenities as supported by the community. Investigate the potential to relocate and enlarge existing pavilion or construct a new and larger amphitheater structure at Central Park North (Autumn Oaks) to improve accessibility and access to restrooms and parking.

Improve connectivity across Ginger Creek with at least one new bridge.

Install permanent restrooms on-site.

Address future needs of the park, including the possible addition of Pickleball courts, a unity garden, additional ballfields, and more.





Appendix A

References and Sources

Planning References

The 2020-2030 Master Vision for the Oak Brook Park District is based on a number of planning resources that have been created by the park district. Many of the concepts in the Master Vision are explored in more detail in the plans listed below.

- 2016-2020 Oak Brook Park District Strategic Plan
 - Annual Reports
 - ADA Plan
 - Recreation Plan
 - Marketing Plan
 - Tennis Center Business Plan
 - 5-year Capital Plan
 - Community Survey Report
 - Bike Friendly Community
-



Appendix B

Demographic Information

Oak Brook, IL Census Data General Demographic Characteristics & Trends		
Demographic Characteristic	2000 Census	2010 Census
Total Population	8,702	7,883
Under 5 years of age	3.2%	3.14%
5 to 18 years of age	18.7%	16.41%
20 to 54 years of age	38.59%	31.19%
55 to 64 years of age	17.52%	19.96%
+65 years of age	21.9%	29.28%
Gender		
Female	52.3%	52.1%
Male	47.7%	47.9%
Race/Ethnicity		
Caucasian	76.6%	71.8%
Hispanic or Latino	2.4%	4.3%
African American	1.4%	2.0%
Native American	0.0%	0.1%
Asian	20.1%	23.2%
Two or More Races	1.7%	2.2%
Household Status		
Married/Couple Family	76.6%	80.4%
Nonfamily Household	23.4%	19.6%
Average Household Size	2.74	2.62%
Housing Status		
Owner-Occupied Housing	97%	95.6%
Renter-Occupied Housing	3%	4.4%
Education Level (25 years and over)		
Less than HS Graduate	5.8%	2.9%
HS Graduate	94.19%	97.1%
Bachelor's Degree or Higher	57.58%	64.4%
Median Earnings		
Median Household Income	\$146,537	\$131,719
Overall Poverty Rate	2.1%	1.7%



Economic Information

Village of Oak Brook Census Data: General Characteristics & Trends		
Economic Characteristic	2000 Census	2010 Census
Workforce Type		
Management (Business, Science, & Arts)	62.7%	60.4%
Service Occupations	6.6%	5.2%
Sales & Office Occupations	25.9%	25.7%
Natural Resources/Construction/Maintenance	2.6%	4.5%
Production/Transportation/Material Moving	2.2%	4.1%
Commuting Stats		
Personal Vehicle	86.8%	77%
Carpool	4.3%	10.3%
Public Transportation (excluding taxicab)	4.0%	3.2%
Walked	0.9%	7%
Other Means	0.0%	2%
Worked from Home	3.9%	8.7%
Mean Travel Time to Work	29.2 minutes	31.5 minutes
Household Income Breakdown		
Less than \$10,000	1.3%	2.1%
\$10,000 to \$14,999	1.9%	.9%
\$15,000 to \$24,999	3.1%	6%
\$25,000 to \$34,999	3.6%	2.1%
\$35,000 to \$49,999	5.8%	5.4%
\$50,000 to \$74,999	12.2%	8.1%
\$75,000 to \$99,999	8.4%	13.0%
\$100,000 to \$149,999	14.6%	18.9%
\$150,000 to \$199,999	11.0%	11.3%
\$200,000 or more	38.1%	32.2%
Employer Types in Oak Brook		
Agriculture	0.9%	0.5%
Construction	4.3%	9.6%
Manufacturing	9.8%	7.6%
Wholesale Trade	6.4%	7.8%
Retail Trade	8.4%	7.4%
Transportation/Utilities	1.8%	3.1%
Information	1.9%	2.2%
Finance & Insurance/Real Estate	10.7%	11.2%
Professional/Scientific/Technical Service	14.2%	13%
Educational Services/Health/Social	33.2%	27.2%
Arts/Entertainment/Recreation/Food Services	4.0%	6.9%
Other Services	3.2%	1.6%
Public Administration	1.3%	1.9%



Appendix C

Inventories | Local, State, and National

Park District	Population	Total Budget	Number of Parks	Residents Per Park	Acres	Acres per 1,000
Oak Brook	7,883	\$12,377,000	5	1577	174	22
Glencoe	8,500	\$8,700,000	30	283	100	12
Lake Bluff	7,500	\$5,300,000	10	750	264	35
Bensenville	18,000	\$9,000,000	20	900	335	19
State Average			19	1671	352	11
National Average			--	2181	--	10

Park District	Natural Area Acres	Natural Area Acres Per 1,000	Trail Miles	Trail Miles Per 1,000
Oak Brook	45	5	15	1.92
Glencoe	10	1	1	0.12
Lake Bluff	10	1	0	0.00
Bensenville	25	1	1	0.06
State Average	89	3	4	0.13
National Average	--	--	--	--

Park District	Outdoor Pool	Spray Ground	Indoor Pool	Playground	Disc Golf Course	Skate Park
Oak Brook	1	1	2	7	1	0
Glencoe	0	1	0	15	1	1
Lake Bluff	1	0	0	6	0	1
Bensenville	1	1	0	16	0	0

Park District	Basketball	Tennis Courts	Pickleball	Bocceball	Horseshoes
Oak Brook	5	14	5	0	0
Glencoe	3	14	0	0	0
Lake Bluff	2	7	4	0	0
Bensenville	4	5	0	0	0

Park District	Baseball field	Softball Field	Soccer Field	Football Field	Lacrosse Field	Outdoor Ice Rink
Oak Brook	3	1	3	0	1	1
Glencoe	5	1	8	2	2	2
Lake Bluff	7	1	1	0	0	1
Bensenville	10	0	1	1	0	0

Park District	Picnic Shelter	Fishing piers	Canoe ramp	Botanical Garden	Nature Center	Amphitheater
Oak Brook	6	2	1	0	0	1
Glencoe	3	0	1	1	1	1
Lake Bluff	5	0	0	0	1	0
Bensenville	5	0	0	1	0	0



Inventories | Park District and Competition

Outdoor Recreation Facilities Within the Oak Brook Park District Boundaries

Location/Park Type		Baseball/Softball Fields	Basketball Courts	Canoe Launch	Cross Country Skiing	Disc Golf	Dog Exercise Area	ADA Fishing Pier	Fishing Pond	Gazebo	Golf Course	Hiking Trail	Ice Skating	Jogging/Bike Path	Open Fields	Outdoor Splash Park	Picnic Shelter	Public Picnic Area	Playgrounds	Polo Fields	Sand Volleyball Court	Sled Hill	Soccer Fields	Synthetic Athletic Fields	Swimming Pools	Tennis Courts	Pickleball Courts
Community Parks																											
<i>Oak Brook Park District</i>																											
Central Park	105	4	2			1		1	3	1			1	1		1	3		4		3	1	7	1		8	3
Neighborhood Parks																											
<i>Oak Brook Park District</i>																											
Forest Glen Park	16.4		1						3					1		1		1								2	
Saddle Brook Park	11		1											1					1				1			2	
Chillem Park	1		1																1							2	
Spring Road Park															1												
Dean Nature Sanctuary	40			1	1			1	1	1																	
<i>Oak Brook Park District Subtotal</i>	173.4	4	5	1	1	1		2	7	2			1	3	1	1	4		7		3	1	8	1		14	3
Other Public Open Space																											
<i>Village of Oak Brook</i>																											
Sports Core	260				1				1		1		1		1					1	1		8		3	8	
Library																						1					
<i>Forest Preserve District</i>																											
<i>DuPage County</i>																											
Mayslake Preserve	90						1		1					1	1			1									
York Woods Preserve	75				1				1					1			2	1									
Fullersburg Woods Preserve	226			1	1				1			1		1				1									
<i>Subtotal</i>	651			1	3		1		4		1	1	1	3	2		2	3		1	1	1	8		3	8	
Grand Total	790.4	4	5	2	4	1	1	2	11	3	1	1	2	3	3	1	6	3	7	1	4	2	16	1	3	22	3



**Indoor Recreation Facilities & Recreation Programs
Within the Oak Brook Park District Boundaries**

Local Public Provider	Indoor Walking Track	Indoor Swimming Pool	Indoor Spa	Sauna	Indoor Basketball Courts	Indoor Tennis Courts	Raquetball Courts	Fitness Centers	Athletics Programs	Food Service	Birthday Parties	Senior Day Trips	Senior Overnight Trips	Museum	Banquets	Preschool	Day Camps	Afterschool Programs	Performing Arts (Dance, Theater)	Cultural Arts (Ar, Ceramics, Paint)	General Interest Programs	Special Events	Swim Lessons	Nature Programs	Babysitting Service	Martial Arts Programming	Gymnasium/Tumbling	Bowling	Bocce
Oak Brook Park District	X	X	X	X	X	X	X	X	X		X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X		
Village of Oak Brook										X	X				X		X				X	X	X						
Oak Brook Library									X											X	X	X							
Forest Preserve District of DuPage County											X			X					X	X	X	X		X					
Butler 53 School District					X			X	X										X	X	X								
Local Private Provider																													
LA Fitness		X	X	X	X		X	X		X													X		X				
Life Time		X	X	X	X			X	X	X													X		X				X
Pinstripes										X	X				X													X	X
Local Non-Profit Provider																													
Oak Brook Historical Society														X							X								
Bright Horizons - Oak Brook																X		X							X				
Christ Church - Oak Brook													X	X							X	X			X				



Appendix D

Participation Comparisons

The District is a leader in recreation, tennis, aquatics, fitness programming, and facility management. Trends and statistics research and application will be strong factors in maintaining this high level of success in the future.

Recreation Programming

According to the Illinois Association of Park District's 2019 recreation programming report, the Oak Brook Park District Aquatic and Fitness Center receives three times the state average of visits and has a retention rate that is 25% higher than average.

Park District	Total Programs	Participants	Visits to Aquatic - Fitness Centers	Fitness Member Retention Rate	Cancellation Rate
Oak Brook	1574	13,831	402,622	96.9%	11%
State Avg.	473	12,409	127,125	71.4%	20%

Park District	# of Preschool Programs	# of Youth Athletics Programs	# of Youth Classes	# of Adult Athletics Programs	# of Adult Classes	# of Senior Programs
Oak Brook	66	67	120	19	16	47
State Avg.	71	120	133	50	83	33

The District comprehensively meets the community's park and recreation needs. Only slightly more than 1/3 of Illinois communities have all of the following facilities: aquatic center, fitness center, recreation center, and tennis center. The District offers all of these amenities and more.

According to research conducted by the Illinois Association of Park Districts and Aquity Research, only 29% of Illinois' local park and recreation agencies provide family programs, summer camps, trips, and nature programs. The Oak Brook Park District offers all of these programs and more.

OAK BROOK PARK DISTRICT MASTER VISION 2020-2030



HAPPY | FIT | ACTIVE

www.obparks.org

Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.



Reports

Administration and Enterprise Operations Report
Finance and Human Resources Report
Recreation and Communications Report
Parks and Facilities Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: September 10, 2024
Re: September Board Report: Administration & Enterprise Operations

Upcoming Dates at the Oak Brook Park District:

Friday, September 20	Aquatic Center Reopens	Aquatic Center
Saturday, September 21	Celebration of International Cultures	Oaks Amphitheater
October	Coat Drive	FRC
TBA	Oak-tober - Free Tree Saplings	FRC
Saturday, October 5	Halloween Trick or Treat Trail	Central Park West

September Board Meeting Discussion Points:

Tennis Center Report

- Two new advertising TVs were installed and programmed at the Tennis Center.
- Seasonal Court Time billing details were sent out to captains.
- Tennis Center staffing is proposing a Part-Time custodial position moving to a Full-Time custodial position. Additional upkeep, routine and deep cleaning as well as supporting maintenance projects are the key areas needing more assistance.

Personnel Policy Manual

Staff as well as corporate council has reviewed the eight sections of the manual. Many policies have been updated for accuracy and clarity or by mandate.

Community Project Funding Grant Agreement

The Federal Grant Agreement has finally arrived for the bridge. We are still in the permitting process for this project. This permitting could take up to 12 months.



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: September 10, 2024
Re: August 2024 Financials

General Fund

We have now completed four months of our current fiscal year (2024/2025). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$1,767,746, \$949,546 and \$0, respectively. This is resulting in a YTD net surplus of \$818,200; which is an \$88,102 (9.7%) decrease from the \$906,303 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current YTD revenues are favorable at 48% when compared to the annual budget; however, they have decreased \$69,135 (3.8%) when compared to the prior year. Property tax revenues are lagging behind prior year's activity simply due to the timing of the tax receipts. Personal Property Replacement Taxes (PPRT) are currently below expectations and have experienced declines for the past three years. For example, the YTD receipts through August 2022, 2023, and 2024 have been \$126,766, \$121,994, and \$75,859, respectively. Per the state of Illinois, there will be a larger decrease in the PPRT that is distributed to local taxing bodies, than previously anticipated (\$1.02 billion reduction versus \$818 million reduction). Investment income is favorable to budget and higher than the prior year. CPW revenues are zero due to the continuing construction activity, and in our Building-Recreation Center department, revenues have increased over prior year primarily due to a \$12,000 YTD increase in daily visit fees, and the \$15,000 increase in overhead revenue that is charged to the Recreation fund.
- **Expenditures-** Total current YTD expenditures are favorable to budgeted expectations at 28.5% of the annual budget, and have increased \$18,967 (2.0%) when compared to the prior year. All departments, with the exception of Central Park North, are currently favorable or in-line with current year budgeted expectations. In our Dean Property department, costs are lower than prior year due to the timing of the application of herbicide (occurred later, in the current year) and last year's incursion of costs related to maintenance of the apiary. Expenditures in our Central Park North department are ahead of budget and prior year, primarily due to the costs incurred to purchase concession equipment and supplies for use at our newly constructed concession building. These costs are being partially offset by the \$5,600 in YTD concessions sales revenue; which is a new revenue stream going forward. Additionally, we have purchased several dual stream outdoor trash/recycling receptacles for use near the concession building. Expenditures have also increased in our Building-Recreation Center department due to a variety of reasons, including increased wages for part-time front desk staff, increased employee health insurance costs, incursion of costs to inspect and adjust the ceiling-mounted basketball courts in the gym, and increased utility costs (natural gas, electricity, water, and sewer).

Recreation Fund

YTD revenues, transfers-in, expenditures, and transfers-out for this fund equal \$2,493,483, \$0, \$1,437,845, and \$0, respectively. This is resulting in a YTD net surplus of \$1,055,638; which is a \$95,790 (8.3%) decrease from the \$1,151,428 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current YTD revenues are favorable at 50.6% when compared to the annual budget, and have increased \$71,458 (3.0%) when compared to the prior year. Similar to our General fund, this fund is experiencing similar reductions in both property taxes and PPRT. Our Fitness Center and Aquatic Center departments are experiencing increased revenues when compared to the prior year primarily due to a combined \$63,000 increase in membership revenues and an \$13,000 increase in personal training revenues. In our Preschool Programs department, full-day preschool revenues have decreased when compared to the prior year due to the fact that in the prior year we conducted two sessions, whereas in the current year we only conducted one session due to decreased registrations. This being said, starting in September 2024 we will have three full-day classes which will result in increased revenues for the remainder of this fiscal year. In our Pioneer Programs department, trips and outings revenues have increased 50%.
- **Expenditures-** Total current YTD expenditures are favorable to budgeted expectations at 24.7% of the annual budget, and have increased \$167,248 (13.2%) when compared to the prior year. With the exception of Youth Programs, all departments are currently favorable, or in-line with current year budgeted expectations. Partially driving these increased expenditures is the \$15,000 increase in the overhead charge (charged to several departments) from the General Fund, as well as increased capital improvement costs for the CPW bathroom and ADA improvements project, increased utility costs, the budgeted purchase and installation of replacement lifeguard chairs (\$8,300) in our aquatics center, and increased employee health insurance costs

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,166,004 and \$573,390, respectively. This is resulting in a YTD net surplus of \$592,614; which is a \$13,446 (2.3%) increase over prior year's surplus of \$579,168. Following is additional commentary:

- **Revenues-** Total current YTD revenues are favorable at 51.7% when compared to the annual budget, and have increased \$54,223 (4.9%) when compared to the prior year. In the Administration department, investment earnings have increased approximately \$30,000 when compared to the prior year, and in our Programs department, daily court time fees have increased \$13,000 (29%), while membership revenues have increased \$11,000 (10%) when compared to the prior year.
- **Expenses-** Total current YTD expenses are favorable to budgeted expectations at 23% of the annual budget, and have increased \$40,776 (7.7%) when compared to the prior year. In the Administration department, full-time wages reflect a current year decrease due to the fact that a potential incentive payout has not yet occurred. In our Programs department, part-time wages, related payroll taxes and health insurance costs have increased. Current year capital improvement costs are also higher than the prior year.

FINANCE & HUMAN RESOURCES:

Finance & H.R. personnel have been working on various tasks, including:

- Continued work on the FY 2023/2024 annual "audit report". Such report will be presented to the Board at the October 2024 Board meeting.
- Working on the comprehensive review of our personnel policy manual. All the proposed updates to the manual are being presented to the Board for review at the September 2024 Board meeting.
- Continued work on the GFOA budget award document and template, including developing a Capital Improvement Plan scoring system to assist in prioritizing such proposed improvements.



Memo

To: Oak Brook Park District Board of Commissioners
From: Robert Pechous, Director of Recreation and Communications
Date: September 10, 2024
Re: August 2024: Recreation and Communications Report

Recreation:

- Athletics
 - Get Better League registration opened in August. We have over 900 kids (440 Fall and 466 Winter) enrolled!
- Youth
 - Another successful summer full of camps has been completed.
 - ABC Preschool Welcome Letters, staff training, and Meet The Teacher took place in August to prepare for the upcoming school year.
- Pioneers
 - 15 pioneers enjoyed a historical program about the amusement park Kiddieland, a family favorite destination from 1929-2009. They enjoyed Snow Cones and Popcorn while Cheryl Brown gave her presentation.
 - 33 pioneers played Bingo and ate ice cream sundaes.
 - 31 Pioneers traveled to Navy Pier for a lunch cruise on the Spirit of Chicago. After a delicious lunch, they could watch the rehearsals from the boat for the Air and Water Show!
 - A new evening Mah Jongg class sold out. The Mah Jongg program continues to grow.
- Specialty
 - Kate met with Lora from Innovation Arts Connections, a new organization running preschool ballet classes this fall.
 - Kate met with Starr Chief Eagle to iron out plans for this fall's events with Starr.
- Special Events
 - Barks and Brews took place on August 22 with 36 participants. This was a makeup event from late June.
 - Concert Series – On August 8, we hosted Mr. Myer's, and on August 22, we hosted Anchors Away, which was rescheduled for August 1.
 - Movies in the Park – We hosted 2 movies, August 14 (Disney's Wish) and August 21(Disney's Elemental).
 - Brian and Kara have been meeting to update the Park District's 5K rental guidelines to now include Ginger Creek Pavilion and Oaks Amphitheater.
- Other
 - Mike met with Ryan and Peter from Gateway Association to talk about the upcoming Elevate Program.
 - Mike attended a webinar about Esports. Cunningham Recreation sponsored this free webinar.

Marketing & Information Technology:

- Haley and Rachel prepared for the Friends of OBPARKS event on September 18.
- Marketing updated and posted all the Celebration of International Cultures materials.
- New network wiring has been installed at Central Park West. The walls were open during the construction, and this was an excellent opportunity to run new cat6 wires for data and security cameras.

Corporate and Community Relations:

Sponsorships	\$ 19,000.00
Advertising	\$ 8,600.00
Vendors	\$ -
In-Kind Donations	\$ 15,383.00
Oak Brook Park District Foundation	\$ 2,500.00
Total for August:	<hr/> \$ 45,483.00

Social Media and Website Engagement:

Facebook Analytics

Total Followers: 5316 (up 37)

Posts: 34

Post Reach (organic and paid): 18,682

Post Engagement: 2,304

Instagram Analytics:

Total Followers: 2293 (up 20)

Posts: 18

Top Post Reach: 267

Accounts Engaged: 28

Twitter Analytics:

Total Followers: 1,132 (up2)

Posts: 2

Top Post Impressions: 52

August 3

Get ready to groove with Mr. Myers Band! Experience the sounds of Caribbean Rock at Oak Brook Park District.

Post Insights



Get ready to groove with Mr. Myers Band! Experience the sounds of Caribbean Rock at Oak Brook Park District. ...

Published by Mia Seku

August 3

Post Impressions	Post reach	Engagement
7,888	6,339	503

Interactions

Like	Love	Wow	Careless	Sorry	Angry
43	5	0	0	0	0

Reactions 48

Comments 7

Link clicks 208

Shares 5

Other Clicks 233

THURSDAY, AUGUST 8 | 6:30-8:30 PM

Mr. Myers | Caribbean Rock

www.obparks.org

OBPARKS.ORG

Summer Concert Series: Mr. Myers | Oak Brook Park District

The annual Family Aquatic Center shut-down will take place August 12 throu...

See insights and ads Boost again

29 5 comments 5 shares

Like Comment Share

The Oak Brook Park District is excited to announce the Central Park Enhancement project, which aims to improve our community's recreational facilities with new courts and expanded parking. Importantly, there will be no increase in taxes to fund this project, reaffirming our commitment to responsible stewardship of public resources.

We invite all community members to join us for a community input meeting during our August 19 Board Meeting at 6:30pm to share your thoughts and suggestions. Your feedback is invaluable in making this project a success for the community.

Community Input Meeting
Central Park Enhancement Project

AUGUST 19 Monday

6:30 PM

Family Recreation Center
1450 Forest Gate Road

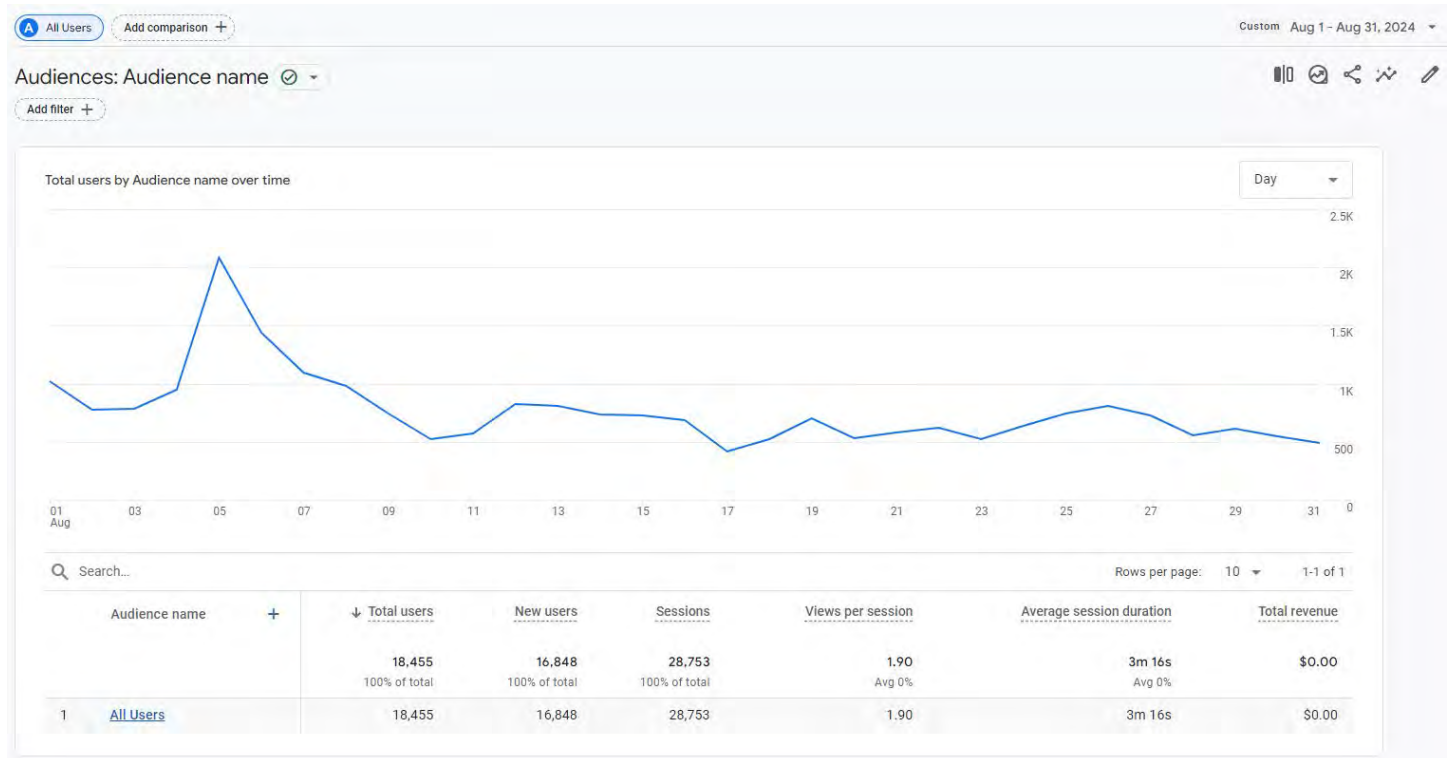
See insights and ads Boost post

9 3 shares

Like Comment Share

Comment as Oak Brook Park District

August 2024 Website Traffic



August 2024 Top pages

1. /Obparks.org
2. /Splash Island
3. /Family Aquatic Center
4. /Youth Basketball
5. /Family Recreation Center
6. /Program Guides
7. /Special Events
8. /Tennis Center
9. /Membership Opportunities
10. /Tennis Programs

obparks.org Acquisition Value

Referral Percentage Values	August 2024	August 2023
Direct:	31.96%	91.4%
Organic Search:	65.42%	2.7%
Social:	2.27%	.3%
Referrals:	2.02%	5.1%



Oak Brook Park District Facility Statistics and Data

Facility Rentals

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	286	212	268	481	264	430	405	377	540	442	385	352	4,441
Gym Revenue	\$15,360	\$11,720	\$14,625	\$24,818	\$13,696	\$20,666	\$21,900	\$19,612	\$24,606	\$23,426	\$18,974	\$18,522	\$227,924
Room Rentals	12	14	11	15	22	20	24	15	16	17	17	20	203
Room Revenue	\$340	\$360	\$440	\$760	\$560	\$760	\$1,675	\$200	\$400	\$350	\$830	\$680	\$7,355
CPW Rentals	4	7	11	9	6	6	2	1	2	8	9	9	74
CPW Revenue	\$1,555	\$4,869	\$9,586	\$6,437	\$4,656	\$4,089	\$1,020	\$330	\$1,840	\$5,345	\$5,535	\$5,690	\$50,951

24/25 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	242	272	259	376									1,148
Gym Revenue	\$13,287	\$14,079	\$13,610	\$20,647									\$61,622
Room Rentals	21	18	15	19									73
Room Revenue	\$900	\$520	\$700	\$1,250									\$3,370
CPW Rentals	NA	NA	NA	NA	NA								0
CPW Revenue	NA	NA	NA	NA	NA								\$0

Totals	20-21	21-22	22-23	23-24
Gym Rentals Hours	4,195	4,874	4,379	4,441
Gym Revenue	\$207,521	\$261,155	\$228,514	\$227,924
Room Rentals	0	10	79	203
Room Revenue	\$0	\$700	\$7,355	\$7,335
CPW Rentals	20	73	88	74
CPW Revenue	\$12,938	\$48,226	\$54,458	\$50,951

OBJECTIVES AND KEY RESULTS

May 1, 2024 - April 30, 2025

MONTHLY UPDATE September 1, 2024

Accomplish 4 of 4 OKR's: May 1, 2024 – April 30, 2025

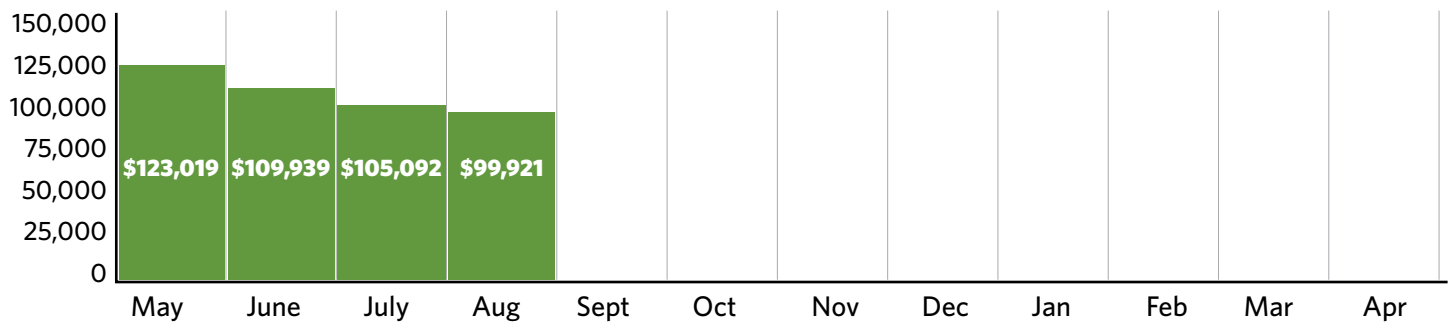
“Accomplish” means 3 of 4 subgoals under each main objective, are completed.

1. MEMBERSHIP & FACILITIES

COMPLETE?

- A FRC to increase membership revenue by 4% compared to April 30 of previous year to date.
- B Obtain 100 new Tennis Center Members to take programming.
- C Create 5 new opportunities to promote resident membership.
 1. Oak Brook First on the 1st
 2. Theater Thursday Giveaway
 3. _____
 4. _____
 5. _____
- D Healthcare Memberships, RenewActive, and Silver Sneakers, yearly goal of \$100,000 in membership revenue.

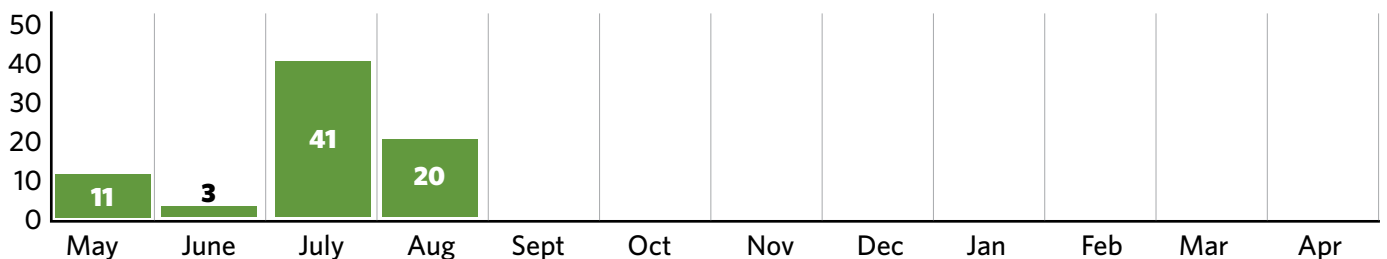
Objective 1, Figure A: FRC Membership Revenue



Current: \$437,971

Goal: \$1,176,502

Objective 1, Figure B: TC New Members



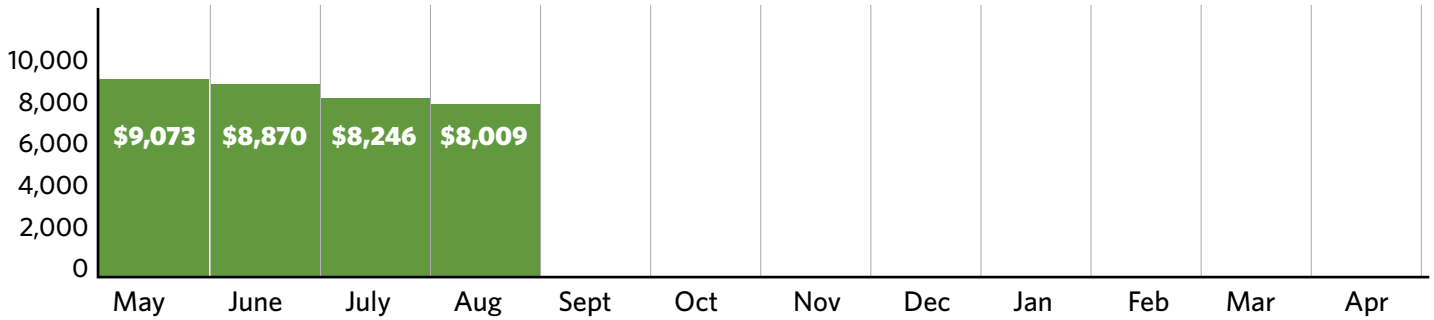
Current: 75

Goal: 100



OBJECTIVES AND KEY RESULTS

Objective 1, Figure D: Healthcare Membership Revenue

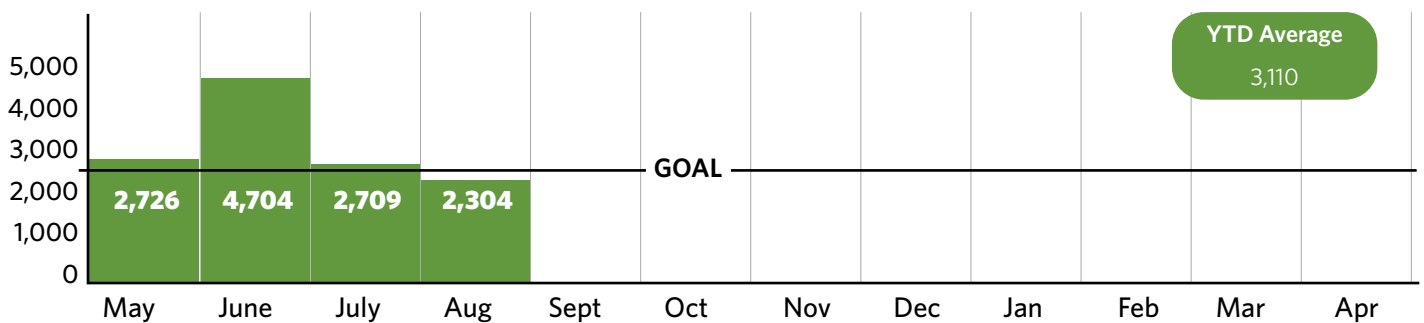


2. MARKETING & COMMUNICATIONS

COMPLETE?

- A Increase average engagement on Facebook to 2,500 from 1,865 per month.
- B Increase average reach on Facebook to 32,000 from 25,423 per month.
- C Measure open rates on a monthly basis of FT/PT employee communication.
FT = 87% PT = 65%.
- D Six in-house projects identifying cost savings.
 1. Gold Medal 2024 Finalist Video
 2. OBPD Mural from a Volunteer
 3. Building Lettering Installation - Ginger Creek Pavilion, Oaks Amphitheater, and 1315 Kensington Rd.
 4. New Pond Aerator Install at Forest Glen Park
 5. _____
 6. _____

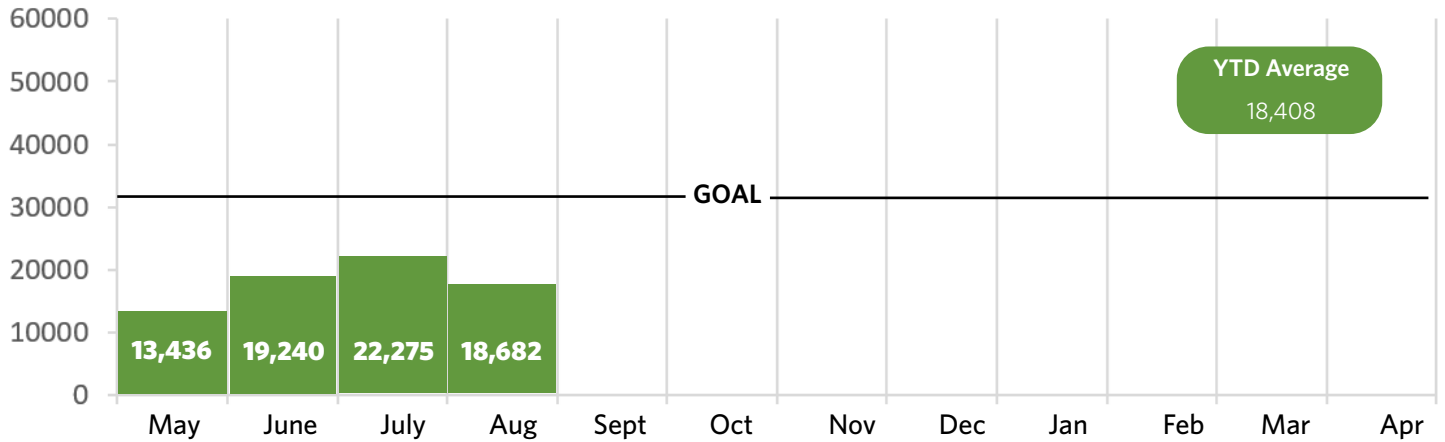
Objective 2, Figure A: Facebook Engagement



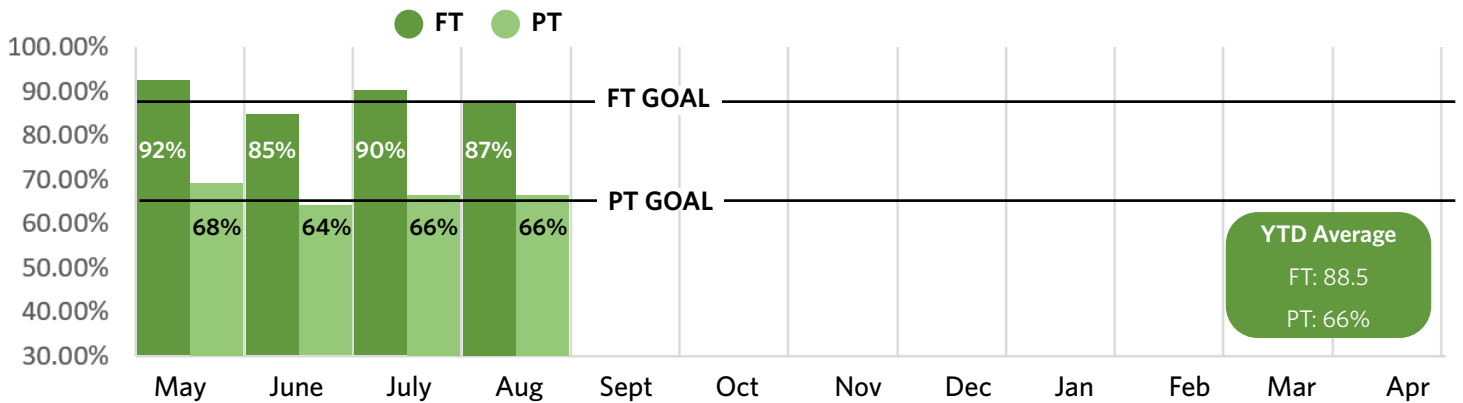


OBJECTIVES AND KEY RESULTS

Objective 2, Figure B: Facebook Reach



Objective 2, Figure C: Open Rate





OBJECTIVES AND KEY RESULTS

3. RECREATION & PROGRAMMING

COMPLETE?

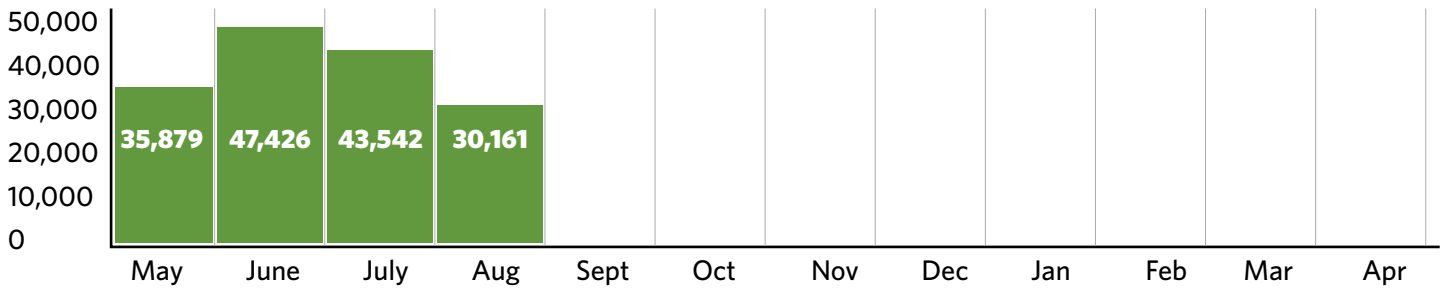
- A Add a minimum of 5 new programs/events with at least three departments.
 1. Celebration of International Cultures Event
 2. Visiting Cultural Artist: Starr Chief Eagle
 3. Belly Dance Fusion - Fitness Class
 4. Rec Academy Classes (Foam-Tipped Archery and Drone Racing)
 5. _____
- B Reaching a minimum net revenue total gain of \$50,000 from new programs.
- C Provide an event at no cost to the in-district participants.
 - Free Adult/Child/Infant CPR/AED Sessions
- D Increase the number of overall patron visits to the Family Recreation Center by 2%.

Objective 3, Figure B: Park District Program Net Revenue

Current: 0



Objective 3, Figure D: FRC Patron Visits





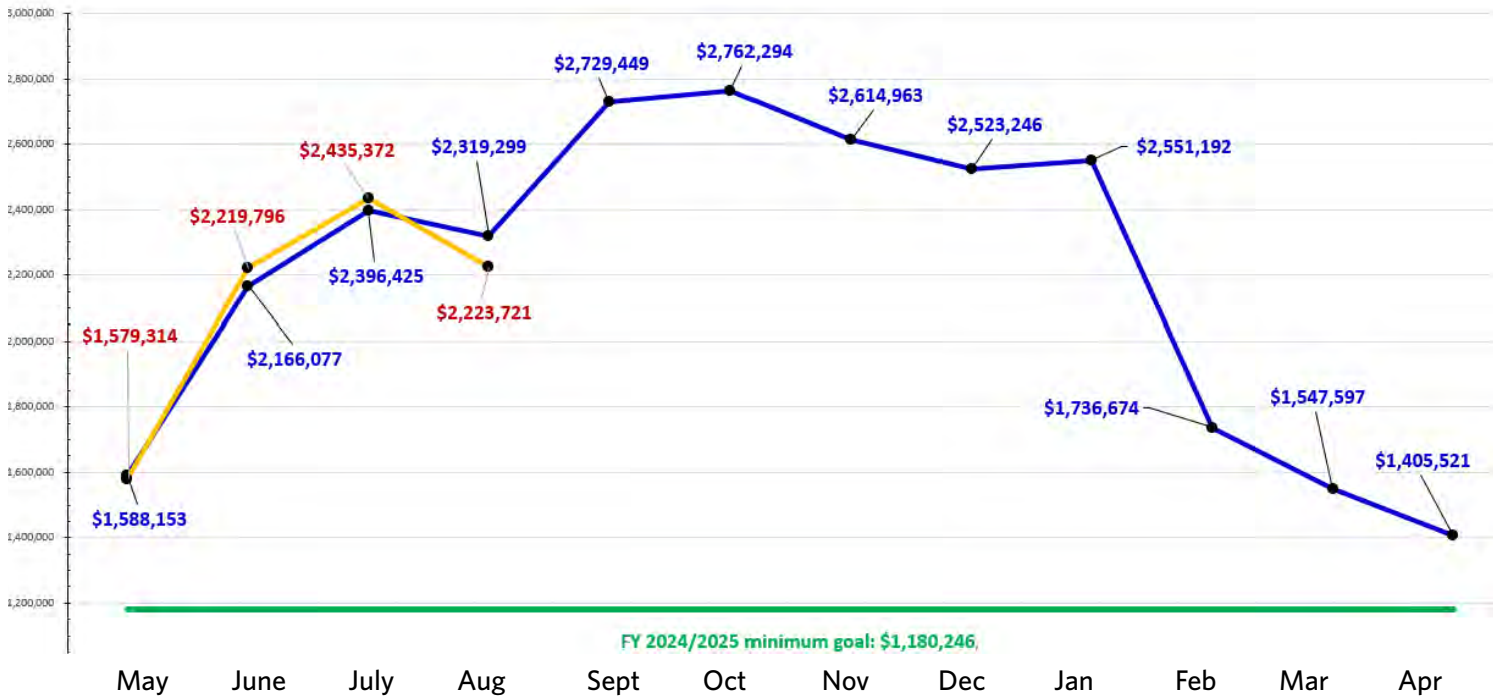
OBJECTIVES AND KEY RESULTS

4. FINANCE

COMPLETE?

- A Apply for the "Distinguished Budget Presentation Award" and is awarded by the Government Finance Officers Association (GFOA)
- B General Fund FY 24/25 minimum goal of \$1,180,246.
- C Recreation Fund FY 24/25 minimum goal of \$1,986,059.
- D Tennis Center Fund FY 24/25 minimum goal of \$1,457,593.

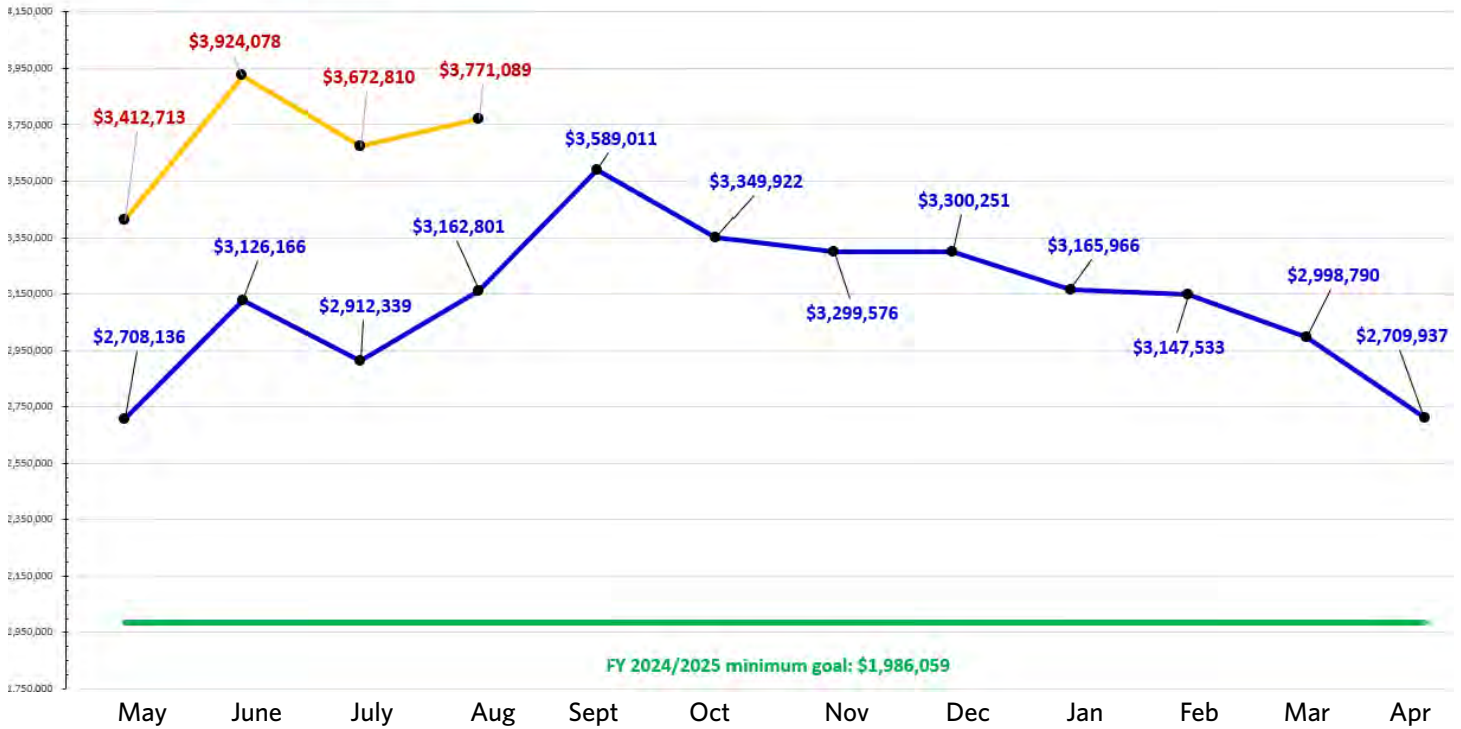
Objective 4, Figure B: General Fund



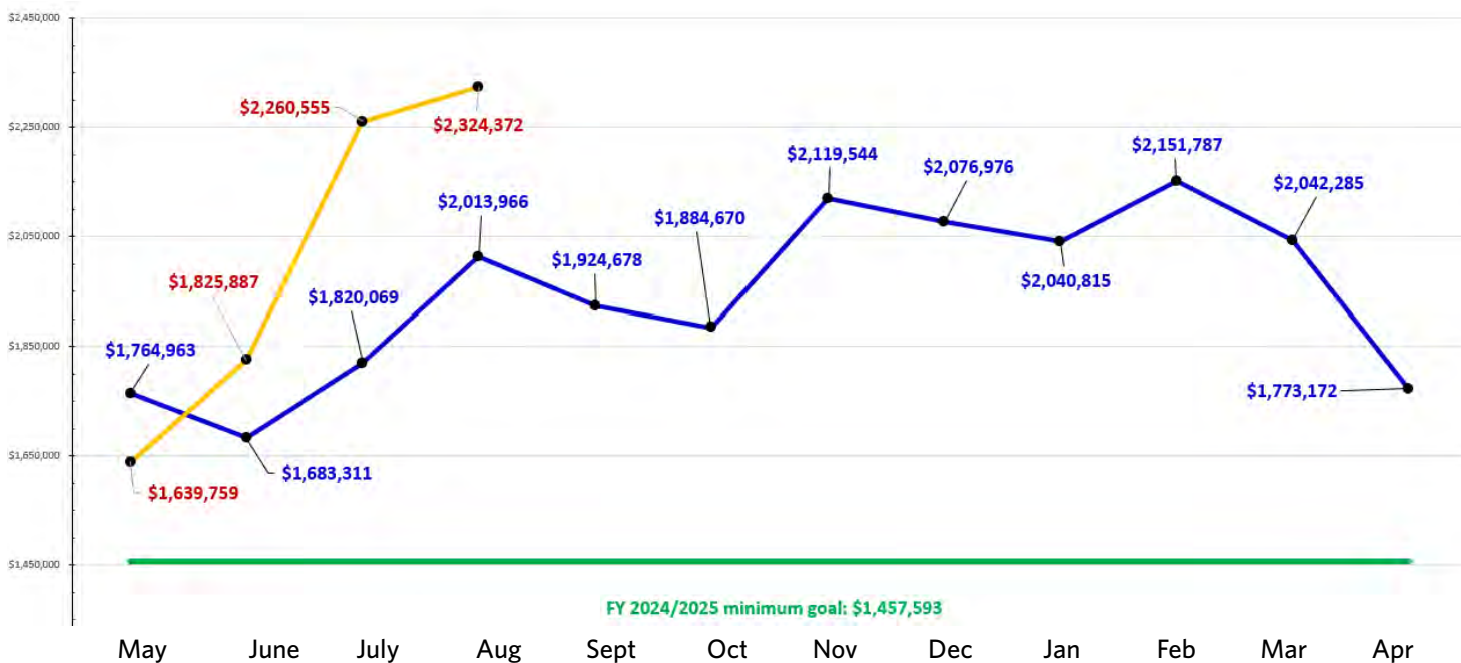


OBJECTIVES AND KEY RESULTS

Objective 4, Figure C: Recreation Fund



Objective 4, Figure D: Tennis Fund





May 1, 2024 - April 30, 2025

Employee Status	Accomplish 4 of 4 OKR's
Part-Time <400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

Refer to the Personnel Policy Manual for specific details on eligibility for cash payouts and PTO hours.



Memo

To: Board of Commissioners
From: Bob Johnson, Deputy Director
Date: September 10, 2024
Re: Board Report

Parks

- The Family Recreation Center parking lot was crack-filled and re-striped. The rest of the Central Park campus parking lots were re-striped to brighten up faded parking stalls.
- Staff spent a week testing out battery-powered lawn equipment to determine if the district could transition away from gas-equipment in the future, and if it would meet the high demands of the department. The opinions of staff are mixed, but all agree that there is a place for battery-powered tools, but the longevity and durability is not yet proven.
- Park staff mowed the nature trail at Dean Nature Sanctuary to allow for a more visible and cleaner passage through the native prairie. Davey Resource Group performed a stewardship visit at Dean Nature Sanctuary to control invasive weeds.
- Park Staff addressed two drainage issues at Central Park that have resulted in erosion damage during rain storms. Rip-rap stone was used to protect the soil surface against erosion and scour in areas of concentrated water flow.
- Rusted playground components at Central Park West and the Sandlot were sanded and repainted.

Aquatics and Maintenance

- Summer ended early for the indoor pools at the Aquatic Center as construction for the renovation project began. The full list of updates being completed include:
 - New rooftop HVAC unit was set in place on August 29th. It is still being connected to power, gas, and condensation lines, and should be ready for start-up in early September.
 - The deck surface has been removed and prepped for installation of the new flooring tiles, which will be softer, more slip resistant and bring a great deal of color into the facility.
 - The walls are being painted and will complement the floor to enhance the feel of the space.
 - A new sound system is being installed to allow for better sound quality and allowing staff to control up to 3 zones independently (lap pool, leisure pool and party deck).
 - The window tint on the exterior windows has been replaced, eliminating the “broken glass” appearance, and providing much better glare control and heat resistance.
 - Additional work is being done throughout the facility that will not be as obvious, but will improve operations. Some examples are a new main pump on the lap pool, replacing vent ductwork on the pool heaters, replacing the pool expansion joints and cleaning grout lines on the hot tub steps.
- Parties and rentals will take a small step back due to the extended renovation shut down, but through August there is a planned buffer period, and budget is ahead of last year’s revenue marks through the same period. Rentals continue to be a big draw, and most of the difference can be found there.
- Swim lessons finished strong, with numbers very comparable to last summer. (NOTE – the registration numbers are down slightly because of the one-time FULL SUMMER registration option keeping those enrolled from having to re-register for sessions II and III.)

- The lifeguard staff finished out the season with a 5 Star Audit from StarGuard Elite. Each component of the audit scored 5 stars for a perfect audit. Great job done by Stephanie and her team to finish the season strong. Staff on hand for the audit included:
 - Madlyn Hoffman
 - Lorenzo Incandela
 - Patrick Michael
 - Maureen Moore
 - Sam Weinheimer
- Staff assisted with HVAC troubleshooting at the Tennis Center.
- Maintenance staff provided major support during the Family Aquatic Center renovation project, while staying on track with maintenance tasks throughout the facilities.
- Matt Murtaugh has been instrumental in coordinating with the contractors, while Steve Nemitz and Josh Chartrand have tackled several preventative maintenance and repair/replace projects in the facility.
- Staff replaced the entire vent ductwork for the hot tub heater through the roof, re-set the pool gutter grates, and prepped all the railing components for the painting contractor.

Facilities

- The Family Recreation Center Administrative Offices were renovated. Carpet was replaced throughout the main area, the recreation office, and the individual offices. A new cubicle design was introduced to accommodate staff needs in the recreation office and the main area.
- The CPW renovation is in the last phase. The final areas to complete are the exterior and interior doors and the restroom wall partitions. The building can be re-opened with limited use until final completion.
- The Oak Brook 1st Initiative welcomed eight residents that took advantage of the Family Recreation Center's open pickleball, indoor track, fitness center.
- The Family Recreation Center roof replacement is waiting on the final inspection with Anthony Roofing.
- The Trane HVAC rooftop unit project is near completion. The exhaust manifold and sensor are on backorder and expected delivery is the end of September.



Oak Brook Park District
Total Membership Packages/In-District Percentage

2024 Membership Package Data												
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Total CPC Memberships	70	71	72	74	78	74	74	73				
Total FRC Memberships	1240	1313	1361	1407	1470	1501	1515	1506				
Total SilverSneakers	735	785	818	855	888	918	953	1008				
Total Renew Active	240	256	280	294	305	320	328	337				
Total Memberships	2285	2425	2531	2630	2741	2813	2870	2924				
2023 Membership Package Data												
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Total CPC Memberships	38	39	40	40	43	45	48	53	56	59	61	63
Total FRC Memberships	704	762	793	815	839	859	893	925	966	1025	1085	1150
Total SilverSneakers	197	259	318	355	394	424	469	489	513	551	598	635
Total Renew Active	79	92	108	115	129	142	155	164	175	188	201	219
Total Memberships	1018	1152	1259	1325	1405	1470	1565	1631	1710	1823	1945	2067
In-District	33%	33%	32%	32%	32%	32%	32%	31%				
Out-of-District	67%	67%	68%	68%	68%	68%	68%	69%				
In-District	41%	37%	37%	37%	37%	37%	36%	36%	35%	35%	34%	37%
Out-of-District	59%	63%	63%	63%	63%	63%	64%	64%	65%	65%	66%	63%



Oak Brook Park District Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
23-24	Uses	26	52	45	25	26	25	22	27	34	33	36	29	380
	Parties	\$9,418	\$17,097	\$12,978	\$5,722	\$11,126	\$10,818	\$8,531	\$9,859	\$12,006	\$12,891	\$13,670	\$11,019	\$135,135
	Rentals	\$536	\$6,642	\$9,730	\$5,640	\$2,320	\$2,960	\$2,526	\$3,401	\$5,381	\$2,452	\$4,138	\$3,601	\$49,327
	TOTAL	\$9,954	\$23,739	\$22,708	\$11,362	\$13,446	\$13,778	\$11,057	\$13,260	\$17,387	\$15,343	\$17,808	\$14,620	\$184,462

24-25	Uses	28	59	42	10	15								154
	Parties	\$11,844	\$19,665	\$12,626	\$2,879	\$8,031								\$55,045
	Rentals	\$3,124	\$13,558	\$11,442	\$870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,994
	TOTAL	\$14,968	\$33,223	\$24,068	\$3,749	\$8,031	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,039

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
23-24	Registrations	998	918	1,450	3,366
	Private	\$36,058	\$30,485	\$53,494	\$120,037
	Group	\$57,232	\$68,714	\$118,237	\$244,183
	TOTAL	\$93,290	\$99,199	\$171,731	\$364,220
24-25	Registrations	835	449		1,284
	Private	\$36,882	\$19,655		\$56,537
	Group	\$55,371	\$38,497		\$93,868
	TOTAL	\$92,253	\$58,152	\$0	\$150,405

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
23-24	Registrations	46	75	63	55	239
	Revenue	\$11,186	\$27,453	\$15,682	\$10,941	\$65,262
24-25	Registrations	40	34			74
	Revenue	\$10,147	\$12,431			\$22,578

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FITNESS EQUIPMENT LEASE

AGENDA NO.: 7 A

MEETING DATE: SEPTEMBER 16, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District is proposing to approve a new three-year lease/purchase for fitness equipment, flooring, and a functional training space in the Fitness Center. The 2024 – 2025 fiscal year capital budget includes funds to replace fitness equipment in the Fitness Center. The strength equipment was last replaced in 2013, with a similar cooperative lease/purchase agreement. Leasing fitness equipment allows for staff to make a large equipment purchase at a fraction of the upfront cost with the option to own the equipment for no additional cost at the end of the lease/purchase period. The generally accepted replacement in commercial fitness centers is 5-7 years for cardio equipment and 7-10 for strength equipment. This replacement allows the district to provide an improved user experience, retain and attract new members, enhance the overall look and feel of the Fitness Center, and add value to the facility.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff has researched and received proposals from several different fitness equipment companies. Staff feels the proposal from Direct Fitness Solutions will best meet the needs of the district. Included in the lease-purchase is:

- 2 TAG Fitness Functional Trainers and Accessories
- 1 Precor Leg Press
- 1 Precor Diverging Seated Row
- 1 Precor Rear Delt/Pec Fly
- 1 Precor Leg Extension
- 1 Precor Leg Curl
- 1 Precor Abdominal Crunch
- 1 Precor Bicep Curl
- 1 Precor Dip/Chin Assist
- 1 Precor Converging Chest Press
- 1 Precor Converging Shoulder Press
- 1 TAG Fitness Lat Pulldown/Row
- 1 TAG Fitness Inner/Outer Thigh
- 1 Precor Smith Machine
- 1 Precor Calf Raise
- 1 Precor Plate Loaded Leg Press
- 1 TAG Fitness Storage Bay and Accessories
- 2 TAG Fitness 3-Tiered Dumbbell Racks
- 2 Dynamic Half Racks
- Variety Of Small Weight Equipment
- Ecore Performance Flooring
- Ecore Turf Flooring

The budget for each of the three-year lease/purchase payments is \$50,000. The actual annual cost over the lease/purchase term is \$48,111.35 which is within budget.

The strength equipment will be leased/purchased through Sourcewell Purchasing Cooperative, and the new flooring will be leased/purchased through OMNIA Partners. The District has used both purchasing cooperatives for previous equipment purchases/installations.

Freight, delivery, and installation are also included, along with a \$9,375 price deduction for trade-ins of existing pieces. Finally, the lease includes a 3-year warranty on parts and labor.

The cooperative lease/purchase is made through National Cooperative Lease which has been competitively bid through Sourcewell Purchasing Cooperative. The details of the lease-purchase are on the pages that follow.

ACTION PROPOSED:

A Motion (and a Second) to accept the proposed three-year lease/purchase for fitness equipment, flooring, and a functional training space from Direct Fitness Solutions for the Family Recreation Center Fitness Center, and approve a three-year lease agreement between the Oak Brook Park District and National Cooperative Lease for a total cost not-to-exceed \$144,334.05.



August 6, 2024

Oak Brook Park District - Premiere Fitness Club
1450 Forest Gate Road
Oak Brook, Illinois 60523

Re: Tax Exempt Municipal Lease Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to Oak Brook Park District - Premiere Fitness Club the following Tax Exempt Municipal Lease transaction as outlined below. Under this transaction, Oak Brook Park District - Premiere Fitness Club would enter into a Tax Exempt Municipal Lease agreement with NCL for the purpose of acquiring a Fitness Equipment (Precor Equipment Price Sourcewell Contract #081120-PCR / Ecore Flooring Price Omnia Partners Contract #08-28). This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE: Oak Brook Park District - Premiere Fitness Club

LESSOR: Lease Servicing Center, Inc. dba NCL Government Capital

EQUIPMENT: Fitness Equipment (Precor Equipment Price Sourcewell Contract #081120-PCR / Ecore Flooring Price Omnia Partners Contract #08-28)

EQUIPMENT COST:	\$129,364.60
DOWN PAYMENT / TRADE-IN	\$0
AMOUNT FINANCED:	<hr style="width: 100%; border: 0.5px solid black;"/> \$129,364.60

FUNDING DATE:	August 15, 2024
DEFERRAL DAYS:	122
FIRST PAYMENT DUE:	December 15, 2024

TERM: 3 Years

ANNUAL LEASE PAYMENTS: \$48,111.35

RATE: 8.61%

PRICING: The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee and the transaction closes/funds prior to September 5th, 2024. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.

DOCUMENTATION FEE: \$500 paid to Lessor at closing

DOCUMENTATION: Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment which will be released upon satisfaction of the finance payments outlined above, no end of lease purchase option applies. Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA). **NCL's #011620-NCL Sourcewell Contract # is 011620-NCL.**

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Katie Vangsness - (866) 763-7600

katiev@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of Oak Brook Park District - Premiere Fitness Club, I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____

NAME: _____ TITLE: _____

PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

Customer Information

Sold To:

Oak Brook Park District - Premiere Fitness Club
1450 Forest Gate Road
Oak Brook, Illinois 60523

Ship To:

Oak Brook Park District - Premiere Fitness Club
1450 Forest Gate Rd
Oak Brook, 60523

Direct Fitness Sales Team:

Tim Brennan- Managing Partner
Ph: (847) 668-2537
Fax: (847) 278-4588
tbrennan@directfitnesssolutions.com

Billing Point of Contact:

Kara Smith
Ph: (630) 990-4233
ksmith@obparks.org

Delivery Point of Contact:

Kara Smith
Ph:(630) 990-4233
ksmith@obparks.org

Maureen Dascanio- Inside Sales
Ph: (847) 680-9300
Fax: (847) 278-4588
salesorders@directfitnesssolutions.com

AUDIO

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
2.00	PELTON Commercial Subscription 3	PELTON Commercial Subscription: 3 Year Subscription to Live and On Demand classes	Sourcewell Purchasing Contract: 3yr content subscription	\$ 1,584.00	\$ 1,584.00	\$ 3,168.00

CARDIO

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
6.00	PRE TRM 781.P84 (BG)	PRECOR TRM 781 Treadmill - P84 Console 16" Touch Screen (PHRCT781BG361184) - Black Pearl	Sourcewell Gov't Purchasing: 16" console : Spircewell Contract	\$ 12,450.00	\$ 8,715.00	\$ 52,290.00
3.00	PRE EFX 883.P84 (BG)	PRECOR EFX 883 Elliptical - Converging CrossRamp, fixed arms - P84 Console 16" Touch Screen (PHRCE883BG364084) - Black Pearl	Sourcewell Purchasing Contract: : 3yr warranty: 16" touch screen	\$ 11,800.00	\$ 8,540.00	\$ 25,620.00
3.00	PRE EFX 685.P84.(BG)	PRECOR 685 Elliptical w/Adjustable CrossRamp & Moving Arms - P84 Console 16" Touch Screen (PHRCE685BG369084) - Black Pearl	Sourcewell Purchasing Contract: : 3 yr warranty: 16" touch-screen	\$ 10,680.00	\$ 7,476.00	\$ 22,428.00
2.00	PELTON Commercial Bike	PELTON Commercial Bike Package: includes 3 Year Warranty, 2lb weights, and mat	Sourcewell Purchasing Contract: 3yr warranty	\$ 2,995.00	\$ 2,595.00	\$ 5,190.00

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
3.00	PRE RBK 885.P84 (BG)	PRECOR RBK 885 Recumbent Cycle - P84 Console 16" Touch Screen (PHRCB885BG367084) - Black Pearl	Sourcewell Purchasing Contract : 3yr warranty:16" touch-screen	\$ 8,630.00	\$ 5,508.00	\$ 16,524.00
3.00	PRE UBK 685.P84 (BG)	PRECOR UBK 685 Upright Cycle - P84 Console 16" Touch Screen (PHRCB685BG369084) - Black Pearl	Sourcewell Purchasing Contract : 3yr warranty: 16" touch-screen	\$ 6,770.00	\$ 5,019.00	\$ 15,057.00
1.00	SCIFIT PRO230-INT	SCIFIT PRO2 Total Body - Adjustable Cranks - Premium Seat	standard warranty	\$ 6,679.00	\$ 5,400.00	\$ 5,400.00

WARRANTY

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
6.00	PRE TRMP3L3P80	PRECOR Warranty, TRM, P80, P82, P62, EXT 3/3, 700/800 Line	Sourcewell Purchasing Contract:	\$ 989.00	\$ 0.00	\$ 0.00
6.00	PRE BIKEP3L3P80	PRECOR Warranty, BIKE, P80, EXT 3/3	Sourcewell Purchasing Contract : 3-uprights & 3 recumbents	\$ 639.00	\$ 0.00	\$ 0.00
3.00	PRE EFX6P3L3P80	PRECOR Warranty, EFX, P80, P82, P62, EXT 3/3, 600 Line	Sourcewell Purchasing Contract:	\$ 549.00	\$ 0.00	\$ 0.00
3.00	PRE EFXP3L3P80	PRECOR Warranty, EFX, P80, P82, P62, EXT 3/3, 700/800 Line	Precor lower body: Sourcewell Purchasing Contract:	\$ 639.00	\$ 0.00	\$ 0.00

TRADE IN

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
7.00	TRADE TREAD 4-6 PRE	DFS Trade-In Precor Tread 4-6 Years		(\$ 250.00)	(\$ 450.00)	(\$ 3,150.00)
3.00	TRADE EFX 4-6 PRE	DFS Trade-In Precor Elliptical 4-6 Years	total-body	(\$ 250.00)	(\$ 350.00)	(\$ 1,050.00)
3.00	TRADE BIKE 4-6 PRE	DFS Trade-In Precor Bike 4-6 Years	Precor recumbent	(\$ 100.00)	(\$ 250.00)	(\$ 750.00)
3.00	TRADE BIKE 4-6 PRE	DFS Trade-In Precor Bike 4-6 Years	Precor upright	(\$ 100.00)	(\$ 250.00)	(\$ 750.00)
17.00	TRADE SPIN BIKE 7 +	DFS Trade-In Spin Bike 7 Plus Years	Keiser m3	\$ 0.00	(\$ 50.00)	(\$ 850.00)
1.00	TRADE STRENGTH	DFS Trade-In Strength	decline bench \$75.00	\$ 0.00	(\$ 75.00)	(\$ 75.00)

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TRADE STRENGTH	DFS Trade-In Strength	Preacher curl \$ 100.00	\$ 0.00	(\$ 100.00)	(\$ 100.00)
3.00	TRADE EFX 7+ PRE	DFS Trade-In Precor Elliptical 7 Plus Years	Lower-body	\$ 0.00	(\$ 200.00)	(\$ 600.00)
2.00	TRADE CARDIO	DFS Trade-In Cardio	Arc Trainers	\$ 0.00	(\$ 150.00)	(\$ 300.00)

FREIGHT

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	FREIGHT	Freight		\$ 0.00	\$ 5,425.00	\$ 5,425.00

INSTALL

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	INSTALLATION	Product Installation		\$ 0.00	\$ 4,200.00	\$ 4,200.00

SubTotal	\$ 147,677.00
Estimated Tax	
Grand Total	\$ 147,677.00

Notes



SOLUTIONS

600 Tower Road . Mundelein . IL 60060

Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL

Quote: 00048223

Date: 1/4/2024

Expires: 2/3/2024

Terms & Conditions

PAYMENT TERMS:

PAYMENT IS DUE IN ADVANCE. Any other payment terms are subject to credit approval. Authorized purchase orders required for: Leases, Hospitals, Military, School Systems, Municipalities and Corporate Facilities. Proof of tax-exempt status required if applicable. Estimated sales tax - final tax will be billed at the time of shipment based on the prevailing rates.

ESTIMATED DELIVERY DATE:

Due to fluctuating supply chains, please check with your Regional Sales Manager to confirm a realistic lead time for your order.

DISCLAIMER:

No representation or statements and no warranties, expressed or implied, other than Manufacturers Warranty, arises apart from this quote concerning the above items except as stated in writing on this quote. All quotes are valid for 30 days.

TERMS AND CONDITIONS OF SALE:

Customer is responsible for the following on Entertainment, Cardio & Strength products: TV's with fixed or variable analog audio output jack and speaker off functions (if digital audio output, a converter will need to be purchased). Live cable and dedicated electrical to each TV/Personal Viewing Screen location prior to installation. Installation is not included unless specified. XTV receivers require a CSafe port for power or 110 VAC outlet per piece Confirmation of treadmill electrical requirements (dedicated 20amp branch circuit to each treadmill).

GC or Owner is responsible for the following: • Dumpster for all garbage. • HVAC system up and running prior and during installation with a room temperature of 70 degrees. • Moisture Test done on concrete slab. RH Test; must be at or below 85% RH or Stauf adhesive must be used • Levelness of concrete slab checked for high/low spots, control joints, expansion joints, no paint overspray on concrete slab, etc. • Any major prep work:(grinding, self-leveling, etc.) • All original lighting on during installation of rubber floor. No temporary lighting. • All Doors and electrical outlets that are in the ground need to be removed prior to removal of old flooring and placed back once the new floor is installed; Any doors that swing into room or electrical outlets that are recessed must be properly installed to account for flooring thickness • GC or Owner is responsible for protecting and washing the new installed sports rubber flooring.

One year installation Warranty.

Please note: Unless product is defective or the return is a direct result of a Direct Fitness Solutions error, a 10% restocking fee for all orders and a 20% restocking fee on all custom orders will be charged. All shipping and installation costs are nonrefundable.

Quote Acceptance:

These prices, specifications and conditions are satisfactory and are hereby accepted.

Payment Terms: Lease Agreement

Account Name: Oak Brook Park District - Premiere Fitness Club

Print Name: _____

Signature: _____

Title: _____

Date: _____

Company Name: _____

Print Name: _____

Signature: _____

Title: _____

Date: _____



SOLUTIONS

600 Tower Road . Mundelein . IL 60060

Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL

Quote: 00048223

Date: 1/4/2024

Expires: 2/3/2024

Email or Fax Signed Proposal To:

Maureen Dascanio

Inside Sales

Phone: (847) 680-9300

Fax: (847) 278-4588

salesorders@directfitnesssolutions.com

***Please include all applicable purchasing documents. If tax exempt please include exemption certificate.*

Delivery Information	
Requested Delivery Date: 3/31/2024	Payment Type:
Hours Available to Accept Delivery: asap	Purchase Order #:
Ship Via: DFS Truck	Site Survey Date: 1/3/2024
Ship Via Other:	Floor Plan Included:
Delivery Point of Contact Name: Kara Smith	Dimensions of Access Ways:
Delivery Point of Contact Phone: (630) 990-4233	Stairs:
Delivery Point of Contact Email: ksmith@obparks.org	Elevator:
Multiple Delivery Locations: No	Color of Upholstery:
Locations:	Color of Frames:
Possible Delays in Delivery Time? No	Trade-In's?
Delay Reasons:	Third Party Involved?
	Third Party Purchase Order #:



Functional Trainer



Leg Press



Diverging Seated Row



Rear Delt/Pec Fly



Leg Extension



Leg Curl



Abdominal Crunch



Bicep Curl



Dip/Chin Assist



Converging Chest Press



Converging Shoulder Press



Lat Pull/Row



Inner/Outer Thigh



Smith Machine



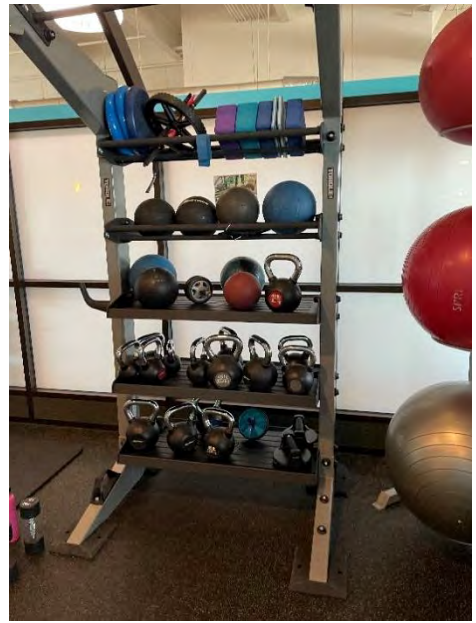
Calf Raise



Leg Press



Half Racks



Functional Fitness Bay



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION NO. 24-0916: A RESOLUTION AUTHORIZING INTERVENTION IN PROPERTY TAX ASSESSMENT APPEALS

AGENDA NO.: 7 B

MEETING DATE: SEPTEMBER 16, 2024

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The DuPage Board of Review recently updated its rules to require that every taxing body, which includes the Oak Brook Park District, submit an intervention authorization resolution with every application for intervention in any property tax assessment appeals. This is a departure from past practice when only a letter of authorization has been required with each application for intervention.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The law firm Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. currently serves as the Park District’s general counsel and also provides intervention services for many property tax assessment appeals initiated by district property tax payers. The attached Resolution has been drafted by Robbins Schwartz in order to meet the new requirement from the DuPage Board of Review.

ACTION PROPOSED:

A Motion (and a Second) to approve Resolution 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals.

RESOLUTION NO. 24-0916
RESOLUTION AUTHORIZING INTERVENTION
IN PROPERTY TAX ASSESSMENT APPEALS

At a duly called and noticed public meeting of the BOARD OF COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, ("Taxing District") held on the 16th day of September, 2024 at 1450 Forest Gate Road, Oak Brook, County of DuPage and Cook Counties, State of Illinois;

The meeting was called to order by _____, President of the Board of Commissioners, and upon roll being called, the following members were:

PRESENT:

ABSENT:

The following Resolution was offered by _____, and seconded by _____.

WHEREAS, the Taxing District receives statutory notice from the Board of Review of DuPage County of property tax assessment appeals filed by taxpayers with the DuPage County Board of Review or the Property Tax Appeal Board ("PTAB") regarding the assessed valuation of property which comprises part of the assessed valuation of the Taxing District;

WHEREAS, the Taxing District has a revenue interest in such property tax assessment appeals and finds that intervention as a party in such proceedings is in the best interests of the Taxing District; and

WHEREAS, the Taxing District has a right to intervene in proceedings before the Board of Review and the PTAB in order to protect its revenue interests in the assessed valuation of the subject properties;

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS OF THE OAK BROOK PARK DISTRICT as follows:

1. The Board of Commissioners finds that all of the recitals contained above are true and correct and that the same are hereby incorporated herein by reference.
2. The law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. is authorized to file as legal representative on the Taxing District's behalf a request to intervene in the property tax assessment appeals for the 2023 through 2026 quadrennial (tax years 2023, 2024, 2025 and 2026), and all subsequent years until such authorization is revoked.

3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. This Resolution shall take effect immediately upon its passage.

The question of the adoption of the foregoing Resolution was duly put to a vote, whereupon members of the Board voted as follows:

AYES: _____.

NAYS: _____.

The Resolution was thereupon declared adopted.

APPROVED THIS 16TH DAY OF SEPTEMBER, 2024.

**BOARD OF COMMISSIONERS
OAK BROOK PARK DISTRICT**

By: _____
Board President

By: _____
Board Secretary

SECRETARY'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF _____) ss.:

I, _____, the duly qualified and acting Secretary of the Board of Commissioners of the Oak Brook Park District in the County of DuPage, State of Illinois ("Board"), do hereby certify that attached hereto is a true and correct copy of the Resolution entitled:

**RESOLUTION AUTHORIZING INTERVENTION
IN PROPERTY TAX ASSESSMENT APPEALS**

which was duly adopted by said Board at a meeting held on _____, 2024.

I further certify that a quorum of said Board was present at said meeting and that all requirements of the Illinois Open Meetings Act were complied with.

IN WITNESS WHEREOF, I have hereunto set my hand on _____, 2024.

By: _____
Board Secretary

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM HISTORY/COMMENTARY

ITEM TITLE: REVISIONS TO THE PERSONNEL POLICY MANUAL

AGENDA NO.: 8A

MEETING DATE: SEPTEMBER 16, 2024

STAFF REVIEW: Alli Siamis, Human Resource & Risk Manager:

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Board of Commissioners last approved the Personnel Policy Manual on February 21st, 2022 and subsequently approved the following amendments to the manual:

- Bereavement Leave (7/15/24)
- Family Care Leave (9/18/23)
- Vacation Time (6/20/22)
- Referral Incentive (11/14/22)
- Part-Time Tuition Reimbursement (Promise Scholarship) (01/16/2023)

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Proposed revisions to the Personnel Policy Manual are shown in red colored print. The revisions include the addition of new policies, clarification of existing policies, and changes to comply with federal and state laws.

ACTION PROPOSED:

For Review and Discussion Only



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 24-1023: COMMUNITY PROJECT FUNDING GRANT AGREEMENT RESOLUTION OF AUTHORIZATION

AGENDA NO: 8 B

MEETING DATE: SEPTEMBER 16, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Beginning in late 2022, the Park District started evaluating options for replacing the bridge, dam, and gabion weir structures across Ginger Creek at Central Park. Over the next year, staff worked with engineers to perform the studies necessary to develop a viable project approach and solution. The cost opinion developed by V3 Engineering determined an anticipated project cost of approximately 1.4 million dollars.

During that same period, the Park District sought alternative funding, primarily through federal appropriate funds via U.S. Representative Sean Casten to cover the entire cost of the project.

In March of 2023, Oak Brook Park District was notified that it had been awarded \$1,466,279 through a federal HUD Community Project Funding Grant. Between March of 2023 and July of 2024, staff attended HUD grant training sessions online while awaiting the next steps as part of the award process.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

In August of 2024, the Park District received the official grant award letter and grant agreement, to be executed by the Park District Board of Commissioners to proceed with project funding.

ACTION PROPOSED: For Review and Discussion Only



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D.C. 20410-1000

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

Tuesday, August 27, 2024

Bob Johnson, CPRP, CPSI
Deputy Director
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523
Email: bjohnson@obparks.org

Dear Community Project Funding Grantee,

In the Consolidated Appropriations Act, 2024 (Public Law 118-42) (the FY2024 Act), and the Further Consolidated Appropriations Act, 2024 (Public Law 118-47) (the Further FY2024 Act) Congress made \$3,290,054,336 in funding available for Community Project Funding (CPF). These CPF awards are administered by the Department of Housing and Urban Development (HUD). HUD received the information below about your project from Congress. A Grant Number has been added and will be the unique identifier for your project throughout the grant process.

Grant Number: B-24-CP-IL-0778
Project: Ginger Creek Accessible Bridge and Shoreline Restoration
Grantee/Recipient: Oak Brook Park District
Amount: \$1,466,279
HUD Grant Officer: Vaughn Watson / Vaughn.A.Watson@hud.gov
HUD System Officer: Grace E. Cerand / Grace.E.Cerand@hud.gov
HUD Regional Environmental Officer: Melanie H. Castillo / Melanie.H.Castillo@hud.gov

This letter outlines initial grant award requirements and information needed from you to get started. This Grant Award Package also includes: The “FY2024 Community Project Funding Grant Guide” (FY2024 CPF Grant Guide), the template for your FY2024 Community Project Funding Grant Agreement, and the forms required to complete and submit information online to populate before we sign your FY2024 CPF Grant Agreement. A brief overview of these documents is below:

- 1) **FY2024 CPF Grant Guide**: The FY2024 CPF Grant Guide provides instructions for completing the requested information and filling out the required administrative forms to initiate your FY2024 CPF Grant Agreement. Please refer to this document as it includes important information and forms for accessing the online system (DRGR), as well as other information concerning reporting requirements.

2) FY2024 CPF Grant Agreement for this Award: The FY2024 CPF Grant Agreement specifies the applicable statutory provisions, regulations, and administrative requirements for this award. Please make sure all grantee information and award-specific information is entered completely and accurately before signing this Agreement. When you submit your grant materials on our DRGR Grant Processing Module it will create your customized FY2024 CPF Grant Agreement.

3) Standard Forms and Required Materials: The following forms will be needed:

- a. Form HUD-1044, Assistance Award/Amendment Form (Attached)
- b. Standard Form–424 Application for Federal Assistance (in the online system)
- c. SF-424-B, Assurances for Non construction Programs, and/or SF-424-D, Assurances for Construction Programs (in the online system)
- d. SF-LLL Disclosure of Lobbying Activities (as applicable in the online system):
<https://www.grants.gov/forms/forms-repository/sf-424-family>
- e. SF-1199A - Direct Deposit Sign-Up Form: <https://www.gsa.gov/system/files/SF1199A-20.pdf> The form is to be completed by the grantee and grantee's financial institution. Grantees will need to submit the completed form and upload to DRGR.

Grant Award Process Overview

Below is a step-by-step walk-through of the process and necessary documents and forms to execute your FY2024 CPF Grant Agreement. This process and the forms are also available in the FY2024 CPF Grant Guide, which can also be found on the program's webpage at:

https://www.hud.gov/program_offices/comm_planning/edi-grants/FY_2024 on HUD.gov and on this webpage <https://www.hudexchange.info/programs/cpf/> on the HUD Exchange.

1. Grantees should review the Grant Award Package documents.
2. Grantees should initiate or complete the HUD environmental review.
3. Grantees gather all required information and submit to HUD using the online system DRGR.
4. HUD provides access to DRGR system to access the Grant Processing Module to submit required information, answer questions, and upload documents. Once all required information is submitted online HUD will review the completed grant materials submitted.
5. HUD staff will review the information and documents for completeness. If there are any deficiencies the corrections and/or clarifying questions will be shared with the grantee for correcting or answering the clarifying questions. If not, HUD staff will submit the package internally for a second level review. Then, the Acting Director for the Congressional Grants Division will review the grant package. Finally, your Grant Agreement will be executed.
6. HUD will notify the grantee that their FY2024 Grant Agreement has been fully executed and will share additional materials with the grantee to complete to begin the payment processing activities to receive your funds.

Training and Tools

FY2024 CPF Onboarding Event: This event will take place in September. We will review this letter and grant award package materials along with sharing next steps and how to sign up for a cohort. The event will be recorded and shared online after the event.

FY2024 CPF Grantee Cohorts: This provides you and your staff the opportunity to register for a four-part training for how to prepare your grant materials and submit them online. Information about the registration will be shared via email and during the FY2024 CPF Onboarding Event.

FY2024 CPF Grantee Webinar Series: This provides you and your staff with information about the regulations, requirements, and processes for your grant. Information about the registration for the webinar series will be shared via email and during the FY2024 CPF Onboarding Event.

FY2024 CPF Grantee Online HUD Exchange Resources: This website page includes general information and your specific Fiscal Year information along with links to past and future technical assistance opportunities. The site is also used for you to register for our listserv and for communicating updates to you and those on the listserv.

Overview of Requirements

CPF grants are subject to several Federal requirements. HUD will provide additional information and further clarification regarding applicable requirements and the grant award process in upcoming webinars and additional technical assistance. The most essential requirements include:

- 1) **Administrative Requirements:** CPF grants are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200).
- 2) **HUD Environmental Review Requirements:** EDI/CPF grants, like all projects funded by HUD, are subject to requirements under the National Environmental Policy Act (NEPA), HUD's NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58, and appropriate federal environmental and historic preservation laws, regulations, and Executive Orders.
 - To be eligible, activities and expenses must comply with applicable Federal requirements. This includes administrative requirements under 2 CFR Part 200, environmental laws, statutes and Executive Orders, and other "cross-cutting" federal requirements adhered to by HUD.
 - If the environmental review is being conducted by a local government responsible entity under Part 58, a Request for Release of Funds and Certification must be approved by HUD, as applicable. If the environmental review is being completed by HUD under Part 50, the environmental review must be approved and certified by HUD.

- HUD defines the “Federal Nexus” for a program or project as the event that triggers the requirements for federal environmental review under a host of laws, regulations, and Executive Orders, including the prohibition on choice limiting actions.
- For FY2024 grants, the date of the Act's enactment (March 9, 2024) is the federal nexus for compliance with all environmental laws. Once a project is federalized, in keeping with the National Environmental Policy Act (NEPA) and HUD’s NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58, environmental reviews must be completed, and all necessary HUD approvals must be obtained prior to taking any choice limiting actions, such as acquisition, construction, ground disturbance, and entering into contracts.
- Further explanation and guidance on choice limiting actions and the environmental review process, including historic preservation review, is included within the CPF Grant Guide and on the program’s webpage at: <https://www.hudexchange.info/programs/cpf/>.
- Some projects may already be underway at the time of federal nexus and while it is still best practice to stop all work after the federal nexus before the environmental review is complete for EDI/CPF projects that are already underway at time of federal nexus, grantees are allowed to perform activities after the federal nexus, but only for activities which are part of a pre-nexus contract that obligates them to do so. However, grantees would be doing so at their own risk, as any activity performed, or proposed to be performed, after the federal nexus must be included in the project scope of a satisfactory environmental review to be reimbursable.
- A satisfactory review must show that the project activities will not result in unmitigable environmental harm and must not preclude consultation with the appropriate environmental authorities such as the State Historic Preservation Office (SHPO). Environmental authorities may refuse to consult if physical impacts are made to a site before consultation.
- HUD conducted a nationwide environmental review for FY24 EDI/CPF soft costs to clear activities such as administrative, planning, and operations and maintenance costs (including costs to prepare an environmental review). After execution of the Grant Agreement, eligible soft costs can be incurred after March 9, 2024 (see 2 CFR 200.403). Eligible hard costs can be reimbursed if incurred after a full environmental review is completed (see 2 CFR 200.403).
- HUD Environmental Officers:
<https://www.hud.gov/sites/dfiles/CPD/documents/Community-Project-Funding-Portfolio-Assignments.pdf>.

If you, or your staff, have any questions regarding how to complete or submit the requires documents, please feel free to contact your Grant Officer or System Officer. Please note while your Grant Officer may change over time, we have a team approach to managing your project. Please include your grant number and project in all email correspondence. We look forward to working with you on this important project!

Sincerely,

Nadab Bynum

Nadab Bynum
Acting Deputy Assistant Secretary
for Economic Development

**FY 2024 COMMUNITY PROJECT FUNDING
GRANT AGREEMENT NO. B-24-CP-XX-####**

Grantee Name:

Grantee Address:

Grantee's Unique Entity Identifier (UEI):

Grantee's Employer Identification Number (EIN):

Federal Award Identification Number (FAIN): B-24-CP-XX-####

Assistance Listing Number and Name: 14.251 Economic Development Initiative, Community Project Funding, and Miscellaneous Grants

Period of Performance/Budget Period Start Date: [Enter date the agreement is executed by HUD]

Period of Performance/Budget Period End Date: August 31, 2032

This Grant Agreement between the U.S. Department of Housing and Urban Development (HUD) and [GRANTEE NAME] (the Grantee) is made pursuant to the authority of the Consolidated Appropriations Act, 2024 (Public Law 118-42) and the Explanatory Statement for Division L of that Act, which was printed in the Senate section of the Congressional Record on March 5, 2024 (Explanatory Statement) as deemed to be amended by the Further Consolidated Appropriations Act, 2024 (Public Laws 118-47).

In reliance upon and in consideration of the mutual representations and obligations under this Grant Agreement, HUD and the Grantee agree as follows:

ARTICLE I. Definitions

The definitions at 2 CFR 200.1 apply to this Grant Agreement, except where this Grant Agreement specifically states otherwise.

Budget period is defined in 2 CFR 200.1 and begins and ends on the dates specified above for the Period of Performance/Budget Period Start Date and Period of Performance/Budget Period End Date.

Period of Performance is defined in 2 CFR 200.1 and begins and ends on the dates specified above for the Period of Performance/Budget Period Start Date and Period of Performance/Budget Period End Date.

ARTICLE II. Total Grant Amount

Subject to the provisions of the Grant Agreement, HUD will make grant funds in the amount of \$[GRANT AWARD AMOUNT] available to the Grantee.

ARTICLE III. Award-Specific Requirements

A. Federal Award Description. The Grantee must use the Federal funds provided under this Grant Agreement (Grant Funds) to carry out the Grantee's "Project." Unless changed in accordance with Article III, section C of this Grant Agreement, the Grantee's Project shall be as described in the Project Narrative that is approved by HUD as of the date that HUD signs this Grant Agreement. For reference, HUD will attach this approved Project Narrative as Appendix 1 to the Grant Agreement on the date that HUD signs this Grant Agreement.

B. Approved Budget. The Grantee must use the Grant Funds as provided by the Approved Budget. Unless changed in accordance with Article III, section C of this Grant Agreement, the Approved Budget shall be the line-item budget that is approved by HUD as of the date that HUD signs this Grant Agreement. For reference, HUD will attach this approved line-item budget as Appendix 2 to this Grant Agreement on the date that HUD signs this Grant Agreement.

C. Project and Budget Changes. All changes to the Grantee's Project or Approved Budget must be made in accordance with 2 CFR 200.308 and this Grant Agreement. To request HUD's approval for a change in the approved Project Narrative and/or Budget, the Grantee must submit a formal letter to HUD's Office of Economic Development - Congressional Grants Division (CGD) Director through the assigned Grant Officer in accordance with HUD's instructions for amending the Project Narrative and/or Project Budget found in the document titled "FY2024 Economic Development Initiative - Community Project Funding Grant Guide" that accompanies the Grant Agreement. The Grantee is prohibited from making project or budget changes that would conflict with the Applicable Appropriations Act Conditions described in Article III, section D of this Grant Agreement. The assigned Grant Officer for this grant is provided in the Award Letter for this grant and found on HUD's website. The CGD will notify the Grantee of whether HUD approves or disapproves of the change. Before the Grantee expends Grant Funds in accordance with any change approved by HUD or otherwise allowed by 2 CFR 200.308, the Grantee must update its grant information in HUD's Disaster Recovery Grant Reporting (DRGR) to reflect that change.

D. Applicable Appropriations Act Conditions. The conditions that apply to the Grant Funds under the Consolidated Appropriations Act, 2024, and the Explanatory Statement, as modified by the Further Consolidated Appropriations Act, 2024 or a later act, are incorporated by this reference and made part of this Grant Agreement. The Grant Funds are not subject to the Community Development Block Grants regulations at 24 CFR part 570 or Title I of the Housing and Community Development Act of 1974.

E. In accordance with 2 CFR 200.307, costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the grant. As authorized under 2 CFR 200.307, program income may be treated as an addition to the Federal award, provided that the Grantee uses that income for allowable costs under this Grant Agreement. Any program income that cannot be expended on allowable costs under this Grant Agreement must be reported and paid to HUD within 120 days after the period of performance, unless otherwise specified by an applicable Federal statute.

F. The Grantee must use the Grant Funds only for costs (including indirect costs) that meet the applicable requirements in 2 CFR part 200 (including appendices). The Grantee's indirect cost rate information is as provided in Appendix 3 to this Grant Agreement. Unless the Grantee is an Institution of Higher Education, the Grantee must immediately notify HUD upon any change in the Grantee's indirect cost rate during the Period of Performance, so that HUD can amend the Grant Agreement to reflect the change if necessary. Consistent with 2 CFR Part 200, Appendix III (C.7), if the Grantee is an Institution of Higher Education and has a negotiated rate in effect on the date this Grant Agreement is signed by HUD, the Grantee may use only that rate for its indirect costs during the Period of Performance.

G. The Grantee must comply with any specific conditions that HUD may apply to this Grant Agreement as provided by 2 CFR 200.208. If applicable, these conditions will be listed or added as Appendix 5 to this Grant Agreement.

H. The Grantee is responsible for managing the Project and ensuring the proper use of the Grant Funds. The Grantee is also responsible for ensuring the completion of the Project, the grant closeout, and compliance with all applicable federal requirements. All subawards made with funding under this Grant Agreement are subject to the subaward requirements under 2 CFR Part 200, including 2 CFR 200.332, and other requirements provided by this Grant Agreement. The Grantee is responsible for ensuring each subrecipient complies with all requirements under this Grant Agreement, including the general federal requirements in Article IV. A subaward may be made to a for-profit entity only if HUD expressly approves that subaward and the for-profit entity is made subject to the same Federal requirements that apply to all other subrecipients, including all requirements 2 CFR part 200 provides with respect to a subaward, except the audit requirements in 2 CFR part 200, subpart F.

ARTICLE IV. General Federal Requirements

A. If the Grantee is a unit of general local government, a State, an Indian Tribe, or an Alaskan Native Village, the Grantee is the Responsible Entity (as defined in 24 CFR part 58) and agrees to assume all of the responsibilities for environmental review and decision-making and action, as specified and required in regulations issued by the Secretary pursuant to section 305(c) of the Multifamily Housing Property Disposition Reform Act of 1994 and published in 24 CFR Part 58.

B. If the Grantee is a housing authority, redevelopment agency, academic institution, hospital or other non-profit organization, the Grantee shall request the unit of general local government, Indian Tribe or Alaskan Native Village, within which the Project is located and which exercises land use responsibility, to act as Responsible Entity and assume all of the responsibilities for environmental review and decision-making and action as specified in paragraph A above, and the Grantee shall carry out all of the responsibilities of a grantee under 24 CFR Part 58.

C. After March 9, 2024, neither the Grantee nor any of its contractors, subrecipients, and other funding and development partners may undertake, or commit or expend Grant Funds or

local funds for, project activities (other than for planning, management, development and administration activities), unless a contract requiring those activities was already executed on or before March 9, 2024, until one of the following occurs:

(i) the Responsible Entity has completed the environmental review procedures required by 24 CFR part 58, and HUD has approved the environmental certification and given a release of funds;

(ii) the Responsible Entity has determined and documented in its environmental review record that the activities are exempt under 24 CFR 58.34 or are categorically excluded and not subject to compliance with environmental laws under 24 CFR 58.35(b); or

(iii) HUD has performed an environmental review under 24 CFR part 50 and has notified Grantee in writing of environmental approval of the activities.

D. Following completion of the environmental review process, the Grantee shall exercise oversight, monitoring, and enforcement as necessary to assure that decisions and mitigation measures adopted through the environmental review process are carried out during project development and implementation.

E. The Grantee must comply with the generally applicable HUD and CPD requirements in 24 CFR Part 5, subpart A, including all applicable fair housing, and civil rights requirements. The Grantee must report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of the Grantee's Project, consistent with the instructions and forms provided by HUD in order to carry out its responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987 (e.g. HUD-27061).

F. The Grantee must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 CFR part 200, as may be amended from time to time. If 2 CFR part 200 is amended to replace or renumber sections of part 200 that are cited specifically in this Grant Agreement, the part 200 requirements as renumbered or replaced by the amendments will govern the obligations of HUD and the Grantee after those amendments become effective.

G. The Grantee must comply with the Award Term in Appendix A to 2 CFR Part 25 ("System for Award Management and Universal Identifier Requirements") and the Award Term in Appendix A to 2 CFR Part 170 ("Reporting Subawards and Executive Compensation"), which by this reference are incorporated into and made part of this Grant Agreement.

H. If the Total Grant Amount, as provided in Article II of this Grant Agreement, is greater than \$500,000, the Grantee must comply with the Award Term and Condition for Grantee Integrity and Performance Matters in Appendix 4 to this Grant Agreement.

I. Unless the Grantee is exempt from the Byrd Amendment as explained below, the Grantee must comply with the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment) and 24 CFR Part 87, which prohibit recipients of Federal contracts, grants, or loans from using appropriated funds for lobbying the executive or legislative branches of the Federal Government in connection with a specific contract, grant, loan, or cooperative agreement. The Grantee must sign the corresponding certification in Appendix 8 to this Grant Agreement and return it to HUD with this Grant Agreement. The Grantee must include in its award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements), the requirements for the certification required by Appendix A to 24 CFR Part 87 and for disclosure using the *Disclosure of Lobbying Activities* (SF-LLL) form. In addition, the Grantee must obtain the executed certification required by Appendix A and an SF-LLL from all covered persons. "Person" is as defined by 24 CFR Part 87. Federally recognized Indian tribes and TDHEs established by Federally recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment. State-recognized Indian tribes and TDHEs established only under state law must comply with this requirement.

J. The Grantee must comply with drug-free workplace requirements in Subpart B of 2 CFR Part 2429, which adopts the governmentwide implementation (2 CFR Part 182) of sections 5152-5158 of the Drug-Free Workplace Act of 1988, Pub. L. 100-690, Title V, Subtitle D (41 U.S.C. 701-707).

K. Unless the Grantee is a Federally recognized Tribe, the Grantee must comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) as implemented by regulations at 49 CFR Part 24. The URA applies to acquisitions of real property and relocation occurring as a direct result of the acquisition, rehabilitation, or demolition of real property for Federal or Federally funded programs or projects. Real property acquisition that receives Federal financial assistance for a program or project, as defined in 49 CFR 24.2, must comply with the acquisition requirements contained in 49 CFR part 24, subpart B. Unless otherwise specified in law, the relocation requirements of the URA and its implementing regulations at 49 CFR part 24, cover any displaced person who moves from real property or moves personal property from real property as a direct result of acquisition, rehabilitation, or demolition for a program or project receiving HUD financial assistance.

L. If Grant Funds are used for purchase, lease, support services, operation, or work that may disturb painted surfaces, of pre-1978 housing, you must comply with the lead-based paint evaluation and hazard reduction requirements of HUD's lead-based paint rules (Lead Disclosure; and Lead Safe Housing (24 CFR part 35)), and EPA's lead-based paint rules (e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).

M. The Grantee must comply with Section 3 of the Housing and Urban Development Act of 1968 (Section 3), 12 U.S.C. 1701u, and HUD's regulations at 24 CFR part 75, as applicable, including the reporting requirements in 24 CFR 75.25. Grants made to Tribes and TDHEs are subject to Indian Preference requirements in Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 5307(b)). As stated in 24 CFR 75.3(c), grants to Tribes and TDHEs are subject to Indian Preference requirements in lieu of Section 3.

Grantees that are not exempt from Section 3 must submit annual reports of Section 3 accomplishment Performance Measures in DRGR in January of the calendar year. This report reflects Section 3 accomplishments for the previous calendar year.

N. The Grantee must not use any Grant Funds to support any Federal, state, or local project that seeks to use the power of eminent domain, unless eminent domain is employed only for a public use. Public use includes use of funds for mass transit, railroad, airport, seaport, or highway projects, and utility projects which benefit or serve the general public (including energy-related, communication-related, water-related, and waste water-related infrastructure), other structures designated for use by the general public or with other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfields, as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Pub. L. 107-118). Public use does not include economic development that primarily benefits private entities.

O. The Grantee must not use any Grant Funds to maintain or establish a computer network that does not block the viewing, downloading, and exchanging of pornography. This requirement does not limit the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

P. The Grantee must administer its Grant Funds in accordance with the Conflict-of-Interest requirements set forth in Appendix 6 of this Grant Agreement.

Q. The Grantee must comply with the governmentwide debarment and suspension requirements in 2 CFR part 180 as incorporated and supplemented by HUD's regulations at 2 CFR part 2424.

R. The Grantee must comply with the award term regarding trafficking in persons in Appendix 7 of this Grant Agreement.

S. The assurances and certifications the Grantee has made and submitted to HUD are incorporated by this reference and made part of this Grant Agreement.

T. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. The Grantee must comply with 41 U.S.C. § 4712, which includes informing employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, an employee of the Grantee or a subrecipient—as well as a personal services contractor—who makes a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of:

1. Gross mismanagement of a Federal contract or grant;

2. Waste of Federal funds;
3. Abuse of authority relating to a Federal contract or grant;
4. Substantial and specific danger to public health and safety; or
5. Violations of law, rule, or regulation related to a Federal contract or grant.

U. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

ARTICLE V. Drawdown Requirements

A. The Grantee may not draw down Grant Funds until HUD has received and approved any certifications and disclosures required by 24 CFR 87.100 concerning lobbying, if applicable.

B. The Grantee must use DRGR to draw down Grant Funds and report to HUD on activities.

C. The Grantee must enter activity and budget information in DRGR that is consistent with the Grantee's Approved Project Narrative and Approved Budget as described in Article III, sections A and B of this Grant Agreement and complies with HUD's instructions for entering information in DRGR found in the document titled "Grant Award Instructions" that accompanies the Grant Agreement.

D. The Grantee must only enter activities in DRGR that are described in the Approved Budget.

E. The Grantee must expend all Grant Funds in accordance with the activity and budget information in DRGR.

F. Each drawdown of Grant Funds constitutes a representation by the Grantee that the funds will be used in accordance with this Grant Agreement.

G. The Grantee must use DRGR to track the use of program income and must report the receipt and use of program income in the reports the Grantee submits to HUD under Article VI of this Grant Agreement. The Grantee must expend program income before drawing down Grant Funds through DRGR.

H. Notwithstanding any other provision of this grant agreement, HUD will not be responsible for payment of any Grant Funds after the date Treasury closes the account in accordance with 31 U.S.C. § 1552. Because Treasury may close the account up to one week

before the September 30 date specified by 31 U.S.C. § 1552, the Grantee is advised to make its final request for payment under the grant no later than September 15, 2032.

ARTICLE VI. Program-Specific Reporting Requirements

In addition to the general reporting requirements that apply under other provisions of this Agreement, the following program-specific reporting requirements apply to the Grantee:

A. The Grantee must submit a performance report in DRGR on a semi-annual basis and must include a completed Federal financial report as an attachment to each performance report in DRGR. Performance reports shall consist of a narrative of work accomplished during the reporting period. During the Period of Performance, the Grantee must submit these reports in DRGR no later than 30 calendar days after the end of the 6-month reporting period. The first of these reporting periods begins on the first of January or June (whichever occurs first) after the date this Grant Agreement is signed by HUD.

B. The performance report must contain the information required for reporting program performance under 2 CFR 200.329(c)(2) and (d), including a comparison of actual accomplishments to the objectives of the Project as described in Article III, section A of this Grant Agreement, the reasons why established goals were not met, if appropriate, and additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

C. Financial reports must be submitted using DRGR or such future collections HUD may require and as approved by OMB and listed on the Grants.gov website (<https://grants.gov/forms/forms-repository/post-award-reporting-forms>).

D. The performance and financial reports will undergo review and approval by HUD. If a report submission is insufficient, HUD will reject the report in DRGR and identify the corrections the Grantee must make.

E. No drawdown of funds will be allowed through DRGR while the Grantee has an overdue performance or financial report.

F. The Grantee must report and account for all property acquired or improved with Grant Funds as provided by 2 CFR part 200 using the applicable common forms approved by OMB and provided on the Grants.gov website (<https://grants.gov/forms/forms-repository/post-award-reporting-forms>). This reporting obligation includes submitting status reports on real property at least annually as provided by 2 CFR 200.330, accounting for real and personal property acquired or improved with Grant Funds as part of Project Closeout, and promptly submitting requests for disposition instructions as provided by 2 CFR 200.311, 200.31, and 200.314.

ARTICLE VII. Project Closeout

A. The grant will be closed out in accordance with 2 CFR part 200, as may be amended from time to time, except as otherwise specified in this Grant Agreement.

B. The Grantee must submit to HUD a written request to close out the grant no later than 30 calendar days after the Grantee has drawn down all Grant Funds and completed the Project as described in Article III, section A of this Grant Agreement. HUD will then send the Closeout Agreement and Closeout Certification to the Grantee.

C. At HUD's option, the Grantee may delay initiation of project closeout until the resolution of any findings as a result of the review of semi-annual activity reports in DRGR. If HUD exercises this option, the Grantee must promptly resolve the findings.

D. The Grantee recognizes that the closeout process may entail a review by HUD to determine compliance with the Grant Agreement by the Grantee and all participating parties. The Grantee agrees to cooperate with any HUD review, including reasonable requests for on-site inspection of property acquired or improved with grant funds.

E. No later than 120 calendar days after the Period of Performance, Grantees shall provide to HUD the following documentation:

1. A Certification of Project Completion.
2. A Grant Closeout Agreement.
3. A final financial report giving:
 - i) the amount and types of project costs charged to the grant (that meet the allowability and allocability requirements of 2 CFR part 200, subpart E);
 - ii) a certification of the costs; and
 - iii) the amounts and sources of other project funds.
4. A final performance report providing a comparison of actual accomplishments with the objectives of the Project, the reasons for slippage if established objectives were not met and additional pertinent information including explanation of significant cost overruns.
5. A final property report, if specifically requested by HUD at the time of closeout.

ARTICLE VIII. Default

A default under this Grant Agreement shall consist of any use of Grant Funds for a purpose other than as authorized by this Grant Agreement, any noncompliance with statutory, regulatory, or other requirements applicable to the Grant Funds, any other material breach of this Grant Agreement, or any material misrepresentation in the Grantee’s submissions to HUD in anticipation of this award. If the Grantee fails to comply with the terms and conditions of the Grant Agreement, HUD may adjust specific conditions of this Grant Agreement as described in 2 CFR part 200, as may be amended from time to time. If HUD determines that noncompliance cannot be remedied by imposing additional conditions, HUD may take one or more of the remedies for noncompliance described in 2 CFR part 200, as may be amended from time to time. HUD may also terminate all or a part of this award as provided by 2 CFR 200.340 and other applicable provisions of 2 CFR part 200, as may be amended from time to time. Nothing in this Grant Agreement shall be construed as creating or justifying any claim against the Federal government or the Grantee by any third party.

ARTICLE IX. HUD Contact Information

Except where this Grant Agreement specifically states otherwise, all requests, submissions, and reports the Grantee is required to make to HUD under this Grant Agreement must be made in accordance with HUD’s grant instructions found in the document titled “FY2024 Economic Development Initiative - Community Project Funding Grant Guide” that accompanies the Grant Agreement.

This agreement is hereby executed on behalf of the Grantee and HUD as follows:

GRANTEE

(Name of Organization)

BY: _____
(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

HUD

BY:

Nadab Bynum,
Acting Deputy Assistant Secretary for Economic Development

(Date)

REFERENCE ONLY

APPENDIX 1 – Project Narrative

REFERENCE ONLY

APPENDIX 2 – Approved Budget

REFERENCE ONLY

APPENDIX 3 – Grantee’s Indirect Cost Rate Information

As the duly authorized representative of the Grantee, I certify that the Grantee:

- Will not use an indirect cost rate to calculate and charge indirect costs under the grant.
- Will calculate and charge indirect costs under the grant by applying a *de minimis* rate as provided by 2 CFR 200.414(f), as may be amended from time to time.
- Will calculate and charge indirect costs under the grant using the indirect cost rate(s) listed below, and each rate listed is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, *if required*, was approved by the cognizant agency for indirect costs.

Agency/department/major function	Indirect cost rate	Type of Direct Cost Base
	%	
	%	
	%	

Name of Authorized Official:

Signature:

X _____

Date (mm/dd/yyyy):

/ /

Position/Title:

Instructions for the Grantee’s Authorized Representative:

You must mark the one (and only one) checkbox above that best reflects how the Grantee’s indirect costs will be calculated and charged under the grant. Do not include indirect cost rate information for subrecipients.

The table following the third box must be completed only if that box is checked. When listing a rate in the table, enter both the percentage amount (e.g., 10%) and the type of direct cost base to be used. For example, if the direct cost base used for calculating indirect costs is Modified Total Direct Costs, then enter “MTDC” in the “Type of Direct Cost Base” column.

If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

If the Grantee is a government and more than one agency or department will carry out activities under the grant, enter each agency or department that will carry out activities under the grant, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.

To learn more about the indirect cost requirements, see 2 CFR part 200, subpart E; Appendix III to Part 200 (for Institutions of Higher Education); Appendix IV to Part 200 (for nonprofit organizations); Appendix VII to Part 200 (for state and local governments and Indian Tribes); and Appendix IX to Part 200 (for hospitals).

**APPENDIX 4 –
Award Term and Condition for Grantee Integrity and Performance Matters**

Reporting of Matters Related to Grantee Integrity and Performance

(a) General Reporting Requirement.

(1) If the total value of your active grants, cooperative agreements, and procurement contracts from all Federal agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the grantee must ensure the information available in the responsibility/qualification records through the System for Award Management (SAM.gov), about civil, criminal, or administrative proceedings described in paragraph (b) of this award term is current and complete. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in responsibility/qualification records in SAM.gov on or after April 15, 2011 (except past performance reviews required for Federal procurement contracts) will be publicly available.

(b) Proceedings About Which You Must Report.

(1) You must submit the required information about each proceeding that—

(i) Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

(ii) Reached its final disposition during the most recent five-year period; and

(iii) Is one of the following—

(A) A criminal proceeding that resulted in a conviction;

(B) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;

(C) An administrative proceeding that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

(D) Any other criminal, civil, or administrative proceeding if—

(1) It could have led to an outcome described in paragraph (b)(1)(iii)(A) through (C);

(2) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(3) The requirement in this award term to disclose information about the proceeding does not conflict with applicable laws and regulations.

(c) Reporting Procedures.

Enter the required information in SAM.gov for each proceeding described in paragraph (b) of this award term. You do not need to submit the information a second time under grants and cooperative agreements that you received if you already provided the information in SAM.gov because you were required to do so under Federal procurement contracts that you were awarded.

(d) Reporting Frequency.

During any period of time when you are subject to the requirement in paragraph (a) of this award term, you must report proceedings information in SAM.gov for the most recent five-year period, either to report new information about a proceeding that you have not reported previously or affirm that there is no new information to report. If you have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, you must disclose semiannually any information about the criminal, civil, and administrative proceedings.

(e) Definitions.

For purposes of this award term—

Administrative proceeding means a non-judicial process that is adjudicatory in nature to make a determination of fault or liability (for example, Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with the performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

Conviction means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

Total value of currently active grants, cooperative agreements, and procurement contracts includes the value of the Federal share already received plus any anticipated Federal share under those awards (such as continuation funding).

APPENDIX 5 – Specific Award Conditions

NONE.

APPENDIX 6 – Conflict of Interest Requirements

1. *Conflicts Subject to Procurement Regulations.* When procuring property or services, the grantee and its subrecipients shall comply with the applicable conflict-of-interest rules in 2 CFR 200.317 and 2 CFR 200.318(c). In all cases not governed by 2 CFR 200.317 and 2 CFR

200.318(c), the Grantee and its subrecipients must follow the requirements contained in paragraphs 2-5 below.

2. *General prohibition.* No person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee or subrecipient and who exercises or has exercised any functions or responsibilities with respect to assisted activities, or who is in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, or have a financial interest in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for himself or herself or for those with whom he or she has immediate family or business ties, during his or her tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage, or adoption) the spouse, parent (including a stepparent), child (including a stepchild), sibling (including a stepsibling), grandparent, grandchild, and in-laws of a covered person.

3. *Exceptions.* HUD may grant an exception to the general prohibition in paragraph (ii) upon the Grantee's written request and satisfaction of the threshold requirements in paragraph (iv), if HUD determines the exception will further the Federal purpose of the award and the effective and efficient administration of the Grantee's Project, considering the cumulative effects of the factors in paragraph (v).

4. *Threshold requirements for exceptions.* HUD will consider an exception only after the Grantee has provided the following documentation:

- a. A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how that disclosure was made; and
- b. An opinion of the Grantee's attorney that the interest for which the exception is sought would not violate state or local law.

5. *Factors to be considered for exceptions.* In determining whether to grant a requested exception after the Grantee has satisfactorily met the threshold requirements in paragraph (iii), HUD will consider the cumulative effect of the following factors, where applicable:

- a. Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available;
- b. Whether an opportunity was provided for open competitive bidding or negotiation;
- c. Whether the person affected is a member of a group or class of low- or moderate-income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class;

- d. Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision-making process regarding the assisted activity in question;
- e. Whether the interest or benefit was present before the affected person was in a position as described in paragraph (ii);
- f. Whether undue hardship will result either to the Grantee or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and
- g. Any other relevant considerations.

6. *Disclosure of potential conflicts of interest.* The Grantee must disclose in writing to HUD any potential conflict of interest.

APPENDIX 7 – Award Term Regarding Trafficking in Persons

The following award term and condition, which is required by 2 CFR part 175, applies as written:

(a) *Provisions applicable to a grantee that is a private entity.*

(1) Under this award, the grantee, its employees, subrecipients under this award, and subrecipient's employees must not engage in:

(i) Severe forms of trafficking in persons;

(ii) The procurement of a commercial sex act during the period of time that this award or any subaward is in effect;

(iii) The use of forced labor in the performance of this award or any subaward; or

(iv) Acts that directly support or advance trafficking in persons, including the following acts:

(A) Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;

(B) Failing to provide return transportation or pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:

(1) Exempted from the requirement to provide or pay for such return transportation by the Federal department or agency providing or entering into the grant or cooperative agreement; or

(2) The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or a witness in a human trafficking enforcement action;

(C) Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;

(D) Charging recruited employees a placement or recruitment fee; or

(E) Providing or arranging housing that fails to meet the host country's housing and safety standards.

(2) The Federal agency may unilaterally terminate this award or take any remedial actions authorized by 22 U.S.C. 7104b(c), without penalty, if any private entity under this award:

(i) Is determined to have violated a prohibition in paragraph (a)(1) of this appendix; or

(ii) Has an employee that is determined to have violated a prohibition in paragraph (a)(1) of this this appendix through conduct that is either:

(A) Associated with the performance under this award; or

(B) Imputed to the grantee or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by HUD at 2 CFR part 2424.

(b) Provision applicable to a grantee other than a private entity.

(1) The Federal agency may unilaterally terminate this award or take any remedial actions authorized by 22 U.S.C. 7104b(c), without penalty, if a subrecipient that is a private entity under this award:

(i) Is determined to have violated a prohibition in paragraph (a)(1) of this appendix; or

(ii) Has an employee that is determined to have violated a prohibition in paragraph (a)(1) of this appendix through conduct that is either:

(A) Associated with the performance under this award; or

(B) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by HUD at 2 CFR part 2424.

(c) Provisions applicable to any grantee.

(1) The grantee must inform the Federal agency and the Inspector General of the Federal agency immediately of any information you receive from any source alleging a violation of a prohibition in paragraph (a)(1) of this appendix.

(2) The Federal agency's right to unilaterally terminate this award as described in paragraphs (a)(2) or (b)(1) of this appendix:

(i) Implements the requirements of 22 U.S.C. 78, and

(ii) Is in addition to all other remedies for noncompliance that are available to the Federal agency under this award.

(3) The grantee must include the requirements of paragraph (a)(1) of this award term in any subaward it makes to a private entity.

(4) If applicable, the grantee must also comply with the compliance plan and certification requirements in 2 CFR 175.105(b).

(d) *Definitions. For purposes of this award term:*

“Employee” means either:

(1) An individual employed by the grantee or a subrecipient who is engaged in the performance of the project or program under this award; or

(2) Another person engaged in the performance of the project or program under this award and not compensated by the grantee including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing requirements.

“Private Entity” means any entity, including for-profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR 200.1.

The terms “severe forms of trafficking in persons,” “commercial sex act,” “sex trafficking,” “Abuse or threatened abuse of law or legal process,” “coercion,” “debt bondage,” and “involuntary servitude” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

APPENDIX 8 – Certification Regarding Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

NOTE: This certification is not required for Federally recognized Indian tribes and Tribally Designated Housing Entities (TDHEs) established by a federally recognized Indian tribe through the tribe’s sovereign power. However, this exemption does not apply to State-recognized Indian tribes and TDHEs established under State law.

Name of Authorized Official:

Signature:

X _____

Date (mm/dd/yyyy):

/ /

Position/Title:

REFERENCE ONLY



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 24-1021: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA NO.: 8 C

MEETING DATE: SEPTEMBER 16, 2024

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next closed meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recordings are now over 18 months in age.

February 21, 2022
November 14, 2022

ACTION PROPOSED:

For Review and Discussion Only

ORDINANCE NO. 24-1021
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio recording; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

February 21, 2022
November 14, 2022

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of digital audio recordings, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 21st DAY OF OCTOBER, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary

Enter Closed Session

9. ENTER CLOSED SESSION: For the purpose of discussing Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d) of the Open Meetings Act
10. CLOSED SESSION
 - a. Discussion of Closed Meeting Minutes, March 18, 2024 Closed Meeting Minutes
 - b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 24-1022: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through August 31, 2024
11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on October 21, 2024, 6:30 p.m.

Adjournment